

IMPLEMENTATION PLAN COMPREHENSIVE PLAN UPDATE (2011)



Last Update: 3/6/2017

Background & Initiation of Plan Implementation

April 2014	The Citizens Implementation Committee (CIC) was created to facilitate the implementation of the goals of the Comprehensive Plan and to make sure that the progress made is in keeping within the designated action steps for each goal.
2014	CIC revised the goals and action steps
Dec 2014	CIC submitted the revised goals and action steps to the Town Board; TB approved the revisions
Jan 2015	CIC held a strategic planning session to prioritize the goals and action steps.
March 2015	<p>The CIC and the Town Board created project teams for the five goals/steps that received the most votes during the strategic planning session in January. The Town Board approved the creation of those Project Teams in March. The general public was invited to participate as well as individuals targeted by the CIC to be a part of the teams because of their experience, knowledge or expertise. The five resulting Project Teams are as follows:</p> <ul style="list-style-type: none"> • Team # 1 Agriculture: Goal 1 – Step 3 – Agricultural Protection and Community Development <ul style="list-style-type: none"> ○ Goal 1: Establish a regulatory and economic framework that supports the protection and continued development of agriculture. <ul style="list-style-type: none"> ▪ Step 3: Develop and implement a Town of Canandaigua Farmland Enhancement Program. • Team # 2 Natural Resources Inventory (NRI): Goal 3 – Step 2 – Resource Protection/Environmental <ul style="list-style-type: none"> ○ Goal 3: Ensure the protection of the Town of Canandaigua’s natural resources. <ul style="list-style-type: none"> ▪ Step 2: Determine if Natural Resources Inventory, which replaced Limited Development Overlay, is successful in preservation of significant environmental features; revise if necessary. • Team # 3 Conservation Easement (CE): Goal 7 – Step 1 – Resource Protection/Open Space & Scenic Resources <ul style="list-style-type: none"> ○ Goal 7: Conserve and maintain the land that provides critical open space and scenic resources. <ul style="list-style-type: none"> ▪ Step 1: Research conservation programs for tax abatements or incentives available to landowners. • Team # 4 Sewer Master Plan: Goal 9 – Step 1 – Resource Protection/Open Space & Scenic Resources <ul style="list-style-type: none"> ○ Goal 9: Promote the expansion of sewer and water services to those areas of the Town where increased growth and development is most appropriate. <ul style="list-style-type: none"> ▪ Step 1: Develop a Town of Canandaigua Sewer Master Plan. • Team # 5 Multiple Use Overlay (MUO): Goal 13 – Step 1 – Economic Development <ul style="list-style-type: none"> ○ Goal 13: Maximize opportunities for large and small scale commercial development within the Town without compromising the Town’s natural, scenic, cultural and historic resources. <ul style="list-style-type: none"> ▪ Step 1: Partner with community organizations to survey Town businesses.

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<p>April 2015</p>	<p>Kick-off meeting for five Project Teams; lay out the general goals and a basic timeline for the teams and set up initial team meetings.</p>
<p>2015- present</p>	<p>Project Teams are ongoing and have met regularly since the kick-off meeting.</p>
<p>Oct 2016</p>	<p>CIC submitted a list of topics on which to concentrate in 2017. The Town Board approved the topics/tasks in October. They are as follows:</p> <ul style="list-style-type: none"> • <u>Natural Resources Inventory</u> - (Team #2 NRI) – NRI Team is continued into 2017 <ul style="list-style-type: none"> ○ Goal 3: Ensure the protection of the Town of Canandaigua’s natural resources. ○ Step 2: Determine if Natural Resources Inventory, which replaced Limited Development Overlay, is successful in preservation of significant environmental features; revise if necessary. • <u>Mixed Use Overlay</u> – (Team # 5 MUO) – MUO Team is continued into 2017 <ul style="list-style-type: none"> ○ Develop concepts and plans for each growth node <ul style="list-style-type: none"> ▪ Goal 13 of the Comprehensive Plan, “Maximize opportunities for large and small scale commercial development within the Town without compromising the Town’s natural, scenic, cultural and historic resources.” • <u>Open Space and Conservation Plan</u> – (Team # 3 CE plus new members) Through the RFP process, prepare an Open Space and Conservation Plan to be presented to the Town Board. <ul style="list-style-type: none"> ○ Goal 3 of the Comprehensive Plan, “Ensure the Protection of the Town of Canandaigua’s natural resources.” ○ Goal 7 of the Comprehensive Plan, “Conserve and maintain the land that provides critical open space and scenic resources.” ○ Goal 8 of the Comprehensive Plan, “Create a network of linkages for wildlife habitat, scenic views and recreational trails.” • <u>Parks and Recreation / Trails Master Plan Update</u> – Parks and Recreation Committee will update to the Parks and Trails Master Plan. <ul style="list-style-type: none"> ○ Goal 10 of the Comprehensive Plan, “Improve and expand the Town’s recreational resources to meet the needs of the community in accordance with the goals set forth in the adopted Town of Canandaigua Parks and Recreation Master Plan and Trails Master Plan.” ○ Goal 11 of the Comprehensive Plan, “Focus on contributing to and strengthening the local and regional tourism industry through the provision of recreation opportunities.” • <u>Complete Streets Policy</u> – Research and propose a Complete Streets Policy to be considered by the Town Board. <ul style="list-style-type: none"> ○ Goal 20 of the Comprehensive Plan, “Embrace ‘Complete Streetscapes’ for all users.” ○ Goal 10 and Goal 11 stated above also contribute to this action item. • <u>Update Design Standards / Criteria</u> – Complete a Chapter Update to the Town Code for the Site Design and Development Criteria <ul style="list-style-type: none"> ○ Goal 16 of the Comprehensive Plan, “Structure land use regulations, design standards and zoning code to improve and protect the character of the Town’s hamlets and gateways.” ○ Goal 20 of the Comprehensive Plan, “Embrace ‘Complete Streetscapes’ for all users.”

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Feb 2017	Kick-off meeting for the five Project Teams approved by TB in Fall of 2016; lay out the general goals and a basic timeline for the teams and set up initial team meetings.
Mar 2017	2017 Project Teams are ongoing and have begun to meet regularly since the kick-off meeting.

Plan Goals with History & Status Reports

PROJECT / GOAL DESCRIPTION: **AGRICULTURAL PROTECTION & COMMUNITY DEVELOPMENT**

Goal 1: Establish a regulatory and economic framework that supports the protection and continued development of agriculture.

Project Team: AGRICULTURE COMMITTEE

Recommended Action Steps with Status Reports:

5/6/14	CIC meeting focusing on Goal 1. Skip Jensen, representative of the Farm Bureau was the expert in attendance. CIC revised action steps (Shortened 7 steps to 4), creation of Outreach Communication Plan and Farmland Protection Plan.
3/2015-12/2016	Agriculture Project Team was created as part of the CIC's effort to implement Goal 1 of the Comprehensive Plan. Ag Team met on the 1 st Thursday of each month to discuss all four steps of Goal 1. Ag Team completed their goal with the adoption of the Agricultural Enhancement Plan in Dec. 2016.
2017	Agricultural Committee will be established through a local law; expected adoption in March 2017.

1. Create an outreach communication plan with participation from agricultural related organizations to inform the community of future Board vacancies. **STATUS: IN PROGRESS / ONGOING**

2015	Two Community forums held (one in spring one in fall) with landowners and farmers.
Spring 2016	Spring community forum held with Ag Team, local landowners, farmers, board members, plus representatives from Ontario County Soil and Water District, Finger Lakes Land Trust, Ontario County Planning Department, and the Canandaigua Lake Watershed Council. SWOT analysis, general discussion about the current status and future of farming in the Town
7/27/16	Summer Ag Economic Development Forum with local agribusiness members as panelists and members of the public in attendance, including farmers.

