

Canandaigua Town Board
Meeting Agenda
May 16, 2016
6:00pm

1. Call To Order and Pledge of Allegiance
 - Pledge led by Keith Cutri, Town Councilman
2. Roll Call
 - Town Clerk Confirmation meeting was properly advertised
3. Circulation of Written Communications and Correspondence Call
 - Letter, Joyce Marthaller and the Environmental Conservation Board, Hemlock Woolly Adelgid treatment at Onanda Park, May 9, 2016
 - Newsletter, Cornell University, The Inside Dirt, Volume 14, Issue 4, May 2016
 - Letter, Ontario County Soil & Water Conservation District, Treatment of Hemlock Woolly Adelgid infestation in Onanda Park, May 9, 2016
 - Letter, The American Legion Auxiliary, Poppy Days in support of Veterans May 26 – May 28, May 5, 2016
 - Letter, Time Warner Cable, Chris Mueller, Director of Government Relations, Programming Updates, May 4, 2016
 - Notification, NYS DCJS, sex offender details, April 29, 2016
 - Letter, Mercy Flight Central, thank you for the contribution, April 26, 2016
 - Letter, Time Warner Cable, Chris Mueller, Director of Government Relations, Programming Updates, April 20, 2016
 - Letter, Department of Public Service, Clean Energy Standard program, April 19, 2016
 - Notification, Department of Taxation and Finance, Notice of Tentative Telecommunications Ceiling, March 8, 2016
 - Letter, State Environmental Quality Review Findings State, City of Canandaigua, Pinnacle North, March 2, 2016
4. Privilege of the Floor
 - Supervisor Pam Helming, Remembering Alton "Doc" Blake; Resolution # 2016-120
 - John Malvaso, Resident & Business Owner, Purchasing Practices
5. Presentations
 - The Bonadio Group, Presentation of 2015 Draft Financial Audit Results. A copy of the draft report is included as Attachment 1. This report is also available for review on the Town's website and is on file with the Town Clerk's office.
6. Public Hearings
 - Continued Public Hearings:*
 - Continued Public Hearing for the proposed additions to Town Code including Chapters 170 (Stormwater Management) and 172 (Stormwater Pollution Prevention).
 - Continued Public Hearing on a Text Code Amendment to Town Code Chapter 220, Section 18, Relating to the Permitted Principal Uses in the SCR-1 Zoning District.
 - New Public Hearings:*
 - Public Hearing on Amending Chapter 220, Section 220-8.1 Steep Slope Protection Law and Chapter 1, Section 17 Definitions

7. Priority Business

- 2016-17 Healthcare Proposal. Medical Plan information is included with this report as Attachment 2. This information is also available for review on the Town's website and is on file with the Town Clerk's office.

8. Reports of Town Officials and Department Heads

Written reports prepared by the following officials are included with this agenda. These reports are identified as Attachment 3. These reports are also available for review on the Town's website and are on file with the Town Clerk's office.

- A. Director of Parks & Recreation
- B. Highway / Water Superintendent – To be provided
- C. Assessor
- D. Development Director
- E. Historian
- F. Town Clerk
- G. Supervisor
 - 1. Monthly Financial Report for April 2016
 - a. Revenue & Expense Report
 - b. EFPR Solutions Executive Summary
 - c. Bank Reconciliation Report
 - d. Overtime Report All Departments
 - e. Overtime Report –Highway & Water

9. Reports of Boards and Committees

- A. Planning Board, Chairman Schwartz
- B. Zoning Board of Appeals, Chairman Robinson
- C. Environmental Conservation Board, Chairwoman Marthaller
- D. Public Works Committee, Chairman Fennelly
 - 1. Update on the Highway Facility
 - 2. Water Project Update
- E. Finance Committee, Chairman Westbrook
 - 1. Report & Recommendation on BidUREnergy Proposal
 - 2. Report & Recommendation on the Credit Card & Store Credit Policy
- F. Technology Committee, Chairman Reynolds
 - 1. Report & Recommendation on Social Media, Website
 - 2. Update on Internet and Social Media Use Policy
- G. Public Safety and Security Committee, Chairman Cutri
 - 1. General Update
- H. Citizens Implementation Committee
- I. Parks & Recreation Committee, Chairwoman Schenk
- J. Trails Committee
- K. Special Event Committee, Chairwoman Mangiamele

10. Privilege of the Floor

11. Resolutions

Continued Resolutions:

RESOLUTION NO. 2015-31: RECOMMENDATION FOR THE PURCHASE OF WASTE & RECYCLING EQUIPMENT

WHEREAS, Senator Nozzolio on behalf of the Town of Canandaigua secured \$50,000 in funding from the Dormitory Authority of State of New York (DASNY); and

WHEREAS, it is the intent of the Town Board to accept this grant in order to upgrade certain Transfer Station operations and equipment; and

WHEREAS, the Public Works Committee was charged with determining the best use of these funds and is now recommending the Town Board authorize the following improvements and expenditures:

- A 16 x 24 building that meets the NYS Department of Environmental Conservation requirements for used electronics storage; estimated cost \$12,500.00; and a
- 250- gallon waste oil tank that meets the NYS Department of Environmental Conservation Petroleum Bulk Storage requirements; estimated cost \$2,500.00; and a
- Waste Trash Compactor; estimated cost \$35,000.00; and

WHEREAS, the DASNY grant requires the Town to pay for these purchases up front and seek subsequent reimbursement therefore the Supervisor/Budget Officer is recommending a temporary loan from the Contingency & Tax Stabilization reserve fund of \$50,000; and

WHEREAS, expenditures from the Contingency & Tax Stabilization reserve fund require 2/3 vote of the Town Board and written recommendation from the Supervisor with conditions for the amount to be expended; and

WHEREAS, the written recommendation from the Supervisor and the conditions for the amount to expend are included in this resolution; and

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby authorizes the Highway Superintendent to make the purchases described above in accordance with the Town of Canandaigua Procurement Policy at a cost not to exceed \$50,000.00; and

BE IT FURTHER RESOLVED, that

1. The Canandaigua Town Board hereby approves a temporary loan from Contingency and Tax Reserve fund for the purchase of the specified equipment; and
2. The Canandaigua Town Board hereby directs the Town Clerk to forward copies of this resolution to the Town Bookkeeper and EFPR Solutions.

RESOLUTION NO. 2016-98: MAINTENANCE RESOLUTION FOR CONCRETE SIDEWALKS LAKESHORE DRIVE & MORAN ROAD SIDEWALK IMPROVEMENT-CITY OF CANANDAIGUA-TOWNS OF CANANDAIGUA & HOPEWELL

WHEREAS, Ontario County is the Sponsor for the Lakeshore Drive and Moran Road Sidewalk Improvement project, a Federal Aid Transportation Alternatives Program project; and

WHEREAS, the project will construct approximately 5,250 linear feet of sidewalk with pedestrian level lighting and pedestrian signal facilities along south side of Lakeshore Drive/County Road (CR) 50 and along both sides of Moran Road/CR 10; and

WHEREAS, In the Town of Canandaigua the project will include the construction of concrete sidewalks, pedestrian level lighting, and pedestrian signal facilities along Lakeshore Drive/CR

50 between City of Canandaigua & Moran Road/CR 10 and west side of Moran Road/CR 10;
and

WHEREAS, the project will construct said concrete sidewalks, pursuant to § 102, subdivision 15 of the Highway Law, as shown on the contract drawings for the project; and

WHEREAS, a copy of the proposed project description and the contract drawings are on file with the Town Clerk's office; and

RESOLVED, that Town of Canandaigua hereby grants consent for the construction of concrete sidewalks adjacent to Lakeshore Drive/CR 50 and Moran Road/CR 10, as shown on the contract drawings; and further

RESOLVED, Cost for construction of said concrete sidewalks will be a sole project expense; and further

RESOLVED, Ontario County will or cause to repair and reconstruct said concrete sidewalks as deemed necessary by County Commissioner of Public Works; and further

RESOLVED, Town of Canandaigua will provide general day-to-day maintenance which, depending on Town policy, may include control of snow and ice; and further

RESOLVED, that the clerk of this board is hereby directed to transmit certified copies of this resolution to Ontario County Commissioner of Public Works.

New Resolutions:

RESOLUTION NO. 2016-115: RENAMING PEG RAYBURN DRIVE AND CLARK MEADOWS WAY TO FERRIS HILLS DRIVE

WHEREAS, the Town of Canandaigua has received a request from Ferris Hills to rename the private roadways currently known as Peg Rayburn Drive and Clark Meadows Way to one private drive called Ferris Hills Drive (Attachment 4); and

WHEREAS, Ferris Hills has submitted this request to remove confusion for the general public and emergency responders; and

WHEREAS, the Town of Canandaigua Highway Superintendent, Jim Fletcher, approves of this request and looks to the Town Board for their approval; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves of:

1. Changing the roadway name to Ferris Hills Drive,
2. Directs the Town Clerk to notify the Ontario County 911 Center of this change.

RESOLUTION NO. 2016-116: SETTING HOURLY RATE FOLLOWING INITIAL SIX MONTH PROBATION FOR THE POSITION OF OFFICE SPECIALIST I

WHEREAS, as of May 30, 2016, Ms. Michelle Amon will successfully complete her initial six months of employment as Office Specialist I; and

WHEREAS, Ms. Amon currently earns \$14.25/hour; and

WHEREAS, for certain positions filled during 2015, the 2016 Adopted Town Budget includes a 2% increase upon successful completion of the initial six month period; and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board hereby wishes to express our appreciation to Ms. Amon for her hard work on behalf of the Town and approves of an hourly increase to \$14.54, effective 5.30.16.

RESOLUTION NO. 2016 – 117: ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

WHEREAS, the Town Board is responsible for the general oversight of the Town's operations and finances; and

WHEREAS, the Town Supervisor, as Chief Financial Officer, is responsible for providing financial reports to the Town Board; and

WHEREAS, the Town Supervisor has provided the Town Board with hard copies and electronic copies of the April 2016 Monthly Revenue/Expense Control Report, bank reconciliation reports, cash summary report, EFPR Solutions Executive Summary Report, as well as the and Highway/Water Department Overtime Report and All Department Overtime Report (Attachment 3); and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board hereby confirms receipt and acceptance of these items.

RESOLUTION NO. 2016 – 118: ACCEPTANCE OF AN RFQ FOR THE MAINTENANCE OF CEMETERY STONES AS BUDGETED FOR THE 2016 CALENDER YEAR

WHEREAS, the Town of Canandaigua has submitted three written Requests For Quotes for the express purpose of the maintenance and repair of certain stones in the Academy and Lucas Cemeteries, Canandaigua, New York; and

WHEREAS, the Town of Canandaigua Town Board would like to accept an RFQ of \$4500.00 from Mr. Peter T. Ellison of Ellison Conservation, which represents the only submitted quote for said work; and

WHEREAS, Mr. Peter T. Ellison has produced a very professional result for similar work in the past; and

WHEREAS, said work has been previously approved in the Town of Canandaigua's 2016 budget, and meets the amount of work required to keep the Town of Canandaigua in line with the estimated work required to meet a five year goal; and,

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby authorizes the Town Supervisor to execute any and all documents relative to the said contract.

RESOLUTION NO. 2016 – 119: SUPPORTING OUR VETERANS / PROCLAIMING MAY AS POPPY MONTH

WHEREAS, the annual **POPPY PROGRAM** has been officially recognized and endorsed by governmental leaders since 1922; and

WHEREAS, every **POPPY** is handmade by a veteran, and the proceeds of this worthy fund-raising campaign are used exclusively for the benefit of veterans and the surviving families of deceased veterans; and

WHEREAS, the **POPPY PROGRAM** raises community awareness and respect for our veterans by educating the public about the symbol of the poppy; the 4 petals representing dedication, sacrifice, responsibility and compassion; and

WHEREAS, the red petals symbolize the outpouring of the blood; the black is symbolic of mud and desolation of all battlefields; the green symbolizes the forests, meadows and fields where Americans through the generations have given their lives to preserve our freedoms. And the stem represents the courage and determination of our brave warriors; and

WHEREAS, from May 26 – May 28, 2016, the American Legion Post 256 will be offering **POPPIES** as a thank you for a donation of any amount; and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board does hereby declare the Month of May "**POPPY MONTH**"; and

BE IT FURTHER RESOLVED, the Canandaigua Town Board urges the citizens of this community to recognize the merits of this cause by donating generously to the **POPPY PROGRAM** and by proudly displaying a **POPPY** to show support and appreciation for the sacrifices of our veterans and as evidence of our gratitude to the men and women of this country who have risked their lives in defense of the freedoms which we continue to enjoy as American citizens.

RESOLUTION NO. 2016 – 120: HONORING MR. ALTON "DOC" BLAKE

WHEREAS, the Canandaigua Town Board, Employees and Elected Officials were saddened to learn of the recent death of our friend and former co-worker, Mr. Alton Blake, who served from 1993-2008; and,

WHEREAS, Mr. Blake, affectionately known as "Doc", diligently served his community as Zoning Inspector, Zoning Officer and Health Officer, and accomplished many great tasks that will be long remembered; and

WHEREAS, Doc and his dear wife Kay very generously contributed time, money and effort to countless community projects; and

WHEREAS, Doc's service to others included serving as a member of the Cheshire Volunteer Fire Department; and

WHEREAS, Doc's dedication to public service and his devotion to helping others has inspired and encouraged many to follow in his footsteps; and,

WHEREAS, the life of Doc Blake, as well as his generosity and love for community, cannot be summed up in words but can best be symbolized by the legacy he leaves for all of us; and,

THEREFORE BE IT RESOLVED, that we offer our words of praise and gratitude as a memorial for our friend and mentor, Mr. Alton "Doc" Blake. May his dear wife Kay and his children and grandchildren and all of his family, be comforted by the love and affection he showed to them as well as the memories of this fine man, his life's work and the many people whose lives he impacted; and

BE IT FUTHER RESOLVED, that a copies of this resolution be presented to his wife, Kay, and the Blake Family as a token of our highest esteem for their beloved husband, father and grandfather.

RESOLUTION NO. 2016 – 121: SETTING A PUBLIC HEARING ON A PROPOSED LOCAL LAW § 220-64 TOWN OF CANANDAIGUA PERTAINING TO AUTHORITY AND APPROVAL REQUIRED BY THE TOWN OF CANANDAIGUA PLANNING BOARD

WHEREAS, the Town of Canandaigua Town Board would like to hear from residents regarding a proposed local law §220-64 Town of Canandaigua to require Town of Canandaigua Planning Board review for development of single-family homes inside and outside the RLD Zoning District, and to clarify the thresholds for site development permits (Attachment 5); and

WHEREAS, the language of the proposed local law to read as follows:

Section One. Legislative Intent. The legislative intent of this local law is to require Planning Board review for development of single-family homes inside and outside the RLD Zoning District, and to clarify the thresholds for site development permits.

Section Two. Town of Canandaigua Town Code § 220-64 is hereby replaced in its entirety with the following:

- 1.
 2. § 220-64 Authority; approval required.
- A. The Planning Board of the Town of Canandaigua is hereby authorized to grant site plan approval pursuant to Town Law §§ 274-a and 278, as amended from time to time.
- B. The following actions are exempt from the requirement for site plan review pursuant to this article, unless site plan is otherwise required as a condition of a separate Town approval:
- (1) Except in the Residential Lake District, expansion of a single-family dwelling, with or without an accessory apartment and/or accessory building/structure(s) for same. This includes placement of manufactured dwelling units in an approved manufactured home park.
 - (2) Single-family dwelling units that have received final approval as part of a final subdivision plat approval by the Planning Board in accordance with the provisions of Chapter 174 of the Town Code, unless such individual site plan approval was required by the Planning Board at the time of final subdivision plat approval.
 - (3) Agricultural uses and agricultural structures.
 - (4) Other development that does not exceed the thresholds established in § 220-64C.

- C. Except as exempted in § 220-64B, site plan review is required for:
- (1) Uses allowed by a use variance.
 - (2) Development which exceeds 1,000 square feet in each of the following districts: MR, NC, CC, RB-1, LI, I, MH, PUD, CDO, and AUO.
 - (3) New development for all specially permitted uses in all districts.
 - (4) Development in the Residential Lake District which exceeds 1,000 square feet or such thresholds as would require a permit to be issued pursuant to Chapter 165, Soil Erosion and Sedimentation Control.
 - (5) Development of a new single-family dwelling, with or without an accessory apartment, on an undeveloped or vacant parcel.

Section Three. Town of Canandaigua Town Code § 165-7 is hereby replaced in its entirety with the following:

3. § 165-7 Activities requiring a permit.

None of the following activities shall be commenced until a permit has been issued under the provisions of this chapter.

- A. Any site preparation, regardless of location within the Town, which in the aggregate exceeds either of the following thresholds:
- (1) Stripping or grading which affects more than 10,000 square feet of ground surface.
 - (2) Excavation or filling of more than 100 cubic yards of material.
- B. Any site preparation which in the aggregate exceeds 500 square feet of striping or grading, or the excavation or filling of more than five cubic yards of material within any of the following environmentally sensitive regions of the Town:
- (1) Areas within NYSDEC freshwater wetlands;
 - (2) Within the Canandaigua Lake Watershed, areas of greater than 10% slope. Outside of the Canandaigua Lake Watershed, areas of greater than 15% slope.
 - (3) Areas within the one-hundred-year floodplain and/or floodways of any watercourse or lake as regulated under Chapter 115 of the Town of Canandaigua Code; or
 - (4) Areas within 500 feet of Canandaigua Lake or a recognized Canandaigua Lake tributary as indicated in the most recent USGS 7.5 minute series topographical maps for the Canandaigua and Canandaigua Lake quadrangles.

