

*DRAFT*

Town of Canandaigua  
Parks and Recreation/Trails Committee

Meeting Minutes  
March 23, 2016  
5:30 – 6:57 p.m.  
Canandaigua Town Hall

Present

Ali Schenk, Michael Crane, Kevin Reynolds, David Sauter, Jeff Graff,  
Mark MacNeil, Melissa Crane, Dennis Brewer  
Guests: Jim Fletcher

Not Present

Stephanie Kunes, Adeline Rudolph

New Items

Dennis reviewed procedures and standards currently in place for the Parks and Recreation committee.

Events Committee

The events committee is made up of five members. The committee is working on several projects for this year including:

- a. A banner is being created to celebrate Canandaigua's 225 anniversary.
- b. The town is having a contest to come up with a logo for the Town of Canandaigua.
- c. The Town of Canandaigua has been invited to put together a booth for the Ontario County Fair, which will take place during the last week in July. David has connections to many antiques and old barns, which may be helpful in creating the booth. As it stands, the plan is to put together an exhibit of antiques and agriculture items for sale and to display.
- d. A square dance is being planned to take place at the fire hall in Cheshire later this year.
- e. A Halloween celebration is being planned to take place at Onanda with healthy alternatives to candy.

### Old Brookside

Update on Old Brookside – the land is officially considered “green space”. The Town is under no obligation to plant shrubs or trees, but regularly mows the area.

### Day Camp

There are six openings for leadership roles at Day Camp this year. Dennis has been conducting interviews.

### Polar Plunge

The Polar Plunge will take place on April 16<sup>th</sup> this year. The Town allows a tent for this event each year for the participants to change and stay warm in. The woman running the event is considering renting one of the larger halls instead if the number of participants allows for it.

### Bocce Courts

Joe Delforte is the president of the rotary club working on planning bocce courts for Richard P. Outhouse Park. Rotary is planning to install the courts between the pavilions and basketball courts under the supervision of the highway department. Rotary hopes to have the courts installed this spring.

Additionally, rotary’s Clean Up Day will take place on May 14<sup>th</sup> at Richard Outhouse Park. They will clean up the park, plant flowers and mulch.

### Hill Cumorah Participants

Participants coming into town for the Hill Cumorah Pageant will be here during the week of July 11<sup>th</sup>. Dennis will make a list of projects that the volunteers can help with. The volunteers have been extremely helpful in previous years.

### Hemlocks Update

Dennis presented an update on the Hemlocks situation at Onanda Park. He has received one bid so far with a solution to take care of the invasive species by way of an injection to each tree. The other option is to purchase a type of insect that will feed on the parasites, but at a price of \$5 per beetle. There was discussion about whether the solution is permanent or if there would be continuing maintenance. There are many Hemlocks at Onanda Park, and losing them would have a noticeable impact on the park.

### ARC Camp

Dennis reflected on his experience working with kids from ARC in 2015. There were 7-10 kids per day last year and although the camp costs \$200/person, every person received a scholarship. Dennis hopes to extend the camp to two weeks in 2016.

### Love My Parks Day

Love My Parks Day will take place on May 7<sup>th</sup> from 9:00 a.m. to noon at Blue Heron, Outhouse and Onanda Parks. Mark and David will take on some of the parks with the help of the boys from their lacrosse team(s). Last year there were volunteers from the local high school as well as the entire Parks and Recreation Committee. Dennis will stop in at each park to demonstrate how to

properly mulch and explain what needs to be done. Advertising for Love My Parks day is taking place on Facebook and via word of mouth. The Daily Messenger should be releasing an article about it in the next few weeks.

### Roofs

Jim Fletcher stopped in to ask the committee members for their opinion on installing metal roofs or shingled roofs at the parks moving forward. Committee members questioned aspects of each roof choice such as considering noise within the cabins during rain, wear and tear, replacement, cost and installation, and aesthetics. The committee voted to replace future roofs with shingles in a 4-2 vote. (Ali, Mike, Melissa and Jeff voted for shingled roofs. Mark and David voted for metal roofs.)

### Parks & Trails Master Plan

The committee began discussions of what needs to be done regarding the Master Plan put together in 2007. The following points were made:

- a. There is a big demand for fields. It is difficult to tell whether the Town needs to purchase/develop more land for fields because there are more kids playing sports or if City teams are migrating to Town fields because they are being charged to use their own fields. The committee feels we need an outside voice with experience to compare Town fields with other area fields and suggest a plan for the future. Do we need to charge for field use or provide more space?
- b. Mark questioned what items have been accomplished within the 2007 Master Plan. The committee went through the list line by line and reviewed the items that have been completed since the Master Plan was created in 2007. Most of the items have been checked off the list. It is important to determine what remaining items are still relevant and should be added to a 2016 Master Plan. Since the completion of the 2007 Master Plan, the Town has acquired and developed several parks. Since the 2007 Master Plan was printed, Firehouse Park has been renamed Blue Heron Park. Richard P. Outhouse Park has also been developed within the last few years.

- c. The committee should be looking at and discussing things like the functionality of the parks (attracting people to the parks, etc.) and not just addressing maintenance. Maintenance could, at times, be part of this.
- d. The master plan should cover 10 years and it should be followed to the best of the committee's ability. As a result, it is important to make sure the master plan is as forward-thinking, informed and accurate as possible. Is it possible for the committee to do this on our own, or is it necessary to hire a consultant? This will be discussed and decided at the next meeting in order to make a suggestion to the Town Board.

#### Upcoming Meetings

**April 27** at 5:30 at Richard P. Outhouse Park

\*\*\*check out Blue Heron before meeting

**HOMEWORK** – Go over Master Plan and be ready to make suggestions regarding a future Master Plan.

**May 25** at 5:30 at Onanda Park

\*\*\*check out McJannett before meeting

**June 22** at 5:30 at Butler Schoolhouse

\*\*\*check out Leonard Pierce before meeting

**July 27** TBD

**August 24** TBD

**September 28** TBD

**October 26** TBD

Submitted by Melissa Crane