

Canandaigua Town Board

Meeting Agenda for

March 25, 2024

Onnalinda Room - 6:00pm

ZOOM MEETING INFORMATION:

Please register in advance of this meeting using the following link:

https://us02web.zoom.us/meeting/register/tZYqc-GtgTotH92PBu15q7_hCirh9kEvA6VV

After registering, you will receive a confirmation email containing information about joining the meeting.

Please be aware all participants will be muted upon entry to the meeting and will only be able to speak after being acknowledged. Participants should use the "raise hand" feature or the chat box to request to speak. No screen sharing will be permitted. All meetings are recorded. Individuals will be removed from the meeting for inappropriate behavior.

- Call To Order and Pledge of Allegiance
 - Pledge led by Councilperson Dave Sauter
- Roll Call
 - Town Clerk Confirmation meeting was properly advertised
- Circulation of Written Communications and Correspondence – Most recent correspondence has been included in **Attachment 1**
- Privilege of the Floor
 - Robert DiCarlo, FaBa Farms- “How the Town Can Improve Its Commitment to Preserving Agriculture”
- Priority Business
 - Birthdays
- Presentations
 -
- Public Hearings

Continued Public Hearings: Regarding the German Brothers Marina request to change certain parcels on CR 16 from RLD to Incentive Zoning. This continued public hearing has been continued, but not yet officially closed. (Resolution 2024-91 Pertains to this continued public hearing)

New Public Hearings:
- Reports of Town Officials and Department Heads –(**Attachment #2**)
 - A. Highway / Water Superintendent
 - B. Assessor
 - C. Historian
 - D. Town Clerk
 - E. Planner
 - F. Human Resources & Parks Coordinator
 - G. Supervisor / Deputy Supervisor
 1. Monthly Financial Reports
 - a. Revenue & Expense Report and Cash Summary Report
 - b. Overtime Report – All Departments
 - c. Overtime Report – Highway & Water

- Reports of Town Board Standing Committees
 - A. Town Board Committees
 - a. Finance
 - b. Planning & Public Works
 - c. Ordinance
 - d. Economic Development
 - B. Reports of Citizen Boards, Committees and Commissions

- Privilege of the Floor

- Continuing Resolutions and Motions
 - Resolution No. 2024-53 RE-ADOPTION OF LOCAL LAW NO. OF 2024 TO AMEND TOWN CODE CHAPTER 220-31 (**Attachment #3**)

- Resolutions and Motions

FINANCE

- Resolution No. 2024 – 078: ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS
- Resolution No. 2024 – 079: ACKNOWLEDGEMENT AND AUTHORIZATION OF BUDGET TRANSFERS BY TOWN SUPERVISOR
- Resolution No. 2024-080: REQUEST TO SURPLUS FORD ESCAPE #111
- Resolution No. 2024-081: APPROVAL TO ENGAGE IN A PROFESSIONAL SERVICES AGREEMENT WITH THREE +ONE FOR CASHVEST LIQUIDITY MONITORING SERVICES
- Resolution No. 2024-082: PUBLIC NOTICE AND AUTHORIZATION FOR USE OF TECHNOLOGY RESERVE FUNDS, SUBJECT TO PERMISSIVE REFERENDUM
- Resolution No. 2024-083: AMENDING THE 2024 FEE SCHEDULE
- Resolution No. 2024-084: AUTHORIZATION TO ENCUMBER FUNDS FROM THE 2023 ADOPTED TOWN BUDGET TO THE 2024 ADOPTED TOWN BUDGET

PLANNING / PUBLIC WORKS

- Resolution No. 2024-085: ACKNOWLEDGEMENT OF RESULTS FO RESIDENT PETITION “NO” VOTE FOR COUNTY ROAD 28, RISSER ROAD AND EMERSON ROAD SWER DISTRICT, AND TOWN BOARD ACTION TO NOT PURSUE NEW DISTRICT CREATION.
- Resolution No. 2024-086: AGREEING TO CONSIDER THE PLANNED UNIT DEVELOPMENT ZONING REQUEST FROM ENICNARF LLC FOR PROPERTY LOCATED BETWEEN NY 332, PURDY ROAD AND CANANDAIGUA-FARMINGTON TOWN LINE ROAD

ORDINANCE

- Resolution No. 2024-087: SETTING A PUBLIC HEARING TO ADOPT A LOCAL LAW TO AMEND TOWN CODE CHAPTER 220-9.1 SHORT TERM RENTALS; AND SEQR INTENT TO DECLARE LEAD AGENCY

ECONOMIC DEVELOPMENT / GENERAL

- Resolution No. 2024-088: AUTHORIZE PURCHASE OF VEHICLE FOR THE CODE ENFORCEMENT DEPARTMENT
- Resolution No. 2024-089: APPOINTMENT OF AGRICULTURAL ADVISORY COMMITTEE CHAIRPERSON
- Resolution No. 2024-090: CODE ENFORCEMENT OFFICER BUDGET ADJUSTMENT
- Resolution No. 2024-091: DENYING GERMAN BROTHERS REQUEST TO REZONE CERTAIN PARCELS IN THE RESIDENTIAL LAKE ZONING DISTRICT TO INCENTIVE ZONING
- Resolution No. 2024-092: ACCEPTANCE OF SOIL EROSION CONTROL SURETIES
- Resolution No. 2024-093: SUPPORTING THE CANANDAIGUA TREE TEAM AND ADOPTING THE HERITAGE TREE PROGRAM IN THE TOWN OF CANANDAIGUA

- Resolution No. 2024-094: SUPPORTING THE M.M. EWING CONTINUING CARE CENTER'S STATEWIDE HEALTH CARE FACILITY TRANSFORMATION PROGRAM APPLICATION

RESOLUTION NO. 2024 – 078: ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

WHEREAS, the Town Board is responsible for the general oversight of the Town's operations and finances; and

WHEREAS, the Town Supervisor, as Chief Financial Officer, is responsible for providing financial reports to the Town Board; and

WHEREAS, the Town Supervisor has provided the Town Board with hard copies and electronic copies of this month's 2023 Monthly Revenue/Expense Control Report, the Highway/Water Department Overtime Report and All Department Overtime Reports; and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board hereby confirms receipt and acceptance of these items. **Attachment #4**

RESOLUTION NO. 2024 – 079: ACKNOWLEDGEMENT AND AUTHORIZATION OF BUDGET TRANSFERS BY TOWN SUPERVISOR

WHEREAS, the Town of Canandaigua Town Board (hereinafter referred to as "Town Board") has authorized the Town Supervisor and/or Clerk (Finance) to make interfund transfers in an amount less than \$5,000.00 by Resolution No. 2023-015; and

WHEREAS, the Town Supervisor and/or Clerk (Finance) have made budget transfers to compensate for expenses that exceeded the budgeted amount; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby acknowledges and authorizes these budget transfers; and

BE IT FINALLY RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Clerk (Finance). **Attachment #5**

RESOLUTION NO. 2024 – 080: REQUEST TO SURPLUS FORD ESCAPE #111

WHEREAS, the Highway Superintendent has determined that the useful life of a 2018 Ford Escape has been surpassed; and

WHEREAS the Highway Superintendent is requesting Town Board approval to surplus this SUV; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby authorizes the Town Supervisor to remove this item from the fixed assets list and add it to the surplus list and recommends auctioning it as is deemed appropriate; and

BE IT FURTHER RESOLVED, the Town Board hereby approves the sale of said SUV using Teitsworth Auction; and

BE IT FURTHER RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Highway Superintendent, Town Supervisor, and Finance Clerk II.

RESOLUTION NO. 2024-081: APPROVAL TO ENGAGE IN A PROFESSIONAL SERVICES AGREEMENT WITH THREE + ONE FOR CASHVEST LIQUIDITY MONITORING SERVICES

Whereas, the Town of Canandaigua recognizes the importance of prudent financial management and efficient cash flow monitoring to safeguard public funds; and

Whereas, the Town of Canandaigua seeks to optimize its cash management strategies to enhance liquidity and maximize returns on investments; and

Whereas, Three + One is a reputable firm specializing in financial advisory services, offering expertise in liquidity analysis, cash flow forecasting, and investment optimization; and

Whereas, Three + One offers Cash Vest, a comprehensive liquidity monitoring platform designed to provide real-time insights into cash positions, investment opportunities, and risk management strategies; and

Whereas, the Town of Canandaigua has reviewed the capabilities and qualifications of Three + One and finds them to be well-suited to meet the town's financial management needs;

Now, therefore, be it resolved, that: The Town of Canandaigua hereby approves the engagement of Three + One for professional services related to cash Vest liquidity monitoring.

Be It Further resolved, that; The Town Supervisor is authorized to enter into a professional services agreement with Three + One to provide cash Vest liquidity monitoring services for the annual contracted term of \$14,900, subject to the Town Attorney's review and approval as to form and legality.

Be it further resolved, that the Town Supervisor is authorized to make the following fund transfers

Amount	From	To
\$4000	AA100.1230.00 TM Contractual	AA100.138.400 Fiscal Agent Fees
\$10,900	AA100.1990.400 Contingency	AA100.138.400 Fiscal Agent Fees
<hr/>		
\$14,900		

Be It Finally Resolved, that; certified copies of this resolution be provided to The Town Supervisor, The Town Clerk, Finance Clerk II, and Three + One.

Attachment #6

RESOLUTION NO. 2024-082: PUBLIC NOTICE AND AUTHORIZATION FOR USE OF TECHNOLOGY RESERVE FUNDS, SUBJECT TO PERMISSIVE REFERENDUM

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as "Town Board") has determined that certain technology concerns need to be addressed for the efficient and successful operation of the government of the Town of Canandaigua; and

WHEREAS, the Town Board has authorized the cloud platform upgrade to both the Town Hall network server and Incode, the Town's financial accounting software; and

WHEREAS, to cover the costs of these upgrades, the Finance Committee has recommended the use of the Technology Reserve Fund (A.0233) in the amount of \$49,417.50; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby authorizes the use of monies from the Technology Reserve Fund (A.0233) for an amount not to exceed \$49,417.50 subject to permissive referendum for the purchase of upgrades to the financial accounting software and the network server; and

BE IT FURTHER RESOLVED, the Town Clerk is directed to provide notice of the approval of this resolution within 10 days of the adoption of this resolution to the paper of record, post, and cause to be published notice of the approval of the resolution including the purpose and intent of the resolution including notification that the resolution was adopted subject to permissive referendum; and

BE IT FURTHER RESOLVED, the Town Manager and Bookkeeper are directed to make the adjusting journal entries for expenditures relating to technology improvements from the Technology Reserve Fund (A.0233) to the 2024 General Fund (A.1680.400) for an amount not to exceed \$49,417.50 if no petition has been received by residents following the expiration of time for filing a petition requesting that the matter be submitted to a referendum of the property owners; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Supervisor and Finance Clerk II.

RESOLUTION NO. 2024 – 083: AMENDING THE 2024 FEE SCHEDULE

WHEREAS, the Town Planner and the Code Enforcement Officer are recommending changes to the 2024 Adopted Fee Schedule, specifically to the Development Office section and the Town Board section; and

WHEREAS, the recommended changes include updating fees and clarifications for Planning Board and Zoning Board of Appeals applications as well as updating the fee for Rezoning Applications; and

WHEREAS, the recommended changes are intended to better reflect time spent on application review by staff; and

RESOLVED, the Town Board has determined that the fees identified in the 2024 Fee Schedule are reasonable and hereby adopts it with the recommended amendments effective March 25, 2024.

Attachment #7

RESOLUTION NO. 2024 – 084: AUTHORIZATION TO ENCUMBER FUNDS FROM THE 2023 ADOPTED TOWN BUDGET TO THE 2024 ADOPTED TOWN BUDGET

WHEREAS, the Town Board of the Town of Canandaigua has adopted the 2023 Town of Canandaigua budget with certain appropriations relating to projects or orders that have begun in 2023 but for one reason or another, will continue into 2024; and

WHEREAS, it is necessary to encumber appropriations from the 2023 Town of Canandaigua budget into 2024 Adopted Town Budget for the items identified below:

WHEREAS, additional items not previously identified in Resolution 2024-43 totaling \$17,235.60 are deemed to be in process; and

Number	Vendor	Description	Account	Total
REQ01007	Colliers Engineering & Design	Sidewalk <u>Envisionment</u> Plan	AA100.3189.200	7,951.88
REQ01002	LOWES CREDIT	roller shade blinds	AA100.7110.400	5,416.72
REQ00996	CYNCON EQUIPMENT INC.	Lift gate for new highway truck	DA100.5130.200	3,867.00
Total				17,235.60

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby directs the appropriations identified above be encumbered for the purposes herein specified and authorizes the Town Supervisor and Finance Clerk to make the associated journal entries; and

BE IT FURTHER RESOLVED, the Town Clerk shall provide a copy of this resolution to the Town Supervisor and Finance Clerk II.

RESOLUTION NO. 2024-085: ACKNOWLEDGMENT OF RESULTS OF RESIDENT PETITION “NO” VOTE FOR COUNTY ROAD 28, RISSER ROAD AND EMERSON ROAD SEWER DISTRICT, AND TOWN BOARD ACTION TO NOT PURSUE NEW DISTRICT CREATION.

WHEREAS the Town of Canandaigua Town Board has sought to create a sanitary sewer district around County Road 28, Risser and Emerson Road and

WHEREAS The town board had two information meetings with the residents of the proposed sanitary sewer district to provide financial cost and a construction schedule and

WHEREAS the town board took the recommendation of the Planning and Public Works Committee that a petition be circulated to only the residence in the proposed sewer district to determine if the residences sought to have it completed and

WHEREAS with the assistance from James Davis along with Adeline Rudolph and James Fletcher who went to each property owner to circulate the petition and

WHEREAS The Canandaigua Town Board would like to specifically acknowledge the tremendous help of Mr. Jim Davis who took much of his own time and resources to carry petitions and to individually meet with residents about the proposed sanitary sewer district and

WHEREAS after the town of Canandaigua assessor reviewed the petitions and compiled a list of yes and no votes, it was determined that there were more NO votes than YES votes and

WHEREAS the Planning and Public Works Committee discussed the results of the votes at its March 8th, 2024 meeting and

WHEREAS the Planning and Public Works Committee recommends to the Canandaigua Town Board that due to the majority of the residents of the proposed sewer district voting NO, that the sanitary sewer extension does not proceed forward and

NOW THEREFORE BE IT RESOLVED that the Canandaigua Town Board does hereby acknowledge that the proposed County Road 28, Risser Road and Emerson Road sanitary sewer district is NO LONGER BEING PURSUED.

RESOLUTION 2024-086: AGREEING TO CONSIDER THE PLANNED UNIT DEVELOPMENT ZONING REQUEST FROM ENICNARF LLC FOR PROPERTY LOCATED BETWEEN NY 332, PURDY ROAD AND CANANDAIGUA-FARMINGTON TOWN LINE ROAD

WHEREAS, on March 15, 2024, a request for the Town Board to consider a Planned Unit Development (“PUD”) on approximately 66 acres of land located between Purdy Road, Canandaigua Farmington Town Line Road, and NY Route 332 (“Property”) was submitted by Enicnarf LLC on behalf of the owners of the subject properties (“Applicant”); and

WHEREAS, the request for PUD consideration consisted of a letter of intent, dated March 15, 2024, a SEQR Full Environmental Assessment Form (Part 1), dated March 14, 2024, and an undated sketch plan entitled Conceptual Plan Prepared for Enicnarf LLC, prepared by Venezia and Associates Land Surveyors and submitted to the Town via Cloud Permit on March 15, 2024; and

WHEREAS, the Applicant made a presentation to the Town Board on March 25, 2024; and

WHEREAS, the proposed PUD would consist of 17 single-family residential lots, 202 townhouse units in 29 buildings, a mini-storage complex, and 3 commercial lots off of NY Route 332, together with dedicated and private roads and other improvements including buried utilities and service connections, signage, stormwater infrastructure, driveways, landscaping, and approximately 24 acres of green space; and

WHEREAS, the Town Board has received a Memorandum, dated March 17, 2024, from the Town Attorney setting forth the appropriate process and timeline for review, consideration, and possible approval of PUD zoning (“Process Memo”); and

NOW THEREFORE BE IT RESOLVED, that pursuant to Town Code § 220-28(E)(2) the Town Board agrees to consider the PUD zoning request submitted by Applicant and as described herein; and

BE IT FURTHER RESOLVED, that Applicant’s request for consideration of PUD zoning adequately describes the area to be zoned PUD and the subsequent proposed development in accordance with Town Code § 220-28(E)(2); and

BE IT FURTHER RESOLVED, that Applicant’s PUD zoning request is hereby referred to the Planning Board in accordance with Town Code § 220-28(E)(2) and the Process Memo for sketch plan review at its April 9, 2024 meeting and recommendations from the Planning Board to the Town Board as soon as possible thereafter but not later than April 25, 2024 unless the Planning Board requests additional time; and

BE IT FURTHER RESOLVED, that Applicant may make application PUD Zoning Application to the Town Board (“Application”) once the Planning Board renders its recommendations and said Application shall be placed on the next allowable Town Board agenda for the Town Board to declare intent to be lead agency and commence coordinated review under SEQR, set a public hearing date, and refer the Application to the Planning Board, Environmental Conservation Board, and Town Engineer; and

BE IT FURTHER RESOLVED, that the Town Clerk shall provide copies of this resolution to: (a) Applicant; (b) Applicant’s Surveyor; (c) Town Planner; (d) Town Engineer; (e) Town Supervisor; and (f) Town Attorney.

Attachment #8

RESOLUTION NO. 2024 – 087: SETTING A PUBLIC HEARING TO ADOPT A LOCAL LAW TO AMEND TOWN CODE CHAPTER 220-9.1 SHORT TERM RENTALS; AND SEQR INTENT TO DECLARE LEAD AGENCY

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering the adoption of a local law to amend Town Code Chapter 220-9.1 Short Term Rentals to further define and clarify policies and procedures; and

NOW THEREFORE BE IT RESOLVED, pursuant to Town Law, §267, §271, §116, and §4121 the Canandaigua Town Board hereby appoints Ms. Samantha Stryker to fill the vacant chairperson position on the Agricultural Advisory Committee with a term expiring on December 31, 2024; and

NOW BE IT FURTHER RESOLVED, the Town Board wishes to thank Mr. Bob DiCarlo for his tenure as chairperson of the committee and for his commitment to preserving the town’s farmland and helping to further the public’s education of and appreciation for the Town’s farming operations; and

NOW BE IT FINALLY RESOLVED, directs the Town Clerk to provide a copy of this resolution to the Agricultural Advisory Committee.

RESOLUTION NO. 2024-090 CODE ENFORCEMENT OFFICER BUDGET ADJUSTMENT

WHEREAS, the Town of Canandaigua Town Board (hereinafter referred to as ‘Town Board’) understands that; and

WHEREAS, the Lead Code Enforcement Officer has determined a need to fill the position of a Full Time Code Enforcement Officer to continue to provide necessary services to the Town; and

WHEREAS, the position was requested, but not funded, in the Adopted 2024 Budget; and

WHEREAS, the Lead Code Enforcement Officer and Finance Clerk II are recommending the appropriation of up to \$35,000 of General Unassigned Fund balance to fund the position of Full Time Code Enforcement Officer:

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby Directs the Finance Clerk II to complete the following budget adjustments to fund the position of a Full Time Code Enforcement Officer; and

2024:

Decrease:	AA100.0915.00000	Unassigned Fund Balance	\$35,000
Increase:	AA100.8664.124.00000	Code Enforcement	\$35,000; and

BE IT FURTHER RESOLVED, the Town Supervisor is authorized to execute all documents necessary; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Supervisor and Finance Clerk II.

RESOLUTION NO. 2024 – 091: DENYING GERMAN BROTHERS' REQUEST TO REZONE CERTAIN PARCELS IN THE RESIDENTIAL LAKE ZONING DISTRICT TO INCENTIVE ZONING

WHEREAS, the Town Board of the Town of Canandaigua (hereinafter referred to as the Town Board) has over several months, reviewed a request to rezone 3904, 3907, and 3935 County Road 16 in the RLD zoning district to Incentive Zoning and has held a public hearing for the same on September 18, 2023, November 20, 2023, and January 31, 2024; and

WHEREAS, the Town Board received comments from the Planning Board of the Town of Canandaigua on or about November 17, 2024; and

WHEREAS, the Town Board received comments from the Ontario County Planning Board on or about November 20, 2023; and

WHEREAS, the Town Board received written comments from the community related to the proposed incentive zoning; and

WHEREAS, the Canandaigua Lake Watershed Council made a presentation to the Town Board on January 31, 2024, related to the proposed incentive zoning; and

WHEREAS, the Town Board requested certain changes to the incentive zoning proposal during public meetings, as documented in letters to the applicant from the Town Attorney dated December 8, 2023, and January 18, 2024; and

WHEREAS, the Town Board requested submission of a “[r]evised concept sketch showing all docks, all moorings, all structures with a detailed description of proposed use for each, all amenities, proposed number of docks, proposed number of moorings, and estimated timeframe for commencement and completion of each phase” as documented in a letter to the applicant from the Town Attorney dated December 8, 2023; and

WHEREAS, the applicant submitted its final revised proposal on January 25, 2024, in which applicant did not agree in full to more than half of the Town’s requested changes; and

WHEREAS, the applicant did not submit documentation requested by the Town; and

WHEREAS, no SEQR determination has been made on the incentive zoning application; and

WHEREAS, in December 2023 the Town received notice from the Ontario County Planning Department that the incentive zoning law it adopted in 2022 had not been referred to the Ontario County Planning Board as required by New York State General Municipal Law and the Town Attorney has informed the Town Board that this failure renders the incentive zoning law adopted in 2022 jurisdictionally defective; and

NOW THEREFORE BE IT RESOLVED, that the Town Board determines that the proposed amenities do not provide sufficient public benefit to provide the requested incentives; and

BE IT FURTHER RESOLVED, that the Town Board requested that the applicant provide additional and/or changed amenities so that said amenities would provide sufficient public benefit to justify the requested incentives but the applicant did not agree to provide the additional and/or changed amenities; and

BE IT FURTHER RESOLVED, that the Town Board hereby denies the petition to rezone 3904, 3907, and 3935 County Road 16 in the RLD zoning district to Incentive Zoning; and

BE IT FURTHER RESOLVED, applicant can submit a revised petition for amendment to rezone the above-referenced parcels from the RLD zoning district to Incentive Zoning in contravention to the one-year prohibition of such submission contained in Town Code § 220-5 if in the Town Board’s determination said submission is not substantially similar to the submission denied herein.

BE IT FINALLY RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Town Planner and to the Applicant.

RESOLUTION NO. 2024 – 092: ACCEPTANCE OF SOIL EROSION CONTROL SURETIES

WHEREAS, the Town of Canandaigua Planning Board has granted a Site Plan approval for the following properties:

5755 Smith Road, Canandaigua (Tax Map #139.00-1-12.111), owned by Derek Tillmann & Leaha Wimmer; and

4220 County Rd 16, Canandaigua (Tax Map #126.12-2-4.000), owned by Scott Hill; and

4955 Island Beach Drive (Tax Map #98.09-1-14.000), owned by Douglas & Jane Bennett; and

WHEREAS, the Town of Canandaigua Planning Board has determined that soil erosion and sediment control sureties are to be provided and accepted by the Town Board prior to the issuance of building permits; and

WHEREAS, the Town Supervisor has reviewed the proposed estimates and found them to be satisfactory to meet the conditions of approval and the work to be completed; and

WHEREAS, the applicants have provided a check in the amount of

\$8,000.00 for the purposes of the soil erosion and sediment control surety; (5755 Smith Road- Check #99); and

\$3,955.38 for the purposes of the soil erosion and sediment control surety; (4220 County Road 16- Check #2144); and

\$2,426.00 for the purposes of the soil erosion and sediment control surety; (4955 Island Beach Drive- Check #2943); and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves and accepts a soil erosion and sediment control surety in the total amount of \$14,381.38 in the form of the Checks listed above.

Attachment #10

RESOLUTION NO. 2024-093: SUPPORTING THE CANANDAIGUA TREE TEAM AND ADOPTING THE HERITAGE TREE PROGRAM IN THE TOWN OF CANANDAIGUA

WHEREAS, trees provide numerous ecological, economic, and social benefits, including but not limited to, improving air quality, reducing energy costs, mitigating stormwater runoff, enhancing property values, and fostering community pride; and

WHEREAS, the Town of Canandaigua acknowledges the dedicated efforts of the Canandaigua Tree Team in promoting tree stewardship, education, and advocacy within the community; and

WHEREAS, the Heritage Tree Program is a proven initiative aimed at identifying, protecting, and celebrating significant trees that hold historical, cultural, ecological, or aesthetic value within a community; and

WHEREAS, The Town of Canandaigua Heritage Tree Program has been established to increase awareness about the important contribution of trees in our history and heritage; and

WHEREAS, the goals of the program are to recognize and designate individual heritage trees of significance, to educate residents and the general public about the value of trees, to promote appreciation of trees, and to retain and protect these trees as part of our heritage, and

NOW THEREFORE BE IT RESOLVED that The Town of Canandaigua expresses its full support for the Canandaigua Tree Team and commends its ongoing dedication to promoting tree stewardship and environmental sustainability within the community; and

NOW BE IT FURTHER RESOLVED that The Town of Canandaigua hereby adopts the Heritage Tree Program, with the objective of identifying, protecting, and celebrating significant trees throughout the town; and

NOW BE IT FINALLY RESOLVED that a copy of this resolution be provided to the Town Supervisor, The Town Clerk, and The Town Tree Team.

Attachment #11

RESOLUTION NO. 2024-094 SUPPORTING THE M.M. EWING CONTINUING CARE CENTER'S STATEWIDE HEALTH CARE FACILITY TRANSFORMATION PROGRAM APPLICATION

WHEREAS, M.M. Ewing Continuing Care Center located in the City of Canandaigua at THOMPSON HOSPITAL'S award-winning hospital and emergency room facilities campus, is applying for the Statewide Health Care Facility Transformation Program IV request through the NYS Department of Health, Office of Primary Care and Health Systems Management, to strengthen quality of care with capital improvements; and

WHEREAS, this project will directly address healthcare capital needs through the strategic development of single-room occupancy availability to further enhance as well as safeguard this Residential Health Care Facility (licensed under Section 2825-g of the Public Health Law) that serves our greater community and strengthen its long-term financial stability in an equitable environment;

WHEREAS, M.M. Ewing Continuing Care Center maintains 178 skilled nursing beds and is an impactful asset to our aging population, this Residential Health Care Facility capital project further enables critical preventive measures of infectious disease spread and outbreaks, benefiting all residents including beneficiaries of Medicare-Medicaid insured, as well as underinsured individuals; and

WHEREAS, M.M. Ewing provides post-hospital services to assist individuals requiring rehabilitation or restoration recovery from illness, surgery and hospital stays, dementia care for those suffering from dementia/Alzheimer's, as well as long-term services for individuals in need of 24-hour skilled nursing care; and

NOW BE IT RESOLVED, this body fully supports M.M. Ewing Continuing Care Center's Statewide Health Care Facility Transformation Program application to strengthen long-term financial stability, directly addressing our community's aging population's need as well as demand for critical capital improvements and overall quality of care.

BE IT FINALLY RESOLVED that a copy of this resolution be provided to the Town Supervisor, The Town Clerk, and Mr. Mathew Janczak Vice President of Long-Term Care Services, M.M. Ewing Continuing Care Center.

Attachment #12

Approval of the following Town Board Meeting Minutes:

February 12, 2024

February 26, 2024

➤ Payment of the Bills

Abstract Claim Fund Totals presented by Town Clerk

Voucher Summary Report for Town Board Signatures

(By signing, Town Board members represent they have reviewed the purchases for compliance with the Town's approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

Utility Abstract dated 03/15/2024 totaling \$ 32,512.17

General Fund \$ 20,463.94

Highway Fund \$ 2,554.56

Lighting Districts \$ 1,370.81

Water Districts \$ 8,122.86

Town Board Abstract dated 3/25/2024 totaling \$ 485,267.36

General Fund \$ 325,157.42

Highway Fund	\$ 123,877.88
Capital Projects	\$ 12,636.51
Water Districts	\$ 23,595.55

- Other Business
- Privilege of the Floor
- Executive Session, To discuss the sale, purchase, lease, or acquisition of real property where public discussion could impact value.
- Adjournment



ATTACHMENT 1

Communications

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Satisfactory365**

Purpose: **Inspection**

DATE/TOA: **2/8/24 1:15 pm**

**ONTARIO COUNTY HUMANE SOCIETY INC
HAPPY TAILS ANIMAL SHELTER
2976 COUNTY RD 48
CANANDAIGUA NY 14424**

Inspector: **Ann Marie Brade**

Inspector #: **72**

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|---|-----|
| 1. Shelter is structurally sound | Yes |
| 2. Housing area and equipment is sanitized regularly | Yes |
| 3. Repairs are done when necessary | Yes |
| 4. Dogs are handled safely | Yes |
| 5. Adequate space is available for all dogs | Yes |
| 6. Light is sufficient for observation | Yes |
| 7. Ventilation is adequate | Yes |
| 8. Drainage is adequate | Yes |
| 9. Temperature extremes are avoided | Yes |
| 10. Clean food and water is available and in ample amount | Yes |
| 11. Veterinary care is provided when necessary | Yes |
| 12. Dogs are euthanized humanely, by authorized personnel | Yes |
| 13. Complete intake and disposition records are maintained for all seized dogs | Yes |
| 14. Dogs transferred for purposes of adoption in compliance with Article 7 | Yes |
| 15. Redemption period is observed before adoption, euthanasia or transfer | Yes |
| 16. Owners of identified dogs are properly notified | Yes |
| 17. Redeemed dogs are licensed before release | Yes |
| 18. Proper impoundment fees paid before dogs are released | Yes |
| 19. Written contract or lease with municipality | Yes |

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
3204	Town of East Bloomfield
3205	Town of Farmington
3201	Town of Bristol
3202	Town of Canadice
3203	Town of Canandaigua
3207	Town of Gorham
3208	Town of Hopewell
3209	Town of Manchester
3210	Town of Naples
3211	Town of Phelps
3212	Town of Richmond
3213	Town of Seneca
3214	Town of South Bristol
3215	Town of Victor
3216	Town of West Bloomfield
3217	City of Canandaigua
3218	City of Geneva
3206	Town of Geneva

REMARKS:

REPRESENTATIVE PRESENT FOR INSPECTION: **William Martin**
TITLE: **Executive Director**

REVIEWED BY: **Emily Cacchione**
REVIEWED DATE: **02/13/2024**



CANANDAIGUA LAKE WATERSHED ASSOCIATION

March 7, 2024

Town of Canandaigua
5440 Route 5&20 West
Canandaigua, NY 14424

Attn: Town Board and Ordinance Committee
Re: Incentive Zoning

The Canandaigua Lake Watershed Association has reviewed the Town of Canandaigua's legislation seeking to apply its Incentive Zoning district to all districts in the town including the Residential Lake District. We are concerned that applying Incentive Zoning to this district will negatively impact the water quality of Canandaigua Lake.

The purpose of the town's incentive zoning ordinance is to allow increased dwelling unit density and changes in lot area requirements and dimensional requirements as well as changes in use. The purpose of the Residential Lake District is to "allow limited residential uses that protect the shoreline, ridgelines, and scenic vistas of this unique area". We feel this Incentive Zoning ordinance is in direct conflict with the fundamental purpose of the Residential Lake District and not in keeping with the Comprehensive Plan's fundamental goal for the Town of Canandaigua which is "protection and enhancement of its natural, agricultural, rural, historic and recreational resources."

We believe the current intensity of development along the lake shore and on adjacent slope is already at or beyond the intensity that allows for long term health of the lake. We urge that you omit the Residential Lake District from the Town's Incentive Zoning expansion.

Sincerely,

Lynn Klotz

President of the Canandaigua Lake Watershed Association Board of Directors
& The Canandaigua Lake Watershed Association Executive Committee

CLWA is a member-supported nonprofit organization whose mission is to inspire the entire watershed community to become stewards of Canandaigua Lake through education, scientific research, and advocating sound public policy.

February 26, 2024

Dear Canandaigua Town Board Members,

I would like to start by saying thank you for adopting guidelines to manage short term rentals. I have attended several town meetings on this issue and would like to add some of my own personal experiences as I have a short term rental as a neighbor located at 3426 West Lake Road. I am hoping some of my personal experiences will help you understand the frustrations I have encountered and possible code changes for the betterment of anyone who has one next door to them. I personally feel these short term rentals should be looked at on a case by case basis because all neighborhoods are unique. My neighborhood is close knit. The homes are in close proximity to one another with most parcels under one acre. The vast majority of the neighborhood is comprised of retired people, or those who work from home. There are also very few children in the neighborhood. Most of the residents are home during the day. This is a very peaceful quiet neighborhood. Or I should say until summer rolls around and the pool next door opens and renters start to arrive. The short term rental has an inground pool that is located roughly thirty to forty feet from my back yard. We now have to listen to large groups of people drinking, playing loud music, and kids screaming all day and half the night. While they are enjoying the pool, I am unable to enjoy my own back yard during this time. I am limited to staying outside and enduring the noise or staying in my house with the windows shut so I don't have to listen to it. I also have a dog that has been harassed by renter kids and have had sticks thrown over my fence towards my dog. The lights on the front and back of the rental are dusk to dawn. I have had to buy room darkening shades just to be able to sleep. They are so bright you could land a plane. This does not include the ten hanging solar lights that are strung amongst the trees near the pool. I am no longer able to keep my windows open in the summer due to the noise and or smoke from the fire pit which is in close proximity to the pool and house. The owners of this short term rental live in

Florida. They have no clue as to what goes on at their property. Police have been called by a neighbor two houses away due to a domestic incident that occurred at approximately 1:30 am. The owner contacted us to see what had occurred. I had to contact the owners last year as there were twelve loud adults and children in the backyard drinking around the pool. There are also cars in and out at all hours and we all have to deal with the headlights shining in windows. I was informed by the owner that I have to "deal with it" as we live in a resort town and she's providing a much needed service. Needless to say we are no longer on speaking terms. I have stayed at several airbnb's in my lifetime. They do serve a purpose but having large groups of people crammed into a quiet neighborhood where houses are close together is a recipe for disaster. As summer approaches I am left to stress about what kind of nuisances I'll have to deal with this year. I could make noise every time I'm subjected to it but I live here and don't want to upset my neighbors. This the difference between a business and a neighbor that lives here year round. They have no vested interest in the quality of the neighborhood. They get paid while they sit in Florida and everyone else is left to "deal with it". Thank you for your time and consideration.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Debra Parsons", with a long horizontal flourish extending to the right.

Debra Parsons

3420 West Lake Road

Town of Canandaigua

Cathy Menikotz
5440 State Route 5 and 20
Canandaigua, NY 14424

Dear Supervisor Menikotz,

On behalf of Mercy Flight Central, I want to thank you for your support. We gratefully received your \$4,000.00 gift received on 02/05/2024. We are proud to serve more than 25 counties, 24 hours a day, 7 days a week, 365 days a year to help at a moment's notice. Your support strengthens Mercy Flight Central's efforts to ensure that our community forever remains a place where quality critical air medical services are provided.



*"Andrea's internal injuries were so severe she almost bled to death. I think if she hadn't been flown to the hospital she wouldn't have made it. **You guys saved my life...**"*

Former Patient - The Cohen Family

Thank you for your dedication and belief in the difference we can make in the lives of our community members.

Sincerely,



Erin Reese
President/CEO



Kaitlyn Carhart
Director of Development

Thank You!

No goods or services were furnished in consideration of your kind gift. Please retain this letter as your receipt. Please consult your tax advisor with any questions regarding this contribution. Your donation was made to the MFC Foundation LLC which is wholly owned by Mercy Flight Central, Inc. (the "Charity") and is treated by the Charity as a disregarded entity. The Charity is tax-exempt under Code Section 501(c)(3) and is not a private foundation under Code Section 509 (a). Our annual financial report may be obtained from the NYS Office of the Attorney General, Charities Bureau ATTN: FOIL Officer 120 Broadway, NY, NY 10271

TEL: (585) 396-0584 | FAX: (585) 396-0585

Urgent Concern Regarding Traffic Safety on County Road 18 in Canandaigua

Frankie Adams <frankieadams23@gmail.com>

Wed 3/13/2024 2:51 PM

To: Jared Simpson <jsimpson@townofcanandaigua.org>

Dear Jared Simpson,

I am reaching out to you today with deep concern regarding the alarming traffic safety issues plaguing County Road 18 in Canandaigua. As a lifelong resident at 3565 County Road 18, I have witnessed a distressing increase in reckless driving behaviors that pose a significant threat to the safety and well-being of our community members.

Over the past few years, I have observed a troubling pattern of personal vehicles, motorcycles, and work vehicles disregarding speed limits with impunity. Among the repeat offenders are businesses such as Proctor Roofing, Lakeview Lawn and Landscape, and UPS, whose drivers consistently flout traffic regulations. Additionally, there is a concerning number of motorcyclists exceeding speeds of 100 miles per hour, endangering both themselves and others on the road.

The frequency and audacity of these speeding incidents have left me feeling deeply unsettled and, more importantly, profoundly concerned for the safety of my neighbors, including children, pets, Mennoites, and farmers who rely on County Road 18 for their daily activities.

As a resident who runs a business from my garage, situated just 20 feet from the road, I am particularly alarmed by the erratic nature of these drivers, which has compelled me to seek refuge within my own property at times.

Furthermore, I wish to draw attention to the peril faced by our community members who utilize horses and buggies as well as farm equipment on County Road 18. These traditional modes of transportation and agricultural machinery are particularly vulnerable to the reckless actions of speeding motorists. The safety of our Mennoite neighbors and farmers, who rely on these modes of transport for their livelihoods, is paramount. Urgent action is needed to safeguard their well-being and ensure their safe passage along the road.

In light of these pressing issues, I implore the Canandaigua Police Department to take decisive action to address this urgent matter. My proposed measures include:

1. Increasing police presence on County Road 18 to enforce speed limits effectively. I am willing to grant permission for officers to utilize my driveway for monitoring and enforcement purposes.
2. Installing additional speed limit signs and prominently displaying caution signs warning drivers of the presence of children and pets along the road.
3. Deploying speed radar signs to provide real-time feedback on vehicle speeds and deter speeding behaviors. I am fully supportive of placing such a sign on my property.

As we transition into spring, the escalation of speeding and reckless driving poses an even greater risk to our community's safety. I earnestly urge prompt action to address these concerns before further harm is inflicted.

Please feel free to contact me at your earliest convenience to discuss potential solutions or to gather additional information.

Thank you for your attention to this matter, and I remain hopeful for a swift and effective resolution.

Sincerely,

Frank Adams

Email: Frankieadams23@gmail.com

Phone: 585-953-2254

ATTACHMENT 2

Reports of Officials & Department Heads

Report of highway and water superintendent

Highway

The total eclipse in April may bring issues with traffic. We have been in discussion with Ontario County sheriff and the DPW about what could be worst case scenarios. We will all be working together that day to assist where needed.

In July of 2023 we had the flooding of many roads. One of the large cross culverts on Bristol Cross Road was damaged during that event. Recently the pipe has had more failures. It was not in this year's budget as we continue to work with FEMA to get funds to replace it. It will get repaired in April.

Water

New water meters continue to be going in well. We are replacing the water meters that are over 10 years old as the battery life should be ending soon. 1,511 meters have been replaced.

Lead and Copper survey is also progressing. This is due in October of 2024. Thanks to Dan Allen and Greg Hoteling of MRB group the work they did to create the map on the ESRI platform helps our time in getting this completed.

We're coming to the end of the water main replacement of Quail bush town homes. We are planning on being complete by the end of May.

Parks

Highway crews removed the three upland cabins. We have a plan on how to get our new cabin on the hill.

Motion Junction. Highway has been placing stone for sidewalks and installing conduit.



**PLANNING & ZONING OFFICE
MONTHLY REPORT**

FEBRUARY 2024 MONTHLY REPORT

Planning and Zoning Permit Applications

<i>Number of Submitted Applications</i>	<i>FEBRUARY</i>	<i>YEAR-TO-DATE</i>
Planning Board (Site Plan, Subdivision, Special Use Permit, Sketch)	8	14
Zoning Board of Appeals (Area/Use Variances)	5	6
Total	13	20

Short Term Rentals

	<i>FEBRUARY*</i>	<i>YEAR-TO-DATE</i>
Total Permits Issued	0	4
Permit Fees Collected	\$0	\$3,600

*Note that even though no short term rental permits were issued during the month of February, there were a few submitted in February and continual reviews of other existing applications.

Long Range Planning Activities

Short Term Rental Law – there have been continuing discussions on the recommended changes to the Town’s short term rental law and there is a new draft for the Town Board’s consideration on the March 25 agenda.

Please reach out with any questions about any of the content in this report. As always, thank you for your support.

Sarah Reynolds
Town Planner

Account#	Account Description	Fee Description	Qty	Local Share
AA100.0380	AR Charge Back Billing	AR Charge Back Billing	1	542.07
		Sub-Total:		\$542.07
AA100.1255	Conservation	Conservation	1	1.38
	Misc. Fees	Marriage Cert	3	30.00
		Sub-Total:		\$31.38
AA100.1603	Misc. Fees	Death Cert	34	340.00
		Sub-Total:		\$340.00
AA100.2001	BYS Fee	BYS Fee	16	56.00
	Cabins / Halls / Pavilions	Onanda Halls/Lodging	20	4,786.05
	Cart Fee	CC Cart Fee	62	3.10
	Credit Card Processing Fee	Credit Card Processing Fee	57	289.62
	Onanda Cabin NON Residential Daily	Onanda Cabin NON Residential Daily	3	973.85
	Onanda Cabin NON Residential Weekly	Onanda Cabin NON Residential Weekly	4	1,668.00
	Onanda Park Pavilion	Onanda Park Pavilions	4	488.40
	Outhouse Park Hall Full Day	Outhouse Park Hall Full Day	19	2,700.00
	Outhouse Park Pavilion	Outhouse Park Pavilion	6	291.60
	Pavilion rental	Pierce Park Pavilions	1	25.20
	Reservation Fee (Firefly)	Reservation Fee (Firefly)	40	140.00
	WL Schoolhouse Weekend	WL Schoolhouse Weekday	3	126.00
		WL Schoolhouse Weekend	6	367.20
		Sub-Total:		\$11,915.02
AA100.2110	Plan & Zone	Zoning Fee	7	950.00
	Short-Term Rental Registration	Short-Term Rental Registration	6	5,400.00
		Sub-Total:		\$6,350.00
AA100.2120	Plan & Zone	Soil Erosion	6	1,100.00
		Sub-Total:		\$1,100.00
AA100.2544	Dog Licensing	Female, Spayed	43	817.00
		Female, Unspayed	7	189.00
		Male, Neutered	20	380.00
		Male, Unneutered	7	189.00
		Replacement Tags	1	3.00
	Late Fees	Late Fees	18	90.00
		Sub-Total:		\$1,668.00
AA100.2590	Building Fee	Building Fee	23	5,833.00
	Plan & Zone	Site Development	4	1,550.00
		Sub-Total:		\$7,383.00
AA100.2591	Misc. Fees	Transfer Coupons	729	1,458.00
		Sub-Total:		\$1,458.00
AA100.2705	Donations Bench/Tree	Donations Bench/Tree	1	250.00
		Sub-Total:		\$250.00
CM100-2001	Plan & Zone	Parks And Recreation	2	3,000.00

Town Clerk Report for the March 25, 2024, Town Board Meeting

1. **Monthly Financial Report:** Revenues collected in the Town Clerk's office for the month of February 2024 totaled \$46,377.28 (see attached).

2. **Resolutions:**
 - **Acceptance of Erosion Control Surety Checks:**
 - 5755 Smith Rd- Owned by Derek Tillman and Leaha Wimmer Check 99 \$8,000.00
 - 4220 County Rd 16- Owned by Scott Hill Check 2144 \$3,955.38
 - 4955 Island Beach Drive- Owned by Douglas & Jane Bennett Check 2943 \$2,426.00

Please let me know if you have any questions.