2. Zoning Officer to write a determination on cluster development as it pertains to the protection of agricultural land. **STATUS: COMPLETE**

5/16/14	Zoning Inspector wrote determination on cluster development.
2016	PB held and attended training on focusing density in specific areas while preserving open space in other areas.
July 2016	Initial TDR meeting with LaBella and BFJ Planning Agency.

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3. Develop and implement a Town of Canandaigua Farmland Enhancement Program. **STATUS: COMPLETE**

5/19/14	DOD spoke with John Brennan regarding availability of \$25,000 grant for creation of Farmland Protection Plan.
6/9/14	Town Board approved application of the Agricultural Enhancement Plan Grant
Fall 2014	Town awarded grant for developing a Town of Canandaigua Agricultural Enhancement Plan.
Fall 2015	Request for proposals sent out for the development of a Town of Canandaigua Agricultural Enhancement Plan.
Winter 2015/Sp 2016	LaBella Associates awarded the task of developing a Town of Canandaigua Agricultural Enhancement Plan. Initial meetings and work began.
2015	Ag Team began meeting 1 st Thursday of each month.
2015-2016	Multiple Forums and Community Events held with landowners and farmers. (See Goal 1, Step 1 above)
Sept 2016	First Draft of the Town of Canandaigua Agricultural Enhancement Plan presented to the Ag Team and the CIC.
Nov 1, 2016	Public informational meeting held to present the draft Agricultural Enhancement Plan
Nov 21, 2016	Town Board held a Public Hearing on the draft Agricultural Enhancement Plan
Dec 19, 2016	Town Board adopted the Agricultural Enhancement Plan prepared by LaBella Assoc.
Mar 2017	Town Board expected to adopt a local law establishing an Agricultural Advisement Committee to carry out tasks/goals set forth in the Ag Plan.

a. Create a list of farms that would be ideal candidates for the PDR program. **STATUS: IN PROGRESS**

5/29/14	DOD attends ECB Meeting to discuss environmental protection/PDR; ECB to take lead on identifying priorities for PDR program
6/18/14	ECB ranked PDR applications, submitted rankings to TB
6/23/14	TB approved Pritchard/Brock Acres as official PDR applications
7/31/14	Submitted PDR applications to NYS Ag & Markets
8/11/14	Notified that Brock Acres application deemed complete
Summer 2014	Submitted PDR applications to NYS Ag & Markets – Catalpa Acres
Fall 2014	PDR Grant awarded to Catalpa Acres
2015	NYS Ag & Markets did not open PDR grant window in 2015.
June 2016	Development office submitted PDR application to NYS Ag & Markets for Kim-Mar Farms
June 2016	Finger Lakes Land Trust submitted PDR application to NYS Ag & Markets for Brock Acres.
Fall	Possible candidates included in the Town of Canandaigua Agricultural Enhancement

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2016	Plan.
Fall 2016	NYS Ag & Markets awards PDR grant to application for Brock Acres but denied application for Kim-Mar Farms.
Dec 19, 2016	Town Board adopted the Agricultural Enhancement Plan prepared by LaBella Assoc.

- b. Update the Prioritizing Farmland and Scenic Views document (2006). **STATUS: IN PROGRESS**

Dec 19, 2016	Farmland portion updated as part of the Town of Canandaigua Agricultural Enhancement Plan.
TBD	Scenic views portion to be completed as part of the Natural Resources Inventory. (See Goal 3 for details)

- c. Water and Sewer line planning. (See Goal 9 for more details). **STATUS: IN PROGRESS**

- d. Zoning Districts (creation of new district for farm preservation vs. revising current districts to promote farm protection). **STATUS: IN PROGRESS**

Dec 19, 2016	Reviewed as part of the adopted Town of Canandaigua Ag Enhancement Plan.
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4. Working with the Town Assessor, create an inventory of farming operations including renting, owning, etc. **STATUS: COMPLETE / ONGOING**

5/17/14	DOD spoke with Assessor; assessor maintaining records currently, will attend a future meeting to update inventory database.
Dec 19, 2016	Current operations part of the adopted Town of Canandaigua Agricultural Enhancement Plan.
1 st Qtr. 2017	Transfer of Development Rights (TDR) Zoning being reviewed as a potential tool for protecting agricultural lands within the Town of Canandaigua. Completed study expected first quarter 2017.

End of Goal 1

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PROJECT / GOAL DESCRIPTION: AGRICULTURAL PROTECTION & COMMUNITY DEVELOPMENT

Goal 2: Support viable and sustainable economic endeavors within the agricultural industry.

Project Team: AGRICULTURAL COMMITTEE

Recommended Action Steps with Status Reports:

5/20/14	CIC meeting focusing on Goal 2. Maria Rudzinski, with the Ontario County Planning Department, was the expert in attendance. Revised action steps (re-wording of Step 2).
5/20/14	Maria Rudzinski confirms previously held meetings similar to Goal 1.
5/21/14	Amanda/DOD meet with Jim Ochterski.

1. Facilitate a yearly round-table with local farmers, Cornell Cooperative Extension, various public agricultural agencies, and neighboring towns to discuss local agricultural issues. **STATUS: IN PROGRESS / ONGOING**

	(See Goal 1 above)
Spring 2016	Spring community forum held with local landowners, farmers, board members. SWOT analysis, general discussion about the current status and future of farming in the Town.

2. Working with the Cornell Cooperative Extension, implement the seven initiatives identified for agricultural enhancement in the Ontario County Ag Enhancement Priority Issues Action Plan. **STATUS: IN PROGRESS / ONGOING**

5/29/14	Supervisor/DOD met with Elizabeth Newbold, of Cornell Cooperative Extension, regarding PDR/Farmland Trust/Ag Protection.
Spring 2016	Supervisor/DOD participated in Ontario County's Agricultural Economic Development Plan. The Town of Canandaigua Agricultural Enhancement Plan shares many of the same goals with the County's Plan.
Ongoing	The Town continues to work with the County on the Agricultural Plans.

3. Participate in opportunities to develop ag related economic endeavors within the Town of Canandaigua. **STATUS: IN PROGRESS**

1/2015	Creation of Ag Project Team; team works closely with LaBella as they prepare the Town's Ag Enhancement Plan.
7/27/16	Summer Ag Economic Development Forum with local agribusiness members as panelists and members of the public in attendance, including farmers. Discussed current agribusiness ventures and opportunities in and around the Town.
Dec 19, 2016	Town Board adopted the Agricultural Enhancement Plan prepared by LaBella Assoc.

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Mar 2017	Town Board adopts local law establishing an Agricultural Advisory Committee
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End of Goal 2

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PROJECT / GOAL DESCRIPTION: RESOURCE PROTECTION / ENVIRONMENTAL

Goal 3: Ensure the protection of the Town of Canandaigua’s natural resources.

Project Team: NATURAL RESOURCES INVENTORY (NRI) TEAM

Recommended Action Steps with Status Reports:

5/20/14	CIC meeting focusing on Goal 3. Guest expert was Edith Davey from Ontario County Soil & Water Conservation.
6/3/14	Revised action steps
1/2015	Natural Resources Inventory Project Team created by the CIC to implement Goal 3 of the Comprehensive Plan.
2015	NRI Team developed a list of natural resources within the town and developed a framework for protection.
2015/2016	NRI Team selected Steep Slopes as #1 most important natural resource. Began steps to change the town code to protect it.