Section Four. Severability. The provisions of this local law are declared to be severable, and if any section, subsection, sentence, clause or part thereof is, for any reason, held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of any remaining sections, subsections, sentences, clauses or part of this local law.

Section Five. This local law shall take effect immediately upon filing with the Secretary of State.; and

WHEREAS, the Town Board of the Town of Canandaigua would like to provide an opportunity for the public to review and provide comment on the proposed local law; and

WHEREAS, the Town Board of the Town of Canandaigua would like to schedule a public hearing on the above proposed local law; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby establishes a public hearing to be held on June 20, 2016 at 6:00pm at the Canandaigua Town Hall for the purposes of providing the public an opportunity to provide comment on the proposed local law known as § 220-64.

**RESOLUTION NO. 2016 – 122: SOIL EROSION CONTROL SURETY 000 NYS ROUTE 21
(TAX MAP # 112.01-1-11.100)**

WHEREAS, the Town of Canandaigua Planning Board has granted one stage site plan approval for the construction of a new two story single family dwelling, access driveway and associated site improvements at 000 NYS Route 21 (TM # 112.01-1-11.1000); and

WHEREAS, a copy of the approval is included with this resolution and is identified as Attachment 6 and this information is also available for review on the Town's website and is on file with the Town Clerk's office; and

WHEREAS, the Town of Canandaigua Planning Board has determined that a soil erosion control surety is to be provided and accepted by the Town Board prior to the issuance of building permits; and

WHEREAS, the project engineer (Long Associates) has provided a soil erosion control estimate in the amount of \$ 2,656; and

WHEREAS, the town engineer (MRB Group) has reviewed the proposed estimates and found them to be satisfactory to meet the conditions of approval and the work to be completed (attachment); and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approve and accept a soil erosion control surety in the amount of \$ 2,656 in the form of a letter of credit.

**RESOLUTION NO. 2016 – 123: SOIL EROSION CONTROL SURETY FOR 3990 NYS ROUTE
21 (TAX MAP # 111.00-1-20.411)**

WHEREAS, the Town of Canandaigua Planning Board has granted one stage site plan approval for a two lot subdivision in the AR-2 zoning district, and the construction of a single family residential structure and associated site improvements; and

WHEREAS, the Town of Canandaigua Planning Board has determined that a soil erosion control surety is to be provided and accepted by the Town Board prior to the issuance of building permits; and

WHEREAS, the town engineer (MRB Group) has reviewed the proposed estimates and found them to be satisfactory to meet the conditions of approval and the work to be completed; and

WHEREAS, a copy of the proposed estimates are included with this resolution and are identified as Attachment 7 and this information is also available for review on the Town's website and is on file with the Town Clerk's office; and

WHEREAS, the applicant has provided check in the amount of \$ 2,000 as a surety for the soil erosion control measures; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approve and accept a soil erosion control surety in the total amount of \$ 2,000.

RESOLUTION NO. 2016 – 124: PREVENTATIVE MAINTENANCE FOR RECORDS MANAGEMENT VAULT

WHEREAS, the Town Board approved approximately \$12,000 for the replacement of the ventilation system for the records management vault; and

WHEREAS, the Town Clerk is proposing the Town enter into a preventative maintenance agreement with Robert L Kistler Services Corporation to conduct three inspection per year at a cost of \$948; and

WHEREAS, the monies for this agreement would be charged to budget line A.1620.400 (Buildings Contractual); and

WHEREAS, Robert L Kistler Services Corporation has signed and returned the Town's Independent Contractor Supplemental Terms and Conditions; and

WHEREAS, the Certificate of Insurance is on file in the Town Clerk's office and has been approved by the Town's insurance agency; and

WHEREAS, a copy of the proposal is included as Attachment 8 to the agenda with an original copy on file in the Town Clerk's office;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby:

1. authorize the contract with Robert L Kistler Services Corporation for the period of June 1, 2016 through May 31, 2017,
2. directs a copy of said agreement be kept on file in the Office of the Town Clerk, and
3. directs the Town Clerk to notify Robert L Kistler Services Corporation that the preventative maintenance agreement has been approved.

RESOLUTION NO. 2016 – 125: AMENDING FEE SCHEDULE

WHEREAS, the current Fee Schedule only allows less than one week reservations for cabins at Onanda Park to be accepted after Memorial Day weekend; and

WHEREAS, the Town Clerk's office is experiencing numerous calls from prospective renters at Onanda Park who wish to rent cabins for less than the one week; and

WHEREAS, the Town Clerk is proposing an amendment to the adopted Fee Schedule to allow prospective renters to rent for less than one week beginning May 1 rather than after Memorial Day weekend; and

WHEREAS, the a copy of the amended Fee Schedule is Attachment 9 to the agenda with an original copy on file in the Town Clerk's office;

NOW, THEREFORE, BE IT RESOLVED, the Town Board hereby adopts the amended Fee Schedule as presented.

RESOLUTION NO. 2016 – 126: CONTRACT FOR DSL AND TELEPHONE SERVICES

WHEREAS, the Town has been experiencing connection and speed problems with the current modem for the DSL connection (internet services); and

WHEREAS, the Technology Committee and the Town Clerk have been working with a representative from Frontier Communications to resolve the sluggish internet speed; and

WHEREAS, Frontier Communications is proposing to upgrade the Town's modem with a signed agreement for three years at a cost of \$64.99 per month; and

WHEREAS, the agreement has been reviewed and approved by the Attorney for the Town; and

WHEREAS, the Technology Committee is recommending the Town approved the installation of the new modem and the Supervisor signed the three-year agreement with Frontier Communications; and

WHEREAS, the a copy of the proposal is included as Attachment 10 to the agenda with an original copy on file in the Town Clerk's office;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby:

4. authorizes the agreement with Frontier Communications for the period of three years,
5. authorizes the Town Supervisor to sign the agreement,
6. directs a copy of said agreement be kept on file in the Office of the Town Clerk, and
7. directs the Town Clerk to provide an executed copy of the agreement to Frontier Communications.

RESOLUTION NO. 2016 – 127: PURCHASE OF THREE DOOR REFRIGERATOR AT GORHAM LODGE

WHEREAS, the walk-in cooler was removed from Gorham Lodge; and

WHEREAS, the Director of Parks and Recreation would like to replace it with a three door refrigerator; and

WHEREAS, the Director of Parks and Recreation received three bids; and

WHEREAS, copies of the 3 bids are included with this resolution and is identified as Attachment 11 and this information is also is available for review on the Town's website and is on file with the Town Clerk's office; and

WHEREAS, BHS Foodservice Solutions had a bid of \$3,862.00 which was \$13.00 more than the lowest bid however, the BHS bid includes delivery and set-up; and

WHEREAS, the Director of Parks and Recreation recommends contracting with BHS for the refrigerator purchase; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby approve of the purchase of a three door refrigerator for Gorham Lodge from BHS Foodservice Solutions at a cost of \$3,863.00.

RESOLUTION NO. 2016 – 128: ACCEPTING THE RESIGNATION OF LABORER

WHEREAS, Ryan Wolack, Parks Part-Time Laborer and Transfer Station Part-Time Laborer, has tendered his resignation effective April 27, 2016; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby accepts the resignation of Mr. Wolack effective 4.27.16, thanks him for his dedicated service to our community and wishes him well with future endeavors.

RESOLUTION NO. 2016 – 129: REQUEST TO HIRE SUMMER STAFF FOR PARKS

WHEREAS, the Director of Parks and Recreation has requested hiring the following individuals for summer staff at our Parks; and

WHEREAS, the proposed hourly rate for each positions is identified in the following table; and

WHEREAS, these positions are seasonal and are therefore per the employee handbook are not benefit eligible; and

WHEREAS, the funding for this expense is included in the 2016 Adopted Town Budget; and

Noah Barnard	Senior Lifeguard	\$11.50 / hour
Nate Barott	Lifeguard (sub)	\$10.75 / hour
Susan Bennett	Lifeguard	\$10.75 / hour
Benjamin Mincer	Lifeguard	\$10.75 / hour
Christine Rhoads	Lifeguard (sub)	\$10.75 / hour
Timothy Welch	Lifeguard	\$10.75 / hour
Matt Schroeter	Lifeguard	\$10.75 / hour
Aaron Vit	Lifeguard	\$10.75 / hour
Benjamin Northrup	Recreation Attendant	\$9.25 / hour
Nicholas Romano	Recreation Attendant	\$9.25 / hour
Mitchell Hunt	Recreation Attendant	\$9.25 / hour
Connor Moore	Recreation Attendant	\$9.25 / hour
Sarah Swartout	Recreation Specialist	\$10.00 / hour
Madison Kemler	Recreation Specilaist	\$10.00 / hour

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves of the hiring of the seasonal positions noted above at the stated hourly rate; and

BE IT FURTHER RESOLVED, hiring is contingent upon the Ontario County Department of Human Resources certifying the above individuals meet the required training, certification or experience standards; the Director of Parks and Recreation filing the required written reference verifications with the Supervisor's office; and the completion of the new hire paperwork prior to the first day of work.

RESOLUTION NO. 2016 – 130: CONTRACT WITH BENEFIT RESOURCE INC FOR HRA MANAGEMENT

WHEREAS, the Town of Canandaigua has been using the services of Benefit Resource Inc to manage Town employee Health Reimbursement Accounts (HRAs) for several years; and

WHEREAS, Benefit Resource Inc has submitted a Service Agreement for a 24-month period beginning July 1, 2016 at a monthly cost of \$75.00; and

WHEREAS, the cost for this agreement has been allocated in budget line A.9060.830; and

WHEREAS, a copy of the proposal is Attachment 12 to the agenda with an original copy on file in the Town Clerk's office;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby approve the Benefit Resource Inc agreement and authorizes the Town Supervisor to execute the necessary paperwork; and

BE IT FURTHER RESOLVED, that the Town Board directs a copy of said Service Agreement be kept on file in the Office of the Town Clerk, and for the Town Clerk to send an acknowledgement to Benefit Resource Inc of the Town Board's approval.

RESOLUTION NO. 2016 – 131: TREATING HEMLOCK WOOLLY ADELGID AT ONANDA PARK

WHEREAS, Hemlock Woolly Adelgid (HWA) is a small aphid-like insect that attacks hemlock trees and can eventually kill them; and

WHEREAS, Onanda Park has hundreds of hemlock trees; and

WHEREAS, the hemlocks typically grow on steep slopes where their roots hold soil together, die-off can lead to increased soil erosion which will leave increased soil deposited in the lake which can lead to excess nutrients such as phosphorus; and

WHEREAS, the hemlocks provide forest habitat for wildlife, shade for streams, and the loss of the hemlocks would have a negative impact on the ecosystem; and

WHEREAS, the Town Board directed the Director of Parks and Recreation to secure bids for the protection of the hemlocks including the eradication of the woolly adelgid; and

WHEREAS, the Director of Parks and Recreation worked with various local experts to prepare an RFQ and secure 3 bids; and

WHEREAS, copies of the bids are included as Attachment 13 to the agenda with an original copy on file in the Town Clerk's office;

WHEREAS, the Director of Parks and Recreation reviewed the proposed treatment with the Town's Environmental Conservation Board; and

WHEREAS, the Director of Parks and Recreation is recommending hiring Genesee Tree Service to provide the required treatment at a cost not to exceed \$4,585.00; and

WHEREAS, the funds for this service are allocated in line A.7110.402 of the 2016 Adopted Budget; and

WHEREAS, a copy of the proposed Genesee Tree Service contract is included as Attachment 13 with an original copy of the contract on file with the Town Clerk's office; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board approves the Town Supervisor signing the proposed Genesee Tree Service contract at a cost not to exceed \$4,585.00.

RESOLUTION NO. 2016 - 132: REQUEST TO REVISE 284 AGREEMENT FOR THE EXPENDITURE OF 2016 HIGHWAY FUNDS

WHEREAS, The Canandaigua Town Board has accepted a 284 Agreement for the proposed 2016 expenditures of highway money (Attachment 14); and

WHEREAS, the amount of the proposed funds to be used is \$1,767,520.00 for the maintenance of 102.60 miles of town roads; and

WHEREAS, the current cost of asphalt is significantly lower than estimated; and

WHEREAS, more permanent improvements can be made due to the lower cost of material; and

WHEREAS, the Highway Superintendent has revised the previously accepted 284 Agreement for the Expenditure of 2016 Highway Funds and looks to the Canandaigua Town Board for review and acceptance; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby approves the Revised Part 248 Agreement and directs the Town Clerk to retain one copy of the executed agreement and to forward a second copy to the Ontario County Highway Superintendent's Office.

RESOLUTION NO. 2016 - 133: HIGHWAY DEPARTMENT PURCHASE OF NEW FORD F-250 PICKUP TRUCK

WHEREAS, the Highway Superintendent has received a quote from Van Bortel Ford for the purchase of one (1) new and unused 2016 Ford F-250 XL super cab 4WD pickup truck; and

WHEREAS, the total cost of the Ford pickup truck is \$ 31,900.00; and

WHEREAS, the Town Board has budgeted for this purchase (D.5130.200) in the 2016 approved municipal budget; and

THEREFORE BE IT RESOLVED, by the Town Board of the Town of Canandaigua hereby approves the Highway Superintendent to purchase one (1) 2016 Ford F-250 pickup truck from Van Bortel Ford for \$ 31,900.000.

RESOLUTION NO. 2016 – 134: ACCEPTANCE OF AN RFQ FOR THE MAINTENANCE OF CEMETERY STONES AS BUDGETED FOR THE 2016 CALENDER YEAR

WHEREAS, the Town of Canandaigua has submitted three Requests For Quotes for the express purpose of the maintenance and repair of certain stones in the Academy and Lucas Cemeteries, Canandaigua, New York; and

WHEREAS, the Town of Canandaigua Town Board would like to accept an RFQ of \$4500.00 from Mr. Peter T. Ellison of Ellison Conservation, which represents the only submitted quote for said work; and.

WHEREAS, Mr. Peter T. Ellison has produced a very professional result for similar work in the past; and

WHEREAS, said work has been previously approved in the Town of Canandaigua's 2016 budget, and meets the amount of work required to keep the Town of Canandaigua in line with the estimated work required to meet a five year goal; and,

WHEREAS, additional funds are needed in the appropriate expenditure line; and,

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby authorizes the Town Supervisor to execute any and all documents relative to the said contract; and,

BE IT FURTHER RESOLVED, that this Board directs the Budget Officer to make the following Budget modifications,

Increase expenditure Line A.8810.400, Cemeteries Contractual, by \$1750.00

Decrease expenditure Line A.1990.400, Contingency, by \$1750.00

RESOLUTION NO. 2016 – 135: APPROVAL OF THE TOWN OF CANANDAIGUA ENVIRONMENTAL CONSERVATION BOARD'S DRAFT RECYCLING BROCHURE

WHEREAS, the Town Board has received a draft recycling brochure from the Town of Canandaigua Environmental Conservation Board (ECB) (Attachment 15); and

WHEREAS, the ECB wishes to have approximately three hundred copies of the Recycling brochure printed to be given to residents of the Town of Canandaigua; and

WHEREAS, the ECB wishes to place a brochure holder at the transfer station that includes the Recycling brochure; and

WHEREAS, the ECB had requested and the Town Board previously approved as part of the 2016 Town of Canandaigua budget an amount of up to \$1,500 in account # A.8020.450 to cover the cost of the brochure printing; and

WHEREAS, the ECB has received quotes of approximately \$ 350 for printing of the brochure; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua approves of the brochure titled, "Your Guide to Town of Canandaigua Waste & Recycling"; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua authorizes the expenditure of up to \$350 from A.8020.450 for printing of the brochure and a brochure holder to be placed at the Town of Canandaigua Transfer Station.

RESOLUTION NO. 2016 – 136: AUTHORIZATION OF THE TOWN OF CANANDAIGUA ENVIRONMENTAL CONSERVATION BOARD'S 2016 PROJECT PLAN

WHEREAS, the Town of Canandaigua Environmental Conservation Board (ECB) has presented the Town Board of the Town of Canandaigua with a 2016 Project Plan (Attachment 16) ; and

WHEREAS, the ECB 2016 project plan includes a number of public educational opportunities and outreach including training on topics such as aquatic and terrestrial invasives; and

WHEREAS, the ECB wishes to work with the Citizen's Implementation Committee and Town of Canandaigua project teams on a mapping initiative to be conducted in house with the assistance of Ontario County Planning on the mapping of lands of conservation, recreational opportunities, wildlife corridors, trails, and other natural resources; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby accepts and approves the ECB's 2016 project plan to work on the initiatives that the ECB has outlined as part of their plan dated April 11, 2016.

