

**Canandaigua Town Board  
Meeting Agenda  
May 20, 2019  
6:00pm**

- Call To Order and Pledge of Allegiance
  - Pledge Led by Cathy Menikotz, Town Supervisor
- Roll Call
  - Town Clerk Confirmation that the meeting was properly advertised
- Circulation of Written Communications and Correspondence
  - Newsletter, The Inside Dirt, Cornell Cooperative Extension, Volume 17, Issue 4, May 2019
  - Email, Cathy Brooks, Thanks for an informative newsletter, May 13, 2019
  - Email, Fred and Nancy Goodnow, Thanks for the Cheshire meeting, May 10, 2019
  - Email, Parkside Office Park, Uptown Plans, May 6, 2019
  - Email, John Goodwin, Dog Park Update, April 29, 2019
  - Email, Tim & Theresa Cole, Opinion on One Canandaigua, April 29, 2019
  - Letter, Brian Kolb, Acknowledgement of Resolution for Intersection Improvements, April 24, 2019
  - Letter, Charter Communications, Upcoming Changes, April 23, 2019
  - Letter, Brian Kolb, Acknowledgement of Resolution for Elimination of State Funding, April 22, 2019
  - Letter, Charter Communications, Upcoming Changes, April 13, 2019
  - Letter, George Herren, Visitation –Tour of Facilities, April 5, 2019
  - Newsletter, Ontario Pathways, Spring 2019
- Privilege of the Floor
- Priority Business
- Presentations
- Public Hearings

*Continued Public Hearings:*

- None

*New Public Hearings:*

- None

- Reports of Town Officials and Department Heads – Attachment #1
  - A. Highway / Water Superintendent
  - B. Assessor
  - C. Historian
  - D. Town Clerk
  - E. Planner
  - F. Town Manager
  - G. Supervisor / Deputy Supervisor
    - 1. Monthly Financial Reports for April 2019
      - a. Revenue & Expense Report and Cash Summary Report
      - b. Overtime Report – All Departments
      - c. Overtime Report – Highway & Water

- Reports of Committees, Boards and Commissions
  - A. Town Board Committees (as needed)
    - a. Finance – Councilwoman L. Dworaczyk
    - b. Planning – Councilman T. Fennelly
    - c. Environmental – Councilman K. Reynolds – Attachment #2
    - d. Ordinance – Councilman G. Davis – Attachment #3
  - B. Planning Board, Chairman T. Schwartz
  - C. Zoning Board of Appeals, Chairman T. Robinson
  - D. Environmental Conservation Board, Chairwoman J. Marthaller
  - E. Citizens’ Implementation Committee, Chairwoman S. Reynolds – Attachment #4
  - F. Parks & Recreation Committee, Chairman M. MacNeil
  - G. Economic Dev. Committee, Chairs O. Fuller & K. Dworaczyk – Attachment #5
  - H. Special Events Committee, Chairwoman O. Fuller – Attachment #6
  - I. Agriculture Committee, Chairman M. Stryker
  - J. Drainage Committee, Chairman C. Oyler – Attachment #7

➤ Privilege of the Floor

➤ Resolutions

*Continued Resolutions:*

*New Resolutions:*

## **FINANCE**

- Resolution No. 2019 – 125: Acceptance of the Monthly Financial Reports
- Resolution No. 2019 – 126: Authorization for Town of Canandaigua Town Manager to Execute Third Party Custody Agreement with Canandaigua National Bank and M&T Bank
- Resolution No. 2019 – 127: Budget Transfer for Pickleball Courts

## **PLANNING**

- None

## **ENVIRONMENTAL**

- None

## **ORDINANCE**

- Resolution No. 2019 – 128: Setting a Public Hearing on a Local Law to Remove Any Tax Exemption Provided in NYS Real Property Tax Law Section 487 Related to Solar, Wind, or Other Alternative Energy; and SEQR Intent to Declare Lead Agency
- Resolution No. 2019 – 129: Authorization to Proceed with Mixed Use Zoning, Referral to Planning Board for Advisory Report – Industrial and Office Facility on State Route 364

## **ECONOMIC DEVELOPMENT/GENERAL**

- Resolution No. 2019 – 130: Acknowledgement of Ontario County IDA Capital Project
- Resolution No. 2019 – 131: Acknowledgement of G&G Municipal Consulting’s Income Survey Report for the Hamlet of Cheshire
- Resolution No. 2019 – 132: Authorization for Town of Canandaigua Town Manager to Execute Lease Agreement with the City of Canandaigua for Parkside Drive Fire Station
- Resolution No. 2019 – 133: Remembering Patricia Reece

- Resolution No. 2019 – 134: Authorization for Town Manager to Execute Employment Agreement with Town Assessor
- Resolution No. 2019 – 135: Acknowledgement of and Authorization to Submit MS4 Annual Report
- Resolution No. 2019 – 136: Request State of New York Turn Over Ownership of Onanda Park to the Town of Canandaigua
- Resolution No. 2019 – 137: Request to Hire Summer Staff for Parks
- Resolution No. 2019 – 138: Acknowledgement of CIC Report to the Town Board Regarding Work To-Date for the 2019 Priority Comprehensive Plan Goals
- Resolution No. 2019 – 139: Supporting Our Veterans and Proclaiming May 2019 as Poppy Days Month
- Resolution No. 2019 – 140: Appointment of Town Board Member to Canandaigua Local Development Corporation Board of Directors
- Resolution No. 2019 – 141: Soil Erosion and Sediment Control Surety for 7500 Rossier Road (Tax Map #111.00-0-55.000)
- Resolution No. 2019 – 142: Soil Erosion and Sediment Control Surety for 3280 Fallbrook Park (Tax Map #98.00-1-39.111)

#### **RESOLUTION NO. 2019 – 125: ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS**

**WHEREAS**, the Town Board is responsible for the general oversight of the Town's operations and finances; and

**WHEREAS**, the Town Supervisor, as Chief Financial Officer, is responsible for providing financial reports to the Town Board; and

**WHEREAS**, the Town Supervisor has provided the Town Board with hard copies and electronic copies of the April 2019 Monthly Revenue/Expense Control Report, the Highway/Water Department Overtime Report and All Department Overtime Report; and

**NOW THEREFORE BE IT RESOLVED**, the Canandaigua Town Board hereby confirms receipt and acceptance of these items.

Attachment #1

#### **RESOLUTION NO. 2019 – 126: AUTHORIZATION FOR TOWN OF CANANDAIGUA TOWN MANAGER TO EXECUTE THIRD PARTY CUSTODY AGREEMENT WITH CANANDAIGUA NATIONAL BANK AND M & T BANK**

**WHEREAS**, the Town Board of the Town of Canandaigua (hereinafter referred to as the 'Town Board') has received a request from Canandaigua National Bank (CNB) to enter into a Third Party Custody Agreement with CNB and M & T Bank in order for CNB to be able to insure the collateralization of the Town's deposits with them; and

**WHEREAS**, CNB has provided the Town Board with said agreement along with a Customer Identification Program form for the Town Board to review; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby authorizes the Town Manager to execute the Third Party Custody Agreement with Canandaigua National Bank and M & T Bank and the Customer Identification Program form.

Attachment #8

## **RESOLUTION NO. 2019 – 127: BUDGET TRANSFER FOR PICKLEBALL COURTS**

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) adopted the 2019 budget which budgeted \$23,000 in line AA100.7140.405.00000 to contribute to the City of Canandaigua’s pickleball courts; and

**WHEREAS**, the bid for the courts came in \$3,092.00 (\$1,546 for each municipality) over the budgeted amount; and

**WHEREAS**, the Town Manager is requesting the following budget transfer to cover the Town’s portion of the pickleball courts:

|           |   |            |
|-----------|---|------------|
| Increase: | AA100.7140.405.00000 (Recreation.City.PickleballCourts) | \$1,546.00 |
| Decrease: | AA100.1990.400.00000 (Contingency)                      | \$1,546.00 |

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Canandaigua directs the Town Manager to make the following budget transfer to adjust the 2019 adopted Town budget; and

**BE IT FURTHER RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Town Manager.

Attachment #9

## **RESOLUTION NO. 2019 – 128: SETTING A PUBLIC HEARING ON A LOCAL LAW TO REMOVE ANY TAX EXEMPTION PROVIDED IN NYS REAL PROPERTY TAX LAW SECTION 487 RELATED TO SOLAR, WIND, OR OTHER ALTERNATIVE ENERGY; AND SEQR INTENT TO DECLARE LEAD AGENCY**

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering a Local Law to remove any tax exemption provided in NYS Real Property Tax Law Section 487 related to solar, wind, or other alternative energy; and

**WHEREAS**, the Town Board would like to hear from residents about the proposed Local Law; and

**WHEREAS**, the Town Board wishes to refer the proposed Local Law to the Town of Canandaigua Planning Board, Environmental Conservation Board, Zoning Board of Appeals, and the Ontario County Planning Board; and

**WHEREAS**, the Town Board intends to determine said proposed Local Law is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

**WHEREAS**, the Town Board intends to declare itself as the Lead Agency on the proposed action; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby establishes a public hearing for the proposed Local Law to be held on June 17, 2019 at 6:00 pm at the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, NY 14424; and

**BE IT FURTHER RESOLVED**, the Town Board directs the Town Manager to refer the proposed Local Law and notification of SEQR intent to declare Lead Agency to the Town of Canandaigua



Planning Board, Environmental Conservation Board, Zoning Board of Appeals, and the Ontario County Planning Board; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide notice of said public hearing.

Attachment #10

**RESOLUTION NO. 2019 – 129 : AUTHORIZATION TO PROCEED WITH MIXED USE ZONING, REFERRAL TO PLANNING BOARD FOR ADVISORY REPORT – INDUSTRIAL AND OFFICE FACILITY ON STATE ROUTE 364**

**WHEREAS**, the Town of Canandaigua Town Board has received a request to amend the official zoning map for 3495 State Route 364 (TM# 98.15-1-80.000) to allow boat storage and office space as part of the Mixed-Use Overlay (MUO-3) District found in Town Code § 220-33; and

**WHEREAS**, Town Code § 220-33 (C) (2) identifies the process to consider such an application including: "... If the Town Board decides to consider the petition, then the Town Board may refer the petition to the Planning Board for an advisory report which report shall be returned by the Planning Board to the Town Board within 60 days...."; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby does direct the Planning Board to review said application and submit an advisory report to the Town Board within 60 days.; and

**BE IT FURTHER RESOLVED**, the Town Clerk is directed to provide copies of this resolution to the Planning Board Chairman, Planner, and Town Manager.

Attachment #11

**RESOLUTION NO. 2019 – 130: ACKNOWLEDGEMENT OF ONTARIO COUNTY IDA CAPITAL PROJECT (Z567)**

**WHEREAS**, on May 3, 2019, the Town Clerk received notification from the New York State of Opportunity Empire State Development of Ontario County IDA Capital Project (Z567) grant opportunity for up to \$100,000; and

**WHEREAS**, the grant is to be consistent with the Finger Lakes Regional Economic Development Council's plan to improve physical infrastructure and build workforce development by encouraging the development of aircraft hangars, aviation businesses, and aviation support businesses located at 2450 Brickyard Road; and

**WHEREAS**, the Town Board of the Town of Canandaigua acknowledges the receipt of this General Project Plan information and does not express any opinion for or against said project; and

**NOW, THEREFORE, BE IT RESOLVED** the Town Board takes no further action relative to this notification.

Attachment #12

**RESOLUTION NO. 2019 – 131: ACKNOWLEDGEMENT OF G & G MUNICIPAL CONSULTING'S INCOME SURVEY REPORT FOR THE HAMLET OF CHESHIRE**

**WHEREAS**, the Town of Canandaigua Town Board (hereinafter referred to as 'Town Board') is considering applying for a Community Development Block Grant (CDBG) to acquire funding towards infrastructure improvements in the Hamlet of Cheshire; and

**WHEREAS**, there are certain demographic requirements that must be met in order to be eligible for a CDBG grant so the Town Board contracted with G & G Municipal Consulting to conduct an income survey of the residents of Cheshire; and

**WHEREAS**, the survey has been completed and the Town Board wishes to acknowledge the receipt of the report; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby acknowledges the report and wishes to thank G & G Municipal Consulting and its representatives for their efforts in completing the survey.

Attachment #13

**RESOLUTION NO. 2019 – 132: AUTHORIZATION FOR TOWN OF CANANDAIGUA TOWN MANAGER TO EXECUTE LEASE AGREEMENT WITH THE CITY OF CANANDAIGUA FOR PARKSIDE DRIVE FIRE STATION**

**WHEREAS**, the City of Canandaigua and the Town of Canandaigua have previously entered into a lease agreement for the use of a fire station facility building—Fire Station #2—located on Parkside Drive in the Town of Canandaigua; and

**WHEREAS**, the City of Canandaigua and the Town of Canandaigua wish to extend the lease agreement through December 31, 2019 to align with the current fire services contract between the City of Canandaigua and the Town of Canandaigua; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby approves the lease agreement and authorizes the Town Manager to execute the document with the City of Canandaigua with an expiration date of December 31, 2019.

Attachment #14

**RESOLUTION NO. 2019 – 133: REMEMBERING PATRICIA REECE**

**WHEREAS**, the Canandaigua Town Board, employees and elected officials were saddened to learn of the recent death of former Planning Board member, Patricia Reece; and

**WHEREAS**, Patricia was involved with the Town of Canandaigua from 1971 to 2002; and

**WHEREAS**, during Patricia's years of service with the Town, she served both the Town and Ontario County as a member of the County Environmental Committee from 1971 to 1978, the County Youth Board in 1976, served as the Town's Zoning Advisor from 1991-1992 and Director of Development in 1998, and was a long-time Planning Board member for over 20 years from 1977 to 2002; and

**WHEREAS**, Patricia brought her teaching and leadership skills to the Development Office as a friend and mentor during a time of transition when the Town did not have a Director of Development to lead the department in the late 1990's; and

**WHEREAS**, Patricia volunteered many hours at the Town by meeting with many prospective developers and Town residents as well as being an integral part in the development of the Town's first Comprehensive Plan in 1989; and

**WHEREAS**, Patricia always had her love and appreciation for the Town of Canandaigua at heart as shown by many long nights at the Planning Board meetings fighting for what was in the best interest of the Town as evidenced by the design of the Old Brookside subdivision development; and

**WHEREAS**, the Town recognizes Patricia's dedication to the Town and the greater Canandaigua community by her involvement with the Canandaigua Yacht Club, Granger Homestead, Salvation Army, and her love of playing tennis with her friends; and

**WHEREAS**, the life of Patricia Reece, as well as her generosity and love for the community cannot be summed up in words but can best be symbolized by the legacy she has left for us all; and

**THEREFORE, BE IT RESOLVED**, that the Town Board and its employees and board members offer our words of praise and gratitude in memory of Patricia Reece. May her family be comforted by the love and affection she showed to them as well as the memories of her life's work and the many people whose lives she impacted; and

**BE IT FUTHER RESOLVED**, Town Clerk Jean Chrisman is directed to provide a certified copy of this resolution to the Reece family as a token of the Town's highest admiration.

**RESOLUTION NO. 2019 – 134: AUTHORIZATION FOR TOWN MANAGER TO EXECUTE EMPLOYMENT AGREEMENT WITH TOWN ASSESSOR**

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') wishes to extend the employment of Christopher Lyon as the Town Assessor; and

**WHEREAS**, the Town Manager and Town Assessor have prepared an employment agreement reviewed by the Town Attorney for the Town Board's consideration; and

**WHEREAS**, the Town Board wishes to execute the employment agreement which includes the reappointment of the Town Assessor until September 30, 2025; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby authorizes the Town Manager to execute an employment agreement with Christopher Lyon as the Town Assessor for a term commencing on October 1, 2019 and ending on September 30, 2025.

Attachment #15

**RESOLUTION NO. 2019 – 135: ACKNOWLEDGEMENT OF AND AUTHORIZATION TO SUBMIT MS4 ANNUAL REPORT**

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') wishes to acknowledge the completion of the MS4 annual report by the Town's Stormwater Management Program (SWMP) Coordinator Christopher Jensen; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board hereby acknowledges the annual MS4 report, and authorizes the MS4 Coordinator to submit the report to the NYS DEC.

Attachment #16

**RESOLUTION NO. 2019 – 136: REQUEST STATE OF NEW YORK TURN OVER OWNERSHIP OF ONANDA PARK TO THE TOWN OF CANANDAIGUA**

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as the 'Town Board') wishes to acknowledge 2019 as the 100th year of operation of Onanda as a camp/park with it originally starting as a YWCA Camp; and

**WHEREAS**, the Town Board wishes to acknowledge 2019 as the 30<sup>th</sup> year of operation of Onanda Park as a Town Park; and

**WHEREAS**, the State of New York and the Town of Canandaigua through a collaborative agreement acquired both the lakeside and uplands portion of Onanda Park in 1989 under the direction of former Town Supervisor Jim Holden; and

**WHEREAS**, the State of New York today continues to hold title and own the lakeside portion of Onanda Park, while the Town of Canandaigua holds title and owns the upland portion; and

**WHEREAS**, the Town of Canandaigua has maintained and overseen the lakeside portion of Onanda Park for the last 30 years including improvements such as new septic systems, working to make the park more ADA friendly, cabin reconstruction and improvements, new roofs on buildings, new electrical improvements, replacement of docs, provided all liability insurances, provided staff for the general public's use and enjoyment, and general upkeep and long-term planning; and

**WHEREAS**, upon 30 years of upkeep and maintenance with the Town residents of the Town of Canandaigua paying for all the costs associated with the lakeside portion of Onanda Park the Town Board wishes to explore turning the lakeside portion over to the Town of Canandaigua so that the residents who are paying for the upkeep and maintenance will have title and ownership of the park; and

**WHEREAS**, the Town's Parks and Recreation Committee has recommended the Town Board approach the State of New York to ask about Onanda Park being turned over to the residents of the Town of Canandaigua; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby requests the Governor of the State of New York Andrew Cuomo, Senator Pamela Helming, and Assembly Minority Leader Brian Kolb explore options to turn over land currently owned by the State of New York known as Onanda Park (lakeside) to the Town of Canandaigua whose residents have been solely paying for the upkeep and maintenance of the park for the past 30 years; and

**BE IT FURTHER RESOLVED**, if the park is turned over to the Town then the Town Board would consider entering into a long term agreement, if needed, with the NYS DEC for lake access through the boat launch, and public fishing access at Onanda; and

**BE IT FURTHER RESOLVED**, the Town Board directs the Town Manager to work with the appropriate officials to determine the feasibility of the turn over of Onanda Park (lakeside) to the Town of Canandaigua; and

**BE IT FINALLY RESOLVED**, the Town Clerk of the Town of Canandaigua is hereby directed to provide a copy of this resolution to Governor Cuomo, Senator Helming, Assembly Minority Leader Kolb, NYS DEC Regional Director D'Amato, and Town Manager Finch.

Attachment #17

**RESOLUTION NO. 2019 – 137: REQUEST TO HIRE SUMMER STAFF FOR PARKS**

**WHEREAS**, the Parks and Recreation Coordinator has requested hiring the following individuals for summer staff at our Parks; and

**WHEREAS**, the proposed hourly rate for each positions is identified in the following table; and

**WHEREAS**, these positions are seasonal and are therefore per the employee handbook are not benefit eligible; and

**WHEREAS**, the funding for this expense is included in the 2019 Adopted Town Budget; and

|                  |                       |              |                      |
|------------------|-----------------------|--------------|----------------------|
| Heather Chrisman | Senior Lifeguard      | \$13.00/hour | AA100.7020.141.00000 |
| Sarah Neubecker  | Senior Lifeguard      | \$13.00/hour | AA100.7020.141.00000 |
| Aaron Vit        | Lifeguard             | \$12.50/hour | AA100.7140.141.00000 |
| Emma Arthur      | Lifeguard             | \$12.50/hour | AA100.7140.141.00000 |
| Molly Dutcher    | Lifeguard             | \$12.50/hour | AA100.7140.141.00000 |
| Carter Waldeis   | Lifeguard             | \$12.50/hour | AA100.7140.141.00000 |
| Torin Welch      | Lifeguard             | \$12.50/hour | AA100.7140.141.00000 |
| Stuart Yates     | Lifeguard             | \$12.00/hour | AA100.7140.141.00000 |
| Ryland Turner    | Lifeguard             | \$12.00/hour | AA100.7140.141.00000 |
| Abigail Wright   | Lifeguard             | \$12.00/hour | AA100.7140.141.00000 |
| Clark Broderick  | Lifeguard             | \$12.00/hour | AA100.7140.141.00000 |
| Spinnaker Blazak | Recreation Attendant  | \$11.10/hour | AA100.7110.142.00000 |
| Ray Hagen        | Recreation Attendant  | \$11.10/hour | AA100.7110.142.00000 |
| Nicolas Muscato  | Recreation Attendant  | \$11.10/hour | AA100.7110.142.00000 |
| Meghan Werth     | Recreation Attendant  | \$11.10/hour | AA100.7110.142.00000 |
| Lily Logan       | Recreation Attendant  | \$11.10/hour | AA100.7110.142.00000 |
| Lisa Thompson    | Recreation Specialist | \$12.00/hour | AA100.7140.142.00000 |
| Mary Post        | Recreation Specialist | \$12.00/hour | AA100.7140.142.00000 |

|                  |                      |              |                      |
|------------------|----------------------|--------------|----------------------|
| Lily Logan       | Recreation Assistant | \$11.50/hour | AA100.7140.142.00000 |
| Jordan Ward      | Recreation Assistant | \$12.00/hour | AA100.7140.142.00000 |
| Meghan Werth     | Recreation Assistant | \$11.50/hour | AA100.7140.142.00000 |
| Alyssa Colucci   | Recreation Assistant | \$11.50/hour | AA100.7140.142.00000 |
| Spinnaker Blazak | Recreation Assistant | \$11.50/hour | AA100.7140.142.00000 |
| Daniel Stewart   | Laborer              | \$13.00/hour | AA100.7110.131.00000 |
| Tom Jensen       | Laborer, Seasonal    | \$13.00/hour | AA100.7110.131.00000 |
| Amanda Klehamer  | Laborer, Part-Time   | \$13.00/hour | AA100.7110.131.00000 |

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby approves of the hiring of the seasonal positions noted above at the stated hourly rate and budget lines; and

**BE IT FUTHER RESOLVED**, the Town Board of the Town of Canandaigua authorize the Town Manager to execute any and all documents; and

**BE IT FINALLY RESOLVED**, hiring is contingent upon the Ontario County Department of Human Resources certifying the above individuals meet the required training, certification or experience standards; and the completion of the new hire paperwork prior to the first day of work.

**RESOLUTION NO. 2019 – 138: ACKNOWLEDGEMENT OF CIC REPORT TO THE TOWN BOARD REGARDING WORK TO-DATE FOR THE 2019 PRIORITY COMPREHENSIVE PLAN GOALS**

**WHEREAS**, the Town of Canandaigua Town Board (hereinafter referred to as ‘Town Board’) has tasked the Citizens’ Implementation Committee (CIC) with implementing the goals and action steps in the Town of Canandaigua Comprehensive Plan and have provided the Committee with annual priorities on which to focus each year beginning in 2016; and

**WHEREAS**, in December 2018, via Resolution 2018-378, the Town Board approved the list of priorities for the CIC to focus on in 2019 and the Committee has accomplished or started most of those action items; and

**WHEREAS**, the CIC has prepared a report for the Town Board to review that details the work to-date on the 2019 priorities; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby acknowledges the report and wishes to thank the members of the committee for their continued efforts towards the implementation of the Comprehensive Plan.

Attachment #18

**RESOLUTION NO. 2019 – 139: SUPPORTING OUR VETERANS AND PROCLAIMING MAY 2019 AS POPPY DAYS MONTH**

**WHEREAS**, the annual POPPY PROGRAM has been officially recognized and endorsed by governmental leaders since 1921; and

**WHEREAS**, every little red paper POPPY is handmade by a veteran and the proceeds of this worthy fundraising campaign are used exclusively for the benefit of veterans and the surviving families of deceased veterans; and

**WHEREAS**, the POPPY PROGRAM raises community awareness and respect for our veterans by educating the public about the symbol of the poppy; the 4 petals representing dedication, sacrifice, responsibility and compassion; and

**WHEREAS**, the red petals symbolize the outpouring of the blood; the black is symbolic of mud and desolation of all battlefields; the green symbolizes the forests, meadows and fields where Americans through the generations have given their lives to preserve our freedoms, and the stem represents the courage and determination of our brave warriors; and

**NOW, THEREFORE BE IT RESOLVED**, the Canandaigua Town Board does hereby declare the Month of May 2019 "POPPY DAYS MONTH" in the Canandaigua Area; and

**BE IT FURTHER RESOLVED**, the Canandaigua Town Board urges the citizens of this community to recognize the merits of this cause by donating generously to the POPPY PROGRAM and by proudly displaying a POPPY to show support and appreciation for the sacrifices of our veterans and as evidence of our gratitude to the men and women of this country who have risked their lives in defense of the freedoms which we continue to enjoy as American citizens.

Attachment #19

**RESOLUTION NO. 2019 – 140: APPOINTMENT OF TOWN BOARD MEMBER TO CANANDAIGUA LOCAL DEVELOPMENT CORPORATION BOARD OF DIRECTORS**

**WHEREAS**, the Town Board has authorized the creation of a Local Development Corporation (LDC) jointly with the City of Canandaigua and the Canandaigua Chamber of Commerce; and

**WHEREAS**, the bylaws of the LDC call for the five voting members of the Board of Directors to consist of two representatives from the Town, two representatives from the City, and one representative from the Chamber; and

**WHEREAS**, the bylaws state that one of the Town's representatives must be an elected official of the Town of Canandaigua; and

**WHEREAS**, the Town's Economic Development Advisory Committee intends to interview prospective candidates to make a recommendation to the Town Board for the other appointment; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby appoints Town Board Member \_\_\_\_\_ to the Canandaigua Local Development Corporation for a one year term in keeping with the bylaws of the LDC until December 31, 2020.



**RESOLUTION NO. 2019 – 141: SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 7500 ROSSIER ROAD (TAX MAP #111.00-0-55.000)**

**WHEREAS**, the Town of Canandaigua Planning Board has granted a site plan approval for the development / construction of a single family dwelling located at 5700 Rossier Road (Tax Map # 111.00-1-55.000); and

**WHEREAS**, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control surety is to be provided and accepted by the Town Board; and

**WHEREAS**, the Town Code Enforcement Officer Christopher Jensen has reviewed the proposed estimate and found it to be satisfactory to meet the conditions of approval and the work to be completed; and

**WHEREAS**, the applicant has provided a cash deposit in the amount of \$1,200.00 for the purposes of the soil erosion and sediment control; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby approves and accepts the cash surety (in the form of a personal check) in the total amount of \$1,200.00.

Attachment #20

**RESOLUTION NO. 2019 – 142: SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 3280 FALLBROOK PARK (TAX MAP # 98.00-1-39.111)**

**WHEREAS**, the Town of Canandaigua Planning Board has granted a Site Plan approval for Site Improvements at 3280 Fallbrook Park, Canandaigua (Tax Map # 98.00-1-39.111), owned by Canandaigua Country Club; and

**WHEREAS**, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control surety is to be provided and accepted by the Town Board prior to the issuance of building permits; and

**WHEREAS**, the Town Manager has reviewed the proposed estimates and found them to be satisfactory to meet the conditions of approval and the work to be completed; and

**WHEREAS**, the applicant has provided a check in the amount of \$1,320.00 for the purposes of the soil erosion and sediment control surety; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby approves and accepts a soil erosion and sediment control surety in the total amount of \$1,320.00 in the form of a Check.

Attachment #21

- Approval of the following Town Board Meeting Minutes:  
April 15, 2019
- Payment of the Bills  
Abstract Claim Fund Totals presented by Town Clerk  
Voucher Summary Report for Town Board signatures

(By signing, Town Board members represent they have reviewed the purchases for compliance with the Town's approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

Utility Abstract dated 5/1/2019 totaling \$44,291.93

General fund \$22,552.46  
Highway fund \$11,728.60  
Water districts \$6,010.35  
TA fund \$4,000.52

Abstract dated 5/14/2019 totaling \$537,621.13

General fund \$182,483.07  
Local Solid Waste Management Plan \$2,864.35  
Highway fund \$93,049.41  
Capital Projects \$18,500.16  
Lighting districts \$2,136.18  
Water districts \$233,997.96  
TA fund \$4,590.00

- Privilege of the Floor
- Other Business
- Privilege of the Floor
- Executive Session, as requested
- Adjournment

# ATTACHMENT 1

## Report of highway and water superintendent

### Highway

1. The drainage work for Cdga Farmington Townline road will begin in May. We will close the road during the day and open at night. Notifications will go out about the upcoming work.
2. Have begun the process of installing the relining of the galvanized corrugated storm water pipe on Butler road. This process will extend the life span of the pipe by 50 to 75 years and the town money as we are not removing all the concrete gutter, lawns, pipe and restoration. This is being done as the bottom of the pipe is rotting out.
3. At county road 32 and Hickox road I have had some residents approach me asking if the flashing yellow beacon lights could be added on County road 32. The same lights are at County road 46 and Smith road I have asked the county to look into this.



This is cast in place pipe. It is a fiberglass mat between two plastic liners that once UV light passes by it activates the resin to harden.



## Water

1. County road 10 continues to go along well. At this time all of the excavation for the water main has been completed on County road 10. We are connecting the water main between the directional drilling and will be filling the water main by the third week in May. I am looking at the begin of June to have this completed.
2. Water master meter vaults have been installed and are in operation.
3. The eight-inch water main on Woodland Park Circle and on Otetiana point will begin in May.
4. Restoration of the projects will be limited until it dries up.

Town Historian's Report  
for May 20, 2019

1. There are still a few copies of a "Walking Tour & History of the Hamlet of Cheshire" at the Ontario County Historical Society and the Company Store in Cheshire. **And I have a few in my supply as well. I also have a few of "Memories of the Heart, I and II" and "The Natural Science Camp".**
2. I have pledged to Pricilla (Outhouse) Crawford assistance in a project she is working on. She has pledged with the Cheshire CCAT group to work on a Historical circular program. I have endorsed Beth Thomas, Bristol & South Bristol Historian, to help this endeavor. **We have met for the last two weeks on this (April 10 and 21, May 8th)**
3. I have completed a survey of all the Town's Historic and Cultural Resources which could and should be included on an updated version of the Cultural and Historic resource map. Of note, there are approximately 175 pre 1907 historic barns still in existence in the Town, additionally, 437 pre-1920 built homes. I have a few corrections to be made. If you become aware of any, please let know!!!!
4. I am anticipating having **split** rail fencing installed at Hunn Cemetery at the of County Rd 32 and Woolhouse Rd. **I am working at measurements for the project.**
5. **Started meeting with Katie Cuomo, Bero Architects, to identify various historic places (April 17 and May 1).**

**Italic indicates new items.**

Ray Henry, Historian

## **Town Clerk Report for the May 20, 2019, Town Board Meeting**

1. **Monthly Financial Report:** Revenues collected in the Town Clerk's office for the month of April 2019 totaled \$194,206.51. (see attached).
2. **2019 NYSTCA Annual Conference:** I just returned from my annual Town Clerk conference. This year is was held in Syracuse. I was able to attend a refresher session on the Town Clerk's roles and responsibilities, Justice Court Record Retention, Tax Collection, Freedom of Information Law (FOIL), County Association Officers Luncheon, and Detecting Marriage Fraud presented by Homeland Security. Overall it was a great conference and I look forward to attending again next year.
3. **Resolutions:**
  - a. Acknowledgement of the OCIDA Airport Grant (Z567)

Please let me know if you have any questions.

Submitted by,  
*Jean Chrisman, Town Clerk*

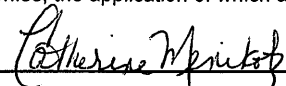


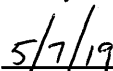
| Account# | Account Description                 | Fee Description                     | Qty  | Local Share        |
|----------|-------------------------------------|-------------------------------------|------|--------------------|
| A.2001   | Cabins / Halls / Pavilions          | Onanda Halls/Lodging                | 10   | 4,500.00           |
|          | Onanda Cabin NON Residential Daily  | Onanda Cabin NON Residential Daily  | 4    | 360.00             |
|          | Onanda Cabin NON Residential Weekly | Onanda Cabin NON Residential Weekly | 3    | 2,080.00           |
|          | Onanda Cabin Residential Daily      | Onanda Cabin Residential Daily      | 2    | 1,150.00           |
|          | Onanda Park Pavilion                | Onanda Park Pavilions               | 8    | 820.00             |
|          | Outhouse Park Hall Full Day         | Outhouse Park Hall Full Day         | 5    | 750.00             |
|          | Outhouse Park Pavilion              | Outhouse Park Pavilion              | 5    | 225.00             |
|          | Park Rentals                        | Onanda Cabin Residential Weekly     | 6    | 1,300.00           |
|          | WL Schoolhouse Weekend              | WL Schoolhouse Weekend              | 2    | 120.00             |
|          |                                     | <b>Sub-Total:</b>                   |      | <b>\$11,305.00</b> |
| A.2590   | Building Fee                        | Building Fee                        | 39   | 5,621.80           |
|          |                                     | <b>Sub-Total:</b>                   |      | <b>\$5,621.80</b>  |
| A1255    | Conservation                        | Conservation                        | 6    | 5.98               |
|          | Marriage Lic.                       | Marriage License Fees               | 1    | 17.50              |
|          | Misc. Fees                          | Copies                              | 10   | 27.25              |
|          |                                     | Marriage Cert                       | 5    | 50.00              |
|          |                                     | <b>Sub-Total:</b>                   |      | <b>\$100.73</b>    |
| A1603    | Misc. Fees                          | Birth Cert                          | 1    | 10.00              |
|          |                                     | Death Cert                          | 52   | 520.00             |
|          |                                     | <b>Sub-Total:</b>                   |      | <b>\$530.00</b>    |
| A2001    | General Lic.                        | Park Permit Res                     | 4    | 140.00             |
|          | Walk Ins                            | Onanda Receipts                     | 1    | 110.00             |
|          |                                     | <b>Sub-Total:</b>                   |      | <b>\$250.00</b>    |
| A2110    | Plan & Zone                         | Zoning Fee                          | 15   | 2,650.00           |
|          |                                     | <b>Sub-Total:</b>                   |      | <b>\$2,650.00</b>  |
| A2120    | Plan & Zone                         | Soil Erosion                        | 7    | 1,050.00           |
|          |                                     | <b>Sub-Total:</b>                   |      | <b>\$1,050.00</b>  |
| A2544    | Dog Licensing                       | Exempt Dogs                         | 3    | 0.00               |
|          |                                     | Female, Spayed                      | 52   | 728.00             |
|          |                                     | Female, Unspayed                    | 2    | 44.00              |
|          |                                     | Male, Neutered                      | 46   | 644.00             |
|          |                                     | Male, Unneutered                    | 5    | 110.00             |
|          |                                     | Replacement Tags                    | 2    | 6.00               |
|          | Late Fees                           | Late Fees                           | 23   | 115.00             |
|          |                                     | <b>Sub-Total:</b>                   |      | <b>\$1,647.00</b>  |
| A2590    | Plan & Zone                         | Site Development                    | 25   | 4,663.20           |
|          |                                     | <b>Sub-Total:</b>                   |      | <b>\$4,663.20</b>  |
| A2591    | Misc. Fees                          | Transfer Coupons                    | 1092 | 2,184.00           |
|          |                                     | <b>Sub-Total:</b>                   |      | <b>\$2,184.00</b>  |
| CL.2655  | SWMP Sales                          | SWMP Sales                          | 7    | 130.00             |

| Account#  | Account Description | Fee Description      | Qty                                 | Local Share         |
|---|---------------------|----------------------|-------------------------------------|---------------------|
|   |                     |                      | <b>Sub-Total:</b>                   | <b>\$130.00</b>     |
| CM-2001   | Plan & Zone         | Parks And Recreation | 7                                   | 7,000.00            |
|   |                     |                      | <b>Sub-Total:</b>                   | <b>\$7,000.00</b>   |
| S.2140.247  | Rents Payments      | Rents Payments       | 64                                  | 150,995.01          |
|   |                     |                      | <b>Sub-Total:</b>                   | <b>\$150,995.01</b> |
| S.2142.247  | Water Sales         | Water Sales          | 1                                   | 76.25               |
|   |                     |                      | <b>Sub-Total:</b>                   | <b>\$76.25</b>      |
| S.2144.247  | Service Hookups     | Service Hookups      | 7                                   | 5,225.00            |
|   |                     |                      | <b>Sub-Total:</b>                   | <b>\$5,225.00</b>   |
| S.2148.247  | Penalty             | Penalty              | 42                                  | 548.00              |
|   |                     |                      | <b>Sub-Total:</b>                   | <b>\$548.00</b>     |
|   |                     |                      | <b>Total Local Shares Remitted:</b> | <b>\$193,975.99</b> |
| Amount paid to: NYS Ag. & Markets for spay/neuter program |                     |                      |                                     | 119.00              |
| Amount paid to: NYS Environmental Conservation            |                     |                      |                                     | 89.02               |
| Amount paid to: State Health Dept. For Marriage Licenses  |                     |                      |                                     | 22.50               |
| <b>Total State, County &amp; Local Revenues:</b>          |                     |                      | <b>\$194,206.51</b>                 |                     |
|   |                     |                      | <b>Total Non-Local Revenues:</b>    | <b>\$230.52</b>     |

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jean Chrisman, Town Clerk, Town of Canadaigua during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

  
Supervisor

  
Date

  
Town Clerk

  
Date

**TOWN OF CANANDAIGUA  
PLANNER MONTHLY REPORT**

May 9, 2019

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Permits numbers continue to grow. Last month we reported a year to date total of 64 permits, and in April alone we issued another 64 permits.

It was another month with numerous Planning and Zoning applications with 9 new applications. Despite a heavy workload application are flowing fairly smoothly through the process, and I am unaware of any complaints. The Planning and Zoning Boards and their Engineer/Attorney are doing a great job in a busy time.

Although the Ordinance Committee went a few months without suggested revisions, we are working hard on many items that will be a large benefit to the Town. There is one before the Board this month, we hope that the Committee is finishing up on a number of items soon.

On May 7, we held the first meeting of our Comprehensive Plan Project Team. It was a very active conversation with a lot of great questions and points for future consideration. It was obvious that we have a great group of diverse individuals to lead the process.

On May 8, we met with the Cheshire residents to discuss among other things the Comprehensive Plan and potential zoning changes to Cheshire. While nothing definitive was decided, we were able to get a number of email addresses from residents to more effectively reach them in the future. We also received a few volunteers to fill the open seat on the Master Plan.

Finally, from April 28 – April 30, I along with other members of the Town attended the NY Planning Federation Conference in Bolton Landing, NY. Many of the sessions I attended related to the Uptown Area and will be useful as we explore form-based codes and revisions to the MUO Zoning Districts.



Eric Cooper, Planner

# **TOWN OF CANANDAIGUA**

## **TOWN MANAGER MONTHLY REPORT**

May 20, 2019

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### **PERSONNEL**

KUDOS: Thank you to all the volunteers who participated in I LOVE MY PARKS DAY on May 11, 2019 at Outhouse Park. The group was able to accomplish a lot of work including mulching trees, adding stone dust to pathways, wedging of parking areas, and staining tables.

WELCOME BACK: We are so delighted to have Michelle Rowlinson back with us after being out for a couple months with a bad break of her ankle and subsequent operation. Michelle we missed you, and welcome back!

### **FINANCE**

CERTIFICATE OF DEPOSIT(s): Another one of our jumbo CD's matured on April 22, 2019 earning the Town \$ 7,302.22 in interest. I reinvested the total amount including interest for another 60 days at a rate of 2.13% and per the investment policy both the Town Supervisor and Town Manager authorized the investment with this completing the process of notification. To date we have been averaging about \$7,000 per month in interest income total between the two certificates of deposits.

AUD: Kris Singer has been able to complete and file the AUD by the May 1 deadline. We have received no word back regarding the filing other than receipt of the AUD.

TOWN AUDIT: The annual audit has been delayed due to the filing of the AUD, end of year reconciliation, and the financial software conversion. I am working with Bonadio to reschedule the on premises portion of the audit.

FINANCIAL PICTURE: On Thursday, May 9<sup>th</sup> I reviewed budgeted vs. actual revenue and expenditures with the Finance Committee for the fiscal year 2018. Overall sales tax revenue was higher than anticipated, and expenditures were slightly lower than budgeted. I estimated our unassigned fund balance for the general fund is at \$1.6M approximately a half million higher than allowed per our fund balance policy.

### **GRANTS**

AKOUSTIS: As I have previously reported to you, Akoustis is moving forward with their internal schedule relative to adding employees and going to market for their 5G product / 6 G product. At this time they have decided to hold off on the grant due to the employment requirements associated with certain income levels. Akoustis is currently hiring; however, the

# **TOWN OF CANANDAIGUA**

## **TOWN MANAGER MONTHLY REPORT**

May 20, 2019

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income level of the positions they are seeking exceeds the requirements for the grant associated with the CDBG initiative. In speaking with Akoustis, HCR, and our CDBG expert we can explore the grant again at a later date.

GTC: Sarah Reynolds and I attended the Genesee Transportation Council's meeting last week to lend support to the adoption and conclusion of the recently completed Uptown Study. The study was approved as complete by GTC. Additionally, GTC granted the Town's request for the Middle Cheshire Road / Hospital Corridor Active Transportation Plan Study; and also approved a County request to study Route 332 in Canandaigua and Farmington and Route 96 in Farmington.

Journal Entries: Attached to my report are a number of journal entries we made to correct items in the new system. The explanations are written on each registry. In keeping with our policy on authorized transfers, this provides notice to the Town Board of these adjustments.

### **GENERAL**

ENHANCED LAW ENFORCEMENT PATROL: Increased patrol in the Town of Canandaigua continues with 80 traffic stops during the month of April 2019. The full report is attached to my report.

ECONOMIC DEVELOPMENT: Your agenda includes a resolution to appoint two individuals to the LDC, one of which would be a Town Board member. I would anticipate the Town Board would have a discussion during their meeting to discuss which Town Board member is interested in being appointed. The Town's Economic Development Committee will be recommending a representative at your June meeting.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Finch', is written over a light blue rectangular background.

**Doug Finch**, Town Manager

**The Canandaigua National Bank and Trust Company**  
**Certificate of Deposit Account**

**Municipal  
Account  
\$100,000 and over  
Account Receipt and  
Disclosure**

This account is non-negotiable and non-transferable

Member  
FDIC

**Account Number**  
**1107435438**

**Issue Date**  
**04-22-2019**

**Amount**  
**2,007,302.22**

**Interest Payment  
At Maturity**

**Interest Payment Method**  
**Simple**

**Renewal Option**  
**Non-Renewable**

**Form of Ownership**  
**Municipal**

**By: Kathryn L. Lafler**  
**(Bank Representative)**

**Customer Name and Address**

**Town of Canandaigua**  
**5440 State Route 5 And 20**  
**Canandaigua, NY 14424-9327**

**Mailing Address**

**5440 State Route 5 And 20**  
**Canandaigua NY 14424-9327**

**Tax I.D. No.**  
**16-6002197**

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**Rate Information**

The interest rate for your certificate is **2.130** with an annual percentage yield of **2.16** . You will be paid this rate until the maturity date of the certificate. Your certificate will mature on **06-21-2019** . Interest will be paid at maturity.

**Balance Computation Method**

We use the daily balance method to calculate the interest on your account. This method applies a daily periodic rate to the principal in the account each day.

**Minimum Balance Requirements**

You must deposit a minimum of \$100,000 to open this account, and you must maintain a minimum balance of \$100,000 in the account every day to obtain the annual percentage yield.

**Early Withdrawal Penalties**

We will impose a penalty if you withdraw all or any portion of the principal before the maturity date. For accounts twelve (12) months or less, the fee imposed will equal three (3) months of interest. For accounts over twelve months, the fee imposed will equal six (6) months of interest. We have the right to invade the principal amount if the penalty assessed is greater than the accrued interest.

**Transaction Limits**

After you open this account, you may not make any additional deposits into or partial withdrawals from the account until the maturity date.

**Renewal Policies**

Non-automatically Renewable: This account will not automatically renew at maturity. The account will not continue to earn interest after the maturity date.

**Accrual of Interest on Non-cash Deposits**

Interest begins to accrue on the business day you deposit non-cash items (for example, checks).

## Canandaigua National Corporation Privacy Policy Notice

Canandaigua National Corporation recognizes its customers' expectations of financial privacy, and preserving our customers' trust is one of the core values of our bank and our family of financial service companies. For over 120 years, respecting and protecting customer privacy has been vital to our business.

### Our Security Procedures

We are committed to the privacy of customer information and will use strict security standards to safeguard it. We restrict access to your personal and account information to those employees who need to know that information to provide products or services to you. All of Canandaigua National Corporation and our family of financial service companies are governed by a code of conduct that includes the commitment to protect the confidentiality of customer information. We maintain physical, electronic, and procedural safeguards that comply with federal standards to guard your nonpublic personal information. We are equally committed to protecting the privacy of customer information on the Internet. For information on the Internet security measures we apply, refer to our Security Architecture page at [www.cnbank.com/privacy.asp](http://www.cnbank.com/privacy.asp).

### What Information We Collect

We collect only information that is needed to serve you and to administer our business. In the process of serving you, we may collect "nonpublic personal information"—information about you that is not available publicly. This information comes to us from various sources, including:

- Information we receive from you on applications or other loan and account forms;
- Information related to your transactions with us, our family of financial services companies listed below (affiliates) or others; and
- Information we receive from third parties such as credit bureaus.

### What Information We Disclose

We are permitted under law to share information about our experiences or transactions with you or your account (such as your account balance and your payment history with us) with companies related to us by common control or ownership (affiliates). We also may share additional information about you or your account (such as information we receive from you in applications and information from credit reporting agencies) with our affiliates. You may instruct Canandaigua National Corporation not to share information (other than information related to account history and our experiences with you) within the Canandaigua National Corporation family of financial service companies, and to limit marketing offers based on this personal information, by calling us toll free at 1-800-724-2621. **Please Note: We are required by Federal Law to send you a copy of our Privacy Policy each year. If you have already provided us with your information sharing preferences, you do not have to do so again.**

We may also disclose all of the information we collect, as described above, to companies that perform marketing or other services on our behalf or to other financial institutions with which we have joint marketing agreements.

We also are permitted under law to disclose nonpublic personal information about you to nonaffiliated third parties (i.e., third parties that are not members of our corporate family) in limited circumstances. For example, we may disclose nonpublic personal information about you to such third parties to assist us in servicing your loan or account with us; to government entities in response to subpoenas; and to credit bureaus. We do not disclose any nonpublic personal information about you to any other third parties, except as permitted by law.

If you decide to close your account(s) or become an inactive customer, we will continue to adhere to the privacy policy and practices described in this notice.

