

# Town of Canandaigua

5440 Routes 5 & 20 West  
Canandaigua, New York 14424

## ENVIRONMENTAL CONSERVATION BOARD MEETING AGENDA

*Established November 4, 2009*

**THURSDAY, JANUARY 5, 2023, 4:30 PM**

**PREPARED JANUARY 2, 2023**

The meeting WILL be hybrid style held both at the Town Hall, Oriana Conference Room and via Zoom. Zoom information as follows. Please note that if you are joining via Zoom, you will be entered into a waiting room and the host will admit you. If the host needs to communicate with you while you are in the waiting room, they will do it via the chat in Zoom.

### **Topic: Environmental Conservation Board**

Join Zoom Meeting  
<https://us02web.zoom.us/j/82781608546>

Meeting ID: 827 8160 8546

### **AGENDA**

**Meeting Called By:** Adeline Rudolph, *Facilitator*

<b>Board Members:</b>	Justin Damann	Gary Kochersberger	Edith Davey
	Pat Venezia	Leif HerrGesell	Eric Obenauer
	Kimberly Burkard		

**Recording Secretary:** Kimberly Burkard

**Staff Members:** Shawna Bonshak

**Guests:**

- a. Call to Order by the Facilitator
- b. Pledge of Allegiance
- c. Introduction of Guests by the Facilitator
- d. Zoom Etiquette Reminder

- e. Approval of the Minutes—December 1, 2022
- g. Privilege of the Floor
- h. Report of the Development Office
- i. Referrals from the Town Board
- j. Referrals from the Citizens' Implementation Committee (CIC)
- k. Referral from the Ordinance Committee
- l. Referrals from the Planning Review Committee (PRC)  
*Referred December 12, 2022*

#### **PLANNING BOARD FOR TUESDAY, JANUARY 24, 2023**

**CPN-22-081 Charles and Ellen Miller, 3272 Hickox Road, Canandaigua, N.Y. 14424; owners of property at 0000 Hickox Road.**  
 TM #96.00-1-46.100  
 Requesting a Single-Stage Subdivision approval to subdivide a vacant 108.0113-acre parent parcel to create Lot #1 consisting of the remaining 100± acres and Lot #2 consisting of 7.887 acres. There is no intent to develop either lot at this time.

**Reviewer:**

**Summary of Key Points:**

**Additional Comments from the ECB Meeting:**

**Recommendations:**

#### **ZONING BOARD OF APPEALS FOR TUESDAY, JANUARY 17, 2023**

#### **PLANNING BOARD FOR TUESDAY, JANUARY 24, 2023**

**CPN-22-086 Marks Engineering, 4303 Routes 5&20, Canandaigua, N.Y. 14424;**  
**CPN-22-089 representing Mark Laese, owner of property at 3516 Sandy Beach Drive.**  
 TM #98.15-1-43.100

**CPN-22-086:** Requesting a Single-Stage Site Plan approval for the construction of an addition to the existing garage. Site improvements will include grading and drainage.

**CPN-22-089:** Requesting an area variance for lot coverage.

*Previous project:*

CPN-20-014: Single-Stage Site plan approved on April 29, 2020.

*Previously reviewed at the Planning Review Committee on November 14, 2022.*

**Reviewer:**

**Summary of Key Points:**

**Additional Comments from the ECB Meeting:**

**Recommendations:**

**ZONING BOARD OF APPEALS FOR TUESDAY, JANUARY 17, 2023**

**PLANNING BOARD FOR TUESDAY, JANUARY 24, 2023**

**CPN-22-087  
CPN-22-088**

**Venezia & Associates, 5120 Laura Lane, Canandaigua, N.Y. 14424;  
representing John and Kelly Alvermann, owners of property at 3473  
Lakeview Lane.  
TM #98.13-1-20.000**

**CPN-22-087:** Requesting area variances for an addition to an existing residence:

Front setback of 28.63 feet.  
Building coverage of 22.6 percent.  
Lot coverage of 32.4 percent.

**CPN-22-088:** Requesting a Single-Stage Site Plan approval for the construction of an addition to the existing garage. Site improvements will include grading and drainage.

*Previously reviewed at the Planning Review Committee meeting on November 14, 2022.*

**Reviewer:**

**Summary of Key Points:**

**Additional Comments from the ECB Meeting:**

**Recommendations:**

**ZONING BOARD OF APPEALS FOR TUESDAY, FEBRUARY 21, 2023  
PLANNING BOARD FOR TUESDAY, FEBRUARY 28, 2023**

**CPN-22-093**

**Marks Engineering, c/o Jonathan Jones and Brennan Marks, P.E., 4303 Route 5&20, Canandaigua, N.Y. 14424; representing Richard Nelson, 5635 County Road 30, Canandaigua, N.Y. 14424; owner of property at 0000 Middle Cheshire Road.**

TM #97.04-1-58.200

Requesting an Area Variance and a Single-Stage Site Plan approval for a new single-family residence on Middle Cheshire Road, and to build a new driveway that will start along Middle Cheshire Road and provide access to the new single-family residence. The driveway will cross a designated stream and will require an Area Variance for the proximity of retaining walls necessary for the driveway to cross this stream.