RESOLUTION NO. 2016 – 137: AUTHORIZATION TO SUBMIT MS4 ANNUAL REPORT TO THE NYS DEC FOR THE PERIOD ENDING MARCH 9, 2016

WHEREAS, the Town of Canandaigua is required to submit the Municipal Separate Storm Sewer Systems (MS4) Annual Report to the New York State Department of Environmental Conservation (DEC) for the period ending March 9, 2016 by the due date of June 1, 2016; and

WHEREAS, the Town Board of the Town of Canandaigua held a public hearing and presentation on the draft annual MS4 report at their regularly scheduled Town Board meeting on April 18, 2016 (<http://www.townofcanandaigua.org/documents/files/2016-03-24%20Twn%20Canandaigua%20DRAFT%20MS4%20Annual%20Report.pdf>); and

WHEREAS, Canandaigua Lake Watershed Council Manager Kevin Olvany gave a slide show presentation of the annual MS4 report and an overview of the Stormwater Management Program including the six minimum control measures along with a progress report on each of the minimum control measures; and

WHEREAS, the draft annual MS4 report has been published on the Town of Canandaigua website since March 10, 2016; and a copy available in the Town Hall for residents to review and provide comment on prior to filing with the NYS DEC; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves the draft MS4 annual report as complete; and hereby directs the Town Supervisor to sign the report and file the report with the NYS DEC by June 1, 2016.

RESOLUTION NO. 2016 – 138: ESTABLISHING THE STANDARD WORK DAY FOR RETIREMENT PURPOSES

WHEREAS, the New York State and Local Employees' Retirement System requires that a standard workday be established for retirement credit purposes; and

WHEREAS, the Town of Canandaigua has reviewed and recommends establishment of standard work days for certain positions; and

RESOLVED, that the Town of Canandaigua hereby establishes the following as standard work days for the certain positions; and

RESOLVED, that the Town of Canandaigua will report the following days worked in the New York State Employees' Retirement System based on the employer's time keeping system and who are members of the Retirement System,

Title	Standard Work Day Hours
Account Clerk	8
Account Clerk-Typist	8
Automotive Mechanic	8
Clerk	8
Code Enforcement Officer	8
Constable	6
Deputy Building Inspector	8
Deputy Town Clerk	8
Director of Parks and Recreation	8
Finance Clerk II	8
Laborer	8
Lifeguard	8
Micro Computer Operator	8
Motor Equipment Operator	8
Office Specialist I	8
Park Maintenance Assistant	6
Planner	8
Planning Aide	6
Real Property Aide	8
Real Property Appraisal Aide	8
Recreation Assistant	6
Recreation Attendant	6
Recreation Specialist	6
Secretary to ECB	6
Secretary to Planning Board	6
Secretary to Zoning Board of Appeals	6
Senior Lifeguard	8
Stenographer	6
Student Aide	6
Town Health Officer	6
Town Historian	6
Typist	6
Working Supervisor	8
Zoning Inspector	8

NOW THEREFORE BE IT RESOLVED, that a certified copy of this resolution be transmitted by the Town of Canandaigua Town Clerk to the New York State Comptroller.

RESOLUTION NO. 2016 – 139: RECOGNIZING SAMANTHA PIERCE FOR HER LEADERSHIP ON THE 2016 UNITED WAY CAMPAIGN

WHEREAS, the Town Board of the Town of Canandaigua highly values citizen participation and involvement in our greater community; and

WHEREAS, the Quality of Life in Canandaigua continues to flourish thanks in part to the involvement and generosity of the greater community; and

WHEREAS, residents, employees, and elected officials all participated recently in the Town of Canandaigua's United Way Campaign, including the Annual Food Drive, making it a wonderful success; and

WHEREAS, residents of the Canandaigua community greatly benefited from the food drive through the donations to local food pantries and the sense of pride in our community evidenced during such events; and

WHEREAS, the United Way campaign was organized and led by Samantha Pierce, Finance Clerk II; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua would like to extend our deepest gratitude to the entire Canandaigua community, and to Samantha Pierce for her hard work and leadership of the 2016 United Way Campaign.

RESOLUTION NO. 2016 – 140: RECOGNIZING TOWN EMPLOYEES FOR THEIR WORK DURING THE 2016 ANNUAL DAY OF CARING EVENT

WHEREAS, the Town Board of the Town of Canandaigua highly values citizen participation and involvement in our greater community; and

WHEREAS, the Quality of Life in Canandaigua continues to flourish thanks in part to the involvement and generosity of the greater community; and

WHEREAS, several employees recently participated in the United Way's Annual Day of Caring, making it a wonderful success; and

WHEREAS, the Town Board would like to show our appreciation for these individuals; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua would like to extend our deepest gratitude to Dennis Brewer, Jeff Winner, Ryan Wolack, Gordy Crosby, Trent Snyder, Jim Burke, Jeff Miller, Larry Tyler, Austin Mincer, Jesse Cooper, Wayne Bellis and Brian VanCaesele for your hard work and efforts during the 2016 Annual Day of Caring at YMCA Canandaigua and 4H Camp Bristol.

**RESOLUTION NO. 2016 – 141: ACCEPTANCE OF THE 2015 FINANCIAL AUDIT
PREPARED BY THE BONADIO GROUP**

WHEREAS, the Town Board contracted with the Bonadio Group for audit of the Town's 2015 finances and compliance with federal, state, and local policies; and

WHEREAS, on May 16, 2016, representatives of the Bonadio Group presented the finding of the annual audit to the Town Board and the public; and

WHEREAS, the report summarizes the Town's financial standing at the end of 2015 and does not find any incident of non-compliance or any area of concern; and

WHEREAS, a copy of the report is included as Attachment 1 ; a copy of this report is also available from the Town Clerk; and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board does hereby accept the Financial Statement as of and for the Year Ended December 31, 2015, Together with the Auditor's report prepared by the Bonadio Group and presented to the Town Board and the public on May 16, 2016.

**RESOLUTION NO. 2016 – 142: RECOGNIZING THE CANANDAIGUA MIDDLE SCHOOL
LIBRARY FOR BEEN SELECTED THE 2016 RRLC SCHOOL LIBRARY OF THE YEAR**

WHEREAS, the Canandaigua Town Board has received notice that the Rochester Regional Library Council (RRLC) has selected the Canandaigua Middle School Library as the School Library of the Year; and

WHEREAS, a copy of this notification is included as Attachment 17; and

WHEREAS, Canandaigua Middle School Library (CMSL) was chosen from a group of 1,443 nominations; and

WHEREAS, the RRLC panel of judges recognized the CMSL for their work with the public library, the students and teachers, and their successful and creative endeavors to engage children in reading; and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board hereby wishes to recognize the Canandaigua Middle School Library for their successful efforts to engage children in reading activities and to congratulate the Canandaigua School District and the Middle School Library for achieving recognition as Rochester Regional Library Council's School Library of the Year; and

BE IT FUTHER RESOLVED, the Canandaigua Town Board hereby directs a copy of this resolution be forwarded to Ms. Melanie Dyroff, Library Media Specialist and Mrs. Lynn Erdle, School Superintendent.

RESOLUTION NO. 2016 – 143: BUDGET MODIFICATION

WHEREAS, This Board approved the purchase and installation of a new ventilation system for the Records Vault with Resolution 2015-236; and

WHEREAS, There was \$10,000 budgeted for said purchase and installation in the 2015 Budget; and

WHEREAS, The quote for the purchase from Kistler Service Corp., was in the amount of \$11,988.00; and

WHEREAS, The installation could not be completed until early 2016 allowing the 2015 budgeted amount of \$10,000.00 to be encumbered and the additional amount included in the 2016 Budget; and

WHEREAS, During the closing of the 2015 Budget and opening of the 2016 Budget, the \$10,000.00 as not encumbered as planned, rolling the funds back unto unexpended fund balance; and

WHEREAS, It has been determined to also obtain a preventative maintenance contract for the new system in the amount of \$948.00; and

WHEREAS, It is the recommendation of the Budget Officer to increase appropriated fund balance to reflect the monies returned to fund balance in error in order to properly fund the appropriate expenditure lines; now, therefore, be it

RESOLVED, That this Board directs the Budget Officer to amend the 2016 budget as follows:

Increase A.0599, Appropriated Fund Balance by \$10,948.00

Increase A.1410.200, Town Clerk, Capital Equipment by \$10,000.00

Increase A.1620.400, Buildings, Contractual by \$948.00

RESOLUTION NO. 2016 – 144: BUDGET TRANSFER REQUEST

WHEREAS, the Budget Officer is requesting the following budget transfers (Attachment 18):

ACCOUNT #	DESCRIPTION	TO	FROM
	GENERAL		
A.6410.410	PUBLICITY, CONTRACTUAL	54.00	
A.6410.420	PUBLICITY, PARK		54.00
	HIGHWAY		
D.5130.400.201	MACHINERY, CONT. TRUCK #1	447.81	
D.5130.400.202	MACHINERY, CONT. TRUCK #2	110.07	
D.5130.400.203	MACHINERY, CONT. TRUCK #3	69.52	
D.5130.400.204	MACHINERY, CONT. TRUCK #4	3480.40	
D.5130.400.205	MACHINERY, CONT. TRUCK #5	33.25	
D.5130.400.207	MACHINERY, CONT. TRUCK #7	2871.32	
D.5130.400.214	MACHINERY, CONT. TRUCK #14	1299.60	
D.5130.400.217	MACHINERY, CONT. TRUCK #17	38.08	
D.5130.400.219	MACHINERY, CONT. TRUCK #19	1825.95	
D.5130.400.0	MACHINERY, CONTRACTUAL		10,176.00
	WATER		
F.8310.400	MAINTENANCE/HOPEWELL	2000.00	
F.8310.424	TRAINING & MEMBERSHIP	545.00	
F.8340.450	IMPROVEMENTS		2545.00
F.9060.820	HOSPITAL/MEDICAL BUYOUT	2069.60	
F.9060.810	HOSPITAL/MEDICAL INSURANCE		2069.60

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves of the requested budget transfers.

RESOLUTION NO. 2016 – 145: EMPLOYEE HEALTHCARE PLAN

WHEREAS, the Town of Canandaigua conducted a healthcare survey of all employees to gauge the employee interest in and priority ranking of various benefits, including medical plan coverage; and

WHEREAS, the Town of Canandaigua provided the survey results to 3 separate healthcare brokers who then utilized this information to provide the town with recommended healthcare options; and

WHEREAS, after meeting with the 3 healthcare brokers, the Town Board elected to work with Bond Financial Services; and

WHEREAS, for the 2016-17 plan year, the Town Board will offer four medical plan options; and

WHEREAS, each plan includes employees contributing 2% - 40% of the plan cost, depending upon the plan selected; and

WHEREAS, plan costs, descriptions and other information can be found in Attachment 2; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby approves of the proposed plan options and contributions as described in Attachment 2 for the 2016-17 benefit year.

12. Approval of the following Town Board Meeting Minutes:
April 18, 2016

13. Approval of Charge Back Billing –
The charge back billing summary presented to the Town Board for consideration is included with this agenda and is identified as Attachment 19. This information is also available for review on the Town's website and is on file with the Town Clerk's office.

14. Payment of the Bills
Abstract Claim Fund Totals presented by Town Clerk
Voucher Summary Report for Town Board signatures
(By signing, Town Board members represent they have reviewed the purchases for compliance with the Town's approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

15. Privilege of the Floor

16. Other Business

17. Privilege of the Floor

18. Executive Session, as requested

19. Adjournment

ATTACHMENT 1

TOWN OF CANANDAIGUA, NEW YORK

**Financial Statements as of
and for the Year Ended
December 31, 2015
Together with
Independent Auditor's Report**

Draft. Subject to Change

TOWN OF CANANDAIGUA, NEW YORK

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INDEPENDENT AUDITOR'S REPORT

May 16, 2016

To the Town Board of the
Town of Canandaigua, New York:

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Canandaigua, New York (the Town) as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibilities for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town as of December 31, 2015, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

(Continued)

INDEPENDENT AUDITOR'S REPORT

(Continued)

Change in Accounting Principle

As discussed in Note 2 to the financial statements, in 2015 the Town adopted new accounting guidance, GASB Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27* and GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date – an amendment of GASB Statement No. 68*. Our opinion is not modified with respect to this matter.

Report on Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information and schedules of contributions-pension plan, and proportionate share of the net pension liability (asset) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Report on Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The combining nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the financial statements.

The combining nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

TOWN OF CANANDAIGUA, NEW YORK

MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) DECEMBER 31, 2015

Our discussion and analysis of the Town of Canandaigua, New York's (the Town) financial performance provides an overview of the Town's financial activities for the fiscal year ended December 31, 2015. The results of the current year are discussed in comparison with the prior year, with an emphasis on the current year. The Management's Discussion and Analysis is only an introduction, please read it in conjunction with the Town's financial statements.

FINANCIAL HIGHLIGHTS

- On the government-wide financial statements, the assets of the Town exceeded its liabilities by \$28,755,703. Of this amount, the unrestricted portion is \$6,955,285. The balance of net position is considered either restricted for specific purposes or the net investment in capital assets.
- General revenues, which include Non-Property Taxes and Real Property Tax, are \$5,896,100, or 59%, of all revenues. Program specific revenues in the form of Charges for Services, Operating Grants, and Capital Grants accounted for \$4,056,819, or 41%, of total revenues.
- The Town's governmental fund financial statements report a combined ending fund balance of \$9,439,287.
- At the end of the current year, the unassigned fund balance of the General Fund was \$2,797,392.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements consist of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains individual fund statements and supplemental schedules in addition to the basic financial statements.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

- The *statement of net position* presents information on all of the Town's assets, deferred outflows, liabilities, and deferred inflows, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.
- The *statement of activities* presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.
- The *governmental activities* of the Town include highway maintenance, snow removal, general administrative support, community service, water services, and interest on long-term debt.

OVERVIEW OF THE FINANCIAL STATEMENTS (Continued)

Fund Financial Statements

A *fund* is a self-balancing grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of the Town can be divided into two categories: Governmental Funds and Fiduciary Funds.

- *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the year. Such information may be useful in evaluating the Town's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Town maintains five major individual governmental funds; General Fund, Highway Fund, Water Fund, Park Land Fund and Capital Projects Fund. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balance for each fund.

The Town adopts an annual budget for the General Fund, Highway Fund and the Water Fund. A budgetary comparison statement has been provided for each major fund with an annually adopted budget within the basic financial statements to demonstrate compliance with the budget.

- The *Fiduciary Funds* are used to account for assets held by the Town in an agency capacity on behalf of others. Fiduciary Funds are not reflected in the government-wide financial statement because the resources of these funds are *not*, and never will be, available to support the Town's programs.

OVERVIEW OF THE FINANCIAL STATEMENTS (Continued)

Fund Financial Statements (Continued)

Major Features of the Town-Wide and Fund Financial Statements

<u>Features</u>	<u>Fund Financial Statements</u>		
	<u>Town-Wide Statements</u>	<u>Governmental Funds</u>	<u>Fiduciary Funds</u>
Scope	Entire Town	The activities of the Town are not proprietary or fiduciary, such as General administration, Highway, and Water	Instances in which the Town administers resources on behalf of someone else.
Required Financial Statements	Statement of Net Position Statement of Activities	Balance Sheet, Statement of Revenues and Expenditures, and Changes in Fund Balance	Statement of Fiduciary Net Position, and Statement of Changes in Fiduciary Net Position
Accounting Basis and Measurement Focus	Accrual accounting and economic resource focus	Modified accrual accounting and current financial focus	Accrual accounting and economic resource focus
Type of Asset/Liability Information	All assets and liabilities, both financial and capital, short-term and long-term	Generally, assets expected to be used up and liabilities that come due during the year or soon thereafter, no capital assets or long-term liabilities included	All assets and liabilities both short-term and long-term; funds do not currently contain capital assets, although they can
Type of Inflow/Outflow Information	All revenues and expenses during the year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable	All additions and deductions during the year, regardless of when cash is received or paid

Notes to Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

By far, the largest component of the Town's net position (67%) reflects its net investment in capital assets, less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to the residents and consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

There are restricted net position balances which constitute 9% of total net position at December 31, 2015. The remaining balance is unrestricted net position, which was \$6,955,285 (24%) in 2015, and may be used to finance future operations.

The Town relies upon taxes, charges for services, operating grants, and capital grants as its primary revenue sources. Expenses are distributed dependent on the Town's services.

FINANCIAL ANALYSIS OF THE TOWN'S FUNDS

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

Governmental Funds

The focus of the Town's governmental funds is to provide information on near term inflows, outflows and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year. Amounts to be applied against next year's fund balance are reported as assigned resources.

The General Fund is the chief operating fund of the Town. At the end of the current year, the total fund balance of the General Fund was \$5,102,565, of which \$2,797,392 was unassigned. The fund balance for the Town's General Fund increased by 14.9% in 2015, as a function of the Town's operating activities.

As the Town completed the year, its governmental funds, as presented in the balance sheet on page 11, reported a combined fund balance of \$9,439,287 which is \$867,558 greater than last year's total of \$8,571,729. The table below shows the fund balances at year end for the Town's major funds.

	Governmental Funds Fund Balance at Year End		Percent Change 2015 - 2014
	<u>2015</u>	<u>2014</u>	
Major funds:			
General fund	\$ 5,102,565	\$ 4,442,819	14.8%
Highway fund	1,987,373	2,388,068	-16.8%
Water fund	1,296,092	1,150,680	12.6%
Capital projects fund	19,523	(532,509)	103%
Park Land fund	599,731	451,167	32.9%
Non-major funds	<u>434,003</u>	<u>671,504</u>	-35.4%
Total governmental funds	<u>\$ 9,439,287</u>	<u>\$ 8,571,729</u>	10.1%

FINANCIAL ANALYSIS OF THE TOWN'S FUNDS (Continued)

Budgetary Highlights

The key budget variances for the major funds are listed below.