Canandaigua National Corporation's Privacy Policy and the Fair Credit Reporting Act notice are provided on behalf of the following companies:

The Canandaigua National Bank and Trust Company      Canandaigua National Trust Company of Florida  
CNB Insurance Agency  
CNB Mortgage Company

### Canandaigua National Corporation

72 South Main Street  
Canandaigua, New York 14424  
1-800-724-2621      [www.cnbank.com](http://www.cnbank.com)





# Investment Authorization

This authorization form is in keeping with the Town Board's Investment Policy adopted by the Town Board of the Town of Canandaigua on January 7, 2019 in keeping with Article XIV. Process for Investments and shall be authorized by three of the following people holding the positions of: Town Supervisor, Chair of the Finance Committee, Town Clerk, Town Manager, or Clerk (Finance).

To: Town of Canandaigua Town Board

Authorized Banks of the Town of Canandaigua

(Canandaigua National Bank, or Lyons National Bank)

The following individuals do hereby authorize the investment of \$ 2,007,302.<sup>22</sup> for a term of 60 days at a rate of 2.13 % interest. The funds being invested are made up of monies from the following funds: Reserve Funds

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Authorized by the following (2 required) individuals:

Signature: Catherine Menikoff

Name: Catherine Menikoff

Title: Supervisor

Date: 4/22/19

Signature: [Signature]

Name: Douglas Pruitt

Title: Town Manager

Date: 4/22/19

**dfinch@townofcanandaigua.org**

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**From:** dfinch@townofcanandaigua.org  
**Sent:** Monday, April 22, 2019 1:40 PM  
**To:** Mary Kay Bashaw  
**Subject:** Town of Canandaigua CD  
**Attachments:** DOC042219.pdf

Mary Kay,

Attached please find our authorization to reinvest the CD for another 60 days.

**Doug Finch**, Town Manager  
Town of Canandaigua  
5440 Route 5 & 20 West  
Canandaigua, NY 14424  
Phone: (585)394-1120 ext. 2234  
Email: [dfinch@townofcanandaigua.org](mailto:dfinch@townofcanandaigua.org)

*\*\* If you need immediate assistance and are not able to reach me please contact Sarah Reynolds  
([sreynolds@townofcanandaigua.org](mailto:sreynolds@townofcanandaigua.org)) or by phone (585)394-1120 ext. 2232*

**From:** Harry Sicherman <hsicherman@harrisonplacestudio.com>  
**Sent:** Monday, May 6, 2019 2:08 PM  
**To:** Kenneth Boller  
**Cc:** dfinch@townofcanandaigua.org  
**Subject:** RE: New York State OCR grant

Ken,

Thank you very much for the information. The OCR did express its willingness to consider another application for the benefit of Akoustis when the company gets closer to a significant manufacturing bump. That would also be a good time to reach out to the other New York State and local agencies that traditionally offer assistance in a variety of forms.

If you and Doug agree, I think the information you provided should be given to the Town Board for consideration in June and the Board can determine if it wants to request an extension. I would offer to contact you once more at the end of May just to see if there was a superseding event that might impact your timeline.

Regards,  
Harry

**Harry Sicherman, President**  
*H. Sicherman / the Harrison Studio*  
P.O. Box 473  
Lockport, NY 14095

716.462.6600 (Office)  
716.628.0176 (Cell)  
716.201.1738 (Fax)

Email: [hsicherman@harrisonplacestudio.com](mailto:hsicherman@harrisonplacestudio.com)



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**From:** Kenneth Boller <kboller@akoustis.com>  
**Sent:** Monday, May 06, 2019 1:44 PM  
**To:** Harry Sicherman <hsicherman@harrisonplacestudio.com>  
**Cc:** dfinch@townofcanandaigua.org  
**Subject:** RE: New York State OCR grant

Harry/Doug,

It is a great sign to see the Town's and the OCR's willingness to extend themselves on our behalf, so it is much appreciated. As discussed prior, our current production ramp schedule has us hiring approximately 15 heads in our FY 2020 (ends 6/30/20) for a total of ~60, then an additional 45,40,40,42 in each of the years thereafter. We are fully committed to our plant location and the future expansion on our site, however the hiring we employ will follow our projected sales levels. Events could surface at any time that could drastically speed up this ramp, and if timing changes materially I will let you know, but at this time I would say we would not have a significant hiring event prior to Christmas 2019. We would love to take part in any future grant programs in accordance with the timing mentioned above, so please keep me up to date on the possibility of future programs. Please feel free to reach out at any time. Thank you

**Ken Boller**

Interim CFO and Corporate Controller  
Akoustis Technologies, Inc.  
9805-A Northcross Center Court | Huntersville, NC  
P +1 704.274.3598  
[kboller@akoustis.com](mailto:kboller@akoustis.com) | [www.akoustis.com](http://www.akoustis.com)



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**From:** Harry Sicherman <[hsicherman@harrisonplacestudio.com](mailto:hsicherman@harrisonplacestudio.com)>  
**Sent:** Monday, May 6, 2019 10:14 AM  
**To:** Kenneth Boller <[kboller@akoustis.com](mailto:kboller@akoustis.com)>  
**Cc:** [dfinch@townofcanandaigua.org](mailto:dfinch@townofcanandaigua.org)  
**Subject:** New York State OCR grant

[External]  
Ken,

Doug Finch, the Canandaigua Town Manager, and I had a call with the New York State Office of Community Renewal staff regarding the possibility of obtaining an extension to the upcoming grant deadline. We recounted to the OCR the possibilities and uncertainties regarding the ramping up of manufacturing operations and they were more accommodating than I anticipated. That said, the OCR would require by the June 26<sup>th</sup> grant expiration date (i) a written statement from Akoustis explaining the status of the project as outlined in the OCR funding application and the likelihood and timing for accelerated manufacturing and related hiring; and (ii) a formal request from the Town of Canandaigua for a grant extension.

Since the Town would have to act based on the information provided by Akoustis, we're asking that the company provide that statement to the Town by May 31<sup>st</sup> along with a request to extend the grant expiration to as late a date as possible. The OCR will base its decision on the information you provide, and I think the likelihood is that they will authorize an extension (probably no more than six months) as long as there is reasonable assurance that manufacturing-related hiring will be realized to some significant extent before the new grant expiration on or about Christmas 2019.

We understand that "reasonable assurance" and "significant extent" are the key phrases, meaning the precise wording of Akoustis' statement will be important. If Akoustis would like to consider an extension of the grant, we should probably schedule a call for some time in the next week or two on which we can discuss the current status and the language for the request. Please let me know some dates and times for a call.

Regards,  
Harry

Harry Sicherman, President  
*H. Sicherman | the Harrison Studio*  
P.O. Box 473  
Lockport, NY 14095

716.462.6600 (Office)  
716.628.0176 (Cell)  
716.201.1738 (Fax)

Email: [hsicherman@harrisonplacestudio.com](mailto:hsicherman@harrisonplacestudio.com)





B E R O A R C H I T E C T U R E P L L C  
ARCHITECTURE SUSTAINABILITY PRESERVATION

## M E M O R A N D U M

**DATE:**

April 29, 2019

**RE:**

February Progress Report

**TO:**

Sarah Reynolds and Saralinda Hooker  
Town of Canandaigua  
5440 Routes 5 & 20 West  
Canandaigua, NY 14424

**PROJECT:**

Town-wide Reconnaissance-Level Survey  
Phase 1

**FROM:**

Katie Eggers Comeau

**PROJECT NO:**

18160

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Thank you for the comments on the 50% draft. I'll be reviewing those and incorporating them as appropriate in the next draft.

After turning in the draft on April 12, I met with Ray Henry on April 17. We talked in particular about agriculture, which is one of the topics I left for the next draft. Since we met I've been working on that section in particular. I will meet with Ray again May 1 to continue that discussion and to go over additional questions as well.

Timeline for remaining work:

End of May: 85% Draft

End of June: Final Draft

I have scheduled a three-day site visit for a project in the Thousand Islands June 26-28, and then I leave for a week of vacation the evening of June 28, returning July 7. This means that the "end of June" is really June 25. I think this is doable, and will try to get the 85% draft in a little early, but in order for you to have time to review that draft and me to prepare the final with your input, we might need a short extension so that I can finalize the report after I get back in July. In my experience the League is happy to grant extensions as long as they know in advance. I will keep you posted as we get toward the end of May on whether this looks likely. I would rather get everything complete before I go away, but I don't want to rush either your review or the final product.

Respectfully submitted,  
Katie Eggers Comeau



Town of Canandaigua , NY

# Budget Adjustment Register

## Adjustment Detail

Packet: GLPKT00129 - 2019-04-15 SLP Resolution No. 2019-099

| Adjustment Number | Budget Code | Description                                     | Adjustment Date |
|-------------------|-------------|---|-----------------|
| BA0000013         | Budget 2019 | Reso No. 2019-099: Elimination of State Funding | 4/16/2019       |

Summary Description:

| Account Number              | Account Name              | Adjustment Description                        | Before       | Adjustment | After        |
|-----------------------------|---------------------------|---|--------------|------------|--------------|
| <u>AA100.1355.400.00000</u> | ASSESSOR.CONTRACTUAL      | Reso No. 2019-099: Elimination of State Fundi | 17,330.00    | -2,500.00  | 14,830.00    |
| April: -2,500.00            |                           |   |              |            |              |
| <u>AA100.1480.400.00000</u> | PUBLICSERVINFO.CONTRACTU  | Reso No. 2019-099: Elimination of State Fundi | 14,250.00    | -3,500.00  | 10,750.00    |
| April: -3,500.00            |                           |   |              |            |              |
| <u>AA100.1680.100.00000</u> | CENTRAL DATA PROCESSING.P | Reso No. 2019-099: Elimination of State Fundi | 18,000.00    | -5,000.00  | 13,000.00    |
| April: -5,000.00            |                           |   |              |            |              |
| <u>AA100.1910.400.00000</u> | UNALLOCATED INSURANCE     | Reso No. 2019-099: Elimination of State Fundi | 113,000.00   | -5,000.00  | 108,000.00   |
| April: -5,000.00            |                           |   |              |            |              |
| <u>AA100.3001.00000</u>     | NYS AID PER CAPITA        | Reso No. 2019-099: Elimination of State Fundi | -28,000.00   | 28,000.00  | 0.00         |
| April: 28,000.00            |                           |   |              |            |              |
| <u>AA100.3310.400.00000</u> | TRAFFIC.CONTRACTUAL       | Reso No. 2019-099: Elimination of State Fundi | 99,423.00    | -5,000.00  | 94,423.00    |
| April: -5,000.00            |                           |   |              |            |              |
| <u>AA100.6410.410.00000</u> | PUBLICITY.CONTRACTUAL     | Reso No. 2019-099: Elimination of State Fundi | 5,000.00     | -1,000.00  | 4,000.00     |
| April: -1,000.00            |                           |   |              |            |              |
| <u>AA100.7620.400.00000</u> | ADULT RECREATION.CONTRAC  | Reso No. 2019-099: Elimination of State Fundi | 10,000.00    | -1,000.00  | 9,000.00     |
| April: -1,000.00            |                           |   |              |            |              |
| <u>AA100.8020.422.00000</u> | PLANNING.OPEN SPACE & CON | Reso No. 2019-099: Elimination of State Fundi | 17,500.00    | -2,500.00  | 15,000.00    |
| April: -2,500.00            |                           |   |              |            |              |
| <u>AA100.8810.400.00000</u> | CEMETERIES CONTRACTUAL    | Reso No. 2019-099: Elimination of State Fundi | 15,000.00    | -2,500.00  | 12,500.00    |
| April: -2,500.00            |                           |   |              |            |              |
| <u>DA100.3501.00000</u>     | NYS STATE AID CHIPS       | Reso No. 2019-099: Elimination of State Fundi | -298,000.00  | 39,861.00  | -258,139.00  |
| April: 39,861.00            |                           |   |              |            |              |
| <u>DA100.5110.400.00000</u> | GENERAL REPAIRS.CONTRACT  | Reso No. 2019-099: Elimination of State Fundi | 1,496,000.00 | -39,861.00 | 1,456,139.00 |
| April: -39,861.00           |                           |   |              |            |              |

Per Reso #  
2019-099



## Summary

| Budget | Budget Description | Account                     | Account Description          | Before              | Adjustment  | After               |
|--------|--------------------|-----------------------------|------------------------------|---------------------|-------------|---------------------|
| 2019   | Budget 2019        | <u>AA100.1355.400.00000</u> | ASSESSOR.CONTRACTUAL         | 17,330.00           | -2,500.00   | 14,830.00           |
|        |                    | <u>AA100.1480.400.00000</u> | PUBLICSERVINFO.CONTRACTUAL   | 14,250.00           | -3,500.00   | 10,750.00           |
|        |                    | <u>AA100.1680.100.00000</u> | CENTRAL DATA PROCESSING.PERS | 18,000.00           | -5,000.00   | 13,000.00           |
|        |                    | <u>AA100.1910.400.00000</u> | UNALLOCATED INSURANCE        | 113,000.00          | -5,000.00   | 108,000.00          |
|        |                    | <u>AA100.3001.00000</u>     | NYS AID PER CAPITA           | -28,000.00          | 28,000.00   | 0.00                |
|        |                    | <u>AA100.3310.400.00000</u> | TRAFFIC.CONTRACTUAL          | 99,423.00           | -5,000.00   | 94,423.00           |
|        |                    | <u>AA100.6410.410.00000</u> | PUBLICITY.CONTRACTUAL        | 5,000.00            | -1,000.00   | 4,000.00            |
|        |                    | <u>AA100.7620.400.00000</u> | ADULT RECREATION.CONTRACTU   | 10,000.00           | -1,000.00   | 9,000.00            |
|        |                    | <u>AA100.8020.422.00000</u> | PLANNING.OPEN SPACE & CONSE  | 17,500.00           | -2,500.00   | 15,000.00           |
|        |                    | <u>AA100.8810.400.00000</u> | CEMETERIES CONTRACTUAL       | 15,000.00           | -2,500.00   | 12,500.00           |
|        |                    | <u>DA100.3501.00000</u>     | NYS STATE AID CHIPS          | -298,000.00         | 39,861.00   | -258,139.00         |
|        |                    | <u>DA100.5110.400.00000</u> | GENERAL REPAIRS.CONTRACTUAL  | 1,496,000.00        | -39,861.00  | 1,456,139.00        |
|        |                    |                             | <b>2019 Total:</b>           | <b>1,479,503.00</b> | <b>0.00</b> | <b>1,479,503.00</b> |
|        |                    |                             | <b>Grand Total:</b>          | <b>1,479,503.00</b> | <b>0.00</b> | <b>1,479,503.00</b> |

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, NY 14424  
(585) 394-1120  
Fax: (585) 394-9476

*Established 1789*

The following resolution was acted upon by the Canandaigua Town Board on April 15, 2019.

## **RESOLUTION NO. 2019 – 099: BUDGET ADJUSTMENTS DUE TO ELIMINATION OF STATE FUNDING THROUGH PASSAGE OF THE NEW YORK STATE BUDGET**

**WHEREAS**, the New York State Legislature has adopted the NYS Budget 2019-2020 (April 1, 2019 through March 31, 2020) with variances of certain traditional funding which will likely impact the Town of Canandaigua reducing planned revenue sources; and

**WHEREAS**, the NYS adopted budget reduces Aid to Municipalities (through funding of alternative sales tax to Counties and asks Counties to make the Towns whole); and

**WHEREAS**, the NYS adopted budget eliminates funding for certain highway improvements known as extreme weather recovery and holds flat funding known as CHiPs (Consolidated Local Street and Highway Improvement Program); and

**WHEREAS**, the Town of Canandaigua's adopted 2019 Town Budget (required to be adopted by the State of New York in November 2018) includes general fund revenue of \$28,000.00 for AIM and \$298,000.00 for CHiPs, PAVE NY, and Extreme Weather Recovery Funding; and

**WHEREAS**, the Town Board understands the AIM funding has been altered to now go through Ontario County rather than the State of New York to be reimbursed based upon new sales tax collected for online purchases; and

**WHEREAS**, the Town Board understands the Town's CHiPs 2019 funding will be \$210,008.00, PAVE NY \$48,131.00, and Extreme Weather Recovery \$ 0.00 (total \$ 258,139.00); and

**WHEREAS**, the Town previously received Highway Funding for CHiPs in the following amounts: 2016 \$257,820.88, 2017 \$297,409.59, and 2018 \$297,541.59; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby makes the following budget adjustments to the adopted 2019 Town of Canandaigua Budget:

|                  |   |              |
|------------------|---|--------------|
| Decrease Revenue | AA100.3001.. NYS Aid to Municipalities      | \$ 28,000.00 |
| Decrease Expense | AA100.3310.400 Traffic Control / Road Strip | \$ 5,000.00  |
| Decrease Expense | AA100.1910.400 Insurance                    | \$ 5,000.00  |
| Decrease Expense | AA100.1680.100 Central Data Technology      | \$ 5,000.00  |
| Decrease Expense | AA100.1480.400 Communication w/public       | \$ 3,500.00  |
| Decrease Expense | AA100.1355.400 Assessor reval expenses      | \$ 2,500.00  |
| Decrease Expense | AA100.8810.400 Cemetery Repair State Mand   | \$ 2,500.00  |
| Decrease Expense | AA100.8020.422 Open Space Natural Resource  | \$ 2,500.00  |
| Decrease Expense | AA100.7620.400 Adult Recreation             | \$ 1,000.00  |
| Decrease Expense | AA100.6410.410 Publicity/Brochures Parks    | \$ 1,000.00  |
| Decrease Revenue | DA100.3501 NYS Aid – ChiPs/ ExWeather       | \$ 39,861.00 |
| Decrease Expense | DA100.5110.400 Road Repairs and Paving      | \$ 39,861.00 |

*\* elimination of planned micro-paving for Thomas Road and Barns Road*

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this budget adjustment resolution to Senator Pamela Helming, Assembly Leader Brian Kolb, and the Town Manager.

Motion made by Councilman Fennelly, seconded by Councilman Reynolds

5 Ayes: Davis, Dworaczyk, Fennelly, Menikotz, Reynolds

STATE OF NEW YORK}

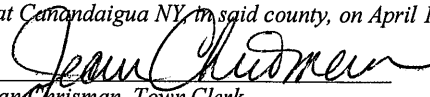
County of Ontario}

Town of Canandaigua}

*I DO HEREBY CERTIFY that I have compared the preceding with the original thereof, on file and on record in the Town Clerk's office, and that the same is a correct copy and transcript therefrom and of the whole of said original; and that said original was duly adopted at a meeting of the Town Board held at Canandaigua, New York, on April 15, 2019.*

SEAL

Given under my hand and the official seal of said Town, at Canandaigua NY, in said county, on April 17, 2019

  
Jean Chrisman, Town Clerk



Town of Canandaigua , NY

# Budget Adjustment Register

## Adjustment Detail

Packet: GLPKT00136 - 2019-05-08 SLP CL 100 Correction

| Adjustment Number    | Budget Code | Description                 | Adjustment Date |
|----------------------|-------------|-----------------------------|-----------------|
| BA0000015            | Budget 2019 | 2019-05-08 CL100 Correction | 3/7/2019        |
| Summary Description: |             |                             |                 |

| Account Number          | Account Name             | Adjustment Description    | Before     | Adjustment | After      |
|-------------------------|--------------------------|---------------------------|------------|------------|------------|
| <u>CL100.9000.00000</u> | APPROPRIATED FUND BALANC | 2019-05-08 BA #5 Reversal | -62,873.35 | 960.64     | -61,912.71 |
| March:                  | 960.64                   |                           |            |            |            |

| Adjustment Number    | Budget Code | Description          | Adjustment Date |
|----------------------|-------------|----------------------|-----------------|
| BA0000016            | Budget 2019 | 2019-05-08 SLP CL100 | 3/7/2019        |
| Summary Description: |             |                      |                 |

| Account Number              | Account Name             | Adjustment Description | Before    | Adjustment | After |
|-----------------------------|--------------------------|------------------------|-----------|------------|-------|
| <u>CL100.1480.400.00000</u> | PUBLICSERVINFO.CONTRACTU | 2019-05-08 SLP CL100   | 18,701.15 | -18,701.15 | 0.00  |
| March:                      | -18,701.15               |                        |           |            |       |
| <u>CL100.8160.400.00000</u> | WASTE & RECYCLING.CONTRA | 2019-05-08 SLP CL100   | 43,211.56 | -43,211.56 | 0.00  |
| March:                      | -43,211.56               |                        |           |            |       |

5/8/19  
This corrected an inaccurate  
carry over from the KVS system  
(2018 budget) which incorrectly  
reflected a 960.00 which was  
received for recycling bins  
rather than the actual balance available.

Dong  
Town Manager  
Fixed 5/8/19

## Summary

| Budget | Budget Description | Account                     | Account Description         | Before         | Adjustment        | After             |
|--------|--------------------|-----------------------------|-----------------------------|----------------|-------------------|-------------------|
| 2019   | Budget 2019        | <u>CL100.1480.400.00000</u> | PUBLICSERVINFO.CONTRACTUAL  | 18,701.15      | -18,701.15        | 0.00              |
|        |                    | <u>CL100.8160.400.00000</u> | WASTE & RECYCLING.CONTRACTU | 43,211.56      | -43,211.56        | 0.00              |
|        |                    | <u>CL100.9000.00000</u>     | APPROPRIATED FUND BALANCE   | -62,873.35     | 960.64            | -61,912.71        |
|        |                    |                             | <b>2019 Total:</b>          | <b>-960.64</b> | <b>-60,952.07</b> | <b>-61,912.71</b> |
|        |                    |                             | <b>Grand Total:</b>         | <b>-960.64</b> | <b>-60,952.07</b> | <b>-61,912.71</b> |



Town of Canandaigua , NY

## Budget Adjustment Register

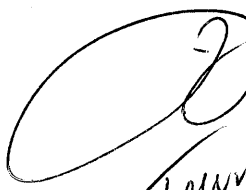
### Adjustment Detail

Packet: GLPKT00137 - 2019-05-08 SLP CL100

| Adjustment Number    | Budget Code | Description          | Adjustment Date |
|----------------------|-------------|----------------------|-----------------|
| BA0000018            | Budget 2019 | 2019-05-08 SLP CL100 | 3/7/2019        |
| Summary Description: |             |                      |                 |

| Account Number              | Account Name             | Adjustment Description | Before | Adjustment | After     |
|-----------------------------|--------------------------|------------------------|--------|------------|-----------|
| <u>CL100.1480.400.00000</u> | PUBLICSERVINFO.CONTRACTU | 2019-05-08 SLP CL100   | 0.00   | 43,211.56  | 43,211.56 |
| March:                      |                          |                        |        |            |           |
|                             |                          |                        |        | 43,211.56  | 43,211.56 |
| <u>CL100.8160.400.00000</u> | WASTE & RECYCLING.CONTRA | 2019-05-08 SLP CL100   | 0.00   | 18,701.15  | 18,701.15 |
| March:                      |                          |                        |        |            |           |
|                             |                          |                        |        | 18,701.15  | 18,701.15 |

5/8/19  
This corrected the available  
balances associated with these  
accounts per the original budget  
vs. schedule A and the 2018  
expended. Funds with balances.

  
Doug Truet  
Town Manager

5/8/19

## Summary

| Budget | Budget Description | Account                     | Account Description         | Before      | Adjustment       | After            |
|--------|--------------------|-----------------------------|-----------------------------|-------------|------------------|------------------|
| 2019   | Budget 2019        | <u>CL100.1480.400.00000</u> | PUBLICSERVINFO.CONTRACTUAL  | 0.00        | 43,211.56        | 43,211.56        |
|        |                    | <u>CL100.8160.400.00000</u> | WASTE & RECYCLING.CONTRACTU | 0.00        | 18,701.15        | 18,701.15        |
|        |                    |                             | <b>2019 Total:</b>          | <b>0.00</b> | <b>61,912.71</b> | <b>61,912.71</b> |
|        |                    |                             | <b>Grand Total:</b>         | <b>0.00</b> | <b>61,912.71</b> | <b>61,912.71</b> |



# TRAFFIC REPORT



May 1, 2019

During the month of April 2019, Deputies Nelson and Quigley continued to work enhanced patrol details in the Town of Canandaigua. Dep. Nelson worked 41.5 hours and Dep. Quigley worked 25 hours for a total of 66.5 hours worked in April. Combined, the deputies initiated 80 traffic stops and issued the following citations:

## **Middle Cheshire Road:**

- 9 citations for speeding in zone.
- 2 citations for unlicensed operation.
- 1 citation for operating without insurance.
- 1 citation for operating an unregistered vehicle.
- 1 citation for Reckless Driving (Misdemeanor).

## **Route 332:**

- 12 citations for speeding over 55 mph.
- 6 citations for speeding in zone.
- 1 citation for using a portable electronic device.

## **North Street**

- 4 citations for speeding in zone.
- 1 citation for operating without insurance.
- 1 citation for operating an unregistered vehicle.

## **CR 50:**

- 1 citation for speeding in zone.
- 1 citation for illegal tint.

## **Route 5:**

- 1 citation for speeding over 55 mph.

## **Route 21:**

- 1 citation for speeding in zone.

## **CR 28:**

- 12 citations for speeding in zone.
- 1 citation for Reckless Driving (Misd).
- 1 citation for Aggravated Unlicensed Oper. 3<sup>rd</sup> (Misd).
- 1 citation for no brake lamps.

## **North Road:**

- 3 citations for speeding in zone.
- 1 citation for operating an uninspected motor vehicle.

## **Emerson Road:**

- 1 citation for speeding in zone.
- 1 citation for Aggravated Unlicensed Oper. 3<sup>rd</sup> (Misd).

## **Cooley Road:**

- 1 citation for operating without insurance.

## **Route 364**

- 2 citations for speeding in zone.

Respectfully,

Lt. David J. Cirencione





Town of Canandaigua , NY

# Budget Report Account Summary

For Fiscal: 2019 Period Ending: 04/30/2019

|                                      |                                | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Remaining |
|--------------------------------------|--------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| <b>Fund: AA100 - GENERAL FUND</b>    |                                |                          |                         |                    |                    |  |                      |
| <b>Revenue</b>                       |                                |                          |                         |                    |                    |  |                      |
| <a href="#">AA100.1001.00000</a>     | REAL PROPERTY TAXES            | 530,306.00               | 530,306.00              | 0.00               | 529,597.11         | -708.89                                | 0.13 %               |
| <a href="#">AA100.1030.00000</a>     | SPECIAL ASSESSMENT/PILOT       | 19,961.00                | 19,961.00               | 0.00               | 1,467.04           | -18,493.96                             | 92.65 %              |
| <a href="#">AA100.1090.00000</a>     | PENALTY ON TAXES               | 12,000.00                | 12,000.00               | 0.00               | 0.00               | -12,000.00                             | 100.00 %             |
| <a href="#">AA100.1120.00000</a>     | NON PROPERTY SALES TAX         | 1,800,000.00             | 1,800,000.00            | 0.00               | 0.00               | -1,800,000.00                          | 100.00 %             |
| <a href="#">AA100.1170.00000</a>     | CABLE TV FRANCHISE FEES        | 80,000.00                | 80,000.00               | 0.00               | 0.00               | -80,000.00                             | 100.00 %             |
| <a href="#">AA100.1255.00000</a>     | TOWN CLERK FEES                | 1,400.00                 | 1,400.00                | 0.00               | 0.00               | -1,400.00                              | 100.00 %             |
| <a href="#">AA100.1603.00000</a>     | VITAL STATISTICS FEE           | 6,000.00                 | 6,000.00                | 0.00               | 0.00               | -6,000.00                              | 100.00 %             |
| <a href="#">AA100.2001.00000</a>     | PARK & RECREATION FEES         | 105,000.00               | 105,000.00              | -410.00            | -1,195.00          | -106,195.00                            | 101.14 %             |
| <a href="#">AA100.2110.00000</a>     | ZONING FEES                    | 25,000.00                | 25,000.00               | 0.00               | 0.00               | -25,000.00                             | 100.00 %             |
| <a href="#">AA100.2120.00000</a>     | SOIL EROSION CONTROL           | 4,000.00                 | 4,000.00                | 0.00               | 0.00               | -4,000.00                              | 100.00 %             |
| <a href="#">AA100.2148.00000</a>     | RETURNED CHECK FEE             | 20.00                    | 20.00                   | 0.00               | 0.00               | -20.00                                 | 100.00 %             |
| <a href="#">AA100.2192.00000</a>     | CEMETERY SERVICES              | 500.00                   | 500.00                  | 0.00               | 0.00               | -500.00                                | 100.00 %             |
| <a href="#">AA100.2302.00000</a>     | SERVICES/OTHER GOVERNMENTS     | 9,120.00                 | 9,120.00                | 0.00               | 760.00             | -8,360.00                              | 91.67 %              |
| <a href="#">AA100.2401.00000</a>     | INTEREST & EARNINGS            | 6,000.00                 | 6,000.00                | 0.00               | 0.00               | -6,000.00                              | 100.00 %             |
| <a href="#">AA100.2410.00000</a>     | RENTAL OF REAL PROPERTY        | 12,460.00                | 12,460.00               | 900.00             | 3,150.00           | -9,310.00                              | 74.72 %              |
| <a href="#">AA100.2544.00000</a>     | DOG LICENSES                   | 20,000.00                | 20,000.00               | 0.00               | 0.00               | -20,000.00                             | 100.00 %             |
| <a href="#">AA100.2590.00000</a>     | SITE DEVELOPMENT FEES          | 60,000.00                | 60,000.00               | 0.00               | 0.00               | -60,000.00                             | 100.00 %             |
| <a href="#">AA100.2591.00000</a>     | CONSTRUCTION DEBRIS FEES       | 20,000.00                | 20,000.00               | 0.00               | 0.00               | -20,000.00                             | 100.00 %             |
| <a href="#">AA100.2610.00000</a>     | FINES & FORFEITED BAIL         | 80,000.00                | 80,000.00               | -16,972.07         | -24,963.57         | -104,963.57                            | 131.20 %             |
| <a href="#">AA100.2651.00000</a>     | RECYCLING REVENUE              | 15,000.00                | 15,000.00               | 0.00               | 871.69             | -14,128.31                             | 94.19 %              |
| <a href="#">AA100.2701.00000</a>     | REFUND PRIOR YEARS EXP         | 0.00                     | 0.00                    | 0.00               | 113.50             | 113.50                                 | 0.00 %               |
| <a href="#">AA100.3001.00000</a>     | NYS AID PER CAPITA             | 28,000.00                | 0.00                    | 0.00               | 0.00               | 0.00                                   | 0.00 %               |
| <a href="#">AA100.3005.00000</a>     | ONTARIO CITY MORTGAGE TAX      | 230,000.00               | 230,000.00              | 0.00               | 0.00               | -230,000.00                            | 100.00 %             |
| <a href="#">AA100.3040.00000</a>     | NYS AID TAX/ASSESSMENTS        | 9,000.00                 | 9,000.00                | 0.00               | 0.00               | -9,000.00                              | 100.00 %             |
| <a href="#">AA100.3092.00000</a>     | ST AID.PLANNING STUDIES        | 90,000.00                | 90,000.00               | 0.00               | 0.00               | -90,000.00                             | 100.00 %             |
| <a href="#">AA100.5031.000CM</a>     | INTERFUND TRANSFERS            | 296,140.00               | 296,140.00              | 0.00               | 0.00               | -296,140.00                            | 100.00 %             |
| <a href="#">AA100.9000.00000</a>     | APPROPRIATED FUND BALANCE FO   | 487,527.00               | 487,527.00              | 0.00               | 0.00               | -487,527.00                            | 100.00 %             |
| <b>Revenue Total:</b>                |                                | <b>3,947,434.00</b>      | <b>3,919,434.00</b>     | <b>-16,482.07</b>  | <b>509,800.77</b>  | <b>-3,409,633.23</b>                   | <b>86.99 %</b>       |
| <b>Expense</b>                       |                                |                          |                         |                    |                    |  |                      |
| <a href="#">AA100.1010.110.00000</a> | TOWN BOARD.ELECTED             | 20,256.00                | 20,256.00               | 1,558.16           | 7,011.72           | 13,244.28                              | 65.38 %              |
| <a href="#">AA100.1010.400.00000</a> | TOWN BOARD.CONTRACTUAL         | 1,500.00                 | 1,500.00                | 0.00               | 29.71              | 1,470.29                               | 98.02 %              |
| <a href="#">AA100.1110.110.00000</a> | JUSTICES.ELECTED               | 49,848.00                | 49,848.00               | 3,834.48           | 17,255.16          | 32,592.84                              | 65.38 %              |
| <a href="#">AA100.1110.120.00000</a> | JUSTICES.COURT CLERK, PT       | 15,276.00                | 15,276.00               | 1,003.68           | 2,956.88           | 12,319.12                              | 80.64 %              |
| <a href="#">AA100.1110.140.00000</a> | JUSTICES.COURT CLERK, PT       | 15,893.00                | 15,893.00               | 1,910.26           | 5,280.81           | 10,612.19                              | 66.77 %              |
| <a href="#">AA100.1110.200.00000</a> | JUSTICES.CAPITAL.EQUIPMENT     | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 100.00 %             |
| <a href="#">AA100.1110.400.00000</a> | JUSTICES.CONTRACTUAL           | 7,490.00                 | 7,490.00                | 366.90             | 1,031.90           | 6,458.10                               | 86.22 %              |
| <a href="#">AA100.1110.401.00000</a> | JUSTICES..CONTR.COURTSECURITY  | 10,000.00                | 10,000.00               | 0.00               | 0.00               | 10,000.00                              | 100.00 %             |
| <a href="#">AA100.1220.110.00000</a> | SUPERVISOR.ELECTED             | 20,000.00                | 20,000.00               | 1,538.46           | 6,923.07           | 13,076.93                              | 65.38 %              |
| <a href="#">AA100.1220.120.00000</a> | SUPERVISOR.DEPUTY SUPERVISOR   | 2,000.00                 | 2,000.00                | 160.00             | 640.00             | 1,360.00                               | 68.00 %              |
| <a href="#">AA100.1220.121.00000</a> | SUPERVISOR.BOOKKEEPER          | 30,500.00                | 0.00                    | 0.00               | 0.00               | 0.00                                   | 0.00 %               |
| <a href="#">AA100.1220.400.00000</a> | SUPERVISOR.CONTRACTUAL         | 2,100.00                 | 2,100.00                | 0.00               | 993.00             | 1,107.00                               | 52.71 %              |
| <a href="#">AA100.1230.100.00000</a> | TOWN MANAGER.PERSONAL SERVI    | 95,375.00                | 95,375.00               | 7,336.54           | 33,014.43          | 62,360.57                              | 65.38 %              |
| <a href="#">AA100.1230.120.00000</a> | ADMINISTRATIVE AIDE COORDINAT  | 0.00                     | 31,616.00               | 1,990.25           | 7,623.75           | 23,992.25                              | 75.89 %              |
| <a href="#">AA100.1230.400.00000</a> | TOWN MANAGER.CONTRACTUAL       | 5,750.00                 | 5,750.00                | 65.98              | 591.48             | 5,158.52                               | 89.71 %              |
| <a href="#">AA100.1320.400.00000</a> | AUDITOR.CONTRACTUAL            | 10,300.00                | 10,300.00               | 0.00               | 0.00               | 10,300.00                              | 100.00 %             |
| <a href="#">AA100.1340.120.00000</a> | BUDGET OFFICER.PERSONAL SERVI  | 3,000.00                 | 3,000.00                | 240.00             | 960.00             | 2,040.00                               | 68.00 %              |
| <a href="#">AA100.1340.400.00000</a> | BUDGET.CONTRACTUAL             | 5,000.00                 | 5,000.00                | 0.00               | 0.00               | 5,000.00                               | 100.00 %             |
| <a href="#">AA100.1345.400.00000</a> | PURCHASING.CONTRACTUAL         | 3,500.00                 | 3,500.00                | 54.56              | 276.66             | 3,223.34                               | 92.10 %              |
| <a href="#">AA100.1355.120.00000</a> | ASSESSOR.PERSONAL SERVICES     | 67,111.00                | 67,111.00               | 5,162.38           | 23,230.71          | 43,880.29                              | 65.38 %              |
| <a href="#">AA100.1355.132.00000</a> | ASSESSOR.REAL PROPERTY AIDE FT | 45,030.00                | 45,030.00               | 3,464.00           | 13,682.80          | 31,347.20                              | 69.61 %              |

**Budget Report**

**For Fiscal: 2019 Period Ending: 04/30/2019**

|                                      |                                 | <b>Original</b>     | <b>Current</b>      | <b>Period</b>   | <b>Fiscal</b>   | <b>Variance</b>                    | <b>Percent</b>   |
|--------------------------------------|---------------------------------|---------------------|---------------------|-----------------|-----------------|------------------------------------|------------------|
|                                      |                                 | <b>Total Budget</b> | <b>Total Budget</b> | <b>Activity</b> | <b>Activity</b> | <b>Favorable<br/>(Unfavorable)</b> | <b>Remaining</b> |
| <a href="#">AA100.1355.150.00000</a> | ASSESSOR.BAR REVIEW SALARY      | 1,500.00            | 1,500.00            | 0.00            | 375.00          | 1,125.00                           | 75.00 %          |
| <a href="#">AA100.1355.200.00000</a> | ASSESSOR.CAPITAL.EQUIPMENT      | 500.00              | 500.00              | 0.00            | 29.49           | 470.51                             | 94.10 %          |
| <a href="#">AA100.1355.400.00000</a> | ASSESSOR.CONTRACTUAL            | 17,330.00           | 14,830.00           | 1,500.15        | 1,728.89        | 13,101.11                          | 88.34 %          |
| <a href="#">AA100.1355.420.00000</a> | ASSESSOR.BAR REVIEW CONTRACT    | 200.00              | 200.00              | 0.00            | 0.00            | 200.00                             | 100.00 %         |
| <a href="#">AA100.1410.110.00000</a> | TOWN CLERK.ELECTED              | 61,974.00           | 61,974.00           | 4,767.24        | 21,452.58       | 40,521.42                          | 65.38 %          |
| <a href="#">AA100.1410.131.00000</a> | TOWN CLERK.DEPUTY F/T           | 37,208.00           | 37,208.00           | 2,789.60        | 11,013.20       | 26,194.80                          | 70.40 %          |
| <a href="#">AA100.1410.141.00000</a> | TOWN CLERK.DEPUTY P/T           | 20,150.00           | 20,150.00           | 1,379.00        | 5,155.50        | 14,994.50                          | 74.41 %          |
| <a href="#">AA100.1410.142.00000</a> | TOWN CLERK.PT CLERK. TEMP       | 14,560.00           | 14,560.00           | 0.00            | 0.00            | 14,560.00                          | 100.00 %         |
| <a href="#">AA100.1410.200.00000</a> | TOWN CLERK.CAPITAL.EQUIPMENT    | 850.00              | 850.00              | 0.00            | 203.19          | 646.81                             | 76.10 %          |
| <a href="#">AA100.1410.400.00000</a> | TOWN CLERK.CONTRACTUAL          | 12,632.00           | 12,632.00           | 143.00          | 3,861.00        | 8,771.00                           | 69.43 %          |
| <a href="#">AA100.1420.400.00000</a> | ATTORNEY.CONTRACTUAL            | 15,000.00           | 15,000.00           | 561.19          | 5,436.19        | 9,563.81                           | 63.76 %          |
| <a href="#">AA100.1430.132.00000</a> | PERSONNEL.HR AND PAYROLL COO    | 62,500.00           | 62,500.00           | 4,807.70        | 21,634.65       | 40,865.35                          | 65.38 %          |
| <a href="#">AA100.1430.141.00000</a> | PERSONNEL.CLERK P/T             | 25,472.00           | 25,472.00           | 1,926.87        | 6,418.58        | 19,053.42                          | 74.80 %          |
| <a href="#">AA100.1430.142.00000</a> | PERSONNEL.CLERK P/T             | 0.00                | 30,500.00           | 2,346.16        | 10,557.72       | 19,942.28                          | 65.38 %          |
| <a href="#">AA100.1430.200.00000</a> | PERSONNEL.CAPITAL.EQUIPMENT     | 500.00              | 500.00              | 0.00            | 0.00            | 500.00                             | 100.00 %         |
| <a href="#">AA100.1430.410.00000</a> | PERSONNEL.CONTRACTUAL           | 4,350.00            | 4,350.00            | 298.45          | 857.83          | 3,492.17                           | 80.28 %          |
| <a href="#">AA100.1430.420.00000</a> | PERSONNEL.HUMAN RESOURCE        | 1,700.00            | 1,700.00            | 682.08          | 682.08          | 1,017.92                           | 59.88 %          |
| <a href="#">AA100.1440.400.00000</a> | ENGINEERING.CONTRACTUAL         | 4,000.00            | 4,000.00            | 50.00           | 2,150.00        | 1,850.00                           | 46.25 %          |
| <a href="#">AA100.1440.406.00000</a> | ENGINEERING.CHESHIRE SEWERS     | 10,000.00           | 10,000.00           | 0.00            | 0.00            | 10,000.00                          | 100.00 %         |
| <a href="#">AA100.1450.400.00000</a> | ELECTIONS.CONTRACTUAL           | 7,200.00            | 7,200.00            | 0.00            | 0.00            | 7,200.00                           | 100.00 %         |
| <a href="#">AA100.1460.200.00000</a> | RECORDS MANAGEMENT.CAPITAL.     | 1,350.00            | 1,350.00            | 0.00            | 952.80          | 397.20                             | 29.42 %          |
| <a href="#">AA100.1460.400.00000</a> | RECORDS MANAGEMENT.CONTRA       | 10,583.00           | 10,583.00           | 1,233.47        | 3,238.73        | 7,344.27                           | 69.40 %          |
| <a href="#">AA100.1480.400.00000</a> | PUBLICSERVINFO.CONTRACTUAL.C    | 14,250.00           | 10,750.00           | 15.00           | 45.00           | 10,705.00                          | 99.58 %          |
| <a href="#">AA100.1620.200.00000</a> | BUILDINGS.CAPITAL.EQUIPMENT     | 54,000.00           | 62,000.00           | 4,455.00        | 4,455.00        | 57,545.00                          | 92.81 %          |
| <a href="#">AA100.1620.400.00000</a> | BUILDINGS.CONTRACTUAL           | 4,500.00            | 4,500.00            | 703.75          | 916.49          | 3,583.51                           | 79.63 %          |
| <a href="#">AA100.1620.403.00000</a> | BUILDINGS..TOWNHALL.CONTR.UT    | 45,300.00           | 45,300.00           | 5,241.22        | 13,482.44       | 31,817.56                          | 70.24 %          |
| <a href="#">AA100.1620.404.00000</a> | BUILDINGS..HIGHWAYBLDG.CONTR    | 57,200.00           | 57,200.00           | 8,072.04        | 18,422.08       | 38,777.92                          | 67.79 %          |
| <a href="#">AA100.1620.405.00000</a> | BUILDINGS..PARKS.CONTR.UTILITY. | 34,950.00           | 34,950.00           | 2,710.80        | 7,551.64        | 27,398.36                          | 78.39 %          |
| <a href="#">AA100.1620.410.00000</a> | BUILDINGS.JANITORIAL            | 28,548.00           | 28,548.00           | 1,705.42        | 6,202.42        | 22,345.58                          | 78.27 %          |
| <a href="#">AA100.1670.400.00000</a> | PRINTING & MAILING.CONTRACTU    | 32,972.00           | 32,972.00           | 183.29          | 3,256.29        | 29,715.71                          | 90.12 %          |
| <a href="#">AA100.1680.100.00000</a> | CENTRAL DATA PROCESSING.PERS    | 18,000.00           | 13,000.00           | 0.00            | 0.00            | 13,000.00                          | 100.00 %         |
| <a href="#">AA100.1680.200.00000</a> | DATA PROCESSING.CAPITAL.EQUIP   | 50,000.00           | 50,000.00           | 118.83          | 20,978.67       | 29,021.33                          | 58.04 %          |
| <a href="#">AA100.1680.400.00000</a> | DATA PROCESSING.CONTRACTUAL     | 42,600.00           | 42,600.00           | 1,592.79        | 12,258.95       | 30,341.05                          | 71.22 %          |
| <a href="#">AA100.1910.400.00000</a> | UNALLOCATED INSURANCE           | 113,000.00          | 108,000.00          | 24,044.88       | 24,044.88       | 83,955.12                          | 77.74 %          |
| <a href="#">AA100.1920.400.00000</a> | MUNICIPAL ASSOCIATION DUES      | 1,350.00            | 1,350.00            | 0.00            | 1,350.00        | 0.00                               | 0.00 %           |
| <a href="#">AA100.1940.200.00000</a> | PURCHASE OF LAND/RIGHT OF WA    | 0.00                | 0.00                | 26,000.00       | 26,000.00       | -26,000.00                         | 0.00 %           |
| <a href="#">AA100.1990.400.00000</a> | CONTINGENCY                     | 100,000.00          | 80,260.00           | 0.00            | 0.00            | 80,260.00                          | 100.00 %         |
| <a href="#">AA100.3120.400.00000</a> | POLICE.CONTRACTUAL              | 27,500.00           | 27,500.00           | 0.00            | 0.00            | 27,500.00                          | 100.00 %         |
| <a href="#">AA100.3310.400.00000</a> | TRAFFIC.CONTRACTUAL             | 99,423.00           | 94,423.00           | 1,671.99        | 3,048.97        | 91,374.03                          | 96.77 %          |
| <a href="#">AA100.3510.400.00000</a> | DOG CONTROL CONTRACTUAL         | 23,353.00           | 23,353.00           | 0.00            | 23,353.00       | 0.00                               | 0.00 %           |
| <a href="#">AA100.4020.100.00000</a> | REGISTRAR.PERSONAL SERVICES     | 2,400.00            | 2,400.00            | 0.00            | 587.50          | 1,812.50                           | 75.52 %          |
| <a href="#">AA100.4020.400.00000</a> | REGISTRAR.CONTRACTUAL           | 235.00              | 235.00              | 0.00            | 0.00            | 235.00                             | 100.00 %         |
| <a href="#">AA100.4540.400.00000</a> | AMBULANCE CONTRACTUAL           | 4,000.00            | 4,000.00            | 0.00            | 4,000.00        | 0.00                               | 0.00 %           |
| <a href="#">AA100.5010.110.00000</a> | HIGHWAY SUPT.ELECTED            | 73,315.00           | 73,315.00           | 5,639.62        | 25,378.29       | 47,936.71                          | 65.38 %          |
| <a href="#">AA100.5010.120.00000</a> | HIGHWAY.DEPUTY                  | 3,129.00            | 3,129.00            | 240.70          | 1,083.15        | 2,045.85                           | 65.38 %          |
| <a href="#">AA100.5010.130.00000</a> | HIGHWAY.ACCOUNT CLERK           | 34,320.00           | 34,320.00           | 2,439.34        | 7,156.17        | 27,163.83                          | 79.15 %          |
| <a href="#">AA100.5182.400.00000</a> | STREET LIGHTING.CONTRACTUAL     | 35,000.00           | 35,000.00           | 2,624.72        | 7,495.67        | 27,504.33                          | 78.58 %          |
| <a href="#">AA100.6410.410.00000</a> | PUBLICITY.CONTRACTUAL           | 5,000.00            | 4,000.00            | 0.00            | 870.00          | 3,130.00                           | 78.25 %          |
| <a href="#">AA100.6410.420.00000</a> | PUBLICITY.PARK                  | 1,800.00            | 1,800.00            | 0.00            | 0.00            | 1,800.00                           | 100.00 %         |
| <a href="#">AA100.6989.400.00000</a> | ECONOMIC DEVELOPMENT.CONTR      | 50,000.00           | 50,000.00           | 0.00            | 660.00          | 49,340.00                          | 98.68 %          |
| <a href="#">AA100.7020.121.00000</a> | RECREATION.DIRECTOR             | 26,531.00           | 6,126.00            | 0.00            | 6,122.52        | 3.48                               | 0.06 %           |
| <a href="#">AA100.7020.141.00000</a> | RECREATION.SR LIFEGUARD         | 5,460.00            | 5,460.00            | 0.00            | 0.00            | 5,460.00                           | 100.00 %         |
| <a href="#">AA100.7020.400.00000</a> | RECREATION.CONTRACTUAL          | 1,800.00            | 1,800.00            | 0.00            | 165.67          | 1,634.33                           | 90.80 %          |
| <a href="#">AA100.7110.121.00000</a> | PARKS.MAINTENANCE ASSISTANT     | 43,500.00           | 46,335.00           | 3,615.38        | 15,596.16       | 30,738.84                          | 66.34 %          |
| <a href="#">AA100.7110.131.00000</a> | LABORER SEASONAL.PERSONAL SE    | 31,916.00           | 31,916.00           | 0.00            | 0.00            | 31,916.00                          | 100.00 %         |
| <a href="#">AA100.7110.142.00000</a> | REC.ATTENDANTS GATEHOUSE        | 6,400.00            | 6,400.00            | 0.00            | 0.00            | 6,400.00                           | 100.00 %         |
| <a href="#">AA100.7110.143.00000</a> | PARK.LABORER P/T                | 13,566.00           | 13,566.00           | 1,511.64        | 3,885.69        | 9,680.31                           | 71.36 %          |
| <a href="#">AA100.7110.200.00000</a> | PARK.CAPITAL.EQUIPMENT          | 3,500.00            | 3,500.00            | 1,987.27        | 1,987.27        | 1,512.73                           | 43.22 %          |