1. Create and maintain a central GIS inventory of significant historic, cultural, science, and environmental features within the Town to aid development review and policymaking. **STATUS: IN PROGRESS / ONGOING**

8/6/14	OnCor training held with Development Office staff (discussion of NRI layering)
2016	Town Historian created an inventory on OnCor of all historic barns in Ontario County. Link to the map was placed on Town’s website.
Spring 2016	OnCor revised steep slopes on their GIS to match the draft Steep Slope Law.

- a. Establish a direct link on the Town website to an online version of the map. **STATUS: COMPLETE / ONGOING**

7/2016	Link to OnCor map for historic barns within the Town placed on Town History webpage.
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2. Determine if Natural Resources Inventory, which replaced Limited Development Overlay, is successful in preservation of significant environmental features; revise if necessary. **STATUS: COMPLETE**

2015	NRI Team determined that the NRI was not adequate as is to replace the Limited Development Overlay.
3/2015	Town Code updated to protect the Lake through restrictions placed on building lots within or near to the RLD zoning district.
2016	NRI Project Team determined a need for codification of steep slopes, ridges, and shorelines.
2016	NRI Team recommends establishing new section of code – §220-8 – Natural Resources Protection.

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- a. Review/revise the process for triggering of ECB review. **STATUS: COMPLETE**

6/26/14	Revised process for trigger of ECB review.
7/1/14	Development office created/implemented referral checklist.
7/31/14	Reviewed action steps at ECB meeting.
Jan 2016	New ECB Chair began attending PRC meetings to review new planning and zoning applications.

- b. Request that the Town Board add Natural Resources Inventory to Town Code. **STATUS: IN PROGRESS**

2015	NRI Team developed a list of natural resources within the town and developed a framework for protection.
2015/2016	NRI Team selected Steep Slopes as #1 most important natural resource. Began steps to change the town code to protect it.
Spring 2016	A draft of the proposed Steep Slopes law created to protect Steep Slopes. CIC reviewed draft law and suggested changes before presenting to the Town Board.
July 2016	Town board held public hearing on draft Steep Slope law.
8/11/16	Joint meeting of the PB, ECB and the NRI Team to discuss the draft Steep Slope Law and introduce the viewshed and ridgeline local laws and drafts.
Fall 2016	Town Board continued public hearing on Steep Slope Law.
Nov 2016	2 nd Joint meeting of the PB, ECB and the NRI Team to discuss the draft Steep Slope Law
Mar 2017	Public hearing for draft Steep Slope Law.
Summer 2017	NRI Team expected to forward draft code update recommendations on Ridgelines and Viewsheds.

3. ECB to inform public of protection of environmental features including risks, costs and landowner responsibility. **STATUS: COMPLETE / ONGOING**

Summer 2014	Invasive species trap station installed at the boat launch at Onanda Park.
2015	ECB held training sessions at Onanda Park and at the Ontario County Soil and Water Conservation District offices.
Spring 2016	ECB created an informational recycling brochure and installed an outdoor holder for them at the Town of Canandaigua Transfer Station.
Monthly	ECB sends regular reports to the Town Board.

4. ECB to identify public educational outreach opportunities to inform public on reduction of non-native invasive species. **STATUS: COMPLETE / ONGOING**

9/11/14	Sent out emails via Mail Chimp to public re: non-native invasive species
Spring 2016	Informational workshop for Hemlock Woody Adelgid held at Ontario County SWCD – open to the public. ECB hosted the event.
Spring 2016	Informational workshop for HWA held at FLCC – open to the public. FLCC Conservation department and Cornell Coop. Ext. hosted the event.

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Spring 2016	ECB begins reviewing projects referred to them by the PRC.
Summer 2016	Aquatic invasive species identification workshop held at Onanda Park

End of Goal 3

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PROJECT / GOAL DESCRIPTION: RESOURCE PROTECTION / ENVIRONMENTAL

Goal 4: Protect Canandaigua Lake and its watershed as a major natural resource enjoyed by the Town and greater Canandaigua area.

Project Team: N/A

Recommended Action Steps with Status Reports:

6/17/14	CIC meeting focusing on Goal 4. Guest expert in attendance was Kevin Olvany from the Canandaigua Lake Watershed Council (CLWC). CIC Revised action steps.
8/12/14	Reviewed action steps with Planning Board

1. Understanding Canandaigua Lake is an extremely valuable resource for the quality of life and the economic viability of the greater Canandaigua area, the Town of Canandaigua will strengthen relations with all organizations who share the perspective of the need to protect Canandaigua Lake. **STATUS: COMPLETE / ONGOING**

9/30/14	CLWC presentation to all Boards
2015	CLWC workgroup established; attendance by PB chair and DOD
Mar 2015	CLWC reviews projects related to Canandaigua Lake in a coordinated review process.
2015-2016	Meetings and workshops held with the CLWC, PB Chair, DOD regarding cooperative efforts to protect the lake.

2. Review, and revise if necessary, local regulations to reduce the impact of impervious surfaces on surface water quality and quantity. **STATUS: COMPLETE**

9/23/14	Review of municipal codes by towns surrounding Canandaigua Lake re: 6 critical land use focus.
Sept. 2014	DOD & attorney reviewing RLD/code updates to present to PB
March 2015	New changes made to Canandaigua Town Code to reduce allowances of impervious development on lakefront properties, specifically those in the RLD zoning district.
2016	New proposed Onsite Wastewater Treatment Law developed in cooperation with CLWC and surrounding municipalities that would require septic inspections. Law in proposal stage.
Mar 2017	Public Hearing set to review the draft On-Site Wastewater Treatment Law

3. Planning Board to review the RLD and make any changes or recommendations to the Town Board. **STATUS: COMPLETE**

March 2015	New changes made to Canandaigua Town Code to reduce allowances of impervious development on lakefront properties, specifically those in the RLD zoning district.
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4. Planning Board will review “green” building practices, and “LEED” best practices to make recommendations for ongoing development. **STATUS: IN PROGRESS**

9/12/14	Town Engineer provided quote for drafting Green Infrastructure/LEED local laws
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5. Town of Canandaigua to implement the MS4 program to support pollution prevention. **STATUS: COMPLETE**

7/31 & 8/27	Meetings held on MS4 implementation with CLWC/Engineer/DOD/Fletcher/CEO. Task list developed re: 6 MCM's.
July 2016	Town became an official MS4 municipality

6. Working with CLWC, continue public outreach and education about the use of low phosphorus fertilizer to promote the reduction of nutrient loads, pesticides & siltation. **STATUS: COMPLETE / ONGOING**

2014/ 2015/ 2016	Meetings with Fox Ridge/Villas/Kiwanis regarding use of low phosphorus fertilizer
Apr 2016	PB initiated a mandatory notation on all site plans calling for soil tests to confirm a deficiency before any phosphorous may be used to establish new lawns

7. Continue to work with the CLWC to update the Canandaigua Lake Watershed Management website. **STATUS: IN PROGRESS**

Mar 2016	CLWC launched a new website that includes resources for residents and Boards regarding the protection of Canandaigua Lake.
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8. Utilize the Town’s website as well as other public outreach activities to promote best watershed management practices. **STATUS: COMPLETE / ONGOING**

Ongoing	Events/notices regarding watershed health posted on Town’s website regularly.
2016	MS4 Program (on Town’s website) details public outreach and education on the protection of Canandaigua Lake.
2016	The ECB continues to provide public education as a priority for the protection of Canandaigua Lake.

End of Goal 4

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PROJECT / GOAL DESCRIPTION: RESOURCE PROTECTION / CULTURAL AND HISTORIC RESOURCES

Goal 5: Preserve the history of the Town of Canandaigua and support the protection of significant historic properties.