<u>Revenue Items</u>	<u>Budget Variance</u>	<u>Explanation for Budget Variance</u>
General Fund – Nonproperty tax items	\$ 317,244	The Town historically budgets for sales tax conservatively; the Town received more than expected in 2015.
Water Fund – Miscellaneous	\$ 189,630	The Town had a refund for prior year capital expenditures on water districts within the Water Fund.

<u>Expenditure Items</u>	<u>Budget Variance</u>	<u>Explanation for Budget Variance</u>
General Fund – General governmental support	\$ 383,660	The Town initiated cost controls which resulted in savings.
Highway Fund – Transportation	\$ 354,807	The Town had lower than expected charges related to capital and fuel costs.

Capital Assets

Capital assets, net of accumulated depreciation, are reflected below:

<u>Class</u>	<u>2015</u>	<u>2014</u>
Land	\$ 2,527,731	\$ 2,361,204
Work-in-progress	1,130,477	946,502
Infrastructure	13,863,716	16,350,071
Buildings and improvements	1,393,729	1,453,407
Machinery and equipment	<u>2,781,762</u>	<u>2,882,465</u>
Total capital assets, net of accumulated depreciation	<u>\$ 21,697,415</u>	<u>\$ 23,993,649</u>

During 2015, there were \$930,783 of capital asset additions offset by \$3,033,480 of depreciation expense and a loss on disposal of capital assets of \$193,537.

More detailed information about the Town's capital assets is presented in the notes to the financial statements.

Long-Term Liabilities

The Town's general obligation and other long-term debt outstanding, was as follows at December 31:

	<u>2015</u>	<u>2014</u>
Serial bonds	\$ 2,329,400	\$ 1,945,800
Postemployment benefits	80,578	112,896
Compensated absences	<u>15,261</u>	<u>15,044</u>
Total	<u>\$ 2,425,239</u>	<u>\$ 2,073,740</u>

FINANCIAL ANALYSIS OF THE TOWN'S FUNDS (Continued)

Long-Term Liabilities (Continued)

The amount of principal paid on outstanding debt was \$166,400 in 2015 which was offset by additional borrowings of \$550,000.

More detailed information about the Town's long-term liabilities is presented in the notes to the financial statements.

FACTORS BEARING ON THE TOWN'S FUTURE

- Potential water and sewer infrastructure improvements consistent with the Town's Comprehensive Plan.
- Facility improvements including the possibility of a new highway facility with improved safety and storage features; the redesign of the transfer facility to better serve constituents and to allow for the collection of additional waste and recycling streams; and the reconfiguration of Town Hall to make it more use friendly for our customers and better accessible for those with mobility challenges; and the possible expansion and/or relocation of court services.
- Roadway repairs and possible replacement.
- Town hall HVAC replacement.
- Possible labor union negotiations.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town's finances for those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

The Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, New York 14424
(585)394-1120
Attn: Town Clerk

TOWN OF CANANDAIGUA, NEW YORK

STATEMENT OF NET POSITION
DECEMBER 31, 2015

ASSETS

Cash - unrestricted	\$ 5,990,574
Cash - restricted	2,432,403
Accounts receivable	172,694
Due from other governments	1,175,428
Prepaid expenses	79,520
Capital assets, net	<u>21,697,415</u>
Total assets	<u>\$ 31,548,034</u>

DEFERRED OUTFLOWS OF RESOURCES

Pension related	<u>287,192</u>
Total Deferred outflows of resources	<u>287,192</u>

LIABILITIES

Accounts payable	324,759
Accrued liabilities	49,883
Due to other funds	17,386
Unearned revenue	19,304
Net pension liability	236,408
Long-term obligations -	
Due within one year	162,810
Due in more than one year	<u>2,262,429</u>
Total liabilities	<u>3,072,979</u>

DEFERRED INFLOWS OF RESOURCES

Pension related	<u>6,544</u>
Total deferred inflows of resources	<u>6,544</u>

NET POSITION

Net investment in capital assets	19,368,015
Restricted	2,432,403
Unrestricted	<u>6,955,285</u>
Total net position	<u>\$ 28,755,703</u>

The accompanying notes are an integral part of these statements.

TOWN OF CANANDAIGUA, NEW YORK

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2015

Functions/Programs	Expenses	Program Revenue			Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
PRIMARY GOVERNMENT:					
Governmental activities -					
General governmental support	\$ 1,527,453	\$ 363,316	\$ 471,962	\$ -	\$ (692,175)
Public safety	1,018,043	941,368	-	-	(76,675)
Public health	12,529	-	-	-	(12,529)
Transportation	6,616,865	156,138	240,377	-	(6,220,350)
Economic assistance and opportunity	3,109	-	-	-	(3,109)
Culture and recreation	469,001	-	224,073	-	(244,928)
Home and community services	1,883,587	1,659,585	-	-	(224,002)
Interest on long-term debt	92,705	-	-	-	(92,705)
Total governmental activities	\$ 11,623,292	\$ 3,120,407	\$ 936,412	\$ -	(7,566,473)
General revenues					
Real property taxes and real property tax items					1,094,717
Nonproperty tax items					4,353,539
Use of money and property					26,444
Sale of property and compensation for loss					48,415
Miscellaneous					372,985
Total general revenues					5,896,100
Change in net position					(1,670,373)
Net position - beginning of year, as previously reported					30,491,638
Cumulative effect of change in accounting principle (Note 2)					(65,562)
Net position - beginning of year, as restated					30,426,076
Net position - end of year					\$ 28,755,703

The accompanying notes are an integral part of these statements.

TOWN OF CANANDAIGUA, NEW YORK

**BALANCE SHEET - GOVERNMENTAL FUNDS
DECEMBER 31, 2016**

	General Fund	Capital Projects Fund	Highway Fund	Water Fund	Park Land Fund	Total Govern- ment Funds
ASSETS						
Cash - unrestricted	\$ 2,289,153	\$ 116,107	\$ 1,094,848	\$ 1,321,336	\$ 693,731	\$
Cash - restricted	1,482,403	-	950,000	-	-	-
Accounts receivable	55,069	-	-	116,625	1,000	-
Due from other funds	240,834	-	-	-	-	-
Due from other governments	1,148,863	19,523	-	7,042	-	-
Prepaid expenditures	38,170	-	35,784	5,566	-	-
Total assets	\$ 5,254,492	\$ 135,630	\$ 2,080,632	\$ 1,450,569	\$ 694,731	\$
LIABILITIES AND FUND BALANCES						
LIABILITIES:						
Accounts payable	\$ 100,223	\$ 10,273	\$ 62,386	\$ 150,481	\$ -	\$
Accrued liabilities	15,014	-	30,873	3,996	-	-
Due to other funds	17,386	105,834	-	-	95,000	-
Unearned revenue	19,304	-	-	-	-	-
Total liabilities	151,927	116,107	93,259	154,477	95,000	
FUND BALANCES:						
Nonspendable	38,170	-	35,784	5,566	-	-
Restricted	1,482,403	-	950,000	-	-	-
Assigned	784,600	19,523	1,001,589	1,290,526	599,731	-
Unassigned	2,797,392	-	-	-	-	-
Total fund balances	5,102,565	19,523	1,987,373	1,296,092	599,731	
Total liabilities and fund balances	\$ 5,254,492	\$ 135,630	\$ 2,080,632	\$ 1,450,569	\$ 694,731	\$

The accompanying notes are an integral part of these statements.

TOWN OF CANANDAIGUA, NEW YORK

**RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
DECEMBER 31, 2015**

Total fund balance - governmental funds	\$ 9,439,287
Total net position reported for governmental activities in the statement of net position is different because:	
Capital assets used in governmental activities are not current financial resources and; therefore, are not reported in the funds.	
Cost of capital assets	63,434,438
Accumulated depreciation	<u>(41,737,023)</u>
	21,697,415
Deferred outflows/inflows of resources related to pensions are applicable to future periods and; therefore, are not reported in the funds.	
Deferred outflows - ERS	287,192
Deferred inflows - ERS	(6,544)
Net pension obligations are not due and payable in the current period and; therefore, are not reported in the funds.	
Net pension liability - ERS	(236,408)
Compensated absences are not reported in the funds under fund accounting, but are expensed in the statement of activities and as the liability is incurred.	
	(15,261)
Other postemployment benefits are not reported in the funds under fund accounting, but are a liability in the statement of net position.	
	(80,578)
Long-term debt is not due and payable in the current period and; therefore, is not reported as a fund liability.	
	<u>(2,329,400)</u>
Total net position of governmental activities	<u>\$ 28,755,703</u>

The accompanying notes are an integral part of these statements.

TOWN OF CANANDAIGUA, NEW YORK

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2015

	General Fund	Capital Projects Fund	Highway Fund	Water Fund	Park Land Fund	Total Nonmajor Governmental Funds
REVENUES:						
Real property taxes and tax items	\$ 292,729	\$ -	\$ 801,988	\$ -	\$ -	\$ 1,614,639
Nonproperty tax items	1,984,744	-	2,368,795	-	-	-
Departmental income	258,484	-	-	651,790	243,000	12,800
Intergovernmental charges	-	-	149,626	-	-	-
Use of money and property	25,880	-	-	-	564	-
Licenses and permits	92,032	-	-	-	-	-
Fines and forfeitures	98,036	-	-	-	-	-
Sale of property and compensation for loss	-	-	48,415	-	-	-
Miscellaneous	96,652	-	38,116	189,630	-	48,587
State aid	471,962	224,073	240,377	-	-	-
Total revenues	3,320,519	224,073	3,647,317	841,420	243,564	1,676,026
EXPENDITURES:						
General governmental support	1,203,275	110,178	-	-	-	5,199
Public safety	94,398	-	-	-	-	909,297
Public health	11,202	-	-	-	-	-
Transportation	122,676	-	3,674,153	-	-	22,663
Economic assistance and opportunity	3,109	-	-	-	-	-
Culture and recreation	379,464	-	-	-	-	-
Home and community services	487,121	111,863	-	1,005,069	-	356,025
Employee benefits	454,528	-	376,859	52,177	-	-
Debt service -						
Principal	-	-	-	-	-	166,400
Interest	-	-	-	-	-	92,705
Total expenditures	2,755,773	222,041	4,048,012	1,057,246	-	1,552,289
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	564,746	2,032	(400,695)	(215,826)	243,564	123,737
OTHER FINANCING SOURCES (USES):						
Proceeds from debt issuance	-	550,000	-	-	-	-
Operating transfers - in	95,000	-	-	361,238	-	3,101
Operating transfers - out	-	-	-	-	(95,000)	(364,339)
Total other financing sources and uses	95,000	550,000	-	361,238	(95,000)	(361,238)
CHANGE IN FUND BALANCE	659,746	552,032	(400,695)	145,412	148,564	(237,501)
FUND BALANCE - beginning of year	4,442,819	(532,509)	2,388,068	1,150,680	451,167	671,504
FUND BALANCE - end of year	\$ 5,102,565	\$ 19,523	\$ 1,987,373	\$ 1,296,092	\$ 599,731	\$ 434,003

The accompanying notes are an integral part of these statements.

TOWN OF CANANDAIGUA, NEW YORK

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
AND CHANGE IN NET POSITION
FOR THE YEAR ENDED DECEMBER 31, 2015**

Net change in fund balances - governmental funds \$ 867,558

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report outlays for capital assets as expenditures because such outlays use current financial resources. In contrast, the statement of activities reports only a portion of the outlay as expense. Also, depreciation is recorded in the statement of activities, but not as a change in fund balance of the governmental funds. The outlay is allocated over the assets' estimated useful lives as depreciation expense for the period.

Capital additions	930,783	
Depreciation	(3,033,480)	
Loss on sale of capital assets	<u>(193,537)</u>	
		(2,296,234)

Repayment of bond debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. 166,400

Borrowing of new bond principal is an other financing source in the governmental funds, but the proceeds increase long-term liabilities in the statement of net position. (550,000)

Governmental funds report district pension contributions as expenditures. However, in the statement of activities, the cost of pension benefits earned, net of employer contributions is reported as pension expense.

Town pension contributions	238,563
Cost of benefits earned net of employee contributions	(128,761)

The change in compensated absences is reported in the statement of activities, but does not require the use of current financial resources and; therefore, this is not reported as an expenditure/revenue in the governmental funds. (217)

The change in other postemployment benefit obligations does not require the use of current financial resources and; therefore, this is not reported as an expense/revenue in the governmental funds. 32,318

Change in net position of governmental activities \$ (1,670,373)

TOWN OF CANANDAIGUA, NEW YORK

STATEMENT OF FIDUCIARY NET POSITION
DECEMBER 31, 2015

	<u>Agency Funds</u>	<u>Private Purpose Trust Funds</u>
ASSETS		
Cash and cash equivalents	\$ 80,209	\$ 75,587
Due from other funds	17,386	-
	<hr/>	<hr/>
Total assets	97,595	75,587
LIABILITIES		
Other liabilities	97,595	-
	<hr/>	<hr/>
Total liabilities	97,595	-
NET POSITION		
	<hr/> <hr/>	<hr/> <hr/>
	-	75,587

The accompanying notes are an integral part of these statements.

TOWN OF CANANDAIGUA, NEW YORK

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FOR THE YEAR ENDED DECEMBER 31, 2015

	Private Purpose <u>Trust Funds</u>
REVENUES	
Use of money and property	\$ -
Total revenue	-
CHANGE IN NET POSITION	-
NET POSITION - beginning of year	<u>75,587</u>
NET POSITION - end of year	<u>\$ 75,587</u>

Draft - Subject to Change

TOWN OF CANANDAIGUA, NEW YORK

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the Town have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Town's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements. The GASB is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

Financial Reporting Entity

The Town of Canandaigua, New York (the Town), is governed by its charter, local laws, municipal laws, and other general laws of the State of New York. The Town Board, which is the legislative body responsible for overall operations of the Town, consists of the supervisor and four councilpersons. The Supervisor serves as the chief executive officer and chief fiscal officer of the Town.

The Town provides the following basic services: fire protection, highway maintenance, recreation facilities and programs, environmental services, and water facilities.

The financial reporting entity consists of (a) the primary government which is the Town, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete as set forth in generally accepted accounting principles.

All governmental activities and functions performed by the Town are its direct responsibility; no other governmental organizations have been included or excluded from the reporting entity.

The decision to include a potential component unit in the Town's reporting entity is based on several criteria set forth by the GASB including legal standing, fiscal dependency, and financial accountability. A component unit is included in the Town's reporting entity if it is both fiscally dependent on the Town and there is a potential for the component unit to provide specific financial benefits to or impose specific financial burdens on the primary government. Based on the application of these criteria, the following is a brief review of a certain entity considered in determining the Town's reporting entity.

Joint Venture

The Canandaigua-Farmington Consolidated Water District (the District) was established in 2004 under article 5-G of General Municipal Law and under Sections 206 and 206a of New York State Town Law and consists of the Town of Canandaigua Water District, Farmington Water District, Hopewell Water District and all water district extensions under the original District.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Financial Reporting Entity (Continued)

Joint Venture (Continued)

The District consists of the Town Boards of both Canandaigua and Farmington and the operations are the responsibility of the Town of Farmington's Water and Sewer Superintendent. The Supervisors of the Town of Canandaigua and the Town of Farmington along with the Town of Farmington Water and Sewer Superintendent are responsible for the audit of the claims and the Town of Farmington maintains the books and records of the District. The District is reported as a component unit of the Town of Farmington. A separately issued audit report is available at the Town of Farmington offices.

Basis of Presentation

1. Government-Wide Statements

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business-type. All of the Town's services are classified as governmental activities.

In the government-wide Statement of Net Position, the governmental activities are presented on a consolidated basis and are reported on a full accrual, economic resources basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net position is reported in three parts - net investment in capital assets; restricted net position; and unrestricted net position. The Town first uses restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the Town's functions, i.e., public safety and transportation, etc. The functions are also supported by general government revenues (property, sales taxes, state revenue sharing, and investment earnings, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

The Town's fiduciary funds are presented in the fiduciary fund financial statements by type (restricted purposes and agency). Since by definition these assets are being held for the benefit of a third party and cannot be used to address activities or obligations of the Town, these funds are not incorporated into the government-wide financial statements.

This government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net position resulting from the current year's activities.

1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Basis of Presentation (Continued)

2. **Fund Financial Statements**

The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. Non-major funds by category are summarized into a single column. Generally accepted accounting principles set forth minimum criteria (percentage of the assets/deferred inflows, liabilities/deferred outflows, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. The non-major funds are combined in one column in the fund financial statements.

- a. **Governmental Funds** - Governmental funds are those major and non-major funds through which most governmental functions are financed. The acquisition, use and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus of the governmental funds is upon determination of financial position and changes in financial position. The following are the Town's governmental fund types:

1. **Major Governmental Funds:**

- **General Fund** - the Town uses the General Fund as its principal operating fund which includes all operations not required to be recorded in other funds.
- **Highway Fund** - a special revenue fund used to account for taxes, user fees, or other revenues which are raised or received to provide highway services to areas throughout the Town.
- **Water Fund** - a special revenue fund used to account for fees received to support consolidated water operations in the Town.
- **Capital Projects Fund** - used to account for financial resources to be used for the acquisition, construction or renovation of capital facilities; or the acquisition of equipment.
- **Park Land Fund** - a special revenue fund used to account for fees received to support park land in the Town.