**Budget Report**

**For Fiscal: 2019 Period Ending: 04/30/2019**

|                                      |                               | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Remaining |
|--------------------------------------|-------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| <a href="#">AA100.7110.201.00000</a> | PARK.CAPITAL IMPROVEMENT      | 363,140.00               | 363,140.00              | 0.00               | 1,581.56           | 361,558.44                             | 99.56 %              |
| <a href="#">AA100.7110.400.00000</a> | PARK.CONTRACTUAL              | 80,800.00                | 80,800.00               | 761.38             | 4,259.54           | 76,540.46                              | 94.73 %              |
| <a href="#">AA100.7110.402.00000</a> | PARK.TREE & LANDSCAPE         | 4,000.00                 | 4,000.00                | 0.00               | 0.00               | 4,000.00                               | 100.00 %             |
| <a href="#">AA100.7140.141.00000</a> | PLAYGROUND/RECREATION.LIFEG   | 42,500.00                | 42,500.00               | 0.00               | 0.00               | 42,500.00                              | 100.00 %             |
| <a href="#">AA100.7140.142.00000</a> | PLAYGROUND/RECREATION.SPECIA  | 14,400.00                | 31,970.00               | 1,265.00           | 2,285.42           | 29,684.58                              | 92.85 %              |
| <a href="#">AA100.7140.400.00000</a> | PLAYGROUND/RECREATION.CONT    | 1,450.00                 | 1,450.00                | 0.00               | 0.00               | 1,450.00                               | 100.00 %             |
| <a href="#">AA100.7140.405.00000</a> | RECREATION.CITY.PICKLEBALLCOU | 23,000.00                | 23,000.00               | 0.00               | 0.00               | 23,000.00                              | 100.00 %             |
| <a href="#">AA100.7140.410.00000</a> | PLAYGROUND/RECREATION.DAY C   | 15,000.00                | 15,000.00               | 15,000.00          | 15,000.00          | 0.00                                   | 0.00 %               |
| <a href="#">AA100.7450.410.00000</a> | MUSEUM.CONTRACTUAL            | 10,000.00                | 10,000.00               | 0.00               | 10,000.00          | 0.00                                   | 0.00 %               |
| <a href="#">AA100.7510.120.00000</a> | HISTORIAN.PERSONAL SERVICES   | 3,247.00                 | 3,247.00                | 0.00               | 811.75             | 2,435.25                               | 75.00 %              |
| <a href="#">AA100.7510.400.00000</a> | HISTORIAN.CONTRACTUAL         | 600.00                   | 600.00                  | 0.00               | 37.00              | 563.00                                 | 93.83 %              |
| <a href="#">AA100.7550.400.00000</a> | CELEBRATIONS.CONTRACTUAL      | 4,000.00                 | 4,000.00                | 0.00               | 2,000.00           | 2,000.00                               | 50.00 %              |
| <a href="#">AA100.7620.400.00000</a> | ADULT RECREATION.CONTRACTUA   | 10,000.00                | 9,000.00                | 8.50               | 316.57             | 8,683.43                               | 96.48 %              |
| <a href="#">AA100.8010.120.00000</a> | PLANNER                       | 0.00                     | 47,500.00               | 3,653.84           | 16,442.28          | 31,057.72                              | 65.38 %              |
| <a href="#">AA100.8010.141.00000</a> | ZONING.INSPECTOR P/T          | 20,760.00                | 20,760.00               | 1,153.63           | 3,796.38           | 16,963.62                              | 81.71 %              |
| <a href="#">AA100.8010.143.00000</a> | ZONING.PLANNING AIDE          | 31,616.00                | 0.00                    | 0.00               | 0.00               | 0.00                                   | 0.00 %               |
| <a href="#">AA100.8010.144.00000</a> | ZONING..OFFICE SPECIALIST I   | 38,480.00                | 38,480.00               | 2,950.75           | 11,682.75          | 26,797.25                              | 69.64 %              |
| <a href="#">AA100.8010.145.00000</a> | ZONING..ZONING INSP F/T       | 47,500.00                | 0.00                    | 0.00               | 0.00               | 0.00                                   | 0.00 %               |
| <a href="#">AA100.8010.200.00000</a> | ZONING INSPECTOR.CAPITAL.EQUI | 500.00                   | 500.00                  | 0.00               | 455.11             | 44.89                                  | 8.98 %               |
| <a href="#">AA100.8010.400.00000</a> | ZONING INSPECTOR.CONTRACTUA   | 3,200.00                 | 3,200.00                | 133.79             | 746.38             | 2,453.62                               | 76.68 %              |
| <a href="#">AA100.8020.120.00000</a> | BOARD.PERSONAL SERVICES       | 13,750.00                | 13,750.00               | 0.00               | 3,437.50           | 10,312.50                              | 75.00 %              |
| <a href="#">AA100.8020.140.00000</a> | STENOGRAPHER PT.PERSONAL SER  | 6,200.00                 | 6,200.00                | 405.63             | 1,485.01           | 4,714.99                               | 76.05 %              |
| <a href="#">AA100.8020.150.00000</a> | PLANNING..ECB PERS SVCS BOARD | 4,200.00                 | 4,200.00                | 0.00               | 1,050.00           | 3,150.00                               | 75.00 %              |
| <a href="#">AA100.8020.160.00000</a> | PLANNING..ECB STENOGRAPHER    | 2,000.00                 | 2,000.00                | 123.75             | 467.51             | 1,532.49                               | 76.62 %              |
| <a href="#">AA100.8020.400.00000</a> | MISCELLANEOUS.CONTRACTUAL     | 23,000.00                | 23,000.00               | 304.91             | 2,365.71           | 20,634.29                              | 89.71 %              |
| <a href="#">AA100.8020.410.00000</a> | ENGINEERING.CONTRACTUAL       | 10,000.00                | 10,000.00               | 112.50             | 1,070.00           | 8,930.00                               | 89.30 %              |
| <a href="#">AA100.8020.412.00000</a> | PLANNING.COMP PLAN            | 3,500.00                 | 3,500.00                | 18.99              | 18.99              | 3,481.01                               | 99.46 %              |
| <a href="#">AA100.8020.422.00000</a> | PLANNING.OPEN SPACE & CONSER  | 17,500.00                | 15,000.00               | 0.00               | 0.00               | 15,000.00                              | 100.00 %             |
| <a href="#">AA100.8020.424.00000</a> | PLANNING.MIXED USE OVERLAY PL | 17,500.00                | 17,500.00               | 2,128.50           | 2,128.50           | 15,371.50                              | 87.84 %              |
| <a href="#">AA100.8020.428.00000</a> | PLANNING.HISTORICAL SURVEY    | 13,500.00                | 13,500.00               | 493.00             | 2,442.76           | 11,057.24                              | 81.91 %              |
| <a href="#">AA100.8020.430.00000</a> | PLANNING..MIDDLECHESHIRERD    | 100,000.00               | 100,000.00              | 0.00               | 0.00               | 100,000.00                             | 100.00 %             |
| <a href="#">AA100.8020.450.00000</a> | ENVIRONMENTAL CONSULT BOAR    | 3,000.00                 | 3,000.00                | 0.00               | 40.00              | 2,960.00                               | 98.67 %              |
| <a href="#">AA100.8040.120.00000</a> | ZONING BOARD OF APPEALS.PERS  | 5,401.00                 | 5,401.00                | 0.00               | 1,350.25           | 4,050.75                               | 75.00 %              |
| <a href="#">AA100.8040.140.00000</a> | ZONING BOARD OF APPEALS SECRE | 1,591.00                 | 1,591.00                | 35.00              | 35.00              | 1,556.00                               | 97.80 %              |
| <a href="#">AA100.8040.400.00000</a> | ZONING BOARD OF APPEALS CONT  | 11,000.00                | 11,000.00               | 0.00               | 1,117.34           | 9,882.66                               | 89.84 %              |
| <a href="#">AA100.8140.200.00000</a> | STORMSEWERS.CAPITAL.EQUIPME   | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 100.00 %             |
| <a href="#">AA100.8140.400.00000</a> | STORMSEWERS.CONTRACTUAL       | 1,500.00                 | 1,500.00                | 0.00               | 0.00               | 1,500.00                               | 100.00 %             |
| <a href="#">AA100.8160.130.00000</a> | WASTE & RECYCLING MEO.PERSON  | 59,725.00                | 59,725.00               | 4,468.37           | 17,000.93          | 42,724.07                              | 71.53 %              |
| <a href="#">AA100.8160.140.00000</a> | WASTE & RECYCLING LABORS PT.P | 20,780.00                | 20,780.00               | 1,479.08           | 5,966.27           | 14,813.73                              | 71.29 %              |
| <a href="#">AA100.8160.200.00000</a> | WASTE & RECYCLING EQUIPMENT   | 0.00                     | 11,740.00               | 0.00               | 11,740.00          | 0.00                                   | 0.00 %               |
| <a href="#">AA100.8160.400.00000</a> | WASTE & RECYCLING CONTRACTU   | 85,100.00                | 85,100.00               | 3,700.94           | 13,121.91          | 71,978.09                              | 84.58 %              |
| <a href="#">AA100.8540.400.00000</a> | DRAINAGE.CONTRACTUAL          | 2,500.00                 | 2,500.00                | 0.00               | 0.00               | 2,500.00                               | 100.00 %             |
| <a href="#">AA100.8664.121.00000</a> | CODE ENFORCEMENT              | 67,110.00                | 67,110.00               | 5,162.30           | 23,230.35          | 43,879.65                              | 65.38 %              |
| <a href="#">AA100.8664.122.00000</a> | CODE ENFORCEMENT              | 16,975.00                | 16,975.00               | 1,310.70           | 4,559.40           | 12,415.60                              | 73.14 %              |
| <a href="#">AA100.8664.124.00000</a> | CODE ENFORCEMENT              | 60,875.00                | 60,875.00               | 4,682.70           | 21,072.15          | 39,802.85                              | 65.38 %              |
| <a href="#">AA100.8664.200.00000</a> | CODE ENFORCEMENT.CAPITAL.EQ   | 1,000.00                 | 1,000.00                | 0.00               | 0.00               | 1,000.00                               | 100.00 %             |
| <a href="#">AA100.8664.400.00000</a> | CODE ENFORCEMENT.CONTRACTU    | 7,315.00                 | 7,315.00                | 283.16             | 1,434.50           | 5,880.50                               | 80.39 %              |
| <a href="#">AA100.8710.400.00000</a> | CONSERVATION.CONTRACTUAL      | 2,500.00                 | 2,500.00                | 0.00               | 0.00               | 2,500.00                               | 100.00 %             |
| <a href="#">AA100.8810.400.00000</a> | CEMETERIES CONTRACTUAL        | 15,000.00                | 12,500.00               | 0.00               | 0.00               | 12,500.00                              | 100.00 %             |
| <a href="#">AA100.8989.400.00000</a> | CDGA LAKE MANAGEMENT PLAN     | 29,000.00                | 29,000.00               | 0.00               | 22,748.00          | 6,252.00                               | 21.56 %              |
| <a href="#">AA100.9010.800.00000</a> | NYS RETIREMENT                | 133,000.00               | 133,000.00              | 0.00               | 0.00               | 133,000.00                             | 100.00 %             |
| <a href="#">AA100.9030.800.00000</a> | SOCIAL SECURITY/MEDICARE      | 95,000.00                | 95,000.00               | 6,470.44           | 27,834.49          | 67,165.51                              | 70.70 %              |
| <a href="#">AA100.9040.800.00000</a> | WORKERS COMPENSATION          | 58,300.00                | 58,300.00               | 0.00               | 58,300.00          | 0.00                                   | 0.00 %               |
| <a href="#">AA100.9050.800.00000</a> | UNEMPLOYMENT INSURANCE        | 12,000.00                | 12,000.00               | 0.00               | 0.00               | 12,000.00                              | 100.00 %             |
| <a href="#">AA100.9055.800.00000</a> | DISABILITY INSURANCE          | 2,500.00                 | 2,500.00                | 0.00               | 0.00               | 2,500.00                               | 100.00 %             |
| <a href="#">AA100.9060.810.00000</a> | MEDICAL INSURANCE             | 178,500.00               | 178,500.00              | 0.00               | 39,255.27          | 139,244.73                             | 78.01 %              |
| <a href="#">AA100.9060.811.00000</a> | DENTAL INSURANCE              | 11,500.00                | 11,500.00               | 0.00               | 2,741.79           | 8,758.21                               | 76.16 %              |
| <a href="#">AA100.9060.820.00000</a> | HOSPITAL/MEDICAL BUY-OUT      | 2,000.00                 | 2,000.00                | 0.00               | 0.00               | 2,000.00                               | 100.00 %             |

## Budget Report

For Fiscal: 2019 Period Ending: 04/30/2019

|   |                               | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Remaining |
|---|-------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| <a href="#">AA100.9060.830.00000</a>                      | HSA ACCOUNT                   | 44,500.00                | 44,500.00               | 0.00               | 0.00               | 44,500.00                              | 100.00 %             |
| <a href="#">AA100.9710.600.00000</a>                      | SERIAL BONDS.PRINCIPAL HIGHWA | 200,000.00               | 200,000.00              | 0.00               | 0.00               | 200,000.00                             | 100.00 %             |
| <a href="#">AA100.9710.700.00000</a>                      | SERIAL BONDS.INTEREST.HIGHWAY | 85,113.00                | 85,113.00               | 0.00               | 0.00               | 85,113.00                              | 100.00 %             |
| <b>Expense Total:</b>                                     |                               | <b>3,947,434.00</b>      | <b>3,919,434.00</b>     | <b>201,851.10</b>  | <b>793,031.80</b>  | <b>3,126,402.20</b>                    | <b>79.77 %</b>       |
| <b>Fund: AA100 - GENERAL FUND Surplus (Deficit):</b>      |                               | <b>0.00</b>              | <b>0.00</b>             | <b>-218,333.17</b> | <b>-283,231.03</b> | <b>-283,231.03</b>                     | <b>0.00 %</b>        |
| <b>Fund: CL100 - LOCAL SOLID WASTE</b>                    |                               |                          |                         |                    |                    |  |                      |
| <b>Revenue</b>  |                               |                          |                         |                    |                    |  |                      |
| <a href="#">CL100.9000.00000</a>                          | APPROPRIATED FUND BALANCE     | 0.00                     | 61,912.71               | 0.00               | 0.00               | -61,912.71                             | 100.00 %             |
| <b>Revenue Total:</b>                                     |                               | <b>0.00</b>              | <b>61,912.71</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>-61,912.71</b>                      | <b>100.00 %</b>      |
| <b>Expense</b>  |                               |                          |                         |                    |                    |  |                      |
| <a href="#">CL100.1480.400.00000</a>                      | PUBLICSERVINFO.CONTRACTUAL.C  | 0.00                     | 43,211.56               | 0.00               | 115.50             | 43,096.06                              | 99.73 %              |
| <a href="#">CL100.8160.400.00000</a>                      | WASTE & RECYCLING.CONTRACTU   | 0.00                     | 18,701.15               | 1,057.98           | 1,227.18           | 17,473.97                              | 93.44 %              |
| <b>Expense Total:</b>                                     |                               | <b>0.00</b>              | <b>61,912.71</b>        | <b>1,057.98</b>    | <b>1,342.68</b>    | <b>60,570.03</b>                       | <b>97.83 %</b>       |
| <b>Fund: CL100 - LOCAL SOLID WASTE Surplus (Deficit):</b> |                               | <b>0.00</b>              | <b>0.00</b>             | <b>-1,057.98</b>   | <b>-1,342.68</b>   | <b>-1,342.68</b>                       | <b>0.00 %</b>        |
| <b>Fund: CM100 - MISCELLANEOUS</b>                        |                               |                          |                         |                    |                    |  |                      |
| <b>Revenue</b>  |                               |                          |                         |                    |                    |  |                      |
| <a href="#">CM100.2001.00000</a>                          | PARK & RECREATION FEES        | 15,000.00                | 15,000.00               | 0.00               | 0.00               | -15,000.00                             | 100.00 %             |
| <a href="#">CM100.2401.00000</a>                          | INTEREST & EARNINGS           | 400.00                   | 400.00                  | 0.00               | 0.00               | -400.00                                | 100.00 %             |
| <a href="#">CM100.9000.00000</a>                          | APPROPRIATE FUND BALANCE FOR  | 280,740.00               | 280,740.00              | 0.00               | 0.00               | -280,740.00                            | 100.00 %             |
| <b>Revenue Total:</b>                                     |                               | <b>296,140.00</b>        | <b>296,140.00</b>       | <b>0.00</b>        | <b>0.00</b>        | <b>-296,140.00</b>                     | <b>100.00 %</b>      |
| <b>Expense</b>  |                               |                          |                         |                    |                    |  |                      |
| <a href="#">CM100.9901.900.00000</a>                      | INTERFUND TRANSFER            | 296,140.00               | 296,140.00              | 0.00               | 0.00               | 296,140.00                             | 100.00 %             |
| <b>Expense Total:</b>                                     |                               | <b>296,140.00</b>        | <b>296,140.00</b>       | <b>0.00</b>        | <b>0.00</b>        | <b>296,140.00</b>                      | <b>100.00 %</b>      |
| <b>Fund: CM100 - MISCELLANEOUS Surplus (Deficit):</b>     |                               | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>                            | <b>0.00 %</b>        |
| <b>Fund: DA100 - HIGHWAY</b>                              |                               |                          |                         |                    |                    |  |                      |
| <b>Revenue</b>  |                               |                          |                         |                    |                    |  |                      |
| <a href="#">DA100.1001.00000</a>                          | REAL PROPERTY TAXES           | 865,000.00               | 865,000.00              | 0.00               | 865,000.00         | 0.00                                   | 0.00 %               |
| <a href="#">DA100.1120.00000</a>                          | NON PROPERTY SALES TAX        | 2,585,000.00             | 2,585,000.00            | 0.00               | 0.00               | -2,585,000.00                          | 100.00 %             |
| <a href="#">DA100.2302.00000</a>                          | SERVICES/OTHER GOVERNMENTS    | 135,000.00               | 135,000.00              | 0.00               | 70,024.50          | -64,975.50                             | 48.13 %              |
| <a href="#">DA100.2665.00000</a>                          | SALE OF EQUIPMENT             | 65,500.00                | 65,500.00               | 0.00               | 9,522.50           | -55,977.50                             | 85.46 %              |
| <a href="#">DA100.2680.00000</a>                          | INSURANCE RECOVERIES          | 0.00                     | 0.00                    | 0.00               | 2,000.00           | 2,000.00                               | 0.00 %               |
| <a href="#">DA100.3501.00000</a>                          | NYS STATE AID CHIPS           | 298,000.00               | 258,139.00              | 0.00               | 0.00               | -258,139.00                            | 100.00 %             |
| <a href="#">DA100.9000.00000</a>                          | APPROPRIATED FUND BALANCE FO  | 143,590.00               | 143,590.00              | 0.00               | 0.00               | -143,590.00                            | 100.00 %             |
| <a href="#">DA100.9232.00000</a>                          | HGWY IMPROVEMENT RESERVE FO   | 175,000.00               | 175,000.00              | 0.00               | 0.00               | -175,000.00                            | 100.00 %             |
| <b>Revenue Total:</b>                                     |                               | <b>4,267,090.00</b>      | <b>4,227,229.00</b>     | <b>0.00</b>        | <b>946,547.00</b>  | <b>-3,280,682.00</b>                   | <b>77.61 %</b>       |
| <b>Expense</b>  |                               |                          |                         |                    |                    |  |                      |
| <a href="#">DA100.1420.400.00000</a>                      | HWY.ATTORNEY.CONTRACTUAL      | 5,000.00                 | 5,000.00                | 0.00               | 0.00               | 5,000.00                               | 100.00 %             |
| <a href="#">DA100.1440.400.00000</a>                      | HWY.ENGINEERING.CONTRACTUAL   | 25,000.00                | 25,000.00               | 0.00               | 750.00             | 24,250.00                              | 97.00 %              |
| <a href="#">DA100.1710.400.00000</a>                      | HWY.CONTRACTUAL               | 14,350.00                | 14,350.00               | 652.51             | 2,215.91           | 12,134.09                              | 84.56 %              |
| <a href="#">DA100.5110.130.00000</a>                      | GENERAL REPAIRS.WAGES F/T     | 525,000.00               | 525,000.00              | 72,050.40          | 72,050.40          | 452,949.60                             | 86.28 %              |
| <a href="#">DA100.5110.131.00000</a>                      | GENERAL REPAIRS.VACATIONBUYB  | 8,000.00                 | 8,000.00                | 0.00               | 0.00               | 8,000.00                               | 100.00 %             |
| <a href="#">DA100.5110.132.00000</a>                      | GENERAL REPAIRS.RETIREEPAYOUT | 10,000.00                | 10,000.00               | 0.00               | 0.00               | 10,000.00                              | 100.00 %             |
| <a href="#">DA100.5110.400.00000</a>                      | GENERAL REPAIRS.CONTRACTUAL   | 1,496,000.00             | 1,456,139.00            | 17,768.18          | 37,812.38          | 1,418,326.62                           | 97.40 %              |
| <a href="#">DA100.5130.200.00000</a>                      | MACHINERY.CAPITAL.EQUIPMENT   | 436,100.00               | 436,100.00              | 9,800.00           | 15,750.80          | 420,349.20                             | 96.39 %              |
| <a href="#">DA100.5130.400.00000</a>                      | MACHINERY.CONTRACTUAL..       | 236,850.00               | 192,916.52              | 29,299.03          | 68,030.14          | 124,886.38                             | 64.74 %              |
| <a href="#">DA100.5130.400.00101</a>                      | MACHINERY.CONTRACTUAL.CAR #   | 0.00                     | 152.00                  | 0.00               | 152.00             | 0.00                                   | 0.00 %               |
| <a href="#">DA100.5130.400.00107</a>                      | MACHINERY.CONTRACTUAL.CAR #   | 0.00                     | 21.00                   | 0.00               | 21.00              | 0.00                                   | 0.00 %               |
| <a href="#">DA100.5130.400.00111</a>                      | MACHINERY.CONTRACTUAL.CAR#1   | 0.00                     | 62.99                   | 0.00               | 62.99              | 0.00                                   | 0.00 %               |
| <a href="#">DA100.5130.400.00201</a>                      | MACHINERY.CONTRACTUAL.TRUCK   | 0.00                     | 13.11                   | 0.00               | 13.11              | 0.00                                   | 0.00 %               |
| <a href="#">DA100.5130.400.00203</a>                      | MACHINERY.CONTRACTUAL.TRUCK   | 0.00                     | 356.57                  | 0.00               | 356.57             | 0.00                                   | 0.00 %               |
| <a href="#">DA100.5130.400.00204</a>                      | MACHINERY.CONTRACTUAL.TRUCK   | 0.00                     | 10,260.46               | 0.00               | 10,260.46          | 0.00                                   | 0.00 %               |
| <a href="#">DA100.5130.400.00205</a>                      | MACHINERY.CONTRACTUAL.TRUCK   | 0.00                     | 1,434.12                | 0.00               | 1,434.12           | 0.00                                   | 0.00 %               |
| <a href="#">DA100.5130.400.00207</a>                      | MACHINERY.CONTRACTUAL.TRUCK   | 0.00                     | 3,648.86                | 0.00               | 3,648.86           | 0.00                                   | 0.00 %               |
| <a href="#">DA100.5130.400.00208</a>                      | MACHINERY.CONTRACTUAL.TRUCK   | 0.00                     | 510.96                  | 0.00               | 510.96             | 0.00                                   | 0.00 %               |
| <a href="#">DA100.5130.400.00214</a>                      | MACHINERY.CONTRACTUAL.TRUCK   | 0.00                     | 5,807.15                | 0.00               | 5,807.15           | 0.00                                   | 0.00 %               |

**Budget Report**

**For Fiscal: 2019 Period Ending: 04/30/2019**

|   |                                 | Original            | Current             | Period               | Fiscal              | Variance                   | Percent        |
|---|---------------------------------|---------------------|---------------------|----------------------|---------------------|----------------------------|----------------|
|   |                                 | Total Budget        | Total Budget        | Activity             | Activity            | Favorable<br>(Unfavorable) | Remaining      |
| <a href="#">DA100.5130.400.00215</a>                    | MACHINERY.CONTRACTUAL.TRUCK     | 0.00                | 3,820.38            | 0.00                 | 3,820.38            | 0.00                       | 0.00 %         |
| <a href="#">DA100.5130.400.00216</a>                    | MACHINERY.CONTRACTUAL.TRUCK     | 0.00                | 169.84              | 0.00                 | 169.84              | 0.00                       | 0.00 %         |
| <a href="#">DA100.5130.400.00217</a>                    | MACHINERY.CONTRACTUAL.TRUCK     | 0.00                | 1,061.01            | 0.00                 | 1,061.01            | 0.00                       | 0.00 %         |
| <a href="#">DA100.5130.400.00231</a>                    | MACHINERY.CONTRACTUAL.TRUCK     | 0.00                | 1,291.87            | 0.00                 | 1,291.87            | 0.00                       | 0.00 %         |
| <a href="#">DA100.5130.400.00236</a>                    | MACHINERY.CONTRACTUAL.TRUCK     | 0.00                | 557.86              | 0.00                 | 557.86              | 0.00                       | 0.00 %         |
| <a href="#">DA100.5130.400.00237</a>                    | MACHINERY.CONTRACTUAL.TRUCK     | 0.00                | 286.96              | 0.00                 | 286.96              | 0.00                       | 0.00 %         |
| <a href="#">DA100.5130.400.00238</a>                    | MACHINERY.CONTRACTUAL.TRUCK     | 0.00                | 33.98               | 0.00                 | 33.98               | 0.00                       | 0.00 %         |
| <a href="#">DA100.5130.400.00320</a>                    | MACHINERY.CONTRACTUAL.EXCAV     | 0.00                | 514.06              | 0.00                 | 514.06              | 0.00                       | 0.00 %         |
| <a href="#">DA100.5130.400.00323</a>                    | MACHINERY.CONTRACTUAL.BACKH     | 0.00                | 280.00              | 0.00                 | 280.00              | 0.00                       | 0.00 %         |
| <a href="#">DA100.5130.400.00324</a>                    | MACHINERY.CONTRACTUAL.EXCAV     | 0.00                | 181.94              | 0.00                 | 181.94              | 0.00                       | 0.00 %         |
| <a href="#">DA100.5130.400.00326</a>                    | MACHINERY.CONTRACTUAL.TRACT     | 0.00                | 504.58              | 0.00                 | 504.58              | 0.00                       | 0.00 %         |
| <a href="#">DA100.5130.400.00350</a>                    | MACHINERY.CONTRACTUAL.ROLLE     | 0.00                | 10,428.65           | 0.00                 | 10,428.65           | 0.00                       | 0.00 %         |
| <a href="#">DA100.5130.400.00355</a>                    | MACHINERY.CONTRACTUAL.DOZER     | 0.00                | 4.39                | 0.00                 | 4.39                | 0.00                       | 0.00 %         |
| <a href="#">DA100.5130.400.00358</a>                    | MACHINERY.CONTRACTUAL.TRAILE    | 0.00                | 44.98               | 0.00                 | 44.98               | 0.00                       | 0.00 %         |
| <a href="#">DA100.5130.400.00360</a>                    | MACHINERY.CONTRACTUAL.FORKL     | 0.00                | 1,380.61            | 0.00                 | 1,380.61            | 0.00                       | 0.00 %         |
| <a href="#">DA100.5130.400.00363</a>                    | MACHINERY.CONTRACTUAL.LOADE     | 0.00                | 266.70              | 0.00                 | 266.70              | 0.00                       | 0.00 %         |
| <a href="#">DA100.5130.400.00371</a>                    | MACHINERY.CONTRACTUAL.LOADE     | 0.00                | 89.02               | 0.00                 | 89.02               | 0.00                       | 0.00 %         |
| <a href="#">DA100.5130.400.0244R</a>                    | MACHINERY.CONTRACTUAL.TRUCK     | 0.00                | 749.43              | 0.00                 | 749.43              | 0.00                       | 0.00 %         |
| <a href="#">DA100.5130.410.00000</a>                    | MACHINERY.FUEL METERING         | 220,750.00          | 220,750.00          | 12,319.16            | 47,037.93           | 173,712.07                 | 78.69 %        |
| <a href="#">DA100.5142.130.00000</a>                    | SNOW REMOVAL.WAGES F/T          | 425,000.00          | 425,000.00          | 0.00                 | 260,438.35          | 164,561.65                 | 38.72 %        |
| <a href="#">DA100.5142.400.00000</a>                    | SNOW REMOVAL.CONTRACTUAL        | 415,000.00          | 415,000.00          | 6,959.23             | 332,940.96          | 82,059.04                  | 19.77 %        |
| <a href="#">DA100.9010.800.00000</a>                    | NYS RETIREMENT                  | 120,000.00          | 120,000.00          | 0.00                 | 0.00                | 120,000.00                 | 100.00 %       |
| <a href="#">DA100.9030.800.00000</a>                    | SOCIAL SECURITY/MEDICARE        | 70,000.00           | 70,000.00           | 5,373.33             | 24,228.46           | 45,771.54                  | 65.39 %        |
| <a href="#">DA100.9040.800.00000</a>                    | WORKERS COMPENSATION            | 41,340.00           | 41,340.00           | 0.00                 | 41,340.00           | 0.00                       | 0.00 %         |
| <a href="#">DA100.9050.800.00000</a>                    | UNEMPLOYMENT INSURANCE          | 2,000.00            | 2,000.00            | 0.00                 | 0.00                | 2,000.00                   | 100.00 %       |
| <a href="#">DA100.9055.800.00000</a>                    | DISABILITY INSURANCE            | 500.00              | 500.00              | 0.00                 | 0.00                | 500.00                     | 100.00 %       |
| <a href="#">DA100.9060.810.00000</a>                    | MEDICAL/DENTAL INSURANCE        | 138,000.00          | 138,000.00          | 0.00                 | 27,502.41           | 110,497.59                 | 80.07 %        |
| <a href="#">DA100.9060.811.00000</a>                    | DENTAL INSURANCE                | 13,000.00           | 13,000.00           | 0.00                 | 2,844.84            | 10,155.16                  | 78.12 %        |
| <a href="#">DA100.9060.820.00000</a>                    | HOSPITAL/MEDICAL BUY-OUT        | 4,000.00            | 4,000.00            | 307.68               | 1,230.72            | 2,769.28                   | 69.23 %        |
| <a href="#">DA100.9060.830.00000</a>                    | HSA ACCOUNT                     | 35,000.00           | 35,000.00           | 0.00                 | 0.00                | 35,000.00                  | 100.00 %       |
| <a href="#">DA100.9060.840.00000</a>                    | HOSPITAL/MEDICAL RETIREE BENE   | 26,200.00           | 26,200.00           | 0.00                 | 4,640.66            | 21,559.34                  | 82.29 %        |
| <b>Expense Total:</b>                                   |                                 | <b>4,267,090.00</b> | <b>4,227,229.00</b> | <b>154,529.52</b>    | <b>982,747.44</b>   | <b>3,244,481.56</b>        | <b>76.75 %</b> |
| <b>Fund: DA100 - HIGHWAY Surplus (Deficit):</b>         |                                 | <b>0.00</b>         | <b>0.00</b>         | <b>-154,529.52</b>   | <b>-36,200.44</b>   | <b>-36,200.44</b>          | <b>0.00 %</b>  |
| <b>Fund: HH100 - CAPITAL PROJECTS</b>                   |                                 |                     |                     |                      |                     |                            |                |
| <b>Expense</b>  |                                 |                     |                     |                      |                     |                            |                |
| <a href="#">HH100.1440.200.0026W</a>                    | ENGINEERING.CAPITAL.EQUIPMEN    | 0.00                | 0.00                | 50,225.04            | 50,225.04           | -50,225.04                 | 0.00 %         |
| <a href="#">HH100.1440.202.00025</a>                    | ENGINEERING.CONSTRUCTION.OBS    | 0.00                | 0.00                | 0.00                 | 336.00              | -336.00                    | 0.00 %         |
| <b>Expense Total:</b>                                   |                                 | <b>0.00</b>         | <b>0.00</b>         | <b>50,225.04</b>     | <b>50,561.04</b>    | <b>-50,561.04</b>          | <b>0.00 %</b>  |
| <b>Fund: HH100 - CAPITAL PROJECTS Total:</b>            |                                 | <b>0.00</b>         | <b>0.00</b>         | <b>50,225.04</b>     | <b>50,561.04</b>    | <b>-50,561.04</b>          | <b>0.00 %</b>  |
| <b>Fund: SF450 - FIRE PROTECTION</b>                    |                                 |                     |                     |                      |                     |                            |                |
| <b>Revenue</b>  |                                 |                     |                     |                      |                     |                            |                |
| <a href="#">SF450.1001.00000</a>                        | REAL PROPERTY TAXES.FIRE PROTE  | 1,052,011.00        | 1,052,011.00        | 0.00                 | 1,052,011.00        | 0.00                       | 0.00 %         |
| <b>Revenue Total:</b>                                   |                                 | <b>1,052,011.00</b> | <b>1,052,011.00</b> | <b>0.00</b>          | <b>1,052,011.00</b> | <b>0.00</b>                | <b>0.00 %</b>  |
| <b>Expense</b>  |                                 |                     |                     |                      |                     |                            |                |
| <a href="#">SF450.3410.400.00000</a>                    | FIRE PROTECTION DISTRICT AGREE  | 1,052,011.00        | 1,052,011.00        | 1,052,011.00         | 1,052,011.00        | 0.00                       | 0.00 %         |
| <b>Expense Total:</b>                                   |                                 | <b>1,052,011.00</b> | <b>1,052,011.00</b> | <b>1,052,011.00</b>  | <b>1,052,011.00</b> | <b>0.00</b>                | <b>0.00 %</b>  |
| <b>Fund: SF450 - FIRE PROTECTION Surplus (Deficit):</b> |                                 | <b>0.00</b>         | <b>0.00</b>         | <b>-1,052,011.00</b> | <b>0.00</b>         | <b>0.00</b>                | <b>0.00 %</b>  |
| <b>Fund: SL700 - CENTERPOINT LIGHTING DISTRICT</b>      |                                 |                     |                     |                      |                     |                            |                |
| <b>Revenue</b>  |                                 |                     |                     |                      |                     |                            |                |
| <a href="#">SL700.1001.00000</a>                        | REAL PROPERTY TAXES.CENTERPOI   | 3,800.00            | 3,800.00            | 0.00                 | 3,800.00            | 0.00                       | 0.00 %         |
| <a href="#">SL700.9000.00000</a>                        | APPROPRIATED FUND BALANCE FO    | 500.00              | 500.00              | 0.00                 | 0.00                | -500.00                    | 100.00 %       |
| <b>Revenue Total:</b>                                   |                                 | <b>4,300.00</b>     | <b>4,300.00</b>     | <b>0.00</b>          | <b>3,800.00</b>     | <b>-500.00</b>             | <b>11.63 %</b> |
| <b>Expense</b>  |                                 |                     |                     |                      |                     |                            |                |
| <a href="#">SL700.5182.400.00000</a>                    | UTILITIES ELECTRIC..CENTERPOINT | 4,300.00            | 4,300.00            | 152.74               | 522.74              | 3,777.26                   | 87.84 %        |
| <b>Expense Total:</b>                                   |                                 | <b>4,300.00</b>     | <b>4,300.00</b>     | <b>152.74</b>        | <b>522.74</b>       | <b>3,777.26</b>            | <b>87.84 %</b> |



## Budget Report

For Fiscal: 2019 Period Ending: 04/30/2019

|   |                                   | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Remaining |
|---|-----------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| <b>Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):</b> |                                   | <b>0.00</b>              | <b>0.00</b>             | <b>-152.74</b>     | <b>3,277.26</b>    | <b>3,277.26</b>                        | <b>0.00 %</b>        |
| <b>Fund: SL705 - FOX RIDGE LIGHTING DISTRICT</b>                      |                                   |                          |                         |                    |                    |  |                      |
| <b>Revenue</b>  |                                   |                          |                         |                    |                    |  |                      |
| <a href="#">SL705.1001.00000</a>                                      | REAL PROPERTY TAXES.FOX RIDGE     | 8,600.00                 | 8,600.00                | 0.00               | 8,600.00           | 0.00                                   | 0.00 %               |
| <a href="#">SL705.9000.00000</a>                                      | APPROPRIATED FUND BALANCE FO      | 2,000.00                 | 2,000.00                | 0.00               | 0.00               | -2,000.00                              | 100.00 %             |
|   | <b>Revenue Total:</b>             | <b>10,600.00</b>         | <b>10,600.00</b>        | <b>0.00</b>        | <b>8,600.00</b>    | <b>-2,000.00</b>                       | <b>18.87 %</b>       |
| <b>Expense</b>  |                                   |                          |                         |                    |                    |  |                      |
| <a href="#">SL705.5182.400.00000</a>                                  | UTILITIES ELECTRIC..FOX RIDGE LIG | 10,600.00                | 10,600.00               | 851.74             | 3,368.18           | 7,231.82                               | 68.22 %              |
|   | <b>Expense Total:</b>             | <b>10,600.00</b>         | <b>10,600.00</b>        | <b>851.74</b>      | <b>3,368.18</b>    | <b>7,231.82</b>                        | <b>68.22 %</b>       |
| <b>Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):</b>   |                                   | <b>0.00</b>              | <b>0.00</b>             | <b>-851.74</b>     | <b>5,231.82</b>    | <b>5,231.82</b>                        | <b>0.00 %</b>        |
| <b>Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT</b>               |                                   |                          |                         |                    |                    |  |                      |
| <b>Revenue</b>  |                                   |                          |                         |                    |                    |  |                      |
| <a href="#">SL715.9000.00000</a>                                      | APPROPRIATED FUND BALANCE FO      | 300.00                   | 300.00                  | 0.00               | 0.00               | -300.00                                | 100.00 %             |
|   | <b>Revenue Total:</b>             | <b>300.00</b>            | <b>300.00</b>           | <b>0.00</b>        | <b>0.00</b>        | <b>-300.00</b>                         | <b>100.00 %</b>      |
| <b>Expense</b>  |                                   |                          |                         |                    |                    |  |                      |
| <a href="#">SL715.5182.400.00000</a>                                  | UTILITIES-ELECTRIC.LAKEWOOD M     | 300.00                   | 300.00                  | 26.00              | 88.68              | 211.32                                 | 70.44 %              |
|   | <b>Expense Total:</b>             | <b>300.00</b>            | <b>300.00</b>           | <b>26.00</b>       | <b>88.68</b>       | <b>211.32</b>                          | <b>70.44 %</b>       |
| <b>Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus</b>       |                                   | <b>0.00</b>              | <b>0.00</b>             | <b>-26.00</b>      | <b>-88.68</b>      | <b>-88.68</b>                          | <b>0.00 %</b>        |
| <b>Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT</b>                 |                                   |                          |                         |                    |                    |  |                      |
| <b>Revenue</b>  |                                   |                          |                         |                    |                    |  |                      |
| <a href="#">SL720.9000.00000</a>                                      | APPROPRIATED FUND BALANCE FO      | 1,400.00                 | 1,400.00                | 0.00               | 0.00               | -1,400.00                              | 100.00 %             |
|   | <b>Revenue Total:</b>             | <b>1,400.00</b>          | <b>1,400.00</b>         | <b>0.00</b>        | <b>0.00</b>        | <b>-1,400.00</b>                       | <b>100.00 %</b>      |
| <b>Expense</b>  |                                   |                          |                         |                    |                    |  |                      |
| <a href="#">SL720.5182.400.00000</a>                                  | UTILITIES ELECTRIC.FALLBROOK PA   | 1,400.00                 | 1,400.00                | 121.26             | 374.95             | 1,025.05                               | 73.22 %              |
|   | <b>Expense Total:</b>             | <b>1,400.00</b>          | <b>1,400.00</b>         | <b>121.26</b>      | <b>374.95</b>      | <b>1,025.05</b>                        | <b>73.22 %</b>       |
| <b>Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Defici</b> |                                   | <b>0.00</b>              | <b>0.00</b>             | <b>-121.26</b>     | <b>-374.95</b>     | <b>-374.95</b>                         | <b>0.00 %</b>        |
| <b>Fund: SS800 - SANITARY SEWER</b>                                   |                                   |                          |                         |                    |                    |  |                      |
| <b>Revenue</b>  |                                   |                          |                         |                    |                    |  |                      |
| <a href="#">SS800.1030.00000</a>                                      | SPECIAL ASSESSMENTS..PURDY/M      | 18,210.00                | 18,210.00               | 0.00               | 18,210.00          | 0.00                                   | 0.00 %               |
|   | <b>Revenue Total:</b>             | <b>18,210.00</b>         | <b>18,210.00</b>        | <b>0.00</b>        | <b>18,210.00</b>   | <b>0.00</b>                            | <b>0.00 %</b>        |
| <b>Expense</b>  |                                   |                          |                         |                    |                    |  |                      |
| <a href="#">SS800.9710.600.00000</a>                                  | SERIAL BONDS.PRINCIPAL.PURDY/     | 18,210.00                | 18,210.00               | 0.00               | 0.00               | 18,210.00                              | 100.00 %             |
|   | <b>Expense Total:</b>             | <b>18,210.00</b>         | <b>18,210.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>18,210.00</b>                       | <b>100.00 %</b>      |
| <b>Fund: SS800 - SANITARY SEWER Surplus (Deficit):</b>                |                                   | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>        | <b>18,210.00</b>   | <b>18,210.00</b>                       | <b>0.00 %</b>        |
| <b>Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT</b>          |                                   |                          |                         |                    |                    |  |                      |
| <b>Revenue</b>  |                                   |                          |                         |                    |                    |  |                      |
| <a href="#">SW500.1001.00000</a>                                      | REAL PROPERTY TAXES.CANDGA C      | 475,000.00               | 475,000.00              | 0.00               | 475,000.00         | 0.00                                   | 0.00 %               |
| <a href="#">SW500.2140.00000</a>                                      | WATER RENTS.CANDGA CONS WD        | 675,000.00               | 675,000.00              | 0.00               | 0.00               | -675,000.00                            | 100.00 %             |
| <a href="#">SW500.2142.00000</a>                                      | WATER METER SALES.CANDGA CO       | 2,000.00                 | 2,000.00                | 0.00               | 21,253.76          | 19,253.76                              | 1,062.69 %           |
| <a href="#">SW500.2144.00000</a>                                      | WATER SERVICES.CANDGA CONS        | 10,000.00                | 10,000.00               | 0.00               | 0.00               | -10,000.00                             | 100.00 %             |
| <a href="#">SW500.2148.00000</a>                                      | PENALTY ON WATER.CANDGA CON       | 5,000.00                 | 5,000.00                | 0.00               | 0.00               | -5,000.00                              | 100.00 %             |
| <a href="#">SW500.3991.00000</a>                                      | ST AID. WATER CAP PROJECT.CAND    | 750,000.00               | 750,000.00              | 0.00               | 0.00               | -750,000.00                            | 100.00 %             |
| <a href="#">SW500.5031.00000</a>                                      | INTERFUND TRANSFERS.CANDGA C      | 24,820.00                | 24,820.00               | 0.00               | 0.00               | -24,820.00                             | 100.00 %             |
|   | <b>Revenue Total:</b>             | <b>1,941,820.00</b>      | <b>1,941,820.00</b>     | <b>0.00</b>        | <b>496,253.76</b>  | <b>-1,445,566.24</b>                   | <b>74.44 %</b>       |
| <b>Expense</b>  |                                   |                          |                         |                    |                    |  |                      |
| <a href="#">SW500.1380.400.00000</a>                                  | FISCAL AGENT FEES.CANDGA CONS     | 1,500.00                 | 1,500.00                | 0.00               | 0.00               | 1,500.00                               | 100.00 %             |
| <a href="#">SW500.1910.400.00000</a>                                  | UNALLOCATED INS.CONTRACTUAL.      | 7,190.00                 | 7,190.00                | 0.00               | 0.00               | 7,190.00                               | 100.00 %             |
| <a href="#">SW500.1990.400.00000</a>                                  | CONTINGENCY.CONTRACTUAL.CAN       | 161,304.00               | 142,144.00              | 0.00               | 0.00               | 142,144.00                             | 100.00 %             |
| <a href="#">SW500.8310.120.00000</a>                                  | WATER ADMIN.SUPER.SALARY.CAN      | 25,000.00                | 25,000.00               | 1,923.08           | 8,653.86           | 16,346.14                              | 65.38 %              |
| <a href="#">SW500.8310.121.00000</a>                                  | OFFICE SPECIALIST I.CDGA CONS W   | 0.00                     | 17,160.00               | 651.75             | 4,597.31           | 12,562.69                              | 73.21 %              |
| <a href="#">SW500.8310.131.00000</a>                                  | WATER ADMIN.MEO.CANDGA CON        | 155,000.00               | 155,000.00              | 12,644.64          | 47,675.47          | 107,324.53                             | 69.24 %              |
| <a href="#">SW500.8310.200.00000</a>                                  | WATER ADMIN.CAP EQUIP.CANDG       | 57,500.00                | 57,500.00               | 0.00               | 1,361.21           | 56,138.79                              | 97.63 %              |
| <a href="#">SW500.8310.400.00000</a>                                  | WATER ADMIN.CONTRACTUAL.CA        | 2,000.00                 | 2,000.00                | 0.00               | 212.21             | 1,787.79                               | 89.39 %              |
| <a href="#">SW500.8310.410.00000</a>                                  | WATER ADMIN.LEGAL SERVICES.CA     | 10,000.00                | 10,000.00               | 0.00               | 1,350.00           | 8,650.00                               | 86.50 %              |