Project Team: N/A

Recommended Action Steps with Status Reports:

7/1/2014	CIC meeting focusing on Goal 5. Expert guest was Ray Henry, TOC Historian. CIC Revised action steps.
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1. During site plan review, incorporate full consideration of impacts to historic assets. **STATUS: ONGOING**

7/11/14	Development Office revised demolition permit application to include historical significance
2015	Proposed projects are referred to Town Historian for comment if there is the potential for a negative impact on a culturally or historically important feature.
Aug 2016	Town Historian works to encourage proper dismantling of an historic barn rather than demolishing it – article titled, “The Demise of the English Working Barn,” published in the Daily Messenger on August 21, 2016.

2. Consider leveraging existing trail networks and historical sites to create a local history trail. **STATUS: IN PROGRESS**
3. Investigate opportunities to inform landowners of existing significant historic sites in the Town. **STATUS: IN PROGRESS**

Oct 2016	Town Historian plans and participates in the Annual Tour of Barns in Ontario County with demonstrations and exhibits at Outhouse Park.
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4. Create mechanism for the preservation and protection of historic sites. **STATUS: COMPLETE / ONGOING**

2015	Proposed projects are referred to Town Historian for comment if there is the potential for a negative impact on a culturally or historically important feature. (See step 1 above)
Aug 2016	Town Historian works to encourage proper dismantling of an historic barn rather than demolishing it – article presented in the Daily Messenger on August 21, 2016.

End of Goal 5

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PROJECT / GOAL DESCRIPTION: RESOURCE PROTECTION / CULTURAL AND HISTORIC RESOURCES

Goal 6: Promote awareness of the influences of our cultural heritage on the evolution of the Town and the greater Canandaigua area.

Project Team: N/A

Recommended Action Steps with Status Reports:

7/1/ 2014	CIC meeting focusing on Goal 6. Expert guest in attendance was Ray Henry, Town of Canandaigua Historian. CIC reviewed action steps; made no changes.
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1. Strengthen local formal and informal opportunities for cultural heritage education, such as brochures or historical markers at existing cultural, historical, and environmental heritage locations. **STATUS: ONGOING**

2015/ 2016	Town Historian gave presentations on the historic barns within Ontario County
Oct 2016	Town Historian along with the Ontario County Historical Society (OCHS), to give annual Agricultural Fair & Tour of Barns in the County. Tour focuses on barns and their importance.

2. Utilize technology and social media to share information with the public. **STATUS: ONGOING**

2016	Town Historian created an inventory on On-Cor of all historic barns in Ontario County. Link to the map was placed on Town's website.
Spring 2016	Town launched a new Facebook page and began other updates via social media (including Mail Chimp). Includes updates on Town history.
Fall 2016	Town Historian launched a Facebook page to spread awareness of the annual Agricultural Fair & Tour of Barns put on by the Town and the OCHS.

End of Goal 6

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PROJECT / GOAL DESCRIPTION: RESOURCE PROTECTION / OPEN SPACE AND SCENIC RESOURCES

Goal 7: Conserve and maintain the land that provides critical open space and scenic resources.

Project Team: CONSERVATION EASEMENT (CE) TEAM & OPEN SPACE AND CONSERVATION MASTER PLAN TEAM

Recommended Action Steps with Status Reports:

7/15/14	CIC meeting focusing on Goal 7. Guest expert in attendance was Robin Johnson, the Ontario County Director of Real Property. CIC revised action steps: added Step #2.
9/23/14	Meeting with lake-surrounding municipalities to revise individual Codes re: 6 critical land use focus.

1. Research conservation programs for tax abatements or incentives available to landowners. **STATUS: COMPLETE**

8/1/14	DOD provide other municipalities' conservation easement legislature information to CIC
8/15/14	Robin Johnson provided info to DOD regarding newest legislature on conservation easements/tax abatements (Town of Bethlehem)
1/2015	Conservation Easement Project Team created to implement Goal 7 Step 1 of the Comprehensive Plan. Team met bi-weekly throughout 2015.
12/2015	<p>CE Team completed Goal 7 Step 1 and made recommendations to the CIC who then passed them on to the Town Board. Recommendations are below:</p> <p>SHORT TERM STEPS</p> <p>The CIC would like to request that the Town Board authorize a public outreach meeting in conjunction with Finger Lakes Land Trust to share information about the opportunity for voluntary conservation programs. The CIC would recommend that property owners with at least 30 acres be contacted via mail, information about the meeting be posted on the Town website, and via Mail Chimp. The CIC would also recommend the ECB take the lead on working with the Finger Lakes Land Trust to identify willing property owners to explore voluntary conservation easement programs.</p> <p>The CIC would like to recommend the Town Board consider code updates that encourage and enhance conservation of lands to protect and enhance biological diversity, protection of steep slopes, and protection of ridgelines, offering buffers on riparian areas, and logging. Many of these items are currently being considered by the NRI Team, and the CIC would like to recommend the Town Board encourage the NRI Team to consider these items for codification as the NRI Team continues their work.</p> <p>The CIC would like to recommend the Town Board consider opportunities for voluntary restrictive covenants through the Planning Board process. The CIC would recommend the Planning Board take the lead on exploring opportunities for options to utilize open space and conservation areas as a means to promote natural buffers to development. These opportunities could be achieved through the Planning Board's traditional subdivision review and consideration, and serve as a means to promote open</p>

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	<p>space.</p> <p>INTERMEDIATE STEPS</p> <p>The CIC would like to recommend the Town Board look into opportunities where a right of first refusal tool might be able to be used for landowners who wish to have their property entered into a conservation easement program.</p> <p>The CIC would like to recommend the Town Board continue to partner with Finger Lakes Land Trust and other local groups; as well as, the NYS Department of Agriculture and Markets on agriculture protection through the Farmland Protection Implementation Grant Program (PDR).</p> <p>LONG TERM STEPS</p> <p>The CIC would like to recommend the Town Board consider as a longer term option the possibility of a transfer of development rights (TDR) program. Due to the level of development occurring in the Town of Canandaigua, a tool like a TDR program could be utilized to conserve open space in designated areas of the Town, while trading credits for greater density in other portions.</p> <p>The CIC would like to recommend the Town Board consider the outright purchase of land as it pertains to valued open space protection lands. The purchase of these parcels could be acquired through the Open Space Fund.</p> <p>The CIC would like to recommend the Town Board further look into the legal options that may exist to create special districts by petition for landowners who wish to voluntarily enter into a conservation district. These conservation districts would be created by a petition of Town residents to the Town Board. Property owners who wish to voluntarily enter the conservation district could be assessed a fee on their property tax bill to assist with the administration of the conservation district.</p> <p>FUNDING STREAMS</p> <p>The CIC would like to recommend the Town Board consider a new fee for new construction in order to fund the Open Space reserve. The CIC fully understands the legality of such a fee, and the funding of the open space reserve would have to be explored. Due to the level of new development occurring in the Town of Canandaigua, the amount of open space is steadily declining. A fee linked to new development to further protect open space should be considered.</p> <p>The CIC would like to recommend the Town Board consider an annual appropriation from the unexpended fund balance to the Open Space Fund each year. An example the Town Board may wish to consider would be an annual appropriation of \$ 100,000 from unexpended fund balance.</p> <p>The CIC would like to recommend the Town Board explore what other municipalities have done to create and maintain a conservation fund such as Tompkins County.</p>
On-going	Town has applied for (on behalf of and in cooperation with landowners), and been awarded, PDRs for several farming properties within the Town. (See Goal 1 Step 3)
July 2016	Town met with representatives from BFJ Planning to complete a study of the feasibility of a TDR project within the Town.