2. **Non-Major Governmental Funds**

The other funds which do not meet the major fund criteria are aggregated and reported as non-major governmental funds. The following are reported as non-major governmental funds:

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Presentation (Continued)

2. Fund Financial Statements (Continued)

a. Governmental Funds (Continued)

2. Non-Major Governmental Funds (Continued)

- **Special Revenue Funds** - used to account for taxes, user fees, or other revenues which are raised or received to provide special services to areas that may or may not encompass the whole Town. The following are non-major special revenue funds utilized by the Town:
 - Drainage District
 - Fire Protection District
 - Street Lighting District
 - Consolidated Water District
 - Consolidated Sewer District
- **Debt Service Fund** - used to account for current payments of principal and interest on general obligation long-term debt and for financial resources accumulated in a reserve for payment of future principal and interest on long-term indebtedness being financed by proprietary funds.

3. Fiduciary Funds

Fiduciary funds are used to account for assets held by the local government in a trustee or custodial capacity.

- **Agency Fund** - is custodial in nature and does not present results of operations or have a measurement focus. The Agency fund is accounted for using the modified accrual basis of accounting. This fund is used to account for assets that the government holds for others in an agency capacity.
- **Private Purpose Trust Funds** - are used to report certain trust arrangements under which principal and income benefit individuals, private organizations, or other governments.

Basis of Accounting/Measurement Focus

1. Accrual

The government-wide and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash transaction takes place. Non-exchange transactions, in which the Town gives or receives value without directly receiving or giving equal value in exchange, include grants and donations. On an accrual basis, revenue from grants and donations are recognized in the year in which all eligibility requirements have been satisfied.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Accounting/Measurement Focus (Continued)

2. Modified Accrual

The governmental fund statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The Town considers all revenues reported in the governmental funds to be available if the revenues are collected within 60 days after the end of the year.

Material revenues that are accrued include real property taxes, state and federal aid, distributed sales taxes, certain user charges, and some departmental fees. If expenditures are the prime factor for determining eligibility, revenues from federal and state grants are accrued when the expenditure is made.

Expenditures are recorded when incurred except that:

- Expenditures for prepaid expenses and inventory-type items are recognized at the time of the disbursement.
- Principal and interest on indebtedness is not recognized as an expenditure until due and paid.
- Compensated absences, such as vacation and compensatory time which vests or accumulates, are charged as an expenditure when paid.

Equity Classifications

1. Government-Wide Statements

Equity is classified as net position and displayed in three components:

- a. Net investment in capital assets** - consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position** - consists of net position with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of an other government; or (2) law through constitutional provisions or enable legislation.
- c. Unrestricted net position** - all other net position that does not meet the definition of "restricted" or "net investment in capital assets".

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, and then unrestricted resources as they are needed.

1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Equity Classifications (Continued)

2. **Fund Statements**

Generally accepted accounting principles provide more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balances more transparent. The following classifications describe the relative strength of the spending constraints:

a. **Nonspendable Fund Balances**

These are amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

b. **Restricted Fund Balances**

These are amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

c. **Committed Fund Balances**

These are amounts that can be used only for specific purposes determined by a formal action of the Town Board prior to year-end. The Town Board is the highest level of decision-making authority for the Town. Commitments may be established, modified, or rescinded only through resolutions approved by the Town Board.

d. **Assigned Fund Balances**

These are amounts that are intended to be used for a specific purpose; intent can be expressed by the Board or by an official or body to which the Board delegates.

e. **Unassigned Fund Balances**

These are all other spendable amounts.

Absent a Town-wide policy, when an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Town considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Town Board has provided otherwise in its commitment or assignment actions.

Cash

The Town's cash is considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the Town to invest in obligations of the U.S. Treasury and U.S. Agencies, repurchase agreements and obligations of New York State or its political subdivisions.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Accounts Receivable

Accounts receivable are shown gross, with uncollectible amounts recognized under the direct write-off method. Generally accepted accounting principles require the allowance method be used to recognize bad debts; however, the effect of using the direct write-off method is not materially different from the results that would have been obtained under the allowance method.

Prepaid Items

Prepaid items represent payments made by the Town for which benefits extend beyond year end. These payments to vendors reflect costs applicable to future accounting periods and are recorded as assets on the statement of net position or balance sheet using the consumption method. A current asset for the prepaid amounts is recorded at the time of purchase and an expense/expenditure is reported in the year the goods or services are consumed.

Inventory

Inventory purchases in the General and Special Revenue Funds are recorded as expenditures at the time of purchase and year-end balances are not material.

Capital Assets - Property, Plant and Equipment

1. Governmental Activities

Capital assets purchased or acquired with an original cost of \$5,000 or more are reported at historical cost or estimated historical cost. Contributed fixed assets are recorded at fair market value at the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is recorded on the straight-line basis over the following useful lives:

<u>Class</u>	<u>Life in Years</u>
Buildings and Improvements	40 years
Machinery and equipment	4 - 20 years
Infrastructure:	
Bridges	40 years
Roads	20 years
Traffic Control Systems	40 years
Dams and Drainage Systems	50 years
Sewer Systems	50 years
Water Systems	50 years

Accrued liabilities and Long-Term Obligations

Accounts payable and accrued liabilities are paid in a timely manner and in full from current financial resources. Claims and judgments, other post-employment benefits payable and compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment in the current year. Bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Accrued liabilities and Long-Term Obligations (Continued)

Long-term obligations represent the Town's future obligations or future economic outflows. The liabilities are reported as due in one year or due within more than one year in the Statement of Net Position.

Short-Term Debt

The Town may issue Bond Anticipation Notes (BANs), in anticipation of proceeds from the subsequent sale of bonds. These notes are recorded as current liabilities of the funds that will actually receive the proceeds from the issuance of bonds. State law requires that BANs issued for capital purposes be converted to long-term financing within five years of the original issue date.

Compensated Absences

An employee who resigns, retires, or is laid off will receive cash payment for unused vacation leave to which the employee is properly entitled at the employee's then current rate of pay. To be eligible to receive this payment, an employee who is to resign or retire must give written notice at least two weeks in advance of the last day of employment. In the event an employee leaves employment due to disciplinary action, the employee will not receive a settlement for unused vacation leave. The Town estimated this liability for compensated absences at year-end and it is included in the Statement of Net Position.

Pursuant to a resolution of the Town Board, Town employees are entitled to accrue a maximum of 165 days of sick leave. No payments are made for unused sick leave and there is no liability recorded.

Postemployment Benefits

Town employees participate in the New York State Employees' Retirement System.

In addition to providing pension benefits, the Town provides post-employment health coverage to retired employees in accordance with the provision of various employment handbooks in effect at the time of retirement. The Town recognizes the cost of providing health insurance by recording its share of insurance premiums as an expenditure and records a liability for these other postemployment health benefits.

Revenues

Real property taxes are levied annually no later than December 31 and become a lien on January 1. Taxes are collected during the period January 1 to March 31. Taxes for county purposes are levied together with taxes for town and special district purposes as a single bill. The towns and special districts receive the full amount of their levies annually out of the first amounts collected on the combined bills. The county assumes enforcement responsibility for all taxes levied in the towns.

The County of Ontario currently imposes a sales and use tax. Based upon a complex formula, a portion of the total revenue collected is allocated annually to the Town in four quarterly installments.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and, 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Unearned Revenue

The Town reports unearned revenues in its basic financial statements, if applicable. Unearned revenue arises when a potential revenue does not meet both the measurable and available criteria for recognition in the current period under the modified accrual method of accounting. Unearned revenue also arises when resources are received by the Town before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both recognition criteria are met, or when the Town has legal claim to resources, the liability for unearned revenue is removed and revenue is recognized.

Deferred Outflows and Inflows of Resources

In addition to assets and liabilities, the Balance Sheet and Statement of Net Position will sometimes report a separate section for deferred outflows/inflows of resources. The separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expenses/expenditure) until then. The separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until then.

Interfund transactions

The operations of the Town include transactions between funds. These transactions may be temporary in nature, such as with certain interfund borrowings. The Town typically loans resources between funds for the purpose of providing cash flow. These interfund receivables and payables are expected to be repaid within one year. Permanent transfers of funds include the transfer of expenditures and revenues to provide financial or other services.

Use of Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenditures. Actual results could differ from those estimates.

2. CUMULATIVE EFFECT OF CHANGE IN ACCOUNTING PRINCIPLE

The Town adopted GASB Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27 and GASB Statement No. 71*. Statement No. 68 and Statement No. 71 establishes accounting and financial reporting requirements related to pensions for governments whose employees are provided with pensions through pension plans that are covered by the scope of Statement No. 68 and Statement No. 71, as well as for non-employer governments that have a legal obligation to contribute to those plans. Accordingly, beginning Net Position and Net Pension Liability (Asset) on the Statement of Net Position was adjusted as noted in the following table:

2. CUMULATIVE EFFECT OF CHANGE IN ACCOUNTING PRINCIPLE (Continued)

	Government-Wide Statement of Net Position		
	Net Pension Liability	Deferred Outflows	Net Position
Balance at December 31, 2015, as previously reported	\$ -	\$ -	\$ 30,491,638
Restatement of beginning balance - Adoption of GASB Statements No. 68 and No. 71			
Contributions subsequent to measurement date	-	250,665	250,665
NYS Employees' Retirement System Plan	(316,227)	-	(316,227)
	<u>(316,227)</u>	<u>250,665</u>	<u>(65,562)</u>
Balance at December 31, 2015, as restated	\$ (316,227)	\$ 250,665	\$ 30,426,076

3. STEWARDSHIP

Budgetary Data

A. Budgetary Policies - The budget policies are as follows:

1. No later than September 30th, the Budget Officer submits a tentative budget to the Town Clerk for submission to the Town Board for the fiscal year commencing the following January 1st. The tentative budget includes proposed expenditures and the proposed means of financing them.
2. After public hearings are conducted to obtain taxpayer comments, but no later than November 20th, the Town Board adopts the budget.
3. All modifications of the budget must be approved by the Town Board.
4. Budgetary controls are established for the capital projects fund through resolutions authorizing individual projects which remain in effect for the life of the project.

B. Budgetary Basis of Accounting

Budgets are adopted annually on a basis consistent with generally accepted accounting principles. Appropriations authorized for the current year are increased by the amount of encumbrances carried forward from the prior year. Budgetary comparison schedules are presented as required supplementary information in the basic financial statements.

C. Revenue Restrictions

The Town has various restrictions placed over certain revenue sources from state or local requirements. The primary restricted revenue sources are those revenues raised for the special district and special revenue funds.

4. DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

The Town's cash and cash equivalents consist of cash on hand, demand deposits, and savings accounts. Resources must be deposited in Federal Deposit Insurance Corporation (FDIC) insured commercial banks or trust companies located within the State. Permissible investments include obligations of the U.S. Treasury and U.S. agencies, repurchase agreements and obligations of the State of New York and its localities. Collateral is required for demand and time deposits and certificates of deposit not covered by FDIC insurance. In accordance with the Town's investment policy, all deposits of the Town in excess of the amount insured must be collateralized by: 1) a pledge of eligible securities with an aggregate market value equal to the amount of deposits, 2) by an eligible "irrevocable letter of credit" equal to 140% of deposits, 3) by an eligible surety bond payable for an amount equal to the aggregate amount of deposits.

Primary Government, Including Fiduciary Funds

Total deposits of cash and cash equivalents and investments are as follows for the year ended December 31, 2015:

	<u>Carrying Amount</u>	<u>Bank Balance</u>
Governmental funds	\$ 8,422,977	\$ 8,512,790
Fiduciary funds	<u>155,796</u>	<u>156,223</u>
Total cash and investments	<u>\$ 8,578,773</u>	<u>\$ 8,669,013</u>
Insured cash - FDIC		\$ 500,000
Uninsured - collateralized with securities held by pledging financial institution		<u>8,790,670</u>
Total insured and collateralized cash and cash equivalents		<u>\$ 9,290,670</u>

5. RECEIVABLES

Receivables at December 31, 2015 for individual major funds consisted of the following which are stated at net realizable value. Town management has deemed the amounts to be fully collectible:

<u>Description</u>	<u>General Fund</u>	<u>Park Land Fund</u>	<u>Water Fund</u>	<u>Capital Projects Fund</u>	<u>Total</u>
Accounts receivable:					
Fees and forfeitures	\$ 34,977	\$ -	\$ -	\$ -	\$ 34,977
Water fees	-	-	113,800	-	113,800
Other	<u>20,092</u>	<u>1,000</u>	<u>2,825</u>	-	<u>23,917</u>
Total	<u>\$ 55,069</u>	<u>\$ 1,000</u>	<u>\$ 116,625</u>	<u>\$ -</u>	<u>\$ 172,694</u>
Due from other governments	<u>\$ 1,148,863</u>	<u>\$ -</u>	<u>\$ 7,042</u>	<u>\$ 19,523</u>	<u>\$ 1,175,428</u>

6. CAPITAL ASSETS

A summary of changes in capital assets for the year ended December 31, 2015 is as follows:

Type	Balance 1/1/15	Increases	Decreases	Transfers
Capital assets not being depreciated:				
Land	\$ 2,361,204	\$ 166,527	\$ -	\$ -
Work-in-progress	<u>946,502</u>	<u>183,975</u>	<u>-</u>	<u>-</u>
Total capital assets not being depreciated	<u>3,307,706</u>	<u>350,502</u>	<u>-</u>	<u>-</u>
Depreciable capital assets:				
Buildings and improvements	3,388,073	44,630	-	-
Machinery and equipment	4,893,749	535,651	(217,781)	-
Infrastructure	<u>51,131,908</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total depreciable capital assets	<u>59,413,730</u>	<u>580,281</u>	<u>(217,781)</u>	<u>-</u>
Less: Accumulated depreciation:				
Buildings and improvements	(1,934,666)	(104,308)	-	-
Machinery and equipment	(2,014,284)	(442,817)	24,244	-
Infrastructure	<u>(34,781,837)</u>	<u>(2,486,355)</u>	<u>-</u>	<u>-</u>
Total accumulated depreciation for depreciable capital assets, net	<u>(38,727,787)</u>	<u>(3,033,480)</u>	<u>24,244</u>	<u>-</u>
Total depreciable assets, net	<u>20,685,943</u>	<u>(2,453,199)</u>	<u>(193,537)</u>	<u>-</u>
Governmental activities capital assets, net	<u>\$ 23,993,649</u>	<u>\$ (2,102,697)</u>	<u>\$ (193,537)</u>	<u>\$ -</u>

Draft

Subject to Change

6. CAPITAL ASSETS (Continued)

Depreciation expense for the year ended December 31, 2015 was charged to functions/programs of the primary government as follows:

<u>Allocation to</u>	<u>Amount</u>
General government support	\$ 76,823
Public safety	14,348
Transportation	2,766,076
Culture and recreation	22,551
Home and community services	<u>153,682</u>
 Total depreciation expense	 <u>\$ 3,033,480</u>

7. PENSION PLAN

New York State Employees' Retirement System (NYSERS)

The Town participates in the New York State Employees' Retirement System (ERS) also referred to as New York State and Local Retirement System (the System). This is a cost-sharing multiple-employer retirement system, providing retirement benefits as well as death and disability benefits. The net position of the System is held in the New York State Common Retirement Fund (the Fund), established to hold all net position and record changes in plan net position allocated to the System. The System benefits are established under the provisions of the New York State Retirement and Social Security Law (NYS RSSL). Once an employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. The Town also participates in the Public Employees' Group Life Insurance Plan (GLIP), which provides death benefits in the form of life insurance. The System is included in the State's financial report as a pension trust fund. That report, including information with regard to benefits provided, may be found at www.osc.state.ny.us/retire/publications/index.php or obtained by writing to the New York State and Local Retirement System, 110 State Street, Albany, NY 12244.

Contributions

The System is noncontributory except for employees who joined after July 27th, 1976, who contribute 3.0% percent of their salary for the first ten years of membership, and employees who joined on or after January 1, 2010 who generally contribute 3.0% percent of their salary for their entire length of service. Under the authority of the NYSRSSL, the Comptroller annually certifies the actuarially determined rates expressly used in computing the employers' contributions based on salaries paid during the Systems' fiscal year ending March 31. Contributions for the current year and two preceding years were equal to 100 percent of the contributions required, and were as follows:

<u>Year</u>	<u>The System</u>
2015	\$ 318,084
2014	\$ 334,220
2013	\$ 340,863

7. PENSION PLAN (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflows/Inflows of Resources Related to Pensions

At December 31, 2015, the Town reported a net pension liability of \$236,408 for its proportionate share of the System net pension liability. The net pension liability was measured as of March 31, 2015, and the total pension liability used to calculate the net pension liability was determined by the actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined.

At December 31, 2015, the Town's proportionate share was .0069979%, which did not increase from its proportionate share measured at December 31, 2014.