Submitted by,

Crystelyn Laske
Town Clerk



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND							
Revenue							
AA100.1001.00000	REAL PROPERTY TAXES	544,873.00	544,873.00	0.00	544,873.00	0.00	0.00 %
AA100.1030.00000	SPECIAL ASSESSMENT/PILOT	23,809.00	23,809.00	2,511.06	2,511.06	-21,297.94	89.45 %
AA100.1090.00000	PENALTY ON TAXES	11,000.00	11,000.00	0.00	0.00	-11,000.00	100.00 %
AA100.1120.00000	NON PROPERTY SALES TAX	2,875,000.00	2,875,000.00	0.00	0.00	-2,875,000.00	100.00 %
AA100.1170.00000	CABLE TV FRANCHISE FEES	90,000.00	90,000.00	0.00	0.00	-90,000.00	100.00 %
AA100.1255.00000	TOWN CLERK FEES	3,000.00	3,000.00	40.56	40.56	-2,959.44	98.65 %
AA100.1603.00000	VITAL STATISTICS FEE	4,600.00	4,600.00	660.00	660.00	-3,940.00	85.65 %
AA100.2001.00000	PARK & RECREATION FEES	140,000.00	140,000.00	10,279.49	1,591.03	-138,408.97	98.86 %
AA100.2110.00000	ZONING FEES	50,000.00	50,000.00	11,350.00	11,350.00	-38,650.00	77.30 %
AA100.2120.00000	SOIL EROSION CONTROL	4,500.00	4,500.00	450.00	450.00	-4,050.00	90.00 %
AA100.2148.00000	RETURNED CHECK FEE	100.00	100.00	40.00	40.00	-60.00	60.00 %
AA100.2192.00000	CEMETERY SERVICES	350.00	350.00	0.00	0.00	-350.00	100.00 %
AA100.2302.00000	SERVICES/OTHER GOVERNMENTS	67,000.00	67,000.00	1,000.00	1,000.00	-66,000.00	98.51 %
AA100.2401.00000	INTEREST & EARNINGS	80,000.00	80,000.00	17,373.91	20,405.33	-59,594.67	74.49 %
AA100.2410.00000	RENTAL OF REAL PROPERTY	16,360.00	16,360.00	900.00	1,800.00	-14,560.00	89.00 %
AA100.2544.00000	DOG LICENSES	30,000.00	30,000.00	1,771.00	1,771.00	-28,229.00	94.10 %
AA100.2590.00000	SITE DEVELOPMENT FEES	75,000.00	75,000.00	7,969.80	7,969.80	-67,030.20	89.37 %
AA100.2591.00000	TRANSFER STATION FEES	25,000.00	25,000.00	1,010.00	1,010.00	-23,990.00	95.96 %
AA100.2610.00000	FINES & FORFEITED BAIL	110,000.00	110,000.00	25,960.00	25,960.00	-84,040.00	76.40 %
AA100.2651.00000	RECYCLING REVENUE	15,000.00	15,000.00	850.00	850.00	-14,150.00	94.33 %
AA100.2701.00000	REFUND PRIOR YEARS EXP	0.00	0.00	0.00	5,120.19	5,120.19	0.00 %
AA100.2705.00000	GIFTS & DONATIONS	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
AA100.3005.00000	ONTARIO CO MORTGAGE TAX	275,000.00	275,000.00	0.00	0.00	-275,000.00	100.00 %
AA100.5031.00000	INTERFUND TRANSFERS	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
AA100.5031.000CM	INTERFUND TRANSFERS.PARK FUND	150,000.00	150,000.00	0.00	0.00	-150,000.00	100.00 %
AA100.9000.00000	APPROPRIATED FUND BALANCE FOR..	536,611.00	776,511.00	239,900.00	239,900.00	-536,611.00	69.11 %
	Revenue Total:	5,143,203.00	5,383,103.00	322,065.82	867,301.97	-4,515,801.03	83.89 %
Expense							
AA100.1010.110.00000	TOWN BOARD.ELECTED	22,792.00	22,792.00	1,753.20	3,506.40	19,285.60	84.62 %
AA100.1010.400.00000	TOWN BOARD.CONTRACTUAL	2,750.00	2,750.00	50.71	200.71	2,549.29	92.70 %
AA100.1110.110.00000	JUSTICES.ELECTED	57,218.00	57,218.00	4,401.40	8,802.80	48,415.20	84.62 %
AA100.1110.120.00000	JUSTICES.COURT CLERK, FT	62,826.00	62,826.00	4,832.76	9,665.52	53,160.48	84.62 %
AA100.1110.130.00000	JUSTICES.COURT CLERK, PT	1,000.00	1,000.00	59.73	59.73	940.27	94.03 %
AA100.1110.140.00000	JUSTICES.COURT CLERK, PT	33,488.00	33,488.00	2,173.50	4,099.75	29,388.25	87.76 %
AA100.1110.200.00000	JUSTICES.CAPITAL.EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
AA100.1110.400.00000	JUSTICES.CONTRACTUAL	9,050.00	9,050.00	195.50	326.63	8,723.37	96.39 %
AA100.1110.401.00000	JUSTICES..CONTR.COURTSECURITY	13,500.00	13,500.00	3,007.51	3,007.51	10,492.49	77.72 %
AA100.1220.110.00000	SUPERVISOR.ELECTED	68,873.00	68,873.00	5,297.92	10,595.84	58,277.16	84.62 %
AA100.1220.120.00000	SUPERVISOR.DEPUTY SUPERVISOR	2,060.00	2,060.00	158.46	314.61	1,745.39	84.73 %
AA100.1220.142.00000	SUPERVISOR.CONFIDENTIAL SECRE...	1.00	28,001.00	0.00	0.00	28,001.00	100.00 %
AA100.1220.400.00000	SUPERVISOR.CONTRACTUAL	5,250.00	5,250.00	0.00	0.00	5,250.00	100.00 %
AA100.1230.100.00000	TOWN MANAGER.PERSONAL SERVI...	140,690.00	94,690.00	0.00	24,347.55	70,342.45	74.29 %
AA100.1230.144.00000	TOWN MGR. CLERK FINANCE P/T	20,000.00	20,000.00	327.41	629.63	19,370.37	96.85 %
AA100.1230.145.00000	TOWN MGR.FINANCE CLERK F/T	62,500.00	62,500.00	4,807.70	9,615.40	52,884.60	84.62 %
AA100.1230.200.00000	TOWN MANAGER.CAPITAL.EQUIPM...	3,750.00	3,750.00	0.00	0.00	3,750.00	100.00 %
AA100.1230.400.00000	TOWN MANAGER.CONTRACTUAL	9,060.00	27,060.00	171.90	9,309.77	17,750.23	65.60 %
AA100.1320.400.00000	AUDITOR.CONTRACTUAL	20,376.00	20,376.00	0.00	0.00	20,376.00	100.00 %
AA100.1340.400.00000	BUDGET.CONTRACTUAL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
AA100.1345.400.00000	PURCHASING.CONTRACTUAL	1,750.00	1,750.00	103.09	200.99	1,549.01	88.51 %
AA100.1355.120.00000	ASSESSOR.PERSONAL SERVICES	78,796.00	78,796.00	6,061.24	12,122.48	66,673.52	84.62 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.1355.132.00000	ASSESSOR.REAL PROPERTY AIDE FT	47,133.00	47,133.00	3,625.60	6,344.80	40,788.20	86.54 %
AA100.1355.150.00000	ASSESSOR.BAR REVIEW SALARY	2,035.00	2,035.00	0.00	0.00	2,035.00	100.00 %
AA100.1355.200.00000	ASSESSOR.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1355.400.00000	ASSESSOR.CONTRACTUAL	38,040.00	38,040.00	2,161.50	7,355.37	30,684.63	80.66 %
AA100.1355.420.00000	ASSESSOR.BAR REVIEW CONTRACT...	750.00	750.00	0.00	0.00	750.00	100.00 %
AA100.1410.110.00000	TOWN CLERK.ELECTED	74,638.00	74,638.00	5,741.38	11,482.76	63,155.24	84.62 %
AA100.1410.131.00000	TOWN CLERK.FIRSTDEPUTY	53,560.00	53,560.00	4,219.78	7,473.94	46,086.06	86.05 %
AA100.1410.141.00000	TOWN CLERK.DEPUTY #2	47,133.00	47,133.00	3,668.09	6,455.27	40,677.73	86.30 %
AA100.1410.142.00000	TOWN CLERK.DEPUTY#3	47,133.00	47,133.00	0.00	0.00	47,133.00	100.00 %
AA100.1410.200.00000	TOWN CLERK.CAPITAL.EQUIPMENT	850.00	850.00	0.00	0.00	850.00	100.00 %
AA100.1410.400.00000	TOWN CLERK.CONTRACTUAL	25,725.00	25,725.00	2,383.18	2,615.98	23,109.02	89.83 %
AA100.1420.400.00000	ATTORNEY.CONTRACTUAL	9,500.00	9,500.00	5,797.00	5,797.00	3,703.00	38.98 %
AA100.1430.132.00000	PERSONNEL.HR AND PAYROLL COO...	93,500.00	93,500.00	7,192.30	14,384.60	79,115.40	84.62 %
AA100.1430.200.00000	PERSONNEL.CAPITAL.EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
AA100.1430.410.00000	PERSONNEL.CONTRACTUAL	7,120.00	7,120.00	154.26	186.56	6,933.44	97.38 %
AA100.1430.420.00000	PERSONNEL.EAP HUMAN RESOURCE	1,550.00	1,550.00	0.00	0.00	1,550.00	100.00 %
AA100.1440.400.00000	ENGINEERING.CONTRACTUAL	20,003.00	73,363.00	3,000.00	3,000.00	70,363.00	95.91 %
AA100.1440.406.00000	ENGINEERING. SEWERS	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1450.400.00000	ELECTIONS.CONTRACTUAL	11,250.00	11,250.00	0.00	0.00	11,250.00	100.00 %
AA100.1460.200.00000	RECORDS MANAGEMENT.CAPITAL....	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
AA100.1460.400.00000	RECORDS MANAGEMENT.CONTRAC...	36,223.00	36,223.00	1,029.12	1,029.12	35,193.88	97.16 %
AA100.1480.100.00000	PUBLICSERVINFO.CONTRACTUAL.P...	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1480.400.00000	PUBLICSERVINFO.CONTRACTUAL.C...	3,351.00	3,351.00	267.90	267.90	3,083.10	92.01 %
AA100.1620.200.00000	BUILDINGS.CAPITAL.EQUIPMENT	15,002.00	254,902.00	0.00	0.00	254,902.00	100.00 %
AA100.1620.400.00000	BUILDINGS.CONTRACTUAL	5,000.00	5,000.00	0.00	1,132.73	3,867.27	77.35 %
AA100.1620.403.00000	BUILDINGS..TOWNHALL.CONTR.UTI...	49,350.00	54,350.00	1,844.67	2,540.02	51,809.98	95.33 %
AA100.1620.404.00000	BUILDINGS..HIGHWAYBLDG.CONTR...	114,850.00	114,850.00	7,924.64	9,135.39	105,714.61	92.05 %
AA100.1620.405.00000	BUILDINGS..PARKS.CONTR.UTILITY....	37,500.00	37,500.00	5,252.50	5,392.49	32,107.51	85.62 %
AA100.1620.410.00000	BUILDINGS.JANITORIAL	6,500.00	6,500.00	403.22	679.37	5,820.63	89.55 %
AA100.1670.400.00000	PRINTING & MAILING.CONTRACTU...	16,500.00	16,500.00	831.05	6,493.05	10,006.95	60.65 %
AA100.1680.100.00000	CENTRAL DATA PROCESSING.PERS...	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1680.125.00000	CENTRAL DATA PROCESSING..PT PE...	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1680.200.00000	DATA PROCESSING.CAPITAL.EQUIP...	109,502.00	114,207.00	27,802.90	27,802.90	86,404.10	75.66 %
AA100.1680.400.00000	DATA PROCESSING.CONTRACTUAL	134,800.00	134,800.00	32,268.92	59,693.64	75,106.36	55.72 %
AA100.1910.400.00000	UNALLOCATED INSURANCE	135,000.00	135,000.00	0.00	0.00	135,000.00	100.00 %
AA100.1920.400.00000	MUNICIPAL ASSOCIATION DUES	1,750.00	1,750.00	0.00	1,500.00	250.00	14.29 %
AA100.1940.200.00000	PURCHASE OF LAND/RIGHT OF WAY...	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
AA100.1940.400.00000	PURCHASE OF LAND/RIGHT OF WAY...	7,500.00	7,500.00	1,500.00	1,500.00	6,000.00	80.00 %
AA100.1990.400.00000	CONTINGENCY	144,409.00	144,199.00	0.00	0.00	144,199.00	100.00 %
AA100.3120.400.00000	POLICE.CONTRACTUAL	29,000.00	29,000.00	2,390.96	2,390.96	26,609.04	91.76 %
AA100.3189.200.00000	OTHER TRAFFIC SAFETY	15,000.00	27,952.00	6,415.00	6,415.00	21,537.00	77.05 %
AA100.3310.200.00000	TRAFFIC.CAPITAL.EQUIPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
AA100.3310.400.00000	TRAFFIC.CONTRACTUAL	105,000.00	105,000.00	60.00	60.00	104,940.00	99.94 %
AA100.3510.400.00000	DOG CONTROL CONTRACTUAL	30,000.00	30,000.00	0.00	26,456.00	3,544.00	11.81 %
AA100.4020.100.00000	REGISTRAR.PERSONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
AA100.4020.400.00000	REGISTRAR.CONTRACTUAL	400.00	400.00	0.00	0.00	400.00	100.00 %
AA100.4540.400.00000	AMBULANCE CONTRACTUAL	9,000.00	9,000.00	0.00	9,000.00	0.00	0.00 %
AA100.5010.110.00000	HIGHWAY SUPT.ELECTED	60,000.00	60,000.00	4,615.38	9,230.76	50,769.24	84.62 %
AA100.5010.120.00000	HIGHWAY.DEPUTY	5,305.00	5,305.00	408.08	816.16	4,488.84	84.62 %
AA100.5010.130.00000	HIGHWAY. CLERK	20,353.00	20,353.00	1,565.60	2,730.01	17,622.99	86.59 %
AA100.5010.131.00000	HIGHWAY.SENIOR CLERK	23,567.00	23,567.00	1,872.31	3,282.90	20,284.10	86.07 %
AA100.5182.400.00000	STREET LIGHTING.CONTRACTUAL	25,000.00	25,000.00	7,791.13	7,791.13	17,208.87	68.84 %
AA100.6989.400.00000	ECONOMIC DEVELOPMENT.CONTR...	25,000.00	25,000.00	0.00	25,000.00	0.00	0.00 %
AA100.7020.141.00000	RECREATION.SR LIFEGUARD	16,160.00	16,160.00	0.00	0.00	16,160.00	100.00 %
AA100.7020.400.00000	RECREATION.CONTRACTUAL	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
AA100.7110.121.00000	PARKS.MAINTENANCE ASSISTANT	56,160.00	56,160.00	4,583.25	8,329.50	47,830.50	85.17 %
AA100.7110.130.00000	PARK.LABORER F/T	68,640.00	68,640.00	5,001.25	8,502.75	60,137.25	87.61 %
AA100.7110.131.00000	PERSONAL SERVICES.PT	51,251.00	51,251.00	2,758.97	4,814.57	46,436.43	90.61 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.7110.142.00000	REC.ATTENDANTS GATEHOUSE	17,000.00	17,000.00	0.00	0.00	17,000.00	100.00 %
AA100.7110.143.00000	PARK.LABORERS P/T SEASONAL	75,600.00	75,600.00	0.00	0.00	75,600.00	100.00 %
AA100.7110.200.00000	PARKS.NORMAL.CAP.MAINTENANC...	258,507.00	311,307.00	12,261.50	12,261.50	299,045.50	96.06 %
AA100.7110.201.00000	PARKS.PRKFUND.NEWREC.EXP.PAR...	150,002.00	150,002.00	0.00	0.00	150,002.00	100.00 %
AA100.7110.400.00000	PARK.CONTRACTUAL	51,761.00	57,178.00	8,602.70	10,799.21	46,378.79	81.11 %
AA100.7110.402.00000	PARKS.LANDSCAPING	14,950.00	14,950.00	337.59	337.59	14,612.41	97.74 %
AA100.7110.404.00000	PARKS AUBURN TRAIL	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.7140.141.00000	PLAYGROUND/RECREATION.LIFEG...	65,718.00	65,718.00	0.00	0.00	65,718.00	100.00 %
AA100.7140.400.00000	PLAYGROUND/RECREATION.CONTR...	30,800.00	30,800.00	65.97	1,335.97	29,464.03	95.66 %
AA100.7140.405.00000	RECREATION.EVENTS.MOVIE NIGHT	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
AA100.7450.410.00000	MUSEUM.CONTRACTUAL	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00 %
AA100.7510.120.00000	HISTORIAN.PERSONAL SERVICES	3,789.00	3,789.00	0.00	0.00	3,789.00	100.00 %
AA100.7510.400.00000	HISTORIAN.CONTRACTUAL	1,750.00	1,750.00	0.00	0.00	1,750.00	100.00 %
AA100.7550.400.00000	CELEBRATIONS.CONTRACTUAL	18,450.00	18,450.00	695.00	695.00	17,755.00	96.23 %
AA100.7620.400.00000	ADULT RECREATION.CONTRACTUAL	3,000.00	3,000.00	56.10	56.10	2,943.90	98.13 %
AA100.8010.120.00000	PLANNER.PERSONAL SVCS	56,650.00	56,650.00	4,357.70	8,715.40	47,934.60	84.62 %
AA100.8010.124.00000	ZONING.OFFICER F/T	113,300.00	113,300.00	8,715.40	17,430.80	95,869.20	84.62 %
AA100.8010.141.00000	ZONING.INSPECTOR P/T	13,125.00	13,125.00	953.75	1,662.50	11,462.50	87.33 %
AA100.8010.146.00000	ZONING.SENIOR CLERK	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.8010.147.00000	ZONING.OFFICE SPECIALIST I	0.00	38,000.00	2,913.75	4,353.75	33,646.25	88.54 %
AA100.8010.200.00000	ZONE.PLANNER.CAPITAL.EQUIPME...	5,000.00	5,000.00	25.00	25.00	4,975.00	99.50 %
AA100.8010.400.00000	ZONING INSPECTOR.CONTRACTUAL	2,840.00	2,840.00	64.60	129.20	2,710.80	95.45 %
AA100.8010.420.00000	ZONING.PLANNER.CONTRACTUAL	6,020.00	6,020.00	332.75	438.20	5,581.80	92.72 %
AA100.8020.120.00000	PLANNING BOARD.PERSONAL SERV...	16,015.00	16,015.00	0.00	0.00	16,015.00	100.00 %
AA100.8020.140.00000	PB STENOGRAPHER P/T.PERSONAL ...	6,930.00	6,930.00	612.00	1,071.00	5,859.00	84.55 %
AA100.8020.150.00000	ECB.PERSONAL SERVICES	4,822.00	4,822.00	0.00	0.00	4,822.00	100.00 %
AA100.8020.160.00000	PLANNING.SECRETARY STENOGRAP...	13,080.00	13,080.00	1,845.00	3,135.00	9,945.00	76.03 %
AA100.8020.400.00000	PLANNING BOARD.CONTRACTUAL	12,750.00	12,750.00	2,361.83	2,656.83	10,093.17	79.16 %
AA100.8020.410.00000	PLANNING.ENGINEERING.CONTRAC...	2,400.00	2,400.00	0.00	0.00	2,400.00	100.00 %
AA100.8020.422.00000	PLANNING.OPEN SPACE TEAM & C...	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
AA100.8020.424.00000	PLANNING.UPTOWN	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
AA100.8020.428.00000	PLANNING.HISTORICAL PROJECT TE...	200.00	200.00	0.00	0.00	200.00	100.00 %
AA100.8020.450.00000	PLANNING.ECB.CONTRACTUAL	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
AA100.8040.120.00000	ZONING BOARD OF APPEALS.PERS...	6,460.00	6,460.00	0.00	0.00	6,460.00	100.00 %
AA100.8040.140.00000	ZONING BOARD OF APPEALS SECRE...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.8040.400.00000	ZONING BOARD OF APPEALS CONT...	5,000.00	5,000.00	915.75	915.75	4,084.25	81.69 %
AA100.8140.200.00000	STORMSEWERS.CAPITAL.EQUIPME...	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.8140.400.00000	STORMSEWERS.CONTRACTUAL	12,000.00	12,000.00	320.00	320.00	11,680.00	97.33 %
AA100.8160.130.00000	WASTE & RECYCLING MEO.PERSON...	66,921.00	66,921.00	5,083.20	9,176.14	57,744.86	86.29 %
AA100.8160.140.00000	WASTE & RECYCLING LABORS PT.PE...	41,600.00	41,600.00	3,143.27	5,185.18	36,414.82	87.54 %
AA100.8160.200.00000	WASTE & RECYCLING EQUIPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
AA100.8160.400.00000	WASTE & RECYCLING CONTRACTUAL	114,000.00	114,000.00	6,743.73	9,718.54	104,281.46	91.47 %
AA100.8540.400.00000	DRAINAGE.CONTRACTUAL	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.8664.121.00000	CODE ENFORCEMENT	78,000.00	78,000.00	10,769.24	21,538.48	56,461.52	72.39 %
AA100.8664.122.00000	CODE ENFORCEMENT	20,851.00	20,851.00	1,582.19	2,771.89	18,079.11	86.71 %
AA100.8664.124.00000	CODE ENFORCEMENT	92,500.00	54,500.00	0.00	1,634.50	52,865.50	97.00 %
AA100.8664.126.00000	CODE ENFORCEMENT	62,000.00	62,000.00	0.00	0.00	62,000.00	100.00 %
AA100.8664.200.00000	CODE ENFORCEMENT.CAPITAL.EQU...	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
AA100.8664.400.00000	CODE ENFORCEMENT.CONTRACTU...	9,440.00	9,440.00	846.44	1,153.34	8,286.66	87.78 %
AA100.8710.400.00000	CONSERVATION.PROGRAM.CONTR...	3,300.00	3,300.00	0.00	0.00	3,300.00	100.00 %
AA100.8710.401.00000	CONSERVATION.AG COMMITTEE.C...	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.8730.450.00000	FORESTRY TREE ADVISORY BOARD	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.8810.400.00000	CEMETERIES CONTRACTUAL	15,400.00	15,400.00	0.00	5,000.00	10,400.00	67.53 %
AA100.8989.400.00000	CDGA LAKE MANAGEMENT PLAN	31,000.00	31,210.00	0.00	31,210.00	0.00	0.00 %
AA100.9010.800.00000	NYS RETIREMENT	212,000.00	212,000.00	0.00	0.00	212,000.00	100.00 %
AA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	132,000.00	132,000.00	8,742.06	19,180.69	112,819.31	85.47 %
AA100.9040.800.00000	WORKERS COMPENSATION	113,510.00	113,510.00	0.00	113,509.26	0.74	0.00 %
AA100.9050.800.00000	UNEMPLOYMENT INSURANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.9055.800.00000	DISABILITY INSURANCE	1,750.00	1,750.00	0.00	0.00	1,750.00	100.00 %
AA100.9060.810.00000	MEDICAL INSURANCE	202,000.00	202,000.00	11,594.25	34,923.33	167,076.67	82.71 %
AA100.9060.811.00000	DENTAL INSURANCE	12,500.00	12,500.00	893.22	3,081.04	9,418.96	75.35 %
AA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	8,000.00	8,000.00	615.36	1,230.72	6,769.28	84.62 %
AA100.9060.830.00000	HSA ACCOUNT	51,700.00	51,700.00	2,798.39	24,659.38	27,040.62	52.30 %
AA100.9710.600.00000	SERIAL BONDS.PRINCIPAL	220,000.00	220,000.00	0.00	0.00	220,000.00	100.00 %
AA100.9710.700.00000	SERIAL BONDS.INTEREST	63,775.00	63,775.00	0.00	0.00	63,775.00	100.00 %
AA100.9785.600.00000	LEASE INSTALLMENT.PRINCIPAL	39,151.00	40,239.00	-2,268.37	40,238.70	0.30	0.00 %
AA100.9785.700.00000	LEASE INSTALLMENT.INTEREST	3,357.00	2,269.00	2,268.37	2,268.37	0.63	0.03 %
AA100.9950.900.00000	INTERFUND TRANSFER.CAPITAL PR...	0.00	0.00	0.00	-294.76	294.76	0.00 %
	Expense Total:	5,143,203.00	5,517,337.00	286,179.71	796,411.55	4,720,925.45	85.57 %
	Fund: AA100 - GENERAL FUND Surplus (Deficit):	0.00	-134,234.00	35,886.11	70,890.42	205,124.42	152.81 %
Fund: AA231 - CONTINGENT/TAX RESERVE							
Revenue							
AA231.2401.00000	INTEREST & EARNINGS.CONT TAX R...	0.00	0.00	4,296.62	8,886.42	8,886.42	0.00 %
	Revenue Total:	0.00	0.00	4,296.62	8,886.42	8,886.42	0.00 %
	Fund: AA231 - CONTINGENT/TAX RESERVE Total:	0.00	0.00	4,296.62	8,886.42	8,886.42	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE							
Revenue							
AA232.2401.00000	INTEREST & EARNING.BUILDING RE...	0.00	0.00	914.46	1,891.31	1,891.31	0.00 %
	Revenue Total:	0.00	0.00	914.46	1,891.31	1,891.31	0.00 %
	Fund: AA232 - CAMPUS REPAIR RESERVE Total:	0.00	0.00	914.46	1,891.31	1,891.31	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE							
Revenue							
AA233.2401.00000	INTEREST & EARNING.TECHNOLOGY...	0.00	0.00	205.01	424.00	424.00	0.00 %
	Revenue Total:	0.00	0.00	205.01	424.00	424.00	0.00 %
	Fund: AA233 - TECHNOLOGY RESERVE Total:	0.00	0.00	205.01	424.00	424.00	0.00 %
Fund: AA234 - OPEN SPACE RESERVE							
Revenue							
AA234.2401.00000	INTEREST & EARNING.OPEN SPACE ...	0.00	0.00	3,556.88	7,321.30	7,321.30	0.00 %
	Revenue Total:	0.00	0.00	3,556.88	7,321.30	7,321.30	0.00 %
	Fund: AA234 - OPEN SPACE RESERVE Total:	0.00	0.00	3,556.88	7,321.30	7,321.30	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE							
Revenue							
AA235.2401.00000	INTEREST & EARNING.NYS RETIREM...	0.00	0.00	828.98	1,714.51	1,714.51	0.00 %
	Revenue Total:	0.00	0.00	828.98	1,714.51	1,714.51	0.00 %
	Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:	0.00	0.00	828.98	1,714.51	1,714.51	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE							
Revenue							
AA237.2401.00000	INTEREST & EARNINGS.BONDED IN...	0.00	0.00	960.89	1,987.33	1,987.33	0.00 %
	Revenue Total:	0.00	0.00	960.89	1,987.33	1,987.33	0.00 %
	Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:	0.00	0.00	960.89	1,987.33	1,987.33	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE							
Revenue							
AA238.2401.00000	INTEREST & EARNINGS.SOLID WAST...	0.00	0.00	3,572.47	7,388.68	7,388.68	0.00 %
	Revenue Total:	0.00	0.00	3,572.47	7,388.68	7,388.68	0.00 %
	Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:	0.00	0.00	3,572.47	7,388.68	7,388.68	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND							
Revenue							
CM100.2001.00000	PARK & RECREATION FEES	0.00	0.00	4,500.00	4,500.00	4,500.00	0.00 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
CM100.2401.00000	INTEREST & EARNINGS	0.00	0.00	1,506.61	3,118.47	3,118.47	0.00 %
	Revenue Total:	0.00	0.00	6,006.61	7,618.47	7,618.47	0.00 %
	Fund: CM100 - NEW RECREATION REVENUE FUND Total:	0.00	0.00	6,006.61	7,618.47	7,618.47	0.00 %
Fund: DA100 - HIGHWAY							
Revenue							
DA100.1001.00000	REAL PROPERTY TAXES	925,000.00	925,000.00	0.00	925,000.00	0.00	0.00 %
DA100.1120.00000	NON PROPERTY SALES TAX	2,600,000.00	2,600,000.00	0.00	0.00	-2,600,000.00	100.00 %
DA100.2302.00000	SERVICES/OTHER GOVERNMENTS	171,500.00	171,500.00	83,538.00	87,423.00	-84,077.00	49.02 %
DA100.2303.00000	SALE OF FUEL	5,000.00	5,000.00	801.15	801.15	-4,198.85	83.98 %
DA100.2401.00000	INTEREST & EARNINGS	25,000.00	25,000.00	7,358.22	7,561.62	-17,438.38	69.75 %
DA100.2410.00000	RENTAL OF LABOR/INDIVIDUALS	12,000.00	12,000.00	1,543.68	1,543.68	-10,456.32	87.14 %
DA100.2414.00000	RENTAL OF EQUIPMENT	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
DA100.2665.00000	SALE OF EQUIPMENT	35,000.00	35,000.00	0.00	0.00	-35,000.00	100.00 %
DA100.3501.00000	NYS STATE AID CHIPS	487,935.00	487,935.00	0.00	0.00	-487,935.00	100.00 %
DA100.9000.00000	APPROPRIATED FUND BALANCE FOR..	489,690.00	489,690.00	0.00	0.00	-489,690.00	100.00 %
	Revenue Total:	4,756,125.00	4,756,125.00	93,241.05	1,022,329.45	-3,733,795.55	78.50 %
Expense							
DA100.1420.400.00000	HWY.ATTORNEY.CONTRACTUAL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
DA100.1440.400.00000	HWY.ENGINEERING.CONTRACTUAL	5,000.00	9,500.00	2,625.00	2,625.00	6,875.00	72.37 %
DA100.5010.400.00000	HWY.ADMIN.CONTRACTUAL	17,920.00	17,920.00	1,364.35	2,081.59	15,838.41	88.38 %
DA100.5110.130.00000	GENERAL REPAIRS.WAGES F/T	696,000.00	696,000.00	0.00	0.00	696,000.00	100.00 %
DA100.5110.131.00000	GENERAL REPAIRS.VACATIONBUYB...	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
DA100.5110.400.00000	GENERAL REPAIRS.CONTRACTUAL	1,250,000.00	1,250,000.00	18,144.63	20,685.82	1,229,314.18	98.35 %
DA100.5112.200.00000	HWY.PERMANENT IMPROVEMENTS...	487,935.00	487,935.00	0.00	0.00	487,935.00	100.00 %
DA100.5130.200.00000	MACHINERY.CAPITAL.EQUIPMENT	390,002.00	489,869.00	0.00	0.00	489,869.00	100.00 %
DA100.5130.400.00000	MACHINERY.CONTRACTUAL..	218,950.00	197,776.03	10,110.48	22,419.73	175,356.30	88.66 %
DA100.5130.400.00201	MACHINERY.CONTRACTUAL.TRUCK...	0.00	28.88	0.00	28.88	0.00	0.00 %
DA100.5130.400.00203	MACHINERY.CONTRACTUAL.TRUCK...	0.00	2,649.58	217.43	2,649.58	0.00	0.00 %
DA100.5130.400.00205	MACHINERY.CONTRACTUAL.TRUCK...	0.00	276.88	276.88	276.88	0.00	0.00 %
DA100.5130.400.00207	MACHINERY.CONTRACTUAL.TRUCK...	0.00	475.18	0.00	475.18	0.00	0.00 %
DA100.5130.400.00208	MACHINERY.CONTRACTUAL.TRUCK...	0.00	27.20	27.20	27.20	0.00	0.00 %
DA100.5130.400.00212	MACHINERY.CONTRACTUAL.TRUCK...	0.00	1,038.22	591.42	1,038.22	0.00	0.00 %
DA100.5130.400.00236	MACHINERY.CONTRACTUAL.TRUCK...	0.00	459.70	459.70	459.70	0.00	0.00 %
DA100.5130.400.00237	MACHINERY.CONTRACTUAL.TRUCK...	0.00	217.43	217.43	217.43	0.00	0.00 %
DA100.5130.400.00238	MACHINERY.CONTRACTUAL.TRUCK...	0.00	74.61	0.00	74.61	0.00	0.00 %
DA100.5130.400.00239	MACHINERY.CONTRACTUAL.TRUCK...	0.00	2,860.28	2,626.02	2,860.28	0.00	0.00 %
DA100.5130.400.00240	MACHINERY.CONTRACTUAL TRUCK ...	0.00	310.65	0.00	310.65	0.00	0.00 %
DA100.5130.400.00242	MACHINERY.CONTRACTUAL.TRUCK...	0.00	43.98	43.98	43.98	0.00	0.00 %
DA100.5130.400.00246	MACHINERY.CONTRACTUAL.TRUCK...	0.00	5,259.07	1,335.92	5,259.07	0.00	0.00 %
DA100.5130.400.00248	MACHINERY.CONTRACTUAL.BUCKE...	0.00	2,583.91	2,583.91	2,583.91	0.00	0.00 %
DA100.5130.400.00320	MACHINERY.CONTRACTUAL.EXCAV...	0.00	1,327.68	1,327.68	1,327.68	0.00	0.00 %
DA100.5130.400.00324	MACHINERY.CONTRACTUAL.EXCAV...	0.00	305.84	305.84	305.84	0.00	0.00 %
DA100.5130.400.00355	MACHINERY.CONTRACTUAL.DOZER...	0.00	861.13	861.13	861.13	0.00	0.00 %
DA100.5130.400.00363	MACHINERY.CONTRACTUAL.LOADE...	0.00	453.95	453.95	453.95	0.00	0.00 %
DA100.5130.400.00378	MACHINERY.CONTRACTUAL.EXCAV...	0.00	303.41	303.41	303.41	0.00	0.00 %
DA100.5130.400.00503	MACHINERY.CONTRACTUAL.PARK T...	0.00	60.00	60.00	60.00	0.00	0.00 %
DA100.5130.400.00999	MACHINERY.CONTRACTUAL.CHESH...	0.00	1,556.39	1,545.05	1,556.39	0.00	0.00 %
DA100.5130.410.00000	MACHINERY.FUEL METERING	210,000.00	210,000.00	14,681.17	24,627.02	185,372.98	88.27 %
DA100.5142.130.00000	SNOW REMOVAL.WAGES F/T	460,000.00	460,000.00	98,613.65	175,156.05	284,843.95	61.92 %
DA100.5142.400.00000	SNOW REMOVAL.CONTRACTUAL	511,500.00	511,500.00	77,654.79	155,016.99	356,483.01	69.69 %
DA100.9010.800.00000	NYS RETIREMENT	151,000.00	151,000.00	0.00	0.00	151,000.00	100.00 %
DA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	77,500.00	77,500.00	7,363.09	14,374.13	63,125.87	81.45 %
DA100.9040.800.00000	WORKERS COMPENSATION	29,238.00	29,238.00	0.00	29,237.23	0.77	0.00 %
DA100.9050.800.00000	UNEMPLOYMENT INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
DA100.9055.800.00000	DISABILITY INSURANCE	600.00	600.00	0.00	0.00	600.00	100.00 %
DA100.9060.810.00000	MEDICAL INSURANCE	164,730.00	164,730.00	12,462.38	31,341.17	133,388.83	80.97 %
DA100.9060.811.00000	DENTAL INSURANCE	14,750.00	14,750.00	1,192.02	3,215.60	11,534.40	78.20 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
DA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	4,000.00	4,000.00	461.52	923.04	3,076.96	76.92 %
DA100.9060.830.00000	HSA ACCOUNT	54,000.00	54,000.00	750.00	22,250.00	31,750.00	58.80 %
	Expense Total:	4,756,125.00	4,860,492.00	258,660.03	525,127.34	4,335,364.66	89.20 %
	Fund: DA100 - HIGHWAY Surplus (Deficit):	0.00	-104,367.00	-165,418.98	497,202.11	601,569.11	576.40 %
Fund: DA230 - HWY EQUIPMENT RESERVE							
Revenue							
DA230.2401.00000	INTEREST & EARNING.EQUIPMENT ...	0.00	0.00	1,390.38	2,875.59	2,875.59	0.00 %
	Revenue Total:	0.00	0.00	1,390.38	2,875.59	2,875.59	0.00 %
	Fund: DA230 - HWY EQUIPMENT RESERVE Total:	0.00	0.00	1,390.38	2,875.59	2,875.59	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE							
Revenue							
DA232.2401.00000	INTEREST & EARNING.HWY IMPRO...	0.00	0.00	1,487.09	3,075.64	3,075.64	0.00 %
	Revenue Total:	0.00	0.00	1,487.09	3,075.64	3,075.64	0.00 %
	Fund: DA232 - HWY IMPROVEMENT RESERVE Total:	0.00	0.00	1,487.09	3,075.64	3,075.64	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE							
Revenue							
DA235.2401.00000	INTEREST & EARNING.SNOW&ICE R...	0.00	0.00	915.65	1,893.76	1,893.76	0.00 %
	Revenue Total:	0.00	0.00	915.65	1,893.76	1,893.76	0.00 %
	Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:	0.00	0.00	915.65	1,893.76	1,893.76	0.00 %
Fund: HH100 - CAPITAL PROJECTS							
Revenue							
HH100.2401.00018	INTEREST & EARNINGS.SUCKERBR...	0.00	0.00	78.33	126.30	126.30	0.00 %
HH100.2401.00031	INTEREST & EARNINGS.HISTORICAL ...	0.00	0.00	0.22	0.35	0.35	0.00 %
HH100.2401.00033	INTEREST & EARNINGS.ARP FUNDS	0.00	0.00	380.23	613.09	613.09	0.00 %
HH100.2401.00034	INTEREST & EARNINGS.GATEWAY S...	0.00	0.00	10.75	17.33	17.33	0.00 %
HH100.2401.00035	INTEREST & EARNINGS.UPTOWN IN...	0.00	0.00	35.46	57.17	57.17	0.00 %
HH100.2401.00037	INTEREST & EARNINGS.FIRE STATIO...	0.00	0.00	9.23	14.88	14.88	0.00 %
HH100.2401.00038	INTEREST & EARNINGS.COMPLETE ...	0.00	0.00	96.31	155.29	155.29	0.00 %
HH100.2401.00039	INTEREST & EARNINGS.HWY ROAD...	0.00	0.00	22.59	36.43	36.43	0.00 %
HH100.2401.00042	INTEREST & EARNINGS.TH RENO	0.00	0.00	12.21	19.69	19.69	0.00 %
HH100.2401.00043	INTEREST & EARNINGS.NORTH RD ...	0.00	0.00	86.16	138.93	138.93	0.00 %
HH100.5031.00032	INTERFUND TRANSFER.LGMRIF	0.00	0.00	0.00	-294.76	-294.76	0.00 %
	Revenue Total:	0.00	0.00	731.49	884.70	884.70	0.00 %
Expense							
HH100.1440.200.00038	ENGINEERING.CAPITAL.COMPLETE ...	0.00	0.00	7,640.00	7,640.00	-7,640.00	0.00 %
HH100.1440.200.00039	ENGINEERING.CAPITAL.HWY ROA...	0.00	0.00	558.00	558.00	-558.00	0.00 %
HH100.1440.200.00041	ENGINEERING.CAPITAL.JULY 2023 F...	0.00	0.00	4,307.52	4,307.52	-4,307.52	0.00 %
HH100.1440.200.00043	ENGINEERING.CAPITAL.NORTH RD ...	0.00	0.00	3,935.00	3,935.00	-3,935.00	0.00 %
HH100.1440.202.00036	ENGINEERING.OUTHOUSE WEST.P...	0.00	0.00	537.50	537.50	-537.50	0.00 %
HH100.1440.205.00033	ENGINEERING.CAPITAL.ARP.ONAN...	0.00	0.00	3,473.00	3,473.00	-3,473.00	0.00 %
HH100.7110.200.00041	PARKS.EQUIP & CAP OUTLAY.JULY ...	0.00	0.00	1,164.96	1,164.96	-1,164.96	0.00 %
	Expense Total:	0.00	0.00	21,615.98	21,615.98	-21,615.98	0.00 %
	Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	-20,884.49	-20,731.28	-20,731.28	0.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT							
Revenue							
SD600.1030.00000	SPECIAL ASSESSMENT.RT 332 DRAI...	9,912.00	9,912.00	0.00	9,912.00	0.00	0.00 %
SD600.2401.00000	INTEREST & EARNINGS.RT 332 DRA...	200.00	200.00	44.03	70.99	-129.01	64.51 %
SD600.9000.00000	APPROPRIATED FUND BALANCE FOR...	4,900.00	4,900.00	0.00	0.00	-4,900.00	100.00 %
	Revenue Total:	15,012.00	15,012.00	44.03	9,982.99	-5,029.01	33.50 %
Expense							
SD600.8520.400.00000	MAINTENANCE..RT 332 DRAINAGE ...	15,012.00	15,012.00	0.00	0.00	15,012.00	100.00 %
	Expense Total:	15,012.00	15,012.00	0.00	0.00	15,012.00	100.00 %
	Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	44.03	9,982.99	9,982.99	0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT							
Revenue							
SD605.1030.00000	SPECIAL ASSESSMENT.LAKEWOOD ...	1,932.00	1,932.00	0.00	1,932.00	0.00	0.00 %
SD605.2401.00000	INTEREST & EARNINGS.LAKEWOOD...	70.00	70.00	9.03	14.56	-55.44	79.20 %
	Revenue Total:	2,002.00	2,002.00	9.03	1,946.56	-55.44	2.77 %
Expense							
SD605.8520.400.00000	MAINTENANCE..LAKEWOOD MEAD...	2,002.00	2,002.00	0.00	0.00	2,002.00	100.00 %
	Expense Total:	2,002.00	2,002.00	0.00	0.00	2,002.00	100.00 %
	Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus ..	0.00	0.00	9.03	1,946.56	1,946.56	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT							
Revenue							
SD610.2401.00000	INTEREST & EARNINGS.ASHTON DR...	45.00	45.00	5.21	8.40	-36.60	81.33 %
	Revenue Total:	45.00	45.00	5.21	8.40	-36.60	81.33 %
Expense							
SD610.8520.400.00000	MAINTENANCE..ASHTON DRAINAGE..	45.00	45.00	0.00	0.00	45.00	100.00 %
	Expense Total:	45.00	45.00	0.00	0.00	45.00	100.00 %
	Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	5.21	8.40	8.40	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT							
Revenue							
SD615.1030.00000	SPECIAL ASSESSMENT.FOX RIDGE D...	10,472.00	10,472.00	0.00	10,472.00	0.00	0.00 %
SD615.2401.00000	INTEREST & EARNINGS.FOX RIDGE ...	120.00	120.00	15.96	25.74	-94.26	78.55 %
SD615.9000.00000	APPROPRIATED FUND BALANCE FOR..	21,528.00	21,528.00	0.00	0.00	-21,528.00	100.00 %
	Revenue Total:	32,120.00	32,120.00	15.96	10,497.74	-21,622.26	67.32 %
Expense							
SD615.8520.400.00000	MAINTENANCE..FOX RIDGE DRAIN...	32,120.00	32,120.00	0.00	0.00	32,120.00	100.00 %
	Expense Total:	32,120.00	32,120.00	0.00	0.00	32,120.00	100.00 %
	Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	15.96	10,497.74	10,497.74	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT							
Revenue							
SD620.2401.00000	INTEREST & EARNINGS.LANDINGS ...	20.00	20.00	2.73	4.40	-15.60	78.00 %
	Revenue Total:	20.00	20.00	2.73	4.40	-15.60	78.00 %
Expense							
SD620.8520.400.00000	MAINTENANCE..LANDINGS DRAINA...	20.00	20.00	0.00	0.00	20.00	100.00 %
	Expense Total:	20.00	20.00	0.00	0.00	20.00	100.00 %
	Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	2.73	4.40	4.40	0.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT							
Revenue							
SD625.2401.00000	INTEREST & EARNINGS.OLD BROOKS..	60.00	60.00	4.90	7.90	-52.10	86.83 %
	Revenue Total:	60.00	60.00	4.90	7.90	-52.10	86.83 %
Expense							
SD625.8520.400.00000	MAINTENANCE..OLD BROOKSIDE D...	60.00	60.00	0.00	0.00	60.00	100.00 %
	Expense Total:	60.00	60.00	0.00	0.00	60.00	100.00 %
	Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit)..	0.00	0.00	4.90	7.90	7.90	0.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT							
Revenue							
SD630.2401.00000	INTEREST & EARNINGS.LAKESIDE ES...	45.00	45.00	3.39	5.46	-39.54	87.87 %
	Revenue Total:	45.00	45.00	3.39	5.46	-39.54	87.87 %
Expense							
SD630.8520.400.00000	MAINTENANCE..LAKESIDE ESTATES ...	45.00	45.00	0.00	0.00	45.00	100.00 %
	Expense Total:	45.00	45.00	0.00	0.00	45.00	100.00 %
	Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Deficit)..	0.00	0.00	3.39	5.46	5.46	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT							
Revenue							
SD635.1030.00000	SPECIAL ASSESSMENT.WATERFORD...	805.00	805.00	0.00	805.00	0.00	0.00 %
SD635.2401.00000	INTEREST & EARNINGS.WATERFORD...	70.00	70.00	5.63	9.08	-60.92	87.03 %
	Revenue Total:	875.00	875.00	5.63	814.08	-60.92	6.96 %
Expense							
SD635.8520.400.00000	MAINTENANCE..WATERFORD POINT...	875.00	875.00	0.00	0.00	875.00	100.00 %
	Expense Total:	875.00	875.00	0.00	0.00	875.00	100.00 %
	Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Def..	0.00	0.00	5.63	814.08	814.08	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT							
Revenue							
SD640.1030.00000	SPECIAL ASSESSMENT.STABLEGATE...	6,213.00	6,213.00	0.00	6,213.00	0.00	0.00 %
SD640.2401.00000	INTEREST & EARNINGS.STABLEGATE...	90.00	90.00	8.65	13.95	-76.05	84.50 %
SD640.9000.00000	APPROPRIATED FUND BALANCE	9,000.00	9,000.00	0.00	0.00	-9,000.00	100.00 %
	Revenue Total:	15,303.00	15,303.00	8.65	6,226.95	-9,076.05	59.31 %
Expense							
SD640.8520.400.00000	MAINTENANCE..STABLEGATE DRAI...	15,303.00	15,303.00	0.00	0.00	15,303.00	100.00 %
	Expense Total:	15,303.00	15,303.00	0.00	0.00	15,303.00	100.00 %
	Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	8.65	6,226.95	6,226.95	0.00 %
Fund: SF450 - FIRE PROTECTION							
Revenue							
SF450.1001.00000	REAL PROPERTY TAXES.FIRE PROTE...	1,750,000.00	1,750,000.00	0.00	1,750,000.00	0.00	0.00 %
SF450.2401.00000	INTEREST & EARNINGS.FIRE PROTE...	2,500.00	2,500.00	637.32	1,027.62	-1,472.38	58.90 %
SF450.9000.00000	APPROPRIATED FUND BALANCE FOR..	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
	Revenue Total:	1,755,000.00	1,755,000.00	637.32	1,751,027.62	-3,972.38	0.23 %
Expense							
SF450.3410.400.00000	FIRE PROTECTION DISTRICT AGREE...	1,755,000.00	1,755,000.00	0.00	0.00	1,755,000.00	100.00 %
	Expense Total:	1,755,000.00	1,755,000.00	0.00	0.00	1,755,000.00	100.00 %
	Fund: SF450 - FIRE PROTECTION Surplus (Deficit):	0.00	0.00	637.32	1,751,027.62	1,751,027.62	0.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT							
Revenue							
SL700.1001.00000	REAL PROPERTY TAXES.CENTERPOI...	1,910.00	1,910.00	0.00	1,910.00	0.00	0.00 %
SL700.2401.00000	INTEREST & EARNINGS.CENTERPOI...	12.00	12.00	1.39	2.24	-9.76	81.33 %
	Revenue Total:	1,922.00	1,922.00	1.39	1,912.24	-9.76	0.51 %
Expense							
SL700.5182.400.00000	UTILITIES ELECTRIC..CENTERPOINT L...	1,922.00	1,922.00	265.51	265.51	1,656.49	86.19 %
	Expense Total:	1,922.00	1,922.00	265.51	265.51	1,656.49	86.19 %
	Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-264.12	1,646.73	1,646.73	0.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT							
Revenue							
SL705.1001.00000	REAL PROPERTY TAXES.FOX RIDGE L...	15,432.00	15,432.00	0.00	15,432.00	0.00	0.00 %
SL705.2401.00000	INTEREST & EARNINGS.FOX RIDGE L...	40.00	40.00	6.43	10.37	-29.63	74.08 %
	Revenue Total:	15,472.00	15,472.00	6.43	15,442.37	-29.63	0.19 %
Expense							
SL705.5182.400.00000	UTILITIES ELECTRIC..FOX RIDGE LIG...	11,000.00	11,000.00	980.05	980.05	10,019.95	91.09 %
SL705.5182.401.00000	STREET LIGHTING.MAINTENANCE.F...	4,472.00	4,472.00	0.00	0.00	4,472.00	100.00 %
	Expense Total:	15,472.00	15,472.00	980.05	980.05	14,491.95	93.67 %
	Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-973.62	14,462.32	14,462.32	0.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT							
Revenue							
SL710.2401.00000	INTEREST & EARNINGS.LANDINGS L...	5.00	5.00	0.45	0.72	-4.28	85.60 %
	Revenue Total:	5.00	5.00	0.45	0.72	-4.28	85.60 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense							
SL710.5182.400.00000	UTILITIES ELECTRIC..LANDINGS LIG...	5.00	5.00	0.00	0.00	5.00	100.00 %
	Expense Total:	5.00	5.00	0.00	0.00	5.00	100.00 %
	Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	0.45	0.72	0.72	0.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT							
Revenue							
SL715.1001.00000	REAL PROPERTY TAXES.LAKEWOOD...	1,475.00	1,475.00	0.00	1,475.00	0.00	0.00 %
SL715.2401.00000	INTEREST & EARNINGS.LAKEWOOD...	15.00	15.00	1.67	2.69	-12.31	82.07 %
	Revenue Total:	1,490.00	1,490.00	1.67	1,477.69	-12.31	0.83 %
Expense							
SL715.5182.240.00000	UTILITIES-EQUIPMENT.LAKEWOOD...	1,095.00	1,095.00	0.00	0.00	1,095.00	100.00 %
SL715.5182.400.00000	UTILITIES-ELECTRIC.LAKEWOOD ME...	395.00	395.00	44.91	44.91	350.09	88.63 %
	Expense Total:	1,490.00	1,490.00	44.91	44.91	1,445.09	96.99 %
	Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus (...)	0.00	0.00	-43.24	1,432.78	1,432.78	0.00 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT							
Revenue							
SL720.1001.00000	REAL PROPERTY TAXES.FALLBROOK...	2,118.00	2,118.00	0.00	2,118.00	0.00	0.00 %
SL720.2401.00000	INTEREST & EARNINGS.FALLBROOK ...	10.00	10.00	1.41	2.28	-7.72	77.20 %
	Revenue Total:	2,128.00	2,128.00	1.41	2,120.28	-7.72	0.36 %
Expense							
SL720.5182.400.00000	UTILITIES ELECTRIC.FALLBROOK PA...	1,700.00	1,700.00	144.06	144.06	1,555.94	91.53 %
SL720.5182.401.00000	STREET LIGHTING.MAINTENANCE.F...	428.00	428.00	0.00	0.00	428.00	100.00 %
	Expense Total:	2,128.00	2,128.00	144.06	144.06	1,983.94	93.23 %
	Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-142.65	1,976.22	1,976.22	0.00 %
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT							
Revenue							
SM900.1001.00000	REAL PROPERTY TAXES.UPTOWN BID	105,000.00	105,000.00	0.00	105,000.00	0.00	0.00 %
SM900.2401.00000	INTEREST & EARNINGS.UPTOWN BID	400.00	400.00	41.64	67.14	-332.86	83.22 %
	Revenue Total:	105,400.00	105,400.00	41.64	105,067.14	-332.86	0.32 %
Expense							
SM900.5182.401.00000	STREET LIGHTING-UTILITIES.UPTO...	15,400.00	15,400.00	0.00	0.00	15,400.00	100.00 %
SM900.8510.400.00000	COMMUNITY BEAUTIF - CONT.UPT...	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
SM900.9730.700.00000	BAN DEBT INTEREST	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
	Expense Total:	105,400.00	105,400.00	0.00	0.00	105,400.00	100.00 %
	Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT Surplu...	0.00	0.00	41.64	105,067.14	105,067.14	0.00 %
Fund: SS800 - SANITARY SEWER							
Revenue							
SS800.1030.00000	SPECIAL ASSESSMENTS..PURDY/M...	18,210.00	18,210.00	0.00	18,210.00	0.00	0.00 %
SS800.2401.00000	INTEREST & EARNINGS.SEWER	90.00	90.00	6.49	10.47	-79.53	88.37 %
	Revenue Total:	18,300.00	18,300.00	6.49	18,220.47	-79.53	0.43 %
Expense							
SS800.9710.600.00000	SERIAL BONDS.PRINCIPAL.PURDY/...	18,300.00	18,300.00	0.00	0.00	18,300.00	100.00 %
	Expense Total:	18,300.00	18,300.00	0.00	0.00	18,300.00	100.00 %
	Fund: SS800 - SANITARY SEWER Surplus (Deficit):	0.00	0.00	6.49	18,220.47	18,220.47	0.00 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT							
Revenue							
SW500.1001.00000	REAL PROPERTY TAXES.CANDGA C...	791,001.00	791,001.00	0.00	791,001.00	0.00	0.00 %
SW500.2140.00000	WATER QUARTERLY SALES.CANDGA...	725,000.00	725,000.00	0.00	0.00	-725,000.00	100.00 %
SW500.2142.00000	WATER FILL STATION SALES.CANDG...	2,000.00	2,000.00	79.00	79.00	-1,921.00	96.05 %
SW500.2144.00000	WATER NEW SERVICES.CANDGA C...	12,000.00	12,000.00	3,540.00	3,540.00	-8,460.00	70.50 %
SW500.2148.00000	PENALTY ON WATER.CANDGA CONS...	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
SW500.2389.00000	INTEREST OTHER GOVT	1,452.00	1,452.00	0.00	0.00	-1,452.00	100.00 %
SW500.2401.00000	INTEREST & EARNINGS.CANANDAI...	55,000.00	55,000.00	7,763.34	8,215.17	-46,784.83	85.06 %
SW500.2655.00000	SALES - OTHER-REPAIRS/REPLACEM...	500.00	500.00	667.62	667.62	167.62	133.52 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW500.5031.00000	INTERFUND TRANSFERS.CANDGA C...	19,093.00	19,093.00	0.00	0.00	-19,093.00	100.00 %
SW500.9000.00000	APPROPRIATED FUND BALANCE FOR...	361,714.00	361,714.00	0.00	0.00	-361,714.00	100.00 %
	Revenue Total:	1,972,760.00	1,972,760.00	12,049.96	803,502.79	-1,169,257.21	59.27 %
Expense							
SW500.1910.400.00000	UNALLOCATED INS.CONTRACTUAL....	16,500.00	16,500.00	0.00	0.00	16,500.00	100.00 %
SW500.1990.400.00000	CONTINGENCY.CONTRACTUAL.CAN...	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
SW500.8310.120.00000	WATER ADMIN.SUPER.SALARY.CAN...	75,000.00	75,000.00	5,769.24	11,538.48	63,461.52	84.62 %
SW500.8310.121.00000	WATER ADMIN.CLERK.CDGA CONS...	20,353.00	20,353.00	1,560.71	2,734.91	17,618.09	86.56 %
SW500.8310.122.00000	WATER ADMIN.SENIOR CLERK.CDGA...	23,567.00	23,567.00	1,812.80	3,159.20	20,407.80	86.59 %
SW500.8310.131.00000	WATER ADMIN.MAINASST.CANDGA...	195,000.00	195,000.00	17,853.74	32,227.51	162,772.49	83.47 %
SW500.8310.200.00000	WATER ADMIN.CAP EQUIP.CANDGA...	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
SW500.8310.400.00000	WATER ADMIN.CONTRACTUAL.CA...	5,760.00	5,760.00	343.36	440.26	5,319.74	92.36 %
SW500.8310.410.00000	WATER ADMIN.LEGAL SERVICES.CA...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW500.8310.420.00000	WATER ADMIN.METER READING.C...	39,000.00	39,000.00	2,885.08	5,496.10	33,503.90	85.91 %
SW500.8310.423.00000	WATER ADMIN.VEHICLE GPS.CAND...	1,000.00	1,000.00	53.61	53.61	946.39	94.64 %
SW500.8310.424.00000	WATER ADMIN.TRAINING & DUES....	9,179.00	9,179.00	100.00	512.00	8,667.00	94.42 %
SW500.8310.450.00000	WATER ADMIN.ENGINEERING.CAN...	30,000.00	42,843.00	2,187.50	2,187.50	40,655.50	94.89 %
SW500.8320.400.00000	WATER PURCHASES.CONT.CANDGA...	525,000.00	525,000.00	0.00	0.00	525,000.00	100.00 %
SW500.8320.420.00000	WATER PURCHASES.UTILITIES.CAN...	58,000.00	58,000.00	5,648.26	5,648.26	52,351.74	90.26 %
SW500.8340.440.00000	SERVICES & MAINT.SERVICES & MA...	163,000.00	163,000.00	11,105.09	33,437.49	129,562.51	79.49 %
SW500.8397.200.00000	WATER CAP PROJECTS.CAP EQUIP....	250,000.00	250,000.00	0.00	0.00	250,000.00	100.00 %
SW500.8397.400.00000	WATER CAPITAL PROJECTS.CONT.C...	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00 %
SW500.9010.800.00000	NYS RETIREMENT..CANDGA CONS ...	24,000.00	24,000.00	0.00	0.00	24,000.00	100.00 %
SW500.9030.800.00000	SOCIAL SECURITY...CANDGA CONS ...	16,500.00	16,500.00	1,994.30	4,002.70	12,497.30	75.74 %
SW500.9040.800.00000	WORKERS COMPENSATION...CAND...	5,200.00	5,200.00	0.00	5,159.51	40.49	0.78 %
SW500.9050.800.00000	UNEMPLOYMENT INSURANCE.CAN...	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
SW500.9055.800.00000	DISABILITY INSURANCE...CANDGA ...	100.00	100.00	0.00	0.00	100.00	100.00 %
SW500.9060.810.00000	HOSPITAL/MEDICAL INSURANCE.C...	32,300.00	32,300.00	2,605.99	7,817.97	24,482.03	75.80 %
SW500.9060.811.00000	DENTAL INSURANCE.CANDGA CONS...	2,500.00	2,500.00	290.42	871.26	1,628.74	65.15 %
SW500.9060.820.00000	HOSPITAL/MEDICAL INSURANCE.B...	4,000.00	4,000.00	307.68	615.36	3,384.64	84.62 %
SW500.9060.830.00000	HOSPITAL/MEDICAL INS.HSA ACCO...	11,500.00	11,500.00	0.00	5,000.00	6,500.00	56.52 %
SW500.9090.876.00000	EMP BENEFIT VAC BUYBACK	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
SW500.9710.600.00000	SERIAL BONDS PRINCIPAL	240,000.00	240,000.00	0.00	0.00	240,000.00	100.00 %
SW500.9710.700.00000	SERIAL BONDS INTEREST	57,300.00	57,300.00	0.00	0.00	57,300.00	100.00 %
SW500.9950.900.00000	TRNSF.CITY.WATERPLANTRESERVE	1.00	1.00	0.00	0.00	1.00	100.00 %
	Expense Total:	1,972,760.00	1,985,603.00	54,517.78	120,902.12	1,864,700.88	93.91 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT Su...		0.00	-12,843.00	-42,467.82	682,600.67	695,443.67	5,414.96 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT							
Revenue							
SW505.1001.00000	REAL PROPERTY TAXES.CANDGA BR...	16,962.00	16,962.00	0.00	5,855.00	-11,107.00	65.48 %
SW505.1030.00000	SPECIAL ASSESSMENT.CANDGA BRI...	61,336.00	61,336.00	0.00	17,578.00	-43,758.00	71.34 %
SW505.2401.00000	INTEREST & EARNINGS.CANANDAI...	325.00	325.00	18.45	29.75	-295.25	90.85 %
SW505.9000.00000	APPROPRIATED FUND BALANCE FOR...	826.00	826.00	0.00	0.00	-826.00	100.00 %
	Revenue Total:	79,449.00	79,449.00	18.45	23,462.75	-55,986.25	70.47 %
Expense							
SW505.8340.400.00000	SERVICES & MAINTENANCE.CONT....	10,325.00	10,325.00	0.00	0.00	10,325.00	100.00 %
SW505.9710.600.00000	SERIAL BONDS BRISTOL.PRINCIPAL....	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
SW505.9710.700.00000	SERIAL BONDS BRISTOL.INTEREST.C...	36,750.00	36,750.00	0.00	0.00	36,750.00	100.00 %
SW505.9903.900.00000	TRANSFER/WATER-MAINT.CANDGA...	2,545.00	2,545.00	0.00	0.00	2,545.00	100.00 %
SW505.9903.901.00000	TRANSFER/WATER-MAINT...CANDG...	4,829.00	4,829.00	0.00	0.00	4,829.00	100.00 %
	Expense Total:	79,449.00	79,449.00	0.00	0.00	79,449.00	100.00 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Sur...		0.00	0.00	18.45	23,462.75	23,462.75	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT							
Revenue							
SW515.1001.00000	REAL PROPERTY TAXES.CANDGA-FA...	286,919.00	286,919.00	0.00	286,919.00	0.00	0.00 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW515.2401.00000	INTEREST & EARNINGS.CANANDAIGUA...	350.00	350.00	146.22	235.77	-114.23	32.64 %
	Revenue Total:	287,269.00	287,269.00	146.22	287,154.77	-114.23	0.04 %
	Expense						
SW515.8350.400.00000	FARM.COMMON WATER.CONTRAC...	285,288.00	285,288.00	0.00	285,288.00	0.00	0.00 %
SW515.8389.400.00000	CDGA.COMMON WATER.CONTRAC...	1,981.00	1,981.00	0.00	0.00	1,981.00	100.00 %
	Expense Total:	287,269.00	287,269.00	0.00	285,288.00	1,981.00	0.69 %
	Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Surp..	0.00	0.00	146.22	1,866.77	1,866.77	0.00 %
	Fund: SW525 - MCINTYRE ROAD WATER DISTRICT						
	Revenue						
SW525.1001.00000	REAL PROPERTY TAXES.MCINTYRE ...	8,451.00	8,451.00	0.00	8,451.00	0.00	0.00 %
SW525.2401.00000	INTEREST & EARNINGS.MCINTYRE ...	45.00	45.00	4.34	7.00	-38.00	84.44 %
SW525.9000.00000	APPROPRIATED FUND BALANCE FOR..	3,200.00	3,200.00	0.00	0.00	-3,200.00	100.00 %
	Revenue Total:	11,696.00	11,696.00	4.34	8,458.00	-3,238.00	27.68 %
	Expense						
SW525.8340.400.00000	SERVICES & MAINTENANCE.CONT....	3,988.00	3,988.00	0.00	0.00	3,988.00	100.00 %
SW525.9710.600.00000	SERIAL BONDS.PRINCIPAL.MCINTYR...	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
SW525.9710.700.00000	SERIAL BONDS.INTEREST.MCINTYRE...	3,225.00	3,225.00	0.00	0.00	3,225.00	100.00 %
SW525.9903.900.00000	TRANSFER/WATER-MAINTENANCE...	1,483.00	1,483.00	0.00	0.00	1,483.00	100.00 %
	Expense Total:	11,696.00	11,696.00	0.00	0.00	11,696.00	100.00 %
	Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	4.34	8,458.00	8,458.00	0.00 %
	Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT						
	Revenue						
SW530.1001.00000	REAL PROPERTY TAXES.EMERSON A...	19,567.00	19,567.00	0.00	19,567.00	0.00	0.00 %
SW530.2401.00000	INTEREST & EARNINGS.EMERSON A...	25.00	25.00	8.24	13.29	-11.71	46.84 %
	Revenue Total:	19,592.00	19,592.00	8.24	19,580.29	-11.71	0.06 %
	Expense						
SW530.8389.400.00000	COMMON WATER.CONTRACTUAL....	6,260.00	6,260.00	0.00	6,282.00	-22.00	-0.35 %
SW530.9710.600.00000	SERIAL BONDS.PRINCIPAL.EMERSON..	8,000.00	8,000.00	0.00	8,000.00	0.00	0.00 %
SW530.9710.700.00000	SERIAL BONDS.INTEREST.EMERSON...	5,332.00	5,332.00	0.00	5,332.00	0.00	0.00 %
	Expense Total:	19,592.00	19,592.00	0.00	19,614.00	-22.00	-0.11 %
	Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT Su..	0.00	0.00	8.24	-33.71	-33.71	0.00 %
	Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT						
	Revenue						
SW535.1001.00000	REAL PROPERTY TAXES.COUNTY RO...	19,944.00	19,944.00	0.00	19,944.00	0.00	0.00 %
SW535.2401.00000	INTEREST & EARNINGS.EX 36 - COU...	75.00	75.00	8.93	14.40	-60.60	80.80 %
	Revenue Total:	20,019.00	20,019.00	8.93	19,958.40	-60.60	0.30 %
	Expense						
SW535.8340.400.00000	SERVICES & MAIN.CONT.CO RD #30...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW535.9710.600.00000	SERIAL BONDS.PRINCIPAL.EX 36 - C...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW535.9710.700.00000	SERIAL BONDS.INTEREST.CO RD #30...	8,475.00	8,475.00	0.00	0.00	8,475.00	100.00 %
SW535.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	1,544.00	1,544.00	0.00	0.00	1,544.00	100.00 %
	Expense Total:	20,019.00	20,019.00	0.00	0.00	20,019.00	100.00 %
	Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplus ..	0.00	0.00	8.93	19,958.40	19,958.40	0.00 %
	Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT						
	Revenue						
SW540.1001.00000	REAL PROPERTY TAXES.HOPKINS GR...	18,272.00	18,272.00	0.00	18,272.00	0.00	0.00 %
SW540.2401.00000	INTEREST & EARNINGS.HOPKINS GR...	70.00	70.00	8.25	13.30	-56.70	81.00 %
SW540.9000.00000	APPROPRIATED FUND BALANCE FOR..	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
	Revenue Total:	23,342.00	23,342.00	8.25	18,285.30	-5,056.70	21.66 %
	Expense						
SW540.8340.400.00000	SERVICES & MAIN.CONT.HOPKINS ...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW540.9710.600.00000	SERIAL BONDS.PRINCIPAL.HOPKINS...	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
SW540.9710.700.00000	SERIAL BONDS.INTEREST.HOPKINS ...	4,638.00	4,638.00	0.00	0.00	4,638.00	100.00 %
SW540.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	3,704.00	3,704.00	0.00	0.00	3,704.00	100.00 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense Total:		23,342.00	23,342.00	0.00	0.00	23,342.00	100.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Deficit):		0.00	0.00	8.25	18,285.30	18,285.30	0.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT							
Revenue							
SW545.1001.00000	REAL PROPERTY TAXES.HICKOX RO...	3,855.00	3,855.00	0.00	3,855.00	0.00	0.00 %
SW545.2401.00000	INTEREST & EARNINGS.HICKOX RO...	30.00	30.00	2.17	3.50	-26.50	88.33 %
Revenue Total:		3,885.00	3,885.00	2.17	3,858.50	-26.50	0.68 %
Expense							
SW545.8350.400.00000	COMMON WATER.CONTRACTUAL.H...	636.00	636.00	0.00	0.00	636.00	100.00 %
SW545.9795.600.00000	DEBT PRIN OTHER GOVT DUE TO O...	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
SW545.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	749.00	749.00	0.00	0.00	749.00	100.00 %
Expense Total:		3,885.00	3,885.00	0.00	0.00	3,885.00	100.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):		0.00	0.00	2.17	3,858.50	3,858.50	0.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT							
Revenue							
SW550.1001.00000	REAL PROPERTY TAXES.NOTT RD EX...	6,680.00	6,680.00	0.00	6,680.00	0.00	0.00 %
SW550.2401.00000	INTEREST & EARNINGS.NOTT RD EX...	35.00	35.00	3.07	4.95	-30.05	85.86 %
SW550.9000.00000	APPROPRIATED FUND BALANCE FOR..	300.00	300.00	0.00	0.00	-300.00	100.00 %
Revenue Total:		7,015.00	7,015.00	3.07	6,684.95	-330.05	4.70 %
Expense							
SW550.8340.400.00000	SERVICES & MAINTENANCE.CONTR...	611.00	611.00	0.00	0.00	611.00	100.00 %
SW550.9710.600.00000	SERIAL BONDS.PRINCIPAL.NOTT RD ...	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
SW550.9710.700.00000	SERIAL BONDS.INTEREST.NOTT RD ...	1,488.00	1,488.00	0.00	0.00	1,488.00	100.00 %
SW550.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	916.00	916.00	0.00	0.00	916.00	100.00 %
Expense Total:		7,015.00	7,015.00	0.00	0.00	7,015.00	100.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):		0.00	0.00	3.07	6,684.95	6,684.95	0.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT							
Revenue							
SW555.1001.00000	REAL PROPERTY TAXES.CO RD 32 EX...	12,944.00	12,944.00	0.00	12,944.00	0.00	0.00 %
SW555.2401.00000	INTEREST & EARNINGS.CO RD 32 EX...	65.00	65.00	6.15	9.92	-55.08	84.74 %
Revenue Total:		13,009.00	13,009.00	6.15	12,953.92	-55.08	0.42 %
Expense							
SW555.8340.400.00000	SERVICES & MAIN.CONT.CO RD 32 ...	1,649.00	1,649.00	0.00	0.00	1,649.00	100.00 %
SW555.9795.650.00000	DEBT PRINCIPAL DUE TO OTHER G...	9,085.00	9,085.00	0.00	0.00	9,085.00	100.00 %
SW555.9795.700.00000	DEBT INTEREST DUE TO OTHER GO...	1,452.00	1,452.00	0.00	0.00	1,452.00	100.00 %
SW555.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	823.00	823.00	0.00	0.00	823.00	100.00 %
Expense Total:		13,009.00	13,009.00	0.00	0.00	13,009.00	100.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit):		0.00	0.00	6.15	12,953.92	12,953.92	0.00 %
Report Surplus (Deficit):		0.00	-251,444.00	-169,182.52	3,293,862.29	3,545,306.29	1,409.98 %