IMPLEMENTATION PLAN

COMPREHENSIVE PLAN UPDATE (2011)



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2. Identify parcels of conservation and open space value, develop a mechanism to encourage, manage and maintain lands. **STATUS: ONGOING**

2015	Created the Padelford Brook Greenway, the identification of nearly ten thousand acres of agricultural lands with prime and statewide important soils. The greenway also contains an important stream/wetland ecosystem.
Feb 2017	Open Space and Conservation Master Plan team created via TB approval in fall of 2016 and officially created at kick-off meeting on Feb. 7, 2017. Task is to update the open space Master Plan.
2017	Open space team begins meeting and plans RFP for hiring consultant to complete the Master Plan update.

3. Encourage private and public ownership of conservation easements. **STATUS: IN PROGRESS**

Summer 2016	Began discussions regarding TDR opportunities and potential for encouraging conservation easements in the Town of Canandaigua.
2016	2017 budget proposal to include open space and conservation plan.
Fall 2016	BFJ Planning Agency is developing a sample framework for the Town of Canandaigua for the possible implementation of a TDR program in the Town. Completion of the study is expected in early 2017. BFJ is providing this service as part of a grant from NYSERDA.
1 st Qtr. 2017	Draft Study expected to be completed and presented to the Town Board by end of first quarter of 2017. BFJ Planning works closely with CIC.

End of Goal 7

IMPLEMENTATION PLAN COMPREHENSIVE PLAN UPDATE (2011)



Last Update: 3/6/2017

PROJECT / GOAL DESCRIPTION: RESOURCE PROTECTION / OPEN SPACE & SCENIC RESOURCES

Goal 8: Create a network of linkages for wildlife habitat, scenic views and active recreational trails.

Project Team: OPEN SPACE AND CONSERVATION MASTER PLAN TEAM & PARKS AND RECREATION COMMITTEE

Recommended Action Steps with Status Reports:

8/1/14	CIC meeting focusing on Goal 8. Expert guest in attendance was Dennis Brewer, Director of Parks & Recreation for the Town of Canandaigua. CIC revised action steps.
9/9/14	TB named switchback trail / TB discussed need to ID trail linkages
9/9/14	PB reviewed Miller Park trail proposal / OCPB reviewed 9/12/14 (TB taking action 9/23/14)
9/23/14	GTC Trails Initiative meeting

1. Hold a training session for Board members on OnCor including GIS layering. **STATUS: COMPLETE**

8/6/14	Development office staff took training with Sheri Norton at Ontario County Bldg
8/15/14	Amanda trained CIC/ZBA on OnCor website usage

2. Work with Ontario County to add active and potential recreation trails as well as wildlife habitat corridors and scenic views layers to OnCor. **STATUS: IN PROGRESS**

9/11/14	Submitted ArcGIS proposal to TB
10/2014	Town Board approved purchase of ArcGIS software.
2015	Development office works with the Trails and Parks committees on trail connections.
Fall 2015	Hobart & William Smith's Finger Lakes Institute provides the results of a study & analysis on Trails and Complete Streets in the Town of Canandaigua.
Fall 2016	Development office works with the Town Board and Parks Committee to update Town Code regarding combining the Parks and Recreation and Trails committees.
Fall 2016	Parks and Recreation & Parks and Trails Committees are combined. Retain Parks and Recreation Committee Title.
Fall 2016	Town Board approves the RFP to update the Parks & Trails Master Plan – See Goal 10-Step 3 for details on the plan update.
Fall 2016	Development office assigns Zoning officer to work with the Parks and Recreation Committee.

End of Goal 8

IMPLEMENTATION PLAN COMPREHENSIVE PLAN UPDATE (2011)



Last Update: 3/6/2017

PROJECT / GOAL DESCRIPTION: RESOURCE PROTECTION / OPEN SPACE & SCENIC RESOURCES

Goal 9: Promote the expansion of sewer and water services to those areas of the Town where increased growth and development is most appropriate.

Project Team: SEWER MASTER PLAN TEAM

Recommended Action Steps with Status Reports:

8/19/14	CIC meeting focusing on Goal 9. Expert guest in attendance was Jim Fletcher, Town of Canandaigua Highway/Water Superintendent. CIC revised action steps.
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1. Develop a Town of Canandaigua Sewer Master Plan. **STATUS: COMPLETE**

7/8/14	DOD/Pam/Jim met with MRB re: sewer master plan
7/22/14	MRB provided map identifying existing sewers vs. PDR applications (#3 done)
8/25/14	Engineer submitted Sewer Master Plan proposal to TB
9/8/14	DOD recommended RFP for Sewer Master Plan to TB
9/10/14	DOD drafted RFP for Sewer Master Plan
9/22/14	Intent to discuss RFP with TB
March 2015	CIC Created the Sewer Master Plan Project Team to continue the implementation of Goal 9 Step 1 of the Comprehensive Plan. Project met regularly to help facilitate the completion of the Sewer Master Plan.
Spring 2016	MRB Completed first draft of the Sewer Master Plan. Draft placed on Town's website for review by the public.
Spring 2016	<p>Introduction to the Draft Plan:</p> <p>A Joint Sewer Master Plan (by MRB group, PC and Labella & Associates, PC) that includes the Village of Victor and the Towns of Victor, Farmington and Canandaigua was authorized and funded by the participating municipalities. The Joint Sewer Master Plan, currently in development at the time of this report, considers the potential sanitary sewer area that could be serviced by the Farmington Wastewater Treatment Plant (WWTP). For the Town of Canandaigua, this Joint Sewer Master Plan would only consider the areas north of Padelford Brook.</p> <p>Because the Joint Sewer Master Plan would only address the needs of the Town of Canandaigua (Town) in the far north of the Town, the Town Board authorized MRB Group, PC to develop a Sewer Master Plan for the balance of the Town. Later in 2014, the Town Board assigned the CIC to support MRB Group to provide citizen participation and input regarding this document and its compliment to the Town's adopted Comprehensive Plan.</p> <p>As described in the Foreword, this ultimately led to the CIC's formation of the Sewer Master Plan Project Team (SMPPT), who worked closely with MRB Group from April 2015 to the present. Collaboratively, the SMPPT and MRB Group considered the goals of the CIC to determine locations in the Town most appropriate for sanitary sewers, in conformance with the Town's Comprehensive</p>

IMPLEMENTATION PLAN COMPREHENSIVE PLAN UPDATE (2011)



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	<p>Plan including protection for farmland and environmentally sensitive areas of the Town.</p> <p>The purpose of this Sewer Master Plan is to provide the Town with a comprehensive planning tool that would provide factual data and other information relative to the sewer system serving the Town. This Sewer Master Plan evaluates the collection system as a whole and provides information back to the Town to assist in their decisions. The Sewer Master Plan will be utilized and shared amongst the Town’s Boards, as they consider new development in the Town and the potential impact to the sanitary sewer system.</p> <p>The SMPPT charge from the CIC was to evaluate the Town and consider where future growth in the Town is most appropriate in conformance with the Town’s Comprehensive Plan. This document evaluates the potential for sewer extensions and analyzes the existing infrastructure based on available information for flow conveyance limitations.</p>
June 2016	MRB submitted proposal to create a new Water Master Plan to the Town Board.
July 2016	Town Board approved hiring MRB to create new Water Master Plan.
Nov 2016	MRB updated the draft Sewer Master Plan and presented it to the CIC.
Nov 21 2016	Town Board holds public hearing on the draft Sewer Master Plan.
Dec 19, 2016	Town Board adopts the Town of Canandaigua Sewer Master Plan

End of Goal 9

IMPLEMENTATION PLAN COMPREHENSIVE PLAN UPDATE (2011)



Last Update: 3/6/2017

PROJECT / GOAL DESCRIPTION: RECREATION

Goal 10: Improve and expand the Town’s recreational resources to meet the needs of the community in accordance with the goals set forth in the adopted Town of Canandaigua Parks and Recreation Master Plan and Trails Master Plan.