For the year ended December 31, 2015, the Town recognized pension expense of \$212,316. At December 31, 2015, the Town reported deferred outflows/inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 7,568	\$ -
Net difference between projected and actual earnings on pension plan investments	41,061	-
Changes in proportion and differences between the Town's contributions and proportionate share of contributions	-	6,544
Contributions subsequent to the measurement date	238,563	-
Total	<u>\$ 287,192</u>	<u>\$ 6,544</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Plan's Year Ended March 31:

2016	\$ 10,521
2017	10,521
2018	10,521
2019	10,522
2020	-
Thereafter	-
	<u>\$ 42,085</u>

The Town recognized \$238,563 as deferred outflow of resources related to pensions resulting from contributions made subsequent to the measurement date of March 31, 2015 which will be recognized a reduction of the net pension liability in the year ended December 31, 2016.

Actuarial Assumptions

The total pension liability at March 31, 2015 was determined by using an actuarial valuation as of April 1, 2014, with update procedures used to roll forward the total pension liability to March 31, 2015. The total pension liability for the March 31, 2014 measurement date was determined by using an actuarial valuation as of April 1, 2014.

7. PENSION PLAN (Continued)

Actuarial Assumptions (Continued)

The actuarial valuation used the following actuarial assumptions:

Actuarial cost method	Entry age normal
Inflation	2.70%
Salary scale	4.9% indexed by service
Projected COLAs	1.4% compounded annually
Decrements	Developed from the Plan's 2010 experience study of the period April 1, 2005 through March 31, 2010
Mortality improvement	Society of Actuaries Scale MP-2014
Investment Rate of Return	7.5% compounded annually, net of investment expenses

Long-term Rate of Return

The long-term expected rate of return on pension plan investments was determined in accordance with Actuarial Standard of practice (ASOP) No. 27, Selection of Economic Assumptions for Measuring Pension Obligations. ASOP No. 27 provides guidance on the selection of an appropriate assumed investment rate of return. Consideration was given to expected future real rates of return (expected returns, net of pension plan investment expense and inflation) for equities and fixed income as well as historical investment data and plan performance.

Best estimates of arithmetic real rates of return for each major asset class included in the target asset allocation as of March 31, 2015 are summarized below:

Asset Type	Target Allocations in %	Long-Term expected real rate of return in %
Domestic Equity	38	7.30
International Equity	13	8.55
Private Equity	10	11.00
Real Estate	8	8.25
Absolute Return	3	6.75
Opportunistic Portfolio	3	8.60
Real Asset	3	8.65
Bonds & Mortgages	18	4.00
Cash	2	2.25
Inflation-Indexed Bonds	2	4.00
	<u>100%</u>	

Discount Rate

The discount rate used to calculate the total pension liability was 7.5%. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at statutorily required rates, actuarially. Based upon the assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore the long term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

7. PENSION PLAN (Continued)

Sensitivity of the Proportionate Share of the Net Pension Liability to the Discount Rate Assumption

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.5%, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower (6.5%) or 1% higher (8.5%) than the current rate:

	1% Decrease 6.50%	Current Discount 7.50%	1% Increase 8.00%
Proportionate Share of Net Pension liability (asset)	\$ 1,575,759	\$ 236,408	\$ (894,337)

Pension Plan Fiduciary Net Position (000's)

The components of the current-year net pension liability of the System as of March 31, 2015 were as follows:

Total pension liability	\$ 164,591,504
Net position	(161,213,259)
Net pension liability (asset)	<u>\$ 3,378,245</u>
ERS net position as a percentage of total pension liability	97.90%

8. SHORT-TERM DEBT

The Town had a short-term debt in the form of a bond anticipation note (BAN) to finance a sewer line extension project. On October 8, 2015, the Town issued a serial bond and paid off the balance of the BAN. A summary of the Town's short-term debt activity is as follows for the year ended December 31, 2015.

<u>Description</u>	<u>Outstanding 1/1/2015</u>	<u>Additions</u>	<u>Deletions</u>	<u>Outstanding 12/31/15</u>
Governmental Activities				
Bond anticipation note	<u>\$ 346,502</u>	<u>\$ 183,975</u>	<u>\$ 530,477</u>	<u>\$ -</u>

9. LONG-TERM DEBT OBLIGATIONS

Serial Bonds

The Town borrows money in order to acquire land, high cost equipment, or construct buildings and improvements. This enables the cost of these capital assets to be borne by the present and future taxpayers receiving the benefit of the capital assets. These serial bonds are full faith and credit debt of the Town. The provision to be made in future budgets for capital indebtedness represents the amount, exclusive of interest, authorized to be collected in future years from taxpayers and others for liquidations of the long-term liabilities.

9. LONG-TERM DEBT OBLIGATIONS (Continued)

Other Long-Term Debt

In addition to the above long-term debt the Town had the following other non-current liabilities:

- **Compensated absences** - represents the value earned and unused portion of the liability for compensated absences.
- **Postemployment benefits** - represents the cost of health care benefits provided to retirees.

The following is a summary of changes in long-term liabilities for the year ended December 31, 2015:

Governmental Activities	Balance 12/31/14	Additions	Deletions	Balance 12/31/15	Classified as	
					Current	Non-Current
Serial bonds	\$ 1,945,800	\$ 550,000	\$ (166,400)	\$ 2,329,400	\$ 162,810	\$ 2,166,590
Postemployment benefits	112,896	-	(32,318)	80,578	-	80,578
Compensated absences	15,044	217	-	15,261	-	15,261
Total	\$ 2,073,740	\$ 550,217	\$ (198,718)	\$ 2,425,239	\$ 162,810	\$ 2,262,429

Additions and deletions to compensated absences are shown net since it is impractical to determine these amounts separately.

The following is a statement of bonds with corresponding maturity schedules:

Description	Issue Date	Maturity	Interest	12/31/15 Balance	Amount Due Within One Year
Public Improvements - Various Projects	8/15/1997	8/15/2017	4.90 - 5.00%	\$ 150,000	\$ 90,000
Extension #20 Parrish St.	11/13/2007	11/13/2017	4.25%	7,400	3,600
Canandaigua/Bristol - Public improvements	12/15/2007	12/15/2042	4.75 - 5.00%	880,000	15,000
Public Improvements - McIntyre Road	12/15/2007	12/15/2037	5.300 - 5.375%	79,000	2,000
Emerson/Allen/Canandaigua-Hopewell Townline Roads	5/15/2007	5/15/2033	5.00 - 5.25%	28,000	1,000
Andrews Road	5/15/2007	5/15/2020	4.04%	60,000	15,000
Canandaigua/Hopewell-Emerson/Allen Road	5/15/2008	5/15/2033	5.625 - 5.700%	158,000	5,000
Extension #21 Hopkins/Grimble Road	12/15/2010	12/15/2033	4.00 - 5.00%	145,000	5,000
Extension #36 County Road 30	12/15/2010	12/15/2033	4.00 - 5.00%	220,000	5,000
Nott Road	12/30/2014	12/15/2034	3.10%	74,000	3,000
Purdy Road	12/12/2015	12/12/2044	0.00%	528,000	18,210
Total				\$2,329,400	\$162,810

9. LONG-TERM DEBT OBLIGATIONS (Continued)

The following is a schedule of the future minimum payments under the Town's bond agreements as of December 31:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	\$ 162,810	\$ 85,909	\$ 248,719
2017	133,010	79,072	212,082
2018	65,210	73,723	138,933
2019	70,210	71,650	141,860
2020	70,210	69,340	139,550
2021 - 2025	339,050	314,958	654,008
2026 - 2030	431,050	247,790	678,840
2031 - 2035	472,050	158,193	630,243
2036 - 2040	398,050	72,968	471,018
2041 - 2044	187,750	8,750	196,500
	<u>\$ 2,329,400</u>	<u>\$ 1,182,353</u>	<u>\$ 3,511,753</u>

10. INTERFUND ACTIVITIES

Interfund receivables and payables at December 31, 2015 were as follows:

<u>Fund</u>	<u>Interfund Receivables</u>	<u>Interfund Payables</u>	<u>Interfund Revenues</u>	<u>Interfund Expenditures</u>
General	\$ 240,834	\$ 17,386	\$ 95,000	\$ -
Capital projects	-	105,834	-	-
Water	-	-	361,238	-
Agency	17,386	-	-	-
Park Land trust	-	95,000	-	95,000
Consolidated water	-	40,000	3,101	361,238
Debt service	-	-	-	3,101
Total	<u>\$ 258,220</u>	<u>\$ 258,220</u>	<u>\$ 459,339</u>	<u>\$ 459,339</u>

The Town typically loans resources between funds for the purpose of mitigating the effects of transient cash flow issues. All interfund payables are expected to be repaid within one year.

11. OTHER POSTEMPLOYMENT HEALTH CARE BENEFITS

Plan Description

The Town provides certain health care benefits for retired employees. The Town administers the Retirement Benefits Plan (the "Retirement Plan") as a single-employer defined benefit Other Postemployment Benefit Plan (OPEB). The Retirement Plan does not issue a standalone financial report since there are no assets legally segregated for the sole purpose of paying benefits under the plan.

11. OTHER POSTEMPLOYMENT HEALTH CARE BENEFITS (Continued)

Funding Policy

The obligations of the plan members and employer are established by action of the Town pursuant to applicable collective bargaining and employment agreements. The required contribution rates of the employer and the members vary depending on the applicable agreement. The employer currently contributes enough money to the plan to satisfy current obligations on a pay-as-you-go basis. The costs of administering the plan are paid by Town. There were 2 retirees enrolled in the Retirement Plan at December 31, 2015.

The Town recognizes the cost of providing health care benefits to retired employees by expensing the annual premiums, and adjusting for an estimate of the accrued liability for future premiums to be paid.

Estimated accrued liability – 12/31/14	\$112,896
Current year payments	(23,531)
Change in accrued liability	<u>(8,787)</u>
Estimated accrued liability	<u>\$80,578</u>

12. NET POSITION

A. Net Position - Restricted

The following table shows the net position restricted within the funds as shown on the Statement of Net Position:

<u>Fund</u>	<u>Restricted By</u>	<u>Amount</u>
General fund	Law	\$ 1,482,403
Highway fund	Law	<u>950,000</u>
Total restricted net position		<u>\$ 2,432,403</u>

13. FUND BALANCES

As of December 31, 2015, fund balances are composed of the following:

	General Fund	Capital Projects Fund	Highway Fund	Water Fund	Park Land Fund	Nonmajor Governmental Funds	Total
Nonspendable -							
Prepaid expenditures	\$ 38,170	\$ -	\$ 35,784	\$ 5,566	\$ -	\$ -	\$ 79,520
Restricted -							
Taxes	535,000	-	-	-	-	-	535,000
Repairs	155,000	-	200,000	-	-	-	355,000
Technology	57,403	-	-	-	-	-	57,403
Retirement	225,000	-	-	-	-	-	225,000
Open Space Reserve	510,000	-	-	-	-	-	510,000
Highway	-	-	375,000	-	-	-	375,000
Equipment	-	-	375,000	-	-	-	375,000
Total	1,482,403	-	950,000	-	-	-	2,432,403
Assigned -							
Appropriations	784,600	-	477,729	348,989	132,000	28,100	1,771,418
Other spendable amounts	-	19,523	523,860	941,537	467,731	405,903	2,358,554
Total	784,600	19,523	1,001,589	1,290,526	599,731	434,003	4,129,972
Unassigned	2,797,392	-	-	-	-	-	2,797,392
Total	\$ 5,102,565	\$ 19,523	\$ 1,987,373	\$ 1,296,092	\$ 599,731	\$ 434,003	\$ 9,439,287

14. RISK MANAGEMENT

Workers' Compensation

The Town, together with Ontario County, sixteen (16) towns, eight (8) villages, and two (2) cities have joined together to self-insure for workers' compensation coverage which is maintained and administered by Ontario County. Ontario County also utilizes a third-party administrator who is responsible for processing claims, estimating liabilities, and providing actuarial services. The Compensation Plan, which was approved in 1956, states participants are charged an annual assessment on the basis of their five-year experience (60%), exposure (20%) and assessed value (20%). The pool does not take into consideration estimated investment income when determining if premium deficiencies exist. Ontario County has excess insurance coverage in the amount of \$1,000,000 per occurrence with coverage to full statutory limits. Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNR's). Claim liabilities are calculated considering the effects of inflation, recent claim settlement trends including frequency and amount of pay-outs and other economic and social factors. The Compensation Plan as of December 31, 2015 is fully funded.

For the year ended December 31, 2015, the Town was assessed and paid Workers' Compensation fees of \$47,255.

15. COMMITMENTS AND CONTINGENCIES

Commitments

The Town participates in a number of federal and New York State grant and assistance programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Litigation

There are tax certiorari claims requesting reduction of assessments pending. The outcome of the tax certiorari claims is undeterminable at this time; as such no allowance has been recorded.

Fire Protection

The Town is required to provide fire protection services to its residents. The Town has entered into a contract with various Fire Departments to provide these services. Payments of \$909,297 were made in 2015 to the Fire Departments for these services.

16. IMPACT OF FUTURE GASB PRONOUNCEMENTS

In February 2015, the GASB issued Statement No. 72, *Fair Value Measurement and Application*. The objective of this Statement addresses accounting and financial reporting issues related to fair value measurements. The definition of fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. This Statement provides guidance for determining a fair value measurement for financial reporting purposes. This Statement also provides guidance for applying fair value to certain investments and disclosures related to all fair value measurements. The Town is required to adopt the provisions of this Statement for the year ending December 31, 2016.

In June 2015, the GASB issued Statement No. 76, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments* which supersedes Statement No. 55, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments* and amends Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*, paragraphs 64, 74, and 82. Statement No. 76 reduces the number of categories of authoritative generally accepted accounting principles (GAAP) hierarchy and the framework for selecting those principles to two categories. The primary category "Category A" will consist of officially established GASB Statements and GASB Interpretations heretofore issued and currently in effect. The second category "Category B" will consist of GASB Technical Bulletins, GASB Implementation Guides when presented in the form of a *Comprehensive Implementation Guide*, and literature of the AICPA cleared by the GASB. The goal of Statement No. 76 is to help governments apply financial reporting guidance with less variability, therefore improving usefulness and comparability of financial statement information among state and local governments. The Town is required to adopt the provisions of Statement No. 76 for the year ending December 31, 2016, and should be adopted retroactively, with early adoption permitted.

16. IMPACT OF FUTURE GASB PRONOUNCEMENTS (Continued)

In August 2015, the GASB issued *Statement No. 77 Tax Abatement Disclosures*. This Statement establishes financial reporting standards for tax abatement agreements entered into by state and local governments. The disclosures required by this Statement encompass tax abatements resulting from both (a) agreements that are entered into by the reporting government and (b) agreements that are entered into by other governments and that reduce the reporting government's tax revenues. The provisions of this Statement should be applied to all state and local governments subject to such tax abatement agreements. The Town is required to adopt the provisions of these Statements for the year ending December 31, 2016, with early adoption encouraged.