**Budget Report**

**For Fiscal: 2019 Period Ending: 04/30/2019**

|  |                                 | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Remaining |
|--|---------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| <a href="#">SW500.8310.420.00000</a>                             | WATER ADMIN.METER READING.C     | 35,500.00                | 35,500.00               | 1,083.05           | 6,417.80           | 29,082.20                              | 81.92 %              |
| <a href="#">SW500.8310.423.00000</a>                             | WATER ADMIN.VEHICLE & REPAIR.   | 5,000.00                 | 5,000.00                | 0.00               | 697.87             | 4,302.13                               | 86.04 %              |
| <a href="#">SW500.8310.424.00000</a>                             | WATER ADMIN.TRAINING & DUES.    | 2,000.00                 | 2,000.00                | 0.00               | 605.00             | 1,395.00                               | 69.75 %              |
| <a href="#">SW500.8310.450.00000</a>                             | WATER ADMIN.ENGINEERING.CAN     | 125,000.00               | 125,000.00              | 12,275.00          | 59,691.40          | 65,308.60                              | 52.25 %              |
| <a href="#">SW500.8320.400.00000</a>                             | WATER PURCHASES.CONT.CANDG      | 425,000.00               | 425,000.00              | 75,514.12          | 184,869.42         | 240,130.58                             | 56.50 %              |
| <a href="#">SW500.8320.420.00000</a>                             | WATER PURCHASES.UTILITIES.CAN   | 51,000.00                | 51,000.00               | 1,851.00           | 9,587.92           | 41,412.08                              | 81.20 %              |
| <a href="#">SW500.8340.440.00000</a>                             | SERVICES & MAINT.SERVICES & MA  | 155,000.00               | 155,000.00              | 4,018.40           | 32,396.74          | 122,603.26                             | 79.10 %              |
| <a href="#">SW500.8397.200.00000</a>                             | WATER CAP PROJECTS.CAP EQUIP.   | 332,360.00               | 332,360.00              | 233,657.30         | 283,389.67         | 48,970.33                              | 14.73 %              |
| <a href="#">SW500.8397.400.00000</a>                             | WATER CAPITAL PROJECTS.CONT.C   | 321,966.00               | 321,966.00              | 25,653.75          | 60,416.78          | 261,549.22                             | 81.24 %              |
| <a href="#">SW500.9010.800.00000</a>                             | NYS RETIREMENT...CANDGA CONS    | 17,000.00                | 17,000.00               | 0.00               | 0.00               | 17,000.00                              | 100.00 %             |
| <a href="#">SW500.9030.800.00000</a>                             | SOCIAL SECURITY...CANDGA CONS   | 16,640.00                | 16,640.00               | 1,098.26           | 4,866.54           | 11,773.46                              | 70.75 %              |
| <a href="#">SW500.9040.800.00000</a>                             | WORKERS COMPENSATION...CAND     | 6,360.00                 | 6,360.00                | 0.00               | 6,280.00           | 80.00                                  | 1.26 %               |
| <a href="#">SW500.9050.800.00000</a>                             | UNEMPLOYMENT INSURANCE.CAN      | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 100.00 %             |
| <a href="#">SW500.9055.800.00000</a>                             | DISABILITY INSURANCE...CANDGA   | 100.00                   | 100.00                  | 0.00               | 0.00               | 100.00                                 | 100.00 %             |
| <a href="#">SW500.9060.810.00000</a>                             | HOSPITAL/MEDICAL INSURANCE.C    | 17,900.00                | 17,900.00               | 0.00               | 3,535.14           | 14,364.86                              | 80.25 %              |
| <a href="#">SW500.9060.811.00000</a>                             | DENTAL INSURANCE.CANDGA CON     | 1,500.00                 | 1,500.00                | 0.00               | 348.21             | 1,151.79                               | 76.79 %              |
| <a href="#">SW500.9060.820.00000</a>                             | HOSPITAL/MEDICAL INSURANCE.B    | 0.00                     | 2,000.00                | 153.84             | 538.44             | 1,461.56                               | 73.08 %              |
| <a href="#">SW500.9060.830.00000</a>                             | HOSPITAL/MEDICAL INS.HSA ACCO   | 9,500.00                 | 9,500.00                | 0.00               | 0.00               | 9,500.00                               | 100.00 %             |
| <b>Expense Total:</b>  |                                 | <b>1,941,820.00</b>      | <b>1,941,820.00</b>     | <b>370,524.19</b>  | <b>717,490.99</b>  | <b>1,224,329.01</b>                    | <b>63.05 %</b>       |
| <b>Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT S</b>   |                                 | <b>0.00</b>              | <b>0.00</b>             | <b>-370,524.19</b> | <b>-221,237.23</b> | <b>-221,237.23</b>                     | <b>0.00 %</b>        |
| <b>Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT</b>    |                                 |                          |                         |                    |                    |  |                      |
| <b>Revenue</b>   |                                 |                          |                         |                    |                    |  |                      |
| <a href="#">SW505.1001.00000</a>                                 | REAL PROPERTY TAXES.CANDGA BR   | 3,254.00                 | 3,254.00                | 0.00               | 3,254.00           | 0.00                                   | 0.00 %               |
| <a href="#">SW505.1030.00000</a>                                 | SPECIAL ASSESSMENT.CANDGA BRI   | 17,712.00                | 17,712.00               | 0.00               | 17,712.00          | 0.00                                   | 0.00 %               |
| <a href="#">SW505.2770.00000</a>                                 | MISCELLANEOUS INCOME            | 49,019.00                | 49,019.00               | 0.00               | 49,019.31          | 0.31                                   | 100.00 %             |
| <b>Revenue Total:</b>  |                                 | <b>69,985.00</b>         | <b>69,985.00</b>        | <b>0.00</b>        | <b>69,985.31</b>   | <b>0.31</b>                            | <b>0.00 %</b>        |
| <b>Expense</b>   |                                 |                          |                         |                    |                    |  |                      |
| <a href="#">SW505.8340.400.00000</a>                             | SERVICES & MAINTENANCE.CONT.    | 3,384.00                 | 3,384.00                | 0.00               | 0.00               | 3,384.00                               | 100.00 %             |
| <a href="#">SW505.9710.600.00000</a>                             | SERIAL BONDS BRISTOL.PRINCIPAL. | 20,000.00                | 20,000.00               | 0.00               | 0.00               | 20,000.00                              | 100.00 %             |
| <a href="#">SW505.9710.700.00000</a>                             | SERIAL BONDS BRISTOL.INTEREST.C | 41,525.00                | 41,525.00               | 0.00               | 0.00               | 41,525.00                              | 100.00 %             |
| <a href="#">SW505.9903.900.00000</a>                             | TRANSFER/WATER-MAINT.CANDG      | 5,076.00                 | 5,076.00                | 0.00               | 0.00               | 5,076.00                               | 100.00 %             |
| <b>Expense Total:</b>  |                                 | <b>69,985.00</b>         | <b>69,985.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>69,985.00</b>                       | <b>100.00 %</b>      |
| <b>Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Su</b> |                                 | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>        | <b>69,985.31</b>   | <b>69,985.31</b>                       | <b>0.00 %</b>        |
| <b>Fund: SW515 - INVESTMENTS.CANDGA-FARMINGTON WD</b>            |                                 |                          |                         |                    |                    |  |                      |
| <b>Revenue</b>   |                                 |                          |                         |                    |                    |  |                      |
| <a href="#">SW515.1001.00000</a>                                 | REAL PROPERTY TAXES.CANDGA-FA   | 181,703.00               | 181,703.00              | 0.00               | 181,703.00         | 0.00                                   | 0.00 %               |
| <b>Revenue Total:</b>  |                                 | <b>181,703.00</b>        | <b>181,703.00</b>       | <b>0.00</b>        | <b>181,703.00</b>  | <b>0.00</b>                            | <b>0.00 %</b>        |
| <b>Expense</b>   |                                 |                          |                         |                    |                    |  |                      |
| <a href="#">SW515.8350.400.00000</a>                             | COMMON WATER.CONTRACTUAL.       | 181,703.00               | 181,703.00              | 0.00               | 181,990.17         | -287.17                                | -0.16 %              |
| <b>Expense Total:</b>  |                                 | <b>181,703.00</b>        | <b>181,703.00</b>       | <b>0.00</b>        | <b>181,990.17</b>  | <b>-287.17</b>                         | <b>-0.16 %</b>       |
| <b>Fund: SW515 - INVESTMENTS.CANDGA-FARMINGTON WD Surplus</b>    |                                 | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>        | <b>-287.17</b>     | <b>-287.17</b>                         | <b>0.00 %</b>        |
| <b>Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT</b>         |                                 |                          |                         |                    |                    |  |                      |
| <b>Revenue</b>   |                                 |                          |                         |                    |                    |  |                      |
| <a href="#">SW520.1001.00000</a>                                 | REAL PROPERTY TAXES.ANDREWS -   | 18,106.00                | 18,106.00               | 0.00               | 18,106.00          | 0.00                                   | 0.00 %               |
| <b>Revenue Total:</b>  |                                 | <b>18,106.00</b>         | <b>18,106.00</b>        | <b>0.00</b>        | <b>18,106.00</b>   | <b>0.00</b>                            | <b>0.00 %</b>        |
| <b>Expense</b>   |                                 |                          |                         |                    |                    |  |                      |
| <a href="#">SW520.8350.400.00000</a>                             | COMMON WATER.CONT.ANDREW        | 7,500.00                 | 7,500.00                | 0.00               | 5,698.00           | 1,802.00                               | 24.03 %              |
| <a href="#">SW520.9710.600.00000</a>                             | SERIAL BONDS.PRINCIPAL.ANDREW   | 10,000.00                | 10,000.00               | 0.00               | 10,000.00          | 0.00                                   | 0.00 %               |
| <a href="#">SW520.9710.700.00000</a>                             | SERIAL BONDS.INTEREST.ANDREW    | 606.00                   | 606.00                  | 0.00               | 606.00             | 0.00                                   | 0.00 %               |
| <b>Expense Total:</b>  |                                 | <b>18,106.00</b>         | <b>18,106.00</b>        | <b>0.00</b>        | <b>16,304.00</b>   | <b>1,802.00</b>                        | <b>9.95 %</b>        |
| <b>Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT Surplu</b>  |                                 | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>        | <b>1,802.00</b>    | <b>1,802.00</b>                        | <b>0.00 %</b>        |

## Budget Report

For Fiscal: 2019 Period Ending: 04/30/2019

|   |                                  | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Remaining |
|---|----------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| <b>Fund: SW525 - MCINTYRE ROAD WATER DISTRICT</b>                     |                                  |                          |                         |                    |                    |  |                      |
| <b>Revenue</b>  |                                  |                          |                         |                    |                    |  |                      |
| <a href="#">SW525.1001.00000</a>                                      | REAL PROPERTY TAXES.MCINTYRE     | 7,855.00                 | 7,855.00                | 0.00               | 7,855.00           | 0.00                                   | 0.00 %               |
|   | <b>Revenue Total:</b>            | <b>7,855.00</b>          | <b>7,855.00</b>         | <b>0.00</b>        | <b>7,855.00</b>    | <b>0.00</b>                            | <b>0.00 %</b>        |
| <b>Expense</b>  |                                  |                          |                         |                    |                    |  |                      |
| <a href="#">SW525.8340.400.00000</a>                                  | SERVICES & MAINTENANCE.CONT.     | 776.00                   | 776.00                  | 0.00               | 0.00               | 776.00                                 | 100.00 %             |
| <a href="#">SW525.9710.600.00000</a>                                  | SERIAL BONDS.PRINCIPAL.MCINTY    | 2,000.00                 | 2,000.00                | 0.00               | 0.00               | 2,000.00                               | 100.00 %             |
| <a href="#">SW525.9710.700.00000</a>                                  | SERIAL BONDS.INTEREST.MCINTYR    | 3,914.00                 | 3,914.00                | 0.00               | 0.00               | 3,914.00                               | 100.00 %             |
| <a href="#">SW525.9903.900.00000</a>                                  | TRANSFER/WATER-MAINTENANCE.      | 1,165.00                 | 1,165.00                | 0.00               | 0.00               | 1,165.00                               | 100.00 %             |
|   | <b>Expense Total:</b>            | <b>7,855.00</b>          | <b>7,855.00</b>         | <b>0.00</b>        | <b>0.00</b>        | <b>7,855.00</b>                        | <b>100.00 %</b>      |
| <b>Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit)</b>   |                                  | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>        | <b>7,855.00</b>    | <b>7,855.00</b>                        | <b>0.00 %</b>        |
| <b>Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT</b>         |                                  |                          |                         |                    |                    |  |                      |
| <b>Revenue</b>  |                                  |                          |                         |                    |                    |  |                      |
| <a href="#">SW530.1001.00000</a>                                      | REAL PROPERTY TAXES.EMERSON      | 19,000.00                | 19,000.00               | 0.00               | 19,000.00          | 0.00                                   | 0.00 %               |
|   | <b>Revenue Total:</b>            | <b>19,000.00</b>         | <b>19,000.00</b>        | <b>0.00</b>        | <b>19,000.00</b>   | <b>0.00</b>                            | <b>0.00 %</b>        |
| <b>Expense</b>  |                                  |                          |                         |                    |                    |  |                      |
| <a href="#">SW530.8350.400.00000</a>                                  | COMMON WATER.CONTRACTUAL.        | 5,918.00                 | 5,918.00                | 0.00               | 4,440.00           | 1,478.00                               | 24.97 %              |
| <a href="#">SW530.9710.600.00000</a>                                  | SERIAL BONDS.PRINCIPAL.EMERSON   | 6,000.00                 | 6,000.00                | 0.00               | 6,000.00           | 0.00                                   | 0.00 %               |
| <a href="#">SW530.9710.700.00000</a>                                  | SERIAL BONDS.INTEREST.EMERSON    | 7,082.00                 | 7,082.00                | 0.00               | 7,082.00           | 0.00                                   | 0.00 %               |
|   | <b>Expense Total:</b>            | <b>19,000.00</b>         | <b>19,000.00</b>        | <b>0.00</b>        | <b>17,522.00</b>   | <b>1,478.00</b>                        | <b>7.78 %</b>        |
| <b>Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT S</b>       |                                  | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>        | <b>1,478.00</b>    | <b>1,478.00</b>                        | <b>0.00 %</b>        |
| <b>Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT</b>           |                                  |                          |                         |                    |                    |  |                      |
| <b>Revenue</b>  |                                  |                          |                         |                    |                    |  |                      |
| <a href="#">SW535.1001.00000</a>                                      | REAL PROPERTY TAXES.COUNTY RO    | 17,500.00                | 17,500.00               | 0.00               | 17,500.00          | 0.00                                   | 0.00 %               |
|   | <b>Revenue Total:</b>            | <b>17,500.00</b>         | <b>17,500.00</b>        | <b>0.00</b>        | <b>17,500.00</b>   | <b>0.00</b>                            | <b>0.00 %</b>        |
| <b>Expense</b>  |                                  |                          |                         |                    |                    |  |                      |
| <a href="#">SW535.8340.400.00000</a>                                  | SERVICES & MAIN.CONT.CO RD #30   | 1,836.00                 | 1,836.00                | 0.00               | 0.00               | 1,836.00                               | 100.00 %             |
| <a href="#">SW535.9710.600.00000</a>                                  | SERIAL BONDS.PRINCIPAL.EX 36 - C | 5,000.00                 | 5,000.00                | 0.00               | 0.00               | 5,000.00                               | 100.00 %             |
| <a href="#">SW535.9710.700.00000</a>                                  | SERIAL BONDS.INTEREST.CO RD #3   | 9,475.00                 | 9,475.00                | 0.00               | 0.00               | 9,475.00                               | 100.00 %             |
| <a href="#">SW535.9903.900.00000</a>                                  | TRANSFER/WATER-MAINTENANCE.      | 1,189.00                 | 1,189.00                | 0.00               | 0.00               | 1,189.00                               | 100.00 %             |
|   | <b>Expense Total:</b>            | <b>17,500.00</b>         | <b>17,500.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>17,500.00</b>                       | <b>100.00 %</b>      |
| <b>Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplus</b>   |                                  | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>        | <b>17,500.00</b>   | <b>17,500.00</b>                       | <b>0.00 %</b>        |
| <b>Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT</b>                   |                                  |                          |                         |                    |                    |  |                      |
| <b>Revenue</b>  |                                  |                          |                         |                    |                    |  |                      |
| <a href="#">SW540.1001.00000</a>                                      | REAL PROPERTY TAXES.HOPKINS G    | 11,000.00                | 11,000.00               | 0.00               | 11,000.00          | 0.00                                   | 0.00 %               |
| <a href="#">SW540.9000.00000</a>                                      | APPROPRIATED FUND BALANCE FO     | 3,647.00                 | 3,647.00                | 0.00               | 0.00               | -3,647.00                              | 100.00 %             |
|   | <b>Revenue Total:</b>            | <b>14,647.00</b>         | <b>14,647.00</b>        | <b>0.00</b>        | <b>11,000.00</b>   | <b>-3,647.00</b>                       | <b>24.90 %</b>       |
| <b>Expense</b>  |                                  |                          |                         |                    |                    |  |                      |
| <a href="#">SW540.8340.400.00000</a>                                  | SERVICES & MAIN.CONT.HOPKINS     | 1,604.00                 | 1,604.00                | 0.00               | 0.00               | 1,604.00                               | 100.00 %             |
| <a href="#">SW540.9710.600.00000</a>                                  | SERIAL BONDS.PRINCIPAL.HOPKINS   | 5,000.00                 | 5,000.00                | 0.00               | 0.00               | 5,000.00                               | 100.00 %             |
| <a href="#">SW540.9710.700.00000</a>                                  | SERIAL BONDS.INTEREST.HOPKINS    | 5,638.00                 | 5,638.00                | 0.00               | 0.00               | 5,638.00                               | 100.00 %             |
| <a href="#">SW540.9903.900.00000</a>                                  | TRANSFER/WATER-MAINTENANCE.      | 2,405.00                 | 2,405.00                | 0.00               | 0.00               | 2,405.00                               | 100.00 %             |
|   | <b>Expense Total:</b>            | <b>14,647.00</b>         | <b>14,647.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>14,647.00</b>                       | <b>100.00 %</b>      |
| <b>Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Deficit)</b> |                                  | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>        | <b>11,000.00</b>   | <b>11,000.00</b>                       | <b>0.00 %</b>        |
| <b>Fund: SW545 - INVESTMENTS.HICKOX ROAD WATER DISTRICT</b>           |                                  |                          |                         |                    |                    |  |                      |
| <b>Revenue</b>  |                                  |                          |                         |                    |                    |  |                      |
| <a href="#">SW545.1001.00000</a>                                      | REAL PROPERTY TAXES.HICKOX RO    | 3,400.00                 | 3,400.00                | 0.00               | 3,400.00           | 0.00                                   | 0.00 %               |
|   | <b>Revenue Total:</b>            | <b>3,400.00</b>          | <b>3,400.00</b>         | <b>0.00</b>        | <b>3,400.00</b>    | <b>0.00</b>                            | <b>0.00 %</b>        |
| <b>Expense</b>  |                                  |                          |                         |                    |                    |  |                      |
| <a href="#">SW545.8340.440.00000</a>                                  | SERVICES & MAINTENANCE.HICKO     | 379.00                   | 379.00                  | 0.00               | 0.00               | 379.00                                 | 100.00 %             |
| <a href="#">SW545.9903.900.00000</a>                                  | TRANSFER/WATER-MAINTENANCE.      | 3,021.00                 | 3,021.00                | 0.00               | 0.00               | 3,021.00                               | 100.00 %             |
|   | <b>Expense Total:</b>            | <b>3,400.00</b>          | <b>3,400.00</b>         | <b>0.00</b>        | <b>0.00</b>        | <b>3,400.00</b>                        | <b>100.00 %</b>      |
| <b>Fund: SW545 - INVESTMENTS.HICKOX ROAD WATER DISTRICT Sur</b>       |                                  | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>        | <b>3,400.00</b>    | <b>3,400.00</b>                        | <b>0.00 %</b>        |



## Budget Report

For Fiscal: 2019 Period Ending: 04/30/2019

|  |                                | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity   | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Remaining |
|--|--------------------------------|--------------------------|-------------------------|----------------------|--------------------|--|----------------------|
| <b>Fund: SW550 - INVESTMENTS.NOTT RD EXT 40</b>                          |                                |                          |                         |                      |                    |  |                      |
| <b>Revenue</b>   |                                |                          |                         |                      |                    |  |                      |
| <a href="#">SW550.1001.00000</a>   | REAL PROPERTY TAXES.NOTT RD EX | 6,682.00                 | 6,682.00                | 0.00                 | 6,682.00           | 0.00                                   | 0.00 %               |
|  | <b>Revenue Total:</b>          | <b>6,682.00</b>          | <b>6,682.00</b>         | <b>0.00</b>          | <b>6,682.00</b>    | <b>0.00</b>                            | <b>0.00 %</b>        |
| <b>Expense</b>   |                                |                          |                         |                      |                    |  |                      |
| <a href="#">SW550.8340.400.00000</a>                                     | SERVICES & MAINTENANCE.CONTR   | 967.00                   | 967.00                  | 0.00                 | 0.00               | 967.00                                 | 100.00 %             |
| <a href="#">SW550.9710.600.00000</a>                                     | SERIAL BONDS.PRINCIPAL.NOTT RD | 3,000.00                 | 3,000.00                | 0.00                 | 0.00               | 3,000.00                               | 100.00 %             |
| <a href="#">SW550.9710.700.00000</a>                                     | SERIAL BONDS.INTEREST.NOTT RD  | 2,015.00                 | 2,015.00                | 0.00                 | 0.00               | 2,015.00                               | 100.00 %             |
| <a href="#">SW550.9903.900.00000</a>                                     | TRANSFER/WATER-MAINTENANCE.    | 700.00                   | 700.00                  | 0.00                 | 0.00               | 700.00                                 | 100.00 %             |
|  | <b>Expense Total:</b>          | <b>6,682.00</b>          | <b>6,682.00</b>         | <b>0.00</b>          | <b>0.00</b>        | <b>6,682.00</b>                        | <b>100.00 %</b>      |
| <b>Fund: SW550 - INVESTMENTS.NOTT RD EXT 40 Surplus (Deficit):</b>       |                                | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>          | <b>6,682.00</b>    | <b>6,682.00</b>                        | <b>0.00 %</b>        |
| <b>Fund: SW555 - CO RD 32 EXT #41, WATER DISTRICT</b>                    |                                |                          |                         |                      |                    |  |                      |
| <b>Revenue</b>   |                                |                          |                         |                      |                    |  |                      |
| <a href="#">SW555.1001.00000</a>   | REAL PROPERTY TAXES.CO RD 32 E | 12,500.00                | 12,500.00               | 0.00                 | 12,500.00          | 0.00                                   | 0.00 %               |
|  | <b>Revenue Total:</b>          | <b>12,500.00</b>         | <b>12,500.00</b>        | <b>0.00</b>          | <b>12,500.00</b>   | <b>0.00</b>                            | <b>0.00 %</b>        |
| <b>Expense</b>   |                                |                          |                         |                      |                    |  |                      |
| <a href="#">SW555.8340.400.00000</a>                                     | SERVICES & MAIN.CONT.CO RD 32  | 1,235.00                 | 1,235.00                | 0.00                 | 0.00               | 1,235.00                               | 100.00 %             |
| <a href="#">SW555.9795.900.00000</a>                                     | INTERFUND LOAN...CO RD 32 WAT  | 10,536.00                | 10,536.00               | 0.00                 | 0.00               | 10,536.00                              | 100.00 %             |
| <a href="#">SW555.9903.900.00000</a>                                     | TRANSFER/WATER-MAINTENANCE.    | 729.00                   | 729.00                  | 0.00                 | 0.00               | 729.00                                 | 100.00 %             |
|  | <b>Expense Total:</b>          | <b>12,500.00</b>         | <b>12,500.00</b>        | <b>0.00</b>          | <b>0.00</b>        | <b>12,500.00</b>                       | <b>100.00 %</b>      |
| <b>Fund: SW555 - CO RD 32 EXT #41, WATER DISTRICT Surplus (Deficit):</b> |                                | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>          | <b>12,500.00</b>   | <b>12,500.00</b>                       | <b>0.00 %</b>        |
| <b>Report Surplus (Deficit):</b>   |                                | <b>0.00</b>              | <b>0.00</b>             | <b>-1,847,832.64</b> | <b>-434,401.83</b> | <b>-434,401.83</b>                     | <b>0.00 %</b>        |

## Group Summary

| Account Type  | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity   | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Remaining |
|---|--------------------------|-------------------------|----------------------|--------------------|--|----------------------|
| <b>Fund: AA100 - GENERAL FUND</b>                                     |                          |                         |                      |                    |  |                      |
| Revenue   | 3,947,434.00             | 3,919,434.00            | -16,482.07           | 509,800.77         | -3,409,633.23                          | 86.99 %              |
| Expense   | 3,947,434.00             | 3,919,434.00            | 201,851.10           | 793,031.80         | 3,126,402.20                           | 79.77 %              |
| <b>Fund: AA100 - GENERAL FUND Surplus (Deficit):</b>                  | <b>0.00</b>              | <b>0.00</b>             | <b>-218,333.17</b>   | <b>-283,231.03</b> | <b>-283,231.03</b>                     | <b>0.00 %</b>        |
| <b>Fund: CL100 - LOCAL SOLID WASTE</b>                                |                          |                         |                      |                    |  |                      |
| Revenue   | 0.00                     | 61,912.71               | 0.00                 | 0.00               | -61,912.71                             | 100.00 %             |
| Expense   | 0.00                     | 61,912.71               | 1,057.98             | 1,342.68           | 60,570.03                              | 97.83 %              |
| <b>Fund: CL100 - LOCAL SOLID WASTE Surplus (Deficit):</b>             | <b>0.00</b>              | <b>0.00</b>             | <b>-1,057.98</b>     | <b>-1,342.68</b>   | <b>-1,342.68</b>                       | <b>0.00 %</b>        |
| <b>Fund: CM100 - MISCELLANEOUS</b>                                    |                          |                         |                      |                    |  |                      |
| Revenue   | 296,140.00               | 296,140.00              | 0.00                 | 0.00               | -296,140.00                            | 100.00 %             |
| Expense   | 296,140.00               | 296,140.00              | 0.00                 | 0.00               | 296,140.00                             | 100.00 %             |
| <b>Fund: CM100 - MISCELLANEOUS Surplus (Deficit):</b>                 | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>          | <b>0.00</b>        | <b>0.00</b>                            | <b>0.00 %</b>        |
| <b>Fund: DA100 - HIGHWAY</b>  |                          |                         |                      |                    |  |                      |
| Revenue   | 4,267,090.00             | 4,227,229.00            | 0.00                 | 946,547.00         | -3,280,682.00                          | 77.61 %              |
| Expense   | 4,267,090.00             | 4,227,229.00            | 154,529.52           | 982,747.44         | 3,244,481.56                           | 76.75 %              |
| <b>Fund: DA100 - HIGHWAY Surplus (Deficit):</b>                       | <b>0.00</b>              | <b>0.00</b>             | <b>-154,529.52</b>   | <b>-36,200.44</b>  | <b>-36,200.44</b>                      | <b>0.00 %</b>        |
| <b>Fund: HH100 - CAPITAL PROJECTS</b>                                 |                          |                         |                      |                    |  |                      |
| Expense   | 0.00                     | 0.00                    | 50,225.04            | 50,561.04          | -50,561.04                             | 0.00 %               |
| <b>Fund: HH100 - CAPITAL PROJECTS Total:</b>                          | <b>0.00</b>              | <b>0.00</b>             | <b>50,225.04</b>     | <b>50,561.04</b>   | <b>-50,561.04</b>                      | <b>0.00 %</b>        |
| <b>Fund: SF450 - FIRE PROTECTION</b>                                  |                          |                         |                      |                    |  |                      |
| Revenue   | 1,052,011.00             | 1,052,011.00            | 0.00                 | 1,052,011.00       | 0.00                                   | 0.00 %               |
| Expense   | 1,052,011.00             | 1,052,011.00            | 1,052,011.00         | 1,052,011.00       | 0.00                                   | 0.00 %               |
| <b>Fund: SF450 - FIRE PROTECTION Surplus (Deficit):</b>               | <b>0.00</b>              | <b>0.00</b>             | <b>-1,052,011.00</b> | <b>0.00</b>        | <b>0.00</b>                            | <b>0.00 %</b>        |
| <b>Fund: SL700 - CENTERPOINT LIGHTING DISTRICT</b>                    |                          |                         |                      |                    |  |                      |
| Revenue   | 4,300.00                 | 4,300.00                | 0.00                 | 3,800.00           | -500.00                                | 11.63 %              |
| Expense   | 4,300.00                 | 4,300.00                | 152.74               | 522.74             | 3,777.26                               | 87.84 %              |
| <b>Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):</b> | <b>0.00</b>              | <b>0.00</b>             | <b>-152.74</b>       | <b>3,277.26</b>    | <b>3,277.26</b>                        | <b>0.00 %</b>        |
| <b>Fund: SL705 - FOX RIDGE LIGHTING DISTRICT</b>                      |                          |                         |                      |                    |  |                      |
| Revenue   | 10,600.00                | 10,600.00               | 0.00                 | 8,600.00           | -2,000.00                              | 18.87 %              |
| Expense   | 10,600.00                | 10,600.00               | 851.74               | 3,368.18           | 7,231.82                               | 68.22 %              |
| <b>Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):</b>   | <b>0.00</b>              | <b>0.00</b>             | <b>-851.74</b>       | <b>5,231.82</b>    | <b>5,231.82</b>                        | <b>0.00 %</b>        |
| <b>Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT</b>               |                          |                         |                      |                    |  |                      |
| Revenue   | 300.00                   | 300.00                  | 0.00                 | 0.00               | -300.00                                | 100.00 %             |
| Expense   | 300.00                   | 300.00                  | 26.00                | 88.68              | 211.32                                 | 70.44 %              |
| <b>Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus</b>       | <b>0.00</b>              | <b>0.00</b>             | <b>-26.00</b>        | <b>-88.68</b>      | <b>-88.68</b>                          | <b>0.00 %</b>        |
| <b>Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT</b>                 |                          |                         |                      |                    |  |                      |
| Revenue   | 1,400.00                 | 1,400.00                | 0.00                 | 0.00               | -1,400.00                              | 100.00 %             |
| Expense   | 1,400.00                 | 1,400.00                | 121.26               | 374.95             | 1,025.05                               | 73.22 %              |
| <b>Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Defici</b> | <b>0.00</b>              | <b>0.00</b>             | <b>-121.26</b>       | <b>-374.95</b>     | <b>-374.95</b>                         | <b>0.00 %</b>        |
| <b>Fund: SS800 - SANITARY SEWER</b>                                   |                          |                         |                      |                    |  |                      |
| Revenue   | 18,210.00                | 18,210.00               | 0.00                 | 18,210.00          | 0.00                                   | 0.00 %               |
| Expense   | 18,210.00                | 18,210.00               | 0.00                 | 0.00               | 18,210.00                              | 100.00 %             |
| <b>Fund: SS800 - SANITARY SEWER Surplus (Deficit):</b>                | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>          | <b>18,210.00</b>   | <b>18,210.00</b>                       | <b>0.00 %</b>        |
| <b>Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT</b>          |                          |                         |                      |                    |  |                      |
| Revenue   | 1,941,820.00             | 1,941,820.00            | 0.00                 | 496,253.76         | -1,445,566.24                          | 74.44 %              |
| Expense   | 1,941,820.00             | 1,941,820.00            | 370,524.19           | 717,490.99         | 1,224,329.01                           | 63.05 %              |
| <b>Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT S</b>        | <b>0.00</b>              | <b>0.00</b>             | <b>-370,524.19</b>   | <b>-221,237.23</b> | <b>-221,237.23</b>                     | <b>0.00 %</b>        |
| <b>Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT</b>         |                          |                         |                      |                    |  |                      |
| Revenue   | 69,985.00                | 69,985.00               | 0.00                 | 69,985.31          | 0.31                                   | 0.00 %               |
| Expense   | 69,985.00                | 69,985.00               | 0.00                 | 0.00               | 69,985.00                              | 100.00 %             |
| <b>Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Su</b>      | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>          | <b>69,985.31</b>   | <b>69,985.31</b>                       | <b>0.00 %</b>        |

**Budget Report**

**For Fiscal: 2019 Period Ending: 04/30/2019**

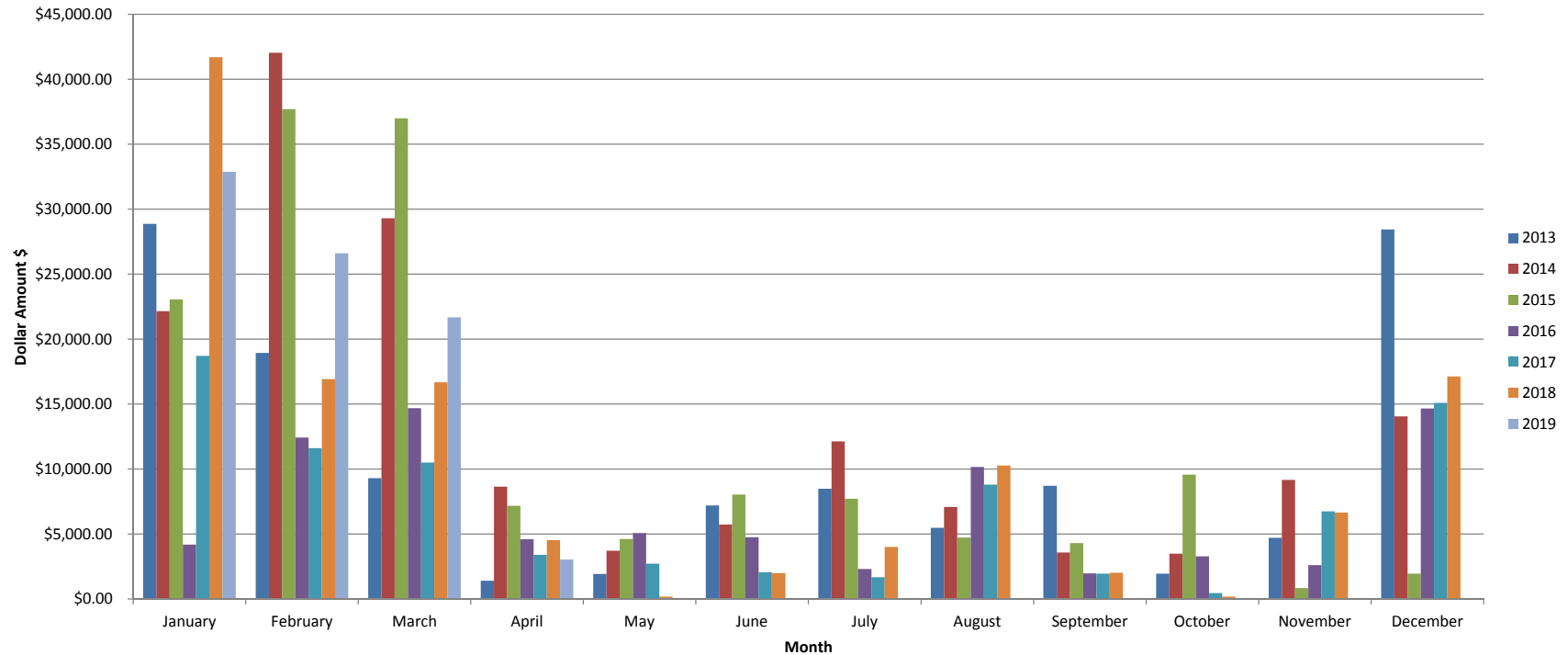
| Account Type  | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity   | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Remaining |
|---|--------------------------|-------------------------|----------------------|--------------------|--|----------------------|
| <b>Fund: SW515 - INVESTMENTS.CANDGA-FARMINGTON WD</b>                 |                          |                         |                      |                    |  |                      |
| Revenue   | 181,703.00               | 181,703.00              | 0.00                 | 181,703.00         | 0.00                                   | 0.00 %               |
| Expense   | 181,703.00               | 181,703.00              | 0.00                 | 181,990.17         | -287.17                                | -0.16 %              |
| <b>Fund: SW515 - INVESTMENTS.CANDGA-FARMINGTON WD Surplus</b>         | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>          | <b>-287.17</b>     | <b>-287.17</b>                         | <b>0.00 %</b>        |
| <b>Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT</b>              |                          |                         |                      |                    |  |                      |
| Revenue   | 18,106.00                | 18,106.00               | 0.00                 | 18,106.00          | 0.00                                   | 0.00 %               |
| Expense   | 18,106.00                | 18,106.00               | 0.00                 | 16,304.00          | 1,802.00                               | 9.95 %               |
| <b>Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT Surplus</b>      | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>          | <b>1,802.00</b>    | <b>1,802.00</b>                        | <b>0.00 %</b>        |
| <b>Fund: SW525 - MCINTYRE ROAD WATER DISTRICT</b>                     |                          |                         |                      |                    |  |                      |
| Revenue   | 7,855.00                 | 7,855.00                | 0.00                 | 7,855.00           | 0.00                                   | 0.00 %               |
| Expense   | 7,855.00                 | 7,855.00                | 0.00                 | 0.00               | 7,855.00                               | 100.00 %             |
| <b>Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit)</b>   | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>          | <b>7,855.00</b>    | <b>7,855.00</b>                        | <b>0.00 %</b>        |
| <b>Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT</b>         |                          |                         |                      |                    |  |                      |
| Revenue   | 19,000.00                | 19,000.00               | 0.00                 | 19,000.00          | 0.00                                   | 0.00 %               |
| Expense   | 19,000.00                | 19,000.00               | 0.00                 | 17,522.00          | 1,478.00                               | 7.78 %               |
| <b>Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT S</b>       | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>          | <b>1,478.00</b>    | <b>1,478.00</b>                        | <b>0.00 %</b>        |
| <b>Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISRICT</b>            |                          |                         |                      |                    |  |                      |
| Revenue   | 17,500.00                | 17,500.00               | 0.00                 | 17,500.00          | 0.00                                   | 0.00 %               |
| Expense   | 17,500.00                | 17,500.00               | 0.00                 | 0.00               | 17,500.00                              | 100.00 %             |
| <b>Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISRICT Surplus</b>    | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>          | <b>17,500.00</b>   | <b>17,500.00</b>                       | <b>0.00 %</b>        |
| <b>Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT</b>                   |                          |                         |                      |                    |  |                      |
| Revenue   | 14,647.00                | 14,647.00               | 0.00                 | 11,000.00          | -3,647.00                              | 24.90 %              |
| Expense   | 14,647.00                | 14,647.00               | 0.00                 | 0.00               | 14,647.00                              | 100.00 %             |
| <b>Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Defici</b>   | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>          | <b>11,000.00</b>   | <b>11,000.00</b>                       | <b>0.00 %</b>        |
| <b>Fund: SW545 - INVESTMENTS.HICKOX ROAD WATER DISTRICT</b>           |                          |                         |                      |                    |  |                      |
| Revenue   | 3,400.00                 | 3,400.00                | 0.00                 | 3,400.00           | 0.00                                   | 0.00 %               |
| Expense   | 3,400.00                 | 3,400.00                | 0.00                 | 0.00               | 3,400.00                               | 100.00 %             |
| <b>Fund: SW545 - INVESTMENTS.HICKOX ROAD WATER DISTRICT Sur</b>       | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>          | <b>3,400.00</b>    | <b>3,400.00</b>                        | <b>0.00 %</b>        |
| <b>Fund: SW550 - INVESTMENTS.NOTT RD EXT 40</b>                       |                          |                         |                      |                    |  |                      |
| Revenue   | 6,682.00                 | 6,682.00                | 0.00                 | 6,682.00           | 0.00                                   | 0.00 %               |
| Expense   | 6,682.00                 | 6,682.00                | 0.00                 | 0.00               | 6,682.00                               | 100.00 %             |
| <b>Fund: SW550 - INVESTMENTS.NOTT RD EXT 40 Surplus (Deficit):</b>    | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>          | <b>6,682.00</b>    | <b>6,682.00</b>                        | <b>0.00 %</b>        |
| <b>Fund: SW555 - CO RD 32 EXT #41, WATER DISTRICT</b>                 |                          |                         |                      |                    |  |                      |
| Revenue   | 12,500.00                | 12,500.00               | 0.00                 | 12,500.00          | 0.00                                   | 0.00 %               |
| Expense   | 12,500.00                | 12,500.00               | 0.00                 | 0.00               | 12,500.00                              | 100.00 %             |
| <b>Fund: SW555 - CO RD 32 EXT #41, WATER DISTRICT Surplus (Defici</b> | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>          | <b>12,500.00</b>   | <b>12,500.00</b>                       | <b>0.00 %</b>        |
| <b>Report Surplus (Deficit):</b>                                      | <b>0.00</b>              | <b>0.00</b>             | <b>-1,847,832.64</b> | <b>-434,401.83</b> | <b>-434,401.83</b>                     | <b>0.00 %</b>        |

## Fund Summary

| Fund                             | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity   | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) |
|----------------------------------|--------------------------|-------------------------|----------------------|--------------------|--|
| AA100 - GENERAL FUND             | 0.00                     | 0.00                    | -218,333.17          | -283,231.03        | -283,231.03                            |
| CL100 - LOCAL SOLID WASTE        | 0.00                     | 0.00                    | -1,057.98            | -1,342.68          | -1,342.68                              |
| CM100 - MISCELLANEOUS            | 0.00                     | 0.00                    | 0.00                 | 0.00               | 0.00                                   |
| DA100 - HIGHWAY                  | 0.00                     | 0.00                    | -154,529.52          | -36,200.44         | -36,200.44                             |
| HH100 - CAPITAL PROJECTS         | 0.00                     | 0.00                    | -50,225.04           | -50,561.04         | -50,561.04                             |
| SF450 - FIRE PROTECTION          | 0.00                     | 0.00                    | -1,052,011.00        | 0.00               | 0.00                                   |
| SL700 - CENTERPOINT LIGHTING C   | 0.00                     | 0.00                    | -152.74              | 3,277.26           | 3,277.26                               |
| SL705 - FOX RIDGE LIGHTING DIST  | 0.00                     | 0.00                    | -851.74              | 5,231.82           | 5,231.82                               |
| SL715 - LAKEWOOD MEADOWS LI      | 0.00                     | 0.00                    | -26.00               | -88.68             | -88.68                                 |
| SL720 - FALLBROOK PARK LIGHTIN   | 0.00                     | 0.00                    | -121.26              | -374.95            | -374.95                                |
| SS800 - SANITARY SEWER           | 0.00                     | 0.00                    | 0.00                 | 18,210.00          | 18,210.00                              |
| SW500 - CANANDAIGUA CONSOLI      | 0.00                     | 0.00                    | -370,524.19          | -221,237.23        | -221,237.23                            |
| SW505 - CANANDAIGUA BRISTOL      | 0.00                     | 0.00                    | 0.00                 | 69,985.31          | 69,985.31                              |
| SW515 - INVESTMENTS.CANDGA-I     | 0.00                     | 0.00                    | 0.00                 | -287.17            | -287.17                                |
| SW520 - ANDREWS - NORTH ROAI     | 0.00                     | 0.00                    | 0.00                 | 1,802.00           | 1,802.00                               |
| SW525 - MCINTYRE ROAD WATER      | 0.00                     | 0.00                    | 0.00                 | 7,855.00           | 7,855.00                               |
| SW530 - EMERSON ALLEN TOWNL      | 0.00                     | 0.00                    | 0.00                 | 1,478.00           | 1,478.00                               |
| SW535 - EX 36 - COUNTY ROAD #3   | 0.00                     | 0.00                    | 0.00                 | 17,500.00          | 17,500.00                              |
| SW540 - HOPKINS GRIMBLE WATE     | 0.00                     | 0.00                    | 0.00                 | 11,000.00          | 11,000.00                              |
| SW545 - INVESTMENTS.HICKOX R     | 0.00                     | 0.00                    | 0.00                 | 3,400.00           | 3,400.00                               |
| SW550 - INVESTMENTS.NOTT RD I    | 0.00                     | 0.00                    | 0.00                 | 6,682.00           | 6,682.00                               |
| SW555 - CO RD 32 EXT #41, WATI   | 0.00                     | 0.00                    | 0.00                 | 12,500.00          | 12,500.00                              |
| <b>Report Surplus (Deficit):</b> | <b>0.00</b>              | <b>0.00</b>             | <b>-1,847,832.64</b> | <b>-434,401.83</b> | <b>-434,401.83</b>                     |

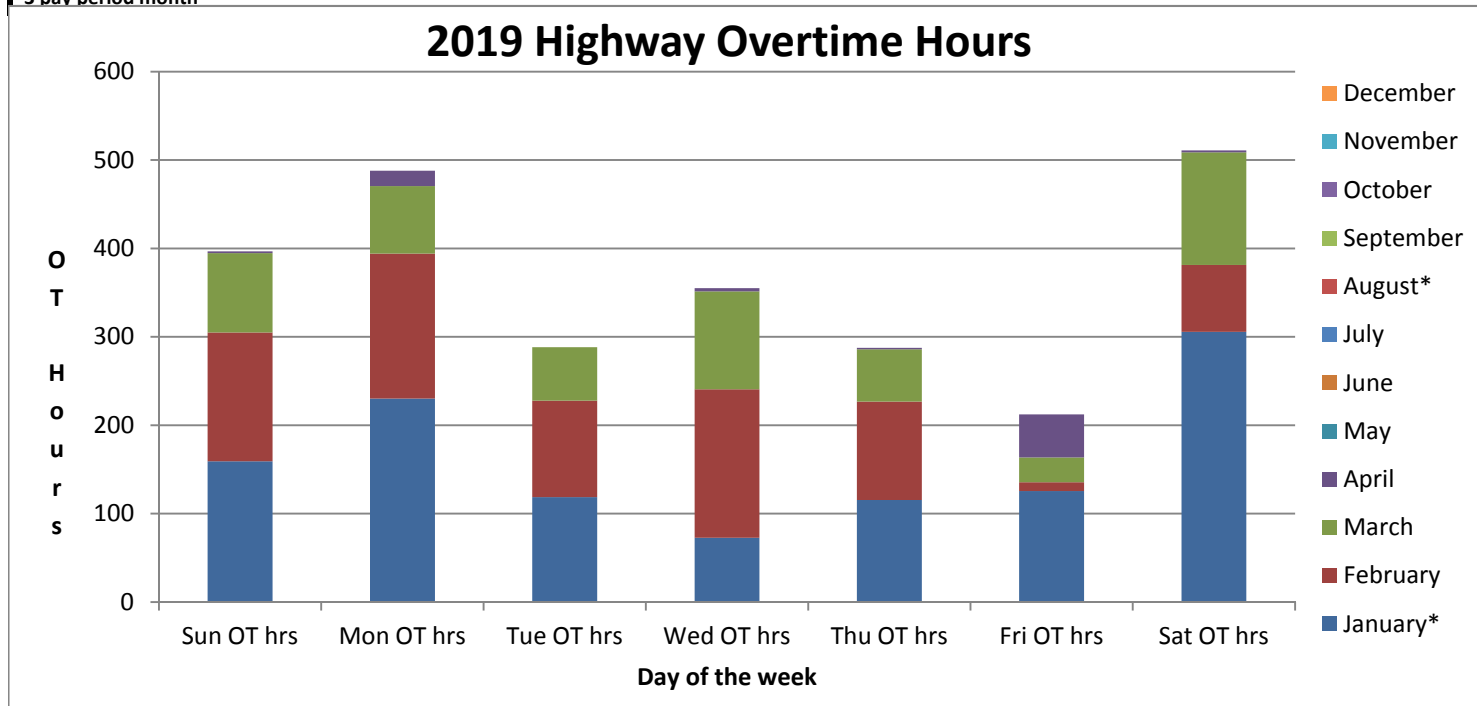
|           | 2013         | 2014         | 2015         | 2016        | 2017        | 2018         | 2019        |
|-----------|--------------|--------------|--------------|-------------|-------------|--------------|-------------|
| January   | \$28,862.28  | \$22,155.51  | \$23,046.67  | \$4,183.58  | \$18,707.18 | \$41,679.61  | \$32,857.11 |
| February  | \$18,935.61  | \$42,035.88  | \$37,674.78  | \$12,418.13 | \$11,601.64 | \$16,910.89  | \$26,602.24 |
| March     | \$9,287.84   | \$29,302.83  | \$36,977.77  | \$14,682.85 | \$10,491.75 | \$16,677.83  | \$21,675.11 |
| April     | \$1,401.60   | \$8,649.62   | \$7,173.22   | \$4,584.14  | \$3,402.95  | \$4,524.16   | \$3,033.55  |
| May       | \$1,914.73   | \$3,707.54   | \$4,618.01   | \$5,061.36  | \$2,715.51  | \$178.52     |             |
| June      | \$7,188.71   | \$5,730.26   | \$8,040.67   | \$4,741.15  | \$2,060.55  | \$1,984.64   |             |
| July      | \$8,475.63   | \$12,116.04  | \$7,718.19   | \$2,298.19  | \$1,664.52  | \$4,001.48   |             |
| August    | \$5,479.85   | \$7,085.96   | \$4,720.03   | \$10,152.84 | \$8,794.31  | \$10,281.09  |             |
| September | \$8,704.27   | \$3,575.99   | \$4,299.72   | \$1,962.98  | \$1,940.93  | \$2,009.68   |             |
| October   | \$1,948.35   | \$3,476.09   | \$9,558.24   | \$3,273.32  | \$459.55    | \$173.01     |             |
| November  | \$4,708.75   | \$9,158.92   | \$844.76     | \$2,596.51  | \$6,743.01  | \$6,656.18   |             |
| December  | \$28,423.96  | \$14,038.96  | \$1,957.16   | \$14,667.81 | \$15,086.85 | \$17,126.83  |             |
| Totals    | \$125,331.58 | \$161,033.60 | \$146,629.22 | \$80,622.86 | \$83,668.75 | \$122,203.92 | \$84,168.01 |

### Overtime Amounts for All Employees 2013-2019



|           | Sun OT hrs | Mon OT hrs | Tue OT hrs | Wed OT hrs | Thu OT hrs | Fri OT hrs | Sat OT hrs |
|-----------|------------|------------|------------|------------|------------|------------|------------|
| January*  | 159.25     | 230.25     | 118.75     | 72.75      | 115.5      | 125.5      | 305.75     |
| February  | 145.75     | 164        | 109        | 168        | 111.25     | 10         | 75.5       |
| March     | 89.75      | 76.25      | 60.5       | 110.75     | 59.25      | 28         | 127.5      |
| April     | 2          | 17.5       | 0          | 3.5        | 1.5        | 48.75      | 2.25       |
| May       | 0          | 0          | 0          | 0          | 0          | 0          | 0          |
| June      | 0          | 0          | 0          | 0          | 0          | 0          | 0          |
| July      | 0          | 0          | 0          | 0          | 0          | 0          | 0          |
| August*   | 0          | 0          | 0          | 0          | 0          | 0          | 0          |
| September | 0          | 0          | 0          | 0          | 0          | 0          | 0          |
| October   | 0          | 0          | 0          | 0          | 0          | 0          | 0          |
| November  | 0          | 0          | 0          | 0          | 0          | 0          | 0          |
| December  | 0          | 0          | 0          | 0          | 0          | 0          | 0          |
|           | 396.75     | 488.00     | 288.25     | 355.00     | 287.50     | 212.25     | 511.00     |

\*3 pay period month



# O T H o u r s

# ATTACHMENT 2

## **Environmental Committee Report 5/2019**

1. Please see the attachment regarding the rate increase for tipping fees at the landfill. MSW increased from \$34.90 per ton to \$35.53 per ton. C&D increased from \$34.45 per ton to \$35.08 per ton. This is a 1.18% increase. We can expect these fees to steadily increase over the remaining life of the landfill. After the closure of the landfill we can expect significantly higher tipping fees and increased transportation costs. When we consider that our combined daily average of MSW and C&D for 2018 was 5.33 tons per day, the need for waste diversion programs is highlighted simply from a budget standpoint.

