

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424

ENVIRONMENTAL CONSERVATION BOARD MEETING AGENDA

Established November 4, 2009

THURSDAY, SEPTEMBER 7, 2023, 4:30 PM

PREPARED SEPTEMBER 5, 2023

The meeting WILL be hybrid style held both at the Town Hall, Oriana Conference Room and via Zoom. Zoom information as follows. Please note that if you are joining via Zoom, you will be entered into a waiting room and the host will admit you. If the host needs to communicate with you while you are in the waiting room, they will do it via the chat in Zoom.

Topic: Environmental Conservation Board

Join Zoom Meeting
<https://us02web.zoom.us/j/82781608546>

Meeting ID: 827 8160 8546

AGENDA

Meeting Called By: Kimberly Burkard, *Chairperson*

Board Members: Justin Damann Gary Kochersberger Edith Davey
Pat Venezia Eric Obenauer Kimberly Burkard

Recording Secretary: Kimberly Burkard

Staff Members: Michael Warner

Guests:

- a. Call to Order by the Facilitator
- b. Pledge of Allegiance
- c. Introduction of Guests by the Facilitator
- d. Zoom Etiquette Reminder
- e. Approval of the Minutes—August 3, 2023

- g. Privilege of the Floor
- h. Report of the Development Office
- i. Referrals from the Town Board
- j. Referrals from the Citizens' Implementation Committee (CIC)
- k. Referral from the Ordinance Committee
- l. Referrals from the Planning Review Committee (PRC), *August 14, 2023*
 - **CPN-23-068 / CPN-23-069 Charles Smith, Design Works Architecture, 6 North Main Street, Suite 104, Fairport, NY 14450; representing Kathy Hoff, 3444 Poplar Beach, Canandaigua, NY 14424; owner of property at 3444 Poplar Beach, Canandaigua, NY 14424. TM#98.15-1-15.110.** Requesting Site Plan Approval for addition to single-family residence and construction of new detached garage. Variances requested for garage front setback, addition front setback, and building coverage.
 - **CPN-23-074 / CPN-23-082 Logan Rockcastle, Marks Engineering, 4303 Route 5&20, Canandaigua, NY 14424; representing Robert Updike, 880 Macintosh Drive, Rochester, NY 14626; owner of property at 3464 Sandy Drive, Canandaigua, NY 14424. TM#98.15-1-21.200.** Requesting Site Plan Approval for tear down and rebuild of single-family residence and detached garage. Variances requested for side setback for residence, side setback for block wall, front setback for garage, and front setback for residence.
- m. Old Business
 - 1. **ECB Page for Town Newsletter (Ms. Venezia) / Social Media Content**
 - 2. **Town Hall Display Case (Ms. Davey)**

Spring Exhibit:	Native Species/Shrubs
Summer Exhibit:	Good Bugs by Ms. Davey
Fall Exhibit:	Compost by Mr. Obenauer
Winter Exhibit:	TBD
- n. New Business
 - 1. Env Fair
 - 2. 2024 Activities
 - 3. Open Discussion
- o. Member Reports

1. Town Tree Board

2. 2023 Strategic Goals (ECB-related)

- Permanently protect lands with natural resource significance and support recreation on protected lands
- Promote housing and development growth within identified growth nodes and discourage development in environmentally sensitive areas (revise ordinances as needed to achieve this goal)

p. Future Training Opportunities:

■ Municipal Bootcamp

Hancock Estabrook and MRB Group are offering a free annual training program to assist local governments, municipal officials, and planning and zoning boards. The program will include 10 hours of remote training designed to provide a comprehensive education that encompasses all aspects of municipal governance.

Website: <https://www.hancocklaw.com/>

■ General Code e-Code

Daily drop-in lunchtime training Q&A sessions plus webinars in several categories.

Information: <https://www.generalcode.com/training/>

■ NYS Department of State Local Government Training posted here:

<https://dos.ny.gov/training-courses>

■ Training Opportunities Online and Recorded Webinars:

Ontario County Planning Department website now lists upcoming training:

<https://www.co.ontario.ny.us/192/Training>

■ iMap Invasives Trainings & Events Online:

<https://www.nyimapinvasives.org/training>

■ New York Planning Federation Recorded Webinars:

For information: (518) 512-5270 or nypf@nypf.org

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| • The Essentials of Planning and Zoning: | • Innovations and Best Practices for Planning/Zoning Boards |
| • Introduction to Planning, Zoning & Land Use | • Engaging Diverse Communities and Dealing with Difficult People |
| • Everything You've Ever Wanted to Know About Preparing a Comprehensive Plan | • Working with Elected Officials and Understanding Everyone's Role in Planning |
| • Understanding and Applying SEQRA (NY State Environmental Quality Review Act) | • The Open Meetings Law for Zoning and Environmental Conservation Boards, Part 2 |
| • The What, Why, & How of Site Plan Review | • Working with Developers to Foster Investment in the Community |
| • Common Mistakes and Mishaps in Site Plan Review | • Communication, the Media and Social Media |
| • Meeting Process and Communication: | • Open Government and Planning and Zoning Decision Making |
| • Enhancing Transparency Effectiveness in Planning Proceedings | |

q. Adjournment and Next Meeting - Next meeting: **October 5, 2023, 4:30 pm**