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND						
Revenue	5,143,203.00	5,383,103.00	322,065.82	867,301.97	-4,515,801.03	83.89 %
Expense	5,143,203.00	5,517,337.00	286,179.71	796,411.55	4,720,925.45	85.57 %
Fund: AA100 - GENERAL FUND Surplus (Deficit):	0.00	-134,234.00	35,886.11	70,890.42	205,124.42	152.81 %
Fund: AA231 - CONTINGENT/TAX RESERVE						
Revenue	0.00	0.00	4,296.62	8,886.42	8,886.42	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE Total:	0.00	0.00	4,296.62	8,886.42	8,886.42	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE						
Revenue	0.00	0.00	914.46	1,891.31	1,891.31	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE Total:	0.00	0.00	914.46	1,891.31	1,891.31	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE						
Revenue	0.00	0.00	205.01	424.00	424.00	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE Total:	0.00	0.00	205.01	424.00	424.00	0.00 %
Fund: AA234 - OPEN SPACE RESERVE						
Revenue	0.00	0.00	3,556.88	7,321.30	7,321.30	0.00 %
Fund: AA234 - OPEN SPACE RESERVE Total:	0.00	0.00	3,556.88	7,321.30	7,321.30	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE						
Revenue	0.00	0.00	828.98	1,714.51	1,714.51	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:	0.00	0.00	828.98	1,714.51	1,714.51	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE						
Revenue	0.00	0.00	960.89	1,987.33	1,987.33	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:	0.00	0.00	960.89	1,987.33	1,987.33	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE						
Revenue	0.00	0.00	3,572.47	7,388.68	7,388.68	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:	0.00	0.00	3,572.47	7,388.68	7,388.68	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND						
Revenue	0.00	0.00	6,006.61	7,618.47	7,618.47	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND Total:	0.00	0.00	6,006.61	7,618.47	7,618.47	0.00 %
Fund: DA100 - HIGHWAY						
Revenue	4,756,125.00	4,756,125.00	93,241.05	1,022,329.45	-3,733,795.55	78.50 %
Expense	4,756,125.00	4,860,492.00	258,660.03	525,127.34	4,335,364.66	89.20 %
Fund: DA100 - HIGHWAY Surplus (Deficit):	0.00	-104,367.00	-165,418.98	497,202.11	601,569.11	576.40 %
Fund: DA230 - HWY EQUIPMENT RESERVE						
Revenue	0.00	0.00	1,390.38	2,875.59	2,875.59	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE Total:	0.00	0.00	1,390.38	2,875.59	2,875.59	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE						
Revenue	0.00	0.00	1,487.09	3,075.64	3,075.64	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE Total:	0.00	0.00	1,487.09	3,075.64	3,075.64	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE						
Revenue	0.00	0.00	915.65	1,893.76	1,893.76	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:	0.00	0.00	915.65	1,893.76	1,893.76	0.00 %
Fund: HH100 - CAPITAL PROJECTS						
Revenue	0.00	0.00	731.49	884.70	884.70	0.00 %
Expense	0.00	0.00	21,615.98	21,615.98	-21,615.98	0.00 %
Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	-20,884.49	-20,731.28	-20,731.28	0.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT						
Revenue	15,012.00	15,012.00	44.03	9,982.99	-5,029.01	33.50 %
Expense	15,012.00	15,012.00	0.00	0.00	15,012.00	100.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	44.03	9,982.99	9,982.99	0.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT						
Revenue	2,002.00	2,002.00	9.03	1,946.56	-55.44	2.77 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 02/29/2024

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense	2,002.00	2,002.00	0.00	0.00	2,002.00	100.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus ..	0.00	0.00	9.03	1,946.56	1,946.56	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT						
Revenue	45.00	45.00	5.21	8.40	-36.60	81.33 %
Expense	45.00	45.00	0.00	0.00	45.00	100.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	5.21	8.40	8.40	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT						
Revenue	32,120.00	32,120.00	15.96	10,497.74	-21,622.26	67.32 %
Expense	32,120.00	32,120.00	0.00	0.00	32,120.00	100.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	15.96	10,497.74	10,497.74	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT						
Revenue	20.00	20.00	2.73	4.40	-15.60	78.00 %
Expense	20.00	20.00	0.00	0.00	20.00	100.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	2.73	4.40	4.40	0.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT						
Revenue	60.00	60.00	4.90	7.90	-52.10	86.83 %
Expense	60.00	60.00	0.00	0.00	60.00	100.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit)..	0.00	0.00	4.90	7.90	7.90	0.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT						
Revenue	45.00	45.00	3.39	5.46	-39.54	87.87 %
Expense	45.00	45.00	0.00	0.00	45.00	100.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Defic..	0.00	0.00	3.39	5.46	5.46	0.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT						
Revenue	875.00	875.00	5.63	814.08	-60.92	6.96 %
Expense	875.00	875.00	0.00	0.00	875.00	100.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Def..	0.00	0.00	5.63	814.08	814.08	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT						
Revenue	15,303.00	15,303.00	8.65	6,226.95	-9,076.05	59.31 %
Expense	15,303.00	15,303.00	0.00	0.00	15,303.00	100.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	8.65	6,226.95	6,226.95	0.00 %
Fund: SF450 - FIRE PROTECTION						
Revenue	1,755,000.00	1,755,000.00	637.32	1,751,027.62	-3,972.38	0.23 %
Expense	1,755,000.00	1,755,000.00	0.00	0.00	1,755,000.00	100.00 %
Fund: SF450 - FIRE PROTECTION Surplus (Deficit):	0.00	0.00	637.32	1,751,027.62	1,751,027.62	0.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT						
Revenue	1,922.00	1,922.00	1.39	1,912.24	-9.76	0.51 %
Expense	1,922.00	1,922.00	265.51	265.51	1,656.49	86.19 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-264.12	1,646.73	1,646.73	0.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT						
Revenue	15,472.00	15,472.00	6.43	15,442.37	-29.63	0.19 %
Expense	15,472.00	15,472.00	980.05	980.05	14,491.95	93.67 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-973.62	14,462.32	14,462.32	0.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT						
Revenue	5.00	5.00	0.45	0.72	-4.28	85.60 %
Expense	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	0.45	0.72	0.72	0.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT						
Revenue	1,490.00	1,490.00	1.67	1,477.69	-12.31	0.83 %
Expense	1,490.00	1,490.00	44.91	44.91	1,445.09	96.99 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus (...	0.00	0.00	-43.24	1,432.78	1,432.78	0.00 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT						
Revenue	2,128.00	2,128.00	1.41	2,120.28	-7.72	0.36 %
Expense	2,128.00	2,128.00	144.06	144.06	1,983.94	93.23 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-142.65	1,976.22	1,976.22	0.00 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 02/29/2024

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT						
Revenue	105,400.00	105,400.00	41.64	105,067.14	-332.86	0.32 %
Expense	105,400.00	105,400.00	0.00	0.00	105,400.00	100.00 %
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT Surplu...	0.00	0.00	41.64	105,067.14	105,067.14	0.00 %
Fund: SS800 - SANITARY SEWER						
Revenue	18,300.00	18,300.00	6.49	18,220.47	-79.53	0.43 %
Expense	18,300.00	18,300.00	0.00	0.00	18,300.00	100.00 %
Fund: SS800 - SANITARY SEWER Surplus (Deficit):	0.00	0.00	6.49	18,220.47	18,220.47	0.00 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT						
Revenue	1,972,760.00	1,972,760.00	12,049.96	803,502.79	-1,169,257.21	59.27 %
Expense	1,972,760.00	1,985,603.00	54,517.78	120,902.12	1,864,700.88	93.91 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT Su...	0.00	-12,843.00	-42,467.82	682,600.67	695,443.67	5,414.96 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT						
Revenue	79,449.00	79,449.00	18.45	23,462.75	-55,986.25	70.47 %
Expense	79,449.00	79,449.00	0.00	0.00	79,449.00	100.00 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Sur...	0.00	0.00	18.45	23,462.75	23,462.75	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT						
Revenue	287,269.00	287,269.00	146.22	287,154.77	-114.23	0.04 %
Expense	287,269.00	287,269.00	0.00	285,288.00	1,981.00	0.69 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Surp...	0.00	0.00	146.22	1,866.77	1,866.77	0.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT						
Revenue	11,696.00	11,696.00	4.34	8,458.00	-3,238.00	27.68 %
Expense	11,696.00	11,696.00	0.00	0.00	11,696.00	100.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	4.34	8,458.00	8,458.00	0.00 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT						
Revenue	19,592.00	19,592.00	8.24	19,580.29	-11.71	0.06 %
Expense	19,592.00	19,592.00	0.00	19,614.00	-22.00	-0.11 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT Su...	0.00	0.00	8.24	-33.71	-33.71	0.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT						
Revenue	20,019.00	20,019.00	8.93	19,958.40	-60.60	0.30 %
Expense	20,019.00	20,019.00	0.00	0.00	20,019.00	100.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplus ..	0.00	0.00	8.93	19,958.40	19,958.40	0.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT						
Revenue	23,342.00	23,342.00	8.25	18,285.30	-5,056.70	21.66 %
Expense	23,342.00	23,342.00	0.00	0.00	23,342.00	100.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Deficit):	0.00	0.00	8.25	18,285.30	18,285.30	0.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT						
Revenue	3,885.00	3,885.00	2.17	3,858.50	-26.50	0.68 %
Expense	3,885.00	3,885.00	0.00	0.00	3,885.00	100.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	2.17	3,858.50	3,858.50	0.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT						
Revenue	7,015.00	7,015.00	3.07	6,684.95	-330.05	4.70 %
Expense	7,015.00	7,015.00	0.00	0.00	7,015.00	100.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):	0.00	0.00	3.07	6,684.95	6,684.95	0.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT						
Revenue	13,009.00	13,009.00	6.15	12,953.92	-55.08	0.42 %
Expense	13,009.00	13,009.00	0.00	0.00	13,009.00	100.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit):	0.00	0.00	6.15	12,953.92	12,953.92	0.00 %
Report Surplus (Deficit):	0.00	-251,444.00	-169,182.52	3,293,862.29	3,545,306.29	1,409.98 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
AA100 - GENERAL FUND	0.00	-134,234.00	35,886.11	70,890.42	205,124.42
AA231 - CONTINGENT/TAX RESERV	0.00	0.00	4,296.62	8,886.42	8,886.42
AA232 - CAMPUS REPAIR RESERVE	0.00	0.00	914.46	1,891.31	1,891.31
AA233 - TECHNOLOGY RESERVE	0.00	0.00	205.01	424.00	424.00
AA234 - OPEN SPACE RESERVE	0.00	0.00	3,556.88	7,321.30	7,321.30
AA235 - NYS EMPLOYEE SYSTEM R	0.00	0.00	828.98	1,714.51	1,714.51
AA237 - BONDED INDEBTEDNESS F	0.00	0.00	960.89	1,987.33	1,987.33
AA238 - SOLID WASTE MANAGEM	0.00	0.00	3,572.47	7,388.68	7,388.68
CM100 - NEW RECREATION REVEN	0.00	0.00	6,006.61	7,618.47	7,618.47
DA100 - HIGHWAY	0.00	-104,367.00	-165,418.98	497,202.11	601,569.11
DA230 - HWY EQUIPMENT RESERV	0.00	0.00	1,390.38	2,875.59	2,875.59
DA232 - HWY IMPROVEMENT RES	0.00	0.00	1,487.09	3,075.64	3,075.64
DA235 - SNOW/ICE REMOVAL RD I	0.00	0.00	915.65	1,893.76	1,893.76
HH100 - CAPITAL PROJECTS	0.00	0.00	-20,884.49	-20,731.28	-20,731.28
SD600 - RT 332 DRAINAGE DISTRIC	0.00	0.00	44.03	9,982.99	9,982.99
SD605 - LAKEWOOD MEADOWS D	0.00	0.00	9.03	1,946.56	1,946.56
SD610 - ASHTON DRAINAGE DISTR	0.00	0.00	5.21	8.40	8.40
SD615 - FOX RIDGE DRAINAGE DIS	0.00	0.00	15.96	10,497.74	10,497.74
SD620 - LANDINGS DRAINAGE DIS	0.00	0.00	2.73	4.40	4.40
SD625 - OLD BROOKSIDE DRAINAC	0.00	0.00	4.90	7.90	7.90
SD630 - LAKESIDE ESTATES DRAIN	0.00	0.00	3.39	5.46	5.46
SD635 - WATERFORD POINT DRAI	0.00	0.00	5.63	814.08	814.08
SD640 - STABLEGATE DRAINAGE D	0.00	0.00	8.65	6,226.95	6,226.95
SF450 - FIRE PROTECTION	0.00	0.00	637.32	1,751,027.62	1,751,027.62
SL700 - CENTERPOINT LIGHTING D	0.00	0.00	-264.12	1,646.73	1,646.73
SL705 - FOX RIDGE LIGHTING DIST	0.00	0.00	-973.62	14,462.32	14,462.32
SL710 - LANDINGS LIGHTING DIST	0.00	0.00	0.45	0.72	0.72
SL715 - LAKEWOOD MEADOWS LI	0.00	0.00	-43.24	1,432.78	1,432.78
SL720 - FALLBROOK PARK LIGHTIN	0.00	0.00	-142.65	1,976.22	1,976.22
SM900 - UPTOWN BUSINESS IMPR	0.00	0.00	41.64	105,067.14	105,067.14
SS800 - SANITARY SEWER	0.00	0.00	6.49	18,220.47	18,220.47
SW500 - CANANDAIGUA CONSOLI	0.00	-12,843.00	-42,467.82	682,600.67	695,443.67
SW505 - CANANDAIGUA BRISTOL	0.00	0.00	18.45	23,462.75	23,462.75
SW515 - CANANDAIGUA-FARMINC	0.00	0.00	146.22	1,866.77	1,866.77
SW525 - MCINTYRE ROAD WATER	0.00	0.00	4.34	8,458.00	8,458.00
SW530 - EMERSON ALLEN TOWNL	0.00	0.00	8.24	-33.71	-33.71
SW535 - EX 36 - COUNTY ROAD #3	0.00	0.00	8.93	19,958.40	19,958.40
SW540 - HOPKINS GRIMBLE WATE	0.00	0.00	8.25	18,285.30	18,285.30
SW545 - HICKOX ROAD WATER DI	0.00	0.00	2.17	3,858.50	3,858.50
SW550 - NOTT RD EXT. 40 WATER	0.00	0.00	3.07	6,684.95	6,684.95
SW555 - CO RD 32 EXT. 41 WATEF	0.00	0.00	6.15	12,953.92	12,953.92
Report Surplus (Deficit):	0.00	-251,444.00	-169,182.52	3,293,862.29	3,545,306.29



Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
AA100 - GENERAL FUND	4,225,172.97	867,301.97	796,411.55	4,296,063.39
AA231 - CONTINGENT/TAX RESERVE	1,026,811.28	8,886.42	0.00	1,035,697.70
AA232 - CAMPUS REPAIR RESERVE	218,537.25	1,891.31	0.00	220,428.56
AA233 - TECHNOLOGY RESERVE	48,993.50	424.00	0.00	49,417.50
AA234 - OPEN SPACE RESERVE	1,049,424.85	7,321.30	0.00	1,056,746.15
AA235 - NYS EMPLOYEE SYSTEM RESERVE	198,108.52	1,714.51	0.00	199,823.03
AA237 - BONDED INDEBTEDNESS RESERVE	229,636.52	1,987.33	0.00	231,623.85
AA238 - SOLID WASTE MANAGEMENT RESERVE	853,747.81	7,388.68	0.00	861,136.49
CM100 - NEW RECREATION REVENUE FUND	588,996.37	7,618.47	0.00	596,614.84
CR100 - PARKS & REC FBC REVENUE FUND	0.00	0.00	0.00	0.00
DA100 - HIGHWAY	156,123.66	1,022,329.45	525,127.34	653,325.77
DA230 - HWY EQUIPMENT RESERVE	332,272.04	2,875.59	0.00	335,147.63
DA232 - HWY IMPROVEMENT RESERVE	355,382.60	3,075.64	0.00	358,458.24
DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE	218,820.26	1,893.76	0.00	220,714.02
HH100 - CAPITAL PROJECTS	1,946,733.85	884.70	21,615.98	1,926,002.57
KA100 - FIXED ASSETS	0.00	0.00	0.00	0.00
SD600 - RT 332 DRAINAGE DISTRICT	114,507.34	9,982.99	0.00	124,490.33
SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT	23,578.09	1,946.56	0.00	25,524.65
SD610 - ASHTON DRAINAGE DISTRICT	14,723.54	8.40	0.00	14,731.94
SD615 - FOX RIDGE DRAINAGE DISTRICT	34,641.50	10,497.74	0.00	45,139.24
SD620 - LANDINGS DRAINAGE DISTRICT	7,708.68	4.40	0.00	7,713.08
SD625 - OLD BROOKSIDE DRAINAGE DISTRICT	13,859.79	7.90	0.00	13,867.69
SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT	9,574.45	5.46	0.00	9,579.91
SD635 - WATERFORD POINT DRAINAGE DISTRICT	15,098.86	814.08	0.00	15,912.94
SD640 - STABLEGATE DRAINAGE DISTRICT	18,233.05	6,226.95	0.00	24,460.00
SF450 - FIRE PROTECTION	51,005.62	1,751,027.62	0.00	1,802,033.24
SL700 - CENTERPOINT LIGHTING DISTRICT	1,763.24	1,912.24	265.51	3,409.97
SL705 - FOX RIDGE LIGHTING DISTRICT	1,780.97	15,442.37	980.05	16,243.29
SL710 - LANDINGS LIGHTING DISTRICT	1,266.27	0.72	0.00	1,266.99
SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT	3,202.04	1,477.69	44.91	4,634.82
SL720 - FALLBROOK PARK LIGHTING DISTRICT	1,736.13	2,120.28	144.06	3,712.35
SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT	11,704.53	105,067.14	0.00	116,771.67
SS800 - SANITARY SEWER	132.77	18,220.47	0.00	18,353.24
SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT	1,796,527.72	803,502.79	120,902.12	2,479,128.39
SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT	46,708.83	23,462.75	0.00	70,171.58
SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT	54,645.16	287,154.77	285,288.00	56,511.93
SW520 - ANDREWS - NORTH ROAD WATER DISTRICT	0.00	0.00	0.00	0.00
SW525 - MCINTYRE ROAD WATER DISTRICT	3,810.75	8,458.00	0.00	12,268.75
SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT	3,724.41	19,580.29	19,614.00	3,690.70
SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT	5,293.49	19,958.40	0.00	25,251.89
SW540 - HOPKINS GRIMBLE WATER DISTRICT	5,044.62	18,285.30	0.00	23,329.92
SW545 - HICKOX ROAD WATER DISTRICT	-17,724.94	3,858.50	0.00	-13,866.44
SW550 - NOTT RD EXT. 40 WATER DISTRICT	1,983.90	6,684.95	0.00	8,668.85
SW555 - CO RD 32 EXT. 41 WATER DISTRICT	-45,144.80	12,953.92	0.00	-32,190.88
TC100 - CUSTODIAL FUNDS	0.00	0.00	0.00	0.00
Report Total:	13,628,147.49	5,064,255.81	1,770,393.52	16,922,009.78



Summary Statement

February 29, 2024

Page 1 of 15

Investor ID: NY-01-1004

0000583-0005332 PDF 623600

**Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424**

NYCLASS

NYCLASS

Average Monthly Yield: 5.2467%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1004-0001	INVESTMENTS	527,165.49	0.00	0.00	2,196.09	4,542.03	528,340.38	529,361.58
NY-01-1004-0002	CONT. TAX RESERVE (AA231)	1,031,401.08	0.00	0.00	4,296.62	8,886.42	1,033,699.74	1,035,697.70
NY-01-1004-0003	OPEN SPACE RESERVE (AA234)	835,323.28	0.00	0.00	3,479.80	7,197.02	837,184.95	838,803.08
NY-01-1004-0004	PARKS FUND (CM100/CR)	349,591.40	0.00	0.00	1,456.33	3,012.02	350,370.53	351,047.73
NY-01-1004-0005	HWY EQUIP RESERVE (DA230)	333,757.25	0.00	0.00	1,390.38	2,875.59	334,501.10	335,147.63
NY-01-1004-0006	HWY IMPROV RESERVE (DA232)	356,971.15	0.00	0.00	1,487.09	3,075.64	357,766.74	358,458.24

Town of Canandaigua
 5440 Route 5 & 20 West
 Canandaigua, NY 14424

NYCLASS - (continued)

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1004-0007	HWY SNOW RD REPAIR RESERVE (DA235)	219,798.37	0.00	0.00	915.65	1,893.76	220,288.24	220,714.02
NY-01-1004-0008	REPAIR RESERVE FUND (AA232)	219,514.10	0.00	0.00	914.46	1,891.31	220,003.33	220,428.56
NY-01-1004-0009	TECHNOLOGY RESERVE FUND (AA233)	49,212.49	0.00	0.00	205.01	424.00	49,322.17	49,417.50
NY-01-1004-0010	NYS EMP SYST RESERVE (AA235)	198,994.05	0.00	0.00	828.98	1,714.51	199,437.55	199,823.03
NY-01-1004-0011	BONDED INDEBTEDNESS RESERVE (AA237)	230,662.96	0.00	0.00	960.89	1,987.33	231,177.02	231,623.85
NY-01-1004-0012	SOLID WASTE MGMT RESERVE (AA238)	857,564.02	0.00	0.00	3,572.47	7,388.68	859,475.26	861,136.49
TOTAL		5,209,955.64	0.00	0.00	21,703.77	44,888.31	5,221,567.01	5,231,659.41

INVESTMENTS

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	527,165.49	0.00	0.00	2,196.09	4,542.03	528,340.38	529,361.58

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			527,165.49	
02/29/2024	Income Dividend Reinvestment	2,196.09			
02/29/2024	Ending Balance			529,361.58	

CONT. TAX RESERVE (AA231)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	1,031,401.08	0.00	0.00	4,296.62	8,886.42	1,033,699.74	1,035,697.70

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			1,031,401.08	
02/29/2024	Income Dividend Reinvestment	4,296.62			
02/29/2024	Ending Balance			1,035,697.70	

OPEN SPACE RESERVE (AA234)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	835,323.28	0.00	0.00	3,479.80	7,197.02	837,184.95	838,803.08

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			835,323.28	
02/29/2024	Income Dividend Reinvestment	3,479.80			
02/29/2024	Ending Balance			838,803.08	

PARKS FUND (CM100/CR)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	349,591.40	0.00	0.00	1,456.33	3,012.02	350,370.53	351,047.73

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			349,591.40	
02/29/2024	Income Dividend Reinvestment	1,456.33			
02/29/2024	Ending Balance			351,047.73	

HWY EQUIP RESERVE (DA230)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	333,757.25	0.00	0.00	1,390.38	2,875.59	334,501.10	335,147.63

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			333,757.25	
02/29/2024	Income Dividend Reinvestment	1,390.38			
02/29/2024	Ending Balance			335,147.63	

HWY IMPROV RESERVE (DA232)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	356,971.15	0.00	0.00	1,487.09	3,075.64	357,766.74	358,458.24

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			356,971.15	
02/29/2024	Income Dividend Reinvestment	1,487.09			
02/29/2024	Ending Balance			358,458.24	

HWY SNOW RD REPAIR RESERVE (DA235)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	219,798.37	0.00	0.00	915.65	1,893.76	220,288.24	220,714.02

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			219,798.37	
02/29/2024	Income Dividend Reinvestment	915.65			
02/29/2024	Ending Balance			220,714.02	

REPAIR RESERVE FUND (AA232)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	219,514.10	0.00	0.00	914.46	1,891.31	220,003.33	220,428.56

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			219,514.10	
02/29/2024	Income Dividend Reinvestment	914.46			
02/29/2024	Ending Balance			220,428.56	

TECHNOLOGY RESERVE FUND (AA233)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	49,212.49	0.00	0.00	205.01	424.00	49,322.17	49,417.50

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			49,212.49	
02/29/2024	Income Dividend Reinvestment	205.01			
02/29/2024	Ending Balance			49,417.50	

NYS EMP SYST RESERVE (AA235)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	198,994.05	0.00	0.00	828.98	1,714.51	199,437.55	199,823.03

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			198,994.05	
02/29/2024	Income Dividend Reinvestment	828.98			
02/29/2024	Ending Balance			199,823.03	

BONDED INDEBTEDNESS RESERVE (AA237)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	230,662.96	0.00	0.00	960.89	1,987.33	231,177.02	231,623.85

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			230,662.96	
02/29/2024	Income Dividend Reinvestment	960.89			
02/29/2024	Ending Balance			231,623.85	

SOLID WASTE MGMT RESERVE (AA238)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	857,564.02	0.00	0.00	3,572.47	7,388.68	859,475.26	861,136.49

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			857,564.02	
02/29/2024	Income Dividend Reinvestment	3,572.47			
02/29/2024	Ending Balance			861,136.49	

NYCLASS

NYCLASS

Date	Dividend Rate	Daily Yield
02/01/2024	0.000143808	5.2634%
02/02/2024	0.000430614	5.2535%
02/03/2024	0.000000000	5.2535%
02/04/2024	0.000000000	5.2535%
02/05/2024	0.000143904	5.2523%
02/06/2024	0.000143362	5.2466%
02/07/2024	0.000143295	5.2446%
02/08/2024	0.000143287	5.2439%
02/09/2024	0.000430302	5.2497%
02/10/2024	0.000000000	5.2497%
02/11/2024	0.000000000	5.2497%
02/12/2024	0.000143337	5.2448%
02/13/2024	0.000143378	5.2476%
02/14/2024	0.000143436	5.2498%
02/15/2024	0.000143270	5.2437%
02/16/2024	0.000573548	5.2480%
02/17/2024	0.000000000	5.2480%
02/18/2024	0.000000000	5.2480%
02/19/2024	0.000000000	5.2480%
02/20/2024	0.000143163	5.2397%
02/21/2024	0.000143269	5.2419%
02/22/2024	0.000143105	5.2376%
02/23/2024	0.000429870	5.2431%
02/24/2024	0.000000000	5.2444%
02/25/2024	0.000000000	5.2444%
02/26/2024	0.000143322	5.2456%
02/27/2024	0.000143231	5.2423%
02/28/2024	0.000143362	5.2471%
02/29/2024	0.000142911	5.2302%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

Code Enforcement March Report

Our office has seen an increase in applications and projects have started to commence from last year's approvals. This year is looking to be busier than expected with a large increase in commercial projects already surpassing last year's numbers. Training season is upon us with Francheska completing her annual training and myself completing NYSERDA Energy Code training, our office over the next month will be sporadic with more training coming up. We are looking forward to the busy season for us and ready for whatever it may throw at us.

Year to Date Totals (3/14/2024):

103 Applications submitted with a total estimated cost of construction of \$13,125,816.83.

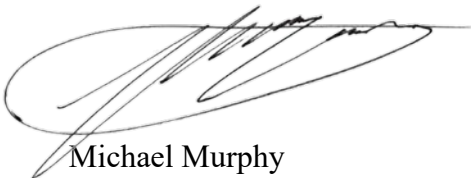
95 Permits issued with a total of \$72,017.90 in fees associated.

273 Construction inspections performed.

48 Complaints received and investigated.

39 Cases were opened and/or pending.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Michael Murphy", written over a horizontal line.

Michael Murphy

Lead Code Enforcement Officer



Town of Canandaigua , NY

Budget Adjustment Register Adjustment Detail

Packet: GLPKT02913 - 2024-03-08 JM BA per TS

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000399	2024 Adopted Budget	BA per TS for roll-off	2/29/2024
Summary Description: Adjust budgeted amount to match amortization schedule			

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
AA100.9785.600.00000	LEASE INSTALLMENT.PRINCIPAL	BA per TS for roll-off	39,151.00	1,088.00	40,239.00
February:	1,088.00				
AA100.9785.700.00000	LEASE INSTALLMENT.INTEREST	BA per TS for roll-off	3,357.00	-1,088.00	2,269.00
February:	-1,088.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000400	2024 Adopted Budget	BA per TS for CDGA lake watershed payment	2/29/2024
Summary Description: Watershed contribution was higher than budgeted			

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
AA100.1990.400.00000	CONTINGENCY	BA per TS for CDGA lake watershed payment	144,409.00	-210.00	144,199.00
February:	-210.00				
AA100.8989.400.00000	CDGA LAKE MANAGEMENT PL...	BA per TS for CDGA lake watershed payment	31,000.00	210.00	31,210.00
February:	210.00				

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2024 Adopted	2024 Adopted Budget	AA100.1990.400.00000	CONTINGENCY	144,409.00	-210.00	144,199.00
		AA100.8989.400.00000	CDGA LAKE MANAGEMENT PLAN	31,000.00	210.00	31,210.00
		AA100.9785.600.00000	LEASE INSTALLMENT.PRINCIPAL	39,151.00	1,088.00	40,239.00
		AA100.9785.700.00000	LEASE INSTALLMENT.INTEREST	3,357.00	-1,088.00	2,269.00
			2024 Adopted Total:	217,917.00	0.00	217,917.00
			Grand Total:	217,917.00	0.00	217,917.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:2024 Adopted - 2024 Adopted Budget Fiscal: 2024			
AA100	217,917.00	0.00	217,917.00
Budget Code 2024 Adopted Total:	217,917.00	0.00	217,917.00
Grand Total:	217,917.00	0.00	217,917.00

ATTACHMENT 3

RESOLUTION NO. 2024 – 53: RE-ADOPTION OF A LOCAL LAW TO AMEND TOWN CODE CHAPTER 220-31 INCENTIVE ZONING

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering the re-adoption of local law number 9 of 2022 (Resolution 2022-273) to amend Town Code Chapter 220-31 Incentive Zoning due to a procedural error in which the referral to the Ontario County Planning Board was not completed in the initial adoption of said law in November 2022; and

WHEREAS, the Ontario County Planning Board, at their January 10, 2024 meeting reviewed the proposed local law; and

WHEREAS, the Town Board held a public hearing on February 12, 2024 on this re-adoption; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to re-adopt said Local Law; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby adopts Local Law No. ____ of the Year 2024; and

BE IT FINALLY RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. ____ of the Year 2024 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.



LAW OFFICES OF
CHRISTIAN M. NADLER

****Privileged and Confidential****

TO: Town of Canandaigua Town Board

FROM: Chris Nadler, Town Attorney

DATE: December 19, 2023

RE: Adoption of Local Law # 9 of 2022 (amending Town Code to allow incentive zoning in all districts)

On December 14, 2023 Town Planner Sarah Reynolds received an email from Ontario County Planning Board indicating that they have no record of the above-referenced local law being referred to them as required by NYS General Municipal Law § 239-m, and requesting that the Town see if we have any such record. To date, no record of a referral has been located.

The Town Board adopted Resolution # 2022-273 on November 21, 2022 which issued a SEQR negative declaration and adopted Local Law # 9 of 2022. The Local Law was filed at the NYS Secretary of State's Office on December 2, 2022, and is now Town Code § 220-31, and allows incentive zoning in all districts.

My understanding of the law is that failure to make a County Planning Board referral on a zoning amendment is a jurisdictional defect. As a jurisdictional defect, any challenge to the local law would not be made by an Article 78 lawsuit, but rather a lawsuit seeking a declaratory judgment. This procedural difference is significant because an Article 78 lawsuit has a four month statute of limitations, and a declaratory judgment lawsuit has a six year statute of limitations.

I have looked through all OCPB meeting minutes for 2022 and the second half of 2021 but did not see any mention of what eventually became Local Law # 9. Unfortunately, I only saw on zoning text amendment on OCPB's agendas during 2022, which I believe became Local Law # 8 of 2022. This leaves Local Law # 6 of 2022 (creating the Agricultural Protection Overlay District) and Local Law # 10 of 2022 (creating the Scenic Viewshed Overlay District) also vulnerable to challenge as jurisdictionally defective for the next 4+ years.

At this point I think we need to consider re-adopting each of the local laws described in the preceding paragraph. This will involve referral to OCPB, public hearings, and new local laws adopted with new resolutions. Unless instructed otherwise I will work with

**** Privileged and Confidential ****

Town Staff to get these 3 local laws on your January agenda to set 3 public hearings at your February Town Board meeting. Depending on when the referral to OCPB is made, you may be able to re-adopt the 3 local laws at your February Town Board meeting.

Please call me if you have any questions or if you would like to discuss this situation.

NADLER.

MEMO FOR ORDINANCE/TOWN BOARD

MAY 6, 2022

Re: Proposed Local Law (amendment to Incentive Zoning) §220-31

PURPOSE

The Town Board has the authority to rezone parcels in the Town of Canandaigua when the current zoning limits potential use either as identified by the owner of the parcel or the Town of Canandaigua.

The Incentive Zoning District, which specifically allows the Town Board to rezone a parcel to Incentive Zoning when the Town Board determines a benefit exists for the rezoning; however, it as it is currently regulated by Town Code is limited for use to the following zoning districts: R-1-30, R-1-20, MR, NC, CC, RB-1, LI, and I.

R-1-30:	Residential Single Family District
R-1-20:	Residential Single Family District
MR:	Multiple Residential District
NC:	Neighborhood Commercial District
CC:	Community Commercial District
RB-1:	Restricted Business District
LI:	Limited Industrial District
I:	Industrial District

The Town of Canandaigua has grown since the Incentive Zoning District was last updated and now includes zoning districts like SCR-1, RLD, Form Based Code, Mixed Use, and other zoning districts not listed in the Town Code currently as applicable to Incentive Zoning.

This proposal would allow the Town Board to amend the Town Code to enable the Town Board to utilize Incentive Zoning in any Town of Canandaigua zoning district, and would further define applicable options for cash payment in lieu if the Town Board determines such a payment is applicable.

STATE OF NEW YORK
DEPARTMENT OF STATE

ONE COMMERCE PLAZA
99 WASHINGTON AVENUE
ALBANY, NY 12231-0001
HTTPS://DOS.NY.GOV

KATHY HOCHUL
GOVERNOR

ROBERT J. RODRIGUEZ
SECRETARY OF STATE

December 7, 2022

CANANDAIGUA TOWN CLERK

DEC 12 2022

RECEIVED

Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, NY 14424

RE: Town of Canandaigua, Local Law 9 & 10 2022, filed on 12/2/2022

Dear Sir/Madam:

The above referenced material was filed by this office as indicated. Additional local law filing forms can be obtained from our website, www.dos.ny.gov.

Sincerely,
State Records and Law Bureau
(518) 473-2492

✓ LL#9 - Amend Sect 220-31
Incentive Zoning
LL#10 - Amend Sect 220-33 Scenic
Viewshed Overlay



**Department
of State**

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120
Fax: (585) 394-9476

Established 1791

November 29, 2022

NYS Department of State
Division of Corporations, State Records and
Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, New York 12231

RE: Filing of Local Laws 9 and 10 of 2022

To Whom It May Concern:

Enclosed is a certified original of Local Laws 9 and 10 of 2022 that were adopted by the Canandaigua Town Board on Monday, October 21, 2022:

- ✓ LL 9 of 2022: Amendments to Chapter 220 (Zoning) Section 220-31 Incentive Zoning District
- LL 10 of 2022: Amendments to Chapter 220 (Zoning) Section 220-33 Scenic Viewshed Overlay District

Should you have any questions, please do not hesitate to contact me.

Sincerely,



Jean Chrisman
Town Clerk

Encs.

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

County City Town Village
(Select one.)

of Canandaigua

Local Law No. 9 of the year 2022

A local law Amendments to Chapter 220 (Zoning) Section 220-31 Incentive Zoning District
(Insert Title)

Be it enacted by the Town Board of the
(Name of Legislative Body)

County City Town Village
(Select one.)

of Canandaigua as follows:

See Attachment A

(If additional space is needed, attach pages the same size as this sheet, and number each.)

Attachment A
Local Law 9 of 2022

§ 220-31 Incentive Zoning District.

- A. Intent. The Town Board finds that in addition to existing powers and authorities to regulate by planning and zoning, including authorization to provide for the granting of incentives or bonuses pursuant to other enabling law, the Town Board is hereby empowered, as part of Chapter 220 of the Town Code, to provide for a system of zoning incentives, or bonuses, as the Town Board deems necessary and appropriate consistent with the purposes and conditions set forth in this section.
- B. Purpose. The purpose of these regulations of incentive, or bonus, zoning shall be to advance the Town's specific physical, cultural and social policies in accordance with the Town's Comprehensive Plan and in coordination with other community planning mechanisms or land use techniques. The system of zoning incentives or bonuses shall be in accordance with the meaning of § 261-b of Article 16 of the New York Town Law, as may be amended from time to time.
- C. Authority. This authority may be used by the Town Board to assist in implementing the following planning objectives:
- (1) To protect highly valued ecological resources, geological features and environmentally sensitive areas.
 - (2) To protect active farmland operations.
 - (3) To preserve greenways and important open spaces, and provide access to trail corridors.
 - (4) To preserve historic and/or archaeological resources.
 - (5) To protect high-quality scenic resources.
 - (6) To secure important public works improvements which would not otherwise be provided to planned development areas of the community and which are in excess of that necessitated by immediate project demand.
 - (7) To provide a more desirable environment than what would be possible throughout the strict application of existing zoning regulations.
- D. Districts designated for incentives. The Town Board shall have the authority to designate incentives in all zoning districts of the Town of Canandaigua.
- E. Permitted incentives. The Town Board may grant the following specific incentives:
- (1) Increase in dwelling unit density for a site.
 - (2) Changes in lot area and dimensional requirements.
 - (3) Changes of use.
- F. Community benefits or amenities. The following community benefits or amenities may, at the discretion of the Town Board, be accepted in exchange for an incentive identified in

Subsection E above. These community benefits may be either on or off the site of the subject application, may involve one or more parcels of land and may be situated in any district, unless otherwise specifically limited in this section and will be in addition to any mandated requirements pursuant to other provisions of the Town of Canandaigua Code and any other applicable law or regulation.

- (1) Agricultural conservation, open space, scenic, ecological, historic or other permanent conservation easements.
- (2) Donation of land in fee simple for either conservation or community benefit purposes.
- (3) Construction of recreation amenities, serving a Town-wide need, accessible to the general public, above and beyond that required elsewhere in the Town Code.
- (4) Construction or improvement to public work facilities which are above and beyond that required to mitigate proposed impacts in accordance with the Town Code and the State Environmental Quality Review (SEQR) regulations.
- (5) Preservation and improvement of historical or cultural sites or structures.
- (6) Provision of shared driveways, cross-access easements or access and service streets, internal circulation systems or interconnected parking.
- (7) Other facilities or benefits to the residents of the community, as determined by the Town Board.
- (8) Any other combination of the above-listed community benefits or amenities.

G. Criteria for approval. Applications for incentives in exchange for amenities shall be submitted in writing to the Town Board. In order to preliminarily evaluate the adequacy of amenities to be accepted in exchange for the requested incentive, the following information shall be provided by the applicant:

- (1) A sketch plan of the proposed amenity.
- (2) The value of the proposed amenity.
- (3) Narrative.
 - (a) A narrative which:
 - [1] Describes the benefits to be provided to the community by the proposed amenity.
 - [2] Provides preliminary indication that there are adequate sanitary sewers, water, transportation, waste disposal and fire protection facilities within the existing zoning district which the proposal is located in order to accommodate additional demands, if any.
 - [3] Explains how the proposed amenity promotes implementation of physical, environmental or cultural policies articulated in proposed plans.
 - [4] Describes the requested incentive and its value.
 - [5] Describes the manner in which any common areas are to be owned and maintained, including open space, streets, lighting and other considerations relevant to the proposal.
 - [6] Describes any covenants, grants of easement or other restrictions proposed to be imposed upon the use of the land, buildings or structures, including proposed easements for public utilities.

- (b) The Town Board, in its discretion, may waive any or all of the above listed submission requirements.

H. Initial review and consideration. All applications for incentive zoning shall commence with a written proposal to the Town Board which sets forth the criteria listed in Subsection G above. The Town Board shall review the proposal and inform the applicant whether or not the proposal is worthy of further consideration.

(1) Sketch plan requirements.

- (a) The sketch plan shall show how the site will be developed, with the amenity, if it is on-site, and the incentive being requested. In addition to meeting the requirements of the applicable sections of the Town Code, the plan shall also meet the requirements of Article VII, Site Plan Regulations, §§ 220-64 through 220-72, and/or Chapter 174, Subdivision of Land, and show existing development, property owners' names and tax account numbers for all property within 200 feet of the property lines of the proposed project or such other distance as may be specified by the Town Board.
- (b) If the incentive will result in a structural height increase, the applicant shall submit an elevation drawing, at a scale of 1/4 inch equals one foot, which shows the height permitted by district regulations, the proposed additional height, the distance to other principal structures on site and on adjacent properties and their heights, as well as property line locations.
- (c) If the incentive will result in a setback or open space reduction, the drawing shall show this reduction in relation to the principal structure on site and on adjacent properties, as well as property lines.
- (d) The Town Board, in its discretion, may waive any or all of the above-listed sketch plan requirements. Notwithstanding any such waiver granted by the Town Board relative to the sketch plan required for the incentive zoning application, all site plan requirements shall remain in full force and effect relative to any required Planning Board approvals.

- (2) The applicant shall also submit such additional information and plans as may be required by the Town Board, which, in its judgment, are necessary in order to perform a thorough evaluation of the proposal.

I. Planning Board review. The Planning Board will review the proposal and report to the Town Board with its evaluation of the adequacy with which the amenity(ies)/incentive(s) fit the site and how they relate to adjacent uses and structures. The Planning Board's review shall be limited to the impact of the proposed incentive zoning on the planning design and layout of the project unless otherwise requested by the Town Board. The Planning Board's report shall be submitted to the Town Board within 45 days from the date of the Planning Board meeting at which the proposal is first placed on the agenda. This time period may be extended by the Town Board.

- J. Town Board decision after public hearing. The Town Board, upon its receipt of the Planning Board's report, will review the document and then notify the applicant as to whether or not it is willing to further consider the proposal and hold a public hearing thereon. If the Town Board decides to further consider the proposal, it shall hold a public hearing thereon. For Town Board public hearings on incentive zoning requests, the Town Clerk shall give notice of the hearing in the official newspaper of the Town at least five days prior to the date of the hearing.
- K. SEQR compliance and verification. All applicable requirements of the State Environmental Quality Review (SEQR) regulations shall be complied with as part of the review and hearing process. The assessment shall include verification that the zoning district in which the proposal is to be located has adequate sewer, water, transportation, waste disposal and fire protection facilities to serve the on-site amenity and incentive.
- L. Costs. Any applicant for incentives or bonuses shall pay the cost of preparing any environmental impact statement required by the Town Board, this chapter, Town Law § 261-b, as amended, or 6 NYCRR Part 617, as amended, and such charge shall be added to any site-specific charge made pursuant to the provisions of § 8-0109 of the Environmental Conservation Law.
- M. Coordination with other governmental agencies. The Town Board shall, before taking action, refer, where appropriate, the application to the Ontario County Planning Board for review and recommendation under the provisions of §§ 239-l and 239-m of the New York State General Municipal Law. Where said rezoning application affects property located within 500 feet of a municipal boundary, the Town Clerk shall provide notice of said action to the Clerk of the adjacent municipality. Following the hearings and in addition to compliance with all SEQR requirements, the Town Board shall, before taking action, refer the proposal for review and comment to other governmental agencies as may be required and may refer the proposal to the Planning Board and other Town Boards and officials for review and comment. In order to approve an amenity/incentive proposal, the Town Board shall determine that the proposed amenity provides sufficient public benefit to provide the requested incentive. The Town Board shall, as part of their conditional approval, specify the amenity being provided, along with a detailed description of the incentive(s) being provided. Thereafter, the Town Board is authorized to act on an application for preliminary approval as provided for elsewhere in this section. In no circumstances may the Town Board be compelled to approve any incentive zoning proposal, such act being an absolutely discretionary legislative act. The Town Board may also impose such conditions upon its approval as it may deem appropriate to promote the health, safety and welfare of the community. Following approval of the incentive zoning by the Town Board and subject to meeting all conditions imposed on the preliminary plan, including all documentation required by the Town Attorney, Town Highway and Water Superintendent, Town Water and Sewer Superintendent, Town Code Enforcement Officer, Town Zoning Officer, Town Planner and the Fire Chief of either the City of Canandaigua Fire Department or the Fire

Chief of the Cheshire Volunteer Fire Department on the amenity, the applicant may submit a site plan for review and approval by the Planning Board subject to all other requirements of the Town Code.

- N. Notation on official Zoning Map. Upon final plan approval, the Town Clerk shall affix a reference to the Official Zoning Map that the development of this site was approved under the Town's incentive zoning provisions and include a reference to the date such action was taken.
- O. Cash payment in lieu of amenity. If the Town Board finds that a community benefit is not suitable on site or cannot be reasonably provided, the Town Board may require a cash payment in lieu of the provisions of the amenity. These funds shall be placed in a fund or capital project at the discretion of the Town Board to be used by the Town Board exclusively for amenities specified prior to acceptance of funds. Cash payments shall be made prior to the issuance of a building permit. Cash payments in lieu of amenities are not to be used to pay general and ordinary Town expenses. Cash payments may be directed to existing reserve funds, capital projects, other funds; or funds or projects to be created by the Town Board.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 9 of 2022 of the ~~(County)(City)(Town)(Village)~~ of Canandaigua was duly passed by the Town Board on November 21 2022, in accordance with the applicable provisions of law.
(Name of Legislative Body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the _____ and was deemed duly adopted *(Elective Chief Executive Officer*)* on _____ 20 , in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the _____ on _____ 20____. *(Elective Chief Executive Officer*)*

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

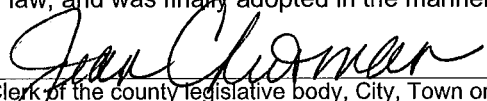
I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.



Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

Date: 11/29/2022

(Seal)

Short Environmental Assessment Form

Part 1 - Project Information

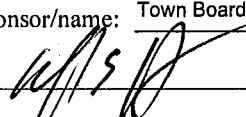
Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Town of Canandaigua			
Name of Action or Project: Adoption of a local law to amend town code chapter 220-33 Incentive Zoning			
Project Location (describe, and attach a location map): Town of Canandaigua			
Brief Description of Proposed Action: The Town Board is considering the adoption of a town code amendment that would change Chapter 220-33 Incentive Zoning, to authorize the Town Board to utilize incentive zoning in any Town of Canandaigua zoning district and to clarify options for cash payment in lieu of amenity.			
Name of Applicant or Sponsor: Town Board, Town of Canandaigua		Telephone: 585-394-1120	
		E-Mail: sreynolds@townofcanandaigua.org	
Address: 5440 Route 5 & 20 West			
City/PO: Canandaigua		State: NY	Zip Code: 14424
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>Town Board, Town of Canandaigua</u> Date: _____ Signature: <u></u> Title: <u>Town Manager</u>		

PRINT FORM

Project:	Incentive Zoning Amendment
Date:	

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: **Incentive Zoning Amend**

Date: _____

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
Town of Canandaigua	<u>11.21.22</u>
_____ Name of Lead Agency	_____ Date
Douglas Finch	Town Manager
_____ Print or Type Name of Responsible Officer in Lead Agency	_____ Title of Responsible Officer
<u>[Signature]</u> Signature of Responsible Officer in Lead Agency	_____ Signature of Preparer (if different from Responsible Officer)

PRINT FORM

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120
Fax: (585) 394-9476

Established 1791

The following resolution was acted upon by the Canandaigua Town Board on November 21, 2022:

RESOLUTION NO. 2022 – 273: SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF LOCAL LAW TO AMEND THE TOWN CODE CHAPTER 220-33 INCENTIVE ZONING

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering the adoption of a local law to amend the town code Chapter 220-33 Incentive Zoning, to authorize the Town Board to utilize incentive zoning in any Town of Canandaigua zoning district and to clarify options for payment in lieu of amenity; and

WHEREAS, the Town Board of the Town of Canandaigua held a public hearing(s) on the proposed local law on November 21, 2022; and

WHEREAS, the Town Board determines said proposed action is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board of the Town of Canandaigua has given consideration to the criteria for determining significance as set forth in § 617.7(c)(1) of the SEQR Regulations and the information contained in the Short Environmental Assessment Form Part 1; and

WHEREAS, the Town Board of the Town of Canandaigua has completed Part 2 and Part 3 of the Short Environmental Assessment Form; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described action; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed action; and

BE IT FURTHER RESOLVED, the Town Manager is hereby directed to sign the Short Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to adopt said Local Law; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby adopts Local Law No. 9 of the Year 2022; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua directs the Town Clerk to include SEQR, findings, and narrative of the Town Board of the Town of Canandaigua as it pertains to this Local Law for filing purposes; and

BE IT FINALLY RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. 9 of the Year 2022 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

Motion made by Councilman Fennelly, seconded by Councilwoman DeMay

3 Ayes: DeMay, Fennelly, Simpson

STATE OF NEW YORK}
County of Ontario}
Town of Canandaigua}

I DO HEREBY CERTIFY that I have compared the preceding with the original thereof, on file and on record in the Town Clerk's office, and that the same is a correct copy and transcript therefrom and of the whole of said original; and that said original was duly adopted at a meeting of the Town Board held at Canandaigua, New York, on November 21, 2022.

SEAL

Given under my hand and the official seal of said Town, at Canandaigua NY, in said county, on November 22, 2022.



Rebeca Doyle, Deputy Town Clerk

From: Gannett Legals Public Notices 5 (ganlegpubnotices5@gannett.com)
<ganlegpubnotices5@gannett.com>
Sent: Tuesday, November 1, 2022 10:45 AM
To: rdoyle@townofcanandaigua.org
Subject: RE: 7995935 & 7995988 RE: two public hearing notices
Attachments: Public Notice 7995935.pdf; Public Notice 7995988.pdf

Corrected.

Here are the proofs of the legal notices that you have requested.
The notices will run on 11/08/22 in the Canandaigua Daily Messenger.

The total cost is \$39.44 & 39.44 which includes an affidavit. Please reply by 5pm Friday Nov. 4th with changes for the ad. **Your notice is scheduled to run per your request and will publish unless you advise otherwise.** You will be able to receive an affidavit 7-10 business days after the last day of printing.

Thanks,

Kimberly Megrew
Public Notice Representative



Office: 844-678-3462

From: rdoyle@townofcanandaigua.org <rdoyle@townofcanandaigua.org>
Sent: Tuesday, November 1, 2022 9:17 AM
To: Gannett Legals Public Notices 5 <ganlegpubnotices5@gannett.com>
Subject: RE: 7995935 & 7995988 RE: two public hearing notices

Hello

Attached are the correct ones .

Thank you

Rebeca Doyle

Deputy Town Clerk

Town of Canandaigua

5440 Route 5 & 20 West

Canandaigua NY 14424

*Office Hours:
Mon, Tues, Thur & Fri
8:00am-4:00pm
Wednesday
8:00am-5:30pm*

From: Gannett Legals Public Notices 5 (ganlegpubnotices5@gannett.com) <ganlegpubnotices5@gannett.com>
Sent: Monday, October 31, 2022 4:10 PM
To: rdoyle@townofcanandaigua.org
Subject: 7995935 & 7995988 RE: two public hearing notices

Here are the proofs of the legal notices that you have requested.
The notices will run on 11/08/22 in the Canandaigua Daily Messenger.

The total cost is \$39.06 & 39.44 which includes an affidavit. Please reply by 5pm Friday Nov. 4th with changes for the ad. **Your notice is scheduled to run per your request and will publish unless you advise otherwise.** You will be able to receive an affidavit 7-10 business days after the last day of printing.
Thanks,

 Amberly Megrew
Public Notice Representative



Office: 844-678-3462


From: rdoyle@townofcanandaigua.org <rdoyle@townofcanandaigua.org>
Sent: Monday, October 31, 2022 1:36 PM
To: Messengerlegals-Messengerpostmedia <Messengerlegals@messengerpostmedia.com>
Subject: two public hearing notices

Hello

Please find attached two legal notices that the Town of Canandaigua is requesting to be published int the Tuesday November 8, 2022, Daily messenger. Please confirm receipt and publication date.

Thank you

Rebeca Doyle

 Deputy Town Clerk
Town of Canandaigua

5440 Route 5 & 20 West

Canandaigua NY 14424

585-394-1120 Ext 2226

Office Hours:

Mon, Tues, Thur & Fri

8:00am-4:00pm

Wednesday

8:00am-5:30pm



Observer-Dispatch | Daily Messenger
 Times Telegram | New Jersey Herald
 Times Herald-Record

Order Confirmation

Not an Invoice

Account Number:	789748
Customer Name:	Town Of Canandaigua *Le*
Customer Address:	Town Of Canandaigua *Le* 5440 State Route 5 And 20 Canandaigua NY 14424-9327
Contact Name:	Town Of Canandaigua *Le*
Contact Phone:	5853941120
Contact Email:	
PO Number:	

Date:	11/01/2022
Order Number:	7995935
Prepayment Amount:	\$ 0.00

Column Count:	1.0000
Line Count:	38.0000
Height in Inches:	0.0000

Print

Product	# Insertions	Start - End	Category
CND Daily Messenger	1	11/08/2022 - 11/08/2022	Public Notices
CND mppnow.com	1	11/08/2022 - 11/08/2022	Public Notices

Total Order Confirmation

\$39.44

Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, NY 14424

(585) 394-1120

Fax: (585) 394-9476

Established 1789

PUBLIC HEARING NOTICE

PLEASE TAKE NOTICE, that the Town of Canandaigua Town Board will be conducting a public hearing on a draft local law to amend Chapter 220 (Zoning) relating to incentive zoning on Monday, November 21, 2022, beginning at 6:00 p.m. The meeting will be held in the Onnalinda Conference Room on the lower level of the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, NY, and people can participate via Zoom (details found on the Town's website). All persons of interest will be heard at this time and date. A copy of the draft local law can be viewed from the Town's website. All questions relating to the local law should be directed to Town Manager Doug Finch at dfinch@townofcanandaigua.org

By order of the Town Board
October 17, 2022.
#7995935

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120
Fax: (585) 394-9476

Established 1791

The following resolution was acted upon by the Canandaigua Town Board on October 17, 2022:

RESOLUTION NO. 2022 – 252: SETTING A PUBLIC HEARING TO ADOPT A LOCAL LAW TO AMEND THE TOWN CODE CHAPTER 220-33 INCENTIVE ZONING; AND SEQR INTENT TO DECLARE LEAD AGENCY

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering the adoption of a local law to amend the town code Chapter 220-33 Incentive Zoning, to authorize the Town Board to utilize incentive zoning in any Town of Canandaigua zoning district and to clarify options for cash payment in lieu of amenity; and

WHEREAS, the Town Board seeks to hold a Public Hearing to obtain public input; and

WHEREAS, the Town Board wishes to refer the proposed draft to the Town of Canandaigua Planning Board, Zoning Board, and the Environmental Conservation Board; and

WHEREAS, the Town Board intends to determine said law change is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board intends to declare itself as the Lead Agency on the proposed action; and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Canandaigua hereby establishes a public hearing to obtain public input as it considers a proposed local law to amend the Town of Canandaigua Code Chapter 220-33 Incentive Zoning to be held on November 21, 2022 at 6:00 pm at the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, NY 14424 and also via Zoom videoconferencing; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide notice of said public hearing and to provide a copy of this resolution to the Town Manager’s Office.

Motion made by Councilman Fennelly, seconded by Councilwoman DeMay

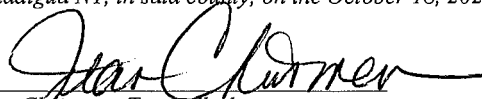
4 Ayes: DeMay, Fennelly, Rudolph, Simpson

STATE OF NEW YORK}
County of Ontario}
Town of Canandaigua}

I DO HEREBY CERTIFY that I have compared the preceding with the original thereof, on file and on record in the Town Clerk’s office, and that the same is a correct copy and transcript therefrom and of the whole of said original; and that said original was duly adopted at a meeting of the Town Board held at Canandaigua, New York, on October 17, 2022.