Project Team: N/A

Recommended Action Steps with Status Reports:

8/1/14	CIC meeting focusing on Goal 10. Guest expert in attendance was Dennis Brewer, Town of Canandaigua Director of Parks & Recreation. CIC revised action steps.
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1. Continue to maintain, improve, and invest in the appearance, functionality, and safety of town-owned recreational properties; **STATUS: IN PROGRESS / ONGOING**

2015/ Ongoing	Cabins at Onanda Park received new roofs; other improvements and maintenance performed at other Town Parks as well.
2016	TB approves proposal by Dennis Brewer to treat roughly 200 affected hemlock trees in Barns Gully for Hemlock Woody Adelgid – this will maintain the health of Barns Gully and of Canandaigua Lake, as well as improve safety and functionality of the park. Treatment completed in Summer 2016.
2016	Parks and Recreation Committee combined with the Trails Committee to form one committee.

2. Identify opportunities to increase the amount of publicly accessible waterfront areas, whether through purchase or other acquisitions. **STATUS: ONGOING**

Ongoing	CLWA/CLWC Water Trail
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3. Update the Town of Canandaigua Parks and Recreation Master Plan. **STATUS: IN PROGRESS**

9/12/14	Pam/Doug held meeting with Tom Harvey regarding trail linkage through Ontario County.
Sept. 2014	Old Brookside/Villas to add walking trails to subdivision
Fall 2015	Students from Hobart & William Smith’s Finger Lakes Institute provide the results of a study & analysis on Trails and Complete Streets in the Town of Canandaigua.
Summer 2016	PB working with Centerpointe to extend sidewalk/trail to connect Auburn Trail with St. Rt. 332
Fall 2016	Development office applied for grant to complete the section of the Auburn Trail that falls within the Town of Canandaigua.
	Airport – Auburn Trail
	Canandaigua-Farmington Water – Auburn Trail
2016	Parks and Rec Committee met regularly and discussed the Plan.
Aug 2016	Director of Parks and Recreation sent out the Request for Proposals for the preparation of a new Parks and Recreation Master Plan.
Fall 2016	Town Board reviewed Proposals for the Parks, Recreation, & Trails Master Plan.

IMPLEMENTATION PLAN COMPREHENSIVE PLAN UPDATE (2011)



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Nov 2016	Town Board approved the hiring of McCord Landscape Architecture (MLA) to prepare a Town of Canandaigua Parks, Recreation, & Trails Master Plan.
Spring 2017	MLA and Parks and Recreation Committee begin work on Master Plan and prepare a survey for Town recreation users as a first step. Survey available on Town website through April 2017.

4. Update the Town of Canandaigua Trails Master Plan. **STATUS: IN PROGRESS**

2016	Trails Committee combined with Parks and Recreation Committee; TOC Trails Master Plan to be incorporated into new Parks, Recreation, & Trails Master Plan – see step 3 above.
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End of Goal 10

IMPLEMENTATION PLAN COMPREHENSIVE PLAN UPDATE (2011)



Last Update: 3/6/2017

PROJECT / GOAL DESCRIPTION: RECREATION

Goal 11: Focus on contributing to and strengthening the local and regional tourism industry through the provision of recreation opportunities.

Project Team: N/A

Recommended Action Steps with Status Reports:

8/1/14	CIC meeting focusing on Goal 11. Expert guest in attendance was Dennis Brewer, Town of Canandaigua Director of Parks & Recreation. CIC revised action steps and made no changes.
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1. Coordinate recreational opportunities with larger tourism initiatives. **STATUS: ONGOING**

9/16/14	Reminded Chamber of Commerce to include recreation opportunities
May 2014	Ontario County added Onanda Park to Finger Lakes tourism website.
Ongoing	City and Town of Canandaigua jointly operate a summer recreation program that provides six to seven weeks of day camp activities each year to local children living within the Canandaigua School District.
Ongoing	CLWA/CLWC Water Trail

End of Goal 11

IMPLEMENTATION PLAN COMPREHENSIVE PLAN UPDATE (2011)



Last Update: 3/6/2017

PROJECT / GOAL DESCRIPTION: ECONOMIC DEVELOPMENT

Goal 12: Promote development of a diverse and sustainable tax base.

Project Team: N/A

Recommended Action Steps with Status Reports:

9/2/14	CIC meeting focusing on Goal 12. Expert guest in attendance was Suzanne Vary, Ontario County IDA. CIC revised the action steps.
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1. Develop a gap analysis of current land stock in the Town of Canandaigua. **STATUS: ONGOING**

Nov. 2014	Inventory analysis of existing commercial properties to be completed
2016	Land stock identified in the Town of Canandaigua Agricultural Enhancement Plan

2. Network with agencies to determine opportunities for creation or expansion of retail, recreation, commercial, industrial or agriculture based businesses. **STATUS: ONGOING**

2015	Town of Canandaigua Director of Development became a member of the North Eastern Economic Developers Association (NEDA).
2015	Town of Canandaigua Director of Development met with Caliber Brokerage Firm.
Fall 2015	Town of Canandaigua Director of Development attended the NEDA conference in Syracuse.
Spring 2016	Town of Canandaigua Director of Development and the Town Supervisor participated in Ontario County IDA's Economic Development Roundtable.
2016	Town of Canandaigua Director of Development participates in NEDA continuing education.
2016	Town of Canandaigua Director of Development appointed to the New York Planning Federation's board of directors.
July 2016	Town of Canandaigua held the Agricultural Economic Development Forum at the Ontario County Fair. Local agribusiness members participated as panelists and members of the public were in attendance, including farmers. (See Goal 1)
Fall 2016	Town of Canandaigua Director of Development attended the NEDA conference.

3. Create an inventory for maximum site build out of parcels. **STATUS: ONGOING**
4. Compile a list of Townwide assets that complement business development (i.e. proximity to Thruway, airport, railways, etc.). **STATUS: ONGOING**

2016	Page created for Town of Canandaigua website dedicated to Economic
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IMPLEMENTATION PLAN COMPREHENSIVE PLAN UPDATE (2011)



Last Update: 3/6/2017

	Development and listing assets of the Town of Canandaigua. Handout listing same business assets also created to give to prospective business developers/entrepreneurs interested in locating in the Town.
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End of Goal 12

IMPLEMENTATION PLAN COMPREHENSIVE PLAN UPDATE (2011)



Last Update: 3/6/2017

PROJECT / GOAL DESCRIPTION: ECONOMIC DEVELOPMENT

Goal 13: Maximize opportunities for large and small scale commercial development within the Town without compromising the Town’s natural, scenic, cultural and historic resources.

Project Team: MULTIPLE USE OVERLAY (MUO) TEAM

Recommended Action Steps with Status Reports:

9/15/14	Removed Goal #12 step 2 in favor of Goal #13 step 2
9/16/14	CIC meeting focusing on Goal 13. Expert guest in attendance was Alison Grems, Chamber of Commerce. CIC revised action steps.

1. Partner with community organizations to survey Town businesses. **STATUS: ONGOING**
2. Identify local regulatory constraints to business operations within the Town. **STATUS: ONGOING**
3. Create an inventory of available commercial and neighborhood commercial sites for development. **STATUS: IN PROGRESS**

2015	Town of Canandaigua Director of Development signed the Town up with Greater Rochester Enterprise (GRE) to maximize commercial exposure of available properties.
2015-present	Ongoing updates of the available commercial sites within the Town on the GRE website.