I recently attended the Regional Recycling Impact Workshop and had many interesting conversations with others tackling similar issues. In one conversation with an individual from Orange County, NY, he stated that their tipping fees for BOTH recycling and MSW/C&D were \$106.00 per ton and that they were hauling their materials over 75 miles. I thought that this was eye opening to what the future of waste disposal could look like in the Finger Lakes region as well. With less than 10 years expected for our landfill and about 40 years for the next closest landfill, we need to keep this in mind as we think about the future of our transfer station and waste disposal.

2. We have begun working with IBTS to create a survey for our residents. The survey covers a variety of topics regarding their current knowledge and use of our programs. There are also a number of demographic questions. This will allow us to tailor our message accordingly to individual audiences. The results of the survey will heavily influence the next steps in our public information campaign.
3. We are working to harmonize our message not only with Ontario County, but also with NYS DEC's Recycle Right campaign. The theme for this month from the Recycle Right campaign is food waste. I focused on food waste diversion in this month's newsletter article and we will be promoting our two food waste diversion programs this month. We have a new order of kitchen caddies and transfer station buckets that arrived in April. We have also had several residents sign up to receive our backyard compost bins. We will also be highlighting our programs at the Backyard Composting Workshop we are hosting on May 15<sup>th</sup> at Outhouse Park.





1879 Route 5 & 20 | Stanley, NY 14561  
office. (585) 526-4420 fax. (585) 526-5459

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April 16<sup>th</sup>, 2019

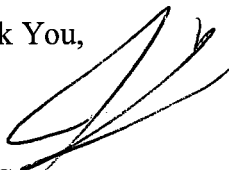
Re: In-County MSW and C&D CPI adjust

Dear Valued Customer,

Our Lease Agreement with Ontario County provides for an annual adjustment for In-County Municipal Solid Waste and C & D waste, based on the Bureau of Labor Statistics Northeast Cost All Units Consumer Price Index (CPI). For March 2019 the rate modification was 1.18%. Accordingly the In-County rate for **Municipalities** (*Towns and Villages*) for Municipal Solid Waste will be \$35.53 per ton and C & D will be \$35.08 per ton.

We thank you for your continued business, if you have any questions, please feel free to contact us at (585) 526-4420.

Thank You,



Josh Stern  
Regional Landfill Controller  
Casella Waste

# ATTACHMENT 3

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, NY 14424

## **ORDINANCE COMMITTEE**

**Thursday, April 24, 2019 at 9:00 AM**

Rev. 5/6/2019

## **MEETING AGENDA**

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**MEETING CALLED BY:** GARY DAVIS

**BOARD MEMBERS:** GARY DAVIS    TOM SCHWARTZ    ERIC COOPER  
BOB HILLIARD    SARAH REYNOLDS    JOHN CASEY

**SECRETARY:** ERIC COOPER

**GUESTS:** KEVIN REYNOLDS    CATHY MENIKOTZ    CHRIS JENSEN  
TERRY FENNELLY

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### **PRIVILEGE OF THE FLOOR**

#### **COMMITTEE BUSINESS**

- On-Site Wastewater Treatment Code
  - o Chris Jensen, Code Enforcement Officer, joined the committee to discuss his requested revision to Town Code. He is currently dealing with two properties with suspected failing Septic Systems, but, due to recent changes in Town Code, he can no longer request the property owner provide an inspection report of the system.
- Campgrounds
  - o Chris Jensen, also discussed a section of code regarding Special Use Permits for Campgrounds that is not in conformance with NYS Building Code and may cause confusion for potential applicants. Mr. Jensen suggested prohibiting Cabins entirely from Town Code or revising Town Code to allow 'Seasonal Cabins'.
  - o Ordinance Committee believes changes to allow 'Seasonal Cabins' is the most appropriate path forward.
- Conservation Subdivision
  - o The Ordinance Committee also discussed the purpose of Conservation Subdivisions and their potential benefit to the Town. The Committee agreed on purpose but did not discuss specific changes.

**Next Meeting: May 6, 2019 @ 9:00 am**

- **To discuss:** Ag Law with Ontario County Planning

**Adjournment @ 10:30 am**

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, NY 14424

## **ORDINANCE COMMITTEE**

**Thursday, May 6, 2019 at 9:00 AM**

Rev. 5/6/2019

## **MEETING AGENDA**

---

|                           |                       |                       |                        |
|---------------------------|-----------------------|-----------------------|------------------------|
| <b>MEETING CALLED BY:</b> | <b>GARY DAVIS</b>     |                       |                        |
| <b>BOARD MEMBERS:</b>     | <b>GARY DAVIS</b>     | <b>TOM SCHWARTZ</b>   | <b>ERIC COOPER</b>     |
|                           | <b>BOB HILLIARD</b>   | <b>SARAH REYNOLDS</b> | <b>JOHN CASEY</b>      |
| <b>SECRETARY:</b>         | <b>ERIC COOPER</b>    |                       |                        |
| <b>GUESTS:</b>            | <b>KEVIN REYNOLDS</b> | <b>CATHY MENIKOTZ</b> | <b>DOUG FINCH</b>      |
|                           | <b>TERRY FENNELLY</b> | <b>LINDA PHILLIPS</b> | <b>MARIA RUDZINSKI</b> |

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### **PRIVILEGE OF THE FLOOR**

#### **COMMITTEE BUSINESS**

- Agricultural Enhancement Act
  - As a result of comments received from a referral to Ontario County Planning, the Ordinance Committee invited Linda Phillips and Maria Rudzinski to join the Committee and discuss their suggested changes to the Draft Local Law.
  - Ms. Phillips and Ms. Rudzinski provided a list of 11 Items to discuss. Said list is attached to this report.
  - Key points of discussion revolved around:
    - Making sure definitions were tight and did not provide undue loopholes.
    - Identifying how the Town desires to regulate on-farm commercial uses unrelated to the Ag. Operation.
    - ID how the Town desires to regulate on-farm commercial uses principally associated with the Ag. Operation.

**Next Meeting: May 22, 2019 @ 9:00 am**

- **To discuss:** Multi-Tenant Signage

**Adjournment @ 10:30 am**

**Agricultural Use Zoning Items for Discussion**  
**Town of Canandaigua**  
**May 9, 2019**

1. Does the Town wish to treat agricultural uses in county agricultural district any differently than such uses outside county agricultural district?
2. Does the Town wish to treat commercial agricultural uses and hobby agricultural uses outside agricultural districts differently?
3. Definition of farm operation or agricultural use protected by Ag&Markets should explicitly include any parcels involved in the operation whether owned or leased. May also want to define all farm buildings as principal buildings.
4. How does the Town wish to regulate agricultural businesses not primarily involved in production or marketing of agricultural products and not protected by Ag & Markets (i.e. wedding barns, commercial farm equipment repair, boat storage)?
5. Revise site plan, special use permit, and subdivision submission regulations to require identification of on-site and off-site agricultural infrastructure potentially impacts by site development.

*See 121-6F General Policy for subdivision design and review, sketch layout/preliminary plat requirements in 121-29C (6) from T. West Bloomfield).*

6. Revise site plan, special use permit, and subdivision review criteria to include consideration of impacts of proposed development on agricultural lands and operations

*Excerpt from T. Gorham code - Agricultural considerations will address the extent to which planned development will result in disruption of drainage patterns, loss of prime soils, nuisance concerns, wind patterns, farm operations efficiency and other farm operation impacts.*

7. May want to refine definition of roadside stand to differentiate seasonal sales activities from displays table/stand and from buildings (which require a building permit to protect public safety).
8. Does/should the Town's Right to Farm Law protect all agricultural uses or primarily those in the county agricultural district?
9. Proposed changes to not address threat of fragmentation/non-farm development. Consider introducing buffer standards to require retention of natural vegetative buffer on non-farm uses adjacent to active agricultural uses/land in county ag districts/prime farmland.
10. Ag & Markets may consider SUP for protected agricultural activities within agricultural districts overly restrictive.
11. Address how to discourage fragmentation of agricultural lands.

**Comments from OCDPW**

1. Applicant must consider other stormwater management options than the proposed facility discharging to the County's 18" culvert under CR 41. The swale labeled Discharges to Mud Creek does not flow to Mud Creek but is significantly restricted by an existing farm road north of CR 41 and east of the development site.
2. The applicant must provide a justification for proposed Road "A" intersection with CR 41. CR 41 is a high speed collector and the proximity of the proposed road to the T intersection of E. Victor Road is not acceptable.
3. The applicant must provide actual and desired intersection sight distances as per AASHTO. The sight distance should use the 85<sup>th</sup> percentile operating speed of 60 MPH.
4. All underground utilities must be installed under CR 41 using trenchless methods and extend beyond the ROW.
5. Applicant must provide detailed roadway designs, stormwater management plans, SWPPP, SPDES permit compliance documentation, and show standard construction and work zone traffic notes on plans for OCDPW review in conjunction with any Highway Work Permit request.

**Comments from OCDPW** Will the proposed development include sidewalks and/or expansion/connection to the Town's trail system?

**CRC Comments** The design of the stormwater management facility should contribute to the area's rural character by incorporating rural landforms with maximum slopes of 1 in 5 and clusters of vegetation along the road frontage, preferably retained natural vegetation.

**CPB Comments** The sketch plan does not include a scale. The referring body will need additional information, possibly including the size of individual lots, to assess the provision of adequate usable yard space on each lot, particularly those encumbered by federal wetlands and the stormwater management facility.

| 68 - 2019          | Town of Canandaigua Town Board  | Class: n/a |
|--------------------|---|------------|
| Referral Type:     | Technical Review  |            |
| Applicant:         | Town of Canandaigua   |            |
| Brief Description: | Text amendments to definitions, districts, SUP standards, and procedures as suggested in the Town of Canandaigua's adopted Agricultural Enhancement Plan to retain farmland and enhance the agricultural economy of the Town. <a href="https://www.co.ontario.ny.us/DocumentCenter/View/17614/68-2019-03-06-Ag--Enhancement_copy_clean-2">https://www.co.ontario.ny.us/DocumentCenter/View/17614/68-2019-03-06-Ag--Enhancement_copy_clean-2</a> |            |

Key provisions of proposed regulatory changes to enhance the agricultural economy of the Town include:

1. Consolidate agricultural related definitions to include only agricultural use, agricultural building, farm, farmer, farming practices, farm labor, farm vehicle, and truck garden/nursery farm and cross referencing definitions for farm operation, farm woodland, commercial horse boarding operation, and crops livestock, and livestock products to section 301 of Ag & Markets law.
2. Adding language to site plan review criteria regarding minimizing negative impacts to farmland and agricultural operations.
3. Removing limit on structure size and sale of off premises products for permanent accessory structures for the sale of agricultural or nursery products grown by the operator.
4. Permitting as of right temporary accessory structures for sale of seasonal agricultural products grown principally by the operator and requiring they be located outside the ROW and discontinued if parking along a road becomes a traffic safety concern in the eyes of the Town Highway Superintendent or local law enforcement.

**Comments**

1. Consider drafting a zoning district where agricultural use is the priority/preferred use. Such a district would be appropriate for lands on which the development rights have been sold and other lands town/owners wish to protect from fragmentation by residential development and/or used for large scale solar energy facilities.
2. Consider adding impact to farmland and agricultural operations to the review criteria of subdivisions and special use permits.
3. The proposed regulations do not clarify the treatment of secondary businesses on farmsteads. The A-1 Agricultural-Residential, South Corridor Residential and R-1-30 Districts allow major home occupations by SUP and the A-1, A-2, and RR-3 districts allow small scale commercial establishments (<5,000 SF) by SUP. The referring body may want to permit as of right major home occupations on farms. The referring Board should also consider developing a class of home occupations and related definition and provision that apply when the principal use is farming. Such provisions may allow more than one such use per farm; allow such use to occupy part of house and part of an accessory building; allow as of right or by special use permit exterior storage and vehicle types compatible with the neighborhood; and increase the 3 vehicle parking limit. The proposed regulations also don't clarify regulation of farm related activities not protected by Ag & Markets law as customary agricultural operation such as on-farm entertainment and special events not intended primarily to market and sell farm products or commercial scale sale or repair of farm equipment.

4. Can farmers operate temporary farm stands through a lease or other arrangement on land they do not own/farm i.e. like Fish Farm Market at 96/332 or a mobile stand that parks at different sites on different days?
5. Accessory apartment is not defined. If such a unit cannot be rented to anyone, consider using and defining term accessory dwelling.
6. What are standards for incidental on-farm processing of farm products? Would a meat processing facility be allowed?
7. Ag and Markets law does not yet include hops as a field crop.
8. Are any standards allowed/desirable to mitigate potential lake water quality impacts of aquaculture?
9. Should the definition of buffers include intention to minimize transmission of agricultural or industrial odors?
10. The definition of Farm and Craft market does not limit products to locally produced items.
11. Consider revising gross floor area definition as outside dimensions rather than inside dimensions based on ease of measurement.
12. In many cases locating the edge of road ROW requires a survey. For temporary movable structures for sale of seasonal agricultural produce a setback from the edge of pavement may be sufficient.
13. Definition of viable agricultural soils is vague. Consider defining with respect to USDA soil characteristics (prime/unique and/or capability units used in determining agricultural assessments) and/or location in county agriculture districts or receiving ag exemption depending on how the term is used in the zoning regulations.
14. There are standards for small lot agricultural uses in 220-56.2, but the term is not defined and not included in permitted and allowable use lists.

#### OCDPW Comments

Prefers temporary farm stands to be located off the county road ROW. Such location typically requires operator to use existing driveway or build a driveway (with a culvert) to access a parking area adjacent to the stand.

**CRC Comments** Fragmentation is a key threat to the economic viability of farms and the proposed changes do not reduce threat of fragmentation.

| 69 - 2019          | Town of Canandaigua Planning Board  | Class: 1 |
|--------------------|---|----------|
| Referral Type:     | Subdivision   |          |
| Applicant:         | Marks Engineering PC  |          |
| Property Owner:    | Mount, Chad   |          |
| Tax Map No(s):     | 71.00-1-49.000  |          |
| Brief Description: | Subdivision and area variance for creation of conforming lot with existing accessory building and no principal structure from 16.3 acre lot at 2659 SR 21 across from Bushwood Lane in the Town of Canandaigua. |          |

Subdivision to create a 1.475 acre lot with an existing 1,616 SF accessory building and a 14.851 acre lot with an existing single family home. No perc text results are provided to document the suitability of the created lot for a home with a septic system. The distance between the single family home driveway and the informal access to the accessory building is only 75'. An area variance is required for the small lot because the AR-1 district only allows an accessory building with a maximum size of 900 SF on a vacant parcel. Adjacent land uses include vacant residential land to the southwest, a sewer treatment plant for the VA facility to the northeast, and homes and undeveloped residential land across SR 21.

According to OnCOR, the property is not in an agricultural district and is not subject to development constraints related to floodplains, wetlands, or steep slopes. Site soil characteristics are as follows:

Cayuga silt loam 8 to 15 percent slopes 8.3 acres

#### Farmland of Statewide Importance

**Permeability:** moderately high **Erodibility:** low very high

**Hydrological Group** C/D **Not Hydric**

Dunkirk-Arkport Complex 3 to 8 percent slopes 4.6 acres

#### Prime Farmland

**Permeability:** moderately high **Erodibility:** very high

**Hydrological Group** C **Not Hydric**

Lakemont silty clay loam, 0 to 3 percent slopes 2.5 acres

#### Farmland of statewide importance

**Permeability:** moderately low **Erodibility:** very high

**Hydrological Group** D **Partially Hydric**

# ATTACHMENT 4



The CIC is pleased to provide a report to the Town Board of its efforts and work accomplished to-date towards the approved 2019 priorities.

#### Priority 1—Update the Town of Canandaigua Comprehensive Plan

Tasks accomplished to date:

- [Public Engagement Plan](#) and Scope of Work created
- Kick-off Meeting held March 27, 2018
- Project Team created with members of the Town's major boards and committees plus individuals from the Town's major geographic planning areas
- Page created on [Town website](#) dedicated to the Comp Plan update
- First Project Team meeting held May 7 at 5pm
- Draft of existing conditions expected late spring

#### Priority 2—Protection of Canandaigua Lake

Tasks accomplished to date:

- The CIC's role in this priority is to help distribute information and spread the news of work that experts are doing with regards to water quality improvement efforts and pollution prevention in the Canandaigua Lake Watershed.
- [Lake Friendly Lawn Care guide](#) and campaign by the CLWA publicized via Press Release, newsletter, Facebook, and info page on Town Website
- Trees for Tribes – Buffer in a Bag (NYS DEC program) publicized on Facebook, newsletter, etc.
- Page created on [Town Website](#) with water quality protection information for residents/property owners
- Will continue to share information, projects, and events related to water quality as they become available.

#### Priority 3—Cultural and Historical Preservation

Tasks accomplished to date:

- Conference Room renaming project
  - Seven Conference Rooms named after old Canandaigua Lake steamboats
  - Room signs outside each conference room
  - Framed prints hung in each room with small description
  - A booklet with a short history of each of the seven boats is available in the Town Hall lobby, [on the website](#), or by request.
- BERO Architecture continues work on Phase 1 of the Reconnaissance Level Historical Survey of the Town
  - [Draft report](#) is 50% complete; Final report expected by June

- A public presentation on the completed draft has been scheduled for the evening of August 20, 2019 at the Cheshire Volunteer Fire Department
- Historical Maps project
  - Several historic maps of the Town have been digitized and are available on the [Town website](#)
  - Prints of each will be made and hung in the Town Hall in the hallway by the kitchen and Oriana Room.
- West Lake Legacy movie clips
  - Several clips from the West Lake Legacy movie have been made available on the [Town website](#) thanks to the creators of the documentary.
- The team prepares a [newsletter article](#) each month about a different local historical topic or historic site around town.

Priority 4—Support the Goals of these Committees (Parks and Recreation, Economic Development, ECB-NRI Subcommittee, Environmental Committee) and assist where possible

Tasks accomplished to date:

- The Parks Committee, along with Parks and Recreation Departments are actively working to implement the goals of the Parks and Recreation Master Plan
  - Outhouse West Park – two new soccer fields currently in the works
  - Potential new playground to go in at Outhouse West Park if funding can be secured
  - Outhouse Park – parking lots by Outhouse Hall have been paved
  - ADA Accessibility--Several maintenance projects are underway at multiple Town Parks to improve accessibility to park facilities such as restrooms, lodges, halls, pavilions, etc. for differently-abled individuals, especially those using wheelchairs, scooters, walkers, etc.
  - Recreation programs – existing Town recreation programs have been improved based on user feedback and with guidance from the Master Plan and new programs have been added for the 2019 season
  - Parks and Recreation department has been split into two separate departments and staff (some new) has been reorganized to focus on each one separately to better serve the residents. Town website reflects this change.
- Economic Development Committee, along with the Chamber of Commerce and the City of Canandaigua, has helped to create the Canandaigua Local Development Corporation.
  - This entity will promote Canandaigua to outside entrepreneurs, developers, etc. and will also work to help with existing business expansion and retention.
  - This group will focus on the greater Canandaigua Community.
- ECB-NRI – The Town Board approved the hiring of LaBella Associates to prepare a Natural Resources Inventory for the Town.

- The ECB has created a sub-committee to coordinate this project and their first meeting is scheduled for May 16 at 5:30 pm.
  - LaBella will build off of the work they completed for the Ag Enhancement Plan and the Open Space Master Plan.
- Environmental Committee – the committee has planned events throughout the year to provide information to the community regarding waste reduction, waste diversion, recycling, and composting.
  - All information on what/how to recycle has been placed on the [Town website](#).
  - Kaitlynn has been visiting science classrooms at the schools to teach kids about recycling
  - Earthapalooza on Earth Day at the Wood Library
  - [Composting Workshop](#) at Outhouse Hall on May 15 at 6 pm.
  - The Town has been promoting other agency recycling events available to residents as well (household hazardous waste recycling day, e-waste collection event, paper shredding event, etc.) on the Town Facebook page and in the newsletter.

#### Other CIC Projects

- Uptown Study
  - The Uptown Canandaigua Mixed-Use and Transportation Corridor Feasibility Study was approved by the Genesee Transportation Council's Planning Committee on May 9<sup>th</sup>. This effectively closed out the project.
  - The CIC has begun initial implementation of the Study with the Economic Development Committee
- Middle Cheshire Road Study
  - A [page on the Town website](#) has been created for this project. It will be updated as new information is available.
  - The scope of work for this grant-funded project was approved by the Genesee Transportation Council's Planning Committee at their May 9<sup>th</sup> meeting.
  - Work will begin over the next few weeks on the RFP and the selection of the Steering Committee members.

--CIC Members: Sarah Reynolds (Chair), Gary Davis, Doug Finch, Oksana Fuller, Ray Henry, Kelly LaVoie, Bill Leigh, Joyce Marthaller, Karen Parkhurst, Sal Pietropaolo, Kevin Reynolds, Tom Schwartz, Pat Venezia

# ATTACHMENT 5

# ECONOMIC DEVELOPMENT AGENDA

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May 7, 2019

Town Economic Development Agenda

1. REVIEW from last meeting.
2. LDC Update - Inter-municipal Agreement - Certificate of Incorporation
3. Process and Candidates for Town Appointees
4. Uptown Actions Review
5. Cheshire Meeting Reminder
6. Other?

# TOWN ED COMMITTEE

## TOWN COMPREHENSIVE PLAN GOAL #13:

Maximize opportunities for large- and small-scale commercial development within the Town without compromising the Town's natural, scenic, cultural and historic resources.

## MISSION (NEW)

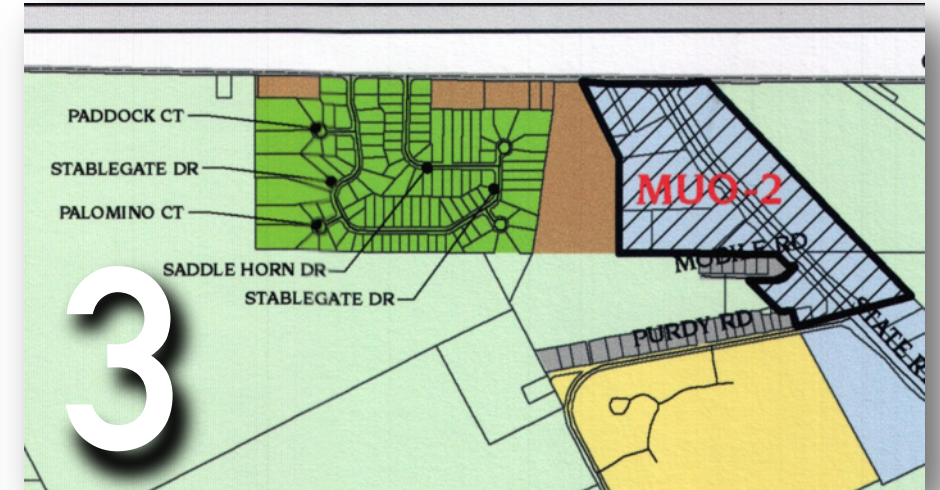
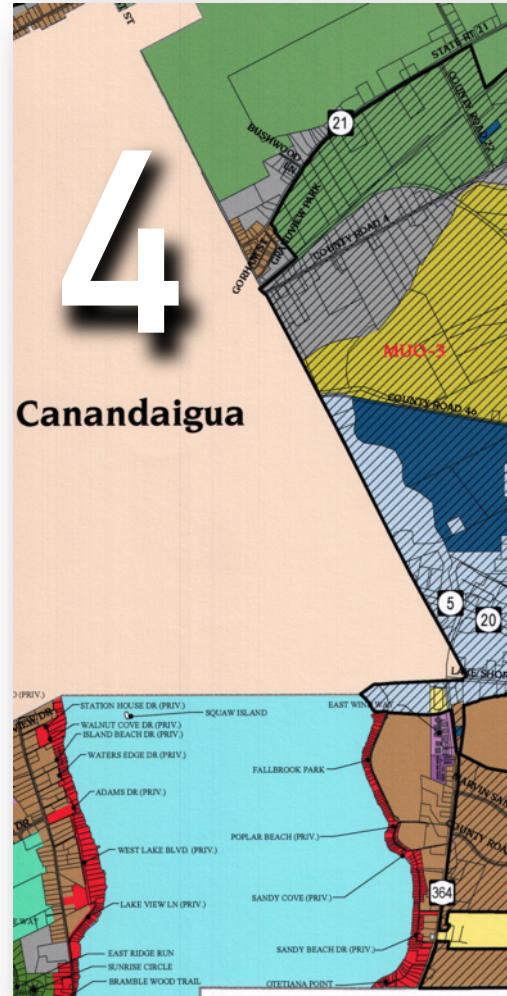
The Town of Canandaigua Economic Development Team will utilize natural, scenic, cultural, and historic resources to encourage responsible development in keeping with the excellent quality of life in the Canandaigua community.

The team will explore all opportunities to aid business attraction, expansion and retention, support workforce development, while growing and recruiting new industries in keeping with the Town of Canandaigua's Comprehensive Plan.



# 2019 FOCUS AREAS

1. MUO – 1 UPTOWN
2. HAMLET OF CHESHIRE
3. MUO – 2 NORTHERN GATEWAY
4. MUO – 3 EASTLAKE



# 2019 OTHER ACTION PLANS

## BUSINESS RETENTION & EXPANSION

### 1 BRE

- VISITS & FAMILIARIZATION
- NEEDS ASSESSMENT

## MARKETING CANANDAIGA

### 2 MKT

- ATTRACTION
- RESPONSE
- MARKET DATA AGGREGATION
- COLATERAL MATERIALS
- ONLINE REPRESENTATION

## PARTNERSHIP WITH LDC

### 3 LDC

- PROJECT PLANS
- COMMITTEES
- WORKFORCE DEVELOPMENT



# FORMING THE LDC



NAME OF  
ENTITY



ADDRESS OF  
OFFICES



BYLAWS  
GOVERNANCE



CERTIFICATE OF  
INCORPORATION



RESOLUTIONS BY CITY,  
TOWN, CHAMBER



# LDC STRUCTURE

*and governance*

- 3** Members
- 3** Non-voting Directors
- 5** Voting Directors
- 4** Officers

CANANDAIGUA LOCAL DEVELOPMENT CORP



Town Board



Appoints two directors, of which one is an elected official

Chamber Board



Appoints one director from Chamber Board

City Council



Appoints two directors, of which one is an elected official

**3** Members



Economic Development Committee



Community (Government) Affairs Committee



To Be Determined

# LDC

## LOCAL DEVELOPMENT CORPORATION

2019

Q1

Q2

Q3

Q4

Q1. Form legal entity - filings

Q2. Qualified board of governance in place

Q3. Project teams recruited

Q4. Project plans formed

# UPTOWN ACTION AREAS

- 1) TDR Program or Higher Density residential development zoning changes (**AG COMMITTEE**)
- 2) Expand Mixed Use Overlay or rezone Thomas Road area across from Centerpointe Townhomes
- 3) Revise Community Commercial Zoning to achieve more walkable storefronts and less automobile dependent  
Additional uses
- 4) Revise setback requirements to foster pedestrian friendly environment
- 5) Revise parking regulations to prohibit parking in front of buildings
- 6) Explore options to reduce the typical block length (pg 35)
- 7) Revise MUO Zoning – higher density and architectural design (pg 37)
- 8) Revise MUO Zoning – permitted uses (pg 38)
- 9) Revise MUO Zoning – overall or base zoning (pg 38 / pg 145)
- 10) Revise zoning – supplemental regulations (pg 41 and 42)
- 11) Look for ways to attract new business noting unmet demand (pg 74) **Marketing Recruiting**
- 12) Key development characteristics (pg 93) **Design Guidelines**
  - a. Enhance Sense of Place
  - b. Increase Mobility Options
  - c. Support Infill and new Development

# UPTOWN ACTION AREAS

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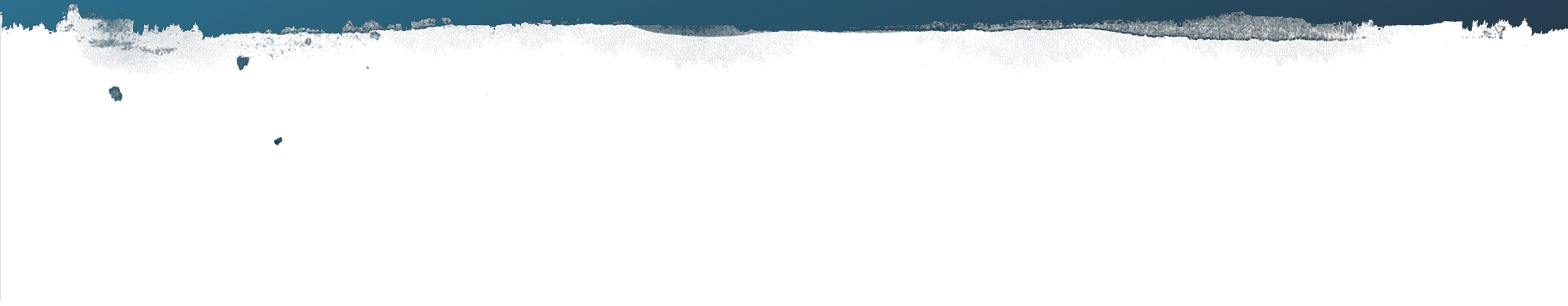
- 13.) Corridor Wide Recommendations (pgs 94 – 106)
  - a. Streetscape Enhancements
    - i. Connectivity (pg 95)
    - ii. Enhanced Crosswalks (pg 96)
    - iii. Lighting (pg 97)
    - iv. Landscaping and Street Trees (pg 98)
    - v. Street Furniture (pg 99)
  - b. Branding and Marketing
    - i. Bus Stops (pg 100)
    - ii. North Road (pg 102)
  - c. Signage and Wayfinding
    - i. Branding (pg 103)
    - ii. Website Facebook (pg 104)
    - iii. Signage and Wayfinding (pg 105 - 106)

# UPTOWN ACTION AREAS

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- 14.) North Street – Macedon Road intersection (pg 48 / pg 113 / pg 118)
  - a. Ask Town Board to consider resolution requesting DOT install turn arrows (lights) DONE
  - b. Ask Town Board to consider resolution adding improved crosswalks DONE
- 15.) Route 332 priority items (pgs 107 – 121)
  - a. Building Pattern and Phasing **DESIGN**
    - i. Policy and Regulatory Revisions (pg 109) Zoning
  - b. Pedestrian and Bicycle Amenities **DESIGN**
  - c. Traffic Calming (pg 113) **DESIGN**
- 16.) Fire Hall Road (pg 122) **DESIGN**
  - a. Rename Uptown Blvd (pg 123) **DESIGN**
  - b. Pedestrian and Bicycle Lanes **DESIGN**
- 17.) Uptown Policy and Regulatory Recommendations (pg 135)
- 18.) Uptown Design Guidelines (pg 140 - 144) **DESIGN**
- 19.) Make MUO Overlay Application Process more streamlined and effective (pg 145)
- 20. Infrastructure – draining etc,
- 21. New roadways -

# Questions



# Town of Canandaigua Economic Development Committee

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**May 7, 2019 Meeting – 12 Noon – Oriana Meeting Room**

**Present:**

Karen Dworaczyk, Oksana Fuller, Doug Finch, Kelly LaVoie, Jim Volpe, Kal Wysokowski, Kevin Reynolds, Adeline Rudolph, Cathy Menikotz, Eric Cooper, DeAnna Darling, Andy Griffith, Charlie Parkhurst, Sarah Reynolds, Melissa Dymond

**Topics Covered:**

1. Reviewed Mission Statement and Priorities from last several meetings.
2. LDC Update – Inter-Municipal Agreement – Certificate of Incorporation.
3. Process and candidates for Town appointees to LDC Board.
4. Uptown Action Items Review.
5. Hamlet of Cheshire town meeting reminder on May 8<sup>th</sup> at Cheshire Fire Hall.

**Next Steps:**

**LDC –**

1. Asked town to draft an announcement that we are looking for candidates for the LDC Board.
2. Candidates to submit a letter of interest and resume by 5/24.
3. Candidates will be interviewed at the next ED meeting on June 4<sup>th</sup> at 12 noon.
4. Candidate Resolutions will be due June 7<sup>th</sup> - a recommendation to the Town Board.
5. Town Board appoints candidate to the LDC Board June 17<sup>th</sup>.

**Uptown Actions –**

1. First Draft - Subcommittees formed to review specific action items. (See separate attachment)
2. Leadership identified June 4<sup>th</sup>.
3. Monthly reports after committees are officially formed and organized.

Respectfully submitted,

Karen Dworaczyk and Oksana Fuller  
Economic Development Co-Chairs



## **Uptown – DRAFT first subcommittees and action items for Economic Development Committee**

### **COLLABORATION WITH AG COMMITTEE**

- 1) TDR Program or Higher Density residential development zoning changes

### **ZONING AND CODE – Eric Cooper, Adeline Rudolph, and Ordinance Committee**

- 2) Expand Mixed Use Overlay or rezone Thomas Road area across from Centerpointe Townhomes
- 3) Revise Community Commercial Zoning to achieve more walkable storefronts and less automobile dependent - additional uses
- 4) Revise setback requirements to foster pedestrian friendly environment
- 5) Revise parking regulations to prohibit parking in front of buildings
- 6) Explore options to reduce the typical block length (pg 35)
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- 9) Revise MUO Zoning – overall or base zoning (pg 38 / pg 145)
- 10) Revise zoning – supplemental regulations (pg 41 and 42)
- 11) Make MUO Overlay Application process more streamlined and effective (pg 145)
- 12) Uptown Policy and Regulatory Recommendations (pg 135)

### **MARKETING - RECRUITING BUSINESS – Jim Volpe, Karen Dworaczyk, Andy Griffith**

- 13) Look for ways to attract new business noting unmet demand (pg 74)

### **DESIGN AND DESIGN GUIDELINES – Melissa Dymond, Cathy Menikotz, Kelly LaVoie**

- 14) Uptown Design Guidelines (pg 140 - 144)
- 15) Key development characteristics (pg 93)
  - a. Enhance Sense of Place
  - b. Increase Mobility Options
  - c. Support Infill and new Development
- 16) Corridor Wide Recommendations (pgs 94 – 106)
  - a. Streetscape Enhancements
    - i. Connectivity (pg 95)
    - ii. Enhanced Crosswalks (pg 96)
    - iii. Lighting (pg 97)
    - iv. Landscaping and Street Trees (pg 98)
    - v. Street Furniture (pg 99)
  - b. Branding and Marketing
    - i. Bus Stops (pg 100)
    - ii. North Road (pg 102)
  - c. Signage and Wayfinding
    - i. Branding (pg 103)
    - ii. Website - Facebook (pg 104)

iii. Signage and Wayfinding (pg 105 - 106)

17) Route 332 priority items (pgs 107 – 121)

- a. Building Pattern and Phasing
  - i. Policy and Regulatory Revisions (pg 109)
- b. Pedestrian and Bicycle Amenities
- c. Traffic Calming (pg 113)

18) Fire Hall Road (pg 122)

- a. Rename Uptown Blvd (pg 123)
- b. Pedestrian and Bicycle Lanes

**INFRASTRUCTURE – Eric Cooper, Kevin Reynolds**

19) New Roads

20) Drainage, retention ponds etc.

**COMPLETED**

21) North Street – Macedon Road intersection (pg 48 / pg 113 / pg 118)

- a. Ask Town Board to consider resolution requesting DOT install turn arrows (lights)
- b. Ask Town Board to consider resolution adding improved crosswalks

# ATTACHMENT 6

May 10, 2019  
To: Town Board  
Re: Town Events Committee

## Events Committee

The Town Events Committee met on May 10, 2019 at 8 am in the Oriana Meeting Room.

Present:

Karen Parkhurst, Kevin Reynolds, Linda Dworaczyk, Dennis Brewer, Ed Varno, Holly Velez, Oksana Fuller and special guest...Kurt Knoblauch

The committee has been planning a design for the Town Float for the 4<sup>th</sup> of July Parade. The "Theme" is the 30<sup>th</sup> Anniversary of the Town owning Onanda Park. The design will reflect a scene of recreational opportunities at Onanda Park.

We have asked Kurt Knoblauch to help us with the float. Kurt has extensive experience working with the CA Drama department...designing and constructing a variety of items for the Academy plays. We met with Jim Fletcher at the highway facility to take measurements of the truck and trailer we will use for the float.

At our meeting on the 10<sup>th</sup>, Kurt provided a schematic of the float and we proceeded to make a list of all the items that will be needed for construction. We are also working on a timeline to assemble materials and days for construction. The Visitor's Connection, tourism office, will be loaning us photo backdrops/banners for the end of the trailer.

Jean Chrisman will be sending a notice to all staff and committees asking who would like to join us marching with the float and handing out candy. We are considering ordering T-shirts for those who will march in the parade.

The Events team will be meeting again on June 14<sup>th</sup> at 8am in the Oriana meeting room. More information will be presented at the June Town Board meeting.

Respectfully submitted,  
Oksana Fuller  
Events Committee Chair

# ATTACHMENT 7

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, New York 14424

## **DRAINAGE ADVISORY COMMITTEE**

*Established October 16, 2017*

**TUESDAY, APRIL 9, 2019, 11:00 A.M.**

### **MINUTES—APPROVED**

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**Meeting Called by:** Charles Oyler, *Chairperson*

**Committee Members Present:** Richard Krebs  
Kathy Page

**Town Representatives:**

Jim Fletcher, Canandaigua Highway Superintendent  
Greg Hotaling, MRB Group, D.P.C.  
Kaitlynn McCumiskey, Canandaigua Highway Department  
Kevin Olvany, Canandaigua Lake Watershed Council  
Kevin Reynolds, Canandaigua Town Board Member  
Thomas Schwartz, Chairperson, Canandaigua Planning Board

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**1. CALL TO ORDER BY THE CHAIR**

Mr. Oyler called the meeting to order at 11:00 a.m.

**2. APPROVAL OF MINUTES OF MARCH 26, 2019**

The minutes of the March 26, 2019, meeting were approved. The minutes will be posted upon the Drainage Advisory Committee web page and will be distributed to the Town Board members and Town staff via e-mail.

**3. LAURA LANE: DEC WETLANDS DETERMINATION AND MAPPING**

Mr. Hotaling: Said that the New York State Department of Environmental Conservation and the U.S. Army Corps of Engineers are reviewing the drainage in this area of the Town behind the homes on the north side of Laura Lane to determine whether mitigation

would be better served by the disturbance of the buffer area or the disturbance of the wetland. He said that work is expected to begin at the end of this year.

**4. FINGER LAKES COMMUNITY COLLEGE STORMWATER MANAGEMENT PROJECT UPDATE**

Mr. Olvany: Reported that on-site surveys and engineering work are now in progress.

**5. DRAINAGE AREA MAPPING UPDATE**

Mr. Olvany: Requested that any new areas for mapping be reported to him.

**6. DRAINAGE ISSUES TRACKING SPREADSHEET**

Ms. McCumiskey: Reported that no additional updates to the spreadsheet have been received. Mr. Oyler asked that Mr. Nadler's suggested disclaimer be added to the spreadsheet and that a digital version be distributed to Committee members and Town staff for a final review prior to submitting the spreadsheet to the Town Board.

**8. CONSOLIDATION OF TOWN DRAINAGE DISTRICTS, TOWN-WIDE DRAINAGE STUDY**

Mr. Oyler: Continued the discussion of a potential town-wide drainage study which could lead to the creation of a town-wide drainage district to provide a means of generating revenue and funding of drainage projects. An initial drainage study would include the review of as-built plans and MS4 outfall locations which are currently on file in the Development Office, the inclusion of Record Plans (As-Built), and with follow-up site visits to be placed on GPS mapping resulting in updates to the existing digital mapping system.

Mr. Hotaling: Discussed town-wide drainage districts in the Town of Ontario, Town of Chili, Town of Farmington and Town of Pittsford. He said that the Town of Ontario raises funds for its district through an *Ad Valorem* tax (a tax based upon the assessed value of property) as compared to the Town of Pittsford which includes drainage expenses as a line item in its annual General Fund budget.

Mr. Hotaling: Provided the following information:

- About half of the Town of Farmington is included in the Farmington drainage district.
- A district may be created upon petition from residents or by a Town Board resolution which is subject to a permissive referendum.

- Individual drainage districts in the Town of Pittsford were abolished. Municipal drainage projects are funded by an annual line item in the town budget.
- Drainage districts may fund municipal projects. Municipalities may not perform work on private property without appropriate easements for projects to benefit the public good.
- The creation initially of a town-wide district in Canandaigua may be difficult to complete. There is merit to the consolidation of the individual drainage districts as a first step.
- The Town of Ontario deals with municipal drainage projects, correcting old problems and water conveyance issues, replacing undersized piping, and funding MS4 requirements through its district.
- The use of Town staff and equipment will provide the ability to complete more projects.
- A benefit of the consolidation of drainage districts, or of a town-wide drainage district, could also result in the improvement of the quality of the stormwater run-off prior to flowing into Canandaigua Lake.

