

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424

ENVIRONMENTAL CONSERVATION BOARD MEETING AGENDA

Established November 4, 2009

THURSDAY, NOVEMBER 2, 2023, 4:30 PM

PREPARED OCTOBER 31, 2023

The meeting WILL be hybrid style held both at the Town Hall, Oriana Conference Room and via Zoom. Zoom information as follows. Please note that if you are joining via Zoom, you will be entered into a waiting room and the host will admit you. If the host needs to communicate with you while you are in the waiting room, they will do it via the chat in Zoom.

Topic: Environmental Conservation Board

Join Zoom Meeting

<https://us02web.zoom.us/j/82781608546>

Meeting ID: 827 8160 8546

AGENDA

Meeting Called By: Kimberly Burkard, *Chairperson*

Board Members:	Justin Damann	Gary Kochersberger	Edith Davey
	Pat Venezia	Eric Obenauer	Kimberly Burkard

Recording Secretary: Kimberly Burkard

Staff Members: Michael Warner

Guests:

- a. Call to Order by the Facilitator
- b. Pledge of Allegiance
- c. Introduction of Guests by the Facilitator
- d. Zoom Etiquette Reminder

- e. Approval of the Minutes—October 5, 2023
- g. Privilege of the Floor
- h. Report of the Development Office
- i. Referrals from the Town Board
- j. Referrals from the Citizens' Implementation Committee (CIC)
- k. Referral from the Ordinance Committee
- l. Referrals from the Planning Review Committee (PRC), *October 10, 2023*

CPN-23-080 / CPN-23-113 Anthony Venezia, Venezia Associates, 336 North Main Street, Canandaigua, NY 14424; representing David Emery owner of property at 1950 New Michigan Road, Canandaigua, NY 14424. TM#55.00-1-44.110. Requesting to subdivide 10 acres for a future home site from a 59 acre parcel. Variance required as the two resulting lots will have depths greater than 2.5 times the width.

CPN-23-094 /CPN-23-095 Logan Rockcastle, Marks Engineering, 4303 Routes 5&20, Canandaigua, NY 14424; representing Lisa Pope, 5905 Bitterwood Ct, Tampa, FL 33625; owner of property at 4080 County Road 16, Canandaigua, NY 14424. TM#127.05-1-6.000. Requesting Site Plan Approval of tear down and rebuild of a single-family residence. Variance requested for a 24.2' front setback for a retaining wall when a 50' setback is required.

CPN-23-086 / CPN-23-111 Rocco Venezia, Venezia Associates, 5120 Laura Lane, Canandaigua, NY 14424; representing Luke Nagle-Carluzzo, VNC Enterprises, 336 North Main Street, Canandaigua, NY 14424; owner of property at 5200 Foster Road, Canandaigua, NY 14424. TM#126.00-1-46.410. Requesting subdivision of 13.79 acre into 5 lots with lots 4 and 5 having access from Foster Road and lots 1-3 on a private drive. Lot 1 requires a variance as it is depth is greater than 2.5 times the width.

CPN-23-096 Cara Meyers, 4278 County Road 16, Canandaigua, NY 14424; owner of property at 4278 County Road 16, Canandaigua, NY 14424. TM#126.16-1-13.210. Applicant is proposing to construct a 1040 sq ft, 23'8" tall accessory building on a 171,626 sq ft lot. Variance required for 1' 8" for the height of the accessory structure where 22' is permitted.

CPN-23-102 / CPN-23-120 Adrian Ashdown, 4464 County Road 16, Canandaigua, NY 14424; owner of property at 4464 County Road 16, Canandaigua, NY 14424. TM#126.20-1-17.400. Proposed installation of 16'x32' in-ground pool with 665 sq ft area of disturbance, 4' tall fence to enclose patio and pool, and 160 sq ft 6' tall shed. Variance required for locating pool in the front yard.

- m. Old Business
 - 1. **ECB Page for Town Newsletter (Ms. Venezia) / Social Media Content**

2. Town Hall Display Case (Ms. Davey)

Spring Exhibit:	Native Species/Shrubs
Summer Exhibit:	Good Bugs by Ms. Davey.
Fall Exhibit:	Compost by Mr. Obenauer.
Winter Exhibit:	Tree Committee / Remarkable Trees on town property

n. New Business

1. Training
2. Year-end budget purchases
3. German Brothers Incentive Zoning recommendations
4. Open Discussion

o. Member Reports

1. Town Tree Board

2. 2023 Strategic Goals (ECB-related)

- Permanently protect lands with natural resource significance and support recreation on protected lands
- Promote housing and development growth within identified growth nodes and discourage development in environmentally sensitive areas (revise ordinances as needed to achieve this goal)

p. Future Training Opportunities:

■ Municipal Bootcamp

Hancock Estabrook and MRB Group are offering a free annual training program to assist local governments, municipal officials, and planning and zoning boards. The program will include 10 hours of remote training designed to provide a comprehensive education that encompasses all aspects of municipal governance.

Website: <https://www.hancocklaw.com/>

■ General Code e-Code

Daily drop-in lunchtime training Q&A sessions plus webinars in several categories.

Information: <https://www.generalcode.com/training/>

■ NYS Department of State Local Government Training posted here:

<https://dos.ny.gov/training-courses>

■ Training Opportunities Online and Recorded Webinars:

Ontario County Planning Department website now lists upcoming training:

<https://www.co.ontario.ny.us/192/Training>

■ iMap Invasives Trainings & Events Online:

<https://www.nyimainvasives.org/training>

■ **New York Planning Federation Recorded Webinars:**

For information: (518) 512-5270 or nypf@nypf.org

- The Essentials of Planning and Zoning:
- Introduction to Planning, Zoning & Land Use
- Everything You've Ever Wanted to Know About Preparing a Comprehensive Plan
- Understanding and Applying SEQRA (NY State Environmental Quality Review Act)
- The What, Why, & How of Site Plan Review
- Common Mistakes and Mishaps in Site Plan Review
- Meeting Process and Communication:
- Enhancing Transparency Effectiveness in Planning Proceedings
- Innovations and Best Practices for Planning/Zoning Boards
- Engaging Diverse Communities and Dealing with Difficult People
- Working with Elected Officials and Understanding Everyone's Role in Planning
- The Open Meetings Law for Zoning and Environmental Conservation Boards, Part 2
- Working with Developers to Foster Investment in the Community
- Communication, the Media and Social Media
- Open Government and Planning and Zoning Decision Making

q. Adjournment and Next Meeting - Next meeting: **December 7, 2023, 4:30 pm**