4. Review and consider Code updates to the Mixed Use Overlay districts to maximize opportunities for commercial development. **STATUS: COMPLETE**

Mar 2016	The Town Board approved code updates to the MUO to attract additional opportunities in focused areas of the Town.
2017	See Goal 7-step 3 for information on the draft TDR study that may provide additional incentives for developers wishing to develop within the MUO districts.

End of Goal 13

IMPLEMENTATION PLAN COMPREHENSIVE PLAN UPDATE (2011)



Last Update: 3/6/2017

PROJECT / GOAL DESCRIPTION: ECONOMIC DEVELOPMENT

Goal 14: Collaborate with the City of Canandaigua and other neighboring municipalities in the delivery of services.

Project Team: N/A

Recommended Action Steps with Status Reports:

9/2/14	CIC meeting focusing on Goal 14. Expert guest in attendance was Suzanne Vary, Ontario County IDA. CIC revised action steps.
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1. Partner and document opportunities for shared services with neighboring towns, the City of Canandaigua and Ontario County. **STATUS: IN PROGRESS**

9/30/14	Meeting scheduled between PB/ZBA/ECB/CIC/TB
9/25/14	Meeting held between City Council and TB
2015	Town and City of Canandaigua partner on the use of the transfer facility
2016	Town and City of Canandaigua partner on stormwater protection areas related to Sucker Brook.
2016	Ongoing meetings with Town and City of Canandaigua to collaborate and plan.
2016	Town of Canandaigua keeps ongoing communication with the Canandaigua Chamber of Commerce – the economic development arm of the City of Canandaigua.

End of Goal 14

IMPLEMENTATION PLAN COMPREHENSIVE PLAN UPDATE (2011)



Last Update: 3/6/2017

PROJECT / GOAL DESCRIPTION: ECONOMIC DEVELOPMENT

Goal 15: Focus on contributing to and strengthening the local and regional tourism industry.

Project Team: N/A

Recommended Action Steps with Status Reports:

9/2/14	CIC meeting focusing on Goal 15. Expert guest in attendance was Suzanne Vary, Ontario County IDA. CIC removed action steps – covered/completed by other goals.
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1. Develop opportunities to promote Town of Canandaigua businesses through the Town website and other means. **STATUS: ONGOING**
2. Work with Finger Lakes Visitors Connection and other tourism driven businesses to promote the Town of Canandaigua. **STATUS: ONGOING**

2014	CIC suggested connecting with FL Visitors Connection
	Town Supervisor encouraged the FLVC to update their website with more current information for the TOC.
2016	Town became a member of the Finger Lakes Visitors Connection

End of Goal 15

IMPLEMENTATION PLAN COMPREHENSIVE PLAN UPDATE (2011)



Last Update: 3/6/2017

PROJECT / GOAL DESCRIPTION: COMMUNITY CHARACTER

Goal 16: Structure land use regulations, design standards and zoning code to improve and protect the character of the Town’s hamlets and gateways.

Project Team: N/A

Recommended Action Steps with Status Reports:

10/10/14	CIC meeting focusing on Goal 16. Expert guest in attendance was Trish Burke, Land Use Specialist, NYS Department of State. CIC reviewed action steps; made no changes.
10/21/14	Reviewed action steps again – made revisions

1. Conduct analysis of current Neighborhood Commercial section of Code (Section 220-22) as it pertains to other districts. **STATUS: IN PROGRESS**
2. Determine if existing zoning is in keeping with the current demand and possible uses in all hamlets.

Summer 2015	Town of Canandaigua conducted a survey of Cheshire residents.
Fall 2015	Held meeting with Cheshire residents to present the findings of the survey.

3. Protect and enhance the Town’s gateway regions.
4. Establish gateway signage at all major access points into the Town of Canandaigua.

End of Goal 16

IMPLEMENTATION PLAN COMPREHENSIVE PLAN UPDATE (2011)



Last Update: 3/6/2017

PROJECT / GOAL DESCRIPTION: COMMUNITY CHARACTER

Goal 17: Coordinate planning efforts with other municipalities and agencies as appropriate.

Project Team: N/A

Recommended Action Steps with Status Reports:

11/4/2014	CIC meeting focusing on Goal 17. Expert guest in attendance was Irene Coveny, Office for the Aging. CIC revised action steps.
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1. Collaborate with the City of Canandaigua and neighboring municipalities in using similar designs for decorative signage, streetscapes, and other public space initiatives. **STATUS: NOT STARTED**
2. Refer applications for development to outside agencies. **STATUS: ONGOING**

Ongoing	Proposed projects are referred to neighboring municipalities for comment when they are within 500 feet of the boundary line.
Ongoing	Proposed projects are referred to outside agencies (regional, state) for comment where appropriate.

End of Goal 17

IMPLEMENTATION PLAN COMPREHENSIVE PLAN UPDATE (2011)



Last Update: 3/6/2017

PROJECT / GOAL DESCRIPTION: HOUSING

Goal 18: Support future residential growth that makes Canandaigua livable for people of all ages, abilities, and income levels.

Project Team: N/A

Recommended Action Steps with Status Reports:

11/4/2014	CIC meeting focusing on Goal 18. Expert guest in attendance was Irene Coveny, Office for the Aging. CIC revised action steps.
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1. Explore several price point levels for accessible and affordable housing in the Town. **STATUS: ONGOING**

9/14/14	DOD met with Habitat for Humanity representative to discuss housing options for affordable housing
Summer 2016	Trolley Station Apartments constructed to serve lower income families as well as individuals needing personal support services.
2016	Happiness House expansion
2017	DiMarco and BME project proposed to begin in 2017 will provide apartments for low income families.

2. Collaborate with the Ontario County Office for the Aging and the development community to identify the level of need and potential locations for senior housing in the greater Canandaigua Community. **STATUS: ONGOING**
3. In an effort to better promote services, create a link on the Town website to the Office for the Aging website. **STATUS: COMPLETE**

End of Goal 18

IMPLEMENTATION PLAN COMPREHENSIVE PLAN UPDATE (2011)



Last Update: 3/6/2017

PROJECT / GOAL DESCRIPTION: TRANSPORTATION NETWORK AND SERVICES

Goal 19: Plan for and provide adequate maintenance of the town-maintained roadways.

Project Team: N/A

Recommended Action Steps with Status Reports:

10/21/14	CIC meeting focusing on Goal 19. Expert guest in attendance was Jim Fletcher, Town of Canandaigua Highway & Water Superintendent. CIC revised action steps.
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1. Highway Superintendent to provide annual update to the Town Board information regarding the status and obstacles of Town-maintained roadways. **STATUS: ONGOING**

Ongoing	Town of Canandaigua Highway/Water Superintendant provides a monthly report to the Town Board regarding Town Roadways.
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2. Highway Superintendent to provide annual update to Town Board regarding shared services with neighboring municipalities, and expansion of shared services. **STATUS: ONGOING**

Ongoing	Town of Canandaigua Highway/Water Superintendant provides a monthly report to the Town Board regarding shared services with neighboring municipalities.
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End of Goal 19

IMPLEMENTATION PLAN COMPREHENSIVE PLAN UPDATE (2011)



Last Update: 3/6/2017

PROJECT / GOAL DESCRIPTION: TRANSPORTATION NETWORK AND SERVICES

Goal 20: Embrace “Complete Streetscapes” for all users.

Project Team: COMPLETE STREETS TEAM

Recommended Action Steps with Status Reports:

10/21/14	CIC meeting focusing on Goal 20. Expert guest in attendance was Jim Fletcher, Town of Canandaigua Highway & Water Superintendent. CIC revised goal and action steps.
Fall 2016	Town Board approves priority list for CIC for 2017; establishing team to create a Complete Streets Policy.
Feb 2017	Complete Streets Team officially created and members begin meeting to set goals to create Complete Streets Policy

1. Hold neighborhood community meetings on current Design Standards and any proposed revisions.

Feb 2017	Team created to update the Design Standards and Criteria. Team began meeting regularly and is working with MRB group to update the standards.
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2. Analyze the Complete Streets design elements with neighboring communities to enable safe access of public roads for all users.