Mr. Olvany: Said that a dedicated drainage fund provides enhanced opportunities for a municipality to become more grant-eligible by providing earmarked seed money for matching grants.

Mr. Fletcher: Said that approximately \$147,000 per year is collected in the Town of Ontario for drainage projects (\$3.17 per unit, approximately 46,000 units). He said that the average property owner pays about \$11 per year for the Ontario drainage district fund.

Mr. Oyler: Said that some municipalities have drainage fees based upon the area of impervious surfaces on properties. This method would be more equitable but the logistics of determining the assessment would be difficult. Also, fees based upon impervious surfaces may change frequently when improvements or changes are made on individual properties.

Mr. Reynolds: Said that examples of specific drainage projects and the proposed mechanism of district funding are needed to present to the Town Board in order for this concept to move forward. He said that the concept should also include the benefits to Canandaigua Lake of improved water quality and quantity measures through the completion of drainage projects.

Mr. Oyler: Requested that Mr. Fletcher and Mr. Olvany provide lists of specific prospective drainage projects for the April 23rd meeting for inclusion in the concept presentation to the Town Board.





**E-mail distribution:**

Krebs, Richard  
Oyler, Charles  
Page, Kathy

**cc. to:**

Bloom, Tina  
Brabant, Lance  
Chrisman, Jean  
Cooper, Eric  
Davis, Gary  
Dworaczyk, Linda  
Fennelly, Terry  
Finch, Doug  
Fletcher, Jim  
Hotaling, Greg  
Jensen, Chris  
Marthaller, Joyce  
McCumiskey, Kaitlynn  
Menikotz, Cathy  
Nadler, Christian  
Olvany, Kevin  
Reynolds, Kevin  
Reynolds, Sarah  
Rowlinson, Michelle  
Schwartz, Tom  
Webster, Megan

# ATTACHMENT 8

investing  
in you



Canandaigua  
National  
Bank & Trust

April 25, 2019

Mary Kay Bashaw  
Senior Vice President  
Government Banking Officer  
1150 Pittsford Victor Road  
Pittsford NY 14534  
419-0670 x50618  
800-724-2621 x50618  
585-396-9295  
mbashaw@cnbank.com

Town of Canandaigua  
Douglas E. Finch, Town Manager  
5440 State Route 5 & 20  
Canandaigua NY 14424

***Re: New Agreements***

Dear Doug:

In an audit of our contract file, it has come to my attention that we need current Third Party Collateral contracts from the town. This contract need to be in place in order to insure the collateralization of the town's deposits.

Therefore, you will find enclosed for your review and approval M&T Third Party Custody Agreement, and a Customer Identification Program (CIP) form. ***Please complete, sign and seal*** all of these agreements and CIP form where I have indicated and return them to me. I will then return fully executed copies for your files.

Should you have any questions regarding this or any other banking matter, please do not hesitate to contact me at (585) 419-0670, ext. 50618. Thank you for your assistance.

Sincerely,

Mary Kay Bashaw  
Senior Vice President

Enclosures

**CUSTOMER IDENTIFICATION PROGRAM (CIP)**

**New and Existing Clients**  
Government (U.S. and Non-U.S.)

**GOVERNMENT INFORMATION****1.1) Full Legal Name:**

Town of Canandaigua

**1.2a) Tax/Government Identification Number:**

16-6002197

**1.2b) Country issuing Tax/Government Identification Number:**

US

**1.3) Primary Address (enter the physical address; please no P.O. boxes; if foreign address, enter entire address in this field):**

5440 State Route 5 &amp; 20

**City:**

Canandaigua

**State:**

NY

**Zip Code:**

14424

**Country:**

US

**1.4) Mailing Address (if different from above; if foreign address, enter entire address in this field):****City:****State:****Zip Code:****Country:****1.5) Primary Contact Name:**

Douglas E. Finch

**1.6) Primary Contact Phone:**

585-394-1120, ext 2234

**1.7) Primary Contact Email Address:**

dfinch@townofcanandaigua.org

**1.8) Country of Headquarters:**

US

**1.9) In what countries do you derive revenue? (Countries of Primary Business Operation)****1.10) Website address:** townofcanandaigua.org**1.11) Do you already have a relationship/account with M&T Bank or Wilmington Trust?**☒ Yes ☐ No**1.12) Do you have any close associates who now hold, or who have held, any non-US political office, whether elected or appointed, or who are otherwise politically influential?** ☐ Yes ☐ NoClient Name: Town of Canandaigua

Signature: \_\_\_\_\_

Print Name: Douglas E. FinchTitle: Town Manager

Date: \_\_\_\_\_

**Important Information about Opening a New Account:** To help the U.S. government fight the funding of terrorism and money laundering activities, Federal law requires us to obtain, verify, and record information that identifies each person that opens an account.

What this means for you: When you open an account, we will ask for your name or business name, an address, date of birth and identification number, such as a Social Security Number or Employer Identification Number that Federal Law requires us to obtain. We may ask to see your driver's license or other identifying documents that will allow us to identify you. We appreciate your cooperation.



## Third Party Custody Agreement

This Third Party Custody Agreement ("Agreement"), made and executed this       day of       , 2019 , between Town of Canandaigua, located at 5440 State Route 5 & 20, Canandaigua in the County of Ontario , State of New York (the "Local Government"), Canandaigua National Bank & Trust, a bank having offices at 1150 Pittsford-Victor Road, Pittsford, New York (the "Bank"), and Manufacturers and Traders Trust Company, having offices at One M&T Plaza, Buffalo, New York 14203 (the "Custodian").

### WITNESSETH

WHEREAS, the Local Government desires to maintain or continue to maintain public deposits with the Bank;

WHEREAS, the Bank desires to obtain such deposits and to provide security therefore as required by the New York General Municipal Law, the New York Banking Law and other applicable statutes;

WHEREAS, the Custodian agrees to provide safekeeping services and to hold any securities pledged by the Bank in a custodial account established for the benefit of the Local Government as secured party pursuant to this Agreement;

NOW, THEREFORE, in consideration of the mutual promises set forth hereafter, the parties hereto agree as follows:

#### 1) Security Requirements

- a) The Bank, to secure the timely payment of Uninsured Deposits heretofore or hereafter made by the Local Government, including any interest due thereon, shall provide the Local Government with Eligible Collateral having an Adjusted Market Value equal to the Collateral Requirement. Whenever Eligible Securities are provided pursuant to this paragraph, the Bank hereby grants to the Local Government a pledge and security interest in and to such Eligible Securities and shall deliver such Eligible Securities to the Custodian in the manner prescribed in section 2 of this Agreement. The security interest of the Local Government in Eligible Securities shall terminate upon the transfer of such Eligible Securities from the Account. Eligible Letters of Credit and Eligible Surety Bonds provided pursuant to this paragraph shall be subject to the prior approval of the Local Government unless the Local Government has approved in writing the form of an Eligible Letter of Credit or Eligible Surety Bond to be issued by a specific entity or the form of such Eligible Letter of Credit or Eligible Surety Bond is attached hereto as an Exhibit.
- b) The Custodian will daily determine the Adjusted Market Value of the Eligible Collateral provided pursuant to this Agreement. If the Adjusted Market Value of such Eligible Collateral is less than the Collateral Requirement, the Custodian shall notify the Bank and the Bank shall, upon such notice, be required to provide additional Eligible Collateral having a Adjusted Market Value equal to or greater than such deficiency that same Business Day. If the Adjusted Market Value of the Eligible Collateral provided pursuant to this Agreement exceeds the Collateral Requirement, the Custodian, at the direction of the Bank, shall transfer securities from the Account, or in the case of other Eligible Collateral, cause or consent to a reduction in the amount thereof, to the extent of such excess.
- c) The Bank may substitute Eligible Collateral ("Substitute Collateral") for any Eligible Collateral previously provided pursuant to this Agreement so long as the Substitute Collateral has an Adjusted Market Value equal to or greater than the Eligible Collateral which it will replace. The Bank shall give Written or Oral Instructions thereof to the Custodian of any proposed substitution.

In the event that the Custodian determines that the Substitute Collateral described in such notice consists exclusively of Eligible Securities having sufficient Adjusted Market Value, the Custodian, at the direction of the Bank, shall transfer the Eligible Securities out of the Account against delivery to the Account on the same Business Day of the Substitute Collateral. In the event the Substitute Collateral described in such notice consists of an Eligible Letter of Credit or Eligible Surety Bond, the prior consent of the Local Government shall be required before the Bank or Custodian may complete the substitution described in such notice unless the Local Government has, in writing, previously approved and consented to the form and issuer of the Eligible Letter of Credit and/or Eligible Surety Bond to be provided as Substitute Collateral.

2) Custody of Eligible Securities

- a) The Bank and Local Government hereby appoint the Custodian as custodian of all Eligible Securities at any time delivered to the Custodian pursuant to this Agreement. The Custodian hereby accepts appointment as such Custodian and agrees to establish and maintain the Account and appropriate records identifying the Eligible Securities as pledged by the Bank to the Local Government. The Account shall be kept separate and apart from the general assets of the Custodian and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or liability of the Custodian. The Custodian, in performing its duties and responsibilities pursuant to this Agreement, shall act as Custodian for, and agent of, the Local Government.
- b) The Bank and Local Government agree that Eligible Securities delivered to the Custodian for deposit in the Account may be in the form of credits to the accounts of the Custodian at the Book Entry System or a Depository or by delivery to the Custodian of physical certificates in a form suitable for transfer or with an assignment in blank to the Local Government or Custodian. The Bank and Local Government hereby authorize the Custodian on a continuous and ongoing basis to deposit in the Book Entry System and/or the Depositories all Eligible Securities that may be deposited therein and to utilize the Book Entry System and/or Depositories and the receipt and delivery of physical securities or any combination thereof in connection with its performance hereunder. Eligible Securities credited to the Account and deposited in the Book Entry System or Depositories or other financial intermediaries will be represented in accounts of the Custodian that include only assets held by the Custodian for customers, including but not limited to accounts in which the Custodian acts in a fiduciary, agency or representative capacity. Eligible Securities that are not held in the Book Entry System, Depositories or through another financial intermediary will be held in the Custodian's vault and physically segregated from securities and other non-cash property belonging to the Custodian.

The Custodian shall provide the Local Government and the Bank each month with a statement identifying all Eligible Securities in the Account, the Market Value thereof as of the date of such statement. Upon request, the Custodian shall provide the Local Government and Bank with a written confirmation within three (3) Business Days of any day on which Eligible Securities are transferred to and from the Account. Such confirmation shall identify the specific securities that are the subject to the confirmation and state the Market Value thereof as of the date of such transaction.

- c) The Account shall not be subject to any security interest, lien or any right of set-off by or against the Custodian.
- d) With respect to all Eligible Securities held in the Account, the Custodian by itself, or through the use of the Book Entry System or the appropriate Depository, shall, unless otherwise instructed to the contrary by the Bank: (i) collect all income and other payments reflecting interest and principal on the Eligible Securities in the Account and credit such amounts to the account of the Bank; (ii) forward to the Bank copies of all information or documents that it may receive from an issuer of Eligible Securities which, in the opinion of the Custodian, are intended for the beneficial owner of the Eligible Securities including, without limitation all proxies and other authorizations properly executed and all proxy statements, notices and reports; (iii) execute, as Custodian, any certificates of ownership, affidavits, declarations or other certificates under any tax laws now or hereafter in



effect in connection with the collection of bond and note coupons; (iv) hold directly, or through the Book Entry System or Depositary, all rights issued with respect to any Eligible Securities held by the Custodian hereunder; and (v) upon receipt of written instruction from the Bank, the Custodian will exchange Eligible Securities held hereunder for other securities and/or cash in connection with (a) any conversion privilege, reorganization, recapitalization, redemption in kind, consolidation, tender offer or exchange offer, or (b) any exercise, subscription, purchase or other similar rights.

3) Events of Default

- a) In the event the Bank shall fail to pay the Local Government any amount of the Deposits by the Local Government covered by this Agreement in accordance with the terms of such Deposit, or should the Bank fail or suspend active operations, the Deposits in such Bank shall become due and payable immediately and the Local Government shall have the right to unilaterally demand delivery of all Eligible Securities in the Account by notice to the Custodian and to sell such securities at public or private sale. In the event of such sale, the Local Government, after deducting all legal expenses and other costs, including reasonable attorneys fees, from the proceeds of such sale, shall apply the remainder towards any one or more of the liabilities of the Bank to the Local Government and shall return the surplus, if any, to the Bank.

4) Representation and Warranties

- a) Representations of the Bank. The Bank represents and warrants that:
  - i) it is the legal and actual owner, free and clear of all liens and claims, of all Eligible Securities pledged pursuant to this Agreement;
  - ii) the form of this Agreement was approved by its board of directors;
  - iii) this Agreement was executed by an officer of the Bank who was authorized by the Bank's board of directors to do so and will at all times be maintained as an official record of the Bank;
  - iv) all securities pledged pursuant to this Agreement are Eligible Securities and that all letters of credit and surety bonds obtained by the Bank in satisfaction of its obligations hereunder and of which the Local Government is the beneficiary are Eligible Collateral;
  - v) the Bank is a bank or trust company located and authorized to do business in the State of New York;
  - vi) all acts, conditions and things required to exist, happen or to be performed on its part precedent to and in the execution and delivery of this Agreement exist or have happened or have been performed.
- b) Representations of the Local Government. The Local Government hereby represents and warrants that:
  - i) this Agreement has been legally and validly entered into, does not and will not violate any statute or regulation applicable to it and is enforceable against the Local Government in accordance with its terms;
  - ii) the appointment of the Custodian has been duly authorized and no other action by the Local Government is required and this Agreement was executed by an officer of the Local Government authorized to do so;
  - iii) it will not transfer, assign its interests in or the rights with respect thereto any Eligible Securities pledged pursuant to this Agreement except as authorized pursuant section 3 of the Agreement.



- iv) all acts, conditions and things required to exist, happen or to be performed on its part precedent to and in the execution and delivery of this Agreement exist or have happened or have been performed.

5) Concerning the Custodian

- a) The Custodian shall not be liable for any loss or damage, including counsel fees, resulting from its action or omission to act or otherwise, except for any loss, damage, claim or expense arising out of its own negligence or willful misconduct, and shall have no obligation hereunder for any loss or damage, including counsel fees, which are sustained or incurred by reason of any action or inaction by the Book Entry System or Depository. The Custodian may, with respect to questions of law, apply for and obtain the advice and opinion of competent counsel and shall be fully protected with respect to anything done or omitted by it in good faith and conformity with such advice or opinion. The Local Government and Bank agree, jointly and severally, to indemnify the Custodian and to hold it harmless against any and all costs, expenses, damages, liabilities or claims, including reasonable fees and expenses of counsel, which the Custodian may sustain or incur or which may be asserted against the Custodian by reason of or as a result of any action taken or omitted by the Custodian in connection with operating under this Agreement, except those costs, expenses, damages, liabilities or claims arising out of the negligence or willful misconduct of the Custodian or any of its employees or duly appointed agencies. This indemnity shall be a continuing obligation of the Local Government and Bank notwithstanding the termination of this Agreement.
- b) The Custodian shall not be responsible for, or considered to be the Custodian of, any security received by it for deposit in the Account until the Custodian actually receives and collects such security directly or by the final crediting of the Custodian's account on the books of the Book Entry System or the appropriate Depository. The Custodian will be entitled to reverse any credits made on the Local Government's behalf where such credits have been previously made and the Eligible Securities are not finally collected.
- c) The Bank shall pay to the Custodian such fees as may be agreed upon from time to time.
- d) The Custodian shall have no duties or responsibilities whatsoever except such duties and responsibilities as are specifically set forth in this Agreement and no covenant or obligation shall be implied against the Custodian in connection with this Agreement.
- e) The Local Government's authorized officer, upon reasonable notice, shall have access to the Custodian's books and records maintained with respect to the Local Government's interest in the Account during the Custodian's normal business hours. Upon the reasonable request of the Local Government, the Custodian shall provide copies of any such books and records to the Local Government or the Local Government's authorized officer at the Local Government's expense.

6) Termination

- a) Any of the parties hereto may terminate this Agreement by giving to the other party a notice in writing specifying the date of such termination, which shall be the earlier of (i) not less than 90 days after the date of giving such notice or (ii) the date on which the Deposits are repaid in full. Such notice shall not affect or terminate the Local Government's security interest in the Eligible Securities in the Account. Upon termination hereof, the Bank shall pay to the Custodian such compensation as may be due to the Custodian as of the date of such termination and the Custodian shall follow such reasonable Written Instructions of the Bank concerning the transfer of custody of Eligible Securities, collateral records and other items. In the event the Custodian also receives separate Written Instructions from the Local Government concerning the transfer of Eligible Securities, the Custodian shall act pursuant to the Local Government's Written Instructions. Upon the date set forth in the termination notice, this Agreement shall terminate except as otherwise provided herein and all obligations of the parties to each other hereunder shall cease.



## 7) Miscellaneous

- a) The Local Government and Bank each agrees to notify the Custodian in the event that any present Authorized Person ceases to be an Authorized Person or in the event that any other Authorized Persons are appointed and authorized. Until such new notification is received, the Custodian shall be fully protected in acting upon Oral or Written Instructions or signatures of the present Authorized Persons.
- b) Any Written Instructions or other instrument in writing authorized or required by this Agreement shall be given to the Custodian and shall be sufficiently given if sent to the Custodian by regular mail to its offices at One M&T Plaza, 9<sup>th</sup> Floor, Buffalo, New York 14203, Attn: Institutional Custody Services or at such other place as the Custodian may from time to time designate in writing.
- c) Any notice or other instrument in writing authorized or required by this Agreement to be given to the Bank shall be sufficiently given if sent to the Bank by regular mail to its address listed at the end of this Agreement or at such other place as the Bank may from time to time designate in writing.
- d) Any notice or other instrument in writing, authorized or required by this Agreement to be given to the Local Government shall be sufficiently given if sent to the Local Government by regular mail to its address listed at the end of this Agreement or at such other offices as the Local Government may from time to time designate in writing.
- e) In case any provision in or obligation under this Agreement shall be invalid, illegal or unenforceable in any jurisdiction, the validity, legality and unenforceability of the remaining provisions or obligations shall not in any way be affected or impaired thereby and if any provision is inapplicable to any person or circumstances, it shall nevertheless remain applicable to all other persons and circumstances.
- f) This Agreement may not be amended or modified in any manner by the Local Government or the Bank except with the written consent of the Custodian. The Custodian may amend or modify this Agreement upon thirty (30) days' prior written notice to the Local Government and the Bank, and continued the use of the services provided by the Custodian under this Agreement to the Local Government and the Bank after the effective date of such amendment or modification shall be deemed to constitute their consent to such amendment or modification.
- g) This Agreement shall extend to and be binding upon the parties hereto, and their respective successors and assigns; provided, however, that this Agreement shall not be assignable by any party without the written consent of the other parties.
- h) This Agreement shall be construed in accordance with the laws of the State of New York without regard to conflict of law principles thereof.

## 8) Definitions

Whenever used in this Agreement the following terms shall have the following meanings:

- a) "Account" shall mean the custodial account established with the Custodian for the benefit of the Local Government as secured party in accordance with this Agreement.
- b) "Adjusted Market Value" shall be one hundred percent of Market Value except that: (1) in the case of Eligible Securities enumerated in subparagraphs (v), (vi) and (vii) of Exhibit B, the Adjusted Market Value shall be an amount equal to its Market Value multiplied by 0.9 if such Eligible Security is not rated in the highest rating category by at least one nationally recognized statistical rating agency, but is so rated in the second highest rating category, and an amount equal to its Market Value multiplied by 0.8 if such Eligible Security is not so rated in one of the two highest categories, but is so rated in the third highest rated category; (2) in the case of Eligible Securities enumerated in subparagraphs (viii), (x) and (xi) of Exhibit B, the Adjusted Market Value

shall be an amount equal to its Market Value multiplied by 0.8; (3) in the case of eligible securities enumerated in subparagraph (ix) of Exhibit B, the Adjusted Market Value shall be an amount equal to its market value multiplied by 0.7; and, (4) in the case of Eligible Letters of Credit, the Adjusted Market Value shall be the amount of the letter divided by 1.4.

- c) "Authorized Person" shall be any officer of the Local Government or the Bank designated in writing from time to time as authorized to give Oral Instructions or Written Instructions on behalf of the Local Government or the Bank, as the case may be.
- d) "Bank" shall have the meaning set forth in the heading of this Agreement.
- e) "Book Entry System" shall mean the Federal Reserve/Treasury Book Entry System for receiving and delivering government securities.
- f) "Business Day" shall mean any day on which the Custodian and the Bank are open for business and on which the Book Entry System and/or the Depositories are open for business.
- g) "Collateral Requirement" shall mean the amounts required in Exhibit "A" unless Bank and Local Government agree to a different amount in accordance with this agreement.
- h) "Depository" shall include the Depository Trust Company and other securities depositories and clearing agencies (and their successors and nominees) registered with the Securities and Exchange Commission or otherwise regulated by appropriate federal or state agencies as a securities depository or clearing agency.
- i) "Deposits" shall mean all deposits by the Local Government in the Bank that are available for all uses generally permitted by the Bank to the Local Government for actually and finally collected funds under the Bank's account agreement or policies.
- j) "Eligible Collateral" shall mean Eligible Securities, Eligible Letters of Credit and Eligible Surety Bonds.
- k) "Eligible Letter of Credit" shall mean an irrevocable letter of credit issued in favor of the Local Government for a term not to exceed ninety days by either: (1) a bank (other than the Bank) whose commercial paper and other unsecured short-term debt obligations (or, in the case of a bank which is the principal subsidiary of a holding company, whose holding company's commercial paper and other unsecured short-term debt obligations) are rated in one of three highest rating categories based on the credit of such bank or holding company by at least one nationally recognized statistical rating organization; or, (2) by a bank (other than the Bank) which is in compliance with applicable federal minimum risk-based capital requirements.
- l) "Eligible Securities" shall mean any securities of the types enumerated in the Schedule of Eligible Securities attached hereto as Exhibit "B", as such Schedule may be amended by the parties in writing from time to time. Local Government may designate the type or types of securities that constitute "Eligible Securities" by placing an "X" or other mark in the space before each permissible type of security listed in Exhibit B. If no type or types of securities are so designated, then all types of securities listed in Exhibit B shall constitute "Eligible Securities".
- m) "Eligible Surety Bond" shall mean a bond executed by an insurance company authorized to do business in the State of New York, the claims paying ability of which is rated in the highest rating category by at least two nationally recognized statistical rating organizations.
- n) "Market Value" shall mean, with respect to any Eligible Security held in the Account, the market value of such Eligible Security as made available to the Custodian by a generally recognized source selected by the Custodian or by the Bank or the most recently available closing bid quotation from such source plus, if not reflected in the market value, any accrued interest thereon, or, if such source does not make available a market value or a closing bid price for a



particular security, the market value shall be as determined by the Custodian in its sole discretion based on information furnished to the Custodian by one or more brokers or dealers or based on information otherwise reasonably acceptable to the Local Government; provided however that, if agreed in writing by the parties hereto, the Bank may provide the Custodian with such Market Values. The Market Value of Eligible Letters of Credit and Eligible Surety Bonds shall be the face amount thereof.

- o) "Margin Percentage" shall equal 100 percent.
- p) "Nationally Recognized Statistical Rating Organization" shall mean Moody's, Standard and Poor's, Fitch, Duff and Phelps, BankWatch and IBCA and in the case of Eligible Surety Bonds, shall also include Bests.
- q) "Oral Instructions" shall mean verbal instructions actually received by the Custodian from an Authorized Person or from a person reasonably believed by the Custodian to be an Authorized Person.
- r) "Substitute Collateral" shall have meaning set forth in paragraph c of Section 1 of this Agreement.
- s) "Uninsured Deposits" shall mean that portion of the Local Government's Deposits with the Bank that exceeds the insurance coverage available from the Federal Deposit Insurance Corporation.
- t) "Written Instructions" shall mean written communications actually received by the Bank or the Custodian from an Authorized Person or from a person reasonably believed by the Bank or the Custodian to be an Authorized Person by a computer, telex, telecopier or any other system whereby the receiver of such communications is able to verify by codes or otherwise with a reasonable degree of certainty the identity of the sender of such communication.

*The remainder of this page intentionally left blank*



IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective officers thereunto duly authorized, as of the day and year first above written.

ACKNOWLEDGED AND AGREED:

**Town of Canandaigua**

Local Government, as Pledgee

By:

Douglas E. Finch  
Town Manager

5440 State Route 5 & 20  
Canandaigua NY 14424  
Address

585-394-1120, ext. 2234  
Telephone Number

**Canandaigua National Bank & Trust**

Bank, as Depositary and Pledgor

By:

Mary Kay Bashaw  
Senior Vice President Government Banking

1150 Pittsford-Victor Road  
Pittsford NY 14534  
Address

585-419-0670, ext. 50618  
Telephone Number

MANUFACTURERS AND TRADERS  
TRUST COMPANY, as Custodian

By:

Name:  
Title:



## EXHIBIT A

### **Collateral Requirement:**

On any Business Day that the Local Government has Uninsured Deposits in the Bank, the Bank, in accordance with paragraph b of section 1 of this Agreement, agrees to deliver or cause to be delivered to the Custodian for deposit in the Account Eligible Collateral having an Adjusted Market Value equal to the Collateral Requirement. For purposes of this Agreement, Collateral Requirement shall mean the amount of such Uninsured Deposits times the Margin Percentage, if any.

**EXHIBIT B****Schedule of Eligible Securities**

- \_\_\_\_\_ (i) Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.
- \_\_\_\_\_ (ii) Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank.
- \_\_\_\_\_ (iii) Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.
- \_\_\_\_\_ (iv) Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, school district or district corporation of such State or obligations of any public benefit corporation, which under a specific State statute may be accepted as security for deposit of public moneys.
- \_\_\_\_\_ (v) Obligations issued by states (other than the State of New York) of the United States rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.
- \_\_\_\_\_ (vi) Obligations of Puerto Rico rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.
- \_\_\_\_\_ (vii) Obligations of counties, cities and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.
- \_\_\_\_\_ (viii) Obligations of domestic corporations rated in one of the two highest rating categories by at least one nationally recognized statistical rating organization.
- \_\_\_\_\_ (ix) Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by bank regulatory agencies.
- \_\_\_\_\_ (x) Commercial paper and bankers' acceptances issued by a bank, other than the Bank, rated in the highest short term category by at least one nationally recognized statistical rating organization and having maturities of not longer than 60 days from the date they are pledged.
- \_\_\_\_\_ (xi) Zero coupon obligations of the United States government marketed as "Treasury strips".

# ATTACHMENT 9



## Samantha Pierce

---

**From:** dfinch@townofcanandaigua.org  
**Sent:** Monday, April 29, 2019 11:19 AM  
**To:** Samantha Pierce  
**Subject:** FW: Pickleball Court Bid Tab  
**Attachments:** Bid Tabulation - Pickleball Courts.docx

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Need to find a little extra for this project, a little over budget, budget adjustment. I believe this needs a reso as it will exceed my authority for this particular project from the last resolution authorizing me to do it.

### Doug Finch, Town Manager

Town of Canandaigua  
5440 Route 5 & 20 West  
Canandaigua, NY 14424  
Phone: (585)394-1120 ext. 2234  
Email: [dfinch@townofcanandaigua.org](mailto:dfinch@townofcanandaigua.org)

*\*\* If you need immediate assistance and are not able to reach me please contact Sarah Reynolds ([sreynolds@townofcanandaigua.org](mailto:sreynolds@townofcanandaigua.org)) or by phone (585)394-1120 ext. 2232*

---

**From:** John D. Goodwin <[John.Goodwin@canandaiguanewyork.gov](mailto:John.Goodwin@canandaiguanewyork.gov)>  
**Sent:** Friday, April 26, 2019 11:51 AM  
**To:** Town Manager <[dfinch@townofcanandaigua.org](mailto:dfinch@townofcanandaigua.org)>  
**Subject:** FW: Pickleball Court Bid Tab

Per our brief discussion yesterday the pickleball courts came in \$3,092 over our budget of \$46,000. If we divide it by two it is \$1,546 more each.

John D. Goodwin  
City Manager  
2 North Main Street  
Canandaigua, NY 14424  
585-337-2174  
Fax: 585-396-5016



---

**From:** James P. Sprague <[JPS@canandaiguanewyork.gov](mailto:JPS@canandaiguanewyork.gov)>  
**Sent:** Thursday, April 25, 2019 10:56 AM  
**To:** John D. Goodwin <[John.Goodwin@canandaiguanewyork.gov](mailto:John.Goodwin@canandaiguanewyork.gov)>; Rob Richardson <[rrichardson@canandaiguanewyork.gov](mailto:rrichardson@canandaiguanewyork.gov)>  
**Subject:** Pickleball Court Bid Tab

Hi John and Rob:

# CITY OF CANANDAIGUA

# BID TABULATION

Sonnenberg Park Pickleball Conversion 2019/RFP

Bid Opening: Friday, April 19, 2019 at 2:30 p.m.

## BIDDER

## Bid Amount

|  |  |
|--|--|
| <b>Nagle Athletic Surfaces</b><br><b>6597 Joy Road</b><br><b>Syracuse, NY 13057</b><br><b>800-388-5713</b><br><b>Paul Brown IV</b><br><a href="mailto:pbiv@nagleathletic.com">pbiv@nagleathletic.com</a>   | <b>\$49,092.00</b><br><b>No Exceptions</b><br><b>5% bid bond</b> |
| <b>Copeland</b><br><b>3600 US Route 20</b><br><b>Nassau, NY 12123</b><br><b>800-303-4219</b><br><b>Michelle Kment</b><br><a href="mailto:Michelle.kment@crafco.com">Michelle.kment@crafco.com</a>  | <b>No Bid</b>  |
| <b>Super Seal Sealcoating</b><br><b>PO Box 925</b><br><b>Penfield, NY 14526</b><br><b>585-248-5770</b><br><b>585-248-5951 (fax)</b><br><a href="mailto:info@supersealco.com">info@supersealco.com</a>  | <b>\$49,628.00</b><br><b>No exceptions</b><br><b>5% bid bond</b> |
| <b>E-Z Paving</b><br><b>1860 State Route 3, Suite B</b><br><b>Fulton, NY 13069</b><br><b>315-593-2279</b><br><b>315-952-0365</b><br><a href="mailto:info@e-zpaving.com">info@e-zpaving.com</a><br><a href="mailto:ezpaving@gmail.com">ezpaving@gmail.com</a> | <b>\$66,400.00</b><br><b>No exceptions</b><br><b>5% bid bond</b> |
|  |  |

# ATTACHMENT 10

5/3/19

New York State Department of State  
Division of Corporations, State Records and Uniform Commercial Code  
One Commerce Plaza, 99 Washington Avenue  
Albany, NY 12231-0001  
www.dos.ny.gov

## Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village  
(Select one:)

of CANANDAIGUA

Local Law No. \_\_\_\_\_ of the year 20<sup>19</sup>

A local law TO REMOVE ANY TAX EXEMPTION PROVIDED IN NYS REAL PROPERTY TAX LAW

(Insert Title)

SECTION 487 RELATED TO SOLAR, WIND, OR OTHER ALTERNATIVE ENERGY

Be it enacted by the TOWN BOARD of the  
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village  
(Select one:)

of CANANDAIGUA as follows:

SEE ATTACHED EXHIBIT "A"

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

**1. (Final adoption by local legislative body only.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20<sup>19</sup> of the (County)(City)(Town)(Village) of CANANDAIGUA was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

(Name of Legislative Body)

**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

(Name of Legislative Body)

(Elective Chief Executive Officer\*)

**3. (Final adoption by referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_.

(Name of Legislative Body)

(Elective Chief Executive Officer\*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

(Name of Legislative Body)

(Elective Chief Executive Officer\*)

\* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

**5. (City local law concerning Charter revision proposed by petition.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the City of \_\_\_\_\_ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_ 20\_\_\_\_, became operative.

**6. (County local law concerning adoption of Charter.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the County of \_\_\_\_\_ State of New York, having been submitted to the electors at the General Election of November \_\_\_\_\_ 20\_\_\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

**(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)**

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph \_\_\_\_\_ above.

\_\_\_\_\_  
Clerk of the county legislative body, City, Town or Village Clerk or  
officer designated by local legislative body

(Seal)

Date: \_\_\_\_\_

TOWN OF CANANDAIGUA  
LOCAL LAW #    OF 2019

---

ATTACHMENT "A"

SECTION ONE. This Local Law is enacted pursuant to Section 487 of the New York State Real Property Tax Law.

SECTION TWO. Pursuant to subsection 8 of said Section, the Town of Canandaigua, by this local law provides that no exemption under Section 487 of the Real Property Tax Law shall be applicable to town taxes with respect to any solar energy system; wind energy system; farm waste energy system; micro-hydroelectric energy system; fuel cell electric generating system; micro-combined heat and power generating equipment system; electric energy storage equipment; and/or electric energy storage system constructed subsequent to the effective date of this Local Law.

SECTION THREE. Effective Date. This Local Law shall be effective immediately upon its filing with the New York State Secretary of State.

SECTION FOUR. Filing. Pursuant to subsection 8 of Section 487 of the New York State Real Property Tax Law, a copy of this Local Law shall be filed with the Commissioner of New York State Department of Taxation and Finance and with the President of New York State Energy Research and Development Authority.

**State Environmental Quality Review  
LEAD AGENCY COORDINATION REQUEST**

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8  
(State Environmental Quality Review Act) of the Environmental Conservation Law

**The Canandaigua Town Board seeks Lead Agency Status for the  
environmental review for the action described below:**

Project Number

Name of Action: Local Law to Remove Any Tax Exemption Provided in NYS Real Property  
Tax Law Section 487 Related to Solar, Wind, Or Other Alternative Energy

Location: 5440 Route 5 & 20 West Canandaigua, NY 14424

Description of the Action:

The purpose of this local law is to remove any tax exemption provided in NYS Real Property  
Tax Law Section 487 related to solar, wind, or other alternative energy.

\_\_\_\_\_ This agency has no objection to the **Canandaigua Town Board** assuming Lead  
Agency Status for this action

\_\_\_\_\_ This Agency will seek Lead Agency Status

\_\_\_\_\_  
Print or Type Name of Responsible Officer

\_\_\_\_\_  
Signature of Responsible Officer

Please return to:

Town of Canandaigua, Town Clerk  
5440 Route 5 & 20 West  
Canandaigua, NY 14424

If no response is received within 30 calendar days from the date of this authorization by the  
Canandaigua Town Board (May 20, 2019), the Canandaigua Town Board will assume Lead  
Agency in accordance to 6 NYCRR Part 617.



# *Short Environmental Assessment Form*

## *Part 1 - Project Information*


### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

|  |  |                                       |           |
|--|--|---------------------------------------|-----------|
| <b>Part 1 – Project and Sponsor Information</b>  |  |                                       |           |
| Town of Canandaigua Town Board   |  |                                       |           |
| Name of Action or Project:   |  |                                       |           |
| Local Law to remove any tax exemption provided in NYS Real Property Tax Law Section 487 related to solar, wind, or other alternative energy  |  |                                       |           |
| Project Location (describe, and attach a location map):  |  |                                       |           |
| Town of Canandaigua  |  |                                       |           |
| Brief Description of Proposed Action:  |  |                                       |           |
| The purpose of this local law is to remove any tax exemption provided in NYS Real Property Tax Law Section 487 related to solar, wind, or other alternative energy   |  |                                       |           |
| Name of Applicant or Sponsor:  |  | Telephone: 585-394-1120               |           |
| Town of Canandaigua Town Board   |  | E-Mail: ecooper@townofcanandaigua.org |           |
| Address:   |  |                                       |           |
| 5440 Route 5 & 20 West   |  |                                       |           |
| City/PO:   |  | State:                                | Zip Code: |
| Canandaigua  |  | NY                                    | 14424     |
| 1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?   |  |                                       |           |
| If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2. |  |                                       |           |
| 2. Does the proposed action require a permit, approval or funding from any other government Agency?  |  |                                       |           |
| If Yes, list agency(s) name and permit or approval:  |  |                                       |           |
| 3. a. Total acreage of the site of the proposed action?  |  |                                       |           |
| b. Total acreage to be physically disturbed?   |  |                                       |           |
| c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?   |  |                                       |           |
| 4. Check all land uses that occur on, are adjoining or near the proposed action:   |  |                                       |           |
| 5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) |  |                                       |           |
| <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):   |  |                                       |           |
| <input type="checkbox"/> Parkland  |  |                                       |           |

|  |                          |                          |                          |
|--|--------------------------|--------------------------|--------------------------|
| 5. Is the proposed action,   | NO                       | YES                      | N/A                      |
| a. A permitted use under the zoning regulations?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Consistent with the adopted comprehensive plan?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?  | NO                       | YES                      |                          |
|  | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| 7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?   | NO                       | YES                      |                          |
| If Yes, identify: _____  | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| 8. a. Will the proposed action result in a substantial increase in traffic above present levels?   | NO                       | YES                      |                          |
| b. Are public transportation services available at or near the site of the proposed action?  | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?   | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| 9. Does the proposed action meet or exceed the state energy code requirements?   | NO                       | YES                      |                          |
| If the proposed action will exceed requirements, describe design features and technologies:<br>_____<br>_____  | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| 10. Will the proposed action connect to an existing public/private water supply?   | NO                       | YES                      |                          |
| If No, describe method for providing potable water: _____<br>_____   | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| 11. Will the proposed action connect to existing wastewater utilities?   | NO                       | YES                      |                          |
| If No, describe method for providing wastewater treatment: _____<br>_____  | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| 12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? | NO                       | YES                      |                          |
|  | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?  | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| 13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?   | NO                       | YES                      |                          |
|  | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?  | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____<br>_____<br>_____   |                          |                          |                          |

|  |                          |                          |
|--|--------------------------|--------------------------|
| 14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:<br><input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional<br><input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban |                          |                          |
| 15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?   | NO                       | YES                      |
|  | <input type="checkbox"/> | <input type="checkbox"/> |
| 16. Is the project site located in the 100-year flood plan?  | NO                       | YES                      |
|  | <input type="checkbox"/> | <input type="checkbox"/> |
| 17. Will the proposed action create storm water discharge, either from point or non-point sources?<br>If Yes,  | NO                       | YES                      |
|  | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Will storm water discharges flow to adjacent properties?  | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?<br>If Yes, briefly describe:   | <input type="checkbox"/> | <input type="checkbox"/> |
| _____  |                          |                          |
| _____  |                          |                          |
| 18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?<br>If Yes, explain the purpose and size of the impoundment:  | NO                       | YES                      |
|  | <input type="checkbox"/> | <input type="checkbox"/> |
| _____  |                          |                          |
| _____  |                          |                          |
| 19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?<br>If Yes, describe:  | NO                       | YES                      |
|  | <input type="checkbox"/> | <input type="checkbox"/> |
| _____  |                          |                          |
| _____  |                          |                          |
| 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?<br>If Yes, describe:  | NO                       | YES                      |
|  | <input type="checkbox"/> | <input type="checkbox"/> |
| _____  |                          |                          |
| _____  |                          |                          |
| <b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>  |                          |                          |
| Applicant/sponsor/name: <u>Town of Canandaigua / Eric Cooper</u> Date: <u>May 6, 2019</u>  |                          |                          |
| Signature: <u></u> Title: <u>Town Planner</u>   |                          |                          |

# ATTACHMENT 11

RECEIVED  
TOWN OF CANANDAIGUA  
DEVELOPMENT OFFICE  
FOR  
FILE

**PETITION TO AMEND THE OFFICIAL ZONING MAP**

APR 17 2019  
To the Town Board of the Town of Canandaigua, Ontario County, New York

**MIXED USE OVERLAY DISTRICT**

*The Peoples Lane, LLC*

1. Name and Address of the Applicant: JEREMY FIELDS

4608 COUNTY RD 1, CANANDAIGUA, NY 14424

Applicant Telephone and E-mail Address: JEREMY.FIELDS.5683@GMAIL.COM

3495 State Route 364

2. Name and Address of Applicant's Attorney (if applicable): 393-1297

Rep Jim BACHMAN bachmand@yahoo.com

Attorney Telephone and E-mail Address: \_\_\_\_\_

3. Interest of Applicant in Property: AS OWNER

4. Name and Address of Property Owner, if different : \_\_\_\_\_

Owner Telephone and E-mail Address: \_\_\_\_\_

5. Subject Property Address and Tax Map Number: 98.15-1-80.0

3495 State Route 364

6. Current Zoning and MUO Classification: R120

7. Requested Amended Zoning Classification: ~~R120~~ MUO

8. Existing Land Use and/or Buildings: VACANT

9. Proposed Land Use and/or Buildings: ERECT 100x200 STEEL BUILDING TO  
RELOCATE AND HOUSE FINGER LAKES BOAT REPAIR

Signature of Applicant / Date: \_\_\_\_\_

4/17/2019

OFFICE USE ONLY

Date Filed: \_\_\_\_\_ Date Referred to Planning Board: \_\_\_\_\_

Planning Board Action: \_\_\_\_\_

Publication: (dates) \_\_\_\_\_ (location) \_\_\_\_\_

Notice Mailing Date (attach mailing list): \_\_\_\_\_

Hearing: (date) \_\_\_\_\_ (time) \_\_\_\_\_ (location) \_\_\_\_\_

Order: \_\_\_\_\_

April 19, 2019

Dear Honorable Town and Planning Board Members,

The enclosed rezoning application is requested under Mixed Use Overlay Districts (MUO). The parcel is located at or near 3495 East Lake Road, Canandaigua, New York, 14424, and is known as Tax Map No. 98.15-1-80.0.

The 9.3 acre parcel supports approximately 113 feet of road frontage on East Lake Road and is directly adjacent to another road front parcel owned by the applicant. The parcel borders Finger Lakes Community College on the east and north, and a residential property on the south.

The proposed rezoning request supports relocating Finger Lakes Boat Repair to a new 100' x 200' steel building to be erected along the southern property line, with set back from East Lake Road of approximately 150 feet. The new building will have a tree covered berm with a 30' setback from the south. Additionally, a 30' x 30' office will adjoin the steel building on the northwest corner facing the road. The parcel is located directly off East Lake Road and is accessible by construction and passenger vehicles providing unrestricted access during and post construction. Other than one time utility connections, there will be no construction at or near the road.

A relocated Finger Lakes Boat Repair facility will provide an updated presence in the community to better serve the greater Canandaigua and Finger Lakes region with boat repair and indoor storage services while preserving approximately 90% of the parcel as open space. With the adjacent college and existing Finger Lakes Boat Repair facility, we believe that this land use and improvement is consistent with town MUO zoning. We look forward to working with the town and planning boards to adjust our proposal.

Respectfully,



James Bachman  
Applicant Representative

585-393-1297

# Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

Established 1789

## DEVELOPMENT OFFICE FEES

DATE: 4/18/19

PERMIT # / CPN #: 19-034

APPLICANT / OWNER: Jeremy Fields

PROJECT ADDRESS: 3495 State Route 364

TAX MAP #: 98.15-1-80.00

### PARKS AND RECREATION FEES (A)

CM-2001

\$ \_\_\_\_\_ Parks and Recreation Fee (Per Dwelling Unit) - \$1,000

### SITE DEVELOPMENT/BUILDING FEES (D)

A.2590

- \$ \_\_\_\_\_ Site Development Permit, Operating Permit, On-Site Waste Water System Permit, Minor Home Occupation Permit, Demolition Permit - \$50
- \$ \_\_\_\_\_ Major Home Occupation Permit - \$150
- \$ \_\_\_\_\_ Signage Permit (per sign) - \$150 (Zoning Districts: AR1, AR2, R120, R130, RLD, RR3, SCR1, MR, MR281, MH)
- \$ \_\_\_\_\_ Signage Permit (per sign) - \$250 (Zoning Districts: CC, NC, I, LI, RB1)
- \$ \_\_\_\_\_ Above Ground Pool Permit - \$100
- \$ \_\_\_\_\_ Below Ground Pool Permit - \$150
- \$ \_\_\_\_\_ Pool Permit Inspection/Re-inspection - \$50
- \$ \_\_\_\_\_ Fire Inspector - Fire Safety Re-Inspection - \$100
- \$ \_\_\_\_\_ Certificate of Compliance (without building permit), Certificate of Pre-Existing Non-Conformance, Certificate of Non-Conformance, Zoning Compliance Certificate /Letter- \$50
- \$ \_\_\_\_\_ Building Permit Extension - \$100
- \$ \_\_\_\_\_ Release of Stop-Work Order - \$100
- \$ \_\_\_\_\_ Building Permit (reference 2019 Fee Schedule for associated fee)

### SOIL EROSION & SEDIMENTATION CONTROL (C)

A.2120

\$ \_\_\_\_\_ Soil Erosion & Sedimentation Control Permit, MS4 SWPPP Acceptance Certificate - \$150

### ZONING/PLANNING FEES (B)

A.2110

- \$ \_\_\_\_\_ Planning Board - Site Plan (single family) - \$150
- \$ \_\_\_\_\_ Planning Board - Sketch/Concept Plan Review - \$100
- \$ \_\_\_\_\_ Special Use Permit Application (new/renewal) - \$100
- \$ \_\_\_\_\_ Planning Board - Site Plan - all others - \$250 preliminary / \$250 final / \$250 Single Stage plus multiple residential or manufactured home park development \$50/unit
- \$ \_\_\_\_\_ Planning Board - Minor Sub-division (Under 5 lots) - \$250 preliminary / \$250 final - plus \$50 per lot
- \$ \_\_\_\_\_ Planning Board - Major Sub-division (Over 5 lots) - \$1,000 preliminary / \$1,000 final - plus \$100 per lot
- \$ \_\_\_\_\_ Lot Line Adjustment - \$100 per lot
- \$ \$50 Petition to Amend Zoning - Per Parcel (Mixed Use Overlay Districts) - \$50
- \$ \_\_\_\_\_ Formal Zoning Amendment Process - \$500
- \$ \_\_\_\_\_ ZBA application (Area Variance, Use Variance, Interpretation) - \$100

TOTAL: \$ 50







# *Town of Canandaigua*

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

*Established 1789*

## **ZONING LAW STATEMENT**

**PROPERTY OWNER:** THE PEOPLE'S LINE, LLC

**PROPERTY ADDRESS:** 3495 St Rt 364

**TAX MAP NUMBER:** 98.15-1-80.000

**ZONING DISTRICT:** R-1-20

### **DETERMINATION REFERENCE:**


- Official Zoning Map of the Town of Canandaigua dated 12/2017 and signed by the Town Clerk on 01/30/2018.
- Plans titled "*untitled*" by Jim Bachmann, dated 05/08/2019, no revisions noted, received by the Town on 05/08/2018.
- Petition to Amend the Official Zoning Map, dated 04/17/2019, received by the Town on 04/17/2019.