SEAL

Given under my hand and the official seal of said Town, at Canandaigua NY, in said county, on the October 18, 2022.


Jean Chrisman, Town Clerk

overlay district, its’ definition and purpose, who has the right to engage in agricultural practices, and new infrastructure improvement considerations. The overlay district applies to farm parcels of 7 acres or more west of SR 21, south of CR 30 and North of Rossier Road and in the Strategic Farmland Protection Area as defined in the Town’s Agricultural Enhancement Plan adopted in 2016. The overlay districts required Town Board approval of extension of public water and sewer infrastructure before Planning Board approval of any major subdivision within the overlay.

Comments

1. The Town Code definition of major subdivision excludes conservation subdivisions. Is it the Town Board’s intent to allow Planning Board approval of conservation subdivisions involving extension of public utilities within the overlay without Town Board concurrence?
2. Town Board needs to have a revote on the local law because the first vote occurred prior to a County Planning Board recommendation. Therefore, the previous vote does not meet state statute.
3. The Town Board may want to reference both Map 7 in the 2016 Farmland Protection Plan which outlines the Strategic Farmland Protection Area and provides information on active farmland and its agricultural soil classification and Map 7 Protected Land in the 2021 Comprehensive Plan update which includes an outline of the Farmland Protection Area, Paddleford Brook Greenway, permanently protected farmland, and farmland on which protection is in progress.

CPB Comment

1. The Farmland Protection Area/Farmland Protection Overlay encompasses much of the Town. Are there sufficient other areas to accommodate projected growth

Board Motion: To retain referrals 16-2024, 17-2024, 18-2024, and 19-2024 as a class 2s and return them to the local board with recommendation for approval with comments. **Motion made by: AJ Magnan Seconded by: Leonard Wildman**
Vote: 12 in favor, 0 opposed, 0 abstentions. **Motion carried.**

18-2024	Town of Canandaigua	Town Board	Town of Canandaigua	Text Amendment - 2
n/a	Local Law to amend Town of Canandaigua Town Code Chapter 220 (Zoning) section 220-31, enabling the Town Board to utilize Incentive Zoning in any Town of Canandaigua zoning district, and would further define applicable options for cash payment in lieu if the Town Board determines such a payment is applicable.			

<https://ontariocountyny.gov/DocumentCenter/View/41964/18-2024-LL-T-Canandaigua-IZ-District>

The Town Board has the authority to rezone parcels in the Town of Canandaigua when the current zoning limits potential use either as identified by the owner of the parcel or the Town of Canandaigua.

The Incentive Zoning District, which specifically allows the Town Board to rezone a parcel to Incentive Zoning when the Town Board determines a benefit exists for the rezoning; however, initial incentive zoning authorizations limited for use to the following zoning districts: R-1-30 (Residential Single-Family District), R-1-20 (Residential Single-Family District) , MR (Multiple Residential District), NC (Neighborhood Commercial District), CC (Community Commercial District), RB-1 (Restricted Business District), LI (Limited Industrial District), and I (Industrial District).

The Town of Canandaigua has grown since the Incentive Zoning District was last updated and now includes zoning districts like SCR-1, RLD, Form Based Code, Mixed Use, and other zoning districts not listed in the Town Code currently as applicable to Incentive Zoning.

Local Law 9-2022 allows the Town Board to amend the Town Code to enable the Town Board to utilize Incentive Zoning in any Town of Canandaigua zoning district, and would further define applicable options for cash payment in lieu if the Town Board determines such a payment is applicable.

The amendment specifically occurs in Town Code Section 220-31D and 220-31O. Section 220-31D used to list R-1-30, R-1-20, MR, NC, CC, RB-1, LI, and I as the only zoning districts designated as eligible for zoning incentives. And that “incentives may be offered to applicants who offer an acceptable amenity to the Town in exchange for the incentive”. Now, in its entirety Section 220-31D reads “The Town Board shall have the authority to designate incentives in all zoning districts of the Town of Canandaigua”.

Also, Section 220-31O was updated to allow funds to be placed in a *fund or capital project at the discretion of the Town Board*, no longer just a *trust fund*. A sentence was also added at the end of 220-31O, “*Cash payments may be directed to existing reserve funds, capital projects, other funds; or funds or projects to be created by the Town Board*”.

Comment

1. Town Board needs to have a revote on the local law because the first vote occurred prior to a County Planning Board recommendation. Therefore, the previous vote does not meet state statute.

CPB Comments

1. Ensure allowed incentives don't negatively impact lake water quality, natural resources or additional T. Canandaigua comprehensive plan priorities.
2. Consider impact to existing properties owners when assessing use of Incentive Zoning and the appropriate incentives and amenities.

3. Consider intent of existing zoning districts when allowing use of Incentive Zoning. Incentive zoning is an important tool, though it can also undermine other goals embodied in existing zoning districts.

Board Motion: To retain referrals 16-2024, 17-2024, 18-2024, and 19-2024 as a class 2s and return them to the local board with recommendation for approval with comments. **Motion made by: AJ Magnan Seconded by: Leonard Wildman**
Vote: 12 in favor, 0 opposed, 0 abstentions. **Motion carried.**

19-2024	Town of Canandaigua	Town Board	Town of Canandaigua	Text Amendment - 2
n/a	Local Law to amend Town of Canandaigua Town Code Chapter 220 (Zoning) section 220-9.1 on short-term rentals, in order to clarify definitions and application requirements/processes.			

<https://ontariocountyny.gov/DocumentCenter/View/41965/19-2024-LL-T-Canandaigua-STRs>

Text Amendment regarding short-term rentals was previously referred in May 2023 as 84-2023. Current referral adds new recommended changes taking into account some of the provided CRC comments from May 2023 (does special use permit expire upon transfer of property, what penalties apply if not met). Town Board has not yet voted on these current recommended changes.

The Town Planner and Code Enforcement Officers have been working with the Ordinance Committee to recommend certain amendments to the Town’s short term rental law in order to clarify short term rental regulations, application requirements, application processes. The recommended changes include but are not limited to:

- clarifications to the definition of a bedroom and eliminating “sleeping area” in order to simplify and clarify the review and application process for both property owners and the Development Office and to bring definitions in line with NY State Building code language.
- organizing the language of the code to clarify the requirements for the short-term rental permit application. Previous application requirement language was distributed throughout the law and now all application requirements are located in one section within the law.

ATTACHMENT 4



Budget Report-JM

Account Summary

For Fiscal: 2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND							
Revenue							
AA100.1001.00000	REAL PROPERTY TAXES	544,873.00	544,873.00	0.00	544,873.00	0.00	0.00 %
AA100.1030.00000	SPECIAL ASSESSMENT/PILOT	23,809.00	23,809.00	2,511.06	2,511.06	-21,297.94	89.45 %
AA100.1090.00000	PENALTY ON TAXES	11,000.00	11,000.00	0.00	0.00	-11,000.00	100.00 %
AA100.1120.00000	NON PROPERTY SALES TAX	2,875,000.00	2,875,000.00	0.00	0.00	-2,875,000.00	100.00 %
AA100.1170.00000	CABLE TV FRANCHISE FEES	90,000.00	90,000.00	0.00	0.00	-90,000.00	100.00 %
AA100.1255.00000	TOWN CLERK FEES	3,000.00	3,000.00	40.56	40.56	-2,959.44	98.65 %
AA100.1603.00000	VITAL STATISTICS FEE	4,600.00	4,600.00	660.00	660.00	-3,940.00	85.65 %
AA100.2001.00000	PARK & RECREATION FEES	140,000.00	140,000.00	10,279.49	1,591.03	-138,408.97	98.86 %
AA100.2110.00000	ZONING FEES	50,000.00	50,000.00	11,350.00	11,350.00	-38,650.00	77.30 %
AA100.2120.00000	SOIL EROSION CONTROL	4,500.00	4,500.00	450.00	450.00	-4,050.00	90.00 %
AA100.2148.00000	RETURNED CHECK FEE	100.00	100.00	40.00	40.00	-60.00	60.00 %
AA100.2192.00000	CEMETERY SERVICES	350.00	350.00	0.00	0.00	-350.00	100.00 %
AA100.2302.00000	SERVICES/OTHER GOVERNMENTS	67,000.00	67,000.00	1,000.00	1,000.00	-66,000.00	98.51 %
AA100.2401.00000	INTEREST & EARNINGS	80,000.00	80,000.00	17,373.91	20,405.33	-59,594.67	74.49 %
AA100.2410.00000	RENTAL OF REAL PROPERTY	16,360.00	16,360.00	900.00	1,800.00	-14,560.00	89.00 %
AA100.2544.00000	DOG LICENSES	30,000.00	30,000.00	1,771.00	1,771.00	-28,229.00	94.10 %
AA100.2590.00000	SITE DEVELOPMENT FEES	75,000.00	75,000.00	7,969.80	7,969.80	-67,030.20	89.37 %
AA100.2591.00000	TRANSFER STATION FEES	25,000.00	25,000.00	1,010.00	1,010.00	-23,990.00	95.96 %
AA100.2610.00000	FINES & FORFEITED BAIL	110,000.00	110,000.00	25,960.00	25,960.00	-84,040.00	76.40 %
AA100.2651.00000	RECYCLING REVENUE	15,000.00	15,000.00	850.00	850.00	-14,150.00	94.33 %
AA100.2701.00000	REFUND PRIOR YEARS EXP	0.00	0.00	0.00	5,120.19	5,120.19	0.00 %
AA100.2705.00000	GIFTS & DONATIONS	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
AA100.3005.00000	ONTARIO CO MORTGAGE TAX	275,000.00	275,000.00	0.00	0.00	-275,000.00	100.00 %
AA100.5031.00000	INTERFUND TRANSFERS	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
AA100.5031.000CM	INTERFUND TRANSFERS.PARK FUND	150,000.00	150,000.00	0.00	0.00	-150,000.00	100.00 %
AA100.9000.00000	APPROPRIATED FUND BALANCE FOR..	536,611.00	776,511.00	239,900.00	239,900.00	-536,611.00	69.11 %
	Revenue Total:	5,143,203.00	5,383,103.00	322,065.82	867,301.97	-4,515,801.03	83.89 %
Expense							
AA100.1010.110.00000	TOWN BOARD.ELECTED	22,792.00	22,792.00	1,753.20	3,506.40	19,285.60	84.62 %
AA100.1010.400.00000	TOWN BOARD.CONTRACTUAL	2,750.00	2,750.00	50.71	200.71	2,549.29	92.70 %
AA100.1110.110.00000	JUSTICES.ELECTED	57,218.00	57,218.00	4,401.40	8,802.80	48,415.20	84.62 %
AA100.1110.120.00000	JUSTICES.COURT CLERK, FT	62,826.00	62,826.00	4,832.76	9,665.52	53,160.48	84.62 %
AA100.1110.130.00000	JUSTICES.COURT CLERK, PT	1,000.00	1,000.00	59.73	59.73	940.27	94.03 %
AA100.1110.140.00000	JUSTICES.COURT CLERK, PT	33,488.00	33,488.00	2,173.50	4,099.75	29,388.25	87.76 %
AA100.1110.200.00000	JUSTICES.CAPITAL.EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
AA100.1110.400.00000	JUSTICES.CONTRACTUAL	9,050.00	9,050.00	195.50	326.63	8,723.37	96.39 %
AA100.1110.401.00000	JUSTICES..CONTR.COURTSECURITY	13,500.00	13,500.00	3,007.51	3,007.51	10,492.49	77.72 %
AA100.1220.110.00000	SUPERVISOR.ELECTED	68,873.00	68,873.00	5,297.92	10,595.84	58,277.16	84.62 %
AA100.1220.120.00000	SUPERVISOR.DEPUTY SUPERVISOR	2,060.00	2,060.00	158.46	314.61	1,745.39	84.73 %
AA100.1220.142.00000	SUPERVISOR.CONFIDENTIAL SECRE...	1.00	28,001.00	0.00	0.00	28,001.00	100.00 %
AA100.1220.400.00000	SUPERVISOR.CONTRACTUAL	5,250.00	5,250.00	0.00	0.00	5,250.00	100.00 %
AA100.1230.100.00000	TOWN MANAGER.PERSONAL SERVI...	140,690.00	94,690.00	0.00	24,347.55	70,342.45	74.29 %
AA100.1230.144.00000	TOWN MGR. CLERK FINANCE P/T	20,000.00	20,000.00	327.41	629.63	19,370.37	96.85 %
AA100.1230.145.00000	TOWN MGR.FINANCE CLERK F/T	62,500.00	62,500.00	4,807.70	9,615.40	52,884.60	84.62 %
AA100.1230.200.00000	TOWN MANAGER.CAPITAL.EQUIPM...	3,750.00	3,750.00	0.00	0.00	3,750.00	100.00 %
AA100.1230.400.00000	TOWN MANAGER.CONTRACTUAL	9,060.00	27,060.00	171.90	9,309.77	17,750.23	65.60 %
AA100.1320.400.00000	AUDITOR.CONTRACTUAL	20,376.00	20,376.00	0.00	0.00	20,376.00	100.00 %
AA100.1340.400.00000	BUDGET.CONTRACTUAL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
AA100.1345.400.00000	PURCHASING.CONTRACTUAL	1,750.00	1,750.00	103.09	200.99	1,549.01	88.51 %
AA100.1355.120.00000	ASSESSOR.PERSONAL SERVICES	78,796.00	78,796.00	6,061.24	12,122.48	66,673.52	84.62 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.1355.132.00000	ASSESSOR.REAL PROPERTY AIDE FT	47,133.00	47,133.00	3,625.60	6,344.80	40,788.20	86.54 %
AA100.1355.150.00000	ASSESSOR.BAR REVIEW SALARY	2,035.00	2,035.00	0.00	0.00	2,035.00	100.00 %
AA100.1355.200.00000	ASSESSOR.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1355.400.00000	ASSESSOR.CONTRACTUAL	38,040.00	38,040.00	2,161.50	7,355.37	30,684.63	80.66 %
AA100.1355.420.00000	ASSESSOR.BAR REVIEW CONTRACT...	750.00	750.00	0.00	0.00	750.00	100.00 %
AA100.1410.110.00000	TOWN CLERK.ELECTED	74,638.00	74,638.00	5,741.38	11,482.76	63,155.24	84.62 %
AA100.1410.131.00000	TOWN CLERK.FIRSTDEPUTY	53,560.00	53,560.00	4,219.78	7,473.94	46,086.06	86.05 %
AA100.1410.141.00000	TOWN CLERK.DEPUTY #2	47,133.00	47,133.00	3,668.09	6,455.27	40,677.73	86.30 %
AA100.1410.142.00000	TOWN CLERK.DEPUTY#3	47,133.00	47,133.00	0.00	0.00	47,133.00	100.00 %
AA100.1410.200.00000	TOWN CLERK.CAPITAL.EQUIPMENT	850.00	850.00	0.00	0.00	850.00	100.00 %
AA100.1410.400.00000	TOWN CLERK.CONTRACTUAL	25,725.00	25,725.00	2,383.18	2,615.98	23,109.02	89.83 %
AA100.1420.400.00000	ATTORNEY.CONTRACTUAL	9,500.00	9,500.00	5,797.00	5,797.00	3,703.00	38.98 %
AA100.1430.132.00000	PERSONNEL.HR AND PAYROLL COO...	93,500.00	93,500.00	7,192.30	14,384.60	79,115.40	84.62 %
AA100.1430.200.00000	PERSONNEL.CAPITAL.EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
AA100.1430.410.00000	PERSONNEL.CONTRACTUAL	7,120.00	7,120.00	154.26	186.56	6,933.44	97.38 %
AA100.1430.420.00000	PERSONNEL.EAP HUMAN RESOURCE	1,550.00	1,550.00	0.00	0.00	1,550.00	100.00 %
AA100.1440.400.00000	ENGINEERING.CONTRACTUAL	20,003.00	73,363.00	3,000.00	3,000.00	70,363.00	95.91 %
AA100.1440.406.00000	ENGINEERING. SEWERS	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1450.400.00000	ELECTIONS.CONTRACTUAL	11,250.00	11,250.00	0.00	0.00	11,250.00	100.00 %
AA100.1460.200.00000	RECORDS MANAGEMENT.CAPITAL....	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
AA100.1460.400.00000	RECORDS MANAGEMENT.CONTRAC...	36,223.00	36,223.00	1,029.12	1,029.12	35,193.88	97.16 %
AA100.1480.100.00000	PUBLICSERVINFO.CONTRACTUAL.P...	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1480.400.00000	PUBLICSERVINFO.CONTRACTUAL.C...	3,351.00	3,351.00	267.90	267.90	3,083.10	92.01 %
AA100.1620.200.00000	BUILDINGS.CAPITAL.EQUIPMENT	15,002.00	254,902.00	0.00	0.00	254,902.00	100.00 %
AA100.1620.400.00000	BUILDINGS.CONTRACTUAL	5,000.00	5,000.00	0.00	1,132.73	3,867.27	77.35 %
AA100.1620.403.00000	BUILDINGS..TOWNHALL.CONTR.UTI...	49,350.00	54,350.00	1,844.67	2,540.02	51,809.98	95.33 %
AA100.1620.404.00000	BUILDINGS..HIGHWAYBLDG.CONTR...	114,850.00	114,850.00	7,924.64	9,135.39	105,714.61	92.05 %
AA100.1620.405.00000	BUILDINGS..PARKS.CONTR.UTILITY....	37,500.00	37,500.00	5,252.50	5,392.49	32,107.51	85.62 %
AA100.1620.410.00000	BUILDINGS.JANITORIAL	6,500.00	6,500.00	403.22	679.37	5,820.63	89.55 %
AA100.1670.400.00000	PRINTING & MAILING.CONTRACTU...	16,500.00	16,500.00	831.05	6,493.05	10,006.95	60.65 %
AA100.1680.100.00000	CENTRAL DATA PROCESSING.PERS...	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1680.125.00000	CENTRAL DATA PROCESSING..PT PE...	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1680.200.00000	DATA PROCESSING.CAPITAL.EQUIP...	109,502.00	114,207.00	27,802.90	27,802.90	86,404.10	75.66 %
AA100.1680.400.00000	DATA PROCESSING.CONTRACTUAL	134,800.00	134,800.00	32,268.92	59,693.64	75,106.36	55.72 %
AA100.1910.400.00000	UNALLOCATED INSURANCE	135,000.00	135,000.00	0.00	0.00	135,000.00	100.00 %
AA100.1920.400.00000	MUNICIPAL ASSOCIATION DUES	1,750.00	1,750.00	0.00	1,500.00	250.00	14.29 %
AA100.1940.200.00000	PURCHASE OF LAND/RIGHT OF WAY...	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
AA100.1940.400.00000	PURCHASE OF LAND/RIGHT OF WAY...	7,500.00	7,500.00	1,500.00	1,500.00	6,000.00	80.00 %
AA100.1990.400.00000	CONTINGENCY	144,409.00	144,199.00	0.00	0.00	144,199.00	100.00 %
AA100.3120.400.00000	POLICE.CONTRACTUAL	29,000.00	29,000.00	2,390.96	2,390.96	26,609.04	91.76 %
AA100.3189.200.00000	OTHER TRAFFIC SAFETY	15,000.00	27,952.00	6,415.00	6,415.00	21,537.00	77.05 %
AA100.3310.200.00000	TRAFFIC.CAPITAL.EQUIPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
AA100.3310.400.00000	TRAFFIC.CONTRACTUAL	105,000.00	105,000.00	60.00	60.00	104,940.00	99.94 %
AA100.3510.400.00000	DOG CONTROL CONTRACTUAL	30,000.00	30,000.00	0.00	26,456.00	3,544.00	11.81 %
AA100.4020.100.00000	REGISTRAR.PERSONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
AA100.4020.400.00000	REGISTRAR.CONTRACTUAL	400.00	400.00	0.00	0.00	400.00	100.00 %
AA100.4540.400.00000	AMBULANCE CONTRACTUAL	9,000.00	9,000.00	0.00	9,000.00	0.00	0.00 %
AA100.5010.110.00000	HIGHWAY SUPT.ELECTED	60,000.00	60,000.00	4,615.38	9,230.76	50,769.24	84.62 %
AA100.5010.120.00000	HIGHWAY.DEPUTY	5,305.00	5,305.00	408.08	816.16	4,488.84	84.62 %
AA100.5010.130.00000	HIGHWAY. CLERK	20,353.00	20,353.00	1,565.60	2,730.01	17,622.99	86.59 %
AA100.5010.131.00000	HIGHWAY.SENIOR CLERK	23,567.00	23,567.00	1,872.31	3,282.90	20,284.10	86.07 %
AA100.5182.400.00000	STREET LIGHTING.CONTRACTUAL	25,000.00	25,000.00	7,791.13	7,791.13	17,208.87	68.84 %
AA100.6989.400.00000	ECONOMIC DEVELOPMENT.CONTR...	25,000.00	25,000.00	0.00	25,000.00	0.00	0.00 %
AA100.7020.141.00000	RECREATION.SR LIFEGUARD	16,160.00	16,160.00	0.00	0.00	16,160.00	100.00 %
AA100.7020.400.00000	RECREATION.CONTRACTUAL	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
AA100.7110.121.00000	PARKS.MAINTENANCE ASSISTANT	56,160.00	56,160.00	4,583.25	8,329.50	47,830.50	85.17 %
AA100.7110.130.00000	PARK.LABORER F/T	68,640.00	68,640.00	5,001.25	8,502.75	60,137.25	87.61 %
AA100.7110.131.00000	PERSONAL SERVICES.PT	51,251.00	51,251.00	2,758.97	4,814.57	46,436.43	90.61 %

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For Fiscal: 2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.7110.142.00000	REC.ATTENDANTS GATEHOUSE	17,000.00	17,000.00	0.00	0.00	17,000.00	100.00 %
AA100.7110.143.00000	PARK.LABORERS P/T SEASONAL	75,600.00	75,600.00	0.00	0.00	75,600.00	100.00 %
AA100.7110.200.00000	PARKS.NORMAL.CAP.MAINTENANC...	258,507.00	311,307.00	12,261.50	12,261.50	299,045.50	96.06 %
AA100.7110.201.00000	PARKS.PRKFUND.NEWREC.EXP.PAR...	150,002.00	150,002.00	0.00	0.00	150,002.00	100.00 %
AA100.7110.400.00000	PARK.CONTRACTUAL	51,761.00	57,178.00	8,602.70	10,799.21	46,378.79	81.11 %
AA100.7110.402.00000	PARKS.LANDSCAPING	14,950.00	14,950.00	337.59	337.59	14,612.41	97.74 %
AA100.7110.404.00000	PARKS AUBURN TRAIL	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.7140.141.00000	PLAYGROUND/RECREATION.LIFEG...	65,718.00	65,718.00	0.00	0.00	65,718.00	100.00 %
AA100.7140.400.00000	PLAYGROUND/RECREATION.CONTR...	30,800.00	30,800.00	65.97	1,335.97	29,464.03	95.66 %
AA100.7140.405.00000	RECREATION.EVENTS.MOVIE NIGHT	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
AA100.7450.410.00000	MUSEUM.CONTRACTUAL	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00 %
AA100.7510.120.00000	HISTORIAN.PERSONAL SERVICES	3,789.00	3,789.00	0.00	0.00	3,789.00	100.00 %
AA100.7510.400.00000	HISTORIAN.CONTRACTUAL	1,750.00	1,750.00	0.00	0.00	1,750.00	100.00 %
AA100.7550.400.00000	CELEBRATIONS.CONTRACTUAL	18,450.00	18,450.00	695.00	695.00	17,755.00	96.23 %
AA100.7620.400.00000	ADULT RECREATION.CONTRACTUAL	3,000.00	3,000.00	56.10	56.10	2,943.90	98.13 %
AA100.8010.120.00000	PLANNER.PERSONAL SVCS	56,650.00	56,650.00	4,357.70	8,715.40	47,934.60	84.62 %
AA100.8010.124.00000	ZONING.OFFICER F/T	113,300.00	113,300.00	8,715.40	17,430.80	95,869.20	84.62 %
AA100.8010.141.00000	ZONING.INSPECTOR P/T	13,125.00	13,125.00	953.75	1,662.50	11,462.50	87.33 %
AA100.8010.146.00000	ZONING.SENIOR CLERK	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.8010.147.00000	ZONING.OFFICE SPECIALIST I	0.00	38,000.00	2,913.75	4,353.75	33,646.25	88.54 %
AA100.8010.200.00000	ZONE.PLANNER.CAPITAL.EQUIPME...	5,000.00	5,000.00	25.00	25.00	4,975.00	99.50 %
AA100.8010.400.00000	ZONING INSPECTOR.CONTRACTUAL	2,840.00	2,840.00	64.60	129.20	2,710.80	95.45 %
AA100.8010.420.00000	ZONING.PLANNER.CONTRACTUAL	6,020.00	6,020.00	332.75	438.20	5,581.80	92.72 %
AA100.8020.120.00000	PLANNING BOARD.PERSONAL SERV...	16,015.00	16,015.00	0.00	0.00	16,015.00	100.00 %
AA100.8020.140.00000	PB STENOGRAPHER P/T.PERSONAL ...	6,930.00	6,930.00	612.00	1,071.00	5,859.00	84.55 %
AA100.8020.150.00000	ECB.PERSONAL SERVICES	4,822.00	4,822.00	0.00	0.00	4,822.00	100.00 %
AA100.8020.160.00000	PLANNING.SECRETARY STENOGRAP...	13,080.00	13,080.00	1,845.00	3,135.00	9,945.00	76.03 %
AA100.8020.400.00000	PLANNING BOARD.CONTRACTUAL	12,750.00	12,750.00	2,361.83	2,656.83	10,093.17	79.16 %
AA100.8020.410.00000	PLANNING.ENGINEERING.CONTRAC...	2,400.00	2,400.00	0.00	0.00	2,400.00	100.00 %
AA100.8020.422.00000	PLANNING.OPEN SPACE TEAM & C...	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
AA100.8020.424.00000	PLANNING.UPTOWN	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
AA100.8020.428.00000	PLANNING.HISTORICAL PROJECT TE...	200.00	200.00	0.00	0.00	200.00	100.00 %
AA100.8020.450.00000	PLANNING.ECB.CONTRACTUAL	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
AA100.8040.120.00000	ZONING BOARD OF APPEALS.PERS...	6,460.00	6,460.00	0.00	0.00	6,460.00	100.00 %
AA100.8040.140.00000	ZONING BOARD OF APPEALS SECRE...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.8040.400.00000	ZONING BOARD OF APPEALS CONT...	5,000.00	5,000.00	915.75	915.75	4,084.25	81.69 %
AA100.8140.200.00000	STORMSEWERS.CAPITAL.EQUIPME...	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.8140.400.00000	STORMSEWERS.CONTRACTUAL	12,000.00	12,000.00	320.00	320.00	11,680.00	97.33 %
AA100.8160.130.00000	WASTE & RECYCLING MEO.PERSON...	66,921.00	66,921.00	5,083.20	9,176.14	57,744.86	86.29 %
AA100.8160.140.00000	WASTE & RECYCLING LABORS PT.PE...	41,600.00	41,600.00	3,143.27	5,185.18	36,414.82	87.54 %
AA100.8160.200.00000	WASTE & RECYCLING EQUIPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
AA100.8160.400.00000	WASTE & RECYCLING CONTRACTUAL	114,000.00	114,000.00	6,743.73	9,718.54	104,281.46	91.47 %
AA100.8540.400.00000	DRAINAGE.CONTRACTUAL	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.8664.121.00000	CODE ENFORCEMENT	78,000.00	78,000.00	10,769.24	21,538.48	56,461.52	72.39 %
AA100.8664.122.00000	CODE ENFORCEMENT	20,851.00	20,851.00	1,582.19	2,771.89	18,079.11	86.71 %
AA100.8664.124.00000	CODE ENFORCEMENT	92,500.00	54,500.00	0.00	1,634.50	52,865.50	97.00 %
AA100.8664.126.00000	CODE ENFORCEMENT	62,000.00	62,000.00	0.00	0.00	62,000.00	100.00 %
AA100.8664.200.00000	CODE ENFORCEMENT.CAPITAL.EQU...	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
AA100.8664.400.00000	CODE ENFORCEMENT.CONTRACTU...	9,440.00	9,440.00	846.44	1,153.34	8,286.66	87.78 %
AA100.8710.400.00000	CONSERVATION.PROGRAM.CONTR...	3,300.00	3,300.00	0.00	0.00	3,300.00	100.00 %
AA100.8710.401.00000	CONSERVATION.AG COMMITTEE.C...	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.8730.450.00000	FORESTRY TREE ADVISORY BOARD	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.8810.400.00000	CEMETERIES CONTRACTUAL	15,400.00	15,400.00	0.00	5,000.00	10,400.00	67.53 %
AA100.8989.400.00000	CDGA LAKE MANAGEMENT PLAN	31,000.00	31,210.00	0.00	31,210.00	0.00	0.00 %
AA100.9010.800.00000	NYS RETIREMENT	212,000.00	212,000.00	0.00	0.00	212,000.00	100.00 %
AA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	132,000.00	132,000.00	8,742.06	19,180.69	112,819.31	85.47 %
AA100.9040.800.00000	WORKERS COMPENSATION	113,510.00	113,510.00	0.00	113,509.26	0.74	0.00 %
AA100.9050.800.00000	UNEMPLOYMENT INSURANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.9055.800.00000	DISABILITY INSURANCE	1,750.00	1,750.00	0.00	0.00	1,750.00	100.00 %
AA100.9060.810.00000	MEDICAL INSURANCE	202,000.00	202,000.00	11,594.25	34,923.33	167,076.67	82.71 %
AA100.9060.811.00000	DENTAL INSURANCE	12,500.00	12,500.00	893.22	3,081.04	9,418.96	75.35 %
AA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	8,000.00	8,000.00	615.36	1,230.72	6,769.28	84.62 %
AA100.9060.830.00000	HSA ACCOUNT	51,700.00	51,700.00	2,798.39	24,659.38	27,040.62	52.30 %
AA100.9710.600.00000	SERIAL BONDS.PRINCIPAL	220,000.00	220,000.00	0.00	0.00	220,000.00	100.00 %
AA100.9710.700.00000	SERIAL BONDS.INTEREST	63,775.00	63,775.00	0.00	0.00	63,775.00	100.00 %
AA100.9785.600.00000	LEASE INSTALLMENT.PRINCIPAL	39,151.00	40,239.00	-2,268.37	40,238.70	0.30	0.00 %
AA100.9785.700.00000	LEASE INSTALLMENT.INTEREST	3,357.00	2,269.00	2,268.37	2,268.37	0.63	0.03 %
AA100.9950.900.00000	INTERFUND TRANSFER.CAPITAL PR...	0.00	0.00	0.00	-294.76	294.76	0.00 %
	Expense Total:	5,143,203.00	5,517,337.00	286,179.71	796,411.55	4,720,925.45	85.57 %
	Fund: AA100 - GENERAL FUND Surplus (Deficit):	0.00	-134,234.00	35,886.11	70,890.42	205,124.42	152.81 %
Fund: AA231 - CONTINGENT/TAX RESERVE							
Revenue							
AA231.2401.00000	INTEREST & EARNINGS.CONT TAX R...	0.00	0.00	4,296.62	8,886.42	8,886.42	0.00 %
	Revenue Total:	0.00	0.00	4,296.62	8,886.42	8,886.42	0.00 %
	Fund: AA231 - CONTINGENT/TAX RESERVE Total:	0.00	0.00	4,296.62	8,886.42	8,886.42	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE							
Revenue							
AA232.2401.00000	INTEREST & EARNING.BUILDING RE...	0.00	0.00	914.46	1,891.31	1,891.31	0.00 %
	Revenue Total:	0.00	0.00	914.46	1,891.31	1,891.31	0.00 %
	Fund: AA232 - CAMPUS REPAIR RESERVE Total:	0.00	0.00	914.46	1,891.31	1,891.31	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE							
Revenue							
AA233.2401.00000	INTEREST & EARNING.TECHNOLOGY...	0.00	0.00	205.01	424.00	424.00	0.00 %
	Revenue Total:	0.00	0.00	205.01	424.00	424.00	0.00 %
	Fund: AA233 - TECHNOLOGY RESERVE Total:	0.00	0.00	205.01	424.00	424.00	0.00 %
Fund: AA234 - OPEN SPACE RESERVE							
Revenue							
AA234.2401.00000	INTEREST & EARNING.OPEN SPACE ...	0.00	0.00	3,556.88	7,321.30	7,321.30	0.00 %
	Revenue Total:	0.00	0.00	3,556.88	7,321.30	7,321.30	0.00 %
	Fund: AA234 - OPEN SPACE RESERVE Total:	0.00	0.00	3,556.88	7,321.30	7,321.30	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE							
Revenue							
AA235.2401.00000	INTEREST & EARNING.NYS RETIREM...	0.00	0.00	828.98	1,714.51	1,714.51	0.00 %
	Revenue Total:	0.00	0.00	828.98	1,714.51	1,714.51	0.00 %
	Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:	0.00	0.00	828.98	1,714.51	1,714.51	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE							
Revenue							
AA237.2401.00000	INTEREST & EARNINGS.BONDED IN...	0.00	0.00	960.89	1,987.33	1,987.33	0.00 %
	Revenue Total:	0.00	0.00	960.89	1,987.33	1,987.33	0.00 %
	Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:	0.00	0.00	960.89	1,987.33	1,987.33	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE							
Revenue							
AA238.2401.00000	INTEREST & EARNINGS.SOLID WAST...	0.00	0.00	3,572.47	7,388.68	7,388.68	0.00 %
	Revenue Total:	0.00	0.00	3,572.47	7,388.68	7,388.68	0.00 %
	Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:	0.00	0.00	3,572.47	7,388.68	7,388.68	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND							
Revenue							
CM100.2001.00000	PARK & RECREATION FEES	0.00	0.00	4,500.00	4,500.00	4,500.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
CM100.2401.00000	INTEREST & EARNINGS	0.00	0.00	1,506.61	3,118.47	3,118.47	0.00 %
	Revenue Total:	0.00	0.00	6,006.61	7,618.47	7,618.47	0.00 %
	Fund: CM100 - NEW RECREATION REVENUE FUND Total:	0.00	0.00	6,006.61	7,618.47	7,618.47	0.00 %

Fund: DA100 - HIGHWAY

Revenue							
DA100.1001.00000	REAL PROPERTY TAXES	925,000.00	925,000.00	0.00	925,000.00	0.00	0.00 %
DA100.1120.00000	NON PROPERTY SALES TAX	2,600,000.00	2,600,000.00	0.00	0.00	-2,600,000.00	100.00 %
DA100.2302.00000	SERVICES/OTHER GOVERNMENTS	171,500.00	171,500.00	83,538.00	87,423.00	-84,077.00	49.02 %
DA100.2303.00000	SALE OF FUEL	5,000.00	5,000.00	801.15	801.15	-4,198.85	83.98 %
DA100.2401.00000	INTEREST & EARNINGS	25,000.00	25,000.00	7,358.22	7,561.62	-17,438.38	69.75 %
DA100.2410.00000	RENTAL OF LABOR/INDIVIDUALS	12,000.00	12,000.00	1,543.68	1,543.68	-10,456.32	87.14 %
DA100.2414.00000	RENTAL OF EQUIPMENT	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
DA100.2665.00000	SALE OF EQUIPMENT	35,000.00	35,000.00	0.00	0.00	-35,000.00	100.00 %
DA100.3501.00000	NYS STATE AID CHIPS	487,935.00	487,935.00	0.00	0.00	-487,935.00	100.00 %
DA100.9000.00000	APPROPRIATED FUND BALANCE FOR..	489,690.00	489,690.00	0.00	0.00	-489,690.00	100.00 %
	Revenue Total:	4,756,125.00	4,756,125.00	93,241.05	1,022,329.45	-3,733,795.55	78.50 %

Expense							
DA100.1420.400.00000	HWY.ATTORNEY.CONTRACTUAL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
DA100.1440.400.00000	HWY.ENGINEERING.CONTRACTUAL	5,000.00	9,500.00	2,625.00	2,625.00	6,875.00	72.37 %
DA100.5010.400.00000	HWY.ADMIN.CONTRACTUAL	17,920.00	17,920.00	1,364.35	2,081.59	15,838.41	88.38 %
DA100.5110.130.00000	GENERAL REPAIRS.WAGES F/T	696,000.00	696,000.00	0.00	0.00	696,000.00	100.00 %
DA100.5110.131.00000	GENERAL REPAIRS.VACATIONBUYB...	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
DA100.5110.400.00000	GENERAL REPAIRS.CONTRACTUAL	1,250,000.00	1,250,000.00	18,144.63	20,685.82	1,229,314.18	98.35 %
DA100.5112.200.00000	HWY.PERMANENT IMPROVEMENTS...	487,935.00	487,935.00	0.00	0.00	487,935.00	100.00 %
DA100.5130.200.00000	MACHINERY.CAPITAL.EQUIPMENT	390,002.00	489,869.00	0.00	0.00	489,869.00	100.00 %
DA100.5130.400.00000	MACHINERY.CONTRACTUAL..	218,950.00	197,776.03	10,110.48	22,419.73	175,356.30	88.66 %
DA100.5130.400.00201	MACHINERY.CONTRACTUAL.TRUCK...	0.00	28.88	0.00	28.88	0.00	0.00 %
DA100.5130.400.00203	MACHINERY.CONTRACTUAL.TRUCK...	0.00	2,649.58	217.43	2,649.58	0.00	0.00 %
DA100.5130.400.00205	MACHINERY.CONTRACTUAL.TRUCK...	0.00	276.88	276.88	276.88	0.00	0.00 %
DA100.5130.400.00207	MACHINERY.CONTRACTUAL.TRUCK...	0.00	475.18	0.00	475.18	0.00	0.00 %
DA100.5130.400.00208	MACHINERY.CONTRACTUAL.TRUCK...	0.00	27.20	27.20	27.20	0.00	0.00 %
DA100.5130.400.00212	MACHINERY.CONTRACTUAL.TRUCK...	0.00	1,038.22	591.42	1,038.22	0.00	0.00 %
DA100.5130.400.00236	MACHINERY.CONTRACTUAL.TRUCK...	0.00	459.70	459.70	459.70	0.00	0.00 %
DA100.5130.400.00237	MACHINERY.CONTRACTUAL.TRUCK...	0.00	217.43	217.43	217.43	0.00	0.00 %
DA100.5130.400.00238	MACHINERY.CONTRACTUAL.TRUCK...	0.00	74.61	0.00	74.61	0.00	0.00 %
DA100.5130.400.00239	MACHINERY.CONTRACTUAL.TRUCK...	0.00	2,860.28	2,626.02	2,860.28	0.00	0.00 %
DA100.5130.400.00240	MACHINERY.CONTRACTUAL TRUCK ...	0.00	310.65	0.00	310.65	0.00	0.00 %
DA100.5130.400.00242	MACHINERY.CONTRACTUAL.TRUCK...	0.00	43.98	43.98	43.98	0.00	0.00 %
DA100.5130.400.00246	MACHINERY.CONTRACTUAL.TRUCK...	0.00	5,259.07	1,335.92	5,259.07	0.00	0.00 %
DA100.5130.400.00248	MACHINERY.CONTRACTUAL.BUCKE...	0.00	2,583.91	2,583.91	2,583.91	0.00	0.00 %
DA100.5130.400.00320	MACHINERY.CONTRACTUAL.EXCAV...	0.00	1,327.68	1,327.68	1,327.68	0.00	0.00 %
DA100.5130.400.00324	MACHINERY.CONTRACTUAL.EXCAV...	0.00	305.84	305.84	305.84	0.00	0.00 %
DA100.5130.400.00355	MACHINERY.CONTRACTUAL.DOZER...	0.00	861.13	861.13	861.13	0.00	0.00 %
DA100.5130.400.00363	MACHINERY.CONTRACTUAL.LOADE...	0.00	453.95	453.95	453.95	0.00	0.00 %
DA100.5130.400.00378	MACHINERY.CONTRACTUAL.EXCAV...	0.00	303.41	303.41	303.41	0.00	0.00 %
DA100.5130.400.00503	MACHINERY.CONTRACTUAL.PARK T...	0.00	60.00	60.00	60.00	0.00	0.00 %
DA100.5130.400.00999	MACHINERY.CONTRACTUAL.CHESH...	0.00	1,556.39	1,545.05	1,556.39	0.00	0.00 %
DA100.5130.410.00000	MACHINERY.FUEL METERING	210,000.00	210,000.00	14,681.17	24,627.02	185,372.98	88.27 %
DA100.5142.130.00000	SNOW REMOVAL.WAGES F/T	460,000.00	460,000.00	98,613.65	175,156.05	284,843.95	61.92 %
DA100.5142.400.00000	SNOW REMOVAL.CONTRACTUAL	511,500.00	511,500.00	77,654.79	155,016.99	356,483.01	69.69 %
DA100.9010.800.00000	NYS RETIREMENT	151,000.00	151,000.00	0.00	0.00	151,000.00	100.00 %
DA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	77,500.00	77,500.00	7,363.09	14,374.13	63,125.87	81.45 %
DA100.9040.800.00000	WORKERS COMPENSATION	29,238.00	29,238.00	0.00	29,237.23	0.77	0.00 %
DA100.9050.800.00000	UNEMPLOYMENT INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
DA100.9055.800.00000	DISABILITY INSURANCE	600.00	600.00	0.00	0.00	600.00	100.00 %
DA100.9060.810.00000	MEDICAL INSURANCE	164,730.00	164,730.00	12,462.38	31,341.17	133,388.83	80.97 %
DA100.9060.811.00000	DENTAL INSURANCE	14,750.00	14,750.00	1,192.02	3,215.60	11,534.40	78.20 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
DA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	4,000.00	4,000.00	461.52	923.04	3,076.96	76.92 %
DA100.9060.830.00000	HSA ACCOUNT	54,000.00	54,000.00	750.00	22,250.00	31,750.00	58.80 %
	Expense Total:	4,756,125.00	4,860,492.00	258,660.03	525,127.34	4,335,364.66	89.20 %
	Fund: DA100 - HIGHWAY Surplus (Deficit):	0.00	-104,367.00	-165,418.98	497,202.11	601,569.11	576.40 %
Fund: DA230 - HWY EQUIPMENT RESERVE							
Revenue							
DA230.2401.00000	INTEREST & EARNING.EQUIPMENT ...	0.00	0.00	1,390.38	2,875.59	2,875.59	0.00 %
	Revenue Total:	0.00	0.00	1,390.38	2,875.59	2,875.59	0.00 %
	Fund: DA230 - HWY EQUIPMENT RESERVE Total:	0.00	0.00	1,390.38	2,875.59	2,875.59	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE							
Revenue							
DA232.2401.00000	INTEREST & EARNING.HWY IMPRO...	0.00	0.00	1,487.09	3,075.64	3,075.64	0.00 %
	Revenue Total:	0.00	0.00	1,487.09	3,075.64	3,075.64	0.00 %
	Fund: DA232 - HWY IMPROVEMENT RESERVE Total:	0.00	0.00	1,487.09	3,075.64	3,075.64	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE							
Revenue							
DA235.2401.00000	INTEREST & EARNING.SNOW&ICE R...	0.00	0.00	915.65	1,893.76	1,893.76	0.00 %
	Revenue Total:	0.00	0.00	915.65	1,893.76	1,893.76	0.00 %
	Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:	0.00	0.00	915.65	1,893.76	1,893.76	0.00 %
Fund: HH100 - CAPITAL PROJECTS							
Revenue							
HH100.2401.00018	INTEREST & EARNINGS.SUCKERBR...	0.00	0.00	78.33	126.30	126.30	0.00 %
HH100.2401.00031	INTEREST & EARNINGS.HISTORICAL ...	0.00	0.00	0.22	0.35	0.35	0.00 %
HH100.2401.00033	INTEREST & EARNINGS.ARP FUNDS	0.00	0.00	380.23	613.09	613.09	0.00 %
HH100.2401.00034	INTEREST & EARNINGS.GATEWAY S...	0.00	0.00	10.75	17.33	17.33	0.00 %
HH100.2401.00035	INTEREST & EARNINGS.UPTOWN IN...	0.00	0.00	35.46	57.17	57.17	0.00 %
HH100.2401.00037	INTEREST & EARNINGS.FIRE STATIO...	0.00	0.00	9.23	14.88	14.88	0.00 %
HH100.2401.00038	INTEREST & EARNINGS.COMPLETE ...	0.00	0.00	96.31	155.29	155.29	0.00 %
HH100.2401.00039	INTEREST & EARNINGS.HWY ROAD...	0.00	0.00	22.59	36.43	36.43	0.00 %
HH100.2401.00042	INTEREST & EARNINGS.TH RENO	0.00	0.00	12.21	19.69	19.69	0.00 %
HH100.2401.00043	INTEREST & EARNINGS.NORTH RD ...	0.00	0.00	86.16	138.93	138.93	0.00 %
HH100.5031.00032	INTERFUND TRANSFER.LGMRIF	0.00	0.00	0.00	-294.76	-294.76	0.00 %
	Revenue Total:	0.00	0.00	731.49	884.70	884.70	0.00 %
Expense							
HH100.1440.200.00038	ENGINEERING.CAPITAL.COMPLETE ...	0.00	0.00	7,640.00	7,640.00	-7,640.00	0.00 %
HH100.1440.200.00039	ENGINEERING.CAPITAL.HWY ROA...	0.00	0.00	558.00	558.00	-558.00	0.00 %
HH100.1440.200.00041	ENGINEERING.CAPITAL.JULY 2023 F...	0.00	0.00	4,307.52	4,307.52	-4,307.52	0.00 %
HH100.1440.200.00043	ENGINEERING.CAPITAL.NORTH RD ...	0.00	0.00	3,935.00	3,935.00	-3,935.00	0.00 %
HH100.1440.202.00036	ENGINEERING.OUTHOUSE WEST.P...	0.00	0.00	537.50	537.50	-537.50	0.00 %
HH100.1440.205.00033	ENGINEERING.CAPITAL.ARP.ONAN...	0.00	0.00	3,473.00	3,473.00	-3,473.00	0.00 %
HH100.7110.200.00041	PARKS.EQUIP & CAP OUTLAY.JULY ...	0.00	0.00	1,164.96	1,164.96	-1,164.96	0.00 %
	Expense Total:	0.00	0.00	21,615.98	21,615.98	-21,615.98	0.00 %
	Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	-20,884.49	-20,731.28	-20,731.28	0.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT							
Revenue							
SD600.1030.00000	SPECIAL ASSESSMENT.RT 332 DRAI...	9,912.00	9,912.00	0.00	9,912.00	0.00	0.00 %
SD600.2401.00000	INTEREST & EARNINGS.RT 332 DRA...	200.00	200.00	44.03	70.99	-129.01	64.51 %
SD600.9000.00000	APPROPRIATED FUND BALANCE FOR...	4,900.00	4,900.00	0.00	0.00	-4,900.00	100.00 %
	Revenue Total:	15,012.00	15,012.00	44.03	9,982.99	-5,029.01	33.50 %
Expense							
SD600.8520.400.00000	MAINTENANCE..RT 332 DRAINAGE ...	15,012.00	15,012.00	0.00	0.00	15,012.00	100.00 %
	Expense Total:	15,012.00	15,012.00	0.00	0.00	15,012.00	100.00 %
	Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	44.03	9,982.99	9,982.99	0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT							
Revenue							
SD605.1030.00000	SPECIAL ASSESSMENT.LAKEWOOD ...	1,932.00	1,932.00	0.00	1,932.00	0.00	0.00 %
SD605.2401.00000	INTEREST & EARNINGS.LAKEWOOD...	70.00	70.00	9.03	14.56	-55.44	79.20 %
	Revenue Total:	2,002.00	2,002.00	9.03	1,946.56	-55.44	2.77 %
Expense							
SD605.8520.400.00000	MAINTENANCE..LAKEWOOD MEAD...	2,002.00	2,002.00	0.00	0.00	2,002.00	100.00 %
	Expense Total:	2,002.00	2,002.00	0.00	0.00	2,002.00	100.00 %
	Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus ..	0.00	0.00	9.03	1,946.56	1,946.56	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT							
Revenue							
SD610.2401.00000	INTEREST & EARNINGS.ASHTON DR...	45.00	45.00	5.21	8.40	-36.60	81.33 %
	Revenue Total:	45.00	45.00	5.21	8.40	-36.60	81.33 %
Expense							
SD610.8520.400.00000	MAINTENANCE..ASHTON DRAINAGE..	45.00	45.00	0.00	0.00	45.00	100.00 %
	Expense Total:	45.00	45.00	0.00	0.00	45.00	100.00 %
	Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	5.21	8.40	8.40	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT							
Revenue							
SD615.1030.00000	SPECIAL ASSESSMENT.FOX RIDGE D...	10,472.00	10,472.00	0.00	10,472.00	0.00	0.00 %
SD615.2401.00000	INTEREST & EARNINGS.FOX RIDGE ...	120.00	120.00	15.96	25.74	-94.26	78.55 %
SD615.9000.00000	APPROPRIATED FUND BALANCE FOR..	21,528.00	21,528.00	0.00	0.00	-21,528.00	100.00 %
	Revenue Total:	32,120.00	32,120.00	15.96	10,497.74	-21,622.26	67.32 %
Expense							
SD615.8520.400.00000	MAINTENANCE..FOX RIDGE DRAIN...	32,120.00	32,120.00	0.00	0.00	32,120.00	100.00 %
	Expense Total:	32,120.00	32,120.00	0.00	0.00	32,120.00	100.00 %
	Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	15.96	10,497.74	10,497.74	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT							
Revenue							
SD620.2401.00000	INTEREST & EARNINGS.LANDINGS ...	20.00	20.00	2.73	4.40	-15.60	78.00 %
	Revenue Total:	20.00	20.00	2.73	4.40	-15.60	78.00 %
Expense							
SD620.8520.400.00000	MAINTENANCE..LANDINGS DRAINA...	20.00	20.00	0.00	0.00	20.00	100.00 %
	Expense Total:	20.00	20.00	0.00	0.00	20.00	100.00 %
	Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	2.73	4.40	4.40	0.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT							
Revenue							
SD625.2401.00000	INTEREST & EARNINGS.OLD BROOKS..	60.00	60.00	4.90	7.90	-52.10	86.83 %
	Revenue Total:	60.00	60.00	4.90	7.90	-52.10	86.83 %
Expense							
SD625.8520.400.00000	MAINTENANCE..OLD BROOKSIDE D...	60.00	60.00	0.00	0.00	60.00	100.00 %
	Expense Total:	60.00	60.00	0.00	0.00	60.00	100.00 %
	Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit)..	0.00	0.00	4.90	7.90	7.90	0.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT							
Revenue							
SD630.2401.00000	INTEREST & EARNINGS.LAKESIDE ES...	45.00	45.00	3.39	5.46	-39.54	87.87 %
	Revenue Total:	45.00	45.00	3.39	5.46	-39.54	87.87 %
Expense							
SD630.8520.400.00000	MAINTENANCE..LAKESIDE ESTATES ...	45.00	45.00	0.00	0.00	45.00	100.00 %
	Expense Total:	45.00	45.00	0.00	0.00	45.00	100.00 %
	Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Deficit)..	0.00	0.00	3.39	5.46	5.46	0.00 %