Mar 2017	Complete Streets Team researching policies from neighboring communities for potential use in developing Town of Canandaigua Complete Streets Policy.
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3. Analyze planning and development of future non-motorized transportation facilities (trails, sidewalks, bike lanes, etc). **STATUS: IN PROGRESS**

July 2016	Planning Board embraces the importance of having a well planned walkable, bikeable, and automobile friendly community. PB suggested that the Town Board formally adopt a “Complete Streets” policy.
July 2016	CIC met to discuss Complete Streetscapes and how to implement them on Town roads.
Aug 2016	Town Highway department is developing a schedule for repaving and restriping of Town roads in order to determine the possible timeline for including bike lanes on existing Town roads that currently do not have them.
Feb 2017	Complete Streets Team officially created and members begin meeting to set goals to create Complete Streets Policy.

4. Design an Intermodal Transportation Plan for the Town of Canandaigua. **STATUS: NOT STARTED**

Fall 2016	Development office applied for a grant through the Genesee Transportation Council’s Unified Planning Work Program (UPWP) to hire a consultant to complete an intermodal transportation corridor study for the northern portion of the Town of Canandaigua - to include the entire Uptown Region.
Mar 2017	UPWP Grant Award expected March 9, 2017.

IMPLEMENTATION PLAN COMPREHENSIVE PLAN UPDATE (2011)



Last Update: 3/6/2017

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End of Plan Goals

BE IT FURTHER RESOLVED, the Town Board hereby authorizes and directs the Town Clerk to forward a copy of this resolution and the 2014 Town of Canandaigua Environmental Conservation Board Annual Report to the NYS DEC Commissioner.

Motion by Councilman Brandt, seconded by Councilman Fennelly.

Ayes: Brandt, Cutri, Fennelly, Helming. Motion carried.

RESOLUTION 2014- 240: REQUEST TO SURPLUS HIGHWAY EQUIPMENT

WHEREAS, Printer #1114 and a Blue Chair, #1020 are no longer of use to the Town of Canandaigua; and

WHEREAS, the Highway Superintendent is requesting Town Board approval to add these items to the surplus list; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby approves adding these items to the surplus list and recommends recycling or disposing of these items.

Motion by Councilman Brandt, seconded by Councilman Cutri.

Ayes: Brandt, Cutri, Fennelly, Helming. Motion carried.

RESOLUTION 2014- 241: REQUEST TO ACCEPT 284 AGREEMENT FOR THE EXPENDITURE OF 2015 HIGHWAY FUNDS

WHEREAS, The Highway Superintendent has provided a 284 Agreement for the proposed 2015 expenditures of highway money; and

WHEREAS, the amount of the proposed funds to be used is \$ 1,794,810 for the maintenance of 102.60 miles of town roads; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby approves the Part 248 Agreement and directs the Town Clerk to retain one copy of the executed agreement and to forward a second copy to the Ontario County Highway Superintendent's Office.

Motion by Councilman Brandt, seconded by Councilman Fennelly.

Ayes: Brandt, Cutri, Fennelly, Helming. Motion carried.

RESOLUTION 2014- 242: AMENDMENT TO THE ACTION STEPS AND GOALS IDENTIFIED IN THE 2011 COMPREHENSIVE PLAN UPDATES

WHEREAS, the Town Board of the Town of Canandaigua wishes to fully implement the 2011 Comprehensive Plan Update; and

WHEREAS, the Town Board of the Town of Canandaigua created a Citizens Implementation Committee (CIC) by resolution # 2014-96 on April 28, 2014 for the purposes of reviewing and proposing revisions to the action steps found in the 2011 Comprehensive Plan update; and

WHEREAS, the CIC has continued to meet on the first and third Tuesday of each month since it was established; and

WHEREAS, the CIC has worked diligently with expert guests on the subject material for each goal and each action step; and

WHEREAS, the CIC made a presentation titled, 2014 Implementation Plan on December 2, 2014 to the Town Board, Planning Board, Zoning Board of Appeals, and Environmental Conservation Board to go over each of the proposed revisions to the action steps and the goals; and

WHEREAS, a copy of the 2014 Implementation Plan was distributed to all Board members at the December 2, 2014 joint meeting and the Plan is currently available to interested parties on the Town's website or by request from the Town Clerk's office; and

WHEREAS, the revised action steps include measurable objectives in order to achieve the 20 goals identified in the 2011 Comprehensive Plan update; and

WHEREAS, upon acceptance and approval of the revised action steps by the Town Board the CIC will continue to work to identify short, intermediate, and long terms goals for the implementation of the action steps; and

WHEREAS, the CIC will work with staff and the appropriate boards to identify and recommend task managers for each of the action steps to the Town Board; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua thanks the CIC for their continued work and approves of the proposed amendments to the action steps and goals as identified by the presentation.

Motion by Councilman Fennelly, seconded by Councilman Cutri.

Ayes: Brandt, Cutri, Fennelly, Helming. Motion carried.

RESOLUTION 2014- 243: SCOPE OF WORK ACCEPTANCE FOR SERVICES PROVIDED BY FINGER LAKES COMMUNITY DEVELOPMENT CENTER AT FINGER LAKES INSTITUTE, HOBART & WILLIAM SMITH COLLEGES

WHEREAS, the Town Board of the Town of Canandaigua wishes to fully implement the 2011 Comprehensive Plan update; and

WHEREAS, the Citizen's Implementation Committee has recommended the creation of a multi-modal transportation plan for the Town of Canandaigua including in the Mixed Use Overlay # 1 area in the areas of St. Rt. 332 to Emerson Road / Firehall Road, Parkside Drive, County Road 28, and North Road; and

WHEREAS, the plan would include identification of appropriate routes for pedestrians, bicyclists, disabled residents, and connectivity between multi-family residential and commercial and recreation opportunities; and

WHEREAS, under the leadership and direction of Jim Ochterski, Finger Lakes Institute Community Development Center Program Manager, and Robin Lewis, Chair Sustainable Community Development, a group of approximately 7 to 8 upper-level undergraduate students from Hobart and William Smith College have elected to assist the Town of Canandaigua in this project (Task # 1) as part of an Environmental Studies 351 course during the Spring 2015 semester; and

WHEREAS, the Town of Canandaigua's Comprehensive Plan Update includes a goal for protection of Canandaigua Lake and its watershed as a major natural resource; and

WHEREAS, the Town of Canandaigua is in the first year of the MS4 program implementation; and

WHEREAS, under the leadership and direction of Jim Ochterski, Finger Lakes Institute Community Development Center Program Manager, and Robin Lewis, Chair Sustainable Community Development, a group of approximately 7 to 8 upper-level undergraduate students from Hobart and William Smith College have elected to assist the Town of Canandaigua in this project (Task # 2) as part of an Environmental Studies 351 course during the Spring 2015 semester; and

WHEREAS, it is understood the students will be supervised by faculty from the Finger Lakes Institute while working with the Town of Canandaigua development office, the Town Supervisor, and the Citizen's Implementation Committee; and

WHEREAS, the services are being provided at no cost to the Town of Canandaigua, and no remuneration is expected; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua appreciates the assistance from the students as well as Finger Lakes Institute and Hobart and William Smith College and authorizes the Town Supervisor to accept the scope of work identified.

Motion by Councilman Brandt, seconded by Councilman Fennelly.