

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424

ENVIRONMENTAL CONSERVATION BOARD MEETING AGENDA *Established November 4, 2009*

THURSDAY, FEBRUARY 2, 2023, 4:30 PM
PREPARED JANUARY 31, 2023

The meeting WILL be hybrid style held both at the Town Hall, Oriana Conference Room and via Zoom. Zoom information as follows. Please note that if you are joining via Zoom, you will be entered into a waiting room and the host will admit you. If the host needs to communicate with you while you are in the waiting room, they will do it via the chat in Zoom.

Topic: Environmental Conservation Board

Join Zoom Meeting
<https://us02web.zoom.us/j/82781608546>

Meeting ID: 827 8160 8546

AGENDA

Meeting Called By: Adeline Rudolph, *Facilitator*

Board Members: Justin Damann Gary Kochersberger Edith Davey
Pat Venezia Leif HerrGesell Eric Obenauer
Kimberly Burkard

Recording Secretary: Kimberly Burkard

Staff Members: Shawna Bonshak Michael Warner

Guests:

- a. Call to Order by the Facilitator
- b. Pledge of Allegiance
- c. Introduction of Guests by the Facilitator
- d. Zoom Etiquette Reminder

- e. Approval of the Minutes—January 5, 2022
- g. Privilege of the Floor
- h. Report of the Development Office
- i. Referrals from the Town Board
- j. Referrals from the Citizens’ Implementation Committee (CIC)
- k. Referral from the Ordinance Committee
- l. Referrals from the Planning Review Committee (PRC)
Referred January 10, 2023

PLANNING BOARD FOR TUESDAY, FEBRUARY 28, 2023

**CPN-23-001 Professional Engineering Group, c/o Scott A. Harter, P.E., 7171 Pittsford–Victor Road, Victor, N.Y. 14564; representing Nancy Sands, owner of property at 5019 West Lake Road (County Road 16).
TM #154.09-1-20.000**
Requesting a Single-Stage Site Plan approval for interior and exterior house renovations and improvements. Exterior improvements to include renovated patio area with pool plus expansion of courtyard area and residence.

Reviewer:

Summary of Key Points:

Additional Comments from the ECB Meeting:

Recommendations:

ZONING BOARD OF APPEALS FOR TUESDAY, FEBRUARY 21, 2023

**CPN-23-002 Professional Engineering Group, c/o Scott A. Harter, P.E., 7171 Pittsford–Victor Road, Victor, N.Y. 14564; representing Nancy Sands, owner of property at 5019 West Lake Road (County Road 16).
TM #154.09-1-20.000**
Requesting an area variance for setback from the lake for interior and exterior house renovations and improvements. Exterior improvements to include renovated patio area with pool plus expansion of courtyard area and residence.

Reviewer:

Summary of Key Points:

Additional Comments from the ECB Meeting:

Recommendations:

PLANNING BOARD FOR TUESDAY, FEBRUARY 14, 2023

CPN-23-007 **Venezia & Associates, 5120 Laura Lane, Canandaigua, N.Y. 14424; representing HML Properties Inc., 6404 Winding Creek Way, Victor, N.Y. 14564; owner of property at 5131 Silvernail Drive.**
TM #112.02-4-25.152
Requesting reapproval of a Single-Stage Site Plan approval for construction of a new home.

Previous actions on this application:

May 13, 2019: Planning Review Committee review, CPN-19-040.

June 25, 2019: Planning Board: Single-Stage Site Plan approved with conditions, CPN-19-040.

April 14, 2020: Planning Board: Discussion only; review of violations of conditions of approval, CPN-19-040.

April 29, 2020: Planning Board: Amended Single-Stage Site Plan continued to May 12, 2022, CPN-19-040.

May 12, 2020: Planning Board: Amended Single-Stage Site Plan approved with conditions, CPN-19-040.

Reviewer:

Summary of Key Points:

Additional Comments from the ECB Meeting:

Recommendations:

m. Old Business

1. ECB Page for Town Newsletter (Ms. Venezia)

December: Mr. Damann, Xmas tree recycling and green holidays.
January 2023: Electric Boat Article by Ms. Venezia.

February: Ms. Davey, Pervious Pavement
 March: Rain Gardens: Creating/Maintenance, Ms. Burkard
 April: TBD
 May: TBD
 June: TBD
 July: TBD
 August: Geothermal article—TBD. Moved to later in year to better time with CCA power discussions which are earlier in the year.
 September: TBD
 October: TBD
 November: TBD
 December: TBD

2. Town Hall Display Case (Ms. Davey)

Fall Exhibit: October Event
 Winter Exhibit: Winter/Snow Activities
 Spring Exhibit: TBD
 Summer Exhibit: TBD

n. New Business

1. ECB Chair/New Members
2. Land Cover Mapping
3. ECB Events: Bioblitz, Env Fair
4. Board Welcome Packet

o. Member Reports

- 1. Citizens Implementation Committee Representatives**
- 2. Local History Team**
- 3. Town Tree Board**
- 4. 2023 Strategic Goals (ECB-related)**

- Permanently protect lands with natural resource significance and support recreation on protected lands
- Promote housing and development growth within identified growth nodes and discourage development in environmentally sensitive areas (revise ordinances as needed to achieve this goal)

p. Future Training Opportunities:

■ Municipal Bootcamp

Hancock Estabrook and MRB Group are offering a free annual training program to assist local governments, municipal officials, and planning and zoning boards. The program will include 10 hours of remote training designed to provide a comprehensive education that encompasses all aspects of municipal governance.

Website: <https://www.hancocklaw.com/>

■ **General Code e-Code**

Daily drop-in lunchtime training Q&A sessions plus webinars in several categories.

Information: <https://www.generalcode.com/training/>

■ **NYS Department of State Local Government Training posted here:**

<https://dos.ny.gov/training-courses>

■ **Training Opportunities Online and Recorded Webinars:**

Ontario County Planning Department website now lists upcoming training:

<https://www.co.ontario.ny.us/192/Training>

■ **iMap Invasives Trainings & Events Online:**

<https://www.nyimapinvasives.org/training>

■ **New York Planning Federation Recorded Webinars:**

For information: (518) 512-5270 or nypf@nypf.org

- The Essentials of Planning and Zoning:
- Introduction to Planning, Zoning & Land Use
- Everything You've Ever Wanted to Know About Preparing a Comprehensive Plan
- Understanding and Applying SEQRA (NY State Environmental Quality Review Act)
- The What, Why, & How of Site Plan Review
- Common Mistakes and Mishaps in Site Plan Review
- Meeting Process and Communication:
- Enhancing Transparency Effectiveness in Planning Proceedings
- Innovations and Best Practices for Planning/Zoning Boards
- Engaging Diverse Communities and Dealing with Difficult People
- Working with Elected Officials and Understanding Everyone's Role in Planning
- The Open Meetings Law for Zoning and Environmental Conservation Boards, Part 2
- Working with Developers to Foster Investment in the Community
- Communication, the Media and Social Media
- Open Government and Planning and Zoning Decision Making

q. **Adjournment and Next Meeting**

Next meeting: **March 2, 2023, 4:30 p.m.**