Budget Report-JM

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT							
Revenue							
SD635.1030.00000	SPECIAL ASSESSMENT.WATERFORD...	805.00	805.00	0.00	805.00	0.00	0.00 %
SD635.2401.00000	INTEREST & EARNINGS.WATERFORD...	70.00	70.00	5.63	9.08	-60.92	87.03 %
	Revenue Total:	875.00	875.00	5.63	814.08	-60.92	6.96 %
Expense							
SD635.8520.400.00000	MAINTENANCE..WATERFORD POINT...	875.00	875.00	0.00	0.00	875.00	100.00 %
	Expense Total:	875.00	875.00	0.00	0.00	875.00	100.00 %
	Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Def..)	0.00	0.00	5.63	814.08	814.08	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT							
Revenue							
SD640.1030.00000	SPECIAL ASSESSMENT.STABLEGATE...	6,213.00	6,213.00	0.00	6,213.00	0.00	0.00 %
SD640.2401.00000	INTEREST & EARNINGS.STABLEGATE...	90.00	90.00	8.65	13.95	-76.05	84.50 %
SD640.9000.00000	APPROPRIATED FUND BALANCE	9,000.00	9,000.00	0.00	0.00	-9,000.00	100.00 %
	Revenue Total:	15,303.00	15,303.00	8.65	6,226.95	-9,076.05	59.31 %
Expense							
SD640.8520.400.00000	MAINTENANCE..STABLEGATE DRAI...	15,303.00	15,303.00	0.00	0.00	15,303.00	100.00 %
	Expense Total:	15,303.00	15,303.00	0.00	0.00	15,303.00	100.00 %
	Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	8.65	6,226.95	6,226.95	0.00 %
Fund: SF450 - FIRE PROTECTION							
Revenue							
SF450.1001.00000	REAL PROPERTY TAXES.FIRE PROTE...	1,750,000.00	1,750,000.00	0.00	1,750,000.00	0.00	0.00 %
SF450.2401.00000	INTEREST & EARNINGS.FIRE PROTE...	2,500.00	2,500.00	637.32	1,027.62	-1,472.38	58.90 %
SF450.9000.00000	APPROPRIATED FUND BALANCE FOR..	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
	Revenue Total:	1,755,000.00	1,755,000.00	637.32	1,751,027.62	-3,972.38	0.23 %
Expense							
SF450.3410.400.00000	FIRE PROTECTION DISTRICT AGREE...	1,755,000.00	1,755,000.00	0.00	0.00	1,755,000.00	100.00 %
	Expense Total:	1,755,000.00	1,755,000.00	0.00	0.00	1,755,000.00	100.00 %
	Fund: SF450 - FIRE PROTECTION Surplus (Deficit):	0.00	0.00	637.32	1,751,027.62	1,751,027.62	0.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT							
Revenue							
SL700.1001.00000	REAL PROPERTY TAXES.CENTERPOI...	1,910.00	1,910.00	0.00	1,910.00	0.00	0.00 %
SL700.2401.00000	INTEREST & EARNINGS.CENTERPOI...	12.00	12.00	1.39	2.24	-9.76	81.33 %
	Revenue Total:	1,922.00	1,922.00	1.39	1,912.24	-9.76	0.51 %
Expense							
SL700.5182.400.00000	UTILITIES ELECTRIC..CENTERPOINT L...	1,922.00	1,922.00	265.51	265.51	1,656.49	86.19 %
	Expense Total:	1,922.00	1,922.00	265.51	265.51	1,656.49	86.19 %
	Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-264.12	1,646.73	1,646.73	0.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT							
Revenue							
SL705.1001.00000	REAL PROPERTY TAXES.FOX RIDGE L...	15,432.00	15,432.00	0.00	15,432.00	0.00	0.00 %
SL705.2401.00000	INTEREST & EARNINGS.FOX RIDGE L...	40.00	40.00	6.43	10.37	-29.63	74.08 %
	Revenue Total:	15,472.00	15,472.00	6.43	15,442.37	-29.63	0.19 %
Expense							
SL705.5182.400.00000	UTILITIES ELECTRIC..FOX RIDGE LIG...	11,000.00	11,000.00	980.05	980.05	10,019.95	91.09 %
SL705.5182.401.00000	STREET LIGHTING.MAINTENANCE.F...	4,472.00	4,472.00	0.00	0.00	4,472.00	100.00 %
	Expense Total:	15,472.00	15,472.00	980.05	980.05	14,491.95	93.67 %
	Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-973.62	14,462.32	14,462.32	0.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT							
Revenue							
SL710.2401.00000	INTEREST & EARNINGS.LANDINGS L...	5.00	5.00	0.45	0.72	-4.28	85.60 %
	Revenue Total:	5.00	5.00	0.45	0.72	-4.28	85.60 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense							
SL710.5182.400.00000	UTILITIES ELECTRIC..LANDINGS LIG...	5.00	5.00	0.00	0.00	5.00	100.00 %
	Expense Total:	5.00	5.00	0.00	0.00	5.00	100.00 %
	Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	0.45	0.72	0.72	0.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT							
Revenue							
SL715.1001.00000	REAL PROPERTY TAXES.LAKEWOOD...	1,475.00	1,475.00	0.00	1,475.00	0.00	0.00 %
SL715.2401.00000	INTEREST & EARNINGS.LAKEWOOD...	15.00	15.00	1.67	2.69	-12.31	82.07 %
	Revenue Total:	1,490.00	1,490.00	1.67	1,477.69	-12.31	0.83 %
Expense							
SL715.5182.240.00000	UTILITIES-EQUIPMENT.LAKEWOOD...	1,095.00	1,095.00	0.00	0.00	1,095.00	100.00 %
SL715.5182.400.00000	UTILITIES-ELECTRIC.LAKEWOOD ME...	395.00	395.00	44.91	44.91	350.09	88.63 %
	Expense Total:	1,490.00	1,490.00	44.91	44.91	1,445.09	96.99 %
	Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus (...)	0.00	0.00	-43.24	1,432.78	1,432.78	0.00 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT							
Revenue							
SL720.1001.00000	REAL PROPERTY TAXES.FALLBROOK...	2,118.00	2,118.00	0.00	2,118.00	0.00	0.00 %
SL720.2401.00000	INTEREST & EARNINGS.FALLBROOK ...	10.00	10.00	1.41	2.28	-7.72	77.20 %
	Revenue Total:	2,128.00	2,128.00	1.41	2,120.28	-7.72	0.36 %
Expense							
SL720.5182.400.00000	UTILITIES ELECTRIC.FALLBROOK PA...	1,700.00	1,700.00	144.06	144.06	1,555.94	91.53 %
SL720.5182.401.00000	STREET LIGHTING.MAINTENANCE.F...	428.00	428.00	0.00	0.00	428.00	100.00 %
	Expense Total:	2,128.00	2,128.00	144.06	144.06	1,983.94	93.23 %
	Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-142.65	1,976.22	1,976.22	0.00 %
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT							
Revenue							
SM900.1001.00000	REAL PROPERTY TAXES.UPTOWN BID	105,000.00	105,000.00	0.00	105,000.00	0.00	0.00 %
SM900.2401.00000	INTEREST & EARNINGS.UPTOWN BID	400.00	400.00	41.64	67.14	-332.86	83.22 %
	Revenue Total:	105,400.00	105,400.00	41.64	105,067.14	-332.86	0.32 %
Expense							
SM900.5182.401.00000	STREET LIGHTING-UTILITIES.UPTO...	15,400.00	15,400.00	0.00	0.00	15,400.00	100.00 %
SM900.8510.400.00000	COMMUNITY BEAUTIF - CONT.UPT...	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
SM900.9730.700.00000	BAN DEBT INTEREST	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
	Expense Total:	105,400.00	105,400.00	0.00	0.00	105,400.00	100.00 %
	Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT Surplu...	0.00	0.00	41.64	105,067.14	105,067.14	0.00 %
Fund: SS800 - SANITARY SEWER							
Revenue							
SS800.1030.00000	SPECIAL ASSESSMENTS..PURDY/M...	18,210.00	18,210.00	0.00	18,210.00	0.00	0.00 %
SS800.2401.00000	INTEREST & EARNINGS.SEWER	90.00	90.00	6.49	10.47	-79.53	88.37 %
	Revenue Total:	18,300.00	18,300.00	6.49	18,220.47	-79.53	0.43 %
Expense							
SS800.9710.600.00000	SERIAL BONDS.PRINCIPAL.PURDY/...	18,300.00	18,300.00	0.00	0.00	18,300.00	100.00 %
	Expense Total:	18,300.00	18,300.00	0.00	0.00	18,300.00	100.00 %
	Fund: SS800 - SANITARY SEWER Surplus (Deficit):	0.00	0.00	6.49	18,220.47	18,220.47	0.00 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT							
Revenue							
SW500.1001.00000	REAL PROPERTY TAXES.CANDGA C...	791,001.00	791,001.00	0.00	791,001.00	0.00	0.00 %
SW500.2140.00000	WATER QUARTERLY SALES.CANDGA...	725,000.00	725,000.00	0.00	0.00	-725,000.00	100.00 %
SW500.2142.00000	WATER FILL STATION SALES.CANDG...	2,000.00	2,000.00	79.00	79.00	-1,921.00	96.05 %
SW500.2144.00000	WATER NEW SERVICES.CANDGA C...	12,000.00	12,000.00	3,540.00	3,540.00	-8,460.00	70.50 %
SW500.2148.00000	PENALTY ON WATER.CANDGA CONS...	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
SW500.2389.00000	INTEREST OTHER GOVT	1,452.00	1,452.00	0.00	0.00	-1,452.00	100.00 %
SW500.2401.00000	INTEREST & EARNINGS.CANANDAI...	55,000.00	55,000.00	7,763.34	8,215.17	-46,784.83	85.06 %
SW500.2655.00000	SALES - OTHER-REPAIRS/REPLACEM...	500.00	500.00	667.62	667.62	167.62	133.52 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW500.5031.00000	INTERFUND TRANSFERS.CANDGA C...	19,093.00	19,093.00	0.00	0.00	-19,093.00	100.00 %
SW500.9000.00000	APPROPRIATED FUND BALANCE FOR...	361,714.00	361,714.00	0.00	0.00	-361,714.00	100.00 %
	Revenue Total:	1,972,760.00	1,972,760.00	12,049.96	803,502.79	-1,169,257.21	59.27 %
Expense							
SW500.1910.400.00000	UNALLOCATED INS.CONTRACTUAL....	16,500.00	16,500.00	0.00	0.00	16,500.00	100.00 %
SW500.1990.400.00000	CONTINGENCY.CONTRACTUAL.CAN...	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
SW500.8310.120.00000	WATER ADMIN.SUPER.SALARY.CAN...	75,000.00	75,000.00	5,769.24	11,538.48	63,461.52	84.62 %
SW500.8310.121.00000	WATER ADMIN.CLERK.CDGA CONS...	20,353.00	20,353.00	1,560.71	2,734.91	17,618.09	86.56 %
SW500.8310.122.00000	WATER ADMIN.SENIOR CLERK.CDGA...	23,567.00	23,567.00	1,812.80	3,159.20	20,407.80	86.59 %
SW500.8310.131.00000	WATER ADMIN.MAINASST.CANDGA...	195,000.00	195,000.00	17,853.74	32,227.51	162,772.49	83.47 %
SW500.8310.200.00000	WATER ADMIN.CAP EQUIP.CANDGA...	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
SW500.8310.400.00000	WATER ADMIN.CONTRACTUAL.CA...	5,760.00	5,760.00	343.36	440.26	5,319.74	92.36 %
SW500.8310.410.00000	WATER ADMIN.LEGAL SERVICES.CA...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW500.8310.420.00000	WATER ADMIN.METER READING.C...	39,000.00	39,000.00	2,885.08	5,496.10	33,503.90	85.91 %
SW500.8310.423.00000	WATER ADMIN.VEHICLE GPS.CAND...	1,000.00	1,000.00	53.61	53.61	946.39	94.64 %
SW500.8310.424.00000	WATER ADMIN.TRAINING & DUES....	9,179.00	9,179.00	100.00	512.00	8,667.00	94.42 %
SW500.8310.450.00000	WATER ADMIN.ENGINEERING.CAN...	30,000.00	42,843.00	2,187.50	2,187.50	40,655.50	94.89 %
SW500.8320.400.00000	WATER PURCHASES.CONT.CANDGA...	525,000.00	525,000.00	0.00	0.00	525,000.00	100.00 %
SW500.8320.420.00000	WATER PURCHASES.UTILITIES.CAN...	58,000.00	58,000.00	5,648.26	5,648.26	52,351.74	90.26 %
SW500.8340.440.00000	SERVICES & MAINT.SERVICES & MA...	163,000.00	163,000.00	11,105.09	33,437.49	129,562.51	79.49 %
SW500.8397.200.00000	WATER CAP PROJECTS.CAP EQUIP....	250,000.00	250,000.00	0.00	0.00	250,000.00	100.00 %
SW500.8397.400.00000	WATER CAPITAL PROJECTS.CONT.C...	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00 %
SW500.9010.800.00000	NYS RETIREMENT..CANDGA CONS ...	24,000.00	24,000.00	0.00	0.00	24,000.00	100.00 %
SW500.9030.800.00000	SOCIAL SECURITY...CANDGA CONS ...	16,500.00	16,500.00	1,994.30	4,002.70	12,497.30	75.74 %
SW500.9040.800.00000	WORKERS COMPENSATION...CAND...	5,200.00	5,200.00	0.00	5,159.51	40.49	0.78 %
SW500.9050.800.00000	UNEMPLOYMENT INSURANCE.CAN...	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
SW500.9055.800.00000	DISABILITY INSURANCE...CANDGA ...	100.00	100.00	0.00	0.00	100.00	100.00 %
SW500.9060.810.00000	HOSPITAL/MEDICAL INSURANCE.C...	32,300.00	32,300.00	2,605.99	7,817.97	24,482.03	75.80 %
SW500.9060.811.00000	DENTAL INSURANCE.CANDGA CONS...	2,500.00	2,500.00	290.42	871.26	1,628.74	65.15 %
SW500.9060.820.00000	HOSPITAL/MEDICAL INSURANCE.B...	4,000.00	4,000.00	307.68	615.36	3,384.64	84.62 %
SW500.9060.830.00000	HOSPITAL/MEDICAL INS.HSA ACCO...	11,500.00	11,500.00	0.00	5,000.00	6,500.00	56.52 %
SW500.9090.876.00000	EMP BENEFIT VAC BUYBACK	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
SW500.9710.600.00000	SERIAL BONDS PRINCIPAL	240,000.00	240,000.00	0.00	0.00	240,000.00	100.00 %
SW500.9710.700.00000	SERIAL BONDS INTEREST	57,300.00	57,300.00	0.00	0.00	57,300.00	100.00 %
SW500.9950.900.00000	TRNSF.CITY.WATERPLANTRESERVE	1.00	1.00	0.00	0.00	1.00	100.00 %
	Expense Total:	1,972,760.00	1,985,603.00	54,517.78	120,902.12	1,864,700.88	93.91 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT Su...		0.00	-12,843.00	-42,467.82	682,600.67	695,443.67	5,414.96 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT							
Revenue							
SW505.1001.00000	REAL PROPERTY TAXES.CANDGA BR...	16,962.00	16,962.00	0.00	5,855.00	-11,107.00	65.48 %
SW505.1030.00000	SPECIAL ASSESSMENT.CANDGA BRI...	61,336.00	61,336.00	0.00	17,578.00	-43,758.00	71.34 %
SW505.2401.00000	INTEREST & EARNINGS.CANANDAI...	325.00	325.00	18.45	29.75	-295.25	90.85 %
SW505.9000.00000	APPROPRIATED FUND BALANCE FOR...	826.00	826.00	0.00	0.00	-826.00	100.00 %
	Revenue Total:	79,449.00	79,449.00	18.45	23,462.75	-55,986.25	70.47 %
Expense							
SW505.8340.400.00000	SERVICES & MAINTENANCE.CONT....	10,325.00	10,325.00	0.00	0.00	10,325.00	100.00 %
SW505.9710.600.00000	SERIAL BONDS BRISTOL.PRINCIPAL....	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
SW505.9710.700.00000	SERIAL BONDS BRISTOL.INTEREST.C...	36,750.00	36,750.00	0.00	0.00	36,750.00	100.00 %
SW505.9903.900.00000	TRANSFER/WATER-MAINT.CANDGA...	2,545.00	2,545.00	0.00	0.00	2,545.00	100.00 %
SW505.9903.901.00000	TRANSFER/WATER-MAINT...CANDG...	4,829.00	4,829.00	0.00	0.00	4,829.00	100.00 %
	Expense Total:	79,449.00	79,449.00	0.00	0.00	79,449.00	100.00 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Sur...		0.00	0.00	18.45	23,462.75	23,462.75	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT							
Revenue							
SW515.1001.00000	REAL PROPERTY TAXES.CANDGA-FA...	286,919.00	286,919.00	0.00	286,919.00	0.00	0.00 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW515.2401.00000	INTEREST & EARNINGS.CANANDAIGUA...	350.00	350.00	146.22	235.77	-114.23	32.64 %
	Revenue Total:	287,269.00	287,269.00	146.22	287,154.77	-114.23	0.04 %
	Expense						
SW515.8350.400.00000	FARM.COMMON WATER.CONTRAC...	285,288.00	285,288.00	0.00	285,288.00	0.00	0.00 %
SW515.8389.400.00000	CDGA.COMMON WATER.CONTRAC...	1,981.00	1,981.00	0.00	0.00	1,981.00	100.00 %
	Expense Total:	287,269.00	287,269.00	0.00	285,288.00	1,981.00	0.69 %
	Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Surp..	0.00	0.00	146.22	1,866.77	1,866.77	0.00 %
	Fund: SW525 - MCINTYRE ROAD WATER DISTRICT						
	Revenue						
SW525.1001.00000	REAL PROPERTY TAXES.MCINTYRE ...	8,451.00	8,451.00	0.00	8,451.00	0.00	0.00 %
SW525.2401.00000	INTEREST & EARNINGS.MCINTYRE ...	45.00	45.00	4.34	7.00	-38.00	84.44 %
SW525.9000.00000	APPROPRIATED FUND BALANCE FOR..	3,200.00	3,200.00	0.00	0.00	-3,200.00	100.00 %
	Revenue Total:	11,696.00	11,696.00	4.34	8,458.00	-3,238.00	27.68 %
	Expense						
SW525.8340.400.00000	SERVICES & MAINTENANCE.CONT....	3,988.00	3,988.00	0.00	0.00	3,988.00	100.00 %
SW525.9710.600.00000	SERIAL BONDS.PRINCIPAL.MCINTYR...	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
SW525.9710.700.00000	SERIAL BONDS.INTEREST.MCINTYRE...	3,225.00	3,225.00	0.00	0.00	3,225.00	100.00 %
SW525.9903.900.00000	TRANSFER/WATER-MAINTENANCE...	1,483.00	1,483.00	0.00	0.00	1,483.00	100.00 %
	Expense Total:	11,696.00	11,696.00	0.00	0.00	11,696.00	100.00 %
	Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	4.34	8,458.00	8,458.00	0.00 %
	Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT						
	Revenue						
SW530.1001.00000	REAL PROPERTY TAXES.EMERSON A...	19,567.00	19,567.00	0.00	19,567.00	0.00	0.00 %
SW530.2401.00000	INTEREST & EARNINGS.EMERSON A...	25.00	25.00	8.24	13.29	-11.71	46.84 %
	Revenue Total:	19,592.00	19,592.00	8.24	19,580.29	-11.71	0.06 %
	Expense						
SW530.8389.400.00000	COMMON WATER.CONTRACTUAL....	6,260.00	6,260.00	0.00	6,282.00	-22.00	-0.35 %
SW530.9710.600.00000	SERIAL BONDS.PRINCIPAL.EMERSON..	8,000.00	8,000.00	0.00	8,000.00	0.00	0.00 %
SW530.9710.700.00000	SERIAL BONDS.INTEREST.EMERSON...	5,332.00	5,332.00	0.00	5,332.00	0.00	0.00 %
	Expense Total:	19,592.00	19,592.00	0.00	19,614.00	-22.00	-0.11 %
	Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT Su..	0.00	0.00	8.24	-33.71	-33.71	0.00 %
	Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT						
	Revenue						
SW535.1001.00000	REAL PROPERTY TAXES.COUNTY RO...	19,944.00	19,944.00	0.00	19,944.00	0.00	0.00 %
SW535.2401.00000	INTEREST & EARNINGS.EX 36 - COU...	75.00	75.00	8.93	14.40	-60.60	80.80 %
	Revenue Total:	20,019.00	20,019.00	8.93	19,958.40	-60.60	0.30 %
	Expense						
SW535.8340.400.00000	SERVICES & MAIN.CONT.CO RD #30...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW535.9710.600.00000	SERIAL BONDS.PRINCIPAL.EX 36 - C...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW535.9710.700.00000	SERIAL BONDS.INTEREST.CO RD #30...	8,475.00	8,475.00	0.00	0.00	8,475.00	100.00 %
SW535.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	1,544.00	1,544.00	0.00	0.00	1,544.00	100.00 %
	Expense Total:	20,019.00	20,019.00	0.00	0.00	20,019.00	100.00 %
	Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplus ..	0.00	0.00	8.93	19,958.40	19,958.40	0.00 %
	Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT						
	Revenue						
SW540.1001.00000	REAL PROPERTY TAXES.HOPKINS GR...	18,272.00	18,272.00	0.00	18,272.00	0.00	0.00 %
SW540.2401.00000	INTEREST & EARNINGS.HOPKINS GR...	70.00	70.00	8.25	13.30	-56.70	81.00 %
SW540.9000.00000	APPROPRIATED FUND BALANCE FOR..	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
	Revenue Total:	23,342.00	23,342.00	8.25	18,285.30	-5,056.70	21.66 %
	Expense						
SW540.8340.400.00000	SERVICES & MAIN.CONT.HOPKINS ...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW540.9710.600.00000	SERIAL BONDS.PRINCIPAL.HOPKINS...	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
SW540.9710.700.00000	SERIAL BONDS.INTEREST.HOPKINS ...	4,638.00	4,638.00	0.00	0.00	4,638.00	100.00 %
SW540.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	3,704.00	3,704.00	0.00	0.00	3,704.00	100.00 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense Total:		23,342.00	23,342.00	0.00	0.00	23,342.00	100.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Deficit):		0.00	0.00	8.25	18,285.30	18,285.30	0.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT							
Revenue							
SW545.1001.00000	REAL PROPERTY TAXES.HICKOX RO...	3,855.00	3,855.00	0.00	3,855.00	0.00	0.00 %
SW545.2401.00000	INTEREST & EARNINGS.HICKOX RO...	30.00	30.00	2.17	3.50	-26.50	88.33 %
Revenue Total:		3,885.00	3,885.00	2.17	3,858.50	-26.50	0.68 %
Expense							
SW545.8350.400.00000	COMMON WATER.CONTRACTUAL.H...	636.00	636.00	0.00	0.00	636.00	100.00 %
SW545.9795.600.00000	DEBT PRIN OTHER GOVT DUE TO O...	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
SW545.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	749.00	749.00	0.00	0.00	749.00	100.00 %
Expense Total:		3,885.00	3,885.00	0.00	0.00	3,885.00	100.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):		0.00	0.00	2.17	3,858.50	3,858.50	0.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT							
Revenue							
SW550.1001.00000	REAL PROPERTY TAXES.NOTT RD EX...	6,680.00	6,680.00	0.00	6,680.00	0.00	0.00 %
SW550.2401.00000	INTEREST & EARNINGS.NOTT RD EX...	35.00	35.00	3.07	4.95	-30.05	85.86 %
SW550.9000.00000	APPROPRIATED FUND BALANCE FOR..	300.00	300.00	0.00	0.00	-300.00	100.00 %
Revenue Total:		7,015.00	7,015.00	3.07	6,684.95	-330.05	4.70 %
Expense							
SW550.8340.400.00000	SERVICES & MAINTENANCE.CONTR...	611.00	611.00	0.00	0.00	611.00	100.00 %
SW550.9710.600.00000	SERIAL BONDS.PRINCIPAL.NOTT RD ...	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
SW550.9710.700.00000	SERIAL BONDS.INTEREST.NOTT RD ...	1,488.00	1,488.00	0.00	0.00	1,488.00	100.00 %
SW550.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	916.00	916.00	0.00	0.00	916.00	100.00 %
Expense Total:		7,015.00	7,015.00	0.00	0.00	7,015.00	100.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):		0.00	0.00	3.07	6,684.95	6,684.95	0.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT							
Revenue							
SW555.1001.00000	REAL PROPERTY TAXES.CO RD 32 EX...	12,944.00	12,944.00	0.00	12,944.00	0.00	0.00 %
SW555.2401.00000	INTEREST & EARNINGS.CO RD 32 EX...	65.00	65.00	6.15	9.92	-55.08	84.74 %
Revenue Total:		13,009.00	13,009.00	6.15	12,953.92	-55.08	0.42 %
Expense							
SW555.8340.400.00000	SERVICES & MAIN.CONT.CO RD 32 ...	1,649.00	1,649.00	0.00	0.00	1,649.00	100.00 %
SW555.9795.650.00000	DEBT PRINCIPAL DUE TO OTHER G...	9,085.00	9,085.00	0.00	0.00	9,085.00	100.00 %
SW555.9795.700.00000	DEBT INTEREST DUE TO OTHER GO...	1,452.00	1,452.00	0.00	0.00	1,452.00	100.00 %
SW555.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	823.00	823.00	0.00	0.00	823.00	100.00 %
Expense Total:		13,009.00	13,009.00	0.00	0.00	13,009.00	100.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit):		0.00	0.00	6.15	12,953.92	12,953.92	0.00 %
Report Surplus (Deficit):		0.00	-251,444.00	-169,182.52	3,293,862.29	3,545,306.29	1,409.98 %

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND						
Revenue	5,143,203.00	5,383,103.00	322,065.82	867,301.97	-4,515,801.03	83.89 %
Expense	5,143,203.00	5,517,337.00	286,179.71	796,411.55	4,720,925.45	85.57 %
Fund: AA100 - GENERAL FUND Surplus (Deficit):	0.00	-134,234.00	35,886.11	70,890.42	205,124.42	152.81 %
Fund: AA231 - CONTINGENT/TAX RESERVE						
Revenue	0.00	0.00	4,296.62	8,886.42	8,886.42	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE Total:	0.00	0.00	4,296.62	8,886.42	8,886.42	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE						
Revenue	0.00	0.00	914.46	1,891.31	1,891.31	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE Total:	0.00	0.00	914.46	1,891.31	1,891.31	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE						
Revenue	0.00	0.00	205.01	424.00	424.00	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE Total:	0.00	0.00	205.01	424.00	424.00	0.00 %
Fund: AA234 - OPEN SPACE RESERVE						
Revenue	0.00	0.00	3,556.88	7,321.30	7,321.30	0.00 %
Fund: AA234 - OPEN SPACE RESERVE Total:	0.00	0.00	3,556.88	7,321.30	7,321.30	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE						
Revenue	0.00	0.00	828.98	1,714.51	1,714.51	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:	0.00	0.00	828.98	1,714.51	1,714.51	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE						
Revenue	0.00	0.00	960.89	1,987.33	1,987.33	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:	0.00	0.00	960.89	1,987.33	1,987.33	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE						
Revenue	0.00	0.00	3,572.47	7,388.68	7,388.68	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:	0.00	0.00	3,572.47	7,388.68	7,388.68	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND						
Revenue	0.00	0.00	6,006.61	7,618.47	7,618.47	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND Total:	0.00	0.00	6,006.61	7,618.47	7,618.47	0.00 %
Fund: DA100 - HIGHWAY						
Revenue	4,756,125.00	4,756,125.00	93,241.05	1,022,329.45	-3,733,795.55	78.50 %
Expense	4,756,125.00	4,860,492.00	258,660.03	525,127.34	4,335,364.66	89.20 %
Fund: DA100 - HIGHWAY Surplus (Deficit):	0.00	-104,367.00	-165,418.98	497,202.11	601,569.11	576.40 %
Fund: DA230 - HWY EQUIPMENT RESERVE						
Revenue	0.00	0.00	1,390.38	2,875.59	2,875.59	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE Total:	0.00	0.00	1,390.38	2,875.59	2,875.59	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE						
Revenue	0.00	0.00	1,487.09	3,075.64	3,075.64	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE Total:	0.00	0.00	1,487.09	3,075.64	3,075.64	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE						
Revenue	0.00	0.00	915.65	1,893.76	1,893.76	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:	0.00	0.00	915.65	1,893.76	1,893.76	0.00 %
Fund: HH100 - CAPITAL PROJECTS						
Revenue	0.00	0.00	731.49	884.70	884.70	0.00 %
Expense	0.00	0.00	21,615.98	21,615.98	-21,615.98	0.00 %
Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	-20,884.49	-20,731.28	-20,731.28	0.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT						
Revenue	15,012.00	15,012.00	44.03	9,982.99	-5,029.01	33.50 %
Expense	15,012.00	15,012.00	0.00	0.00	15,012.00	100.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	44.03	9,982.99	9,982.99	0.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT						
Revenue	2,002.00	2,002.00	9.03	1,946.56	-55.44	2.77 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 02/29/2024

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense	2,002.00	2,002.00	0.00	0.00	2,002.00	100.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus ..	0.00	0.00	9.03	1,946.56	1,946.56	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT						
Revenue	45.00	45.00	5.21	8.40	-36.60	81.33 %
Expense	45.00	45.00	0.00	0.00	45.00	100.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	5.21	8.40	8.40	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT						
Revenue	32,120.00	32,120.00	15.96	10,497.74	-21,622.26	67.32 %
Expense	32,120.00	32,120.00	0.00	0.00	32,120.00	100.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	15.96	10,497.74	10,497.74	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT						
Revenue	20.00	20.00	2.73	4.40	-15.60	78.00 %
Expense	20.00	20.00	0.00	0.00	20.00	100.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	2.73	4.40	4.40	0.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT						
Revenue	60.00	60.00	4.90	7.90	-52.10	86.83 %
Expense	60.00	60.00	0.00	0.00	60.00	100.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit)..	0.00	0.00	4.90	7.90	7.90	0.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT						
Revenue	45.00	45.00	3.39	5.46	-39.54	87.87 %
Expense	45.00	45.00	0.00	0.00	45.00	100.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Defic..	0.00	0.00	3.39	5.46	5.46	0.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT						
Revenue	875.00	875.00	5.63	814.08	-60.92	6.96 %
Expense	875.00	875.00	0.00	0.00	875.00	100.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Def..	0.00	0.00	5.63	814.08	814.08	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT						
Revenue	15,303.00	15,303.00	8.65	6,226.95	-9,076.05	59.31 %
Expense	15,303.00	15,303.00	0.00	0.00	15,303.00	100.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	8.65	6,226.95	6,226.95	0.00 %
Fund: SF450 - FIRE PROTECTION						
Revenue	1,755,000.00	1,755,000.00	637.32	1,751,027.62	-3,972.38	0.23 %
Expense	1,755,000.00	1,755,000.00	0.00	0.00	1,755,000.00	100.00 %
Fund: SF450 - FIRE PROTECTION Surplus (Deficit):	0.00	0.00	637.32	1,751,027.62	1,751,027.62	0.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT						
Revenue	1,922.00	1,922.00	1.39	1,912.24	-9.76	0.51 %
Expense	1,922.00	1,922.00	265.51	265.51	1,656.49	86.19 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-264.12	1,646.73	1,646.73	0.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT						
Revenue	15,472.00	15,472.00	6.43	15,442.37	-29.63	0.19 %
Expense	15,472.00	15,472.00	980.05	980.05	14,491.95	93.67 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-973.62	14,462.32	14,462.32	0.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT						
Revenue	5.00	5.00	0.45	0.72	-4.28	85.60 %
Expense	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	0.45	0.72	0.72	0.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT						
Revenue	1,490.00	1,490.00	1.67	1,477.69	-12.31	0.83 %
Expense	1,490.00	1,490.00	44.91	44.91	1,445.09	96.99 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus (...	0.00	0.00	-43.24	1,432.78	1,432.78	0.00 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT						
Revenue	2,128.00	2,128.00	1.41	2,120.28	-7.72	0.36 %
Expense	2,128.00	2,128.00	144.06	144.06	1,983.94	93.23 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-142.65	1,976.22	1,976.22	0.00 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 02/29/2024

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT						
Revenue	105,400.00	105,400.00	41.64	105,067.14	-332.86	0.32 %
Expense	105,400.00	105,400.00	0.00	0.00	105,400.00	100.00 %
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT Surplu...	0.00	0.00	41.64	105,067.14	105,067.14	0.00 %
Fund: SS800 - SANITARY SEWER						
Revenue	18,300.00	18,300.00	6.49	18,220.47	-79.53	0.43 %
Expense	18,300.00	18,300.00	0.00	0.00	18,300.00	100.00 %
Fund: SS800 - SANITARY SEWER Surplus (Deficit):	0.00	0.00	6.49	18,220.47	18,220.47	0.00 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT						
Revenue	1,972,760.00	1,972,760.00	12,049.96	803,502.79	-1,169,257.21	59.27 %
Expense	1,972,760.00	1,985,603.00	54,517.78	120,902.12	1,864,700.88	93.91 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT Su...	0.00	-12,843.00	-42,467.82	682,600.67	695,443.67	5,414.96 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT						
Revenue	79,449.00	79,449.00	18.45	23,462.75	-55,986.25	70.47 %
Expense	79,449.00	79,449.00	0.00	0.00	79,449.00	100.00 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Sur...	0.00	0.00	18.45	23,462.75	23,462.75	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT						
Revenue	287,269.00	287,269.00	146.22	287,154.77	-114.23	0.04 %
Expense	287,269.00	287,269.00	0.00	285,288.00	1,981.00	0.69 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Surp...	0.00	0.00	146.22	1,866.77	1,866.77	0.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT						
Revenue	11,696.00	11,696.00	4.34	8,458.00	-3,238.00	27.68 %
Expense	11,696.00	11,696.00	0.00	0.00	11,696.00	100.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	4.34	8,458.00	8,458.00	0.00 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT						
Revenue	19,592.00	19,592.00	8.24	19,580.29	-11.71	0.06 %
Expense	19,592.00	19,592.00	0.00	19,614.00	-22.00	-0.11 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT Su...	0.00	0.00	8.24	-33.71	-33.71	0.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT						
Revenue	20,019.00	20,019.00	8.93	19,958.40	-60.60	0.30 %
Expense	20,019.00	20,019.00	0.00	0.00	20,019.00	100.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplus ..	0.00	0.00	8.93	19,958.40	19,958.40	0.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT						
Revenue	23,342.00	23,342.00	8.25	18,285.30	-5,056.70	21.66 %
Expense	23,342.00	23,342.00	0.00	0.00	23,342.00	100.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Deficit):	0.00	0.00	8.25	18,285.30	18,285.30	0.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT						
Revenue	3,885.00	3,885.00	2.17	3,858.50	-26.50	0.68 %
Expense	3,885.00	3,885.00	0.00	0.00	3,885.00	100.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	2.17	3,858.50	3,858.50	0.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT						
Revenue	7,015.00	7,015.00	3.07	6,684.95	-330.05	4.70 %
Expense	7,015.00	7,015.00	0.00	0.00	7,015.00	100.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):	0.00	0.00	3.07	6,684.95	6,684.95	0.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT						
Revenue	13,009.00	13,009.00	6.15	12,953.92	-55.08	0.42 %
Expense	13,009.00	13,009.00	0.00	0.00	13,009.00	100.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit):	0.00	0.00	6.15	12,953.92	12,953.92	0.00 %
Report Surplus (Deficit):	0.00	-251,444.00	-169,182.52	3,293,862.29	3,545,306.29	1,409.98 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
AA100 - GENERAL FUND	0.00	-134,234.00	35,886.11	70,890.42	205,124.42
AA231 - CONTINGENT/TAX RESERV	0.00	0.00	4,296.62	8,886.42	8,886.42
AA232 - CAMPUS REPAIR RESERVE	0.00	0.00	914.46	1,891.31	1,891.31
AA233 - TECHNOLOGY RESERVE	0.00	0.00	205.01	424.00	424.00
AA234 - OPEN SPACE RESERVE	0.00	0.00	3,556.88	7,321.30	7,321.30
AA235 - NYS EMPLOYEE SYSTEM R	0.00	0.00	828.98	1,714.51	1,714.51
AA237 - BONDED INDEBTEDNESS F	0.00	0.00	960.89	1,987.33	1,987.33
AA238 - SOLID WASTE MANAGEM	0.00	0.00	3,572.47	7,388.68	7,388.68
CM100 - NEW RECREATION REVEN	0.00	0.00	6,006.61	7,618.47	7,618.47
DA100 - HIGHWAY	0.00	-104,367.00	-165,418.98	497,202.11	601,569.11
DA230 - HWY EQUIPMENT RESERV	0.00	0.00	1,390.38	2,875.59	2,875.59
DA232 - HWY IMPROVEMENT RES	0.00	0.00	1,487.09	3,075.64	3,075.64
DA235 - SNOW/ICE REMOVAL RD I	0.00	0.00	915.65	1,893.76	1,893.76
HH100 - CAPITAL PROJECTS	0.00	0.00	-20,884.49	-20,731.28	-20,731.28
SD600 - RT 332 DRAINAGE DISTRIC	0.00	0.00	44.03	9,982.99	9,982.99
SD605 - LAKEWOOD MEADOWS D	0.00	0.00	9.03	1,946.56	1,946.56
SD610 - ASHTON DRAINAGE DISTR	0.00	0.00	5.21	8.40	8.40
SD615 - FOX RIDGE DRAINAGE DIS	0.00	0.00	15.96	10,497.74	10,497.74
SD620 - LANDINGS DRAINAGE DIS	0.00	0.00	2.73	4.40	4.40
SD625 - OLD BROOKSIDE DRAINAC	0.00	0.00	4.90	7.90	7.90
SD630 - LAKESIDE ESTATES DRAIN	0.00	0.00	3.39	5.46	5.46
SD635 - WATERFORD POINT DRAI	0.00	0.00	5.63	814.08	814.08
SD640 - STABLEGATE DRAINAGE D	0.00	0.00	8.65	6,226.95	6,226.95
SF450 - FIRE PROTECTION	0.00	0.00	637.32	1,751,027.62	1,751,027.62
SL700 - CENTERPOINT LIGHTING D	0.00	0.00	-264.12	1,646.73	1,646.73
SL705 - FOX RIDGE LIGHTING DIST	0.00	0.00	-973.62	14,462.32	14,462.32
SL710 - LANDINGS LIGHTING DISTR	0.00	0.00	0.45	0.72	0.72
SL715 - LAKEWOOD MEADOWS LI	0.00	0.00	-43.24	1,432.78	1,432.78
SL720 - FALLBROOK PARK LIGHTIN	0.00	0.00	-142.65	1,976.22	1,976.22
SM900 - UPTOWN BUSINESS IMPR	0.00	0.00	41.64	105,067.14	105,067.14
SS800 - SANITARY SEWER	0.00	0.00	6.49	18,220.47	18,220.47
SW500 - CANANDAIGUA CONSOLI	0.00	-12,843.00	-42,467.82	682,600.67	695,443.67
SW505 - CANANDAIGUA BRISTOL	0.00	0.00	18.45	23,462.75	23,462.75
SW515 - CANANDAIGUA-FARMINC	0.00	0.00	146.22	1,866.77	1,866.77
SW525 - MCINTYRE ROAD WATER	0.00	0.00	4.34	8,458.00	8,458.00
SW530 - EMERSON ALLEN TOWNL	0.00	0.00	8.24	-33.71	-33.71
SW535 - EX 36 - COUNTY ROAD #3	0.00	0.00	8.93	19,958.40	19,958.40
SW540 - HOPKINS GRIMBLE WATE	0.00	0.00	8.25	18,285.30	18,285.30
SW545 - HICKOX ROAD WATER DI	0.00	0.00	2.17	3,858.50	3,858.50
SW550 - NOTT RD EXT. 40 WATER	0.00	0.00	3.07	6,684.95	6,684.95
SW555 - CO RD 32 EXT. 41 WATEF	0.00	0.00	6.15	12,953.92	12,953.92
Report Surplus (Deficit):	0.00	-251,444.00	-169,182.52	3,293,862.29	3,545,306.29



Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
AA100 - GENERAL FUND	4,225,172.97	867,301.97	796,411.55	4,296,063.39
AA231 - CONTINGENT/TAX RESERVE	1,026,811.28	8,886.42	0.00	1,035,697.70
AA232 - CAMPUS REPAIR RESERVE	218,537.25	1,891.31	0.00	220,428.56
AA233 - TECHNOLOGY RESERVE	48,993.50	424.00	0.00	49,417.50
AA234 - OPEN SPACE RESERVE	1,049,424.85	7,321.30	0.00	1,056,746.15
AA235 - NYS EMPLOYEE SYSTEM RESERVE	198,108.52	1,714.51	0.00	199,823.03
AA237 - BONDED INDEBTEDNESS RESERVE	229,636.52	1,987.33	0.00	231,623.85
AA238 - SOLID WASTE MANAGEMENT RESERVE	853,747.81	7,388.68	0.00	861,136.49
CM100 - NEW RECREATION REVENUE FUND	588,996.37	7,618.47	0.00	596,614.84
CR100 - PARKS & REC FBC REVENUE FUND	0.00	0.00	0.00	0.00
DA100 - HIGHWAY	156,123.66	1,022,329.45	525,127.34	653,325.77
DA230 - HWY EQUIPMENT RESERVE	332,272.04	2,875.59	0.00	335,147.63
DA232 - HWY IMPROVEMENT RESERVE	355,382.60	3,075.64	0.00	358,458.24
DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE	218,820.26	1,893.76	0.00	220,714.02
HH100 - CAPITAL PROJECTS	1,946,733.85	884.70	21,615.98	1,926,002.57
KA100 - FIXED ASSETS	0.00	0.00	0.00	0.00
SD600 - RT 332 DRAINAGE DISTRICT	114,507.34	9,982.99	0.00	124,490.33
SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT	23,578.09	1,946.56	0.00	25,524.65
SD610 - ASHTON DRAINAGE DISTRICT	14,723.54	8.40	0.00	14,731.94
SD615 - FOX RIDGE DRAINAGE DISTRICT	34,641.50	10,497.74	0.00	45,139.24
SD620 - LANDINGS DRAINAGE DISTRICT	7,708.68	4.40	0.00	7,713.08
SD625 - OLD BROOKSIDE DRAINAGE DISTRICT	13,859.79	7.90	0.00	13,867.69
SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT	9,574.45	5.46	0.00	9,579.91
SD635 - WATERFORD POINT DRAINAGE DISTRICT	15,098.86	814.08	0.00	15,912.94
SD640 - STABLEGATE DRAINAGE DISTRICT	18,233.05	6,226.95	0.00	24,460.00
SF450 - FIRE PROTECTION	51,005.62	1,751,027.62	0.00	1,802,033.24
SL700 - CENTERPOINT LIGHTING DISTRICT	1,763.24	1,912.24	265.51	3,409.97
SL705 - FOX RIDGE LIGHTING DISTRICT	1,780.97	15,442.37	980.05	16,243.29
SL710 - LANDINGS LIGHTING DISTRICT	1,266.27	0.72	0.00	1,266.99
SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT	3,202.04	1,477.69	44.91	4,634.82
SL720 - FALLBROOK PARK LIGHTING DISTRICT	1,736.13	2,120.28	144.06	3,712.35
SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT	11,704.53	105,067.14	0.00	116,771.67
SS800 - SANITARY SEWER	132.77	18,220.47	0.00	18,353.24
SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT	1,796,527.72	803,502.79	120,902.12	2,479,128.39
SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT	46,708.83	23,462.75	0.00	70,171.58
SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT	54,645.16	287,154.77	285,288.00	56,511.93
SW520 - ANDREWS - NORTH ROAD WATER DISTRICT	0.00	0.00	0.00	0.00
SW525 - MCINTYRE ROAD WATER DISTRICT	3,810.75	8,458.00	0.00	12,268.75
SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT	3,724.41	19,580.29	19,614.00	3,690.70
SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT	5,293.49	19,958.40	0.00	25,251.89
SW540 - HOPKINS GRIMBLE WATER DISTRICT	5,044.62	18,285.30	0.00	23,329.92
SW545 - HICKOX ROAD WATER DISTRICT	-17,724.94	3,858.50	0.00	-13,866.44
SW550 - NOTT RD EXT. 40 WATER DISTRICT	1,983.90	6,684.95	0.00	8,668.85
SW555 - CO RD 32 EXT. 41 WATER DISTRICT	-45,144.80	12,953.92	0.00	-32,190.88
TC100 - CUSTODIAL FUNDS	0.00	0.00	0.00	0.00
Report Total:	13,628,147.49	5,064,255.81	1,770,393.52	16,922,009.78



Summary Statement

February 29, 2024

Page 1 of 15

Investor ID: NY-01-1004

0000583-0005332 PDF 623600

**Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424**

NYCLASS

NYCLASS

Average Monthly Yield: 5.2467%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1004-0001	INVESTMENTS	527,165.49	0.00	0.00	2,196.09	4,542.03	528,340.38	529,361.58
NY-01-1004-0002	CONT. TAX RESERVE (AA231)	1,031,401.08	0.00	0.00	4,296.62	8,886.42	1,033,699.74	1,035,697.70
NY-01-1004-0003	OPEN SPACE RESERVE (AA234)	835,323.28	0.00	0.00	3,479.80	7,197.02	837,184.95	838,803.08
NY-01-1004-0004	PARKS FUND (CM100/CR)	349,591.40	0.00	0.00	1,456.33	3,012.02	350,370.53	351,047.73
NY-01-1004-0005	HWY EQUIP RESERVE (DA230)	333,757.25	0.00	0.00	1,390.38	2,875.59	334,501.10	335,147.63
NY-01-1004-0006	HWY IMPROV RESERVE (DA232)	356,971.15	0.00	0.00	1,487.09	3,075.64	357,766.74	358,458.24

Town of Canandaigua
 5440 Route 5 & 20 West
 Canandaigua, NY 14424

NYCLASS - (continued)

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1004-0007	HWY SNOW RD REPAIR RESERVE (DA235)	219,798.37	0.00	0.00	915.65	1,893.76	220,288.24	220,714.02
NY-01-1004-0008	REPAIR RESERVE FUND (AA232)	219,514.10	0.00	0.00	914.46	1,891.31	220,003.33	220,428.56
NY-01-1004-0009	TECHNOLOGY RESERVE FUND (AA233)	49,212.49	0.00	0.00	205.01	424.00	49,322.17	49,417.50
NY-01-1004-0010	NYS EMP SYST RESERVE (AA235)	198,994.05	0.00	0.00	828.98	1,714.51	199,437.55	199,823.03
NY-01-1004-0011	BONDED INDEBTEDNESS RESERVE (AA237)	230,662.96	0.00	0.00	960.89	1,987.33	231,177.02	231,623.85
NY-01-1004-0012	SOLID WASTE MGMT RESERVE (AA238)	857,564.02	0.00	0.00	3,572.47	7,388.68	859,475.26	861,136.49
TOTAL		5,209,955.64	0.00	0.00	21,703.77	44,888.31	5,221,567.01	5,231,659.41

INVESTMENTS

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	527,165.49	0.00	0.00	2,196.09	4,542.03	528,340.38	529,361.58

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			527,165.49	
02/29/2024	Income Dividend Reinvestment	2,196.09			
02/29/2024	Ending Balance			529,361.58	

CONT. TAX RESERVE (AA231)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	1,031,401.08	0.00	0.00	4,296.62	8,886.42	1,033,699.74	1,035,697.70

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			1,031,401.08	
02/29/2024	Income Dividend Reinvestment	4,296.62			
02/29/2024	Ending Balance			1,035,697.70	

OPEN SPACE RESERVE (AA234)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	835,323.28	0.00	0.00	3,479.80	7,197.02	837,184.95	838,803.08

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			835,323.28	
02/29/2024	Income Dividend Reinvestment	3,479.80			
02/29/2024	Ending Balance			838,803.08	

PARKS FUND (CM100/CR)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	349,591.40	0.00	0.00	1,456.33	3,012.02	350,370.53	351,047.73

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			349,591.40	
02/29/2024	Income Dividend Reinvestment	1,456.33			
02/29/2024	Ending Balance			351,047.73	

HWY EQUIP RESERVE (DA230)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	333,757.25	0.00	0.00	1,390.38	2,875.59	334,501.10	335,147.63

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			333,757.25	
02/29/2024	Income Dividend Reinvestment	1,390.38			
02/29/2024	Ending Balance			335,147.63	

HWY IMPROV RESERVE (DA232)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	356,971.15	0.00	0.00	1,487.09	3,075.64	357,766.74	358,458.24

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			356,971.15	
02/29/2024	Income Dividend Reinvestment	1,487.09			
02/29/2024	Ending Balance			358,458.24	

HWY SNOW RD REPAIR RESERVE (DA235)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	219,798.37	0.00	0.00	915.65	1,893.76	220,288.24	220,714.02

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			219,798.37	
02/29/2024	Income Dividend Reinvestment	915.65			
02/29/2024	Ending Balance			220,714.02	

REPAIR RESERVE FUND (AA232)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	219,514.10	0.00	0.00	914.46	1,891.31	220,003.33	220,428.56

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			219,514.10	
02/29/2024	Income Dividend Reinvestment	914.46			
02/29/2024	Ending Balance			220,428.56	

TECHNOLOGY RESERVE FUND (AA233)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	49,212.49	0.00	0.00	205.01	424.00	49,322.17	49,417.50

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			49,212.49	
02/29/2024	Income Dividend Reinvestment	205.01			
02/29/2024	Ending Balance			49,417.50	

NYS EMP SYST RESERVE (AA235)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	198,994.05	0.00	0.00	828.98	1,714.51	199,437.55	199,823.03

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			198,994.05	
02/29/2024	Income Dividend Reinvestment	828.98			
02/29/2024	Ending Balance			199,823.03	

BONDED INDEBTEDNESS RESERVE (AA237)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	230,662.96	0.00	0.00	960.89	1,987.33	231,177.02	231,623.85

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			230,662.96	
02/29/2024	Income Dividend Reinvestment	960.89			
02/29/2024	Ending Balance			231,623.85	

SOLID WASTE MGMT RESERVE (AA238)

Account Summary

Average Monthly Yield: 5.2467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	857,564.02	0.00	0.00	3,572.47	7,388.68	859,475.26	861,136.49

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2024	Beginning Balance			857,564.02	
02/29/2024	Income Dividend Reinvestment	3,572.47			
02/29/2024	Ending Balance			861,136.49	

NYCLASS

NYCLASS

Date	Dividend Rate	Daily Yield
02/01/2024	0.000143808	5.2634%
02/02/2024	0.000430614	5.2535%
02/03/2024	0.000000000	5.2535%
02/04/2024	0.000000000	5.2535%
02/05/2024	0.000143904	5.2523%
02/06/2024	0.000143362	5.2466%
02/07/2024	0.000143295	5.2446%
02/08/2024	0.000143287	5.2439%
02/09/2024	0.000430302	5.2497%
02/10/2024	0.000000000	5.2497%
02/11/2024	0.000000000	5.2497%
02/12/2024	0.000143337	5.2448%
02/13/2024	0.000143378	5.2476%
02/14/2024	0.000143436	5.2498%
02/15/2024	0.000143270	5.2437%
02/16/2024	0.000573548	5.2480%
02/17/2024	0.000000000	5.2480%
02/18/2024	0.000000000	5.2480%
02/19/2024	0.000000000	5.2480%
02/20/2024	0.000143163	5.2397%
02/21/2024	0.000143269	5.2419%
02/22/2024	0.000143105	5.2376%
02/23/2024	0.000429870	5.2431%
02/24/2024	0.000000000	5.2444%
02/25/2024	0.000000000	5.2444%
02/26/2024	0.000143322	5.2456%
02/27/2024	0.000143231	5.2423%
02/28/2024	0.000143362	5.2471%
02/29/2024	0.000142911	5.2302%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

ATTACHMENT 5



Budget Adjustment Register Adjustment Detail

Packet: GLPKT02913 - 2024-03-08 JM BA per TS

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000399	2024 Adopted Budget	BA per TS for roll-off	2/29/2024
Summary Description: Adjust budgeted amount to match amortization schedule			

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
AA100.9785.600.00000	LEASE INSTALLMENT.PRINCIPAL	BA per TS for roll-off	39,151.00	1,088.00	40,239.00
February:	1,088.00				
AA100.9785.700.00000	LEASE INSTALLMENT.INTEREST	BA per TS for roll-off	3,357.00	-1,088.00	2,269.00
February:	-1,088.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000400	2024 Adopted Budget	BA per TS for CDGA lake watershed payment	2/29/2024
Summary Description: Watershed contribution was higher than budgeted			

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
AA100.1990.400.00000	CONTINGENCY	BA per TS for CDGA lake watershed payment	144,409.00	-210.00	144,199.00
February:	-210.00				
AA100.8989.400.00000	CDGA LAKE MANAGEMENT PL...	BA per TS for CDGA lake watershed payment	31,000.00	210.00	31,210.00
February:	210.00				

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2024 Adopted	2024 Adopted Budget	AA100.1990.400.00000	CONTINGENCY	144,409.00	-210.00	144,199.00
		AA100.8989.400.00000	CDGA LAKE MANAGEMENT PLAN	31,000.00	210.00	31,210.00
		AA100.9785.600.00000	LEASE INSTALLMENT.PRINCIPAL	39,151.00	1,088.00	40,239.00
		AA100.9785.700.00000	LEASE INSTALLMENT.INTEREST	3,357.00	-1,088.00	2,269.00
			2024 Adopted Total:	217,917.00	0.00	217,917.00
			Grand Total:	217,917.00	0.00	217,917.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:2024 Adopted - 2024 Adopted Budget Fiscal: 2024			
AA100	217,917.00	0.00	217,917.00
Budget Code 2024 Adopted Total:	217,917.00	0.00	217,917.00
Grand Total:	217,917.00	0.00	217,917.00

ATTACHMENT 6

three+one
and
Town of Canandaigua, NY

You're One Step Closer to Realizing the Power of cashVest!

View-only access allows three+one to download all of your entity's bank transactional data **without** allowing the ability to initiate any transactions or transfers through your banking portal. You grant and control our download permissions, making the data transfer process safe and secure.

Simple steps for granting view-only:

The following steps to granting three+one view-only access are routine; however, the specifics will vary from bank to bank. If these steps need clarification, please contact your three+one Relationship Specialist to help walk you through the process.

1. Contact your bank administrator for all the bank(s) your entity works with (or bank relationship manager [RM]) from your bank(s) to create a **view-only access** profile (username and password) for your three+one Relationship Specialist using the email: data@threeplusone.us and phone number: (585) 749-5268.
2. Ensure view-only access includes the ability to download at least 12 months of bank statements or transactions via .PDF and/or .CSV. If provided bank analysis statements, at least 12 months of bank analysis (billing) statements are needed in digital PDF format.
3. All CD statement(s)/receipt(s), Local Government Investment Pool Statement(s), and all investment portfolio/brokerage statements(s).*

**All statements must be for the same 12-month period.*

I. Professional Services Agreement:

This professional services agreement (“Agreement”) is effective and entered into as of the signed date on page three (3) and is between the Town of Canandaigua, NY (“the Entity”) and three+one.

II. Scope of Services:

The Entity is retaining three+one for cashVest[®] Liquidity & Treasury Analyses.

A. Initial and ongoing cashVest liquidity analysis will:

- Provide liquidity management data that pinpoints the time value of the Entity’s cash in the marketplace.
- Monitor, review, and report on all financial institution accounts for which data is received by three+one.
- Assist the Entity in preparing short-term cash management by providing stress tests/algorithmic simulations on all cash.
- Analyze the Entity’s liquidity proficiency to continually prepare the Entity to earn and save the most possible without sacrificing safety or liquidity.
- Ensure appropriate and competitive pricing is being received from financial partners pertinent to the facilitation of cash management.
- Assist the Entity in garnering preferred deposit rates with its banking provider(s).
- Monitor and analyze the Entity’s bank billing analysis statement(s).
- Clearly define next steps and recommendations to uncover new sources of value on identified strategic liquidity.
- Conduct a review of the Entity’s Investment Policy Statement (IPS).
- Hold an interview (60 to 90 minutes in duration) with key staff members in order to understand back-office processes to aid in providing actionable recommendations.

B. three+one’s cashVest services provides the Entity with:

- View summary of all cash performance across all Entity banking relationships on one platform.
- Tailored rate analysis and strategic cash progress.
- Ability to compare investment yields and charts.
- Access to opportunity cost in the financial marketplace, providing transparency for the Entity to obtain competitively priced bank products.
- Ongoing benchmark rates in the market.

C. three+one would be provided the following data from the Entity:

- View only [inquiry] access to your online banking portal(s) where three+one will aggregate:
 - 12 months of bank statements via .PDF and/or .CSV format (dependent on the availability of transaction data from the bank portal).
 - 12 months of bank analysis statements in .PDF format.
 - All CD statement(s)/receipt(s), Local Government Investment Pool Statement(s), and all investment portfolio/brokerage statements(s).

III. Privacy/Confidentiality

three+one will not license, sell, rent, share, or trade client personal identifiable data with third parties without prior consent, unless required by applicable law or as necessary, in three+one's sole discretion, to perform the Services. three+one may collect client personal identifiable data in conjunction for use of the Services. three+one may share client personal identifiable data with third parties to the extent necessary to provide the Services. The Entity and three+one will comply with all laws and regulations that apply to the collection, use, transmission, storage, and disclosure, or destruction of confidential information. Both the Entity and three+one agree to hold the other party's information in strict confidence. Aggregated, anonymized data is used to enhance, add, and improve service offerings, and client outcomes in the financial marketplace. The Entity and three+one both agree to use all reasonable efforts to protect the unauthorized use or distribution of confidential information. three+one agrees to use the same degree of care to prevent disclosing any data to unauthorized third parties except such disclosure or access that will be permitted to perform the Services provided under this Agreement. The Entity may find any updated privacy statement for three+one on its website.

The Entity and three+one agree that the solutions provided to perform the Services are protected by U.S. copyright law and conventions. Both the Entity and three+one further agree that the technology used by them to carry out the Services, including liquidity data, models, graphics, trade secrets, distinctive tables, copyright, and other intellectual property, shall remain the property of three+one and be held as confidential by both parties. Both the Entity and three+one undertake not to use, copy, reproduce, alter or modify the contents or operation of any of these items need to perform and provide the Services and agree that neither they nor their employees, current or past, may reveal, market, hand over or sell any information related to the Agreement.

IV. Severability:

With reasonable cause, either party reserves the right to cancel this Agreement without obligation by giving 30 days written notice to the other party of the intent to terminate after the first full calendar year of services.

V. Financial Arrangements

The Entity agrees to pay a liquidity monitoring and reporting fee of \$14,900.00 annually. three+one reserves the right to increase the fee by the CPI adjustment on the agreement anniversary date.

VI. Billing Installments

The first liquidity monitoring and reporting fee shall be due after the initial cash Vest analysis is presented.

Please select the cadence you would like to be invoiced:

- Monthly - Quarterly

Example: \$14,900.00 annually, billed in monthly installments of \$1,242.00 or quarterly installments of \$3,725.00.

If three+one does not show a 1 to 1 benefit through its cashVest initial analysis compared to the proposed annual fee for the Entity, the initial cashVest analysis will be provided at no cost with no further obligation.

Quotes and pricing terms are negotiated and may be unique to the Entity. Therefore, and except as otherwise required by law, the Entity hereby agrees to keep confidential all pricing, quotes, and invoiced amounts received from three+one.

Signatures:

three+one	Date
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Town of Canandaigua, NY	Date
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Without signatures, this agreement is valid for 180 days from March 13, 2024.

ATTACHMENT 7

MEMO – TOWN OF CANANDAIGUA

To: Finance Committee, Town Board
From: Sarah Reynolds, Town Planner
CC: PB/ZBA Chairpersons, Zoning Inspectors, Finance Clerk
Date: 3/14/2024
Re: Proposed changes to the Planning and Zoning Fees in the Development Office section of the 2024 Fee Schedule

COMMENTS: Planning and Zoning fees have not been updated in many years and are not reflective of actual time spent on application review by town staff including those done by the Zoning Inspector(s), Planner, Code Enforcement Officer(s) and any other staff members.

Proposed changes are intended to fix this. Most of the recommended changes include modest increases. I am also recommending a new fee be established for administrative reviews in the Form Based Code zoning district as that was missing from the previous Fee Schedule.

Research included looking at fees from surrounding communities - there is a lack of consistency and fees range widely between communities – therefore it was difficult to base these recommendations on other Towns. There were also multiple discussions among staff regarding average review time for various application types.

**Town of Canandaigua
2024 Fee Schedule -
DRAFT**

Effective January 8, 2024

No permit or certificate shall be issued, no approval shall be granted, no application shall be considered complete, no park reservation shall be confirmed, and no public hearing shall be scheduled or held until the fees, as established by the Town Board, have been paid in full. Accepted forms of payment are: cash, check, or credit card (Visa, MasterCard, and Discover).

CABIN / PAVILION / LODGE / HALL RENTALS:

- All lakeside cabins will be rented weekly when reservations are made prior to May 1 (Saturday 3pm to Saturday 10am).
- There is a two-night minimum for lakeside cabin rentals made May 1 through October 31.
- Upland cabins can be rented at any time for a two-night stay during the rental season.
- Upland Cabins are available May 1 to October 31
- Lakeside Cabins are available May 1 to October 31
- Onanda Park Parking Fees are in effect Memorial Day Weekend through Labor Day
- King Hall is available May 1 to October 31
- Gorham Lodge, Crouch Hall, Outhouse Park Hall, West Lake Road Schoolhouse, and all pavilions are available year-round.
- Babcock Hall is available Memorial Day weekend through Labor Day
- The cost for a multi-day cabin reservation shall not exceed the cost to rent a cabin for one week.
- All reservations must be paid for at the time of booking with a debit / credit card.
- To qualify for Town resident rates, a Town resident must make the reservation and be the primary user.
- The Town resident rate does not apply to reservations made by or on behalf of a company, organization, club, or association.
- Reservations made for a company, organization, club, or association shall provide their Certificate of Liability Insurance to the Town Clerk’s office at the time the reservation is paid for.
- The resident must call the Town Clerk’s office to obtain the discount code before making the online reservation. The discount is 30% off the non-resident rate.
- Public school districts will be charged the Town resident rate for all rentals.
- Cancellations made a minimum of 2 weeks prior to the arrival date will be eligible for a refund minus a \$50 cancellation fee. The Town Clerk has the authority to refund the entire reservation amount for extenuating circumstances.
- There are no refunds for pavilion cancellations, except for the Rotary Pavilion.
- Cancellations made a minimum of 2 weeks prior to the arrival date for a multiple facility reservation, will be eligible for a refund minus a \$50 cancellation fee for each canceled facility.
- Cancellations due to extenuating circumstances, may be rescheduled within the same calendar year without penalty.

