

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424

ENVIRONMENTAL CONSERVATION BOARD MEETING AGENDA

Established November 4, 2009

THURSDAY, DECEMBER 7, 2023, 4:30 PM

PREPARED DECEMBER 5, 2023

The meeting WILL be hybrid style held both at the Town Hall, Oriana Conference Room and via Zoom. Zoom information as follows. Please note that if you are joining via Zoom, you will be entered into a waiting room and the host will admit you. If the host needs to communicate with you while you are in the waiting room, they will do it via the chat in Zoom.

Topic: Environmental Conservation Board

Join Zoom Meeting
<https://us02web.zoom.us/j/82781608546>

Meeting ID: 827 8160 8546

AGENDA

Meeting Called By: Kimberly Burkard, *Chairperson*

Board Members: Justin Damann Gary Kochersberger Edith Davey
Pat Venezia Eric Obenauer Kimberly Burkard

Recording Secretary: Kimberly Burkard

Staff Members: Michael Warner

Guests:

- a. Call to Order by the Facilitator
- b. Pledge of Allegiance
- c. Introduction of Guests by the Facilitator
- d. Zoom Etiquette Reminder

- e. Approval of the Minutes—November 2, 2023
- g. Privilege of the Floor
- h. Report of the Development Office
- i. Referrals from the Town Board
- j. Referrals from the Citizens' Implementation Committee (CIC)
- k. Referral from the Ordinance Committee
- l. Referrals from the Planning Review Committee (PRC), *November 13, 2023*

CPN-23-124 Gregory McMahon, McMahon Larue Associates, 822 Holt Road, Webster, NY 14580; representing Derek Tillman owner of property at 5755 Smith Road, Canandaigua, NY 14424. TM#139.00-1-12.111. Construction of a 2,916 sq. ft. 18 ft tall accessory building, well, and a driveway with three parking spaces to be used as a dog training facility on a 6.572-acre lot with an existing single-family dwelling, well and wastewater treatment system.

CPN-23-125 Anthony Natale, 2057 Stablegate Drive, Canandaigua, NY 14424; owner of property at 2057 Stablegate Drive, Canandaigua, NY 14424. TM#55.02-3-91.000. Installation of a shed to be placed inside conservation easement.

CPN-23-130 / CPN-23-131 Peter Gorman, Marathon Engineering, 39 Cascade Drive, Rochester, NY 14614; representing Elizabeth Brunner, Grossglockner Inc, 2640 Brickyard Road, Canandaigua, NY 14424; owner of property at 5560 Airport Road, Canandaigua, NY 14424. TM#70.00-1-70.100. Installation of new sidewalks along the north and west sides of the principal structure. Installation of a new generator and transformer for utility upgrades. Project requires three area variances: 14.60' side setback variance (5.4' proposed when 20' is required), 7.6' side setback variance (12.4' proposed when 20' is required), and 12.25' side setback variance (7.75' proposed when 20' is required).

m. Old Business

- 1. ECB Page for Town Newsletter (Ms. Venezia) / Social Media Content**
 - a. November 2023: Grow an oak from an acorn by K. Burkard
 - b. December 2023: Eco Christmas by P. Venezia, Geothermal by G. Kochersberger
 - c. Upcoming: Kayaking by E. Obenauer, How to properly plant a tree by E. Davey
- 2. Town Hall Display Case (Ms. Davey)**

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|-----------------|--------------------------|
| Summer Exhibit: | Good Bugs by Ms. Davey. |
| Fall Exhibit: | Compost by Mr. Obenauer. |

Winter Exhibit: Tree Committee / Remarkable Trees on town property
 Spring Exhibit: TBD

n. New Business

1. Training
2. Year-end budget purchases
3. Open Discussion

o. Member Reports

1. Town Tree Board

2. 2023 Strategic Goals (ECB-related)

- Permanently protect lands with natural resource significance and support recreation on protected lands
- Promote housing and development growth within identified growth nodes and discourage development in environmentally sensitive areas (revise ordinances as needed to achieve this goal)

p. Future Training Opportunities:

■ Municipal Bootcamp

Hancock Estabrook and MRB Group are offering a free annual training program to assist local governments, municipal officials, and planning and zoning boards. The program will include 10 hours of remote training designed to provide a comprehensive education that encompasses all aspects of municipal governance.

Website: <https://www.hancocklaw.com/>

■ General Code e-Code

Daily drop-in lunchtime training Q&A sessions plus webinars in several categories.

Information: <https://www.generalcode.com/training/>

■ NYS Department of State Local Government Training posted here:

<https://dos.ny.gov/training-courses>

■ Training Opportunities Online and Recorded Webinars:

Ontario County Planning Department website now lists upcoming training:

<https://www.co.ontario.ny.us/192/Training>

■ iMap Invasives Trainings & Events Online:

<https://www.nyimapinvasives.org/training>

■ New York Planning Federation Recorded Webinars:

For information: (518) 512-5270 or nypf@nypf.org

- The Essentials of Planning and Zoning:
- Introduction to Planning, Zoning & Land Use
- Everything You've Ever Wanted to Know About Preparing a Comprehensive Plan
- Understanding and Applying SEQRA (NY State Environmental Quality Review Act)
- The What, Why, & How of Site Plan Review
- Common Mistakes and Mishaps in Site Plan Review

- Meeting Process and Communication:
- Enhancing Transparency Effectiveness in Planning Proceedings
- Innovations and Best Practices for Planning/Zoning Boards
- Engaging Diverse Communities and Dealing with Difficult People
- Working with Elected Officials and Understanding Everyone's Role in Planning
- The Open Meetings Law for Zoning and Environmental Conservation Boards, Part 2
- Working with Developers to Foster Investment in the Community
- Communication, the Media and Social Media
- Open Government and Planning and Zoning Decision Making

q. Adjournment and Next Meeting - Next meeting: **January 4, 2023, 4:30 pm**