Draft. Subject to Change

REQUIRED SUPPLEMENTARY INFORMATION

Draft Subject to Change

TOWN OF CANANDAIGUA, NEW YORK

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
 BUDGET AND ACTUAL - GENERAL FUND
 FOR THE YEAR ENDED DECEMBER 31, 2015

	GENERAL FUND			
	Original Budget	Final Budget	Actual Amounts (Budgetary Basis)	Variance with Final Budget Positive (Negative)
REVENUES:				
Real property taxes and tax items	\$ 278,047	\$ 278,047	\$ 292,729	\$ 14,682
Nonproperty tax items	1,667,500	1,667,500	1,984,744	317,244
Departmental income	161,320	161,320	258,484	97,164
Use of money and property	18,070	18,070	25,880	7,810
Licenses and permits	37,000	37,000	92,032	55,032
Fines and forfeitures	74,000	74,000	98,036	24,036
Miscellaneous	18,000	18,000	96,652	78,652
State aid	403,000	403,000	471,962	68,962
Total revenues	2,656,937	2,656,937	3,320,519	663,582
EXPENDITURES:				
General governmental support	1,533,035	1,586,935	1,203,275	383,660
Public safety	126,064	126,064	94,398	31,666
Public health	10,850	10,850	11,202	(352)
Transportation	151,087	151,087	122,676	28,411
Economic assistance and opportunity	7,600	7,600	3,109	4,491
Culture and recreation	483,823	485,923	379,464	106,459
Home and community services	583,850	583,850	487,121	96,729
Employee benefits	471,330	471,330	454,528	16,802
Total expenditures	3,367,639	3,423,639	2,755,773	667,866
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(710,702)	(766,702)	564,746	1,331,448
OTHER FINANCING SOURCES (USES):				
Operating transfers - in	190,000	190,000	95,000	(95,000)
Total other financing sources and uses	190,000	190,000	95,000	(95,000)
CHANGE IN FUND BALANCE	(520,702)	(576,702)	659,746	1,236,448
FUND BALANCE - beginning of year	4,442,819	4,442,819	4,442,819	-
FUND BALANCE - end of year	\$ 3,922,117	\$ 3,866,117	\$ 5,102,565	\$ 1,236,448

TOWN OF CANANDAIGUA, NEW YORK

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
 BUDGET AND ACTUAL - HIGHWAY FUND
 FOR THE YEAR ENDED DECEMBER 31, 2015

	HIGHWAY FUND			
	Original Budget	Final Budget	Actual Amounts (Budgetary Basis)	Variance with Final Budget Positive (Negative)
REVENUES:				
Real property taxes and tax items	\$ 801,988	\$ 801,988	\$ 801,988	\$ -
Nonproperty tax items	2,350,000	2,368,795	2,368,795	-
Intergovernmental charges	127,531	127,531	149,626	22,095
Use of money and property	3,000	3,000	-	(3,000)
Sale of property and compensation for loss	40,000	40,000	48,415	8,415
Miscellaneous	-	-	38,116	38,116
State aid	200,000	240,000	240,377	377
Total revenues	3,522,519	3,581,314	3,647,317	66,003
EXPENDITURES:				
Transportation	3,985,960	4,025,960	3,671,153	354,807
Employee benefits	380,163	396,955	376,859	22,096
Total expenditures	4,366,123	4,422,915	4,048,012	376,903
DEFICIENCY OF REVENUES OVER EXPENDITURES	(843,604)	(843,601)	(400,695)	442,906
CHANGE IN FUND BALANCE	(843,604)	(843,601)	(400,695)	442,906
FUND BALANCE - beginning of year	2,388,068	2,388,068	2,388,068	-
FUND BALANCE - end of year	\$ 1,544,464	\$ 1,544,467	\$ 1,987,373	\$ 442,906

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TOWN OF CANANDAIGUA, NEW YORK

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
 BUDGET AND ACTUAL - WATER FUND
 FOR THE YEAR ENDED DECEMBER 31, 2015

	WATER FUND			
	Original Budget	Final Budget	Actual Amounts (Budgetary Basis)	Variance with Final Budget Positive (Negative)
REVENUES:				
Departmental income	\$ 459,500	\$ 593,717	\$ 651,790	\$ 58,073
Use of money and property	3,200	3,200	-	(3,200)
Miscellaneous	-	-	189,630	189,630
Total revenues	<u>462,700</u>	<u>596,917</u>	<u>841,420</u>	<u>244,503</u>
EXPENDITURES:				
Home and community services	1,196,600	1,017,582	1,005,069	12,513
Employee benefits	78,828	78,863	52,177	26,686
Total expenditures	<u>1,275,428</u>	<u>1,096,445</u>	<u>1,057,246</u>	<u>39,199</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(812,728)</u>	<u>(499,528)</u>	<u>(215,826)</u>	<u>283,702</u>
INTERFUND TRANSFERS - IN	<u>350,006</u>	<u>350,006</u>	<u>361,238</u>	<u>11,232</u>
CHANGE IN FUND BALANCE	<u>(462,722)</u>	<u>(149,522)</u>	<u>145,412</u>	<u>294,934</u>
FUND BALANCE - beginning of year	<u>1,150,680</u>	<u>1,150,680</u>	<u>1,150,680</u>	<u>-</u>
FUND BALANCE - end of year	<u>\$ 687,958</u>	<u>\$ 1,001,158</u>	<u>\$ 1,296,092</u>	<u>\$ 294,934</u>

Draft - Subject to Change

TOWN OF CANANDAIGUA, NEW YORK

REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY (ASSET)
 FOR THE YEAR ENDED DECEMBER 31, 2015

NEW YORK STATE EMPLOYEES' RETIREMENT SYSTEM PLAN - ERS	Last 10 Fiscal Years (Dollar amounts displayed in thou)						
	2015	2014	2013	2012	2011	2010	2009
Proportion of the net pension liability (asset)	0.007%						
Proportionate share of the net pension liability (asset)	\$ 236						
Covered-employee payroll	\$ 1,755						
Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	13.45%						
Plan fiduciary net position as a percentage of the total pension liability (asset)	97.90%						

Information for the periods prior to implementation of GASB 68 and will be completed for each year going forward as required.

Draft. Subject to Audit.

TOWN OF CANANDAIGUA, NEW YORK

REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF CONTRIBUTIONS - PENSION PLANS
 FOR THE YEAR ENDED DECEMBER 31, 2016

NEW YORK STATE EMPLOYEES' RETIREMENT SYSTEM PLAN - ERS	Last 10 Fiscal Years (Dollar amounts displayed in thousands)						
	2016	2014	2013	2012	2011	2010	2009
Contractually required contribution	\$ 334						
Contributions in relation to the contractually required contribution	334						
Contribution deficiency (excess)	\$ -						
Covered-employee payroll	\$ 1,755						
Contributions as a percentage of covered-employee payroll	19.03%						

Information for the periods prior to implementation of
 and will be completed for each year going forward as t

Draft Subject to

Draft. Subject to Change

SUPPLEMENTARY INFORMATION

TOWN OF CANANDAIGUA, NEW YORK

COMBINING BALANCE SHEET - NONMAJOR GOVERNMENTAL FUNDS
DECEMBER 31, 2015

	Debt Service Fund	Drainage District	Fire Protection District	Street Lighting District	Consolidated Water District	Consolidated Sewer District
ASSETS						
Cash - unrestricted	\$ -	\$ 284,969	\$ 103,962	\$ 25,143	\$ 61,325	\$ -
Total assets	\$ -	\$ 284,969	\$ 103,962	\$ 25,143	\$ 61,325	\$ -
LIABILITIES AND FUND BALANCES						
LIABILITIES:						
Accounts payable	\$ -	\$ -	\$ -	\$ 1,396	\$ -	\$ -
Due to other funds	-	-	-	-	40,000	-
Total liabilities	-	-	-	1,396	40,000	-
FUND BALANCES:						
Assigned	-	284,969	103,962	23,747	21,325	-
Total fund balances	-	284,969	103,962	23,747	21,325	-
Total liabilities and fund balances	\$ -	\$ 284,969	\$ 103,962	\$ 25,143	\$ 61,325	\$ -

Draft - Subject to Change

TOWN OF CANANDAIGUA, NEW YORK

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2015

	Debt Service Fund	Drainage District	Fire Protection District	Street Lighting District	Consolidated Water District	Co
REVENUES:						
Real property taxes and tax items	\$ -	\$ 49,500	\$ 843,332	\$ 6,512	\$ 693,295	\$
Departmental income	-	-	-	-	12,800	-
Miscellaneous	-	-	-	-	48,587	-
Total revenues	-	49,500	843,332	6,512	754,682	-
EXPENDITURES:						
General governmental support	-	-	2,802	-	2,397	-
Public safety	-	-	909,297	-	-	-
Transportation	-	-	-	22,663	-	-
Home and community services	-	18	-	-	356,007	-
Debt service -						
Principal	-	-	-	-	144,400	-
Interest	-	-	-	-	92,705	-
Total expenditures	-	18	912,099	22,663	595,509	-
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	-	49,482	(68,767)	(16,151)	159,173	-
OTHER FINANCING SOURCES (USES):						
Operating transfers - in	-	-	-	-	3,101	-
Operating transfers - out	(3,101)	-	-	-	(361,238)	-
Total other financing sources and uses	(3,101)	-	-	-	(358,137)	-
CHANGE IN FUND BALANCE	(3,101)	49,482	(68,767)	(16,151)	(198,964)	-
FUND BALANCE - beginning of year	3,101	235,487	172,729	39,898	220,289	-
FUND BALANCE - end of year	\$ -	\$ 284,969	\$ 103,962	\$ 23,747	\$ 21,325	\$

Draft

ATTACHMENT 2

BOND FINANCIAL NETWORK

Town of Canandaigua Strategic Planning: Projections for 7.1.2016 Medical Renewal Revised April 18, 2016

Current Contribution Strategy (7.1.2015 – 6.30.2016)

- Employees hired prior to 1.1.2015
 - Gold 9 plan – employees pays difference between the Gold 9 total monthly premium and the Silver 4 total monthly premiums
 - Silver 4 plan – employees pays 10% of the total monthly premium increase
- Employees after 12.31.2014
 - For both plan options, employees pay 25% of the total monthly premium
- HSA Annual Contribution (all employees receive):
 - Single: \$1,120
 - EE + Spouse, EE + Child(ren) and Family: \$2,240

Carrier & Plan Name	Coverage Level	Monthly Premium	EE Monthly Premium	EE Pay Period Deduction	ER Monthly Contrib	# of Participants	ER Annual Premium Contribution per Employee	Total Annual ER Premium Cost	% Paid by EE
Hired Prior to 1/1/2015 Excellus SB Gold 9	Single	\$ 412.71	\$ 29.80	\$ 13.75	\$ 382.91	3	\$ 4,594.92	\$ 13,784.76	7%
	2 Person	\$ 825.42	\$ 59.60	\$ 27.51	\$ 765.82	7	\$ 9,189.84	\$ 64,328.88	7%
	Subscriber + Child(ren)	\$ 701.61	\$ 50.66	\$ 23.38	\$ 650.95	0	\$ 7,811.40	\$ -	7%
	Family	\$ 1,176.22	\$ 84.93	\$ 38.20	\$ 1,091.29	6	\$ 13,095.48	\$ 78,572.88	7%
Hired prior to 1/1/2015 Excellus SB Silver 4	Single	\$ 382.91	\$ 4.73	\$ 2.18	\$ 378.18	3	\$ 4,538.18	\$ 13,614.48	1%
	2 Person	\$ 765.82	\$ 9.45	\$ 4.36	\$ 756.37	3	\$ 9,076.44	\$ 27,229.32	1%
	Subscriber + Child(ren)	\$ 650.95	\$ 6.03	\$ 3.71	\$ 642.92	0	\$ 7,715.04	\$ -	1%
	Family	\$ 1,091.29	\$ 13.47	\$ 6.22	\$ 1,077.82	5	\$ 12,933.84	\$ 64,669.20	1%
Hired AFTER 12/31/2014* Excellus SB Gold 9	Single	\$ 412.71	\$ 103.18	\$ 47.62	\$ 309.53	0	\$ 3,714.39	\$ -	25%
	2 Person	\$ 825.42	\$ 206.36	\$ 95.24	\$ 619.07	2	\$ 7,428.78	\$ 14,857.56	25%
	Subscriber + Child(ren)	\$ 701.61	\$ 176.40	\$ 80.95	\$ 526.21	1	\$ 6,314.49	\$ 6,314.49	25%
	Family	\$ 1,176.22	\$ 294.06	\$ 135.72	\$ 882.17	0	\$ 10,585.98	\$ -	25%
Hired AFTER 12/31/2014* Excellus SB Silver 4	Single	\$ 382.91	\$ 95.73	\$ 44.18	\$ 287.18	0	\$ 3,446.19	\$ -	25%
	2 Person	\$ 765.82	\$ 191.46	\$ 88.36	\$ 574.37	0	\$ 6,892.38	\$ -	25%
	Subscriber + Child(ren)	\$ 650.95	\$ 162.74	\$ 75.11	\$ 488.21	0	\$ 5,858.55	\$ -	25%
	Family	\$ 1,091.29	\$ 272.82	\$ 125.92	\$ 818.47	1	\$ 9,821.61	\$ 9,821.61	25%
Currently Enrolled						31	Est Premium	\$ 293,193.18	
Carrier & Plan Name	Coverage Level	Annual HSA Contribution Amount	# of Participants	Total Annual HSA Cost					
Excellus SB Gold 9	Single	\$ 1,120.00	3	\$ 3,360.00					
	2 Person	\$ 2,240.00	9	\$ 20,160.00					
	Subscriber + Child(ren)	\$ 2,240.00	1	\$ 2,240.00					
	Family	\$ 2,240.00	6	\$ 13,440.00					
Excellus SB Silver 4	Single	\$ 1,120.00	3	\$ 3,360.00					
	2 Person	\$ 2,240.00	3	\$ 6,720.00					
	Subscriber + Child(ren)	\$ 2,240.00	0	\$ -					
	Family	\$ 2,240.00	6	\$ 13,440.00					
			31	\$ 62,720.00					
Estimated ER Annual Cost							\$	355,913.18	

BOND FINANCIAL NETWORK

- Continue to offer current plans Excellus Gold 9 and Silver 4 and
- Offer two additional plan options Excellus Platinum 3 and Bronze 4
- Employees hired prior to 1.1.2015 will pay specific % of each plan option
 - Platinum 3: Employee pays 32% of premium
 - Gold 9: Employee pays 10% of premium
 - Silver 4: Employee pays 4% of premium
 - Bronze 4: Employee pays 2% of premium
- Employees hired after 12.31.2015 will pay specific % of each plan option
 - Platinum 3: Employee pays 40% of premium
 - Gold 9: Employee pays 25% of premium
 - Silver 4: Employee pays 25% of premium (lowering to 15% drops employee cost share below current cost)
 - Bronze 4: Employee pays 12% of premium
- Town can opt to increase the HSA contribution to those enrolled in the Bronze 4 will increase
- Estimated Cost Increase to the Town: \$21,200.81 (if enrollment remains the same)

BOND FINANCIAL NETWORK

Carrier & Plan Name	Coverage Level	Monthly Premium	EE Monthly Premium	EE Pay Period Deduction	Current EE Pay Period Deduction	ER Monthly Contrib	# of Participants	ER Annual Premium Contribution per Employee	Total ER Annual Premium Cost	% Paid by EE
Hired Prior to 1/1/2015 Excellus SB Platinum 3	Single	\$ 574.55	\$ 184.74	\$ 85.28	\$ -	\$ 389.81		\$ 4,677.72	\$ -	32%
	2 Person	\$ 1,149.10	\$ 369.47	\$ 170.52	\$ -	\$ 779.63		\$ 9,355.56	\$ -	32%
	Subscriber + Child(ren)	\$ 976.74	\$ 314.05	\$ 144.95	\$ -	\$ 662.69		\$ 7,952.28	\$ -	32%
	Family	\$ 1,637.47	\$ 626.51	\$ 243.00	\$ -	\$ 1,110.97		\$ 13,331.58	\$ -	32%
Hired Prior to 1/1/2015 Excellus SB Gold 9	Single	\$ 465.27	\$ 46.53	\$ 21.47	\$ 13.75	\$ 418.74	3	\$ 5,024.92	\$ 15,074.75	10%
	2 Person	\$ 930.54	\$ 93.05	\$ 42.95	\$ 27.51	\$ 837.49	7	\$ 10,049.83	\$ 70,348.52	10%
	Subscriber + Child(ren)	\$ 790.96	\$ 79.10	\$ 36.51	\$ 23.38	\$ 711.86	0	\$ 8,542.37	\$ -	10%
	Family	\$ 1,326.02	\$ 132.60	\$ 61.20	\$ 39.20	\$ 1,193.42	6	\$ 14,321.02	\$ 85,926.10	10%
Hired prior to 1/1/2015 Excellus SB Silver 4	Single	\$ 406.17	\$ 16.36	\$ 7.55	\$ 2.18	\$ 389.81	3	\$ 4,677.72	\$ 14,033.16	4%
	2 Person	\$ 812.34	\$ 32.71	\$ 15.10	\$ 4.36	\$ 779.63	3	\$ 9,355.56	\$ 28,066.68	4%
	Subscriber + Child(ren)	\$ 690.49	\$ 27.80	\$ 12.83	\$ 3.71	\$ 662.69	0	\$ 7,952.28	\$ -	4%
	Family	\$ 1,157.58	\$ 46.62	\$ 21.51	\$ 6.22	\$ 1,110.97	5	\$ 13,331.58	\$ 66,657.90	4%
Hired prior to 1/1/2015 Excellus SB Bronze 4	Single	\$ 275.23	\$ 4.73	\$ 2.18	\$ -	\$ 270.50		\$ 3,246.00	\$ -	2%
	2 Person	\$ 550.46	\$ 9.46	\$ 4.36	\$ -	\$ 541.01		\$ 6,492.12	\$ -	2%
	Subscriber + Child(ren)	\$ 467.89	\$ 8.03	\$ 3.71	\$ -	\$ 459.86		\$ 5,518.32	\$ -	2%
	Family	\$ 784.41	\$ 13.47	\$ 6.22	\$ -	\$ 770.94		\$ 9,251.28	\$ -	2%
Hired AFTER 12/31/2014 Excellus SB Platinum 3	Single	\$ 574.55	\$ 229.82	\$ 108.07	\$ -	\$ 344.73		\$ 4,136.76	\$ -	40%
	2 Person	\$ 1,149.10	\$ 459.64	\$ 212.14	\$ -	\$ 689.46		\$ 8,273.52	\$ -	40%
	Subscriber + Child(ren)	\$ 976.74	\$ 390.70	\$ 180.32	\$ -	\$ 586.04		\$ 7,032.53	\$ -	40%
	Family	\$ 1,637.47	\$ 654.99	\$ 302.30	\$ -	\$ 962.48		\$ 11,789.78	\$ -	40%
Hired AFTER 12/31/2014 Excellus SB Gold 9	Single	\$ 465.27	\$ 116.32	\$ 53.69	\$ 47.62	\$ 348.95	0	\$ 4,187.43	\$ -	25%
	2 Person	\$ 930.54	\$ 232.64	\$ 107.37	\$ 95.24	\$ 697.91	2	\$ 8,374.86	\$ 18,749.72	25%
	Subscriber + Child(ren)	\$ 790.96	\$ 197.74	\$ 91.26	\$ 80.98	\$ 593.22	1	\$ 7,118.64	\$ 7,118.64	25%
	Family	\$ 1,326.02	\$ 331.61	\$ 153.00	\$ 135.72	\$ 984.62	0	\$ 11,934.18	\$ -	25%
Hired AFTER 12/31/2014 Excellus SB Silver 4	Single	\$ 406.17	\$ 101.54	\$ 46.87	\$ 44.19	\$ 304.63	0	\$ 3,655.53	\$ -	25%
	2 Person	\$ 812.34	\$ 203.09	\$ 93.73	\$ 88.36	\$ 609.26	0	\$ 7,311.06	\$ -	25%
	Subscriber + Child(ren)	\$ 690.49	\$ 172.62	\$ 79.67	\$ 75.11	\$ 517.87	0	\$ 6,214.41	\$ -	25%
	Family	\$ 1,157.58	\$ 289.40	\$ 133.57	\$ 126.92	\$ 858.19	1	\$ 10,418.22	\$ 10,418.22	25%
Hired AFTER 12/31/2014 Excellus SB Bronze 4	Single	\$ 275.23	\$ 33.03	\$ 15.24	\$ -	\$ 242.20		\$ 2,906.43	\$ -	12%
	2 Person	\$ 550.46	\$ 66.06	\$ 30.49	\$ -	\$ 484.40		\$ 5,812.86	\$ -	12%
	Subscriber + Child(ren)	\$ 467.89	\$ 56.15	\$ 25.91	\$ -	\$ 411.74		\$ 4,940.92	\$ -	12%
	Family	\$ 784.41	\$ 94.13	\$ 43.44	\$ -	\$ 690.28		\$ 8,283.37	\$ -	12%
\$314,383.99										
Carrier & Plan Name	Coverage Level	Annual HSA Contribution Amount	# of Participants	Total Annual HSA Cost						
Excellus SB Gold 9	Single	\$ 1,120.00	3	\$ 3,360.00						
	2 Person	\$ 2,240.00	9	\$ 20,160.00						
	Subscriber + Child(ren)	\$ 2,240.00	1	\$ 2,240.00						
	Family	\$ 2,240.00	6	\$ 13,440.00						
Excellus SB Silver 4	Single	\$ 1,120.00	3	\$ 3,360.00						
	2 Person	\$ 2,240.00	3	\$ 6,720.00						
	Subscriber + Child(ren)	\$ 2,240.00	0	\$ -						
	Family	\$ 2,240.00	6	\$ 13,440.00						
Excellus SB Bronze 4	Single	\$ 2,350.00	0	\$ -						
	2 Person	\$ 4,700.00	0	\$ -						
	Subscriber + Child(ren)	\$ 4,300.00	0	\$ -						
	Family	\$ 5,700.00	0	\$ -						
				31	\$ 62,720.00					
Est Total ER Annual Cost									\$ 377,113.99	
Town Cost Increase									\$ 21,200.81	