Onanda Park Cabins: Weekly Rentals (2 weeks max)	Town Resident	Non-Resident
<u>Upland Cabins:</u> Oawensa, Chowat, Gowana, Chule, Kiniks, Adsila	\$239.40	\$342

<u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2)	\$302.40	\$432
Abode (3)	\$407.40	\$582
Hayowentha (12)	\$554.40	\$792
Onanda Park Cabins: Daily Rentals (3pm to 10am)		
<u>Upland Cabins:</u> Oawensa, Chowat, Gowana, Chule Kiniks, Adsila	\$75.60	\$108
<u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2)	\$84	\$120
Abode (3)	\$96.60	\$138
Hayowentha (12)	\$138.60	\$198
Onanda Park Cabins: Off-Season Weekly Rates (Lakeside Cabins Only – May 1 to Thursday before Memorial Day Weekend and Tuesday after Labor Day to October 31)		
<u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2)	\$260.40	\$372
Abode (3)	\$302.40	\$432
Hayowentha (12)	\$512.40	\$732
Onanda Park Cabins: Off-Season Daily Rates (2 Night Minimum) (Lakeside Cabins Only – May 1 to Thursday before Memorial Day Weekend and Tuesday after Labor Day to October 31)		
<u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2)	\$71.40	\$102
Abode (3)	\$84	\$120
Hayowentha (12)	\$126	\$180
Onanda Park Parking Fees:		
Season Passes	\$56	\$80
Weekday per Vehicle	\$5	\$5
Weekends and Holidays per Vehicle	\$10	\$10

Water Trail (access from water by non-motorized craft)		\$0	\$0
		Town Resident	Non-Resident
Gorham Lodge	Overnight Rental (3pm to 10am)	\$357	\$510
	Full Day Rental (9am to 9pm)	\$273	\$390
	½ Day Rental (9am to 3pm OR 3pm to 9pm)	\$147	\$210
Crouch Hall @ Onanda Park	9am to 9pm	\$189	\$270
Babcock Hall @ Onanda Park	(3 hours parties: 10am to 1pm or 2pm to 5pm)	\$42	\$60
King Hall @ Onanda Park	9am to 9pm	\$168	\$240
Pavilions @ Onanda Park (9am – 9pm)	Rotary	\$92.40	\$132
	Holden	\$71.40	\$102
	Upland Pavilions (31, 38, or 42)	\$63	\$90
Bundles of Wood @ Onanda Park (when available)		\$5	\$5
West Lake Road Schoolhouse (9am – 9pm)	Monday Friday	\$2940	\$42
	Saturday or Sunday	\$50.40	\$72
Outhouse Hall	9am to 9pm	\$126	\$180
Outhouse Park Pavilion	9am to 9pm	\$37.80	\$54
Pierce Park Pavilion #1	9am to 9pm	\$25.20	\$36
Pierce Park Pavilion #2	9am to 9pm	\$25.20	\$36
Blue Heron Pavilion	9am to 9pm	\$25.20	\$36

Credit Card Convenience Processing Fee Cart Fee	2.5%	2.5%
FireFly Reservation Fee	5¢	5¢
Facility Alcohol Permit	\$3.50	\$3.50
	\$84	\$120

Sponsorships:		
Bench Sponsorship with Engraved Plaque	\$400	\$400
Tree Sponsorship with a Tree and Engraved Stone	\$400	\$400
Parks Event Sponsorship (Movie Night – Concert Nights)	\$250	\$250

DEVELOPMENT OFFICE:	
Permit fees are non-refundable. No fee may be waived without Town Board approval.	
Zoning Board of Appeals:	Area Variance, Use Variance, Interpretation (Per Requested Variance) \$100
Area Variance, Use Variance, Interpretation (per requested variance)	\$150
Planning Board:	
Special Use Permit Application, Sketch Plan Application	\$100 150
<u>Site Plan Review – Single-Family Dwelling and Manufactured Home</u>	\$150 250
Site Plan Review – Multiple-Family Dwelling - Preliminary	\$250 plus \$50 per unit
Site Plan Review – Multiple-Family Dwelling - Final	\$250 plus \$50 per unit
Site Plan Review – Commercial and Industrial - Preliminary	\$250 500
Site Plan Review – Commercial and Industrial - Final	\$250 500
Extension of Site Plan Approval, <u>90-day / 1-year (per request)</u>	\$100
Lot Line Adjustments (for each existing and proposed lot)	\$100 plus \$50 per lot
Major Subdivision (5 or more lots) – Preliminary Approval	\$1,000 plus \$100 per lot
Major Subdivision (5 or more lots) – Final Approval	\$1,000 plus \$100 per lot
Minor Subdivision (up to and including 4 lots) – Preliminary Approval	\$250-300 plus \$50 per lot
Minor Subdivision (up to and including 4 lots) – Final Approval	\$250-300 plus \$50 per lot
Park and Recreation Fee – <u>New residential development (per dwelling unit)</u>	\$1,500
Formed Based Code-Reviews:	

<u>Administrative Review</u>	\$150
Site Plan Review (Minor – Under 5,000 sf)	\$250
Site Plan Review (Major – 5,000 sf or greater)	\$500
Park and Recreation Fee - <u>Form Based Code</u> (per dwelling unit)	\$1,500 <u>per unit</u>

Site Plan/Construction/Building and Operating Permits:		
One and two-family dwellings (Group R-3)		
Category	Description	Fee
New home	Construction of a new one- or two-family home	\$100.00 + \$0.25/square foot (\$400.00 minimum)
Accessory structures	New or addition to garage, carport, breezeway, deck, greenhouse, etc.	\$0.10/square foot (\$75.00 minimum)
Fireplace/solid fuel appliance	Installation or replacement of a fireplace/solid fuel appliance and its associated equipment.	\$75.00
Building equipment/systems	Installation, replacement, extension, alterations, or repair to any electrical, mechanical, septic, sewer, etc. system when not part of other construction	\$100.00
Addition	Construction of an addition with habitable space	\$75.00 + \$0.20/square foot (\$100.00 minimum)
Conversion of non-habitable space	Convert existing non-habitable space to habitable space	\$75.00 + \$0.20/square foot (\$100.00 minimum)
Remodel	Renovate existing space, including alteration from one-family to two-family and fire damage repair	\$75.00 + \$0.15/square foot (\$100.00 minimum)
Minor alterations	Minor work, replacement of insulation, etc., provided no change to habitable space	\$75.00
Roof	Residential Tear off and Re-Roof.	\$100.00
Consultant Fees		See Town Code Chapter 111
Multiple dwellings (Group R-1, R-2, R-4)		
Category	Description	Fee
New building	Construction of a new R-1, R-2, R-4 building	\$0.35/square foot (\$400.00 minimum) + \$150/ unit
Accessory structures	New or addition to garage, carport, breezeway, deck, greenhouse, etc.	\$0.10/square foot (\$75 minimum)
Fireplace/solid fuel appliance	Installation or replacement of a fireplace <u>fireplace</u> /solid fuel appliance and its associated equipment.	\$75.00
Building equipment/systems	Installation, replacement, extension, alterations, or repair to any electrical, mechanical, septic, sewer, etc. system when not part of other construction	\$150.00
Addition	Construction of an addition with habitable space	\$0.30/square foot (\$200.00 minimum) + \$150/unit

Conversion of non-habitable space	Convert existing non-habitable space to habitable space	\$0.30/ square foot (\$200.00 minimum) + \$150/unit
Remodel	Renovate existing space, including alteration from one-family to two-family and fire damage repair	\$0.25/square foot (\$100.00 minimum) + \$150/unit
Minor alterations	Minor work, such as replacement of insulation, etc., provided no change to habitable space	\$75.00
Roof	Residential Tear off and Re-Roof or New Roofing System.	\$150.00
Consultant Fees	Expenses incurred by the Town of Canandaigua through provision of services or processing and/or reviewing any application to the Town of Canandaigua.	See Town Code Chapter 111

Commercial (Group A, B, E, F, H, I, M, S, U)

Category	Description	Fee
New or added construction	Construction of new building, or addition to existing, with tenants	\$0.35/square foot +\$500.00 Per Tenant
New shell	Construction of basic structure of building, no tenant	\$0.25/square foot + \$500.00 Per Tenant Space
Alter, remodel, renovate	Alteration of interior space.	\$0.30/square foot +\$500.00 Per Tenant Space
Accessory structures	New or addition to garage, carport, breezeway, deck, greenhouse, etc.	\$0.15/square foot (\$75.00 minimum)
Building equipment /systems	Installation, replacement, extension, alterations, or repair to any electrical, mechanical, septic, sewer, etc. system when not part of other construction	\$200.00
Roof	New Roof system or tear off and Re-Roof	\$250.00
Consultant Fees	Expenses incurred by the Town of Canandaigua through provision of services or processing and/or reviewing any application to the Town of Canandaigua.	See Town Code Chapter 111

Manufactured homes (Group R-3)

Category	Description	Fee
Unit inspection	Installation of a new home	\$400.00
Accessory structures	New or addition to garage, carport, breezeway, deck, greenhouse, etc.	\$0.10/square foot (\$75.00 minimum)
Fireplace/ solid fuel appliance	Installation or replacement of a fireplace/solid fuel appliance and its associated equipment.	\$75.00

Building equipment/systems	Installation, replacement, extension, alterations, or repair to any electrical, mechanical, septic or sewer system when not part of other construction	\$100.00
Remodel	Renovate existing space, including fire damage repair	\$75.00 + \$0.15/square foot (\$100.00 minimum)
Minor alterations	Minor work, replacement of insulation, etc., provided no change to habitable space	\$75.00
Consultant Fees	Expenses incurred by the Town of Canandaigua through provision of services or processing and/or reviewing any application to the Town of Canandaigua.	See Town Code Chapter 111

General		
Category	Description	Fee
Short Term Rental	Special use permit to operate a short-term rental (per dwelling unit).	\$900.00/ Dwelling
Consultant Fees	Expenses incurred by the Town of Canandaigua through provision of services or processing and/or reviewing any application to the Town of Canandaigua.	See Town Code Chapter 111
Parks and Recreation Fee	Per dwelling unit subject to Planning Board Condition.	\$1,500.00
Pool	Installation of new pool	
	Above ground (includes barrier and up to 200 sq ft of deck.)	\$100.00 plus \$.10 sq ft for decks greater than 200 sq ft
	In-ground (includes barrier)	\$150.00
Signs	Installation of sign excluding directional signs as defined by Town Code .	\$200.00
Demolition	Removal of any existing building, pool, structure, etc., when not part of new construction	
	Accessory Structure	\$75.00
	Single Family Residential	\$150.00
	Multi-Family Residential	\$250.00
	Commercial Structure	\$450.00
Agricultural Structure	Agricultural Structure, used to house farm implements, hay, grain, poultry, livestock or other horticultural products.	\$50.00
Fence	Installation of fence (Residential)	\$50.00
	Installation of fence (Commercial)	\$150.00
Solar	Small Scale Solar Facility	\$150.00

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	Tiers 1, 2, 3 & 4 Solar Facility	\$150.00 plus \$7.00 per KW
Renewal fee	Extension of permit	1/3 rd Original Fee
No show or Covered prior to inspection	Re-inspection, covered prior to inspection, failure to notify for inspection at the discretion of the CEO.	\$50.00 Per Inspection
Compliance permit	Visual inspection of previously existing conditions following failure to obtain a building permit.	Two times the permit amount.
Stop Work Order Release	Fee to be paid prior to the release of a Stop Work Order that has been issued. At the discretion of the CEO.	\$250.00 1 st order. \$500.00 2 nd order. \$1,000.00 3 rd order and subsequent orders.
Operating permits	Assembly (Tax-exempt properties may have fee waived if accompanied by current proof of 501-C3 Exemption.)	\$300.00
	Hazardous occupancy	\$250.00
	Operating permit re-inspection	\$100.00
	Tents	\$75.00
	Pyrotechnic	\$75.00
Soil Erosion and Sedimentation Control.	Soil, Erosion and Sedimentation.	\$200.00
	MS4 Acceptance Certificate	\$150.00
	Flood Plain Development Permit	\$50.00
Site Development	Less than 1 acre of total disturbance	\$100.00
	1 to 5 acres of total disturbance	\$150.00 per acre
	5 + acres of total disturbance	\$200.00 per acre
Communication Towers (New)	New construction of a communication tower.	\$5.00 per ft in height
Communication Tower Antenna.	New or replacement antenna on an existing communication tower.	\$75.00 per unit.
Consultant Fees UDML Related	Tier One Dock & Boat Accessory Structure	See Town Code Chapter 111 \$0.20/square foot. (\$100.00 Minimum)
	Tier One Mooring	\$50.00/Mooring.
	Tier Two & Tier 3	\$75.00/Slip + \$500.00
	Tier Two & Tier 3 Mooring	\$75.00/Mooring

¹Categories are defined by the occupancy classifications described in the NYS Uniform Fire Prevention and Building Code. Floor or ground area shall be based on the outside dimensions; living area to include breezeway, mud room, enclosed porch, attached garage, attic and living area in the basement. This calculation shall apply to both new and/or renovated space.

²See Zoning and/or Code Enforcement Officer for Permit Requirements.

³“Structural Alteration” includes windows, doors, and load bearing modifications.

⁴“Mechanical Improvements” include HVAC, electrical, heating and roofs.

WATER DEPARTMENT		
Meters for Canandaigua Consolidated & Bristol Water Districts Only: (The pricing includes tapping of the water main, bronze saddle, corporation stop, curb box valve, curb box, SS rod, water meter, and right-angle meter valve and inspection of trench)		
	¾"	\$1,020
	1"	\$1,145
	1.5"	Contact Water Superintendent
	2"	Contact Water Superintendent
	Water meter larger than 2"	Contact Water Superintendent
	¾ inch water meter, cellular endpoint, right angle meter valve and inspection	\$590
	1 inch water meter, cellular endpoint, right angle meter valve and inspection	\$660
Meter pits are required when the location of the structure is farther than 500 feet from the road.		
	¾" meter pit	\$1,065
	1" meter pit	\$1,250
Replacement Cost of Water Meter Materials:		
	Electronic reading device (cellular endpoint)	\$286
	Register for water meter	\$105
	¾" water meter replacement	\$110
	1" water meter replacement	\$225
	1 ½" water meter replacement	Contact Office
	2" water meter replacement	Contact Office
Directional Drilling Under A Road:	Up to 2" Pipe	\$1,700.00
	2" and larger	Contact Water Superintendent
Testing water meter for accuracy		\$100

Hydrant Meter Rental (Includes a water meter and back flow device that will be connected to the hydrant by the Water Department. A \$500 deposit is required. When equipment is returned in working condition, deposit will be refunded). Hydrant meter rentals will be invoiced monthly.	\$100 rental fee/month plus \$6.50 per 1,000 gallons
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Water Charge to Town of East Bloomfield	\$3.52 per 1,000 gallons
Water Charge to the Town of Hopewell, Town of Farmington, and Town of Gorham	\$2.43 per 1,000 gallons

Canandaigua Consolidated District Fees:			
Meter Size	Gallons of Consumption	Minimum Bill \$5.38 per 1,000 gallons	Additional Cost Per 1,000 Gallons
¾"	0 – 6,000	\$32.28	\$5.98
1"	0 – 10,000	\$53.80	
1 ½"	0 – 16,000	\$86.08	
2"	0 – 30,000	\$161.40	
3"	0 – 50,000	\$269.00	
4"	0 – 80,000	\$430.40	
6"	0 – 160,000	\$860.80	
8" – 12"	0 – 200,000	\$1,076.00	

Bristol Water District Fees:			
Meter Size	Gallons of Consumption	Minimum Bill \$6.00 per 1,000 Gallons	Additional Cost Per 1,000 Gallons
¾"	0 – 6,000	\$36.00	\$6.75
1"	0 – 10,000	\$60.00	
1 ½"	0 – 16,000	\$96.00	
2"	0 – 30,000	\$180.00	
3"	0 – 50,000	\$300.00	
4"	0 – 80,000	\$480.00	
6"	0 – 160,000	\$960.00	
8" – 12"	0 – 200,000	\$1,200.00	

Fee Schedule for Town of Canandaigua Water Department to Repair the Water System:	
<p>The purpose of this section is for the setting of fees associated with the Town of Canandaigua Water Department to repair any damage that may occur to the water system by an outside agency. Some examples, including but not limited to, are damage to the water main, water service, curb stop, or meter pit or any other water infrastructure that is in the right of way. The Water Department does not maintain any water infrastructure after the curb stop. The need for repair and the type of repair are at the sole discretion of the Town of Canandaigua Water Superintendent. Additional materials fees may apply. The responsible party will be invoiced according to the following:</p>	
Employees:	
Labor per hour, straight time	\$50.00
Labor per hour, on overtime	\$95.00
Administrative cost, per hour	\$80.00

Heavy Equipment:	
Excavator 20 ton, per hour	\$180.00
Mini excavator, per hour	\$100.00
Dump truck, per hour	\$95.00
Water loss, calculated by the Water Superintendent	\$6.50 per 1,000 gallons

TRANSFER STATION

Transfer Station Coupons: (Coupons, \$2 each, can be purchased at the Town Clerk's office or at the Transfer Station. The machine at the Transfer Station only accepts 1's, 10's and 20's.)	# of Coupons Required
<u>Furniture:</u>	
<u>Stuffed Chair</u>	2
<u>Couch, Love Seat, Sectional (EACH section)</u>	4
<u>Kitchen Chair, Stool, Office Chair, or Patio Chair</u>	1
<u>Coffee/Side Table, Small Shelf</u>	1
<u>Kitchen Table, Desk, Small Dresser, or Book Case</u>	2
<u>Large Dining Table (w/ leaves), Over-Sized Desk, or Large Dresser</u>	4
<u>Mattress (Twin Size)</u>	2
<u>Mattress (Full or Larger Size)</u>	3
<u>Box Spring (Twin Size)</u>	2
<u>Box Spring (Full or Larger Size)</u>	3
<u>Construction & Demolition Debris:</u>	
<u>9' x 12' Carpet</u>	3
<u>9' x 12' Carpet Padding</u>	2
<u>Bath Tub, Toilet, Vanity, or Sink</u>	2
<u>30 Gallon Bag or Garbage Can (unit of measure)</u>	1
<u>55 Gallon Barrel (unit of measure)</u>	2
<u>Wood, Drywall, Vinyl Siding: ½ Bed Pick-Up Load</u>	10
<u>Wood, Drywall, Vinyl Siding: Full Bed Pick-Up Load*</u>	20
<u>Shingles or Tile: ½ Bed Pick-Up Load</u>	12
<u>Shingles or Tile: Full Bed Pick-Up Load*</u>	24
<u>*Additional fees will apply for trailer or oversized truck loads</u>	
Transfer Station Permit Placard (2 Year)*2023 permits valid through 2024	Free

TOWN BOARD

Petition to Amend Official Zoning Map (Mixed Use Overlay Districts)	\$500
Formal Rezoning Process	\$500

TOWN CLERK OFFICE			
Dog Licenses:	Spayed / Neutered	\$20	Effective 3/1/24 \$23
	Unspayed / Unneutered	\$30	Effective 3/1/24 \$33
	Replacement Tag		\$3
	Late Fee (if not paid within 30 days of first renewal notice) The Town Clerk has the authority to waive Late Fee for extenuating circumstances.		\$5
Marriage License (Includes Certificate of Marriage Registration):	Active Military		\$17.50
	Non-Military		\$40
Application for One Day Marriage Officiant License			\$25
Certified Transcript of Marriage Request – No Record Certification			\$10
Certified Transcript of Marriage (per transcript)			\$10
Birth Certificate Request – No Record Certification			\$10
Birth Certificate (per certificate)			\$10
Death Certificate Request – No Record Certification			\$10
Death Certificate (per certificate)			\$10
Genealogy Search (dependent on number of years to be searched, unused fees to be refunded):			
	1 – 3 Years		\$22
	4 – 10 Years		\$42
	11 – 20 Years		\$62
	21 - 30 Years		\$82
	31 – 40 Years		\$102
	41 – 50 Years		\$122
	51 – 60 Years		\$142
	61 – 70 Years		\$162
Hunting / Fishing Licenses			NYS DEC
FOIL:	8 ½” 11” / 8 ½” x 14” / 8 ½” x 17”		25¢ / page
	32 GB Flash Drive		\$4.50
	64 GB Flash Drive		\$9.98
	Map Charges (larger than 11” x 17”)		Per Ontario County Copy Rate
Games of Chance			\$25
Returned Check Fee			\$20
Burial Fees at Academy Cemetery:	Adult Casket		\$500
	Cremation		\$350
	Infant		\$200
Copies	8 ½” 11” or 8 ½” x 14” or 11” x 17”		25¢ single or double sided
Peddler & Soliciting Permit			\$100 / Applicant

History: Adopted by the Town Board of the Town of Canandaigua 6/6/77. Amended in its entirety by resolution on 11/7/83, 6/11/90, and 5/8/95 except for those fees listed separate under local law. Further amended 4/3/07, 12/18/07, 3/3/09, 4/21/09; 12/15/10; 1/3/11; 2/13/12, 1/28/13, 1/6/14, 4/28/14, 1/5/15, 12/21/15, 5/16/16, 7/18/16, 9/19/16, 1/9/2017, 4/17/17, 5/15/17, 1/8/18, 5/21/18, 8/20/18; 1/7/19, 2/11/2019, 3/18/19, 7/1/19, 8/19/19, 1/6/2020, 3/16/20, 12/21/2020, 4/19/2021, 1/10/2022; 4/19/2022, 6/13/2022, 7/19/2022, 1/9/2023, 3/20/2023, April 17, 2023.

ATTACHMENT 8

E. Permitted accessory uses.

[Added 4-8-2013 by L.L. No. 2-2013]

- (1) Uses subordinate and customarily related to the principal use on the same lot.

§ 220-27 MH Manufactured (Mobile) Home District.

The Town's MH regulations are set forth in Chapter 134 of the Code of the Town of Canandaigua and are adopted herein by reference.

§ 220-28 PUD Planned Unit Development District.

A. Legislative intent.

- (1) The intent of this planned unit development (PUD) provision is to encourage a greater degree of flexibility for development and to provide a variety of residential and nonresidential activities in a planned, controlled environment in a manner blending all land uses into a functionally and aesthetically complementary whole, within the framework of the Comprehensive Plan. A planned unit development proposal may contain both individual building sites and common property which are proposed for development as an integrated land use unit. A mix of light manufacturing/research development and commercial uses may also be included to provide employment opportunities and enhancements to the tax base. Retail and service uses may be included to provide for shopping needs.
- (2) These regulations are further intended to encourage a coordinated development review process that includes adequate input from all involved agencies to ensure that resulting PUDs represent practical plans for development that continue to meet the intent of the Town's adopted plans and this chapter.

B. General requirements.

- (1) PUD zonings approved by the Town Board shall replace the use, dimensional and other Town Code requirements as specified in the individual rezoning determinations and shall become the basis for continuing land use controls within the specified PUD district.
- (2) Minimum area. The minimum area required to qualify for a Planned Unit Development District (PUD) shall be 100 contiguous acres, but where the applicant can demonstrate that the characteristics of the subject property will meet the objectives of this section, the Town Board may approve projects with less acreage.
- (3) Common open space.
 - (a) Permanently protected open space shall be provided and shall not be less than 20% of the gross area of a proposed planned unit development.
 - (b) The developer shall have as many dwelling units (all types) as is feasible about or be near an open space area.
 - (c) Such common open space may be retained in private ownership or received in dedication by the Town.
 - (d) If the open space remains in private ownership, arrangements for the operation, maintenance, improvement and liability of such common property and facilities must be approved by the Town Board.

C. Permissible uses.

- (1) This section sets forth the uses that the Town Board may approve for a planned unit development. Such uses include and shall be limited to the following:
 - (a) Single-family detached dwellings.
 - (b) Townhouses.
 - (c) Apartment buildings.
 - (d) Office uses.
 - (e) Retail sales and service uses.

(f) Light manufacturing/research and development.

(g) Public uses.

(h) Common, public or private open space, park or recreation areas, but which may not include any such uses detrimental to existing or prospective development of the neighborhood.

(i) Accessory and temporary uses customarily incidental to any of the foregoing uses.

D. Mix of uses, area density and design standards.

(1) The mix, scale, density, and general design of permitted uses shall be determined by the Town Board.

E. PUD application procedure.

(1) Pursuant to the requirements of this section, applicants seeking PUD approval shall first secure rezoning from the Town Board based on a submitted plan for development to establish use and bulk density requirements.

(2) The applicant shall first make presentation to the Town Board requesting that they consider the PUD zoning request. The request shall describe the area to be zoned as well as the subsequent proposed development. If the Town Board agrees to consider the request, the matter shall be referred to the Planning Board for a sketch plan review and recommendation.

(3) Concept proposal discussion and recommendation.

(a) Before submittal of a formal PUD zoning application for Town Board consideration, the developer shall meet with the Town Planning Board to discuss a concept sketch in compliance with Town Code § 220-66.

(b) The Planning Board shall make a recommendation regarding said sketch plan to the Town Board no more than 30 calendar days after receipt of said proposal.

(c) Upon recommendation by the Planning Board, the developer may proceed to prepare the planned unit development (PUD) zoning application for submission to the Town Board.

(4) Contents of PUD zoning application. The application shall contain the following information:

(a) Location and extent of all proposed land use, including open space, and area map showing parcel under consideration and all properties, subdivisions, streets, zoning classifications and easements within 500 feet of the parcel.

(b) All interior streets, roads, easements and their planned public or private ownership, as well as all points of access and egress from existing public rights-of-way.

(c) Specific definition of all uses, indicating the number of residential units and the density of each residential housing type, as well as the overall project density.

(d) The overall water and sanitary sewer system with proposed points of attachment to existing systems; the proposed stormwater drainage system and its relation to existing systems.

(e) Description of the manner in which any areas that are not to become publicly owned are to be maintained, including open space, streets, lighting and others, according to the proposals.

(f) If the development is to be phased, a description and graphic representation of the phasing of the entire proposal in terms of length of time, type and number of units or activities completed per phase.

(g) A description of any covenants, grants of easements or other restrictions proposed to be imposed upon the use of the land, buildings or structures, including proposed easements for public utilities.

(h) A written statement by the applicant setting forth the reasons why the proposal would be advantageous to and in the best interests of the entire Town of Canandaigua.

(i) PUD applications shall not be considered complete until a negative declaration has been filed or until a notice of completion of the draft environmental impact statement has been filed in accordance with the provisions of the

State Environmental Quality Review Act.^[1]

[1] *Editor's Note: See Environmental Conservation Law § 8-0101 et seq.*

- (5) The Town Board, upon receipt of the proposal, shall send one copy to the Town of Canandaigua Planning Board, the Environmental Conservation Board the Town Engineer and others as required for further review and recommendation.
- (6) Town Board decision and applicant acceptance.
 - (a) The Town Board shall, as part of a resolution granting PUD approval, specify the drawings, specifications and performance guaranty that shall be required to accompany any subsequent application for site plan and/or subdivision approval.
 - (b) Within 30 days of a Town Board approval, the applicant shall notify the Town Board of the acceptance of or refusal to accept all specified conditions.
 - (c) If the developer refuses to accept the specified conditions, the Town Board shall be deemed to have denied PUD zoning approval. If the developer accepts, the proposal shall stand as granted.
- (7) Application for site plan and/or subdivision approval.
 - (a) After approval of the PUD zoning by the Town Board, the applicant must secure site plan and/or subdivision approval as required by this chapter and Chapter 174, Subdivision of Land.
 - (b) A Planning Board decision on the site plan may require revisions. Said revisions shall be limited to siting and dimensional details within general use areas and shall not significantly alter the PUD plan as it was approved by the Town Board.
 - (c) Request for changes in PUD zoning plan. If, during site plan/subdivision review, it becomes apparent that certain elements of the PUD plan, as it has been approved by the Town Board, are unfeasible and in need of significant modification:
 - [1] The applicant shall have an opportunity to present a proposed solution to the Planning Board as part of the site plan/subdivision.
 - [2] The Planning Board shall then determine whether or not the modified plan is still in keeping with the intent of the PUD zoning resolution.
 - [3] If a negative decision is reached, the applicant may further modify the proposal or request a formal amendment of the PUD zoning from the Town Board.
 - [4] If an affirmative decision is reached, the Planning Board shall notify the Town Board stating all of the particulars of the matter and its reasons for feeling the project should be continued as modified. Planning Board approval may then be given only with the consent of the Town Board.
- (8) Phasing. For PUDs to be developed in phases, individual phases shall have an integrity of use and function so that if the entire PUD would not be completed, those portions of the PUD already constructed will not present a threat to the public health, safety and welfare.

F. Other regulations applicable to planned unit developments.

- (1) Regulation after initial construction and occupancy. For the purposes of regulating development and use of property after initial construction and occupancy, any changes other than use changes shall be processed as a special permit request to the Planning Board. Use changes shall be in the form of a request for Town Board approval. Properties lying in Planned Unit Development Districts are unique and shall be so considered by the Planning Board or Town Board when evaluating these requests, and maintenance of the intent and function of the planned unit shall be of primary importance.

§ 220-29 (Reserved)

§ 220-30 AUO Adult Use and Entertainment Establishment Overlay District.



Town of Canandaigua
Town Board
5440 NYS Rt 5&20 West
Canandaigua, NY 14424

March 15, 2024

RE: Concept Plan for Enicnarf LLC, Rochester Road, Rt 332

Dear Sirs/Madams:

On behalf of our client, Enicarf LLC, we are submitting a conceptual plan for a proposed residential and commercial development (PUD). The property is located on the west side of Rt 332 between Canandaigua-Farmington Town Line Road and Purdy Road, consisting of approx. 66 Acres and is located in the MUO-2 district. We are requesting a waiver for relief from the 100 Acre minimum required size of a PUD by Town Code.

The Town of Canandaigua Development office is currently working with our client to construct a Town road on this property that will connect Townline Road with Purdy Road, giving the property owner the opportunity to create this project. Our client is proposing a third access point, utilizing Mobile Road.

The new development (PUD) will include 17 single family residential lots and 29 townhome units, comprised of 15 6-unit buildings and 14 8-unit buildings with driveways off newly constructed roads. The commercial area of the project will include a mini-storage complex along with 3 commercial lots fronting on Rte. 332, uses for the commercial portion of this development include but are not limited to the following.

- Stores selling convenience groceries meats, baked goods, etc.
- Antique shops
- Lawn and garden shops
- Hair styling shops
- Real estate branch offices
- Insurance branch offices
- Small engine repair
- Financial services
- Woodworking shops
- Restaurants
- Continuation and expansion of existing agricultural uses

Site development features associated with the project will include buried utilities and service connections, signage, Town dedicated roads, driveways, stormwater infrastructure, grading, landscaping and other associated construction activities. Approximatly 24 acres of which will be reserved for "Green Space".

Enclosed are the following information to aid in your review.

- 1 copy of Letter of Intent
- 1 copy of the Full Environmental Assessment Form Part 1
- 1 copy of the Conceptual layout.

If you have any questions, or need additional information please feel free to contact our office.

Thank you,

A handwritten signature in black ink, appearing to read 'AV', is centered below the text 'Thank you,'.

Anthony Venezia LS

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project:		
Project Location (describe, and attach a general location map):		
Brief Description of Proposed Action (include purpose or need):		
Name of Applicant/Sponsor:		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:
Project Contact (if not same as sponsor; give name and title/role):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Counsel, Town Board, or Village Board of Trustees <input type="checkbox"/> Yes <input type="checkbox"/> No		
b. City, Town or Village Planning Board or Commission <input type="checkbox"/> Yes <input type="checkbox"/> No		
c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input type="checkbox"/> No		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources. <ul style="list-style-type: none"> <li data-bbox="121 829 1485 861">i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? <input type="checkbox"/> Yes <input type="checkbox"/> No <li data-bbox="121 892 1485 924">ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program? <input type="checkbox"/> Yes <input type="checkbox"/> No <li data-bbox="121 924 1485 955">iii. Is the project site within a Coastal Erosion Hazard Area? <input type="checkbox"/> Yes <input type="checkbox"/> No 		

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? Yes No

- **If Yes**, complete sections C, F and G.
- **If No**, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? Yes No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? Yes No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) Yes No

If Yes, identify the plan(s):

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? Yes No

If Yes, identify the plan(s):

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. Yes No
If Yes, what is the zoning classification(s) including any applicable overlay district?

b. Is the use permitted or allowed by a special or conditional use permit? Yes No

c. Is a zoning change requested as part of the proposed action? Yes No

If Yes,

i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? _____

b. What police or other public protection forces serve the project site?

c. Which fire protection and emergency medical services serve the project site?

d. What parks serve the project site?

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?

b. a. Total acreage of the site of the proposed action? _____ acres

b. Total acreage to be physically disturbed? _____ acres

c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres

c. Is the proposed action an expansion of an existing project or use? Yes No

i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? Yes No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed? Yes No

iii. Number of lots proposed? _____

iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? Yes No

i. If No, anticipated period of construction: _____ months

ii. If Yes:

- Total number of phases anticipated _____
- Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
- Anticipated completion date of final phase _____ month _____ year

• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? Yes No
 If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? Yes No
 If Yes,

i. Total number of structures _____

ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length

iii. Approximate extent of building space to be heated or cooled: _____ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? Yes No
 If Yes,

i. Purpose of the impoundment: _____

ii. If a water impoundment, the principal source of the water: Ground water Surface water streams Other specify: _____

iii. If other than water, identify the type of impounded/contained liquids and their source. _____

iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres

v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length

vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? Yes No
 (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)
 If Yes:

i. What is the purpose of the excavation or dredging? _____

ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?

- Volume (specify tons or cubic yards): _____
- Over what duration of time? _____

iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____

iv. Will there be onsite dewatering or processing of excavated materials? Yes No
 If yes, describe. _____

v. What is the total area to be dredged or excavated? _____ acres

vi. What is the maximum area to be worked at any one time? _____ acres

vii. What would be the maximum depth of excavation or dredging? _____ feet

viii. Will the excavation require blasting? Yes No

ix. Summarize site reclamation goals and plan: _____

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? Yes No
 If Yes:

i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? Yes No

If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? Yes No

If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____

- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? Yes No

If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? Yes No

If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No
- Do existing lines serve the project site? Yes No

iii. Will line extension within an existing district be necessary to supply the project? Yes No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____

- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? Yes No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? Yes No

If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? Yes No

If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No

• Do existing sewer lines serve the project site? Yes No
 • Will a line extension within an existing district be necessary to serve the project? Yes No
 If Yes:
 • Describe extensions or capacity expansions proposed to serve this project: _____

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? Yes No
 If Yes:
 • Applicant/sponsor for new district: _____
 • Date application submitted or anticipated: _____
 • What is the receiving water for the wastewater discharge? _____

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? Yes No
 If Yes:
 i. How much impervious surface will the project create in relation to total size of project parcel?
 _____ Square feet or _____ acres (impervious surface)
 _____ Square feet or _____ acres (parcel size)
 ii. Describe types of new point sources. _____

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?

 • If to surface waters, identify receiving water bodies or wetlands: _____

 • Will stormwater runoff flow to adjacent properties? Yes No

iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? Yes No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? Yes No
 If Yes, identify:
 i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)

 ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)

 iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? Yes No
 If Yes:
 i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) Yes No
 ii. In addition to emissions as calculated in the application, the project will generate:
 • _____ Tons/year (short tons) of Carbon Dioxide (CO₂)
 • _____ Tons/year (short tons) of Nitrous Oxide (N₂O)
 • _____ Tons/year (short tons) of Perfluorocarbons (PFCs)
 • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆)
 • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydroflouorocarbons (HFCs)
 • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? Yes No

If Yes:

i. Estimate methane generation in tons/year (metric): _____

ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? Yes No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? Yes No

If Yes:

i. When is the peak traffic expected (Check all that apply): Morning Evening Weekend
 Randomly between hours of _____ to _____.

ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____

iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____

iv. Does the proposed action include any shared use parking? Yes No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____

vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? Yes No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? Yes No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? Yes No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? Yes No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: _____

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____

iii. Will the proposed action require a new, or an upgrade, to an existing substation? Yes No

l. Hours of operation. Answer all items which apply.

<p><i>i.</i> During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p><i>ii.</i> During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____
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<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>n. Will the proposed action have outdoor lighting? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>_____</p> <p>_____</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p> <p>_____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s):</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ 	

s. Does the proposed action include construction or modification of a solid waste management facility? Yes No
 If Yes:
 i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____
 ii. Anticipated rate of disposal/processing:
 • _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
 • _____ Tons/hour, if combustion or thermal treatment
 iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? Yes No
 If Yes:
 i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

 ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

 iii. Specify amount to be handled or generated _____ tons/month
 iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

 v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? Yes No
 If Yes: provide name and location of facility: _____

 If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.
 i. Check all uses that occur on, adjoining and near the project site.
 Urban Industrial Commercial Residential (suburban) Rural (non-farm)
 Forest Agriculture Aquatic Other (specify): _____
 ii. If mix of uses, generally describe:

b. Land uses and covertsypes on the project site.

Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____ _____			

c. Is the project site presently used by members of the community for public recreation? Yes No
i. If Yes: explain: _____

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? Yes No
If Yes,
i. Identify Facilities:

e. Does the project site contain an existing dam? Yes No
If Yes:
i. Dimensions of the dam and impoundment:

- Dam height: _____ feet
- Dam length: _____ feet
- Surface area: _____ acres
- Volume impounded: _____ gallons OR acre-feet

ii. Dam's existing hazard classification: _____
iii. Provide date and summarize results of last inspection:

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? Yes No
If Yes:
i. Has the facility been formally closed? Yes No

- If yes, cite sources/documentation: _____

ii. Describe the location of the project site relative to the boundaries of the solid waste management facility:

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? Yes No
If Yes:
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred:

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? Yes No
If Yes:
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: Yes No
 Yes – Spills Incidents database Provide DEC ID number(s): _____
 Yes – Environmental Site Remediation database Provide DEC ID number(s): _____
 Neither database
ii. If site has been subject of RCRA corrective activities, describe control measures: _____

iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? Yes No
If yes, provide DEC ID number(s): _____
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s):

v. Is the project site subject to an institutional control limiting property uses? <input type="checkbox"/> Yes <input type="checkbox"/> No <ul style="list-style-type: none"> • If yes, DEC site ID number: _____ • Describe the type of institutional control (e.g., deed restriction or easement): _____ • Describe any use limitations: _____ • Describe any engineering controls: _____ • Will the project affect the institutional or engineering controls in place? <input type="checkbox"/> Yes <input type="checkbox"/> No • Explain: _____ _____ _____ 	
E.2. Natural Resources On or Near Project Site	
a. What is the average depth to bedrock on the project site? _____ feet	
b. Are there bedrock outcroppings on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %	
c. Predominant soil type(s) present on project site: _____ % _____ % _____ %	
d. What is the average depth to the water table on the project site? Average: _____ feet	
e. Drainage status of project site soils: <input type="checkbox"/> Well Drained: _____ % of site <input type="checkbox"/> Moderately Well Drained: _____ % of site <input type="checkbox"/> Poorly Drained _____ % of site	
f. Approximate proportion of proposed action site with slopes: <input type="checkbox"/> 0-10%: _____ % of site <input type="checkbox"/> 10-15%: _____ % of site <input type="checkbox"/> 15% or greater: _____ % of site	
g. Are there any unique geologic features on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, describe: _____ _____	
h. Surface water features.	
i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? <input type="checkbox"/> Yes <input type="checkbox"/> No	
ii. Do any wetlands or other waterbodies adjoin the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes to either <i>i</i> or <i>ii</i> , continue. If No, skip to E.2.i.	
iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? <input type="checkbox"/> Yes <input type="checkbox"/> No	
iv. For each identified regulated wetland and waterbody on the project site, provide the following information:	
<ul style="list-style-type: none"> • Streams: Name _____ Classification _____ • Lakes or Ponds: Name _____ Classification _____ • Wetlands: Name _____ Approximate Size _____ • Wetland No. (if regulated by DEC) _____ 	
v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, name of impaired water body/bodies and basis for listing as impaired: _____ _____	
i. Is the project site in a designated Floodway? <input type="checkbox"/> Yes <input type="checkbox"/> No	
j. Is the project site in the 100-year Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No	
k. Is the project site in the 500-year Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No	
l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Name of aquifer: _____	

<p>m. Identify the predominant wildlife species that occupy or use the project site: _____</p> <p>_____</p> <p>_____</p>	
<p>n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres 	
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p> <p>_____</p>	
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p> <p>_____</p>	
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p>	
E.3. Designated Public Resources On or Near Project Site	
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, provide county plus district name/number: _____</p>	
<p>b. Are agricultural lands consisting of highly productive soils present? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>	
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p>	
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>	

<p>e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District</p> <p style="margin-left: 20px;">ii. Name: _____</p> <p style="margin-left: 20px;">iii. Brief description of attributes on which listing is based: _____</p>
<p>f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>g. Have additional archaeological or historic site(s) or resources been identified on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe possible resource(s): _____</p> <p style="margin-left: 20px;">ii. Basis for identification: _____</p>
<p>h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Identify resource: _____</p> <p style="margin-left: 20px;">ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____</p> <p style="margin-left: 20px;">iii. Distance between project and resource: _____ miles.</p>
<p>i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Identify the name of the river and its designation: _____</p> <p style="margin-left: 20px;">ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>

F. Additional Information

Attach any additional information which may be needed to clarify your project.

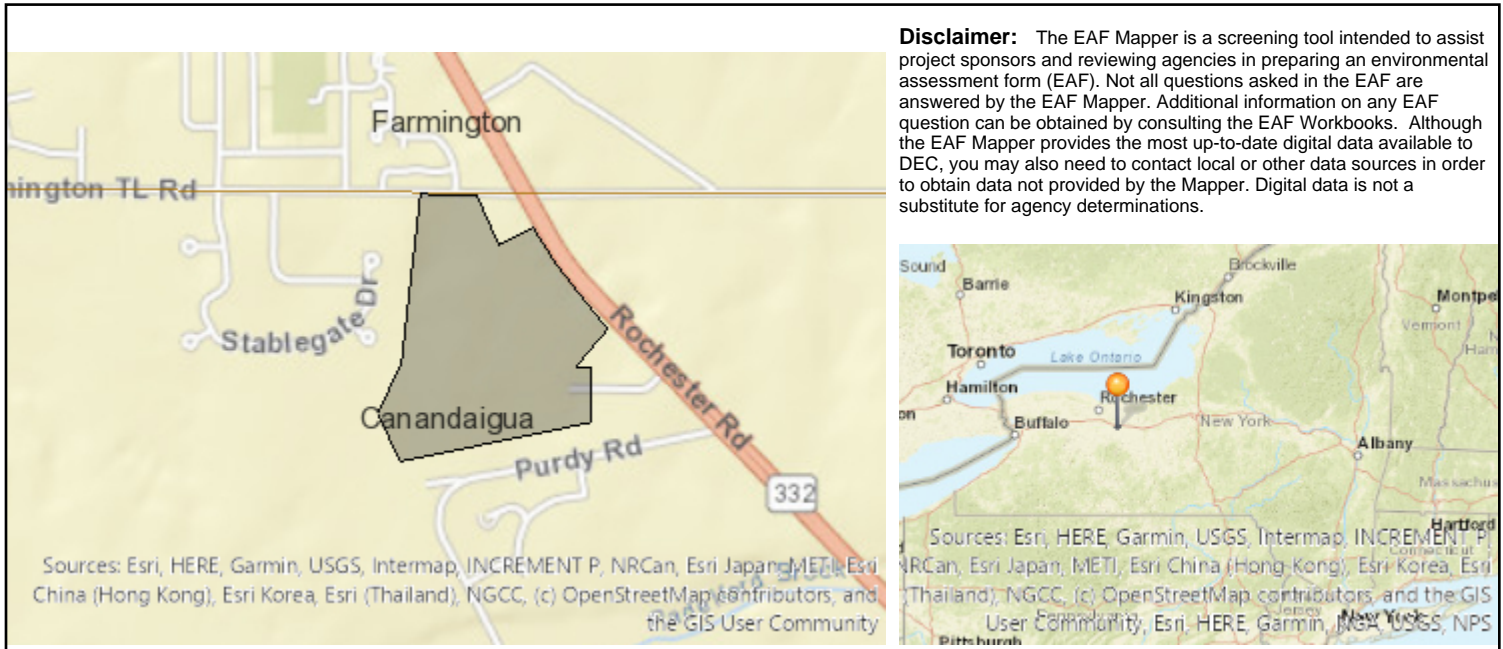
If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name _____ Date _____

Signature _____ Title _____



Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.

B.i.i [Coastal or Waterfront Area]	No
B.i.ii [Local Waterfront Revitalization Area]	No
C.2.b. [Special Planning District]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h [DEC Spills or Remediation Site - Potential Contamination History]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Listed]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.iii [Within 2,000' of DEC Remediation Site]	No
E.2.g [Unique Geologic Features]	No
E.2.h.i [Surface Water Features]	No
E.2.h.ii [Surface Water Features]	No
E.2.h.iii [Surface Water Features]	No
E.2.h.v [Impaired Water Bodies]	No
E.2.i. [Floodway]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.j. [100 Year Floodplain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.k. [500 Year Floodplain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.l. [Aquifers]	Yes
E.2.l. [Aquifer Names]	Principal Aquifer
E.2.n. [Natural Communities]	No

E.2.o. [Endangered or Threatened Species]	No
E.2.p. [Rare Plants or Animals]	No
E.3.a. [Agricultural District]	Yes
E.3.a. [Agricultural District]	ONTAc01
E.3.c. [National Natural Landmark]	No
E.3.d [Critical Environmental Area]	No
E.3.e. [National or State Register of Historic Places or State Eligible Sites]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.3.f. [Archeological Sites]	Yes
E.3.i. [Designated River Corridor]	No

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? Yes No

If Yes:

i. Nature of historic/archaeological resource: Archaeological Site Historic Building or District

ii. Name: _____

iii. Brief description of attributes on which listing is based: _____

f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? Yes No

g. Have additional archaeological or historic site(s) or resources been identified on the project site? Yes No

If Yes:

i. Describe possible resource(s): _____

ii. Basis for identification: _____

h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? Yes No

If Yes:

i. Identify resource: _____

ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____

iii. Distance between project and resource: _____ miles.

i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? Yes No

If Yes:

i. Identify the name of the river and its designation: _____

ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? Yes No

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

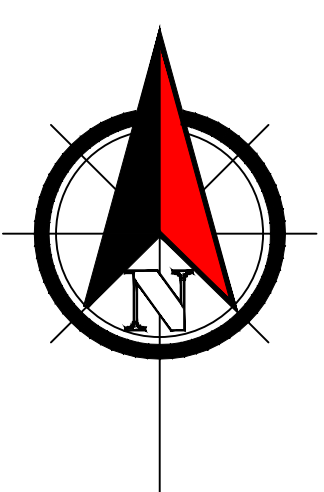
I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Enicharf Date 3/14/2024

Signature [Signature] Title owner



Vicinity Map, N.T.S.



- Drill hole
 - Utility pole
 - Manhole Lid
 - Fire Hydrant
 - Catch Basin
 - Concrete Monument
 - Benchmark
 - Manhole Lid
 - Water Valve
 - Sanitary Cleanout
-
- GAS Gas Lines
 - S Sanitary lines
 - W Water lines
 - U/T Utility lines
 - RO/W Line
 - Property line
 - Centerline

Revisions			
NO.	Date	Description	By

* Unauthorized alteration or addition to a map bearing a Licensed Professional Engineer's or Professional Land Surveyor's seal in any way is a Violation of Section 7209

* Copyright 2023 Venezia & Associates. All rights reserved. Unauthorized duplication is a violation of all applicable laws!



Conceptual plan prepared for: **Enicnarf, LLC**

Showing Land In
Town of Canandaigua
County of Ontario State of New York

Owner / Developer
Enicnarf, LLC
1850 Rochester Road
Canandaigua N.Y. 14424
(585)396-3267

ATTACHMENT 9

MEMO – TOWN OF CANANDAIGUA

To: Town Board
From: Sarah Reynolds, Town Planner
CC:
Date: 3/25/2024
Re: Proposed changes to the Short Term Rental (STR) Law

COMMENTS: Highlights of proposed changes compared with the current law (adopted May 2023):

- Add a purpose statement. Previous versions of this law lacked this common section in code chapters.
- Remove definitions section. Town code already defines relevant terms and specific phrasing or words are defined in the STR text as necessary.
- Remove short term rental from Chapter 220 Zoning to create a stand-alone short term rental chapter 201. Ontario County Planning Board's suggestion due to the fact that this is not a zoning issue.
- Clarifies application requirements in one section. This makes review easier for town staff.
- Remove maximum occupancy of 2/bedroom; use NY state uniform code requirements for maximum occupancy based on bedroom size. This allows for homes with very large bedrooms to have an allowed occupancy based on bedroom size and safety rather than a fixed number.
- Add requirement that the local contact (owner or owner's agent) for the STR is physically close enough to respond onsite within a reasonable time.
- Add requirement that any STR with an allowed maximum occupancy of 16 or greater is required to obtain a special use permit from the Planning Board prior to issuance of a STR permit. This provides a greater amount of review for larger STR properties.
- Add note that no events are allowed.
- Add daytime guest allowance so that total number of people allowed on site is no greater than twice the permitted maximum occupancy. This allows daytime guests.

- Update safety requirements to be in compliance with NY state uniform code.
- Change short term rental permit term from three years to one year. This allows for smaller up-front costs and more flexibility for property owners.
- Require parking spaces be on hard durable surfaces (not grass or landscaping).
- Adding note that short term rental permits are not transferrable.
- Add a subsection about penalties for violations of the new chapter.
- Add a note that existing valid permits in effect at the time of adoption of this new law will remain valid until their expiration date. This allows current permit-holders to continue to operate with their existing permit until it expires and then they will have to apply for a new permit if they wish to continue operating.

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

County City Town Village
(Select one:)

of Canandaigua

Local Law No. _____ of the year 20²⁴

A local law to create town code chapter 201 Short Term Rentals to replace existing town code
(Insert Title)
chapter 220-9.1 Short Term Rental.

Be it enacted by the Town Board of the
(Name of Legislative Body)

County City Town Village
(Select one:)

of Canandaigua as follows:

See attached.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

TOWN OF CANANDAIGUA TOWN CODE CHAPTER 201 SHORT TERM RENTALS

201-1. Purpose.

The purpose of this Chapter is to regulate the use of property in the Town of Canandaigua for short term rentals. The provisions of this Chapter are intended to mitigate potential adverse effects and impacts caused by short-term rentals and to ensure that such short-term rentals do not cause safety hazards nor become disruptive to the quality of life for surrounding residents and to preserve the health, safety, and welfare of the community.

201-2. Applicability.

The provisions of this Chapter shall apply to the entirety of the Town of Canandaigua. Nothing herein shall replace or supersede any other law or regulation, including, but not limited to, Uniform Building Code and Uniform, health laws, or zoning regulations.

201-3. Permit Required.

Operation of a short-term rental (“STR”) in the Town of Canandaigua shall require a Short-Term Rental Permit (“STR Permit”) issued by the Zoning Inspector. Operation, for purposes of this chapter, shall mean the rental of a dwelling unit for less than 30 days, and shall include the marketing, listing for rent, or other means of offering and/or making available of, said dwelling unit.

201-4. Authority to Issue STR Permit.

Any Zoning Inspector or Code Enforcement Officer of the Town of Canandaigua (“Zoning Inspector”) is hereby authorized to issue, revoke, suspend, modify, or renew a STR Permit, and to otherwise carry out the provisions of this Chapter, including but not limited to enforcement and investigation of complaints.

201-5. Application for STR Permit.

In order to obtain a STR Permit an applicant must submit the following to the Zoning Inspector in a manner specified by, and acceptable to, the Zoning Inspector:

A. Completed Application Form, including

1. Name and contact information of property owner
2. Name and contact information of property manager, if any

3. Name and contact information for a 24-hour local contact.
- B. Floor plans showing entire premises, including dimensions, and identifying all bathrooms, bedrooms, and other areas, shown in compliance with the Real Property Systems database used by the Town.
- C. Sketch plan or map showing entire property, including parking, septic system, and any other relevant information.
- D. Proof of septic system capacity and a copy of most recent inspection in accordance with Town Code Chapter 202, if applicable.
- E. Evidence of property and liability insurance indicating that the property is insured and rated as a short-term rental, acceptable to the Zoning Inspector, and a signed acknowledgement that the property will remain insured as a short-term rental throughout the term of the STR Permit and any subsequent renewals thereof.
- F. Signed acknowledgement that the property owner, property manager, and any agent thereof, has read the Town's short-term rental regulations and will comply with same.
- G. Proof of compliance with all operating requirements.
- H. Consent for Access. Owner shall sign a consent for Zoning Inspector to access any or all portions of the property for purposes of inspection to ensure compliance with the provisions of this Chapter.

201-6. Operating Requirements.

Any short-term rental in the Town of Canandaigua shall comply with the following:

- A. Smoke alarms shall be installed and maintained in accordance with the New York State Uniform Fire Prevention and Building Code, including but not limited to:
 1. On ceiling or wall in the immediate vicinity of all bedrooms.
 2. In each bedroom.
 3. At least one shall be installed on each floor, including basements.
- B. Carbon monoxide detectors shall be installed and maintained in accordance with New York State Uniform Fire Prevention and Building Code including but not limited to the immediate vicinity of all sleeping areas in dwelling units that contain a fuel burning device.

- C. Emergency evacuation procedures and means of egress to be used in the event of fire or other emergency must be posted in each bedroom or sleeping area.
- D. Operable fire extinguishers shall be available on each floor, with an additional in each kitchen. Fire extinguishers shall be operable, readily accessible, visible at all times, and maintained in accordance with New York State Uniform Code.
- E. Maximum Occupancy. The Zoning Inspector shall establish the maximum overnight occupancy in accordance with Uniform Code.
- F. Events.
 - 1. No events shall be allowed at STRs. Events shall include, but are not limited to, planned occasions, parties, weddings, or other similar activities.
 - 2. Additional daytime guests above the overnight maximum occupancy limit are permitted provided that:
 - a. The total number of guests including overnight and daytime guests does not exceed twice the amount of the Maximum Occupancy established above,
 - b. The daytime guests do not remain overnight, and
 - c. All guests comply with all provisions of this Chapter.
- G. The house number shall be visible from the street or road frontage.
- H. Egress doors shall be operational, accessible, and readily operable without the need for keys, special knowledge, codes, or special effort except as allowed by Uniform Code.
- I. A safe, continuous, and unobstructed path of travel shall be provided from any point in a building or structure to the exterior.
- J. Parking. Each STR property shall provide a minimum of 1 off-road parking space for each 3 occupants of the property. The parking spaces must be located on durable surfaces, such as driveways, and cannot be on grassed or landscaped areas.
- K. The property must conspicuously post the following signage in a protected mounting in a common entryway. If no common entryway exists the posting shall be made at the entrance of each dwelling unit:
 - 1. Maximum occupancy authorized by the Zoning Inspector
 - 2. Statement that no events are permitted

3. A notice that occupants are not permitted to disturb neighbors and that all renters are subject to this Chapter and NYS Penal Law 240.20 or any successor statute regarding disorderly conduct, littering is illegal, and all fires must be attended complying with applicable burn bans or NYS regulations.
 4. Address of the property.
 5. Evacuation procedures to be followed in the event of a fire or other emergency.
 6. Contact numbers for emergency services as provided by the Town of Canandaigua and property's 24-hour local contact.
 7. A statement that No Events are allowed.
- L. All STRs must be, and remain, fully insured as short-term rentals.
- M. STRs must have sufficient septic or sewer capacity to support the maximum occupancy as determined by the Zoning Inspector.
- N. The STR properties shall remain in full compliance with all applicable State and local fire, building, health, and safety laws, and all relevant local ordinances at all times.
- O. No cooking facilities are permitted in individual bedrooms or any other rooms where guests can sleep.
- P. Exterior signs identifying the property as a short-term rental are prohibited unless permitted separately.
- Q. STRs must pay all applicable sales tax as well as any occupancy or lodging taxes.
- R. No STR shall cause a disturbance or nuisance to neighbors, nearby properties, or the community if such disturbance or nuisance is greater than would be caused by a similar property not used for short-term rental.
- S. 24-Hour Local Contact
1. An owner of a short-term rental must have a residence or office within 25 miles of the STR and be available 24 hours per day, every day during which the STR is rented. In the event that the owner does not have a residence or office within 25 miles of the STR and/or is not available 24 hours per day, every day, that owner must have a property manager as hereinafter specified.
 2. A property manager must reside in or within 25 miles of the STR or be an entity with offices located within 25 miles of the STR. The property manager must be available 24 hours a day.