### **PARCEL DESCRIPTION:**

- Parcel 3495 State Route 364, TM# 98.15-1-80.000, is within MUO Overlay District 3.

**DATE:** 5/10/19

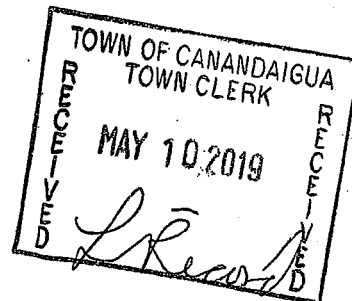
**BY:**

  
Eric Cooper – Zoning Officer

**CPN- 19-034**

NYS Town Law, Section 267-a(5)(b), an appeal may be made to the ZBA within 60 days of the date of this determination.

c: Binder; Property Owner; Town Clerk; Property File



# ATTACHMENT 12

## Ontario County IDA Capital (Z567)

### General Project Plan

- Grantee:** Ontario County Industrial Development Agency (“Ontario IDA” or “OCIDA”)
- ESD Investment:** A grant of up to \$100,000 to be used for a portion of the cost of construction and renovation
- Project Location:** 2450 Brickyard Road, Canandaigua, Ontario County
- Proposed Project:** The Ontario IDA will construct a 4,000 linear foot sanitary sewer extension connecting to the Canandaigua Airport
- Project Type:** Infrastructure investment for airport development
- Regional Council:** The project is consistent with the Finger Lakes Regional Economic Development Council’s Plan to improve physical infrastructure and build workforce development by encouraging the development of aircraft hangars, aviation businesses, and aviation support businesses.

### **Background:**

#### Industry – Economic development

Grantee History – The Ontario IDA was formed in 1972 to provide incentives to qualifying businesses that make significant capital investments and create/retain jobs in Ontario County. These incentives take the form of real property tax, sales tax and mortgage recording tax abatements maintained for a period of time on the new investment.

Ontario IDA, together with other economic development entities, help companies, not-for-profits and entrepreneurs create wealth and grow while retaining and growing jobs in Ontario County. OCIDA owns and operates the Canandaigua Airport and has an interest in technology and business parks in the county.

Ownership – The Ontario IDA is a public benefit corporation and is governed by a Board of Directors, as appointed by the Ontario County Board of Supervisors.

Size – The Ontario IDA owns the Canandaigua Airport, and co-owns the Technology Farm in Geneva with the City of Geneva. OCIDA retains seven employees, including the CEO and Executive Director, Michael Manikowski.

ESD Involvement – The Canandaigua Airport is a reliever airport for the Greater Rochester International Airport, and the Ontario IDA recently completed an extension of

the runway and parallel taxiway, which reclassified the airport as a Small Business Airport, providing most features typically found at Large Business Airports. This extension was a major step in the airport's ability to accommodate larger, business jet class aircraft. An additional 60 acres of land is ready to be developed at the airport, which could accommodate new & larger corporate hangars and aviation businesses. The extension of a sanitary sewer is the next step in airport development plan.

In June 2014, the Ontario IDA applied under Round 4 of the Finger Lakes Regional Economic Development Council's Consolidated Funding Application to close the funding gap for the next step in the development of the airport. In January 2015, ESD made OCIDA an offer of assistance of \$100,000 which was accepted the following month. OCIDA has limited resources and is currently required to match the Federal Aviation Administration grant for the runway and taxiway extension. In addition, limited grant funding is available from the New York State Department of Transportation. Therefore, this project would not have been completed without ESD funding.

Competition – N/A

Past ESD Support - This is the OCIDA's first project with ESD.

## **The Project:**

Completion – August 2017

Activity – OCIDA constructed a 4,000 linear foot sewer extension to the Canandaigua Airport, which provides public sanitary sewer service capability to existing buildings and businesses at the airport. The extension consists of a 10-inch diameter polyvinyl chloride gravity sewer and several new manholes, and the sewer is connected to, and has become part of, the Ontario County Canandaigua Lake Sewer District.

Results – Construction of the sanitary sewer relieves the need for new and expanded businesses to build impractical, expensive on-site septic systems that occupy land that could be utilized for development. This also represents a significant sustainability goal, as on-site septic systems would require the construction of leaching systems within the Canandaigua Lake watershed, threatening the lake's water quality.

The sewer also promotes future hangar, office, and aviation related business development of the nearly 60- acres of available land at the airport. Access to the public sanitary sewer system is a significant benefit in facilitating development of the airport property. Future development is expected to include large and medium-sized business aircraft hangars, office space, specialized aviation service operations, and aviation industry support businesses. A new general aviation terminal is also planned for construction in 2019. Virtually all of the aforementioned businesses and facilities would

create new jobs at the Canandaigua Airport.

The project was competitively bid, and awarded to Villager Construction in Fairport, NY.

| Financing Uses            | Amount    | Financing Sources                                 | Amount    | Percent |
|---------------------------|-----------|---|-----------|---------|
| Construction / Renovation | \$533,900 | ESD Grant   | \$100,000 | 15%     |
| Soft costs                | 143,600   | New York State Department of Transportation Grant | 519,527   | 77%     |
|                           |           | Company Equity                                    | 57,973    | 9%      |
| Total Project Costs       | \$677,500 | Total Project Financing                           | \$677,500 | 100%    |

Grantee Contact - Michael Manikowski, Executive Director  
20 Ontario Street, Suite 106-B  
Canandaigua, NY 14424  
Phone: (585) 396-4461  
E-mail: Michael.Manikowski@co.ontario.ny.us

|                       |                                 |                |
|-----------------------|---------------------------------|----------------|
| <u>Project Team</u> - | Origination                     | Greg Albert    |
|                       | Project Management              | Lisa Smith     |
|                       | Contractor & Supplier Diversity | Geraldine Ford |
|                       | Environmental                   | Soo Kang       |

**Financial Terms and Conditions:**

1. Upon execution of the grant disbursement agreement, the Grantee shall pay a commitment fee of 1% of the \$100,000 capital grant (\$1,000) and reimburse ESD for all out-of-pocket expenses incurred in connection with the project.
2. The Grantee will be obligated to advise ESD of any materially adverse changes in its financial condition prior to disbursement.
3. The Grantee will be required to contribute a minimum of 10% of the total project cost in the form of equity contributed after the Grantee's written acceptance of ESD's offer. Equity is defined as cash injected into the project by the Grantee or by investors, and should be auditable through Grantee financial statements or Grantee accounts, if so requested by ESD. Equity cannot be borrowed money secured by the assets in the project.
4. Up to \$100,000 will be disbursed to Grantee in a lump sum upon documentation of construction/renovation and soft project costs totaling \$677,500, and upon completion of the project as evidenced by a Certificate of Code/Permit Compliance, or other documentation verifying project completion as ESD may require, assuming that

all project approvals have been completed and funds are available. Payment will be made upon presentation to ESD of an invoice and such other documentation as ESD may reasonably require. Expenses must be incurred on or after February 3, 2015 to be considered eligible project costs. All disbursements must be requested by April 1, 2020.

5. ESD may reallocate the project funds to another form of assistance, at an amount no greater than \$100,000, for this project if ESD determines that the reallocation of the assistance would better serve the needs of the Grantee and the State of New York. In no event shall the total amount of any assistance to be so reallocated exceed the total amount of assistance approved by ESD's CEO.

**Non-Discrimination and Contractor & Supplier Diversity:**

Pursuant to New York State Executive Law Article 15-A, ESD recognizes its obligation under the law to promote opportunities for maximum feasible participation of certified minority- and women-owned businesses (MWBs) in the performance of ESD projects. The Office of Contractor and Supplier Diversity has reviewed the project and has determined that MWBE participation goals are not required and need not be applied to this project.

**Smart Growth Public Infrastructure Review:**

Pursuant to the requirements of the State Smart Growth Public Infrastructure Policy Act (the "SG Act"), ESD's Smart Growth Advisory Committee has reviewed a Smart Growth Impact Statement for the project and found that the project is consistent with the State Smart Growth Public Infrastructure Criteria ("Smart Growth Criteria"). The designee of the Chief Executive Officer of the Corporation has attested that the project, to the extent practicable, meets the relevant Smart Growth Criteria set forth in the SG Act.

**Statutory Basis – Regional Council Capital Fund:**

The funding was authorized in the 2014-2015 New York State budget and reappropriated in the 2015-2016, 2016-2017, 2017-2018 and 2018-2019 New York State budgets. No residential relocation is required as there are no families or individuals residing on the site.

# ATTACHMENT 13

April 1, 2019

Town of Canandaigua  
Mr. Douglas Finch, Town Manager  
5440 Rt. 5 and 20 West  
Canandaigua, NY 14424

**Re: Median Household Income Survey (MHI)/Low Moderate Income Survey (LMI)**

Mr. Finch:

Per your request, I have composed a letter outlining the methodology and containing the results of the Median Household Income (MHI) survey and the Low/Moderate Income (LMI) survey conducted for the Town of Canandaigua, NY.

**Service Area**

The service area includes approximately 71 occupied households within the Town of Canandaigua (hamlet of Cheshire).

**Justification**

The request is based on the following factors. The Median Household Income (MHI) of the service area per the US Census Bureau likely has a large margin of error. The median household income for the area would appear to be improperly elevated by the suspected errors in the random sampling process, as utilized by the US Census Bureau American Community Survey (ACS). Typically, households with lower incomes are underrepresented in the ACS. Accordingly, we suspect the household income levels for the proposed area will likely fall below the US Census Bureau ACS estimates. It is also reasonable to believe that the LMI will show a poverty rate in excess of 51% and an MHI of \$45,505 or less.

**Survey Procedure/Form/Methodology**

G&G Municipal Consulting and Grant Writing (G&G) conducted the survey as an unbiased consultant to the Town of Canandaigua. Residences in the survey area were identified as to occupancy by tax parcel and other records from the Town in addition to "in field" observation conducted by G&G during door-to-door canvassing. The survey was initiated in October of 2018 and completed in February of 2019. The survey was initially distributed to 71 households via the United States Post Office. Forty (40) households returned the survey using the provided self-addressed stamped envelope. Door-to-door canvassing conducted by employees of G&G (three (3) separate canvassing events) obtained another twenty seven (27) surveys for a total of sixty seven (67) completed surveys. This response rate of 94.4% exceeds the required LMI National Objective Compliance Requirement (CDBG) response rate of 90% for survey areas containing 51 to 100 households. It also exceeds the USDA RD response rate of 87% for survey areas between 56 and 63 households.

A letter from the Town Board was mailed to each household in the service area (see attached) explaining the purpose of the survey. Each household also received a survey which asked:

- the number of people living in the home
- whether the living quarters are owned or rented
- if anyone over 62 lives in the residence
- household income for the past year



- female head of household
- handicapped status
- ethnicity and race

Raw survey responses were assembled and analyzed to determine the median household income (MHI) of the project service area by entering the income amount received into an Excel file which has been retained by G&G. Each blind survey contained a code matching it to the mailing address provided by the town. The incomes were then formatted into a high to low array. The median was determined using the Excel formula of =median (A1:A67) for a result of \$43,000. The highest income reported was \$210,000 and the lowest was \$1,600.

Low and moderate income persons have incomes 80% less than the Ontario County median of \$74,000. 2018 Huduser.gov determined this level to be \$59,200 for a family of four. For the LMI, the universe population was 166 (LMIUNIV) individuals. Of those individuals, 88 (LOWMOD) lived in households adjusted for family size, that were below the median income. Based on those numbers, the LMIPCT for the community is 53%, exceeding the 51% threshold necessary for hardship status.

All original survey forms received by mail and door-to-door canvassing have been retained by G&G.

### **Results**

- 1 – Total Households within Project Service Area: 71
- 2 – Survey Universe: 71
- 3 – Complete Surveys Received: 67
- 4 – Response Rate (Returned Surveys divided by the Survey Universe): 94.4%  
(90% required for LMI/CDBG, 87% for USDA RD)
- 5 – Median Household Income (MHI) as measured by income survey: \$43,000  
Low/Moderate Income Percentage (LMIPCT) as measured by income survey:  
166 people in the 67 responding houses = average 2.5 people per house  
88 low/mod people = 53% of the 166 respondents  
2.5 people x 4 non respondent houses = 10 hypothetical people  
53% of 10 = 5.3 or 5 (hypothetical non respondent) low/mod people  
166 responding people + 10 hypothetical people = 176 total people  
88 low/mod (respondents) + 5 low/mod (hypothetical non respondents) = 93 people  
93 low/mod = 52.84% of 176 total people (LMIUNIV)
- 6 - Total population LMIPCT = **53%** (*total includes both respondent and non-respondent households per NYS HCR*)

It was a pleasure conducting this survey on behalf of the Town of Canandaigua. If you have any questions, feel free to contact me anytime. I look forward to working with you in the future.

Respectfully submitted,



J. Grasso

|   |                  |  |  |  |  |  |  |  |
|---|------------------|--|--|--|--|--|--|--|
| <b>Town of Canandaigua-Cheshire</b>               |                  |  |  |  |  |  |  |  |
| <b>Sewer Project</b>                              |                  |  |  |  |  |  |  |  |
| <b>INCOME SURVEY RESULT SUMMARY</b>               |                  |  |  |  |  |  |  |  |
| <b>Income Survey Date - Fall 2018/Winter 2019</b> |                  |  |  |  |  |  |  |  |
|   |                  |  |  |  |  |  |  |  |
| Most Recent Update:                               | February 1, 2019 |  |  |  |  |  |  |  |
| Total Number of Households:                       | 71               |  |  |  |  |  |  |  |
| Total Number of Responses:                        | 67               |  |  |  |  |  |  |  |
| <b>RESPONSE RATE:</b>                             | <b>94.4%</b>     |  |  |  |  |  |  |  |
| Number of Low-Mod Income Households:              | 38               |  |  |  |  |  |  |  |
| Number of Households Above Low-Mod:               | 29               |  |  |  |  |  |  |  |
| Percentage Low-Mod Households:                    | 56.7%            |  |  |  |  |  |  |  |
| Percentage Non Low-Mod Households:                | 43.3%            |  |  |  |  |  |  |  |
| Number of Individuals:                            | 166              |  |  |  |  |  |  |  |
| Number of Low-Mod Individuals:                    | 88               |  |  |  |  |  |  |  |
| Number of Non Low-Mod Individuals:                | 78               |  |  |  |  |  |  |  |
| <b>PERCENT LOW-MOD INDIVIDUALS:</b>               | <b>53.0%</b>     |  |  |  |  |  |  |  |
| Average Low-Mod Household Size:                   | 2.30             |  |  |  |  |  |  |  |
| Average Non Low-Mod Household Size:               | 2.70             |  |  |  |  |  |  |  |
| Average of both:                                  | 2.5              |  |  |  |  |  |  |  |
| Number Low Income Households:                     | 38               |  |  |  |  |  |  |  |
| Percent Low Income Households:                    | 56.7%            |  |  |  |  |  |  |  |
| Number Low Income Individuals:                    | 88               |  |  |  |  |  |  |  |
| Percent Low Income Individuals:                   | 53.0%            |  |  |  |  |  |  |  |
| <b>MEDIAN HOUSEHOLD INCOME (MHI)</b>              | <b>\$43,000</b>  |  |  |  |  |  |  |  |
| <b>Ontario County Median Family Income</b>        | <b>\$74,000</b>  |  |  |  |  |  |  |  |
| <b>Rochester, NY HUD Metro FMR Area</b>           |                  |  |  |  |  |  |  |  |

|   |                      |                |  |                          |                |                      |                |
|---|----------------------|----------------|--|--------------------------|----------------|----------------------|----------------|
|   |                      |                |  |                          |                |                      |                |
|   |                      |                |  |                          |                |                      |                |
| <b>Town of Canandaigua-Cheshire</b>               |                      |                |  |                          |                |                      |                |
| <b>Sewer Project</b>                              |                      |                |  |                          |                |                      |                |
| <b>INCOME SURVEY RESULT SUMMARY</b>               |                      |                |  |                          |                |                      |                |
| <b>Income Survey Date - Fall 2018/Winter 2019</b> |                      |                |  |                          |                |                      |                |
|   |                      |                |  |                          |                |                      |                |
|   | <b>Income Survey</b> |                |  | <b>Extrapolated Data</b> |                | <b>Combined Data</b> |                |
|   |                      |                |  |                          |                |                      |                |
|   | <b>HH</b>            | <b>Persons</b> |  | <b>HH</b>                | <b>Persons</b> | <b>HH</b>            | <b>Persons</b> |
| 0-30% HAMFI (Very Low)                            | 5                    | 12             |  | 0                        | 1              | 5                    | 13             |
| Percentage of Households 0-30%                    | 7.5%                 | 7.2%           |  | 7.5%                     | 16.2%          |                      |                |
|   |                      |                |  |                          |                |                      |                |
| 31-50% HAMFI (Low)                                | 9                    | 23             |  | 1                        | 1              | 10                   | 24             |
| Percentage of Households 31 - 50%                 | 13.4%                | 13.9%          |  | 13.4%                    | 15.6%          |                      |                |
|   |                      |                |  |                          |                |                      |                |
| 51-80% HAMFI (Moderate)                           | 24                   | 53             |  | 1                        | 3              | 25                   | 56             |
| Percentage of Households 51 - 80%                 | 35.8%                | 31.9%          |  | 35.8%                    | 33.3%          |                      |                |
|   |                      |                |  |                          |                |                      |                |
| 81% and Above (Non-LMI)                           | 29                   | 78             |  | 2                        | 5              | 31                   | 83             |
| Percentage of Households Above 81%                | 43.3%                | 47.0%          |  | 43.3%                    | 34.9%          |                      |                |
|   |                      |                |  |                          |                |                      |                |
| Vacant/seasonal (no Income)                       | 0                    | 0              |  | 0                        | 0              | 0                    | 0              |
| Percentage Vacant                                 | 0.0%                 | 0.0%           |  | 0.0%                     | 0.0%           |                      |                |
|   |                      |                |  |                          |                |                      |                |
| Totals  |                      |                |  |                          |                | 0                    | 0              |
| Percentage totals                                 | 100.0%               | 100.0%         |  | 100.0%                   | 100.0%         |                      |                |
|   |                      |                |  |                          |                |                      |                |
| Totals Check                                      | 67                   | 166            |  | 4                        | 10             | 71                   | 176            |
| <b>Extrapolated Data</b>                          |                      |                |  |                          |                |                      |                |
|   |                      |                |  |                          |                |                      |                |
| Total Houses in Universe                          | 71                   |                |  |                          |                |                      |                |
| Total Respondent Households                       | 67                   |                |  |                          |                |                      |                |
| Non Respondent Households                         | 4                    |                |  |                          |                |                      |                |
|   |                      |                |  |                          |                |                      |                |
| Low/Moderate Income Percentage (LMIPCT)           | 53.00%               |                |  |                          |                |                      |                |
|   |                      |                |  |                          |                |                      |                |
|   |                      |                |  |                          |                |                      |                |

|   |               |                |  |  |  |  |  |  |  |
|---|---------------|----------------|--|--|--|--|--|--|--|
| RHH = Respondent Households                   | <b>RHH</b>    | <b>Persons</b> |  |  |  |  |  |  |  |
|   | 67            | 166            |  |  |  |  |  |  |  |
| Average number of persons per RHH =2.5 people |               |                |  |  |  |  |  |  |  |
| NRHH = Non Respondent Households              | <b>NRHH</b>   | <b>Persons</b> |  |  |  |  |  |  |  |
| 2.5 people x 4 NRHH                           |               | 10             |  |  |  |  |  |  |  |
|   |               |                |  |  |  |  |  |  |  |
| Number Low Income Responent Individuals:      | 88            |                |  |  |  |  |  |  |  |
|   |               |                |  |  |  |  |  |  |  |
| Percent Low Income Individuals (LMIPCT):      | 53.0%         |                |  |  |  |  |  |  |  |
|   |               |                |  |  |  |  |  |  |  |
| 53% of 10 NRHH people                         |               | 5              |  |  |  |  |  |  |  |
|   |               |                |  |  |  |  |  |  |  |
|   |               |                |  |  |  |  |  |  |  |
| <b>TOTALS:</b>                                |               |                |  |  |  |  |  |  |  |
|   |               |                |  |  |  |  |  |  |  |
| Responding people                             | 166           |                |  |  |  |  |  |  |  |
| Non responding eople                          | 10            |                |  |  |  |  |  |  |  |
| Total people (LMIUNV)                         | 176           |                |  |  |  |  |  |  |  |
|   |               |                |  |  |  |  |  |  |  |
| Low/mod respondents                           | 88            |                |  |  |  |  |  |  |  |
| Low/mod non respondents                       | 5             |                |  |  |  |  |  |  |  |
| Total people                                  | 93            |                |  |  |  |  |  |  |  |
|   |               |                |  |  |  |  |  |  |  |
| 93 low/mod people = 65.04% of 176 LMINUV      | 52.84%        |                |  |  |  |  |  |  |  |
|   |               |                |  |  |  |  |  |  |  |
| <b>Total LMIUNV</b>                           | <b>53.00%</b> |                |  |  |  |  |  |  |  |

# ATTACHMENT 14

**TOWN OF CANANDAIGUA FIRE STATION  
LEASE AGREEMENT  
2019**

THIS AGREEMENT made this \_\_\_\_\_ day of May, 2019 by and between THE CITY OF CANANDAIGUA, Ontario County, New York, (the "City"), and THE TOWN OF CANANDAIGUA, (the "Town"), acting as and for the Fire Protection District of said Town.

WITNESSETH:

WHEREAS, the City has under its control and custody personnel and firefighting equipment; and

WHEREAS, there has been duly established in said Town a fire protection district known as "Town of Canandaigua Fire Protection District" embracing all of the territory in said Town; and

WHEREAS, the Town owns a fire station facility on Parkside Drive in said Town and is desirous of entering into an arrangement for the City to staff and use the premises as part of fire protection contract for the Town;

**NOW, THEREFORE, IT IS MUTUALLY AGREED** as follows:

1. The Town hereby leases to the City, and the City hereby takes from the Town, a fire station facility building located on Parkside Drive in The Town of Canandaigua, Ontario County, New York, including parking lots and driveways, for a term of one (1) year, which lease shall begin on January 1, 2019 – December 31, 2019.
2. The subject premises shall exclusively be used and occupied by the City as a fire substation, and for no other purpose other than official fire department business by the City. The City and Town jointly have authorized the use of the building and an existing bay by the Canandaigua Emergency Squad.
3. The City shall pay to the Town for the rent of the premises the sum of ONE DOLLAR (\$1.00).
4. The City, through the term of the lease, shall take good care of the demised premises as provided herein. The City shall do all custodial work on the interior of the building and ordinary repairs to the interior of the building to keep and maintain the premises in the same condition they were in when the City entered the premises, except for ordinary wear and tear. The City agrees to suffer no waste or injury to the premises. The Town reserves the right to make facility improvements or maintain the premises in order to protect the Town's investment in the building.
5. The City shall permit at all times, the Town and its representatives to enter the premises for purposes of inspection and to exhibit them for all other reasonable purposes provided the Town shall not thereby unreasonably interfere with the City's business on the Premises; and to allow the Town to make repairs and

improvements to all parts of the building; and to allow the Town to erect, use, maintain, repair, and replace pipes and conduits on the demised premises.

6. The City shall indemnify and save harmless the Town for and against any and all liabilities, penalties, damages, expenses, and judgments arising from injury during said term to person or property of any nature to the extent occasioned by any grossly negligent act or acts, willful omissions or commissions of the City, or of the employees, guests, agents, assigns or under-tenants of the City.
7. The City will, among other things, paint and repair and keep in good condition the interior of the premises, and repair, replace and restore any damage, interior or exterior, occasioned by the City to the building and premises. The City will repair at or before the end of the term all injury done by the City as a result of the installation or removal of furniture and property; at the end of the term to quit and surrender the demised premises and all alterations and improvements in good order, except for ordinary wear or tear.
8. The Town shall provide its own liability policy to cover any and all liability for its acts, omissions or commissions and the acts, omissions or commissions of its employees and agents.
9. That the City will not disfigure or deface any part of the building or suffer the same to be done. The City will not obstruct or permit the obstruction of the street or the sidewalk adjacent thereto, will not do anything or suffer anything to be done on the demised premises which will increase the rate of fire insurance on the building or any of its contents or be liable to cause structural damage to said building, or will not permit the accumulation of waste or refuse matter in and about the premises.
10. The City shall not allow the premises to be occupied by anybody other than the City, unless authorized by the Town; or use the premises or any part thereof for any purpose other than the one stipulated herein. The City will not erect any sign or advertisement unless and until the style and location thereof shall be approved by the Town Board.
11. The failure of the Town to insist, in any one or more instances upon a strict performance of any of the covenants of this lease, or to exercise any option herein contained, shall not be construed as a waiver or a relinquishment for the future of such covenant or option, but the same shall continue and remain in full force and effect.
12. This lease shall be subject and subordinate at all times to any mortgage or other financing instrument used by the Town to finance construction of the building on the demised premises and to all advances made upon the security thereof, and subject and subordinate to the lien of any mortgage or other financing security interest which at any time may be a lien upon the premises. The City will execute and deliver such instruments subordinating this lease to the lien of any such mortgages or other financial instruments as shall be desired by any mortgagee or secured party.
13. All improvements, except as herein provided, made by the City to or upon the demised premises shall when made, at once be deemed to be attached to the freehold, and become

the property of the landlord, and at the end or other expiration of the term, shall be surrendered to the Town in as good order and condition as they were when installed, reasonable wear and damages by the elements excepted.

14. The City, at the City's expense, shall have the right to remodel, redecorate, and make additions, improvements and replacements of and to all or any part of the Leased Premises from time to time as the City may deem desirable and the Town approves, provided the same are made in a workmanlike manner and utilizing good quality materials. The City shall have the right to place and install personal property, trade fixtures, equipment and other temporary installations in and upon the Leased Premises, and fasten the same to the premises. All personal property, equipment, machinery, trade fixtures and temporary installations, whether acquired by the City at the commencement of the Lease term or placed or installed on the Leased Premises by the City thereafter, shall remain the City's property free and clear of any claim by the Town. The City shall have the right to remove the same at any time during the term of this Lease or immediately upon termination of the Lease provided that any such removal will not cause any damage to the Leased Premises.
15. The City shall be responsible for lawn mowing for those areas immediately surrounding the building, driveway, and parking lot. The Town shall provide mechanized lawn mowers for such purpose, provided the City provides the labor. The City will be responsible for snow removal and ice control for the driveway and parking lot areas. The balance of the approximate 2½ acre site shall be maintained by the Town.
16. The City shall provide to the Town, naming the Town as additional insured, liability insurance in the amount of ONE MILLION DOLLARS (\$1,000,000.00). The policy shall name the Town as additional insured on the City's liability policy for liability arising from the subject premises. The City's insurance will act as primary insurance and shall contain the following wording: "Such insurance by the City naming the Town as additional insured is to be considered primary and not as excess or contributing to any other insurance as may be available to the additional insured".
17. Each party hereto hereby waives any and every claim which arises or may arise in its favor and against the other party hereto during the term of this lease or any extension or renewal, for any and all loss of, or damage to, any of its property located within or upon, or constituting a part of, the premises leased to the City, which loss or damage is covered by valid and collectible insurance policies, to the extent that such loss or damage is recoverable under said policies.
18. The City shall be responsible for and shall pay for all electric current that the City requires in the demised premises, and shall be responsible for all utilities, including but not limited to electric, water, heat, and the like.
19. This Agreement terminates and supersedes all prior understandings or agreements on the subject matter hereof. Only a further writing that is duly executed by both parties may modify this Agreement.



**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement on the dates indicated below.

CITY OF CANANDAIGUA

DATED: \_\_\_\_\_

BY: \_\_\_\_\_  
City Manager

ATTEST: \_\_\_\_\_  
City Clerk/Treasurer

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TOWN OF CANANDAIGUA

DATED: \_\_\_\_\_

BY: \_\_\_\_\_  
Town Manager

ATTEST: \_\_\_\_\_  
Town Clerk

# ATTACHMENT 15

**EMPLOYMENT AGREEMENT**  
**TOWN ASSESSOR – TOWN OF CANANDAIGUA**

Agreement, dated the \_\_\_\_\_ day of \_\_\_\_\_ 2019, between the Town of Canandaigua with principal offices at 5440 Route 5 & 20 West, Canandaigua, NY 14424 (“Employer”), and Christopher Lyon having an address of 1629 Sweets Corners Road, Fairport, NY 14450 (“Employee”).

WHEREAS, the Employer is a municipality existing pursuant to the laws of the State of New York and wishes to engage the services of Employee in the Employer’s delivery of local government services, and

NOW THEREFORE BE IT AGREED, as follows:

- I. Term: The employment contemplated by this Agreement is effective for a term commencing on October 1, 2019 and ending September 30, 2025 unless terminated earlier in accordance with other sections of this Agreement.
- II. Benefits: Employer shall provide benefits to the Employee in accordance with the Town of Canandaigua Employee Handbook, as amended from time to time, EXCEPT that:
  - i. Employee shall be entitled to four (4) weeks of vacation per year;
- III. Termination: This agreement shall terminate:
  - i. In accordance with NYS Civil Service Laws and Regulations and the NYS Laws pertaining to the appointment of the position of Assessor;
  - ii. Upon mutual written agreement between Employee and Employer;
  - iii. Upon the death of the Employee, except that any money due to Employee at the time of his death shall be paid to his estate;
  - iv. The Employer reserves the right to terminate if the Employee becomes permanently and totally disabled, which shall be defined as any disability which continues without interruption for sixty (60) consecutive days.
- IV. Compensation: Employee shall be paid an annual salary by Employer in exchange for his exclusive services as full-time Assessor of the Town of Canandaigua. The annual salary shall be payable, in equal installments, every two (2) weeks, subject to reductions by the Employer for New York State and Federal withholding taxes and any other withholdings approved by the Town of Canandaigua Employee Handbook, as amended from time to time. The annual salary paid to Employee in exchange for his exclusive services as full-time Assessor shall be as follows:

January 1, 2020 – December 31, 2020: \$ 73,000.00  
January 1, 2021 – December 31, 2021: \$ 77,000.00

January 1, 2022 – December 31, 2022: \$ 78,540.00  
January 1, 2023 – December 31, 2023: \$ 80,111.00  
January 1, 2024 – December 31, 2024: \$ 81,713.00

No increase in compensation and no additional compensation will be provided to Employee unless specifically agreed to by the Employee and Employer and approved by the Town Board.

IN WITNESS WHEREOF, this Employment Agreement has been duly signed and sealed on the \_\_\_\_ day of \_\_\_\_\_ 2019.

Christopher Lyon

Town of Canandaigua  
On behalf of Town Board  
Resolution No. 2019 - \_\_\_\_\_

\_\_\_\_\_  
Christopher Lyon

\_\_\_\_\_  
Douglas E. Finch, Town Manager

STATE OF NEW YORK  
COUNTY OF ONTARIO

On the \_\_\_\_ day of \_\_\_\_\_, 2019, before me, the undersigned, a Notary Public in and for said State, personally appeared Town of Canandaigua Town Manager Douglas E. Finch, and Chris Lyon known to me on the basis of satisfactory evidence to be the same individual(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
Notary Public

# ATTACHMENT 16

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**MS4 Annual Report Cover Page****MCC form for period ending March 9,**

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Contact information must be provided for *each* of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

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## Important Instructions - Please Read

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

- ☐ Principal Executive Officer/Chief Elected Official
- ☒ Duly Authorized Representative
- ☒ Local Stormwater Public Contact
- ☐ Stormwater Management Program (SWMP) Coordinator
- ☐ Report Preparer

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Phone ( 5 8 5 ) 2 8 1 - 7 1 1 3 County O N T A R I O

**MS4 Municipal Compliance Certification(MCC) Form**MCC form for period ending March 9, 

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Name of MS4 

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**Section 2 - Contact Information**

Important Instructions - Please Read

Contact information must be provided for ***each*** of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- ☐ Principal Executive Officer/Chief Elected Official
- ☒ Duly Authorized Representative
- ☒ Local Stormwater Public Contact
- ☒ Stormwater Management Program (SWMP) Coordinator
- ☒ Report Preparer

First Name

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**MS4 Municipal Compliance Certification(MCC) Form**MCC form for period ending March 9, 

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Name of MS4 

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**Section 2 - Contact Information**

Important Instructions - Please Read

Contact information must be provided for ***each*** of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

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For each contact, select all that apply:

- ☐ Principal Executive Officer/Chief Elected Official
- ☒ Duly Authorized Representative
- ☒ Local Stormwater Public Contact
- ☐ Stormwater Management Program (SWMP) Coordinator
- ☐ Report Preparer

First Name

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**MS4 Municipal Compliance Certification (MCC) Form**

MCC form for period ending March 9, 2 0 1 9

Name of MS4 Town of Canandaigua

SPDES ID

N Y R 2 0 A 5 4 6

**Section 3 - Partner Information**

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period?

☒ Yes ☐ No

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name

C A N A N D A I G U A L A K E W A T E R S H E D C O U N C I L

Partner/Coalition Name (con't.)

L - K E V I N O L V A N Y

SPDES Partner ID - If applicable

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Address

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K L O @ C A N A N D A I G U A N E W Y O R K . G O V

Phone

( 5 8 5 ) 3 9 6 - 3 5 3 0

Legally Binding Agreement in accordance with GP-0-08-002 Part IV.G.?

☒ Yes ☐ No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

● MM1 M U L T I P L E T A S K S

● MM2 M U L T I P L E T A S K S

● MM3 M U L T I P L E T A S K S

● MM4 M U L T I P L E T A S K S

● MM5 M U L T I P L E T A S K S

● MM6 M U L T I P L E T A S K S

Additional tasks/responsibilities

- ☐ Watershed Improvement Strategy Best Management Practices required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

**MS4 Municipal Compliance Certification (MCC) Form**MCC form for period ending March 9, 

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Name of MS4 

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**Section 3 - Partner Information**Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period? ☐ Yes ☐ No

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name

|   |   |   |   |   |   |   |   |   |   |   |  |   |   |   |   |  |   |   |   |   |   |   |   |   |   |  |   |   |   |   |   |   |
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Partner/Coalition Name (con't.)

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SPDES Partner ID - If applicable

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Legally Binding Agreement in accordance with GP-0-08-002 Part IV.G.? ☒ Yes ☐ No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

☐ MM1 

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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☒ MM4 

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☐ MM5 

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☐ MM6 

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Additional tasks/responsibilities

- ☐ *Watershed Improvement Strategy Best Management Practices* required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

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**MS4 Municipal Compliance Certification (MCC) Form**

MCC form for period ending March 9, 2 0 1 9

Name of MS4 Town of Canandaigua

SPDES ID

N Y R 2 0 A 5 4 6

**Section 3 - Partner Information**

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period? ☐ Yes ☐ No

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name

C A N A N D A I G U A L A K E W A T E S H E D A S S O C

Partner/Coalition Name (con't.)

N A D I O H A R V I E U X

SPDES Partner ID - If applicable

N Y R 2 0

Address

P O B O X 3 2 3

City

C A N A N D A I G U A

State

N Y

Zip

1 4 4 2 4 -

eMail

n a d i a h a r v i e u x @ g m a i l . c o m

Phone

( 5 8 5 ) 3 9 4 - 5 0 3 0

Legally Binding Agreement in accordance with GP-0-08-002 Part IV.G.? ☐ Yes ☒ No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

● MM1 O U T R E A C H

● MM2 W A T E R S H E D A S S O C I A T I O N M E E T I N G S

○ MM3

○ MM4

○ MM5

○ MM6

Additional tasks/responsibilities

- *Watershed Improvement Strategy Best Management Practices* required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

**MS4 Municipal Compliance Certification (MCC) Form**

MCC form for period ending March 9, 2 0 1 9

Name of MS4 Town of Canandaigua

SPDES ID

N Y R 2 0 A 5 4 6

**Section 3 - Partner Information**

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period? ☐ Yes ☐ No

If Yes, complete information below.

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If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name

E N V I R O N M E N T A L C O N S R E V A T I O N B O A R D

Partner/Coalition Name (con't.)

C H A I R - J O Y C E M A R T H A L L E

SPDES Partner ID - If applicable

N Y R 2 0

Address

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City

C A N A N D A I G U A

State

N Y

Zip

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Phone

( 5 8 5 ) 3 9 4 - 1 1 2 0

Legally Binding Agreement in accordance with GP-0-08-002 Part IV.G.? ☒ Yes ☐ No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

● MM1 O U T R E A C H - F L Y E R S - E D U C A T I O N

● MM2 M O N T H L Y E C B M E E T I N G S

○ MM3

○ MM4

○ MM5

○ MM6

Additional tasks/responsibilities

- *Watershed Improvement Strategy Best Management Practices* required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.



**MS4 Municipal Compliance Certification(MCC) Form**

MCC form for period ending March 9,

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Name of MS4 

SPDES ID

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**Section 4 - Certification Statement**

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in GP-0-08-002 Part VI.J.

First Name

|   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |
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Last Name

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Title (Clearly print title of individual signing report)

|   |   |   |   |  |   |   |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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Signature

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Send completed form and any attachments to the DEC Central Office at:

MS4 Permit Coordinator  
 Division of Water  
 4th Floor  
 625 Broadway  
 Albany, New York 12233-3505

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

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**Water Quality Trends**

The information in this section is being reported (check one):

☒ On behalf of an individual MS4

☐ On behalf of a coalition

How many MS4s are contributed to this report?

|  |  |  |
|--|--|--|
|  |  |  |
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**1. Has this MS4/Coalition produced any reports documenting water quality trends related to stormwater? If not, answer No and proceed to Minimum Control Measure One.**

☒ Yes   ☐ No

If Yes, choose one of the following

☐ Report(s) attached to the annual report

☐ Web Page(s) where report(s) is/are provided below

Please provide specific address of page where report(s) can be accessed - not home page.

URL

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

SPDES ID

### **Minimum Control Measure 1. Public Education and Outreach**

○ On behalf of a coalition

|  |  |  |
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☐ None

Other

● Agricultural

Other

**MS4 Annual Report Form****This report is being submitted for the reporting period ending March 9,**

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

|                     |
|---------------------|
| Town of Canandaigua |
|---------------------|

SPDES ID

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**3. What strategies did your MS4/Coalition use to achieve education and outreach goals during this reporting period? Check all that apply:**

- |  |                     |  |   |   |   |   |   |
|--|---------------------|--|---|---|---|---|---|
| <input type="checkbox"/> Construction Site Operators Trained | # Trained           | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td> </td><td>2</td></tr></table> |   |   |   |   | 2 |
|  |                     |  |   | 2 |   |   |   |
| <input type="checkbox"/> Direct Mailings                     | # Mailings          | <table border="1" style="display: inline-table;"><tr><td> </td><td>3</td><td>6</td><td>2</td><td>9</td></tr></table> |   | 3 | 6 | 2 | 9 |
|  | 3                   | 6  | 2 | 9 |   |   |   |
| <input type="checkbox"/> Kiosks or Other Displays            | # Locations         | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td> </td><td>6</td></tr></table> |   |   |   |   | 6 |
|  |                     |  |   | 6 |   |   |   |
| <input type="checkbox"/> List-Serves                         | # In List           | <table border="1" style="display: inline-table;"><tr><td> </td><td>1</td><td>7</td><td>0</td><td>6</td></tr></table> |   | 1 | 7 | 0 | 6 |
|  | 1                   | 7  | 0 | 6 |   |   |   |
| <input type="checkbox"/> Mailing List                        | # In List           | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td>9</td><td>5</td><td>2</td></tr></table> |   |   | 9 | 5 | 2 |
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| <input type="checkbox"/> Newspaper Ads or Articles           | # Days Run          | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td> </td><td>9</td></tr></table> |   |   |   |   | 9 |
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| <input type="checkbox"/> Public Events/Presentations         | # Attendees         | <table border="1" style="display: inline-table;"><tr><td> </td><td>1</td><td>0</td><td>7</td><td>2</td></tr></table> |   | 1 | 0 | 7 | 2 |
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| <input type="checkbox"/> School Program                      | # Attendees         | <table border="1" style="display: inline-table;"><tr><td> </td><td>1</td><td>9</td><td>5</td><td>0</td></tr></table> |   | 1 | 9 | 5 | 0 |
|  | 1                   | 9  | 5 | 0 |   |   |   |
| <input type="checkbox"/> TV Spot/Program                     | # Days Run          | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td> </td><td>3</td></tr></table> |   |   |   |   | 3 |
|  |                     |  |   | 3 |   |   |   |
| <input type="checkbox"/> Printed Materials:                  | Total # Distributed | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td>5</td><td>0</td><td>0</td></tr></table> |   |   | 5 | 0 | 0 |
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Locations (e.g. libraries, town offices, kiosks)

|   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |   |   |   |   |   |
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☐ Other:

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**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

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## MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

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### 4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

#### A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The goals of the Public Education and Outreach are to continue to provide public presentations to local community groups, to continue the Watershed Education Program to educate school children, to update educational materials in print and on websites, and to maintain educational kiosks with information on stormwater.

#### B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The Town and City of Canandaigua are partnering on a new lawn care education initiative. For the first phase, the initiative is targeting large land owners for education. The Watershed Education Program reached approximately 1950 students and distributed the WEP Mini Newsletter. The educational kiosks were maintained, and the Town and the Watershed Council put more stormwater content on their websites. Multiple presentations were given on water quality. The Association

#### C. How many times was this observation measured or evaluated in this reporting period?

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*(ex.: samples/participants/events)*

#### D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

☒ Yes    ☐ No

#### E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

☒ Yes    ☐ No

#### F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The Town plans to continue working on the lawn care education initiative with their partners. The Town will use its list serve to get information out to the public. The Town and Watershed Council's websites will be enhanced with more MS4 related material. Presentations will be given to the public. The school education program will continue.

**MS4 Annual Report Form**

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**Minimum Control Measure 2. Public Involvement/Participation**

The information in this section is being reported (check one):

☒ On behalf of an individual MS4

☐ On behalf of a coalition

How many MS4s contributed to this report? 

|  |  |  |
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**1. What opportunities were provided for public participation in implementation, development, evaluation and improvement of the Stormwater Management Program (SWMP) Plan during this reporting period? Check all that apply:**

☐ Cleanup Events

# Events

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☒ Comments on SWMP Received

# Comments

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☒ Community Hotlines

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☒ Community Meetings

# Attendees

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☐ Plantings

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☐ Storm Drain Markings

# Drains

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☒ Stakeholder Meetings

# Attendees

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☒ Volunteer Monitoring

# Events

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☒ Other: E C B , D r a i n a g e C o m m , B o a r d

**2. Was public notice of availability of this annual report and Stormwater Management Program (SWMP) Plan provided?**

☒ Yes ☐ No

☐ List-Serve

# In List

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☐ Newspaper Advertising

# Days Run

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☐ TV/Radio Notices

# Days Run

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☒ Other: D e v e l o p m e n t O f f i c e

☒ Web Page URL: Enter URL(s) on the following two pages.

## MS4 Annual Report Form

**This report is being submitted for the reporting period ending March 9,**

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Name of MS4/Coalition 

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**Please provide specific address(es) where notices can be accessed - not home page.**

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**MS4 Annual Report Form**

**This report is being submitted for the reporting period ending March 9,**

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Name of MS4/Coalition 

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**4.a. If this report was made available on the internet, what date was it posted?**

Leave blank if this report was not posted on the internet.

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**4.b. For how many days was/will this report be posted?**

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If submitting a report for single MS4, answer 5.a.. If submitting a joint report, answer 5.b..

**5.a. Was an Annual Report public meeting held in this reporting period?**

☒ Yes ☐ No

If Yes, what was the date of the meeting?

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If No, is one planned?

☐ Yes ☐ No

**5.b. Was an Annual Report public meeting held for all MS4s contributing to this report during this reporting period?**

☐ Yes ☐ No

If No, is one planned for each?

☐ Yes ☐ No

**6. Were comments received during this reporting period?**

☐ Yes ☒ No

If Yes, attach comments, responses and changes made to SWMP in response to comments to this report.

## MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 

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Town of Canandaigua

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### 7. Evaluating Progress Toward Measurable Goals MCM 2

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

#### A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

One goal is to maintain public involvement through various Town Boards, Committees and stakeholder groups. Additional goals were to maintain Local Stormwater Public Contacts and Coordinator, continue updating the Town website, and to continue community involvement in drain marking and clean up events.

#### B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The public stayed involved in stormwater management through discussions at public meetings and presentations. The Drainage Committee, consisting of residents and Town staff, continues to meet bimonthly to discuss stormwater issues. Volunteers monitored water clarity, water quality, and for invasive species. The Watershed Program acted as a key contact for stormwater for the public. The Town website was updated.

#### C. How many times was this observation measured or evaluated in this reporting period?

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(ex.: samples/participants/events)

#### D. Has your MS4 made progress toward this measurable goal during this reporting period?

☒ Yes    ☐ No

#### E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

☒ Yes    ☐ No

#### F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Storm drain marking will be completed in sections of the MS4. In addition, stakeholders will continue to be encouraged to discuss stormwater at Town Board meetings and to continue work in the Town Environmental Conservation Board and on the Drainage Committee. Community Hotlines will be maintained. Partnerships with the Watershed Council and Association to engage the public in volunteer events and monitoring will continue.

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| N | Y | R | 2 | 0 | A | 5 | 4 | 6 |
|---|---|---|---|---|---|---|---|---|

**12. Evaluating Progress Toward Measurable Goals MCM 3**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

The Watershed council continues to map watershed within Canandaigua Lake watershed area. Majority of outfalls have been inspected during spring of 2019. Additional outfall connections between municipalities should be mapped and inspected.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

On-site wastewater law adopted in 2018 has been fully implemented and notices have been mailed to parcel owners. Compliance and inspection reports are routinely received at the development office. Watershed council routinely inspects systems and new laws have increased number of inspections.

**C. How many times was this observation measured or evaluated in this reporting period?**

|  |  |   |   |
|--|--|---|---|
|  |  | 1 | 2 |
|--|--|---|---|

(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this measurable goal during this reporting period?**

☒ Yes   ☐ No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

☒ Yes   ☐ No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

Outfalls between municipalities and entities (State and County Roadways) will be mapped in 2019-2020. Council will expand mapping of watersheds along the lake. Wastewater system inspection program will send out more mailers for mandatory inspections.



**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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| 2 | 0 | 1 | 9 |
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

|   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 5 | 4 | 6 |
|---|---|---|---|---|---|---|---|---|

**Minimum Control Measures 4 and 5.**  
**Construction Site and Post-Construction Control**

The information in this section is being reported (check one):

☒ On behalf of an individual MS4

☐ On behalf of a coalition

How many MS4s contributed to this report? 