**Reviewer:**

**Summary of Key Points:**

**Additional Comments from the ECB Meeting:**

**Recommendations:**

**PLANNING BOARD FOR TUESDAY, JANUARY 24, 2023**

**CPN-22-099**

**Spoleta Development, 7 Van Auker Street, Rochester, N.Y. 14608; and Sue R. Steele, RLA, LEED AP, Sue Steele Landscape Architecture, 9 Summit Street, Fairport, N.Y. 14450; representing Morgan Centerpointe Apartments LLC, 112 S. French Street, Wilmington, Delaware 19801; owner of property on Brickyard Road.**

TM #56.00-01-55.22

Requesting an Amended Single-Stage Site Plan approval for revised tree planting and new building unit plantings for Centerpointe Apartments Phase 3.

**Reviewer:**

**Summary of Key Points:**

**Additional Comments from the ECB Meeting:**

**Recommendations:**

**m. Old Business**

**1. ECB Page for Town Newsletter (Ms. Venezia)**

- December: Mr. Damann, Xmas tree recycling and green holidays.
- January 2023: Electric Boat Article by Ms. Venezia. Ms. Venezia is meeting with Seager Marine.
- February: TBD
- March: Geothermal article—TBD
- April: Rain Gardens: Creating/Maintenance, Ms. Burkard
- May: TBD
- June: TBD
- July: TBD
- August: TBD
- September: TBD
- October: TBD
- November: TBD
- December: TBD

**2. Town Hall Display Case (Ms. Davey)**

- Fall Exhibit: October Event
- Winter Exhibit: Winter/Snow Activities
- Spring Exhibit: TBD
- Summer Exhibit: TBD

**n. New Business**

1. ECB Chair
2. Ms. Miller’s Resignation/New Members
3. Training (Site Plans, OnCor)
4. 2022 Annual Report
5. 2023 Policy & Procedures

**o. Member Reports**

- 1. Citizens Implementation Committee Representatives**
- 2. Local History Team**
- 3. Town Tree Board**
- 4. 2023 Strategic Goals (ECB-related)**

- Permanently protect lands with natural resource significance and support recreation on protected lands

- Promote housing and development growth within identified growth nodes and discourage development in environmentally sensitive areas (revise ordinances as needed to achieve this goal)

**p. Future Training Opportunities:**

**■ Municipal Bootcamp**

Hancock Estabrook and MRB Group are offering a free annual training program to assist local governments, municipal officials, and planning and zoning boards. The program will include 10 hours of remote training designed to provide a comprehensive education that encompasses all aspects of municipal governance.

Website: <https://www.hancocklaw.com/>

**■ General Code e-Code**

Daily drop-in lunchtime training Q&A sessions plus webinars in several categories.

Information: <https://www.generalcode.com/training/>

**■ NYS Department of State Local Government Training posted here:**

<https://dos.ny.gov/training-courses>

**■ Training Opportunities Online and Recorded Webinars:**

Ontario County Planning Department website now lists upcoming training:

<https://www.co.ontario.ny.us/192/Training>

**■ iMap Invasives Trainings & Events Online:**

<https://www.nyimapinvasives.org/training>

**■ New York Planning Federation Recorded Webinars:**

For information: (518) 512-5270 or [nypf@nypf.org](mailto:nypf@nypf.org)

- The Essentials of Planning and Zoning:
- Introduction to Planning, Zoning & Land Use
- Everything You've Ever Wanted to Know About Preparing a Comprehensive Plan
- Understanding and Applying SEQRA (NY State Environmental Quality Review Act)
- The What, Why, & How of Site Plan Review
- Common Mistakes and Mishaps in Site Plan Review
- Meeting Process and Communication:
- Enhancing Transparency Effectiveness in Planning Proceedings
- Innovations and Best Practices for Planning/Zoning Boards
- Engaging Diverse Communities and Dealing with Difficult People
- Working with Elected Officials and Understanding Everyone's Role in Planning
- The Open Meetings Law for Zoning and Environmental Conservation Boards, Part 2
- Working with Developers to Foster Investment in the Community
- Communication, the Media and Social Media
- Open Government and Planning and Zoning Decision Making

**q. Adjournment and Next Meeting**

Next meeting: **Feb. 2, 2023, 4:30 p.m.**