3. The property manager must be authorized by the property owner to act as the agent for the owner for the receipt of service of notice of violation of the provisions of this section and must be authorized by the owner to permit Town officers and their designees to enter the STR for purposes of inspection and enforcement of this section and/or the state codes or regulations. The property manager must also have authority to take such action as is required to comply with the provisions hereof and those of the permit issued for the STR for which such property manager is responsible.

201-7. Miscellaneous.

- A. Fees. Town Board shall establish by resolution or fee schedule the amount to be charged for a STR Permit and for subsequent renewals thereof.
- B. Term. STR Permits shall be valid for one year from the date of issuance, unless otherwise suspended or revoked.
- C. Renewal. STR Permits may be renewed by the Zoning Inspector upon submission of an acceptable renewal application and payment of the fee set forth above prior to expiration of existing STR permit.
- D. Transferability. STR Permits are not transferable.
- E. STRs with a Maximum Occupancy over 16 shall obtain a Special Use Permit from the Town Planning Board in accordance with Town Code 220-34 and 220-35 prior to the issuance of a STR Permit.

201-8. Enforcement.

- A. The Zoning Inspector shall investigate all reasonable complaints of lack of compliance with this Chapter.
- B. The Zoning Inspector is authorized to issue a notice of violation and/or order to remedy in the event of lack of compliance with this Chapter.
- C. The Zoning Inspector is authorized to suspend a STR Permit if lack of compliance with this Chapter is repeated or habitual, ongoing, or poses a risk to the health, safety, or general welfare of the community.
- D. The Code Enforcement Officer may commence proceedings in any court of competent jurisdiction to enforce the provisions of this Chapter and is authorized to issue appearance tickets pursuant to New York State Criminal Procedure Law 150.20.

- E. The Town Board is authorized to revoke a STR Permit for up to three (3) years. Prior to such revocation: (a) the Town Clerk shall send notice of the potential revocation and a public hearing to be held thereon to the STR owner by certified mail and 1st class mail, (b) the Town Board shall hold a public hearing, and (c) the Zoning Inspector shall provide a written statement of reasons for which the STR Permit should be revoked. This statement shall be sent to the STR owner with the Town Clerk's notice along with instructions on how the STR owner can respond to the allegations that could result in revocation.

201-9. Penalties.

Any person who violates the terms of this Chapter shall be guilty of a misdemeanor. Violations of this Chapter shall be punishable by a minimum fine of \$500 and a maximum fine of \$1000 per day. Fines issued shall be a lien against the property.

201-10. Existing STR Permits to Remain Valid.

An STR Permit duly issued by the Town prior to the effective date of the local law by which this Chapter is adopted shall remain valid until its expiration, and shall satisfy the requirements of this Chapter until such expiration at which time a New STR Permit shall be obtained in accordance with this Chapter.

DRAFT

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20²⁴ of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the _____ on _____ 20²⁴, in accordance with the applicable provisions of law.
(Name of Legislative Body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) _____ (repassed after disapproval) by the _____ and was deemed duly adopted on _____ 20____, in accordance with the applicable provisions of law.
(Elective Chief Executive Officer)*

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) _____ (repassed after disapproval) by the _____ on _____ 20____.
(Elective Chief Executive Officer)*

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) _____ (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.
(Elective Chief Executive Officer)*

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

DRAFT

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

(Seal)

Date: _____

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Adoption of a local law to create a new chapter 201 Short Term Rentals		
Project Location (describe, and attach a general location map): Townwide		
Brief Description of Proposed Action (include purpose or need): The Town Board of the Town of Canandaigua is considering the adoption of a Local Law to execute a text code amendment to Town Code that would create a new Chapter §201 Short Term Rentals and that would repeal town code chapter §220-9.1 Short Term Rentals.		
Name of Applicant/Sponsor: Town of Canandaigua		Telephone: 585-394-1120
		E-Mail: info@townofcanandaigua.org
Address: 5440 Route 5 & 20 West		
City/PO: Canandaigua	State: NY	Zip Code: 14424
Project Contact (if not same as sponsor; give name and title/role): Sarah Reynolds, Town Planner		Telephone: 585-394-1120
		E-Mail: sreynolds@townofcanandaigua.org
Address: 5440 Route 5 & 20 West		
City/PO: Canandaigua	State: NY	Zip Code: 14424
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, or Village Board of Trustees <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Town Board, adoption of local law	April 22, 2024
b. City, Town or Village Planning Board or Commission <input type="checkbox"/> Yes <input type="checkbox"/> No		
c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input type="checkbox"/> No		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
<p>i. Coastal Resources.</p> <p><i>i.</i> Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><i>ii.</i> Is the project site located in a community with an approved Local Waterfront Revitalization Program? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><i>iii.</i> Is the project site within a Coastal Erosion Hazard Area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? Yes No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? Yes No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? Yes No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) Yes No

If Yes, identify the plan(s):

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? Yes No

If Yes, identify the plan(s):

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. Yes No
If Yes, what is the zoning classification(s) including any applicable overlay district?

b. Is the use permitted or allowed by a special or conditional use permit? Yes No

c. Is a zoning change requested as part of the proposed action? Yes No

If Yes,

i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? _____

b. What police or other public protection forces serve the project site?

c. Which fire protection and emergency medical services serve the project site?

d. What parks serve the project site?

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?

b. a. Total acreage of the site of the proposed action? _____ acres

b. Total acreage to be physically disturbed? _____ acres

c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres

c. Is the proposed action an expansion of an existing project or use? Yes No

i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? Yes No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed? Yes No

iii. Number of lots proposed? _____

iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? Yes No

i. If No, anticipated period of construction: _____ months

ii. If Yes:

- Total number of phases anticipated _____
- Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
- Anticipated completion date of final phase _____ month _____ year

• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? Yes No
 If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? Yes No
 If Yes,

i. Total number of structures _____

ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length

iii. Approximate extent of building space to be heated or cooled: _____ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? Yes No
 If Yes,

i. Purpose of the impoundment: _____

ii. If a water impoundment, the principal source of the water: Ground water Surface water streams Other specify: _____

iii. If other than water, identify the type of impounded/contained liquids and their source. _____

iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres

v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length

vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? Yes No
 (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)
 If Yes:

i. What is the purpose of the excavation or dredging? _____

ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?

- Volume (specify tons or cubic yards): _____
- Over what duration of time? _____

iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____

iv. Will there be onsite dewatering or processing of excavated materials? Yes No
 If yes, describe. _____

v. What is the total area to be dredged or excavated? _____ acres

vi. What is the maximum area to be worked at any one time? _____ acres

vii. What would be the maximum depth of excavation or dredging? _____ feet

viii. Will the excavation require blasting? Yes No

ix. Summarize site reclamation goals and plan: _____

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? Yes No
 If Yes:

i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? Yes No

If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? Yes No

If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____

- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? Yes No

If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? Yes No

If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No
- Do existing lines serve the project site? Yes No

iii. Will line extension within an existing district be necessary to supply the project? Yes No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____

- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? Yes No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? Yes No

If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? Yes No

If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No

<ul style="list-style-type: none"> • Do existing sewer lines serve the project site? _____ • Will a line extension within an existing district be necessary to serve the project? If Yes: <ul style="list-style-type: none"> • Describe extensions or capacity expansions proposed to serve this project: _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
<p>iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? If Yes:</p> <ul style="list-style-type: none"> • Applicant/sponsor for new district: _____ • Date application submitted or anticipated: _____ • What is the receiving water for the wastewater discharge? _____ <p>v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):</p> <p>_____</p> <p>_____</p> <p>vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____</p> <p>_____</p> <p>_____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? If Yes:</p> <p>i. How much impervious surface will the project create in relation to total size of project parcel? _____ Square feet or _____ acres (impervious surface) _____ Square feet or _____ acres (parcel size)</p> <p>ii. Describe types of new point sources. _____</p> <p>iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?</p> <p>_____</p> <p>_____</p> <ul style="list-style-type: none"> • If to surface waters, identify receiving water bodies or wetlands: _____ _____ • Will stormwater runoff flow to adjacent properties? _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
<p>iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater?</p> <p>f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? If Yes, identify:</p> <p>i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)</p> <p>ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)</p> <p>iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)</p> <p>_____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
<p>g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? If Yes:</p> <p>i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year)</p> <p>ii. In addition to emissions as calculated in the application, the project will generate:</p> <ul style="list-style-type: none"> • _____ Tons/year (short tons) of Carbon Dioxide (CO₂) • _____ Tons/year (short tons) of Nitrous Oxide (N₂O) • _____ Tons/year (short tons) of Perfluorocarbons (PFCs) • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆) • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydroflouorocarbons (HFCs) • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs) 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? Yes No
 If Yes:
 i. Estimate methane generation in tons/year (metric): _____
 ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? Yes No
 If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? Yes No
 If Yes:
 i. When is the peak traffic expected (Check all that apply): Morning Evening Weekend
 Randomly between hours of _____ to _____.
 ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____
 iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____
 iv. Does the proposed action include any shared use parking? Yes No
 v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____
 vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site? Yes No
 vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? Yes No
 viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? Yes No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? Yes No
 If Yes:
 i. Estimate annual electricity demand during operation of the proposed action: _____
 ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____
 iii. Will the proposed action require a new, or an upgrade, to an existing substation? Yes No

l. Hours of operation. Answer all items which apply.
 i. During Construction:
 • Monday - Friday: _____
 • Saturday: _____
 • Sunday: _____
 • Holidays: _____
 ii. During Operations:
 • Monday - Friday: _____
 • Saturday: _____
 • Sunday: _____
 • Holidays: _____

<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>n. Will the proposed action have outdoor lighting? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>_____</p> <p>_____</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p> <p>_____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s):</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ 	

s. Does the proposed action include construction or modification of a solid waste management facility? Yes No
 If Yes:
 i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____
 ii. Anticipated rate of disposal/processing:
 • _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
 • _____ Tons/hour, if combustion or thermal treatment
 iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? Yes No
 If Yes:
 i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

 ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

 iii. Specify amount to be handled or generated _____ tons/month
 iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

 v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? Yes No
 If Yes: provide name and location of facility: _____

 If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.
 i. Check all uses that occur on, adjoining and near the project site.
 Urban Industrial Commercial Residential (suburban) Rural (non-farm)
 Forest Agriculture Aquatic Other (specify): _____
 ii. If mix of uses, generally describe:

b. Land uses and covertypes on the project site.

Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____ _____			

c. Is the project site presently used by members of the community for public recreation? Yes No
i. If Yes: explain: _____

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? Yes No
If Yes,
i. Identify Facilities:

e. Does the project site contain an existing dam? Yes No
If Yes:
i. Dimensions of the dam and impoundment:
• Dam height: _____ feet
• Dam length: _____ feet
• Surface area: _____ acres
• Volume impounded: _____ gallons OR acre-feet
ii. Dam's existing hazard classification: _____
iii. Provide date and summarize results of last inspection:

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? Yes No
If Yes:
i. Has the facility been formally closed? Yes No
• If yes, cite sources/documentation: _____
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility:

iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? Yes No
If Yes:
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred:

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? Yes No
If Yes:
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: Yes No
 Yes – Spills Incidents database Provide DEC ID number(s): _____
 Yes – Environmental Site Remediation database Provide DEC ID number(s): _____
 Neither database
ii. If site has been subject of RCRA corrective activities, describe control measures: _____
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? Yes No
If yes, provide DEC ID number(s): _____
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____

v. Is the project site subject to an institutional control limiting property uses? Yes No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? Yes No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? _____ feet

b. Are there bedrock outcroppings on the project site? Yes No
 If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %

c. Predominant soil type(s) present on project site: _____ %
 _____ %
 _____ %

d. What is the average depth to the water table on the project site? Average: _____ feet

e. Drainage status of project site soils: Well Drained: _____ % of site
 Moderately Well Drained: _____ % of site
 Poorly Drained _____ % of site

f. Approximate proportion of proposed action site with slopes: 0-10%: _____ % of site
 10-15%: _____ % of site
 15% or greater: _____ % of site

g. Are there any unique geologic features on the project site? Yes No
 If Yes, describe: _____

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? Yes No

ii. Do any wetlands or other waterbodies adjoin the project site? Yes No
 If Yes to either *i* or *ii*, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? Yes No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name _____ Classification _____
- Lakes or Ponds: Name _____ Classification _____
- Wetlands: Name _____ Approximate Size _____
- Wetland No. (if regulated by DEC) _____

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? Yes No
 If yes, name of impaired water body/bodies and basis for listing as impaired: _____

i. Is the project site in a designated Floodway? Yes No

j. Is the project site in the 100-year Floodplain? Yes No

k. Is the project site in the 500-year Floodplain? Yes No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? Yes No
 If Yes:
 i. Name of aquifer: _____

m. Identify the predominant wildlife species that occupy or use the project site: _____ _____ _____	
n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: <i>i.</i> Describe the habitat/community (composition, function, and basis for designation): _____ _____ <i>ii.</i> Source(s) of description or evaluation: _____ <i>iii.</i> Extent of community/habitat: <ul style="list-style-type: none"> • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres 	
o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: <i>i.</i> Species and listing (endangered or threatened): _____ _____ _____	
p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: <i>i.</i> Species and listing: _____ _____	
q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, give a brief description of how the proposed action may affect that use: _____ _____	
E.3. Designated Public Resources On or Near Project Site	
a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, provide county plus district name/number: _____	
b. Are agricultural lands consisting of highly productive soils present? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>i.</i> If Yes: acreage(s) on project site? _____ <i>ii.</i> Source(s) of soil rating(s): _____	
c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: <i>i.</i> Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature <i>ii.</i> Provide brief description of landmark, including values behind designation and approximate size/extent: _____ _____ _____	
d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: <i>i.</i> CEA name: _____ <i>ii.</i> Basis for designation: _____ <i>iii.</i> Designating agency and date: _____	

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
<i>i.</i> Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District	
<i>ii.</i> Name: _____	
<i>iii.</i> Brief description of attributes on which listing is based: _____	
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have additional archaeological or historic site(s) or resources been identified on the project site?	
If Yes:	
<i>i.</i> Describe possible resource(s): _____	
<i>ii.</i> Basis for identification: _____	
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
<i>i.</i> Identify resource: _____	
<i>ii.</i> Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____	
<i>iii.</i> Distance between project and resource: _____ miles.	
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
<i>i.</i> Identify the name of the river and its designation: _____	
<i>ii.</i> Is the activity consistent with development restrictions contained in 6NYCRR Part 666?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Town of Canandaigua, Town Board Date _____

Signature _____ Title _____

ATTACHMENT 10

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

February 28th, 2024

Jared Simpson, Town Supervisor
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

**RE: VENEZIA PROFESSIONAL LAND SURVEYORS
NEW ACCESSORY STRUCTURE - EROSION CONTROL SURETY ESTIMATE REVIEW
TAX MAP NO. 126.12-2-4.000
CPN No. CPN 2023-050/ CPN 2023-108/ BP 2023-439
ADDRESS: 4220 COUNTY ROAD 16**

Dear Mr. Simpson,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated date, February 7th, 2024, prepared by Anthony Venezia for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$3,955.38 (Three Thousand Nine Hundred Fifty-Five dollars and Thirty-Eight Cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,



Michael Murphy
Town of Canandaigua – Lead Code Enforcement Officer

cc: Crystelyn Laske - Town Clerk
Property File
Parcel Owner

APPROVED

Jared Simpson Town Supervisor
3/1/24
Date

PAID
FEB 29 2024
By *ck2144 sm*



Surety Estimate – Sediment and Erosion Control at 4220 County Road 16

New Garage

Prepared by: Venezia and Associates

Prepared For: Hill Residence

Section A: Erosion Control

Item Description	Estimated Quantity	Unit	Unit Price (\$)	Estimate
Silt Fence	150	LF	5.62	\$843.00
Permanent Lawn	370	SY	2.11	\$ 780.70
Erosion Control Blanket	370	SY	5.33	1,972.10
TOTAL SECTION A				\$3,595.80
10% Contingency				\$359.58
Total Estimate				\$3,955.38

*Source: *NYS DOT Weighted Average Item Price Report – January 1, 2022 to December 31, 2022 (Avg of all Regions)

By Venezia and Associates

February 7, 2024

Anthony A. Venezia

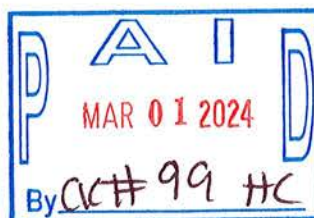


Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

February 28th, 2024

Jared Simpson, Town Supervisor
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424



RE: MACMAHOON LARUE ASSOCIATES, P.C.
NEW ACCESSORY STRUCTURE - EROSION CONTROL SURETY ESTIMATE REVIEW
TAX MAP No. 139.00-1-12.111
CPN No. CPN 2023-124/CPN 2023-129/CPN 2023-133/BP 2023-392
ADDRESS: 5755 SMITH ROAD

Dear Mr. Simpson,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated date, January 29th, 2024, prepared by Gregory McMahon for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$8,000.00 (Eight Thousand dollars)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Murphy".

Michael Murphy
Town of Canandaigua – Lead Code Enforcement Officer

cc: Crystelyn Laske - Town Clerk
Property File
Parcel Owner

APPROVED
Jared Simpson Town Supervisor
3/1/24
Date

RELEASE NO.

Date: 1/29/24

Contractor:

Erosion Control

Item	Description	Quantity	Unit	Unit Cost	Contract Amount
Erosion Control					
1	Silt Fence installation and maintenance	300	LF	2.50	750.00
2	Temporary Seeding and Mulching as required	1,500	SY	1.00	1,500.00
3	Final Topsoil, Seed & Mulch	1,500	SY	1.50	2,250.00
1	Stabilized Construction Entrance	1	EA	1,000.00	1,000.00
1	Concrete Washout	1	EA	500.00	500.00
1	Rain Garden	1	LS	2,000.00	2,000.00

TOTAL SECTION

8,000.00



Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

January 11th, 2024

Jared Simpson, Town Supervisor
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424



RE: JOSEPH CARL ARDIETA PE.
EROSION CONTROL SURETY ESTIMATE REVIEW
TAX MAP No. 98.09-1-14.000
CPN No. 2023-032, 2023-030, 2023-031, 2023-057, BP 2023-107
ADDRESS: 4955 ISLAND BEACH DRIVE

Dear Mr. Simpson,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated December 12th, 2023, prepared by Joseph Ardieta PE of Grove Engineering, PLLC for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$2,426.00 (Two thousand four hundred twenty six dollars)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

A large, stylized handwritten signature in black ink, appearing to read "Michael Murphy".

Michael Murphy
Town of Canandaigua – Lead Code Enforcement Officer

cc: Crystelyn Laske - Town Clerk
Property File
Parcel Owner

APPROVED
A handwritten signature in red ink, appearing to read "Jared Simpson".
Jared Simpson Town Supervisor
8/18/24
Date

APPENDIX: A

DATE: AUGUST 2009

MRB | group

ENGINEERING/ARCHITECTURE/SURVEYING, P.C.
2480 BROWNCROFT BLVD. ROCHESTER, N.Y. 14625


TOWN OF CANANDAIGUA

LETTER OF CREDIT
SUMMARY SHEET

Based on Engineer's Estimate Dated: 12/12/2023

Project Name: 4955 Island Beach Drive Patio

Earthwork	\$	<u>2,000</u>	
Contingency (10%)	\$	<u>200</u>	
TOTAL EARTHWORK	\$		<u>2,200</u>
Erosion Control Measures	\$	<u>100</u>	
Contingency (10%)	\$	<u>10</u>	
TOTAL EROSION CONTROL	\$		<u>110</u>
Sewage Disposal Systems	\$	<u> </u>	
Contingency (10%)	\$	<u> </u>	
TOTAL SEWAGE DISPOSAL SYSTEMS	\$		<u>0</u>
Drainage Systems	\$	<u> </u>	
Contingency (10%)	\$	<u> </u>	
TOTAL DRAINAGE SYSTEMS	\$		<u>0</u>
Water Supply	\$	<u> </u>	
Contingency (10%)	\$	<u> </u>	
TOTAL WATER SUPPLY	\$		<u>0</u>
Roadways	\$	<u> </u>	
Contingency (10%)	\$	<u> </u>	
TOTAL ROADWAYS	\$		<u>0</u>
Sub Total Construction Cost	\$		<u>2,310</u>
Construction Observation (5%)	\$		<u>116</u>
Road Signs & Clean Up	\$		<u>0</u>
Design Engineering & Surveying Fees	\$		<u>0</u>
TOTAL LETTER OF CREDIT	\$		<u>2,426</u>



Joseph C. Ardeletti

A

ATTACHMENT 11



HERITAGE TREE PROGRAM

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 ~ townofcanandaigua.org
Established 1791

HERITAGE TREE PROGRAM

Est. 2024

TABLE OF CONTENTS

- Tree Team
- Program Introduction and Purpose
- Guide for Selecting a Heritage Tree
- Nomination Form

TREE TEAM

This guide was prepared for the Town of Canandaigua by the members of the Town of Canandaigua Volunteer Tree Team with the help and support of Town staff.

Town of Canandaigua Volunteer Tree Team

Dennis Brewer (Chairperson)
Edith Davey
Dan Marion
Eric Obenauer

Town Staff

Andy Corino, Parks Maintenance Supervisor
& Tree Team Staff Liaison
Sarah Reynolds, Town Planner

Trees are poems that the earth writes upon the sky – Khalil Gibran

INTRODUCTION AND PURPOSE

PURPOSE

The Town of Canandaigua Tree Team is pleased to present a Heritage Tree Program. The Heritage Tree Program is a way to both honor those trees that have played a role in our past and raise public awareness of the wide range of ecological and economic benefits of healthy tree populations - providing shade, improving air quality, retaining and filtering storm water, controlling erosion, providing aesthetical appeal and increasing property values. By doing so, we can better preserve and maintain all of our trees and pass this responsibility along to future stewards of our local environment.

The purpose of the program is to identify and celebrate exceptional trees for their historical, botanical, and cultural or landmark value to our community. The program encourages the preservation of large, valuable trees and to increase public awareness about trees. Additionally, this program aims to encourage proper maintenance, care of, and protection of Heritage Trees.

Heritage trees can be found in virtually every community. In Canandaigua, they are an integral part of our natural and cultural landscapes and are often among the oldest living things in the Town. As individuals, species and populations, our local trees help make up the rich woodland environment of the unique Finger Lakes Region. As such, trees deserving heritage recognition need to be made known to local residents and visitors.

CHARACTERISTICS OF HERITAGE TREES

Those specimens designated as Heritage trees will be identified as having a mix of key characters: relative species size and shape or form, rarity, aesthetic value, notable health and longevity, and high ecological importance to habitat, wildlife and people. Also, some trees may represent a unique specimen to our area, or an endangered species or population. Located in public spaces, greater visibility and accessibility is also important.

Heritage tree designation can also be given to trees that are landmarks of cultural, social, or historical significance. Older trees in particular, often have strong associations with historic persons, places and events in our community. Many have already succumbed to natural threats of storms, disease, and old age. Others have disappeared due to neglect and development.

GUIDE FOR SELECTING A HERITAGE TREE

Prepared by Tree Team member and Arborist, Dan Marion

KEYWORDS:

- **DBH** – Diameter at breast height. The diameter of a tree trunk measured at 4.5 feet above the ground.
- **Trunk Taper** - The change in trunk diameter starting at the base of the tree extending the height of the trunk to the canopy.
- **Dripline** - The outer most canopy branches or canopy spread.
- **Increment Borer** - A hand-driven, hollow core auger bit that removes a wood core from the tree. The core can be used to determine the annual growth rings. Core size ranges from 5/32" to 1/2".
- **Annual Ring (growth increment)** - The increment of wood added during a single growth period or during one growing season in the stem of a woody plant..

CRITERIA:

Unique Specimen Tree - Trees with special aesthetic value such as shape and form. A rare species of tree for our area or in general.

Landmark Tree - Trees designated as such by the town because of its exceptional value to the residents of the town.

Historical Trees - Trees associated with a historical event, person or group.

Special Cultural Interest - Trees associated with religious belief system, rite of passage or that have also played an important part in mythology

Endangered Tree Species

Ecologically Important Tree - Tree that has significant importance to a habitat, wildlife and people.

Size and Age - There is a lot to consider when utilizing tree size and age in the selection of a heritage tree. The size of a tree (DBH, height and canopy spread) can vary greatly depending on tree species, growing conditions and location. For example, willows and cottonwood trees can reach great heights, canopy spread, and DBH girth in a relatively short period of time. They are both pioneering tree species that establish quickly and grow rapidly to outcompete other tree species for space, light and resources. In contrast, the Eastern White Cedars on the cliffs of the Niagara Escarpment can reach an age of 700 years or more and grow to heights of only 10 feet with a meager canopy spread. The growing conditions on the escarpment can be harsh with poor soil fertility and weather extremes that greatly impact size. A tree grown in an open field with little or no competition for resources will be taller, have a wider canopy spread, a larger DBH and a wider trunk taper than if the same tree is grown in the woods. In general, a woodland soil is more impoverished than a grassland soil. Trees grown in the woods are under much more competition for space, light and other resources than open field grown trees. Although these woodland trees can obtain great heights reaching for sunlight, they tend to have very narrow trunk tapers, a smaller DBH, and a small canopy spread when compared to its open field grown twin.

There is no direct relationship between size and age. Woodland trees, trees deprived of resources, and trees growing in harsh climates form thin growth increments and can be small, but actually can be very old. Also, not all growing seasons are the same. A short growing season or one with severe drought can greatly affect the thickness of the growth increment.

As mentioned above, with all conditions being equal, some species can deposit very thick growth increments or annual rings. The most accurate way to determine the age of a tree is to perform an increment borer core sampling on the trunk of a tree and then count the annual rings in the core. This

can be a very invasive technique. Historical documents, photos and verbal documentation can also be used to aid in determining the age of a candidate tree. If no direct evidence of age can be obtained an estimate of age can be used.

ESTIMATING TREE AGE

The International Society of Arboriculture (ISA) has developed a formula based on the DBH and a species growth factor (see below for instructions). This method is considered to be a very rough calculation of age and does not take into consideration many variables affecting size and age such as water availability, climate, soil conditions, root stress, competition for light, overall plant vigor, and differences of growth rates of species within the same genera. Here is a [link to a webpage that illustrates this method](#).

ISA FORMULA: *Diameter X Growth Factor* = Approximate Tree Age.*

*GROWTH FACTORS BY TREE SPECIES

- Red Maple Species - 4.5 Growth Factor
- Silver Maple Species - 3.0 Growth Factor
- Sugar Maple Species - 5.0 Growth Factor
- River Birch Species - 3.5 Growth Factor
- White Birch Species - 5.0 Growth Factor
- Shagbark Hickory Species - 7.5 Growth Factor
- Green Ash Species - 4.0 Growth Factor
- Black Walnut Species - 4.5 Growth Factor
- Black Cherry Species - 5.0 Growth Factor
- Red Oak Species - 4.0 Growth Factor
- White Oak Species - 5.0 Growth Factor
- Pin Oak Species - 3.0 Growth Factor
- Basswood Species - 3.0 Growth Factor
- American Elm Species - 4.0 Growth Factor
- Ironwood Species - 7.0 Growth Factor
- Cottonwood Species - 2.0 Growth Factor
- Redbud Species - 7.0 Growth Factor
- Dogwood Species - 7.0 Growth Factor
- Aspen Species - 2.0 Growth Factor

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 ~ townofcanandaigua.org
Established 1791

HERITAGE TREE PROGRAM NOMINATION

The Town of Canandaigua Heritage Tree Program has been established to increase awareness about the important contribution of trees in our history and heritage. The goals of the program are to recognize and designate individual heritage trees of significance, to educate residents and the general public about the value of trees, to promote appreciation of trees, and to retain and protect these trees as part of our heritage.

Heritage Trees may be considered important to the community because of unique or noteworthy characteristics or values. One or more of the following criteria can be used to define a Heritage Tree:

- Size
- Species
- Age
- Historic significance
- Ecological value
- Aesthetics
- Location

If you have or know of a special tree that might be considered for Heritage Tree status, please review the program criteria and submit a completed nomination form (attached). The program is on-going. To be nominated, a tree must be in good condition and the nominator must be the property owner or have the consent of the property owner.

If your tree is awarded with the Heritage Tree designation, a plaque will be presented to the property owner.

To nominate a tree, please fill out the attached form and return to the Town of Canandaigua via email to acorino@townofcanandaigua.org or mail it to:

Town of Canandaigua Heritage Tree Program
Attn: Andy Corino
5440 Routes 5 & 20 West
Canandaigua, NY 14424

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 ~ townofcanandaigua.org
Established 1791

HERITAGE TREE NOMINATION FORM

NOMINATOR

Name _____ Date _____

Address _____

Phone _____ Email Address _____

Do you own the property where the tree is located? Yes / No

If not, please enclose a statement signed by the property owner(s) giving you permission to nominate their tree for the program.

TREE INFORMATION

Address _____

Describe the location of the tree on the property: _____

Tree Description

Species _____

Approximate Height _____

Crown _____

Trunk Circumference (4 feet off ground) _____

Age (If known) or Estimated Age _____

Condition _____

Please explain why you think the tree should be nominated.

Please email a photo of your tree to acorino@townofcanandaigua.org to accompany your nomination form.

TOWN OF CANANDAIGUA

TREE TEAM

2023 Activities:

Held an Arbor Day event at Richard P. Outhouse Park on April 28. Planted three trees.

Visited the Town cemeteries, parks and town hall campus and made suggestions for removal, replacement and treatment of trees.

Worked on developing a Heritage Tree Program for the town.

Started to make a list of recommended trees for town residents.

Helped the Cemetery Committee clean Sandhill Cemetery.

Held a workshop for park maintenance staff on planting trees.

Met with the City Tree Team.

Gave advice on landscaping and tree planting of Motion Junction.

TOWN OF CANANDAIGUA

TREE TEAM

Purpose: The Tree Team serves to watch the Town's community forest: those trees and woodlands growing on Town owned land such as Town parks, cemeteries, and the Town Hall campus. Tree Team members have advised the Town on general tree health including disease, insect infestations and the presence of invasive species. They also provide advice on hazardous trees and offer advice on the planting of trees.

GOALS FOR 2024

Visit the Town parks, cemeteries and Town Hall campus and make suggestions for removal, replacement and treatment of trees. Included: Tilton, Cooley, Sandhill, Remington, Hunn, Lucus, Academy, Blue Heron Park, Richard P. Outhouse Park, Leonard R. Pierce Park, McJannett, West Lake Schoolhouse, Miller Park, Onanda Park lakeside, Onanda Park uplands and Town Hall.

Hold an Arbor Day event on April 26, 2024.

Make the public aware of the Town's Heritage Tree Program.

Locate the Town's first Heritage Tree.

With the parks maintenance supervisor, make recommendations for additional trees.

Work with the Town Cemetery Committee to clean up cemeteries.

Develop a plan to use Dan's list of desirable trees for use by town residents.

Do a tree inventory of Town parks and cemeteries.

Hold a workshop for interested residents on planting and pruning of trees.

Meet with the City Tree Committee.

ATTACHMENT 12

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120
Fax: (585) 394-9476

Established 1789

Mr. Mathew Janczak
Vice President of Long-Term Care Services,
M.M. Ewing Continuing Care Center
350 Parrish Street, Canandaigua, NY 14424

March 11, 2024

Re: Support for M.M. Ewing Continuing Care Center Statewide Health Care Facility Transformation Program IV 2024
Capital Improvements Application

Vice President Janczak,

Please accept this letter of support for M.M. Ewing Continuing Care Center's (CCC) application towards the Statewide Health Care Facility Transformation Program IV Request, towards critical capital improvement developments resulting in the greater availability of single room occupancy in the Canandaigua community. This project will specifically further enhance and protect the health care services offered in our area's highly regarded, 5-Star rated and award-winning Residential Health Care System.

From 2016-2018 my mother, who suffered from Alzheimer's Disease, spent her final years as a resident of The Pines. Despite the difficult circumstances, we were so fortunate to have her in your facility. The care she received was amazing. The entire staff was attentive, friendly, and accommodating. Whether mom was having a good day or a bad day, I always found comfort visiting her in her home at the CCC. Visits often became reunions as we would catch up with friends who had loved ones there receiving care as well. When it came down to mom's final days, the staff was there to answer all our questions and give us the comfort and guidance we needed.

This project enables enhanced preventive measures towards the spread and/or outbreak of infectious disease within the facility through greater single room occupancy availability and improving overall quality of care. CCC is a not-for-profit residential health care facility offering quality skilled nursing as well as rehabilitation care in a safe and equitable environment. This application's capital improvements project scope strengthens long-term financial stability while also directly meeting the needs of our community's aging population.

CCC also provides post-hospital services to assist individuals requiring rehabilitation or restoration recovery from illness, surgery and hospital stays, dementia care for those suffering from dementia/Alzheimer's, as well as long-term services for individuals in need of 24-hour skilled nursing care. As a recipient of the Alzheimer's Association of Rochester Quality of Life Award for Outstanding Residential Provider, the CCC demonstrates a comprehensive understating of health care needs, a crucial asset to our area and the vast population they serve.

I strongly support CCC's capital improvement project submission and request its serious consideration.

Sincerely,

Jared Simpson

Jared J. Simpson
Town Supervisor, Town of Canandaigua

RFA # 20244 / Grants Gateway # DOH01-SHCFT4-2023

New York State Department of Health
Office of Primary Care and Health Systems Management

Request for Applications

Statewide Health Care Facility Transformation Program IV

KEY DATES:

Release Date:	January 9, 2024
Questions Due:	February 20, 2024
Questions, Answers and Updates Posted (on or about):	March 5, 2024
Applications Due:	March 26, 2024 by 4:00 PM ET

NYSDOH Contact Name & Address:	Megan Prokorym, MPH Director, Health Care Transformation Group NYS Department of Health Office of Primary Care and Health Systems Management 1805 Corning Tower, ESP Albany, NY 12237 Email: Statewide4transformation@health.ny.gov
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I. Introduction

The New York State Department of Health (NYSDOH) and the Dormitory Authority of the State of New York (DASNY) announce the availability of funds under the Statewide Health Care Facility Transformation Program IV (SHCFTP IV), as established pursuant to Section 2825-g of the Public Health Law (PHL), accompanying capital appropriations, and Section 1680-r of the Public Authorities Law (PAL), to provide grants in support of capital projects and debt retirement and restructuring, working capital or other non-capital projects directly related to a capital project that facilitate furthering transformational goals, including, but not limited to, transforming, redesigning, and strengthening quality health care services in alignment with statewide and regional health care needs and in the ongoing pandemic response, or other activities intended to build innovative, patient-centered models of care, to increase access to care, to improve the quality of care and to ensure financial sustainability of health care providers. Grants shall not be made to support general, day-to-day operating costs.

Priority will be given to Eligible Applicants in severe financial distress or that demonstrate how the proposed use of the grant will strengthen their financial sustainability and protect continued access to critical health services in their community or communities.

Projects shall not receive awards under both this RFA and the Kings County Health Care Transformation Program (PHL §2825-a) or the Oneida County Health Care Transformation Program (PHL §2825-b). An Eligible Applicant may apply for funding under this RFA for a project(s) that is separate, distinct and is not funded in whole or in part through either the Kings County Health Care Transformation Program or the Oneida County Health Care Transformation Program.

Applicants which have also applied for awards under the “Nonprofit Infrastructure Capital Investment Program,” administered by the Dormitory Authority of the State of New York, should be advised that projects may not be funded by overlapping sources of State funding.

To receive funding, the Eligible Applicant must demonstrate how the proposed use of the grant will transform, redesign, and strengthen access to quality health care services in communities. Eligible Applicants should describe:

- i. How the Eligible Project will maintain or improve the long-term financial sustainability of the Eligible Applicant.
- ii. How the Eligible Project will result in improved quality of care, patient outcomes and patient experience, for the populations in the community or communities served by the Eligible Applicant.
- iii. Steps to be taken to integrate, preserve or expand the ongoing availability of essential health care services to the people of the community or communities served by the Eligible Applicant.
- iv. The relationship of the Eligible Project to an identified community need and steps taken to engage the community in the development of the Eligible Project.
- v. How the Eligible Project will advance health equity for populations in the community or communities served by the Eligible Applicant.
- vi. The extent to which the Eligible Project will benefit Medicaid beneficiaries, Medicare beneficiaries and uninsured/underinsured individuals.

- vii. The extent to which the Eligible Applicant has limited access to alternative financing.

Applicants are hereby advised that, in accordance with Public Health Law 2825-g and Chapter 54 of the Laws of 2022, awards made under this RFA are determined on a non-competitive, discretionary basis. Funding will be awarded at the discretion of the Commissioner of Health and approval of the Director of the Division of the Budget for purposes described in this RFA. Without limitation to this authorization, the Commissioner of Health may consult with the Director of the Division of the Budget, DASNY, NYSDOH and DASNY professional staff, and any other internal or external experts or local health care constituents as appropriate from time to time and/or at any time in the evaluation of applications received pursuant to this RFA. The decision to award, or not to award, or to award a grant at a funding level that is less than the amount requested by the applicant, is discretionary and cannot be appealed.

As these awards are discretionary, there is no right of appeal and the decision of the Commissioner of Health, and the approval of the Director of the Division of the Budget is final. As such, applicants are advised to put forward their best efforts in thoroughly completing and fulfilling all the requirements of the RFA.

The decision not to fund an application will be communicated by letter. Based on the number of applicants, NYSDOH shall have the sole discretion of whether or not to provide an opportunity for non-successful applicants to request a debriefing to be conducted after the announcement of awards. Comparisons with other grant applications will not be made during a debriefing.

NYSDOH's determination of applicable terms and conditions of award or a denial of a request to change the terms and conditions is discretionary and not subject to appeal.

II. Who May Apply

Each “Eligible Applicant” must meet all the following criteria to be eligible to receive grant funding under this RFA:

- (a) Eligible Applicants must be a legally existing organization and capable of entering into a binding Master Grant Contract (MGC) with NYSDOH.
- (b) Eligible Applicants must be one of the following types of provider organizations established in accordance with PHL Section 2825-g.:
 - General hospitals licensed under Article 28 of the PHL;
 - Residential health care facilities licensed under Article 28 of the PHL;
 - Adult care facilities licensed under title two of Article 7 of the Social Services Law (SSL);
 - Assisted living programs approved by NYSDOH pursuant to section 461-1 of the SSL;
 - Children's residential treatment facilities licensed pursuant to Article 31 of the Mental Hygiene Law (MHL); and
 - Residential facilities licensed or granted an operating certificate under Article 16 of the MHL.

- Community-based health care providers which, in accordance with statute and for purposes of this RFA, are defined as:
 - Diagnostic and treatment centers certified or licensed under Article 28 of the PHL;
 - Home care providers certified or licensed under Article 36 of the PHL;
 - Hospices licensed or granted an operating certificate under Article 40 of the PHL;
 - Primary care providers with a New York State Medical License; and
 - Independent practice associations or organizations with a valid New York Department of State Identification Number.
- Community-based behavioral health care providers which, in accordance with statute and for purposes of this RFA, are defined as:
 - Mental health clinics licensed or granted an operating certificate under Article 31 of the MHL;
 - Alcohol and substance use disorder treatment clinics licensed or granted an operating certificate under Article 32 of the MHL;
 - Day program facilities licensed or granted an operating certificate under Article 16 of the MHL;
 - Clinics licensed or granted an operating certificate under Article 16 of the MHL; and
 - Community-based programs funded under the Office of Mental Health, the Office of Addiction Services and Supports, the Office for People with Developmental Disabilities, or through local governmental units as defined under Article 41 of the MHL.

and,

- (c) An Eligible Applicant must be currently certified and/or licensed under one or more provider organizations as established in accordance with PHL Section 2825-g and the Eligible Applicant must submit all current certifications and/or licensures related to the project at the time of application submission for the project to be deemed an Eligible Project.

Provide proof that the applicant meets the minimum eligibility requirements under Section II. Who May Apply. Proof of subsection (b). eligibility includes an uploaded copy of a New York State Operating Certificate for an Article 7, 16, 28, 31, 32, 36, 40 or 41 provider organization, or an uploaded copy of a New York State Medical License for a primary care provider or a filing receipt or copy of Articles of Organization for an independent practice association or organization. Provide proof of all other current certifications and/or licensure related to a project. All documents must be combined into a single PDF no larger than 10MB and uploaded as Attachment 6 via the Grants Gateway in the Pre-Submission Uploads section of the online application.

- (d) Eligible Applicants must be prequalified in the New York State Grants Gateway or Statewide Financial System (SFS), if not exempt, on the date and time Applications in response to this Request for Applications (RFA) are due as specified in the “Key Dates” set forth on the Cover Page of this RFA (Please see Section IV.M for additional information).

IMPORTANT NOTE: Due to system conversion ([Transition to SFS](#)) expected on January 16th, 2024, Applicants that are not fully prequalified in the NYS Grants Gateway by close of business (COB) January 9th, 2024, will need to prequalify in the NYS Statewide Financial System (SFS).

Additionally, if an applicant’s vault expires prior to application submission, applicant will need to prequalify in SFS. The first day that the SFS prequalification modules will be available is January 16th, 2024. Please see Section IV.M.4 of this RFA for additional information on SFS Prequalification.

Additional Notes:

An Eligible Applicant must be one of the provider organizations listed as an “Eligible Applicant” above. An Eligible Applicant must meet these minimum eligibility requirements at the time the application is submitted. An application must have one Eligible Applicant and the project as proposed in that application must primarily benefit the Eligible Applicant. The proposed project should align with the licensure the applicant is using to demonstrate eligibility for this grant funding.

General hospitals licensed under Article 28 of the PHL are further clarified for purposes of this RFA. The following definitions of passive and active hospital parents are used, and their respective eligibility to apply on behalf of their subsidiary is confirmed.

- A passive hospital parent is not an Eligible Applicant. A passive hospital parent is not legally established by the NYS Public Health and Health Planning Council and is not fully accountable for actions by its subsidiary. For purposes of this RFA, a passive hospital parent is not eligible to apply on behalf of a subsidiary.
- An active hospital parent is legally established by the NYS Public Health and Health Planning Council and is fully accountable for the actions of its subsidiary. For purposes of this RFA, an active hospital parent is an Eligible Applicant and can apply on behalf of a subsidiary.

III. Project Narrative/Work Plan Outcomes

Multiple awards will be made under this RFA. An Eligible Applicant can choose to submit a single application or multiple applications.

Separate applications must be submitted for non-capital projects or debt retirement and restructuring purposes even if they are part of the same overall purpose for which an application for a capital project(s) is also being submitted.

Applicants can submit an application or applications to fund more than one Eligible Project. **It is preferred that applicants submit separate applications for each Eligible Project.** Separate applications will enable the review team to better consider the individual merits of each application and fund individual Eligible Projects. **If an Eligible Applicant submits multiple, separate applications for funding under this RFA, the Eligible Applicant must assign a priority to each application.**

The decision to submit separate applications or one application should be based on whether the Eligible Projects are interdependent. If submitting one application with more than one Eligible Project, the Eligible Projects should be considered interdependent to creating a financially sustainable system of care. If applications are interdependent and the overall Eligible Project cannot be completed unless all are funded, Eligible Applicants should describe this interdependence.

The NYSDOH will review applications to determine the appropriate level of public investment needed for the Eligible Project, and the final amount of each Eligible Applicant's total award will be determined based upon the criteria set forth in Section III. C.

A. Eligible Projects

An "Eligible Project" must include Eligible Expenses, as defined herein. Projects shall not receive an award under both this RFA and the Kings County Health Care Transformation Program (PHL §2825-a) or the Oneida County Health Care Transformation Program (PHL §2825-b). An Eligible Applicant may apply for funding under this RFA for a project(s) that is separate, distinct and is not funded in whole or in part through either the Kings County Health Care Transformation Program or the Oneida County Health Care Transformation Program.

An Eligible Applicant must be appropriately certified or licensed to complete all aspects of the proposed project at the time of application. Certificate of Need (CON) approval of the Eligible Project from the NYS Public Health and Health Planning Council (PHHPC) is not needed at the time of application submission.

B. Eligible and Excluded Expenses and Disallowed Costs

Expenditures eligible for funding under SHCFTP IV ("Eligible Expenses") are for capital projects which may include, but are not limited to:

- The planning or design of the acquisition, construction, demolition, replacement, major repair or renovation of a fixed asset or assets, including the preparation and review of plans and specifications including engineering and other services;
- Construction costs;
- Renovation costs;
- Asset acquisitions;
- Equipment costs; and
- Consultants' fees and other expenditures associated with the preparation of Certificate of Need (CON) applications required for the proposed establishment action, construction activity or service expansion (so long as the costs incurred are in connection with original construction and not an ownership transfer).

Expenditures eligible for funding under SHCFTP IV also include debt retirement and restructuring and other non-capital projects. Such expenditures may include:

- Debt restructuring including costs to reduce, retire or refinance long-term liabilities such as mortgages, bank loans, capital leases and other liabilities, payments of debt service for such long-term liabilities and costs for restricting including professional fees, penalties, and interest; and
- Start-up operating expenses directly connected to the Eligible Project for which funding is being sought under this RFA.

Eligible Applicants must include a robust description of the Eligible Project and justification for all expenditures included in the Project Budget as well as a discussion of how the expenditure relates to the Eligible Project.

If Eligible Applicants apply for non-capital debt retirement and restructuring, working capital, and other non-capital projects, a detailed description must be included of how the debt restructuring will enable the Eligible Applicants to conduct specific health care transformation activities aligned with the purpose of SHCFTP IV grant funding.

If applicable to the Eligible Project, it is understood that design plans and specifications are unlikely to be available at this stage of Project development. However, an Eligible Applicant should be able to describe the project elements and their anticipated costs in sufficient detail for the reviewer to make a judgment on the reasonableness of the anticipated costs and how the Eligible Applicant estimated those costs.

If applicable to the Eligible Project, Eligible Applicants may subcontract components of the scope of work. For those Eligible Applicants that propose subcontracting, if known, the Eligible Applicant is expected to state in their application the specific components to be performed through subcontracts as well as the names of the subcontractors. Grantees will need to name subcontractors prior to reimbursement. Applicants should note that the lead organization (that is, the successful Applicant, as Contractor) will have overall responsibility for all Contract activities, including those performed by subcontractors and will be the primary contact for the NYSDOH. All subcontractors and subcontracts will be required to be approved by the Department of Health. When a subcontract equals or exceeds \$100,000, the subcontractor shall submit a Vendor Responsibility Questionnaire.

Excluded expenses are not eligible for funding under SHCFTP IV. Excluded expenses include:

- General ongoing operating costs applicable to day-to-day operations. General ongoing operating costs that are not eligible for funding under SHCFTP IV include expenses such as routine supplies; utilities; operating lease payments, equipment with a useful life of less than three years; ongoing, routine maintenance costs related to health information technology projects including but not limited to training of end-users or any ‘help-desk’ services or associated costs, costs/services beyond Design, Development, and Implementation and into Operations and maintenance (i.e., the system is operational, supporting health care operations), Software as a Services (SaaS) services post “go-live”, recurring licensing costs, cloud consumption and/or hosting post “go-live”, subscription costs with telehealth vendors, other non-capital startup expenditures, such as data plans, internet connectivity or voice services; and employees’ salaries and benefits, including those of new staff; and
- Costs related to health information technology and/or telehealth that exceed 15 percent of the total Eligible Project funds requested.

Disallowed costs include expenditures identified in the Eligible Project Budget that are Excluded Expenses or are not sufficiently described and/or justified in type or amount by the applicant or are considered to be unrelated to the proposed Eligible Project. Disallowed costs will be excluded from the amount considered as the grant request.

Only expenses determined allowable under the contract budget and work plan and incurred on or after the start date of the contract (expected no earlier than October 1, 2024, may be vouchered for reimbursement. Any obligations assumed by an Eligible Applicant prior to execution of the MGC are assumed at risk.

C. Evaluation Criteria

In determining awards for Eligible Projects, the NYSDOH shall consider criteria including, but not limited to:

1. The extent to which the Eligible Project will maintain or improve the long-term financial sustainability of the Eligible Applicant.
2. The extent to which the Eligible Project impacts improved quality of care, patient outcomes and patient experience, for the population in the community or communities served by the Eligible Applicant.
3. The extent to which the Eligible Project contributes to the integration, preservation, or expansion of essential health care services in the community or communities served by the Eligible Applicant.
4. The relationship between the Eligible Project and an identified community need and the extent to which community engagement has helped shape the Eligible Project.
5. The extent to which the Eligible Project advances health equity for the population in the community or communities served by the Eligible Applicant.
6. The extent to which the Eligible Project benefits Medicaid beneficiaries, Medicare beneficiaries, and uninsured/underinsured individuals.
7. The extent to which the Eligible Applicant has limited access to alternative financing.

IV. Administrative Requirements

A. Issuing Agency

This RFA is issued by the New York State Department of Health (hereinafter referred to as NYSDOH or the Department), Office of Primary Care and Health Systems Management. Pursuant to PHL Section 2825-g, Statewide Health Care Facility Transformation Program IV grants may be awarded by the Commissioner of NYSDOH and approval of the Director of the Division of the Budget. The Department is responsible for the requirements specified herein and for the evaluation of all applications. *See*, Section V.C. (Review and Award Process).

B. Question and Answer Phase

All substantive questions by Applicants with respect to any aspect of the RFA must be submitted in writing to Megan Prokorym, NYSDOH, Health Care Transformation Group, at the following email address: Statewide4transformation@health.ny.gov. This includes Minority and Women Owned Business Enterprise (M/WBE) questions and questions pertaining to the M/WBE forms. *See*, Section IV.I. (Minority & Women-Owned Business Enterprise (M/WBE) Requirements). Questions of a technical nature related to formatting or other minor details related to preparation of an Application may also be addressed in writing to the email address noted above. Questions are of a technical nature if they are limited to how to prepare your Application (e.g., formatting) rather than relating to the substance of the Application.

To the degree possible, each question submitted by a potential Applicant pursuant to the terms of this RFA should cite the RFA section and paragraph to which it refers. Written questions will be accepted until the date posted on the Cover Page of this RFA.

Some helpful links for questions of a technical nature are below. Questions regarding specific opportunities or applications should be directed to the NYSDOH contact listed on the cover of this RFA.

- <https://grantsmanagement.ny.gov/resources-grant-applicants>
- Grants Gateway Videos: <https://grantsmanagement.ny.gov/videos-grant-applicants>
- Grants Gateway Team Email: grantsgateway@its.ny.gov
Phone: 518-474-5595
Hours: Monday thru Friday 8am to 4pm
(Application Completion, Policy, Prequalification and Registration questions)
- Agate Technical Support Help Desk
Phone: 1-800-820-1890
Hours: Monday thru Friday 8am to 8pm
Email: helpdesk@agatesoftware.com
(After hours support w/user names and lockouts)

Prospective Applicants should note that all responses by the Department to questions submitted with respect to this RFA which result in clarifications of or exceptions to the terms, conditions, and provisions of this RFA and/or the Master Contract for Grants, are to be raised during the Question and Answer Phase. The Applicant must clearly note what exceptions the Applicant is requesting be incorporated should the application result in a funded award. All questions and answers will be published by the Department to ensure equal access and knowledge by all prospective Applicants at https://grantsgateway.ny.gov/IntelliGrants_NYSGG/module/nysgg/goportal.aspx by the date specified on the Cover Page of this RFA.

This RFA has been posted on the NYS Grants Gateway website at: https://grantsgateway.ny.gov/IntelliGrants_NYSGG/module/nysgg/goportal.aspx and a link provided on the Department's public website at: <https://www.health.ny.gov/funding/>.

All Questions must be received by the date and time specified on the Cover Page of this RFA, under “Key Dates”, opposite the heading “Questions Due”.

All questions submitted by email should state the RFA Title and Number set forth on the Cover Page (RFA# 20244, Statewide Health Care Facility Transformation Program IV) in the subject line of the email.

Questions and answers, as well as any updates, addendums to, and/or other modifications of this RFA, will be posted on these websites. All such questions and answers, updates, addendums to, and other modifications to this RFA will be posted by the date identified on the Cover Page of this RFA under “Key Dates”.

C. Letter of Interest

A Letter of Interest is not requested for this project.

D. Applicant Conference

An Applicant Conference will not be held for this Project by way of a webinar.

E. How to file an application

Applications must be submitted online via the Grants Gateway by the date and time posted on the Cover Page of this RFA under the heading “Key Dates”.

Reference materials and videos are available for Grantees applying to funding opportunities on the NYS Grants Gateway. Please visit the Grants Management website at the following web address: <https://grantsmanagement.ny.gov/> and select the “Apply for a Grant” from the Apply & Manage menu. There is also a more detailed “Grants Gateway: Vendor User Guide” available in the documents section under Training & Guidance; For Grant Applicants on this page as well. Training webinars are also provided by the Grants Gateway Team. Dates and times for webinar instruction can be located at the following web address: <https://grantsmanagement.ny.gov/live-webinars>.

To apply for this opportunity (that is, to submit an Application):

1. Log into the [Grants Gateway](#) as either a “Grantee” or “Grantee Contract Signatory”.
2. On the Grants Gateway home page, click the “View Opportunities” button”.
3. Use the search fields to locate an opportunity; search by State agency (NYSDOH) or enter the Grant Opportunity name **Statewide Health Care Facility Transformation Program IV**.
4. Click on “Search” button to initiate the search.
5. Click on the name of the Grant Opportunity from the search results grid and then select the “APPLY FOR GRANT OPPORTUNITY” button located bottom left of the Main page of the Grant Opportunity.

Once the Application is complete, a prospective Applicant is **strongly encouraged** to submit their Application at least **48 hours prior to the** Application’s due date and time specified on the Cover Page of this RFA. This will allow sufficient opportunity for the Applicant to obtain assistance and take corrective action should there be a technical issue with the submission process. **Failure to leave adequate time to address issues identified during this process may jeopardize an Applicant’s ability to submit their Application.** Both NYSDOH and Grants Gateway staff are available to answer an Applicant’s technical questions and provide technical assistance prior to the Application due date and time. Contact information for the Grants Gateway Team is available under Section IV.B. (Question and Answer Phase) of this RFA.

PLEASE NOTE: Although NYSDOH and the Grants Gateway staff will do their best to address concerns that are identified less than 48 hours prior to the due date and time for the submission of an Application, there is no guarantee that they will be resolved in time for the Application to be submitted on time and, therefore, considered for funding.

The Grants Gateway will always notify an Applicant of successful submission of the Applicant’s Application. If a prospective Applicant does not get a successful submission message assigning their Application a unique ID number, it has **NOT** successfully submitted an Application. During the application process, please pay particular attention to the following:

- Not-for-profit Applicants must be prequalified, if not exempt, on the date and time Applications in response to this Request for Applications (RFA) are due as specified in the “Key Dates” set forth on the Cover Page of this RFA. Be sure to maintain prequalification status between funding opportunities. **NOTE:** Three of a not-for-profit’s essential financial documents - the IRS990, its Financial Statement, and its Charities Bureau filing - expire on an annual basis. If these documents are allowed to expire, the not-for-profit’s prequalification status expires as well, and it will not be eligible for State grant funding until its documentation is updated and approved, and prequalified status is reinstated.
- Only individuals with the roles “Grantee Contract Signatory” or “Grantee System Administrator” can submit an Application on behalf of an Applicant.
- Prior to submission, the Grants Gateway will automatically initiate a global error checking process to protect against an incomplete Application. An Applicant may need to attend to certain parts of the Application prior to being able to submit the Application successfully. An Applicant must be sure to allow time after pressing the submit button to clean up any global errors that may arise. An Applicant can also run the global error check at any time in the application process. (see p.68 of the Grants Gateway: Vendor User Guide).
- Applicants should use numbers, letters, and underscores when naming their uploaded files. There cannot be any special characters in the uploaded file name. Also, be aware of the restriction on file size (10 MB) when uploading documents. Applicants should ensure that any attachments uploaded with their application are not “protected” or “pass-worded” documents.

The following table will provide a snapshot of which roles are allowed to Initiate, Complete, and Submit the Grant Application(s) in the Grants Gateway.

Role	Create and Maintain User Roles	Initiate Application	Complete Application	Submit Application	Only View the Application
Delegated Admin	X				
Grantee		X	X		
Grantee Contract Signatory		X	X	X	
Grantee Payment Signatory		X	X		
Grantee System Administrator		X	X	X	
Grantee View Only					X

PLEASE NOTE: Waiting until the last several days to complete your Application online can be dangerous, as you may have technical questions. Beginning the process of applying as soon as possible will produce the best results.

Applications will not be accepted via fax, e-mail, paper copy or hand delivery.

LATE APPLICATIONS WILL NOT BE ACCEPTED.