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

**1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory mechanism that provides equivalent protection to the NYS SPDES General Permit for Stormwater Discharges from Construction Activities?** ☒ Yes ☐ No

**1b. Has each Town, City and/or Village contributing to this report documented that the law is equivalent to a NYSDEC Sample Local Law for Stormwater Management and Erosion and Sediment Control through either an attorney certification or using the NYSDEC Gap Analysis Workbook?** ☐ Yes ☐ No ☒ NT

If Yes, Towns, Cities and Villages provide date of equivalent NYS Sample Local Law.

☐ 09/2004 ☐ 03/2006 ☒ NT

**2. Does your MS4/Coalition have a SWPPP review procedure in place?** ☒ Yes ☐ No

**3. How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have been reviewed in this reporting period?**

|  |  |   |
|--|--|---|
|  |  | 7 |
|--|--|---|

**4. Does your MS4/Coalition have a mechanism for receipt and consideration of public comments related to construction SWPPPs?** ☒ Yes ☐ No ☐ NT

If Yes, how many public comments were received during this reporting period?

|  |  |   |
|--|--|---|
|  |  | 0 |
|--|--|---|

**5. Does your MS4/Coalition provide education and training for contractors about the local SWPPP process?** ☒ Yes ☐ No

**6. Identify which of the following types of enforcement actions you used during the reporting period for construction activities, indicate the number of actions, or note those for which you do not have authority:**

|  |   |   |  |   |  |  |   |                                    |
|--|---|---|--|---|--|--|---|------------------------------------|
| <input type="radio"/> Notices of Violation             | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>  |  |   |  |  |   | <input type="radio"/> No Authority |
|  |   |   |  |   |  |  |   |                                    |
| <input checked="" type="radio"/> Stop Work Orders      | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td>1</td></tr></table> |  |   |  |  | 1 | <input type="radio"/> No Authority |
|  |   |   |  | 1 |  |  |   |                                    |
| <input type="radio"/> Criminal Actions                 | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>  |  |   |  |  |   | <input type="radio"/> No Authority |
|  |   |   |  |   |  |  |   |                                    |
| <input type="radio"/> Termination of Contracts         | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>  |  |   |  |  |   | <input type="radio"/> No Authority |
|  |   |   |  |   |  |  |   |                                    |
| <input type="radio"/> Administrative Fines             | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>  |  |   |  |  |   | <input type="radio"/> No Authority |
|  |   |   |  |   |  |  |   |                                    |
| <input type="radio"/> Civil Penalties                  | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>  |  |   |  |  |   | <input type="radio"/> No Authority |
|  |   |   |  |   |  |  |   |                                    |
| <input type="radio"/> Administrative Orders            | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>  |  |   |  |  |   | <input type="radio"/> No Authority |
|  |   |   |  |   |  |  |   |                                    |
| <input type="radio"/> Enforcement Actions or Sanctions | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>  |  |   |  |  |   |                                    |
|  |   |   |  |   |  |  |   |                                    |
| <input type="radio"/> Other                            | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>  |  |   |  |  |   | <input type="radio"/> No Authority |
|  |   |   |  |   |  |  |   |                                    |

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

|   |   |   |   |
|---|---|---|---|
| 2 | 0 | 1 | 9 |
|---|---|---|---|

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

|   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 5 | 4 | 6 |
|---|---|---|---|---|---|---|---|---|

**Minimum Control Measure 4. Construction Site Stormwater Runoff Control**

The information in this section is being reported (check one):

- ☒ On behalf of an individual MS4  
☐ On behalf of a coalition

How many MS4s contributed to this report? 

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

1. How many construction projects have been authorized for disturbances of one acre or more during this reporting period? 

|  |  |   |
|--|--|---|
|  |  | 2 |
|--|--|---|

2. How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period? 

|  |   |   |
|--|---|---|
|  | 1 | 0 |
|--|---|---|

3. What percent of active construction sites were inspected during this reporting period? ☐ NT 

|   |   |   |
|---|---|---|
| 1 | 0 | 0 |
|---|---|---|

 %

4. What percent of active construction sites were inspected more than once? ☐ NT 

|   |   |   |
|---|---|---|
| 1 | 0 | 0 |
|---|---|---|

 %

5. Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual? ☒ Yes ☐ No ☐ NT

6. Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval? ☒ Yes ☐ No ☐ NT

If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review? ☐ Yes ☐ No

If Yes, use the following page to identify location(s) where SWPPPs can be accessed.



## MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 

|   |   |   |   |
|---|---|---|---|
| 2 | 0 | 1 | 9 |
|---|---|---|---|

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

|   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 5 | 4 | 6 |
|---|---|---|---|---|---|---|---|---|

### 7. Evaluating Progress Toward Measurable Goals MCM 4

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

#### A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The Town has a comprehensive plan review process which involves coordination with Town Engineering, Watershed Council, Town Boards, Environmental Boards, and Development Staff, prior to approval. The Town maintains a thorough database of SWPPPs and inspection reports. Town Code Enforcement routinely inspect active sites for compliance.

#### B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

There has only been one incident where a stop work has been issued during the reporting period. The Town is maintaining a database of inspections and reports. Over 300 inspection reports have been received and reviewed during this reporting period.

#### C. How many times was this observation measured or evaluated in this reporting period?

|  |  |   |   |
|--|--|---|---|
|  |  | 1 | 2 |
|--|--|---|---|

*(ex.: samples/participants/events)*

#### D. Has your MS4 made progress toward this measurable goal during this reporting period?

☒ Yes    ☐ No

#### E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

☒ Yes    ☐ No

#### F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The Town will continue to partner with the Watershed Council and Engineering (MRB) to inspect and maintain sites. Project review by all agencies/parties will continue.

|   |   |   |   |
|---|---|---|---|
| 2 | 0 | 1 | 9 |
|---|---|---|---|

Name of MS4/Coalition

Town of Canandaigua

|   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 5 | 4 | 6 |
|---|---|---|---|---|---|---|---|---|

|   |  |  |
|---|--|--|
| How many MS4s contributed to this report? |  |  |
|---|--|--|

|                         | #<br>Inventoried | #<br>Inspections | # Times<br>Maintained |
|-------------------------|------------------|------------------|-----------------------|
| ○ Alternative Practices |                  |                  |                       |
| ● Filter Systems        |                  | 0                |                       |
| ● Infiltration Basins   | 3                | 1                |                       |
| ○ Open Channels         |                  |                  |                       |
| ● Ponds                 | 6 5              | 2 6              | 2                     |
| ○ Wetlands              |                  |                  |                       |
| ○ Other                 |                  |                  |                       |

2. Do you use an electronic tool (e.g. GIS, database, spreadsheet) to track post-construction BMPs, inspections and maintenance? ☒ Yes ☐ No

**3. What types of non-structural practices have been used to implement Low Impact Development/Better Site Design/Green Infrastructure principles?**

- ☒ Building Codes
- ☒ Overlay Districts
- ☒ Zoning
- ☐ None
- ☒ Watershed Plans
- ☒ Municipal Comprehensive Plans
- ☒ Open Space Preservation Program
- ☒ Local Law or Ordinance
- ☒ Land Use Regulation/Zoning
- ☒ Other Comprehensive Plan

○ Other:

[illegible]

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

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|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 5 | 4 | 6 |
|---|---|---|---|---|---|---|---|---|

4a. Are the MS4s contributing to this report involved in a regional/watershed wide planning effort?

☒ Yes ☐ No

4b. Does the MS4 have a banking and credit system for stormwater management practices?

☐ Yes ☒ No

4c. Do the SWMP Plans for each MS4 contributing to this report include a protocol for evaluation and approval of banking and credit of alternative siting of a stormwater management practice?

☐ Yes ☐ No

4d. How many stormwater management practices have been implemented as part of this system in this reporting period?

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

5. What percent of municipal officials/MS4 staff responsible for program implementation attended training on Low Impace Development (LID), Better Site Design (BSD) and other Green Infrastructure principles in this reporting period?

|  |  |   |
|--|--|---|
|  |  | 5 |
|--|--|---|

 %

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

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|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 5 | 4 | 6 |
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**6. Evaluating Progress Toward Measurable Goals MCM 5**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

New and existing stormwater management facilities have been added to database. The Town has standardized on project close-out documents and stormwater management agreements with parcel/project owners.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

Highway department routinely monitors and cleans Town ponds and stormwater management facilities. Several SPDES permits have been terminated during this reporting period, and all documentation is in place. Maintenance agreements have been filed with County.

**C. How many times was this observation measured or evaluated in this reporting period?**

|  |  |   |   |
|--|--|---|---|
|  |  | 1 | 2 |
|--|--|---|---|

(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this measurable goal during this reporting period?**

☒ Yes   ☐ No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

☒ Yes   ☐ No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

The Watershed council, Highway Department, and Town Development staff will continue to monitor and maintain facilities.



## MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 

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| 2 | 0 | 1 | 9 |
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

|                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|---------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Town of Canandaigua |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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### Minimum Control Measure 6. Stormwater Management for Municipal Operations

The information in this section is being reported (check one):

- ☒ On behalf of an individual MS4  
☐ On behalf of a coalition

How many MS4s contributed to this report? 

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

- 1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4's/Coalition's Stormwater Management Program(SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to: 1) determine the sources of pollutants potentially generated by the permittee's operations and facilities; 2) evaluate the effectiveness of existing programs and 3) identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.**

| <u>Operation/Activity/Facility</u>                | <u>Addressed in SWMP?</u>   | <u>Self-Assessment<br/>Operation/Activity/Facility<br/>performed within the past 3<br/>years?</u> |
|---|---|---|
| Street Maintenance.....                           | <input checked="" type="radio"/> Yes <input type="radio"/> No ..... | <input checked="" type="radio"/> Yes <input type="radio"/> No                                     |
| Bridge Maintenance.....                           | <input type="radio"/> Yes <input checked="" type="radio"/> No ..... | <input type="radio"/> Yes <input type="radio"/> No  |
| Winter Road Maintenance.....                      | <input checked="" type="radio"/> Yes <input type="radio"/> No ..... | <input checked="" type="radio"/> Yes <input type="radio"/> No                                     |
| Salt Storage.....                                 | <input checked="" type="radio"/> Yes <input type="radio"/> No ..... | <input checked="" type="radio"/> Yes <input type="radio"/> No                                     |
| Solid Waste Management.....                       | <input checked="" type="radio"/> Yes <input type="radio"/> No ..... | <input checked="" type="radio"/> Yes <input type="radio"/> No                                     |
| New Municipal Construction and Land Disturbance.. | <input checked="" type="radio"/> Yes <input type="radio"/> No ..... | <input checked="" type="radio"/> Yes <input type="radio"/> No                                     |
| Right of Way Maintenance.....                     | <input checked="" type="radio"/> Yes <input type="radio"/> No ..... | <input checked="" type="radio"/> Yes <input type="radio"/> No                                     |
| Marine Operations.....                            | <input type="radio"/> Yes <input checked="" type="radio"/> No ..... | <input type="radio"/> Yes <input type="radio"/> No  |
| Hydrologic Habitat Modification.....              | <input type="radio"/> Yes <input checked="" type="radio"/> No ..... | <input type="radio"/> Yes <input type="radio"/> No  |
| Parks and Open Space.....                         | <input checked="" type="radio"/> Yes <input type="radio"/> No ..... | <input checked="" type="radio"/> Yes <input type="radio"/> No                                     |
| Municipal Building.....                           | <input checked="" type="radio"/> Yes <input type="radio"/> No ..... | <input checked="" type="radio"/> Yes <input type="radio"/> No                                     |
| Stormwater System Maintenance.....                | <input checked="" type="radio"/> Yes <input type="radio"/> No ..... | <input checked="" type="radio"/> Yes <input type="radio"/> No                                     |
| Vehicle and Fleet Maintenance.....                | <input checked="" type="radio"/> Yes <input type="radio"/> No ..... | <input checked="" type="radio"/> Yes <input type="radio"/> No                                     |
| Other.....  | <input type="radio"/> Yes <input type="radio"/> No .....            | <input type="radio"/> Yes <input type="radio"/> No  |

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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| 2 | 0 | 1 | 9 |
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

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|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 5 | 4 | 6 |
|---|---|---|---|---|---|---|---|---|

**2. Provide the following information about municipal operations good housekeeping programs:**

- ☒ Parking Lots Swept (Number of acres X Number of times swept) # Acres 

|  |  |  |   |   |
|--|--|--|---|---|
|  |  |  | 4 | 3 |
|--|--|--|---|---|
- ☒ Streets Swept (Number of miles X Number of times swept) # Miles 

|  |  |   |   |   |
|--|--|---|---|---|
|  |  | 9 | 6 | 5 |
|--|--|---|---|---|
- ☒ Catch Basins Inspected and Cleaned Where Necessary # 

|  |  |  |   |   |
|--|--|--|---|---|
|  |  |  | 3 | 0 |
|--|--|--|---|---|
- ☒ Post Construction Control Stormwater Management Practices Inspected and Cleaned Where Necessary # 

|  |  |  |  |   |
|--|--|--|--|---|
|  |  |  |  | 1 |
|--|--|--|--|---|
- ☐ Phosphorus Applied In Chemical Fertilizer # Lbs. 

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|--|--|--|--|--|
- ☐ Nitrogen Applied In Chemical Fertilizer # Lbs. 

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|--|--|--|--|--|
- ☐ Pesticide/Herbicide Applied (Number of acres to which pesticide/herbicide was applied X Number of times applied to the nearest tenth.) # Acres 

|  |  |  |  |   |  |
|--|--|--|--|---|--|
|  |  |  |  | . |  |
|--|--|--|--|---|--|

**3. How many stormwater management trainings have been provided to municipal employees during this reporting period?**

|  |  |  |  |   |
|--|--|--|--|---|
|  |  |  |  | 0 |
|--|--|--|--|---|

**4. What was the date of the last training?**

|  |  |   |  |  |   |  |  |  |  |
|--|--|---|--|--|---|--|--|--|--|
|  |  | / |  |  | / |  |  |  |  |
|--|--|---|--|--|---|--|--|--|--|

**5. How many municipal employees have been trained in this reporting period?**

|  |  |   |
|--|--|---|
|  |  | 1 |
|--|--|---|

**6. What percent of municipal employees in relevant positions and departments receive stormwater management training?**

|  |   |   |
|--|---|---|
|  | 5 | 0 |
|--|---|---|

 %

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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| 2 | 0 | 1 | 9 |
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

|   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 5 | 4 | 6 |
|---|---|---|---|---|---|---|---|---|

**7. Evaluating Progress Toward Measurable Goals MCM 6**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

The Town routinely maintains roadways, parking areas, and associated catch basins. The new Highway facility SPDES permit was terminated during this reporting period. Stormwater infrastructure associated with new highway facility is operating correctly. Town transfer facility upgrades meet DEC 'no exposure' requirements.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

New highway facility and associated infrastructure and SWMF has reduced the impact and discharge from Town Parcel. Street sweeper (and basin vacuum) purchased and utilized. No pesticides or chemical fertilizers have been applied/utilized on Town property.

**C. How many times was this observation measured or evaluated in this reporting period?**

|  |  |   |   |
|--|--|---|---|
|  |  | 1 | 2 |
|--|--|---|---|

(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this measurable goal during this reporting period?**
☒ Yes   ☐ No
**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**
☒ Yes   ☐ No
**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

Routine maintenance and inspections will continue.

## MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 

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|---|---|---|---|
| 2 | 0 | 1 | 9 |
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

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|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 5 | 4 | 6 |
|---|---|---|---|---|---|---|---|---|

### Additional Watershed Improvement Strategy Best Management Practices

The information in this section is being reported (check one):

- ☒ On behalf of an individual MS4  
☐ On behalf of a coalition

How many MS4s contributed to this report? 

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

**MS4s must answer the questions or check NA as indicated in the table below.**

| MS4 Description                 | Answer                   | Check NA               | (POC)                  |
|---------------------------------|--------------------------|------------------------|------------------------|
| <b>NYC EOH Watershed</b>        | -                        | -                      | -                      |
| Traditional Land Use            | 1,2,3,4,5,6,7a-d,8a,8b,9 | 10,11,12               | Phosphorus             |
| Traditional Non-Land Use        | 1,2,3,4,7a-d,8a,8b,9     | 5,10,11,12             | Phosphorus             |
| Non-Traditional                 | 1,2,77a-d,8a,8b,9        | 3,4,5,10,11,12         | Phosphorus             |
| <b>Onondaga Lake Watershed</b>  | -                        | -                      | -                      |
| Traditional Land Use            | 1,6,7a-d,8a,9            | 2,3,4,5,8b,10,11,12    | Phosphorus             |
| Traditional Non-Land Use        | 1,6,7a-d,8a,9            | 2,3,4,5,8b,10,11,12    | Phosphorus             |
| Non-Traditional                 | 1,6,7a-d,8a,9            | 2,3,4,5,8b,10,11,12    | Phosphorus             |
| <b>Greenwood Lake Watershed</b> | -                        | -                      | -                      |
| Traditional Land Use            | 1,4,6,7a-d,8a,9          | 2,3,5,8b,10,11,12      | Phosphorus             |
| Traditional Non-Land Use        | 1,4,6,7a-d,8a,9          | 2,3,5,8b,10,11,12      | Phosphorus             |
| Non-Traditional                 | 1,4,6,7a-d,8a,9          | 2,3,5,8b,10,11,12      | Phosphorus             |
| <b>Oyster Bay</b>               | -                        | -                      | -                      |
| Traditional Land Use            | 1,4,7a-d,9,10,11,12      | 2,3,5,6,8a,8b          | Pathogens              |
| Traditional Non-Land Use        | 1,4,7a-d,9,10,11,12      | 2,3,5,6,8a,8b          | Pathogens              |
| Non-Traditional                 | 1,4,7a-d,9               | 2,3,4,5,8a,8b,10,11,12 | Pathogens              |
| <b>Peconic Estuary</b>          | -                        | -                      | -                      |
| Traditional Land Use            | 1,4,7a-d,8a,9,10,11,12   | 2,3,5,6,8b             | Pathogens and Nitrogen |
| Traditional Non-Land Use        | 1,4,7a-d,8a,9,10,11,12   | 2,3,5,6,8b             | Pathogens and Nitrogen |
| Non-Traditional                 | 1,4,7a-d,8a,9            | 2,3,4,5,8b,10,11,12    | Pathogens and Nitrogen |
| <b>Oscawana Lake Watershed</b>  | -                        | -                      | -                      |
| Traditional Land Use            | 1,4,6,7a-d,8a,9          | 2,3,5,8b,10,11,12      | Phosphorus             |
| Traditional Non-Land Use        | 1,4,6,7a-d,8a,9          | 2,3,5,8b,10,11,12      | Phosphorus             |
| Non-Traditional                 | 1,4,6,7a-d,8a,9          | 2,3,5,8b,10,11,12      | Phosphorus             |
| <b>LI 27 Embayments</b>         | -                        | -                      | -                      |
| Traditional Land Use            | 1,2,3,4,7a-d,9,10,11,12  | 5,6,8a,8b              | Pathogens              |
| Traditional Non-Land Use        | 1,2,3,4,7a-d,9,10,11,12  | 5,6,8a,8b              | Pathogens              |
| Non-Traditional                 | 1,2,3,4,7a-d,9           | 5,6,8a,8b,10,11,12     | Pathogens              |

**1. Does your MS4/Coalition have an education program addressing impacts of phosphorus/nitrogen/pathogens on waterbodies?** ☒ Yes ☐ No ☐ N/A

**2. Has 100% of the MS4/Coalition conveyance system been mapped in GIS?** ☐ Yes ☐ No ☒ N/A

If N/A, go to question 3.

If No, estimate what percentage of the conveyance system has been mapped so far.

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

 %

Estimate what percentage was mapped in this reporting period.

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

 %

## MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 

|   |   |   |   |
|---|---|---|---|
| 2 | 0 | 1 | 9 |
|---|---|---|---|

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

|   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 5 | 4 | 6 |
|---|---|---|---|---|---|---|---|---|

3. Does your MS4/Coalition have a Stormwater Conveyance System (infrastructure) Inspection and Maintenance Plan Program? ☒ Yes   ☐ No   ☐ N/A

4. Estimate the percentage of on-site wastewater treatment systems that have been inspected and maintained or rehabilitated as necessary in this reporting period? 

|  |  |  |   |
|--|--|--|---|
|  |  |  | 5 |
|--|--|--|---|

 %

5. Has your MS4/Coalition developed a program that provides protection equivalent to the NYSDEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001) to reduce pollutants in stormwater runoff from construction activities that disturb five thousand square feet or more? ☒ Yes   ☐ No   ☐ N/A

6. Has your MS4/Coalition developed a program to address post-construction stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre that provides equivalent protection to the NYS DEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001), including the New York State Stormwater Design Manual Enhanced Phosphorus Removal Standards? ☒ Yes   ☐ No   ☐ N/A

7a. Does your MS4/Coalition have a retrofitting program to reduce erosion or phosphorus/nitrogen/pathogen loading? ☐ Yes   ☒ No   ☐ N/A

7b. How many projects have been sited in this reporting period?

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

7c. What percent of the projects included in 7b have been completed in this reporting period?

|  |  |  |  |
|--|--|--|--|
|  |  |  |  |
|--|--|--|--|

 %

7d. What percent of projects planned in previous years have been completed?

|  |  |  |  |
|--|--|--|--|
|  |  |  |  |
|--|--|--|--|

 %

☐ No Projects Planned

8a. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper fertilizer application on municipally owned lands? ☒ Yes   ☐ No   ☐ N/A

8b. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper disposal of grass clippings and leaves from municipally owned lands? ☒ Yes   ☐ No   ☐ N/A

**MS4 Annual Report Form**

**This report is being submitted for the reporting period ending March 9,**

|   |   |   |   |
|---|---|---|---|
| 2 | 0 | 1 | 9 |
|---|---|---|---|

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

|   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 5 | 4 | 6 |
|---|---|---|---|---|---|---|---|---|

**9. Has your MS4/Coalition developed and implemented a program of native planting?**

☐ Yes ☒ No ☐ N/A

**10. Has your MS4/Coalition enacted a local law prohibiting pet waste on municipal properties and prohibiting goose feeding?**

☒ Yes ☐ No ☐ N/A

**11. Does your MS4/Coalition have a pet waste bag program?**

☐ Yes ☒ No ☐ N/A

**12. Does your MS4/Coalition have a program to manage goose populations?**

☐ Yes ☒ No ☐ N/A

# ATTACHMENT 17

## MANAGEMENT, USE AND OCCUPANCY AGREEMENT

This Agreement is made on the 24 of August, 1989, by and between the Town of Canandaigua, with offices at Canandaigua Town Hall, P.O. Box 670, 2531 Route 332, Canandaigua, New York 14424 (the "Town"), and the New York State Department of Environmental Conservation Region 8, with an office at 6274 East Avon-Lima Road, Avon, New York 14414 (the "Department").

### RECITALS:

A. The Town has agreed to purchase from the Young Women's Christian Association of Rochester and Monroe County (the "YWCA") approximately 73 acres of property known as the upland portion of Camp Onanda situate on the west shore of Canandaigua Lake, west of West Lake Road and north of Barnes Road, with a view to hereafter determining the feasibility of developing and operating the same for active and passive recreation uses.

B. The State of New York, by and through the Department, has agreed to purchase from the YWCA the lakeside portion of Camp Onanda consisting of approximately seven acres situate between West Lake Road and the Lake (the "Site") for use as a public fishing access site. The purchase of the Site and this Management Agreement are done pursuant to the Final Generic Environmental Impact Statement for Acquisition of Lands, March, 1988 ("FGEIS"). The Department pursuant to the FGEIS and in furtherance of its routine administration and management of the Site is willing to enter into this Agreement and to cooperate with the Town in planning and feasibility review for the possible joint operation of the Site and upland portion of the property as a park/recreation area.

C. No plan for the use and operation of the Site or the upland portion of the property has been decided on. The Town and the Department desire to enter into this Agreement to provide for the development and implementation of such a plan for the Site to provide optimum use thereof as a public park and fishing access site and to provide for the future cooperative management and operation of the Site by the Town. No public access to, or operation of, the Site shall be allowed until the Management Plan contemplated herein is prepared, reviewed and adopted in accordance with all applicable law, including the State Environmental Quality Review Act ("SEQRA").

### PROVISIONS:

NOW, THEREFORE, in consideration of the foregoing and the mutual promises herein contained, the parties hereby agree as follows:

1. The Department, subject to the terms and conditions contained herein, hereby grants to the Town the use and occupancy



of the Site and all of the buildings and improvements thereon for operation by the Town of a recreation area/public park and, in cooperation and consultation with the Department, public fishing access site.

2. In consideration of its rights to use and occupy the Site granted hereunder, the Town hereby undertakes and agrees to develop and implement, in consultation with the Department and in conformity with all applicable law, including the State Environmental Quality Review Act, a development and management plan for the Site meeting the minimum requirements set forth below.

A. Uses. The Plan to be developed shall provide that the Site shall be operated by the Town in a manner so as to provide:

i. Year-round public fishing access from the shoreline. Shoreline fishing access may, in accordance with such management plan, be restricted during summer periods (May 30 through September 30) by excluding or limiting fishing from designated swim beach areas and by limiting access to the hours of park operations;

ii. Adequate, year-round, off-street parking on or near the Site for shoreline fishing, smelt dipping in the creek and cold weather fishing boat launching; and

iii. A single, permanent, public boat launching ramp with necessary ingress and egress and temporary loading and unloading dock to accommodate open-water trailered boat access during winter periods (November 15 through April 15) when the State-owned launch site on the north end of Canandaigua Lake is unusable due to ice or other weather conditions. The Town shall adopt and enforce rules and regulations prohibiting public boat launching from such ramp during other time periods, or when such ramp is itself unusable due to ice or other weather conditions.

B. Operational Elements. The Plan to be developed shall provide that services provided by the Town at the Site shall include:

i. Arranging for reasonable police patrol by the Ontario County Sheriff's Department, the New York State Police and/or others as appropriate, and enforcement of all applicable laws, ordinances and regulations of the State of New York, County of Ontario and the Town, including but not limited to the Environmental Conservation Law of the State of New York and the regulations promulgated thereunder. The patrol responsibilities referred to in the previous sentence will include routine checks of the Site and responses to public complaints;

ii. Arranging for appropriate officials, including the police agencies referred to in the preceding paragraph and on-Site security personnel employed by the Town, to investigate and, where appropriate, to issue accusatory instruments relating to, and assisting the Ontario County District Attorney (or others, as appropriate) in the prosecution of, violations and criminal offenses occurring at the Site;

iii. Maintaining the parking area, boat launch, structures and Department property on the Site in good condition;

iv. Arranging for trash pick-up and mowing of vegetated areas on the Site on an "as needed" basis;

v. Constructing and maintaining the facilities reasonably necessary to accommodate the uses referred to in Section 2(a) hereof;

vi. Maintaining, improving, relocating, and insuring the buildings and improvements on the Site;

vii. Establishing and collecting user or parking fees reasonably related to the services provided by the Town at the Site;

viii. Establishing hours of park operation and, in consultation with the Department, public fishing access.

The foregoing services will be provided at the Town's expense (except as recovered through the collections of fees, Title 9 funds, grants, private donations and other similar sources) using equipment, materials and labor supplied by or on behalf of the Town.

C. Nothing herein is intended to commit the Town to any physical construction or alteration of the Site beyond that contemplated in the FGEIS without the Town first conducting any supplemental environmental review as may be required by law. ✓

3. The Town shall have the authority to adopt and enforce rules and regulations governing the use and operation of the Site, including rules of conduct for users thereof. Such rules and regulations shall be consistent with the Department's rules and regulations generally applicable to public fishing access sites in effect from time to time. A copy of the Department's currently effective rules are attached to this Agreement. Notwithstanding any such rules and regulations of the Department, the Town shall be permitted, in its discretion, to create, modify, amend and rescind rules and regulations permitting at the Site public swimming in a supervised area, camping (and activities ancillary thereto, such as overnight parking) and



restricting or limiting the use of personal radios or similar devices (so that the same shall not create excessive noise).

4. This Agreement pertains and shall be effective only as to the Site. The Town shall have the right to determine all questions relating to the use and operation of the upland portion of the property.

5. This Agreement shall continue in effect for a period of twenty-five (25) years from the date of closing on the Site and the Town shall have the option of renewal for a similar period of time.

6. The park to be managed by the Town hereunder shall be known as "Onanda Park" or other similar designation as determined by the Town.

7. State signage and descriptive materials shall indicate that the Site is owned by the Department and operated and managed by the Town.

8. This Agreement is not intended to relieve the parties of responsibility for complying with all applicable federal, state and local laws and regulations, including the necessity of permits and/or approvals and appropriate further SEQRA review for the measures described herein.

9. The Town covenants and agrees to indemnify and hold harmless the Department, its agents, contractors and employees, and the people of the State of New York, from liability for injury, loss, claims or damages arising from injury to persons or property caused by the conduct of the Town in its actions performed pursuant to this Agreement.

10. Unless the Department shall otherwise agree, the Town shall at all times during the term of this Agreement maintain in effect with one or more insurers licensed to do business in the State of New York standard form property and liability insurance in respect of the Site and the Town's activities thereon. Such insurance shall have limits of liability appropriate to the risks insured against and consistent with the Town's insurance program in effect from time to time, and shall be determined in consultation with the Department. The policies evidencing such insurance shall name the People of the State of New York and the Department as additional insureds as their interests may appear and shall, if possible, be endorsed to provide the Department with thirty (30) days notice of cancellation or non-renewal.

11. If the Town defaults in performing or observing any of its obligations under this Agreement, the Department may in such event serve written notice upon the Town specifying the nature of such default. If the Town fails to remedy such default or does

not attempt in good faith to remedy or cure the same within forty-five (45) days of receipt of such notice, then the Department may serve a written notice of cancellation of this Agreement effective upon receipt by the Town.

12. This Agreement shall be effective from and after the date of recording of the deed to the Site vesting title in the State, and the Town's obligations with respect to the maintenance of the Site shall begin on such date, irrespective of whether the Town shall have implemented the management plan referred to in Section 2 hereof by such date.

IN WITNESS WHEREOF, the parties hereto, through their respective duly authorized representatives, hereby accept and agree to the foregoing as of the date first above written.

TOWN OF CANANDAIGUA

By: M. James Holden  
M. JAMES HOLDEN, Supervisor

NEW YORK STATE DEPARTMENT OF  
ENVIRONMENTAL CONSERVATION

By: Peter J. Bush PJB  
Peter J. Bush,  
Regional Director

STATE OF NEW YORK)  
COUNTY OF Ontario ) SS:

On this 24 day of August, 1983, before me personally came M. JAMES HOLDEN, to me known, who, being by me duly sworn did depose and say that the above-named person resides in Canandaigua NY, that said person is the Municipal Supervisor of the Town of Canandaigua, the corporation described in and which executed the foregoing instrument; and that the above-named person signed thereto by order of the Town ~~Board of Directors of said corporation.~~

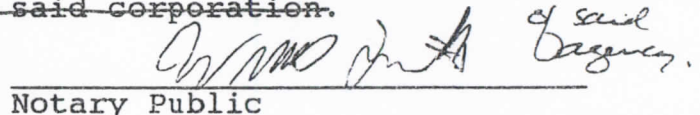


Notary Public

STATE OF NEW YORK)  
COUNTY OF Ontario ) SS: Carl Widmar

GARY L. KARL  
Notary Public, State of New York  
MONROE COUNTY  
Commission expires  
August 31, 1987

On this 24 day of August, 1983, before me personally came PETER J. BUSH, to me known, who, being by me duly sworn did depose and say that the above-named person resides in Canandaigua NY, that said person is Regional Director of New York State Department of Environmental Conservation, the agency ~~corporation described in and which executed the foregoing instrument; and that the above-named person signed thereto by order of the Board of Directors of said corporation.~~ with authority of said agency.



Notary Public

WILLIAM D. SMITH  
Notary Public, State of New York  
Qualified in Monroe Co. No. 3746950  
Commission Expires Nov. 30, 1989



# RULES AND REGULATIONS

## N.Y.S. DEPARTMENT OF ENVIRONMENTAL CONSERVATION Division of Fish and Wildlife

The following rules and regulations have been promulgated by the Conservation Commissioner pursuant to the provisions of Section 11-2101 of the Fish and Wildlife Law, and shall apply to all boat-launching sites, boat access sites, parking areas for fishermen and public fishing rights areas under the jurisdiction of the Division of Fish & Wildlife of the Environmental Department, including all State-owned or leased access roads and trails or paths connecting such areas or leading from them to public fishing rights areas, docks, piers or bridges.

- (a) No person shall erect or post any sign or notice except as permitted by the Department.
- (b) No person shall kindle, build, maintain or use a fire except in an area provided for that purpose.
- (c) No person shall conduct any business, buy, sell, offer or expose for sale, hire, lease or vend any article or merchandise of any kind unless a written permit is first obtained from the Department.
- (d) No person shall use any boat-launching site or any adjacent waters within 100 feet from the shore of a boat-launching or ramp area, including offshore and inshore approaches, for any purpose other than launching and hauling boats unless a written permit is obtained from the Department.
- (e) No person shall operate any musical instrument, radio, television set, phonograph or tape recorder, or make any excessive or unnecessary noise in any other manner.
- (f) No person shall erect or maintain a camp, tent or structure of any kind.
- (g) No person shall moor, dock, beach, leave, abandon or park any boat, auto trailer, float, raft or vehicle of any type for more than 24 hours at any boat-launching or access site, and no vehicle except one used in loading and unloading or launching a boat shall be left or parked within such area at any time.
- (h) No person shall injure, deface, disturb or defoul any part of an area or any building, sign, equipment or other property found thereon, nor shall any tree, flower, fern, shrub, rock, or other plant or mineral be removed, injured or destroyed.
- (i) No person shall dispose of any garbage, sewage, metal or glass containers, refuse, waste, fruit, vegetables, foodstuffs, paper, or other litter or obnoxious material, except in receptacles when provided for such purposes.
- (j) No person shall: use threatening, abusive or insulting language; do any obscene or indecent act; throw stones or other missiles; interfere with, incumber, obstruct or render dangerous any drive, path, dock, beach or public place; do any act tending to or amounting to a breach of the peace; enter or leave except at established entrances or exits; engage in, instigate, aid or encourage a contention or fight, or assault any person.
- (k) No person shall at any time fail to comply with the reasonable demand or directions of any authorized person, indicated by gesture or otherwise, in using access roads, parking areas or launching sites, or fail to comply with directions or signs.

# ATTACHMENT 18

The CIC is pleased to provide a report to the Town Board of its efforts and work accomplished to-date towards the approved 2019 priorities.

#### Priority 1—Update the Town of Canandaigua Comprehensive Plan

Tasks accomplished to date:

- [Public Engagement Plan](#) and Scope of Work created
- Kick-off Meeting held March 27, 2018
- Project Team created with members of the Town's major boards and committees plus individuals from the Town's major geographic planning areas
- Page created on [Town website](#) dedicated to the Comp Plan update
- First Project Team meeting held May 7 at 5pm
- Draft of existing conditions expected late spring

#### Priority 2—Protection of Canandaigua Lake

Tasks accomplished to date:

- The CIC's role in this priority is to help distribute information and spread the news of work that experts are doing with regards to water quality improvement efforts and pollution prevention in the Canandaigua Lake Watershed.
- [Lake Friendly Lawn Care guide](#) and campaign by the CLWA publicized via Press Release, newsletter, Facebook, and info page on Town Website
- Trees for Tribes – Buffer in a Bag (NYS DEC program) publicized on Facebook, newsletter, etc.
- Page created on [Town Website](#) with water quality protection information for residents/property owners
- Will continue to share information, projects, and events related to water quality as they become available.

#### Priority 3—Cultural and Historical Preservation

Tasks accomplished to date:

- Conference Room renaming project
  - Seven Conference Rooms named after old Canandaigua Lake steamboats
  - Room signs outside each conference room
  - Framed prints hung in each room with small description
  - A booklet with a short history of each of the seven boats is available in the Town Hall lobby, [on the website](#), or by request.
- BERO Architecture continues work on Phase 1 of the Reconnaissance Level Historical Survey of the Town
  - [Draft report](#) is 50% complete; Final report expected by June



- A public presentation on the completed draft has been scheduled for the evening of August 20, 2019 at the Cheshire Volunteer Fire Department
- Historical Maps project
  - Several historic maps of the Town have been digitized and are available on the [Town website](#)
  - Prints of each will be made and hung in the Town Hall in the hallway by the kitchen and Oriana Room.
- West Lake Legacy movie clips
  - Several clips from the West Lake Legacy movie have been made available on the [Town website](#) thanks to the creators of the documentary.
- The team prepares a [newsletter article](#) each month about a different local historical topic or historic site around town.

Priority 4—Support the Goals of these Committees (Parks and Recreation, Economic Development, ECB-NRI Subcommittee, Environmental Committee) and assist where possible

Tasks accomplished to date:

- The Parks Committee, along with Parks and Recreation Departments are actively working to implement the goals of the Parks and Recreation Master Plan
  - Outhouse West Park – two new soccer fields currently in the works
  - Potential new playground to go in at Outhouse West Park if funding can be secured
  - Outhouse Park – parking lots by Outhouse Hall have been paved
  - ADA Accessibility--Several maintenance projects are underway at multiple Town Parks to improve accessibility to park facilities such as restrooms, lodges, halls, pavilions, etc. for differently-abled individuals, especially those using wheelchairs, scooters, walkers, etc.
  - Recreation programs – existing Town recreation programs have been improved based on user feedback and with guidance from the Master Plan and new programs have been added for the 2019 season
  - Parks and Recreation department has been split into two separate departments and staff (some new) has been reorganized to focus on each one separately to better serve the residents. Town website reflects this change.
- Economic Development Committee, along with the Chamber of Commerce and the City of Canandaigua, has helped to create the Canandaigua Local Development Corporation.
  - This entity will promote Canandaigua to outside entrepreneurs, developers, etc. and will also work to help with existing business expansion and retention.
  - This group will focus on the greater Canandaigua Community.
- ECB-NRI – The Town Board approved the hiring of LaBella Associates to prepare a Natural Resources Inventory for the Town.

- The ECB has created a sub-committee to coordinate this project and their first meeting is scheduled for May 16 at 5:30 pm.
  - LaBella will build off of the work they completed for the Ag Enhancement Plan and the Open Space Master Plan.
- Environmental Committee – the committee has planned events throughout the year to provide information to the community regarding waste reduction, waste diversion, recycling, and composting.
  - All information on what/how to recycle has been placed on the [Town website](#).
  - Kaitlynn has been visiting science classrooms at the schools to teach kids about recycling
  - Earthapalooza on Earth Day at the Wood Library
  - [Composting Workshop](#) at Outhouse Hall on May 15 at 6 pm.
  - The Town has been promoting other agency recycling events available to residents as well (household hazardous waste recycling day, e-waste collection event, paper shredding event, etc.) on the Town Facebook page and in the newsletter.

#### Other CIC Projects

- Uptown Study
  - The Uptown Canandaigua Mixed-Use and Transportation Corridor Feasibility Study was approved by the Genesee Transportation Council's Planning Committee on May 9<sup>th</sup>. This effectively closed out the project.
  - The CIC has begun initial implementation of the Study with the Economic Development Committee
- Middle Cheshire Road Study
  - A [page on the Town website](#) has been created for this project. It will be updated as new information is available.
  - The scope of work for this grant-funded project was approved by the Genesee Transportation Council's Planning Committee at their May 9<sup>th</sup> meeting.
  - Work will begin over the next few weeks on the RFP and the selection of the Steering Committee members.

--CIC Members: Sarah Reynolds (Chair), Gary Davis, Doug Finch, Oksana Fuller, Ray Henry, Kelly LaVoie, Bill Leigh, Joyce Marthaller, Karen Parkhurst, Sal Pietropaolo, Kevin Reynolds, Tom Schwartz, Pat Venezia

# ATTACHMENT 19

# THE AMERICAN LEGION AUXILIARY

Department of New York



CANANDAIGUA UNIT #256  
Canandaigua, New York 14424

Supervisor Cathy Menikotz  
Canandaigua Town Hall  
5440 Rts 5&20 West  
Canandaigua, New York 14424

Dear Supervisor Menikotz,

The American Legion Auxiliary Unit 256 humbly requests that you declare the month of May as Poppy Month in the Canandaigua area.

The Poppy began as a memorial flower for those who died during World War I. Red poppies grew in abundance from blood stained soil of France's Flanders Field. Today the Poppy Program not only provides a visible means to remember and honor our fallen soldiers; but, also provides some needed basic care and items for our veterans, our active military personal, and their families.

Our American Legion Family this year, as years in the past, follows the tradition of offering the red poppy in remembrance to our fallen veterans. Our red poppies are not "sold" but we accept donations with gratitude for our veterans. 100% of donations received will be used for our active military, veterans and their families.

We are planning our second annual "Kick-off Poppy Month Chicken BBQ," on Sunday, May 5<sup>th</sup> located at the American Legion Post 256, 454 North Main St, Canandaigua. Thank you for your generous support of our local veterans and their families.

Sincerely,

SuZanne Gates,  
2018 Poppy Program Chair  
American Legion Auxiliary, Unit 256

# ATTACHMENT 20

# *Town of Canandaigua*

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

April 10, 2019

Doug Finch, Town Manager  
Town of Canandaigua  
5440 Routes 5 & 20 West  
Canandaigua, New York 14424

**RE: GROVE ENGINEERING FO KRENZER  
EROSION CONTROL SURETY ESTIMATE REVIEW  
TAX MAP NO. 111.00-1-55.000  
CPN NO. 19-014  
ADDRESS: 5700 ROSSIER ROAD**

Dear Mr. Finch,

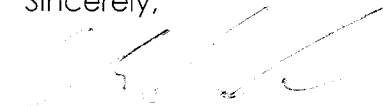
Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated March 5, 2019, prepared by William Grove P.E. of Grove Engineering for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$1,200 (Twelve-Hundred dollars and no cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,



Chris Jensen PE  
Town of Canandaigua – Code Enforcement Officer

C      Jean Chrisman, Town Clerk  
Project Binder  
Richard & Laurie Krenzer

APPROVED

  
Doug Finch – Town Manager

April 11, 2019  
Date

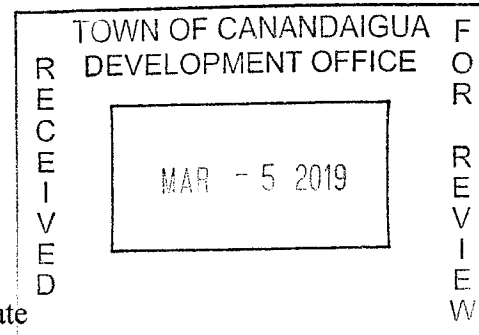


# GROVE ENGINEERING

8677 STATE ROUTE 53  
NAPLES, NEW YORK 14512  
585-797-3989 PHONE  
585-531-4084 FAX  
grove.engineering@yahoo.com

March 5, 2019

Eric Cooper  
Zoning Officer  
Town of Canandaigua



Re: Soil stabilization and erosion control cost estimate  
Proposed Krenzer Residence, 5700 Rossier Rd, TM# ~~111.00-1-55.000~~

Dear Mr. Cooper,

As required by the Final Site Plan Requirements of the Town, here are the estimated costs for the installation and maintenance of the soil stabilization and erosion control on the above referenced project:

|                                      |                |                |
|--------------------------------------|----------------|----------------|
| Silt Fence                           | 300 LF@ \$3/LF | = \$900        |
| Final seed/mulch all disturbed areas | Lump Sum       | = <u>\$300</u> |

Total: **\$1200**

If you have any questions, feel free to contact me.

Sincerely,



William J. Grove, P.E.

# ATTACHMENT 21



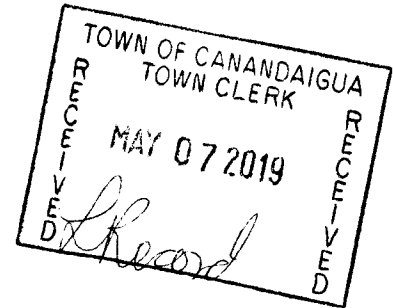
# Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

May 6, 2019

Doug Finch, Town Manager  
Town of Canandaigua  
5440 Routes 5 & 20 West  
Canandaigua, New York 14424

**RE: VENEZIA & ASSOCIATES FOR CANANDAIGUA COUNTRY CLUB INC.**  
**EROSION CONTROL SURETY ESTIMATE REVIEW**  
**TAX MAP No. 98.00-1-39.111**  
**CPN No. 2019-012**  
**ADDRESS: 3280 FALLBROOK PARK**



Dear Mr. Finch,

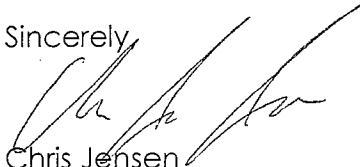
Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated May 3<sup>rd</sup>, 2019, prepared by Anthony Venezia LS of Venezia and Associates for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$1,320 (One-Thousand Three-Hundred Twenty Dollars and No Cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,



Chris Jensen  
Town of Canandaigua – Code Enforcement Officer

C      Jean Chrisman, Town Clerk  
Project Binder  
Parcel Owner

|                           |
|---------------------------|
| APPROVED                  |
| <u>10/5/19</u>            |
| Doug Finch – Town Manager |
| <u>5/7/19</u>             |
| Date                      |



**Surety Estimate – Sediment and Erosion Control at 3280 Fallbrook Park**

**Expansion of Existing Parking Lot**

Prepared by: Venezia and Associates

Prepared For: Canandaigua County Club

**Section A: Erosion Control**

| Item Description                 | Estimated Quantity | Unit | Unit Price (\$) | Estimate   |
|----------------------------------|--------------------|------|-----------------|------------|
| Silt Fence                       | 350                | LF   | 2.00            | \$ 700.00  |
| Stabilized Construction Entrance | 1                  | EA   | 500             | 500.00     |
| Seed /Straw Mulch                | 6,000              | SF   | 0.02            | \$ 120.00  |
| TOTAL SECTION A                  |                    |      |                 | \$1,320.00 |

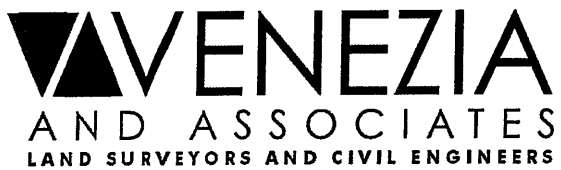
**By Venezia and Associates**

**May 3, 2019**

**Anthony A. Venezia**

A handwritten signature in black ink, appearing to read 'A. Venezia'.





**Surety Estimate – Sediment and Erosion Control at 3280 Fallbrook Park**

**Expansion of Existing Parking Lot**

Prepared by: Venezia and Associates

Prepared For: Canandaigua County Club

**Section A: Erosion Control**

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| <b>TOTAL SECTION A</b>           |                    |      |                 | <b>\$1,320.00</b> |

**By Venezia and Associates**

**May 3, 2019**

**Anthony A. Venezia**

A handwritten signature in black ink, appearing to be 'A. Venezia', written over a horizontal line.