F. Department of Health's Reserved Rights

The Department of Health reserves the right to:

1. Reject any or all applications received in response to this RFA.
2. Withdraw the RFA at any time, at the Department's sole discretion.
3. Make an award under the RFA in whole or in part.
4. Disqualify any Applicant whose conduct and/or proposal fails to conform to the requirements of the RFA.
5. Seek clarifications and revisions of applications, in the Department's sole discretion.
6. Use Application information obtained through site visits, management interviews, and the state's investigation of an Applicant's qualifications, experience, ability, or financial standing, and any material or information submitted by the Applicant in response to the Department's request for clarifying information in the course of evaluation and/or selection under the RFA.
7. Prior to Application opening, amend the RFA specifications to correct errors or oversights, or to supply additional information, as it becomes available.
8. Prior to Application opening, direct Applicants to submit proposal modifications addressing subsequent RFA amendments.
9. Change any of the scheduled dates.
10. Waive any requirements that are not material.
11. Award more than one contract resulting from this RFA.
12. Negotiate with successful Applicants within the scope of the RFA in the best interests of the State.
13. Conduct contract negotiations with the next responsible Applicant, should the Department be unsuccessful in negotiating with the selected Applicant.
14. Utilize any and all ideas submitted with the Applications received, at the Department's sole discretion.
15. Unless otherwise specified in the RFA, every offer in an Applicant's Application is firm and not revocable for a period of 60 days from the Application opening.

16. Waive or modify minor irregularities in Applications received after prior notification to the Applicant.
17. Require clarification at any time during the procurement process and/or require correction of arithmetic or other apparent errors for the purpose of assuring a full and complete understanding of an Applicant's Application and/or to determine an Applicant's compliance with the requirements of the RFA.
18. Eliminate any term of this RFA that cannot be complied with by any of the Applicants.
19. Award grants based on geographic or regional considerations to serve the best interests of the State.

G. Term of Contract

Any contract resulting from this RFA will be at the discretion of the Commissioner of Health for purposes described in this RFA.

It is expected that contracts resulting from this RFA will have the following time period: October 1, 2024 through September 30, 2029 (consistent with the accepted construction schedule).

Only Eligible Expenses determined allowable under the contract budget and work plan and incurred on or after the start date of the contract (expected no earlier than October 1, 2024), may be vouchered for reimbursement. Any obligations assumed by an Eligible Applicant prior to execution of the MGC contract are assumed at risk.

Continued funding throughout this five-year period is contingent upon availability of funding and State budget appropriations and the Grantee's continued satisfactory performance of its obligations under the Contract. NYSDOH also reserves the right to revise the award amount as necessary due to changes in the availability of funding.

A sample New York State Master Contract for Grants can be found in the Forms Menu once an application to this funding opportunity is started.

H. Payment & Reporting Requirements of Grant Awardees

1. No advances will be allowed for contracts resulting from this procurement.
2. The Grantee will be required to submit invoices and required reports of expenditures based upon the terms for payment set forth in Attachment A-1 to its Grant Contract to the State's designated payment office (below) or, if requested by the Department, through the Grants Gateway:

Grants Management Bureau
NYS Department of Health
ESP, Corning Tower, Room 2863
Albany, NY 12237
Email: Statewide4transformation@health.ny.gov

A Grantee must provide complete and accurate billing invoices in order to receive payment of the grant funding provided for under the terms of its Grant Contract. Invoices submitted to the Department must contain all information and supporting documentation required by the Contract, the Department, and the Office of the State Comptroller (OSC). Payment for invoices submitted by the Grantee shall only be rendered electronically unless payment by paper check is expressly authorized by the Commissioner of Health, in the Commissioner's sole discretion, due to extenuating circumstances. Such electronic payment shall be made in accordance with OSC's procedures and practices to authorize electronic payments. Authorization forms are available at OSC's website at: <http://www.osc.state.ny.us/epay/index.htm>, by email at: epayments@osc.state.ny.us or by telephone at 855-233-8363. Each Grantee acknowledges that it will not receive payment on any claims for reimbursement submitted under its Grant Contract if it does not comply with OSC's electronic payment procedures, except where the Commissioner has expressly authorized payment by paper check as set forth above.

Payment of such claims for reimbursement by the State (NYS Department of Health) shall be made in accordance with Article XI-A of the New York State Finance Law. Payment terms will be: Contractor will be reimbursed for actual expenses incurred as allowed in the Contract Budget and Workplan.

3. The Grantee will be required to submit the following reports to the Department of Health at the address above or, if requested by the Department, through the Grants Gateway:
 - Quarterly reports on the status of the Statewide Health Care Facility Transformation Program IV project. Such reports shall be submitted no later than 30 days after the close of the quarter, and shall be consistent with the provisions of the terms of the grant contractor's State of New York Master Contract for Grants. The reports shall include:
 - Progress made toward Statewide Health Care Facility Transformation Program IV objectives;
 - A status update on Project process and performance metrics and milestones;
 - Information on Project spending and budget; and
 - A summary of public engagement and public comments received.

All payment and reporting requirements will be detailed in Attachment D of the final NYS Master Contract for Grants,

I. Minority & Woman-Owned Business Enterprise Requirements

Pursuant to New York State Executive Law Article 15-A, the Department recognizes its obligation to promote opportunities for maximum feasible participation of New York State-certified minority- and women-owned business enterprises (M/WBEs) and the employment of minority group members and women in the performance of NYSDOH contracts.

In 2006, the State of New York commissioned a disparity study to evaluate whether minority and women-owned business enterprises had a full and fair opportunity to participate in state contracting. The findings of the study were published on April 29, 2010, under the title "The State of Minority and

Women-Owned Business Enterprises: Evidence from New York" ("Disparity Study"). The report found evidence of statistically significant disparities between the level of participation of minority- and women-owned business enterprises in state procurement contracting versus the number of minority- and women-owned business enterprises that were ready, willing and able to participate in state procurements. As a result of these findings, the Disparity Study made recommendations concerning the implementation and operation of the statewide certified minority- and women-owned business enterprises program. The recommendations from the Disparity Study culminated in the enactment and the implementation of New York State Executive Law Article 15-A, which requires, among other things, that NYSDOH establish goals for maximum feasible participation of New York State Certified minority- and women-owned business enterprises ("M/WBE") and the employment of minority groups members and women in the performance of New York State contracts.

Business Participation Opportunities for MWBEs

For purposes of this solicitation, the Department of Health hereby establishes a goal of **30%** as follows:

- 1) For Not-for-Profit Applicants: Eligible Expenditures include any subcontracted labor or services, equipment, materials, or any combined purchase of the foregoing under a contract awarded from this solicitation.
- 2) For-Profit and Municipality Applicants: Eligible Expenditures include the value of the total amount of the Budget provided for the Work Plan in the Grant Contract entered into pursuant to this RFA.

The goal on the Eligible Expenditures portion of a Grant Contract awarded pursuant to this RFA will be **15%** for Minority-Owned Business Enterprises ("MBE") participation and **15%** for Women-Owned Business Enterprises ("WBE") participation (based on the current availability of qualified MBEs and WBEs and outreach efforts to certified M/WBE firms). A Grantee awarded a Grant Contract pursuant to this RFA must document good faith efforts to provide meaningful participation by M/WBEs as subcontractors or suppliers in the performance of the Grant Contract and Grantee will agree under the terms of its Grant Contract that NYSDOH may withhold payment pending receipt of the required M/WBE documentation required by the Department or the OSC. For guidance on how NYSDOH will determine "good faith efforts," refer to 5 NYCRR §142.8.

The directory of New York State Certified M/WBEs can be viewed at: <https://ny.newnycontracts.com>. The directory is found on this page under "NYS Directory of Certified Firms" and accessed by clicking on the link entitled "Search the Directory". Engaging with firms found in the directory with like product(s) and/or service(s) is strongly encouraged and all communication efforts and responses should be well documented by a Grantee to evidence its good faith efforts to encourage M/WBE participation in the performance of its obligations under its Grant Contract.

By submitting an Application, each Applicant and potential Grantee agrees to complete an M/WBE Utilization plan as directed in **Attachment 4** of this RFA. NYSDOH will review the M/WBE Utilization Plan submitted by each Grantee. If a Grantee's M/WBE Utilization Plan is not accepted, NYSDOH may issue a Notice of Deficiency. If a Notice of Deficiency is issued, Grantee agrees that it shall respond to the Notice of Deficiency within seven (7) business days of receipt. NYSDOH may disqualify a Grantee as being **non-responsive** under the following circumstances:

- a) If a Grantee fails to submit a M/WBE Utilization Plan;

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- b) If a Grantee fails to submit a written remedy to a Notice of Deficiency;
- c) If a Grantee fails to submit a request for waiver (if applicable); or
- d) If NYSDOH determines that the Grantee has failed to document good-faith efforts to meet the established NYSDOH M/WBE participation goals for the procurement.

In addition, Grantees will be required to certify they have an acceptable Equal Employment Opportunity policy statement.

J. Participation Opportunities For New York State Certified Service-Disabled Veteran Owned Businesses

Article 3 of the New York State Veterans' Services Law provides for more meaningful participation in public procurement by certified Service-Disabled Veteran-Owned Businesses ("SDVOB"), thereby further integrating such businesses into New York State's economy. NYSDOH recognizes the need to promote the employment of service-disabled veterans and to ensure that certified service-disabled veteran-owned businesses have opportunities for maximum feasible participation in the performance of NYSDOH contracts.

In recognition of the service and sacrifices made by service-disabled veterans and in recognition of their economic activity in doing business in New York State, Bidders are expected to consider SDVOBs in the fulfillment of the requirements of the Contract. Such participation may be as subcontractors or suppliers, as protégés, or in other partnering or supporting roles.

I. Contract Goals

- A. NYSDOH hereby establishes an overall goal of 6% for SDVOB participation, based on the current availability of qualified SDVOBs. For purposes of providing meaningful participation by SDVOBs, the Bidder/Contractor should reference the directory of New York State Certified SDVOBs found at: <https://ogs.ny.gov/veterans/>. Questions regarding compliance with SDVOB participation goals should be directed to the NYSDOH Designated Contacts. Additionally, following Contract execution, Contractor is encouraged to contact the Office of General Services' Division of Service-Disabled Veterans' Business Development at 518-474-2015 or VeteransDevelopment@ogs.ny.gov to discuss additional methods of maximizing participation by SDVOBs on the Contract.
- B. Contractor must document "good faith efforts" to provide meaningful participation by SDVOBs as subcontractors or suppliers in the performance of the Contract (see clause IV below).

II. SDVOB Utilization Plan

- A. In accordance with 9 NYCRR § 252.2(i), Bidders are required to submit a completed SDVOB Utilization Plan on Form SDVOB 100 (Attachment 5) with their bid.
- B. The Utilization Plan shall list the SDVOBs that the Bidder intends to use to perform the Contract, a description of the work that the Bidder intends the SDVOB to perform to meet the goals on the Contract, the estimated dollar amounts to be paid to an SDVOB, or, if not known, an estimate of the percentage of Contract work the SDVOB will perform. By signing the Utilization Plan, the Bidder acknowledges that making false representations or providing

information that shows a lack of good faith as part of, or in conjunction with, the submission of a Utilization Plan is prohibited by law and may result in penalties including, but not limited to, termination of a contract for cause, loss of eligibility to submit future bids, and/or withholding of payments. Any modifications or changes to the agreed participation by SDVOBs after the Contract award and during the term of the Contract must be reported on a revised SDVOB Utilization Plan and submitted to NYSDOH.

- C. NYSDOH will review the submitted SDVOB Utilization Plan and advise the Bidder/Contractor of NYSDOH acceptance or issue a notice of deficiency within 20 days of receipt.
- D. If a notice of deficiency is issued, Bidder/Contractor agrees that it shall respond to the notice of deficiency, within seven business days of receipt, by submitting to NYSDOH a written remedy in response to the notice of deficiency. If the written remedy that is submitted is not timely or is found by NYSDOH to be inadequate, NYSDOH shall notify the Bidder/Contractor and direct the Bidder/Contractor to submit, within five business days of notification by NYSDOH, a request for a partial or total waiver of SDVOB participation goals on SDVOB 200. Failure to file the waiver form in a timely manner may be grounds for disqualification of the bid or proposal.
- E. NYSDOH may disqualify a Bidder's bid or proposal as being non-responsive under the following circumstances:
 - (a) If a Bidder fails to submit an SDVOB Utilization Plan;
 - (b) If a Bidder fails to submit a written remedy to a notice of deficiency;
 - (c) If a Bidder fails to submit a request for waiver; or
 - (d) If NYSDOH determines that the Bidder has failed to document good faith efforts.
- F. If awarded a Contract, Contractor certifies that it will follow the submitted SDVOB Utilization Plan for the performance of SDVOBs on the Contract pursuant to the prescribed SDVOB contract goals set forth above.
- G. Contractor further agrees that a failure to use SDVOBs as agreed in the Utilization Plan shall constitute a material breach of the terms of the Contract. Upon the occurrence of such a material breach, NYSDOH shall be entitled to any remedy provided herein, including but not limited to, a finding of Contractor non-responsibility.

III. Request for Waiver

- A. **Prior to submission of a request for a partial or total waiver, Bidder/Contractor shall speak to the Designated Contacts at NYSDOH for guidance.**
- B. In accordance with 9 NYCRR § 252.2(m), a Bidder/Contractor that is able to document good faith efforts to meet the goal requirements, as set forth in clause IV below, may submit a request for a partial or total waiver on Form SDVOB 200, accompanied by supporting documentation. A Bidder may submit the request for waiver at the same time it submits its SDVOB Utilization Plan. If a request for waiver is submitted with the SDVOB Utilization Plan and is not accepted by NYSDOH at that time, the provisions of clauses II (C), (D) & (E) will

apply. If the documentation included with the Bidder's/Contractor's waiver request is complete, NYSDOH shall evaluate the request and issue a written notice of acceptance or denial within 20 days of receipt.

- C. Contractor shall attempt to utilize, in good faith, the SDVOBs identified within its SDVOB Utilization Plan, during the performance of the Contract. Requests for a partial or total waiver of established goal requirements made subsequent to Contract award may be made at any time during the term of the Contract to NYSDOH, but must be made no later than prior to the submission of a request for final payment on the Contract.
- D. If NYSDOH, upon review of the SDVOB Utilization Plan and Monthly SDVOB Compliance Report (SDVOB 101) determines that Contractor is failing or refusing to comply with the contract goals and no waiver has been issued in regards to such non-compliance, NYSDOH may issue a notice of deficiency to the Contractor. The Contractor must respond to the notice of deficiency within seven business days of receipt. Such response may include a request for partial or total waiver of SDVOB contract goals.

Waiver requests should be sent to NYSDOH.

IV. Required Good Faith Efforts

In accordance with 9 NYCRR § 252.2(n), Contractors must document their good faith efforts toward utilizing SDVOBs on the Contract. Evidence of required good faith efforts shall include, but not be limited to, the following:

- (1) Copies of solicitations to SDVOBs and any responses thereto.
- (2) Explanation of the specific reasons each SDVOB that responded to Bidders/Contractors' solicitation was not selected.
- (3) Dates of any pre-bid, pre-award or other meetings attended by Contractor, if any, scheduled by NYSDOH with certified SDVOBs whom NYSDOH determined were capable of fulfilling the SDVOB goals set in the Contract.
- (4) Information describing the specific steps undertaken to reasonably structure the Contract scope of work for the purpose of subcontracting with, or obtaining supplies from, certified SDVOBs.
- (5) Other information deemed relevant to the waiver request.

V. Monthly SDVOB Contractor Compliance Report

In accordance with 9 NYCRR § 252.2(q), Contractor is required to report Monthly SDVOB Contractor Compliance to NYSDOH during the term of the Contract for the preceding month's activity, documenting progress made towards achieving the Contract SDVOB goals. This information must be submitted using form SDVOB 101 available on the NYSDOH website and should be completed by the Contractor and submitted to NYSDOH, by the 10th day of each month during the term of the Contract, for the preceding month's activity to:

Statewide4transformation@health.ny.gov.

VI. Breach of Contract and Damages

In accordance with 9 NYCRR § 252.2(s), any Contractor found to have willfully and intentionally failed to comply with the SDVOB participation goals set forth in the Contract, shall be found to have breached the contract and Contractor shall pay damages as set forth therein.

ALL FORMS ARE AVAILABLE AT: <https://ogs.ny.gov/veterans/>

K. Vendor Identification Number

Effective January 1, 2012, in order to do business with New York State, you must have a vendor identification number. As part of the Statewide Financial System (SFS), the Office of the State Comptroller's Bureau of State Expenditures has created a centralized vendor repository called the New York State Vendor File. In the event of an award of a grant to a successful Applicant pursuant to the terms of this RFA and in order to initiate a Grant Contract with the New York State Department of Health, a Grantee must be registered in the New York State Vendor File and have a valid New York State Vendor ID.

If already enrolled in the Vendor File, the Applicant should include the Vendor Identification number in your organization information. If not enrolled, to request assignment of a Vendor Identification number, an Applicant should please submit a New York State Office of the State Comptroller Substitute Form W-9, which can be found on-line at: <https://www.osc.state.ny.us/files/vendors/2017-11/vendor-form-ac3237s-fe.pdf>

Additional information concerning the New York State Vendor File can be obtained on-line at: http://www.osc.state.ny.us/vendor_management/index.htm, by contacting the SFS Help Desk at 855-233-8363 or by emailing at helpdesk@sfs.ny.gov.

L. Vendor Responsibility Questionnaire

The Department strongly encourages each Applicant to file the required Vendor Responsibility Questionnaire online via the New York State VendRep System. The Vendor Responsibility Questionnaire must be updated and certified every six (6) months. To enroll in and use the New York State VendRep System, see the VendRep System Instructions available at <https://www.osc.state.ny.us/state-vendors/vendrep/file-your-vendor-responsibility-questionnaire> or go directly to the VendRep system online at <https://www.osc.state.ny.us/state-vendors/vendrep/vendrep-system>.

An Applicant must provide their New York State Vendor Identification Number when enrolling. To request assignment of a Vendor ID or for VendRep System assistance, contact the Office of the State Comptroller's Help Desk at 866-370-4672 or 518-408-4672 or by email at itservicedesk@osc.ny.gov.

Applicants opting to complete online should complete and upload the Vendor Responsibility Attestation (Attachment 3) of the RFA. The Attestation is located under Pre-Submission Uploads and once completed should be uploaded in the same section.

Applicants opting to complete and submit a paper questionnaire can obtain the appropriate questionnaire from the VendRep website, www.osc.state.ny.us/vendrep, and upload it with their Application in the Pre-Submission Uploads section in place of the Attestation.

M. Vendor Prequalification for Not-for-Profits

Each not-for-profit Applicant subject to prequalification is required to prequalify prior to submitting its Application in the Grants Gateway.

Pursuant to the New York State Division of Budget Bulletin H-1032, dated July 16, 2014, New York State has instituted key reform initiatives to the grant contract process which requires a not-for-profit Applicant to register in the Grants Gateway and complete the Vendor Prequalification process in order for any Application submitted by that Applicant to be evaluated. Information on these initiatives can be found on the [Grants Management Website](#).

An Application received from a not-for-profit Applicant that (a) has not Registered in the Grants Gateway or (b) has not Prequalified in the Grants Gateway or SFS on the Application's due date specified on the Cover Page of this RFA cannot be evaluated. Such Applications will be disqualified from further consideration.

Below is a summary of the steps that must be completed to meet registration and prequalification requirements. The [Vendor Prequalification Manual](#) on the Grants Management Website details the requirements and an [online tutorial](#) are available to walk users through the process. Please see Section M.4, below, for SFS related Grantee User Manual and SFS related prequalification steps.

1) Register for the Grants Gateway

- On the Grants Management Website, download a copy of the [Registration Form for Administrator](#). A signed, notarized original form must be sent to the NYS Grants Management office at the address provided in the submission instructions. You will be provided with a Username and Password allowing you to access the Grants Gateway.

If you have previously registered and do not know your Username, please email grantsgateway@its.ny.gov . If you do not know your Password, please click the [Forgot Password](#) link from the main log in page and follow the prompts.

2) Complete your Prequalification Application

IMPORTANT NOTE: Due to system conversion (Transition to SFS) expected on January 16th, 2024, Applicants that are not fully prequalified in the NYS Grants Gateway by close of business (COB) January 9th, 2024, will need to prequalify in the NYS Statewide Financial System (SFS). Additionally, if an applicant's vault expires prior to application submission, applicant will need to prequalify in SFS. The first day that the SFS prequalification modules will be available is January 16th, 2024. Please see Step 4 below for more on SFS Prequalification.

- Log in to the [Grants Gateway](#). **If this is your first time logging in**, you will be prompted to change your password at the bottom of your Profile page. Enter a new password and click SAVE.
- Click the *Organization(s)* link at the top of the page and complete the required fields including selecting the New York State agency from which you have received the most grants. This page should be completed in its entirety before you SAVE. A *Document Vault* link will become available near the top of the page. Click this link to access the main Document Vault page.
- Answer the questions in the *Required Forms* and upload *Required Documents*. This constitutes your Prequalification Application. Optional Documents are not required unless specified in this Request for Application.
- Specific questions about the prequalification process should be referred to your primary New York State agency representative or to the Grants Gateway Team at grantsgateway@its.ny.gov.

3) **Submit Your Prequalification Application**

- After completing your Prequalification Application, click the **Submit Document Vault Link** located below the Required Documents section to submit your Prequalification Application for State agency review. Once submitted the status of the Document Vault will change to *In Review*.
- If your Prequalification reviewer has questions or requests changes you will receive email notification from the Gateway system.
- Once your Prequalification Application has been approved, you will receive a Gateway notification that you are now prequalified to do business with New York State.

All potential Applicants are strongly encouraged to begin Grants Gateway Registration and Grants Gateway/SFS Prequalification process as soon as possible in order to participate in this opportunity.

4) **Complete and Submit your Prequalification in the NYS Statewide Financial System (SFS)**

(Prequalification modules will be available in the NYS Statewide Financial System beginning on January 16th, 2024)

- Applicants will first need to create an account in SFS. Applicants that need to create an account should do so at the following link: <https://www.osc.ny.gov/state-vendors/portal/enroll-vendor-self-service-portal>. Any questions related to SFS accounts should be sent to the SFS Help Desk (HelpDesk@sfs.ny.gov).
- Instructions for SFS Prequalification can be found on Page 20 of the SFS Grantee User Manual entitled, “! Grantee Processing in SFS”. This user manual is accessible to organizations with an SFS account under the SFS Coach Tile/Button in the SFS Vendor Portal. Select “Handbook: User Manual with Screenshots” from the Training Type drop down to locate the manual. If you have any problems accessing the manual please contact HelpDesk@sfs.ny.gov. Please see the section entitled, “Enter and Submit a Prequalification Application”, located on page 20 of the SFS Grantee

User Manual, for complete instructions on how to complete and submit an SFS Prequalification in the NYS Statewide Financial System.

N. General Specifications

1. By submitting the "Application Form" each Applicant attests to its express authority to sign on behalf of the Applicant.
2. Grantees will possess, at no cost to the State, all qualifications, licenses and permits to engage in the required business as may be required within the jurisdiction where the work specified is to be performed. Workers to be employed in the performance of any Contract awarded pursuant to this RFA will possess the qualifications, training, licenses, and permits as may be required within such jurisdiction.
3. Submission of an Application indicates the Applicant's acceptance of all conditions and terms contained in this RFA, including the terms and conditions of the Master Contract for Grants. Any exceptions the Applicant would like considered by the Department relating to the terms and conditions of this RFA and/or Master Contract for Grants must have been raised during the Question and Answer Phase of this RFA (See, Section IV.B.).
4. An Applicant may be disqualified from receiving an award if such Applicant or any subsidiary, affiliate, partner, officer, agent, or principal thereof, or anyone in its employ, has previously failed to perform satisfactorily in connection with public bidding or contracts, in the State of New York or otherwise.
5. Provisions Upon Default
 - a. If an Applicant is awarded a grant pursuant to this RFA, the services to be performed by the successful Applicant pursuant to the terms of the Grant Contract entered into with the Department shall be at all times subject to the direction and control of the Department as to all matters arising in connection with or relating to the Contract resulting from this RFA.
 - b. In the event that the Grantee, through any cause, fails to perform any of the terms, covenants, or promises of any Contract resulting from this RFA, the Department acting for and on behalf of the State, shall thereupon have the right to terminate the Contract by giving notice in writing of the fact and date of such termination to the Grantee.
 - c. If, in the judgement of the Department, the Grantee acts in such a way which is likely to or does impair or prejudice the interests of the State, the Department acting on behalf of the State, shall thereupon have the right to terminate any Contract resulting from this RFA by giving notice in writing of the fact and date of such termination to the Grantee. In such case the Grantee shall receive equitable compensation for such services as shall, in the judgement of the State Comptroller, have been satisfactorily performed by the Grantee up to the date of the termination of this agreement, which such compensation shall not exceed the total cost incurred for the work which the Grantee was engaged in at the time of such termination, subject to audit by the State Comptroller.

V. Completing the Application

A. Application Format/Content

Please refer to the Grants Gateway: Vendor User Guide for assistance in applying for this procurement through the NYS Grants Gateway. This guide is available on the Grants Management website at: <https://grantsmanagement.ny.gov/vendor-user-manual>. Additional information for applicants is available at: <https://grantsmanagement.ny.gov/resources-grant-applicants>.

The Grants Gateway works well in most cases with all browsers, including Microsoft Edge, Google Chrome, Safari, and Firefox. However, you will need to use Internet Explorer Compatibility Mode in Microsoft Edge if you need to save 500-character limit fields in the Work Plan. You can access Internet Explorer mode by right-clicking on a tab in Edge and selecting the option “Reload Tab in Internet Explorer Mode”.

Please respond to each of the sections described below when completing the Grants Gateway online application. Your responses comprise your application. Please respond to all items within each section. When responding to the statements and questions, be mindful that application reviewers may not be familiar with the applicant and its services. Therefore, answers should be specific, succinct and responsive to the statements and questions as outlined.

It is each Applicant’s responsibility to ensure that all materials included in its Application have been properly prepared and submitted. Applications must be submitted via the Grants Gateway by the Application deadline date and time specified on the Cover Page of this RFA.

Failure to submit the required copy of a New York State Operating Certificate, New York State Certification, or New York State Medical License, and/or audited financial statements and any other required evidence of applicant’s qualifications, will result in disqualification of your application.

- Pre-Submission Uploads

As a reminder, the following attachments need to be uploaded under the Pre-Submission Uploads section of the Grants Gateway in order to submit an application in the system.

1. Application Cover Sheet (Attachment 1)
2. Projected Financial Information (Attachment 2)
3. Vendor Responsibility Attestation (Attachment 3)
4. Minority & Women-Owned Business Enterprise Requirement Forms (Attachment 4)
5. Service- Disabled Veteran Owned Business Requirement Forms (Attachment 5)
6. Required Proof of Minimum Eligibility (Attachment 6)
7. IT Questionnaire (Attachment 7)
8. Required 2022 IRS 990 Form (Attachment 8)
9. Required Audited Financial Statements (Attachment 9)

Note: Attachment 7 only needs to be completed and uploaded if the Eligible Project includes Information Technology expenses. Refer to Section III.B.

- Program Specific Questions

Applicants are encouraged to provide a robust response to all Program Specific Questions.

Applicants should be mindful of the Evaluation Plan described in Section V.C. Review and Award Process. The Review Team will assign a rating to each of the “Grant Evaluation Criteria” listed in RFA Section III. C. “Evaluation Criteria”. Questions 4.a. through 4.j., 6 and 7, directly relate to the Evaluation Criteria.

1. Previous Funding Applications

- a. Did your organization apply for funds through the Statewide Health Care Facility Transformation Program I (SHCFTP I RFA #1607010255) or the Statewide Health Care Facility Transformation Program II (SHCFTP II RFA #17648) or the Statewide Health Care Facility Transformation Program III (SHCFTP III RFA #18406) or Statewide Health Care Facility Transformation Program IV – ED (SHC4ED #20224)?
- b. If yes to 1.a., answer the following questions:
 - i. Was the project previously submitted for SHCFTP I and/or SHCFTP II and/or SHCFTP III and/or SHCFTP IV – ED funding substantially the same as the current project being submitted? Indicate the applicant’s name, project name and amount of grant funds requested. If no to question 1a please indicate "no" in response.

2. Applicant Organization Type

- a. Indicate the applicant organization type from the following types of Eligible Applicants:
 - General Hospitals licensed under Article 28 of the PHL
 - Residential Health Care Facilities licensed under Article 28 of the PHL
 - Diagnostic and Treatment Centers certified or licensed under Article 28 of the PHL
 - Adult Care Facilities licensed under Article 7 of the SSL
 - Assisted living programs approved by NYSDOH pursuant to section 461-1 of the SSL
 - Children’s Residential Treatment Facilities licensed pursuant to Article 31 of the MHL
 - Mental Health Clinics licensed or granted an operating certificate under Article 31 of the MHL
 - Alcohol and Substance Abuse Treatment Clinics licensed or granted an operating certificate under Article 32 of the MHL
 - Home Care Providers certified or licensed under Article 36 of the PHL
 - Clinics licensed or granted an operating certificate under Article 16 of the MHL
 - Residential or Day Program Facilities licensed or granted an operating certificate under Article 16 of the MHL
 - Hospices licensed or granted an operating certificate under Article 40 of the MHL

- Independent practice associations or organizations with a valid New York Department of State identification number
 - Primary Care Providers with a New York State Medical License
 - Community-based programs funded under the Office of Mental Health, the Office of Addiction Services and Supports, the Office for People with Developmental Disabilities, or through local governmental units as defined under Article 41 of the MHL
- b. Provide proof that the applicant meets the minimum eligibility requirements under Section II. Who May Apply. Proof of subsection (b) eligibility includes an uploaded copy of a New York State Operating Certificate for an Article 7, 16, 28, 31, 32, 36, 40 or 41 provider organization, or an uploaded copy of a New York State Medical License for a primary care provider or a filing receipt or copy of Articles of Organization for an independent practice association or organization. Provide proof of all other current certifications/licensures related to a project. All documents must be combined into a single PDF no larger than 10MB and uploaded as Attachment 6 via the Grants Gateway in the Pre-Submission Uploads section of the online application.

An Eligible Applicant must meet minimum eligibility requirements at the time the application is submitted. An application must have one Eligible Applicant and the project as proposed in the application must primarily benefit the Eligible Applicant. The proposed project should align with the licensure the applicant is using to demonstrate eligibility for this grant funding.

3. **Organizational Capacity**

Describe the Eligible Applicant's organization by answering each of the following questions specifically below:

- a. The Eligible Applicant's exact corporate name, board composition, ownership and affiliations, and number of employees.
- b. Provide the name, title, email and phone number of the highest-ranking employee in the organization. For example, the Chief Executive Officer of the hospital, diagnostic and treatment center, or clinic; or the Administrator of the nursing home.
- c. Provide the name, title, email, and phone number of the primary contact for routine questions on the application.
- d. Provide the name, title and salary of all employees in nonclinical titles whose salaries are \$250,000 or more.
- e. A discussion of the Eligible Applicant's mission, including the size of the organization and scope of services provided.
- f. Number of admissions or patient visits during the most recent 12-month cost reporting year.

- g. Provide the payer composition of populations served by the Eligible Applicant: Describe the payer mix of the population served and indicate the percent of the population served that is (1) Medicaid, (2) Medicare, (3) uninsured, and (4) commercially insured. The Medicaid category should include both Medicaid Managed Care and Medicaid fee-for-services.
- h. Geographic region served by the Eligible Applicant. The geographic region served is defined as the service area from which the provider draws at least 75 percent of its patients during the most recent 12-month cost reporting period.
- i. Applicant location in relation to like providers. Identify if the Eligible Applicant provides health care services that otherwise would not be available to the population of the geographic region due to transportation infrastructure, distance and/or travel times from other like providers. Specify by name(s) the next closest like provider(s) and the distance or travel time to this provider(s).
- j. Types of health care services provided. Identify if the Eligible Applicant provides any specialized health care services that otherwise would not be available to the population of the geographic region.

4. **The Project(s)**

Describe the Eligible Project(s). Applicants are encouraged to provide a robust, detailed description of the Eligible Project to be funded with SHCFTP IV funding so that it may be fairly evaluated. The description should address the components outlined in questions 4.a. through 4.j. If a specific question is not applicable to the Eligible Project, indicate “Not Applicable.”

Applicants can submit more than one Eligible Project. The decision to submit separate applications or one application should be based on whether the Eligible Projects are interdependent.

Separate applications must be submitted for non-capital projects or debt retirement and restructuring purposes even if they are part of the same overall purpose for which an application for a capital project(s) is also being submitted.

It is preferred that applicants submit separate applications for each Eligible Project. Separate applications will enable the review team to better consider the individual merits of each application. **If an Eligible Applicant submits multiple, separate applications for funding under this RFA, the Eligible Applicant must assign a priority to each application.**

If submitting one application with more than one Eligible Project, the Eligible Projects should be considered interdependent to creating a financially sustainable system of care. If applications are interdependent and the overall Eligible Project cannot be completed unless all are funded, Eligible Applicants should describe this interdependence.

Include in the description of each Eligible Project the following:

- a. A concise summary of the Eligible Project(s).
- b. The purpose of the Eligible Project(s).

- c. Separate applications are required for capital and non-capital debt retirement and restructuring Eligible Projects. If submitting multiple separate applications, address each of the following:
 - i. Indicate the rank order of priority for each Eligible Project.
 - ii. Within a given application, multiple Eligible Projects and multiple locations may be included if they are considered interdependent to creating a financially sustainable system of care. If applications are interdependent and the overall Eligible Project cannot be completed unless all are funded, describe this interdependence.
- d. For each Eligible Project:
 - i. As applicable, describe the steps to be taken or that have been implemented to create a financially sustainable system of care. Include actions such as debt retirement and restructuring, a merger, consolidation, acquisition, or other significant restructuring activity and/or partnership or other relationship between the Eligible Applicant and a separate health care facility or system(s) as appropriate.
 - ii. As applicable, for each Eligible Project, identify how it will promote regional consolidation, restructuring or collaboration.
- e. For each Eligible Project, describe how will it impact improved quality of care, patient outcomes and patient experience.
 - i. Identify and describe current metrics that reflect the quality of care, patient outcomes and patient experience, of the Eligible Applicant. Metrics include, but are not limited to, quality ratings, survey findings, health care data, and patient and provider satisfaction surveys.
 - ii. Describe how the Eligible Project will enhance the quality of care, patient outcomes and patient experience using metrics reported in e. i.
- f. For each Eligible Project, describe how it will contribute to the integration, preservation and/or expansion of essential health care services in the community or communities served by the Eligible Applicant.
- g. For each Eligible Project, describe how the needs of the residents of the community or communities that will be served by the Eligible Project were assessed. Eligible Applicants should provide thorough, concise information that demonstrates a comprehensive understanding of the health care needs of the community or communities served.
 - i. The community need assessment should be specific to the Eligible Project. Note that citing general or federally required Community Needs Assessments alone is not satisfactory. The assessment should:

- a. Describe the health status of the community served by the Eligible Applicant and any disparities noted. The assessment should be based on documented information, such as health status indicators, demographics, and insurance status of the population.
 - b. Describe the adequacy of service capacity in the community. The analysis of service capacity should be based on data on service volume, occupancy, and utilization by existing providers.
 - c. Based on the community needs assessment, identify what additional health care services are needed.
- ii. If health care services are proposed to be eliminated or consolidated, provide the rationale and adequacy of service capacity in the community or region after the elimination or consolidation.
- iii. Describe the relationship between the Eligible Project and identified community need for health services.
- iv. Describe the extent to which the Eligible Applicant engaged the community affected by the Eligible Project and how community engagement shaped the Eligible Project.
 - a. Identify the specific stakeholder, patient, family or caregiver, or community groups that were contacted and the manner in which they were engaged (meeting, town hall forum, etc.).
 - b. Describe the extent to which stakeholders and community members were engaged in advance during the planning of the Eligible Project, and how their feedback was incorporated into the Eligible Project.
 - c. Describe how the Eligible Applicant intends to keep the community or communities served informed of the progress of the Eligible Project.
- h. For each Eligible Project, describe how it will advance health equity for populations in the community or communities served by the Eligible Applicant. For this purpose, New York State Public Health Law, Article 2-F definition is used such that “health equity” shall mean achieving the highest level of health for all people and shall entail focused efforts to address avoidable inequalities by equalizing those conditions for health for those that have experienced injustices, socioeconomic disadvantages, and systemic disadvantages, especially for medically underserved groups. Medically underserved groups include low-income people, racial and ethnic minorities, immigrants, women, lesbian, gay, bisexual, transgender, or other-than-cisgender people, people with disabilities, and older adults, among other groups.
 - i. Provide a description of the unintended positive and unintended negative impacts the Eligible Project may have on health equity and medically underserved groups in the community or communities served by the Eligible Applicant. Explain how the Eligible Project could positively or negatively affect medically underserved groups in their ability to access high quality, timely, comprehensive, culturally competent, and accessible service or care.

- ii. Describe the extent to which the Eligible Project reduces or mitigates existing architectural barriers for patients or residents with mobility impairments. If the Eligible Project newly creates or exacerbates existing architectural barriers for people with mobility impairments, describe how construction changes to the facility will help eliminate or mitigate the architectural barriers. If not applicable to the project, write N/A and provide justification.
 - iii. How does the Eligible Applicant intend to convey what is going to happen at the facility to patients/residents and the communities it serves? How will the communication be tailored (or the outreach be unique) to individuals with Limited English Proficiency and/or individuals with speech, hearing, or visual impairments?
 - iv. List existing and potential evidence-based measures and mechanisms (i.e. policies, procedures, internal controls, systems, or accountability measures) that can be put in place with respect to the Eligible Project to help mitigate the unintended negative impacts to medically underserved groups as identified in section h(i).
- i. For each Eligible Project, describe the benefit to Medicaid beneficiaries, Medicare beneficiaries, and uninsured/underinsured individuals. As part of the description, include the following:
- i. Provide data comparing the percent of Medicaid beneficiaries served by the Eligible Applicant in the last calendar year that data is available to the percent of Medicaid beneficiaries in the larger community and/or county.
 - ii. Estimate the anticipated change in the percent of Medicaid beneficiaries served by the Eligible Applicant because of implementing the Eligible Project. If awarded, the Eligible Applicant may be asked to provide follow-up data related to this question.
 - iii. Describe outreach efforts to improve access to services for Medicaid beneficiaries.
 - iv. Provide data comparing the percent of Medicare beneficiaries served by the Eligible Applicant in the last calendar year that data is available to the percent of Medicare beneficiaries and in the larger community and/or county.
 - v. Estimate the anticipated change in the percent of Medicare beneficiaries served by the Eligible Applicant because of implementing the Eligible Project. If awarded, the Eligible Applicant may be asked to provide follow-up data related to this question.
 - vi. Describe outreach efforts to improve access to services for Medicare beneficiaries.
 - vii. Provide data comparing the percent of uninsured/underinsured individuals served by the Eligible Applicant in the last calendar year that data is available to the percent of uninsured/underinsured individuals in the larger community and/or county.
 - viii. Estimate the anticipated change in the percent of uninsured/underinsured individuals served by the Eligible Applicant because of implementing the Eligible Project. If

awarded, the Eligible Applicant may be asked to provide follow-up data related to this question.

- ix. Describe outreach efforts to improve access to services for the uninsured/underinsured.

- j. Describe whether the Eligible Applicant has access to alternative financing other than Statewide Health Care Facility Transformation Program grant funds to finance the Eligible Project. If these grant funds are the only alternative financing available, please describe all actions taken and sources of funds that the Eligible Applicant pursued.

5. **Project Budget**

A Project Budget must be provided for all capital Eligible Projects. See Section III. B. Eligible and Excluded Expenses for a full description of Eligible and Excluded Expenses and Disallowed Costs.

All costs must be related to the provisions of SHCFTP IV, as well as be consistent with the scope of services, reasonable and cost effective. Justification for each cost should be submitted in narrative form. Any ineligible budget items will be removed from the budget prior to contracting. The budget amount requested will be reduced to reflect the removal of the ineligible items.

- a. A budget that includes cost estimates for all components of the Eligible Project must be submitted as part of the application in the Grants Gateway. Applicants are instructed to **also** complete Attachment 2: Projected Financial Information and follow the instructions provided in the attachment. Tab 1, Project Fund Sources, and Tab 2, Use of Funds, need to identify and describe sources of alternative funding for the Eligible Project (funds other than the SHCFTP IV grant funds or “Other Funds”), including cash, borrowed funds, governmental agencies or other grant funds or other sources. Provide evidence of the commitment of these fund sources. A commitment that is contingent upon receipt of the SHCFTP IV Grant applied for is acceptable. Only applications that request grant funding for Eligible Expenditures (as defined in Section III.B. of the RFA) will be funded. Attachment 2 can be found in the Pre-Submission Uploads section of the Grants Gateway application and once completed, Applicants are instructed to upload there.
- b. For each Eligible Project, an estimate of the total cost, including the amount of SHCFTP IV grant funding requested and any other sources and associated amounts of alternative funding necessary to fully fund the Eligible Project, if applicable.
- c. Provide a detailed narrative description of each budgeted item, including the factors used to determine the reasonableness of each budgeted item such as any standard or benchmark used to determine the expenditure, if available. These budget justifications should be specific enough to show what the Eligible Applicant means by each line item and how the line item supports the overall Eligible Project.

- d. If applicable, for non-capital debt retirement and restructuring, provide a detailed description and budget related to the health care transformation activities the Eligible Applicant will undertake as a result of the debt retirement and restructuring.
- e. If applicable, for Information Technology expenses related to the Eligible Project, upload a completed IT Questionnaire as Attachment 7 via the Grants Gateway in the Pre-Submission Uploads section of the online application.

6. Eligible Applicant Financial Stability

- a. Upload a copy of Eligible Applicant’s 2022 IRS 990 Form. All pages must be combined into a single PDF no larger than 10MB and uploaded as Attachment 8 via the Grants Gateway in the Pre-Submission Uploads section of the online application.
- b. Upload a copy of the prior three years’ annual audited financial statements of the Eligible Applicant and any other evidence of financial stability. Entities whose financial statements have not been subjected to an audit should include any additional information available to satisfy this test and appropriate certifications. All documents must be combined into a single PDF no larger than 10MB and uploaded as Attachment 9 via the Grants Gateway in the Pre-Submission Uploads section of the online application.

**DO NOT PASSWORD PROTECT THE DOCUMENT. ENSURE ALL
PASSWORDS ARE REMOVED PRIOR TO UPLOADING.**

- o **Applicants should submit new financial forms to the Statewide4transformation@health.ny.gov email address if their financial situation significantly changes after application submission. A significant financial change is defined as a situation that may jeopardize the long-term sustainability of the applicant.**
- c. If the applicant has an active or passive parent organization or closely related party, explain the financial relationship of the parent organization or closely related party to the Eligible Project. Will any funds for this Project be provided through affiliates or the parent organization? If this question is not applicable, indicate “Not Applicable.”
 - o If the Eligible Applicant has an active or passive parent organization or closely related party, the prior three years’ annual audited financial statements of the active or passive parent organization or closely related party, and any other evidence of financial stability, must also be combined into a single PDF no larger than 10MB and uploaded to the Grantee Document folder section of the online application.
- d. If the applicant is an independent practice association or organization and has no audited financial statements, include any other evidence of financial stability by combining information into a single PDF no larger than 10MB and uploaded as Attachment 9 in the Pre-Submission Uploads section of the online application. In addition, if applicable, describe the applicant’s related corporations and their ownership and the relationship of these entities to the Eligible Project. If this question is not applicable, indicate “Not Applicable.”

NOTE: The following errors may result in disqualification of your application:

- If an applicant does not submit three years' annual audited financial statements or, in the case of an independent practice association or organization, any other evidence of this stability OR
- If an applicant uploads a password protected PDF, the Application PDF will fail.

7. Eligible Project Impact on Eligible Applicant Long-term Financial Sustainability

- a. Using Attachment 2: Projected Financial Information, Tab 3, Impact – Financial Viability, located in the Pre-Submission Uploads section of the Forms Menu, complete the financial feasibility projections for the Eligible Applicant. Attachment 2 can be found in the Pre-Submission Uploads section of the Grants Gateway application and once completed, Applicants are instructed to upload there.
- b. Describe the financial impact or benefit of the Eligible Project(s) on the Eligible Applicant.
 - i. Describe the Eligible Project(s)' financial impact or benefit through incremental revenues and expenses and how it will affect the long-term financial sustainability of the Eligible Applicant.
 - ii. Describe, in detail, all financial projections used to estimate the financial impact of the Eligible Project(s), including assumptions. This narrative should include, if relevant, changes in reimbursement rates, changes in utilization of services, change in payor mix, revenue and expenses, cost savings, balance sheet and cash uses and sources, etc.
- c. If applicable, describe how the Eligible Project will decrease the Eligible Applicant's need for Supplemental Operating Assistance. If these questions are not applicable, indicate "Not Applicable."
 - i. An Eligible Applicant that has received Supplemental Operating Assistance must indicate the amount of Supplemental Operating Assistance received, by year.
 - ii. An Eligible Applicant that has received Supplemental Operating Assistance must also submit as part of this application a Transformation Plan that demonstrates how the proposed use of the SHCFTP IV grant will strengthen their financial sustainability and reduce the need for future State-provided operating subsidies. If selected for an award, the applicant must work with the Department to finalize the Transformation Plan to the satisfaction of the Department before a contract can be executed.

8. Cost Savings

- a. Describe and quantify to the extent possible how the Eligible Project(s) will result in savings to the health care system relative to the Eligible Project(s)' costs.
- b. Quantify the proposed value or return on the State grant investment in the Eligible Project(s) relative to the Eligible Project(s)' costs. Include a discussion of all means by which projected savings can be verified after the Eligible Project(s) are complete.

9. Project Timeline

Describe the timeline anticipated to achieve implementation of the Eligible Project. This timeline should identify specific milestones and approximate dates of completion for each milestone. The application should also provide:

- a. Timeframes for any architectural and engineering design and construction necessary to accomplish each phase of the Eligible Project, if applicable.
- b. Scheduled milestones for the preparation and processing of any application, as required by CON regulations (10 NYCRR Part 710), necessary to secure DOH and/or PHHPC approval for service revisions, changes in governance, relocations, or capital construction that rises to the level of CON review.

10. Workplan

In addition to completing the application questions outlined above, an online Workplan must be completed in the Grants Gateway. The online Workplan will be included in any awarded contract; therefore, it should be sufficiently detailed to allow monitoring of progress toward Project goals.

The online Workplan is essentially an outline/summary of the work associated with the Eligible Project(s) described in the sections above. Please note that if an application is selected for award, the Workplan will be subject to change and can be updated during the contract development/negotiation process.

Please note that the Work Plan for this RFA is limited to the following: 30 Objectives, 60 Tasks, and 90 Performance Measures. The Grants Gateway does not keep a running count of these; applicants will be responsible for ensuring that they stay within these limits. **If you exceed these limits it will jeopardize your ability to submit your application.**

It is the applicant's responsibility to ensure that all materials to be included in its application have been properly prepared and submitted. Applications must be submitted via the Grants Gateway by the date and time posted on the cover of this RFA.

B. Freedom of Information Law

All applications may be disclosed or used by NYSDOH to the extent permitted by law. NYSDOH may disclose an application to any person for the purpose of assisting in evaluating the application or for any other lawful purpose. All applications will become State agency records, which will be available to the public in accordance with the Freedom of Information Law (FOIL). **Any portion of an Application that an Applicant believes constitutes proprietary information entitled to confidential handling, as an exception to the general rule regarding the availability to the public of State agency records under the provisions of the Freedom of Information Law, must be clearly and specifically designated in the Application.** If NYSDOH agrees with the Applicant's claim regarding the proprietary nature of any portion of an application, the designated portion of the application will be withheld from public disclosure. Blanket assertions of

proprietary material will not be accepted, and failure to specifically designate proprietary material may be deemed a waiver of any right to confidential handling of such material.

C. Review & Award Process

Evaluation Criteria

In determining awards for Eligible Projects, the NYSDOH shall consider criteria including, but not limited to:

1. The extent to which the Eligible Project will maintain or improve the long-term financial sustainability of the Eligible Applicant.
2. The extent to which the Eligible Project impacts improved quality of care, patient outcomes and patient experience, for the population in the community or communities served by the Eligible Applicant.
3. The extent to which the Eligible Project contributes to the integration, preservation or expansion of essential health care services in the community or communities served by the Eligible Applicant.
4. The relationship between the Eligible Project and an identified community need and the extent to which community engagement has helped shape the Eligible Project.
5. The extent to which the Eligible Project advances health equity for populations in the community or communities served by the Eligible Applicant.
6. The extent to which the Eligible Project benefits Medicaid or Medicare beneficiaries and uninsured/underinsured individuals.
7. The extent to which the Eligible Applicant has limited access to alternative financing.

Evaluation Plan

Applications received in response to this RFA will be evaluated as follows:

Phase 1 Initial Review: Pass/Fail

NYSDOH staff shall undertake an initial review of all Grant Applications submitted online via the Grants Gateway by the date and time posted on the cover of the RFA and determine:

- i. If the applicant is a not-for-profit entity, it is registered and pre-qualified in the Grants Gateway (if not exempt);
- ii. Whether the Applicant is Eligible as established in accordance with PHL Section 2825-g; and
- iii. Whether the Application contains all of the components required by the RFA. Applications missing required material elements may be eliminated from further review. Applicants may be contacted by the NYSDOH if additional information is needed.

Applications passing Initial Review will be forwarded to Senior Review Teams for evaluation.

A list of applications proposed to be eliminated in Phase 1 due to not meeting the above requirements shall be compiled by NYSDOH and reviewed for determination of whether a disqualification or clarification letter should be sent to the applicant.

Phase 2 Review: Senior Review Teams

Independent reviews of applications will be conducted by Senior Staff. Selection of members will be based on subject matter expertise.

1. Eligibility Verifications

- i. Verify if an Eligible Project is capital or non-capital in nature.
- ii. Verify Applicant possesses all current certifications and/or licensures (Operating Certificate or other proof of licensure or eligibility) related to Eligible Project.

2. Critical Review

- i. For Eligible Applications, Senior Staff will be asked to provide a critical review that identifies strengths and weaknesses of the application.
- ii. Senior Staff will identify if they recommend or not recommend the application undergo further Executive Review Team review.

Senior Staff Reviews for Eligible Applicants and Projects will be forwarded to Executive Review Team members.

A list of all applications proposed to be eliminated in Phase 2 because they are 1) an Ineligible Applicant based on the proposed Eligible Project(s), 2) Ineligible Project or 3) the application contains incomplete or missing components required by the RFA, shall be compiled by NYSDOH and reviewed for determination of whether a disqualification or clarification letter should be sent to the applicant.

Phase 3 Review: Executive Review Team Discussion and Recommendations

The final eligibility determinations and rating of the evaluation criteria will be conducted by an “Executive Review Team”, which may include NYSDOH, and other State agency staff as determined by the Commissioner. The evaluation of applications by the Executive Review Team will be based on or supported by summaries and other factual analyses prepared for the Executive Review Team by NYSDOH or other State agency staff, or in consultation with other internal or external sources. After receipt of initial application summaries and other factual analyses, the Executive Review Team may request that NYSDOH or other State agency staff perform additional review and analysis of selected applications to assist the Executive Review Team in developing final award recommendations.

Overall Award Methodology:

Stage 1: The Executive Review Team will utilize a “Review Team Evaluation Tool” to assign an overall consensus rating of “Good”, “Acceptable”, or “Poor” to each application. In determining the overall rating, the Review Team will assign one of the aforementioned three ratings to each of the “Grant Evaluation Criteria” listed in RFA Section III. C. “Evaluation Criteria. The overall rating for

an application will be determined by a simple majority count of the rating for each individual criterion. For example, if the sum of individual criterion rated “Good” exceeds that of those rated “Acceptable”, or “Poor” then the overall rating for that application will be “Good”. In the event of an equal count of two consecutive ratings (i.e., “Good” and “Acceptable”), the overall rating shall be the higher one. If there is an equal count of two nonconsecutive ratings (i.e., “Good” and “Poor”), the overall rating shall be the lower one.

Within the “Good” category, recommendations for carve out requirements will be made in accordance with PHL Section 2825-g. Additional recommendations for “Good” applications that exceed carve out requirements may also be made.

Awards for Debt Retirement, Working Capital or Other Non-Capital Projects or Purposes:

Awards for debt retirement, working capital, or other non-capital projects or purposes, defined as those that are not eligible to be funded with the proceeds of bonds issued pursuant to Section 1680-r of the PAL, will be made in accordance with the “Overall Award Methodology” outlined above and considered together with projects or purposes that are eligible to be funded with such bond proceeds.

Stage 2: In the event that available funds are not sufficient to support all Eligible Projects assigned to the highest rating tier (e.g., “Good”), the Review Team will assign a score of 1-10 to the following “Tie Breaker” criterion:

The extent to which:

- i. Applications are determined to be in the best financial interest of the State and/or provide the greatest impact to improve quality of care, patient outcomes and patient experience.

The Review Team will then develop consensus recommendations for project awards in accordance with “Tie Breaker” criterion scores.

Bondability Review

DASNY shall undertake a bondability review of those Grant Applications identified by NYSDOH for an award and determine whether the Grant Application contains a request for a Grant to fund Eligible Project Costs in connection with a capital work or purpose which may properly be reimbursed from Bond Proceeds under the Act.

Phase 4. Commissioner and Director of the Division of the Budget Determination of the Final Awards and Amount:

The final awards will be determined solely at the discretion of the Commissioner and the Director of the Division of the Budget based upon:

- An evaluation of the scope of work presented; and
- The degree to which the Eligible Project meets the goals and priorities of the SHCFTP IV and

- the objectives and requirements of the RFA; and
- Knowledge of regional or community needs; and
- The appropriateness of the expenses to the Eligible Project; and
- The amount necessary to achieve the goals of the Eligible Applicant’s overall transformation activities.

Other Information about Award Determinations:

- The amount of project requests is expected to significantly exceed available funds.
- SHCFTP IV does not require applicants to provide matching funds. However, if an applicant chooses to identify matching funds in support of the full project cost, and the Eligible Project receives a SHCFTP award, a condition of that award will be that all funding sources for the project are verified as available to fund the project.
- However, given that an evaluation criterion is “the extent to which the Eligible Applicant has limited access to alternative financing” and recognizing that the value of project requests is expected to significantly exceed available funds, the capability of an applicant to access debt or institutional funds for all or a portion of the project costs will be an award consideration.

Applicants are hereby advised that, in accordance with Public Health Law 2825-g and Chapter 54 of the Laws of 2022, awards made under this RFA are determined on a non-competitive, discretionary basis. Funding will be awarded at the discretion of the Commissioner of Health and approval of the Director of the Division of the Budget for purposes described in this RFA. Without limitation to this authorization, the Commissioner of Health may consult with the Director of the Division of the Budget, DASNY, NYSDOH and DASNY professional staff, and any other internal or external experts or local health care constituents as appropriate from time to time and/or at any time in the evaluation of applications received pursuant to this RFA. The decision to award, or not to award, or to award a grant at a funding level that is less than the amount requested by the applicant, is discretionary and cannot be appealed.

As these awards are discretionary, there is no right of appeal and the decision of the Commissioner of Health, and the Director of the Division of the Budget is final. As such, applicants are advised to put forward their best efforts in thoroughly completing and fulfilling all the requirements of the RFA.

The decision not to fund an application will be communicated by letter. Based on the number of applicants, NYSDOH shall have the sole discretion of whether or not to provide an opportunity for non-successful applicants to request a debriefing to be conducted after the announcement of awards. Comparisons with other grant applications will not be made during a debriefing.

NYSDOH’s determination of applicable terms and conditions of award or a denial of a request to change the terms and conditions is discretionary and not subject to appeal.

VI. Attachments

Please note that certain attachments are accessed under the “Pre-Submission Uploads” section of an online application and are not included in the RFA document. In order to access the online application and other required documents such as the attachments, prospective applicants must be registered and logged into the NYS Grants Gateway in the user role of either a “Grantee” or a “Grantee Contract Signatory”.

- Attachment 1: Application Cover Sheet*
- Attachment 2: Projected Financial Information*
- Attachment 3: Vendor Responsibility Attestation*
- Attachment 4: Minority & Women-Owned Business Enterprise Requirement Forms*
- Attachment 5: Service-Disabled Veteran Owned Business Requirement Forms*
- Attachment 6: Required Proof of Minimum Eligibility*
- Attachment 7: IT Questionnaire*
- Attachment 8: Required 2022 IRS 990 Form*
- Attachment 9: Required Audited Financial Statements*
- Attachment 10: Statewide Health Care Facility Transformation Program IV Statute (Section 2825-g of PHL)

*These attachments are located/included in the Pre-Submission Upload section of the Grants Gateway online application.