Employer Contributions including HSA/Employee

Old Employees

Farmington/year	Platinum
Single	\$ 6,614.28
2 person	\$ 13,228.56
Subscriber & Children	\$ 11,244.36
Family	\$ 18,850.68

Canandaigua/year	Platinum	Gold	Silver	Bronze
Single	\$ 4,677.72	\$ 6,144.92	\$ 5,797.72	\$ 5,596.00
2 person	\$ 9,355.56	\$ 12,289.83	\$ 11,595.56	\$ 11,192.12
Subscriber & Children	\$ 7,952.28	\$ 10,782.37	\$ 10,192.28	\$ 9,818.32
Family	\$ 13,331.58	\$ 16,561.02	\$ 15,571.58	\$ 14,951.28

New Employees

Farmington/year	Platinum	Gold
Single	\$ 5,670.00	\$ 5,670.00
2 person	\$ 11,340.00	\$ 11,340.00
Subscriber & Children	\$ 9,639.00	\$ 9,639.00
Family	\$ 16,183.44	\$ 16,183.44

Canandaigua/year	Platinum	Gold	Silver	Bronze
Single	\$ 4,136.76	\$ 5,307.43	\$ 4,775.53	\$ 5,256.43
2 person	\$ 8,273.52	\$ 10,614.86	\$ 9,551.06	\$ 10,512.86
Subscriber & Children	\$ 7,032.53	\$ 9,358.64	\$ 8,454.41	\$ 9,240.92
Family	\$ 11,789.78	\$ 14,174.18	\$ 12,658.22	\$ 13,983.37

Employee Contributions

Old Employees

Farmington/year	Platinum
Single	\$ -
2 person	\$ -
Subscriber & Children	\$ -
Family	\$ -

Canandaigua/year	Platinum	Gold	Silver	Bronze
Single	\$ 2,216.88	\$ 558.36	\$ 196.32	\$ 56.76
2 person	\$ 4,433.64	\$ 1,116.60	\$ 392.52	\$ 113.40
Subscriber & Children	\$ 3,468.60	\$ 949.20	\$ 333.60	\$ 96.36
Family	\$ 6,318.12	\$ 1,591.20	\$ 559.44	\$ 161.64

New Employees

Farmington/year	Platinum	Gold
Single	\$ 944.28	\$ -
2 person	\$ 1,888.56	\$ -
Subscriber & Children	\$ 1,605.36	\$ -
Family	\$ 2,691.24	\$ -

Canandaigua/year	Platinum	Gold	Silver	Bronze
Single	\$ 2,157.84	\$ 1,395.84	\$ 1,218.48	\$ 396.36
2 person	\$ 5,15.68	\$ 2,791.68	\$ 2,437.08	\$ 792.72
Subscriber & Children	\$ 4,688.40	\$ 2,372.88	\$ 2,071.44	\$ 673.80
Family	\$ 7,859.88	\$ 3,978.12	\$ 3,472.80	\$ 1,129.56

Victor/year	Mid-Plan	Core Plan	Hybrid Plan	HDHP
Single	\$ 7,608.12	\$ 7,608.12	\$ 7,202.28	\$ 6,476.76
2 person	\$ 17,119.20	\$ 17,119.20	\$ 16,206.00	\$ 14,198.16
Subscriber & Children	\$ 20,014.56	\$ 20,026.56	\$ 18,958.44	\$ 16,100.04
Family	\$ 20,014.56	\$ 20,026.56	\$ 18,958.44	\$ 16,100.04

Victor/year	Mid-Plan	Core Plan	Hybrid Plan	HDHP
Single	\$ 6,006.36	\$ 6,006.36	\$ 6,006.36	\$ 6,005.76
2 person	\$ 13,515.12	\$ 13,515.12	\$ 13,515.12	\$ 13,514.16
Subscriber & Children	\$ 15,810.48	\$ 15,810.48	\$ 15,810.48	\$ 15,810.04
Family	\$ 15,810.48	\$ 15,810.48	\$ 15,810.48	\$ 15,810.04

Victor/year	Mid-Plan	Core Plan	Hybrid Plan	HDHP
Single	\$ 1,032.72	\$ 400.44	\$ -	\$ -
2 person	\$ 2,323.68	\$ 900.96	\$ -	\$ -
Subscriber & Children	\$ 2,730.48	\$ 1,054.08	\$ -	\$ -
Family	\$ 2,730.48	\$ 1,054.08	\$ -	\$ -

Victor/year	Mid-Plan	Core Plan	Hybrid Plan	HDHP
Single	\$ 2,634.48	\$ 2,002.20	\$ 1,195.92	\$ -
2 person	\$ 5,977.76	\$ 4,505.04	\$ 2,690.88	\$ -
Subscriber & Children	\$ 6,946.56	\$ 5,270.16	\$ 3,147.96	\$ -
Family	\$ 6,946.56	\$ 5,270.16	\$ 3,147.96	\$ -

Old Employees

Farmington/year	Platinum
Single	\$ 6,614.28
2 person	\$ 13,228.56
Subscriber & Children	\$ 11,244.36
Family	\$ 18,850.68

Platinum - copays

Like our gold

Silver & Bronze

Victor/year	Mid-Plan	Core Plan	Hybrid Plan	HDHP - Premium	HDHP - HSA	HDHP - Total
Single	\$ 7,608.12	\$ 7,608.12	\$ 7,202.28	\$ 4,976.40	\$ 1,500.00	\$ 6,476.40
2 person	\$ 17,119.20	\$ 17,119.20	\$ 16,206.00	\$ 11,198.16	\$ 3,000.00	\$ 14,198.16
Subscriber & Children	\$ 20,014.56	\$ 20,026.56	\$ 18,958.44	\$ 13,100.40	\$ 3,000.00	\$ 16,100.40
Family	\$ 20,014.56	\$ 20,026.56	\$ 18,958.44	\$ 13,100.40	\$ 3,000.00	\$ 16,100.40

New Employees

Farmington/year	Platinum	Gold
Single	\$ 5,670.00	\$ 5,670.00
2 person	\$ 11,340.00	\$ 11,340.00
Subscriber & Children	\$ 9,639.00	\$ 9,639.00
Family	\$ 16,183.44	\$ 16,183.44

Platinum - copays

Like our gold

Silver & Bronze

Victor/year	Mid-Plan	Core Plan	Hybrid Plan	HDHP - Premium	HDHP - HSA	HDHP - Total
Single	\$ 6,006.36	\$ 6,006.36	\$ 6,006.36	\$ 4,976.76	\$ 1,029.00	\$ 6,005.76
2 person	\$ 13,515.12	\$ 13,515.12	\$ 13,515.12	\$ 11,198.16	\$ 2,316.00	\$ 13,514.16
Subscriber & Children	\$ 15,810.48	\$ 15,810.48	\$ 15,810.48	\$ 13,100.40	\$ 2,710.00	\$ 15,810.40
Family	\$ 15,810.48	\$ 15,810.48	\$ 15,810.48	\$ 13,100.40	\$ 2,710.00	\$ 15,810.40

Old Employees

Canandaigua/year	Platinum	Gold - Premium	Gold - HSA	Gold - Total	Silver - Premium	Silver - HSA	Silver - Total	Bronze - Premium	Bronze - HSA	Bronze - Total
Single	\$ 4,677.72	\$ 5,024.92	\$ 1,120.00	\$ 6,144.92	\$ 4,677.72	\$ 1,120.00	\$ 5,797.72	\$ 3,246.00	\$ 2,350.00	\$ 5,596.00
2 person	\$ 9,355.56	\$ 10,049.83	\$ 2,240.00	\$ 12,289.83	\$ 9,355.56	\$ 2,240.00	\$ 11,595.56	\$ 6,492.12	\$ 4,700.00	\$ 11,192.12
Subscriber & Children	\$ 7,952.28	\$ 8,542.37	\$ 2,240.00	\$ 10,782.37	\$ 7,952.28	\$ 2,240.00	\$ 10,192.28	\$ 5,518.32	\$ 4,300.00	\$ 9,818.32
Family	\$ 13,331.58	\$ 14,321.02	\$ 2,240.00	\$ 16,561.02	\$ 13,331.58	\$ 2,240.00	\$ 15,571.58	\$ 9,251.28	\$ 5,700.00	\$ 14,951.28

New Employees

Canandaigua/year	Platinum	Gold - Premium	Gold - HSA	Gold - Total	Silver - Premium	Silver - HSA	Silver - Total	Bronze - Premium	Bronze - HSA	Bronze - Total
Single	\$ 4,136.76	\$ 4,187.43	\$ 1,120.00	\$ 5,307.43	\$ 3,655.53	\$ 1,120.00	\$ 4,775.53	\$ 2,906.43	\$ 2,350.00	\$ 5,256.43
2 person	\$ 8,273.52	\$ 8,374.86	\$ 2,240.00	\$ 10,614.86	\$ 7,311.06	\$ 2,240.00	\$ 9,551.06	\$ 5,812.86	\$ 4,700.00	\$ 10,512.86
Subscriber & Children	\$ 7,032.53	\$ 7,118.64	\$ 2,240.00	\$ 9,358.64	\$ 6,214.41	\$ 2,240.00	\$ 8,454.41	\$ 4,940.92	\$ 4,300.00	\$ 9,240.92
Family	\$ 11,789.78	\$ 11,934.18	\$ 2,240.00	\$ 14,174.18	\$ 10,418.22	\$ 2,240.00	\$ 12,658.22	\$ 8,283.37	\$ 5,700.00	\$ 13,983.37

1. Platinum - Old Employee - Single
\$25.00/hour

Canandaigua		Farmington		Victor	
Gross Income	\$ 52,000.00	Gross Income	\$ 52,000.00	Gross Income	\$ 52,000.00
Yearly deductions - 6.9%	\$ 3,588.00	Yearly deductions - 6.9%	\$ 3,588.00	Yearly deductions - 6.9%	\$ 3,588.00
Yearly health care contributions	\$ 2,716.88	Yearly health care contributions	\$ -	Yearly health care contributions	\$ 1,032.72
Take home after contributions	\$ 46,195.12	Take home after contributions	\$ 48,412.00	Take home after contributions	\$ 47,379.28
Monthly take home	\$ 3,849.59	Monthly take home	\$ 4,034.33	Monthly take home	\$ 3,948.27
Deductible	\$ -	Deductible	\$ -	Deductible	\$ -
Town HSA	\$ -	Town HSA	\$ -	Town HSA	\$ -
Deductible responsible by employee	\$ -	Deductible responsible by employee	\$ -	Deductible responsible by employee	\$ -
Take home if deductible is met	\$ 46,195.12	Take home if deductible is met	\$ 48,412.00	Take home if deductible is met	\$ 47,379.28
Monthly take home	\$ 3,849.59	Monthly take home	\$ 4,034.33	Monthly take home	\$ 3,948.27
Out of pocket max left	\$ 2,000.00	Out of pocket max left	\$ 6,350.00	Out of pocket max left	\$ 6,600.00
Take home if out of pocket is met	\$ 44,195.12	Take home if out of pocket is met	\$ 42,062.00	Take home if out of pocket is met	\$ 40,779.28
Monthly take home	\$ 3,682.93	Monthly take home	\$ 3,505.17	Monthly take home	\$ 3,398.27

2. Gold - Old Employee - Family
\$16.00/hour

Canandaigua		Farmington		Victor	
Gross Income	\$ 33,280.00	Gross Income	\$ 33,280.00	Gross Income	\$ 33,280.00
Yearly deductions - 6.9%	\$ 2,296.32	Yearly deductions - 6.9%	\$ 2,296.32	Yearly deductions - 6.9%	\$ 2,296.32
Yearly health care contributions	\$ 1,591.20	Yearly health care contributions	\$ -	Yearly health care contributions	\$ -
Take home after contributions	\$ 29,392.48	Take home after contributions	\$ 30,983.68	Take home after contributions	\$ 30,983.68
Monthly take home	\$ 2,449.37	Monthly take home	\$ 2,581.97	Monthly take home	\$ 2,581.97
Deductible	\$ 3,000.00	Deductible	\$ 1,000.00	Deductible	\$ 1,875.00
Town HSA	\$ 2,240.00	Town HSA	\$ -	Town HSA	\$ -
Deductible responsible by employee	\$ 760.00	Deductible responsible by employee	\$ 1,000.00	Deductible responsible by employee	\$ 1,875.00
Take home if deductible is met	\$ 28,632.48	Take home if deductible is met	\$ 29,983.68	Take home if deductible is met	\$ 29,108.68
Monthly take home	\$ 2,386.04	Monthly take home	\$ 2,498.64	Monthly take home	\$ 2,425.72
Out of pocket max left	\$ 3,000.00	Out of pocket max left	\$ 7,000.00	Out of pocket max left	\$ 4,125.00
Take home if out of pocket is met	\$ 25,632.48	Take home if out of pocket is met	\$ 22,983.68	Take home if out of pocket is met	\$ 24,983.68
Monthly take home	\$ 2,136.04	Monthly take home	\$ 1,915.31	Monthly take home	\$ 2,081.97

3. Silver - New Employee - Family
\$20.00/hour

Canandaigua		Farmington		Victor	
Gross Income	\$ 41,600.00	Gross Income	\$ 41,600.00	Gross Income	\$ 41,600.00
Yearly deductions - 6.9%	\$ 2,870.40	Yearly deductions - 6.9%	\$ 2,870.40	Yearly deductions - 6.9%	\$ 2,870.40
Yearly health care contributions	\$ 3,472.80	Yearly health care contributions	\$ -	Yearly health care contributions	\$ -
Take home after contributions	\$ 35,256.80	Take home after contributions	\$ 38,729.60	Take home after contributions	\$ 38,729.60
Monthly take home	\$ 2,938.07	Monthly take home	\$ 3,227.47	Monthly take home	\$ 3,227.47
Deductible	\$ 4,400.00	Deductible	\$ 6,000.00	Deductible	\$ 6,000.00
Town HSA	\$ 2,240.00	Town HSA	\$ 2,710.00	Town HSA	\$ 2,710.00
Deductible responsible by employee	\$ 2,160.00	Deductible responsible by employee	\$ 3,290.00	Deductible responsible by employee	\$ 3,290.00
Take home if deductible is met	\$ 33,096.80	Take home if deductible is met	\$ 35,439.60	Take home if deductible is met	\$ 35,439.60
Monthly take home	\$ 2,758.07	Monthly take home	\$ 2,953.30	Monthly take home	\$ 2,953.30
Out of pocket max left	\$ 6,600.00	Out of pocket max left	\$ -	Out of pocket max left	\$ -
Take home if out of pocket is met	\$ 26,496.80	Take home if out of pocket is met	\$ 35,439.60	Take home if out of pocket is met	\$ 35,439.60
Monthly take home	\$ 2,208.07	Monthly take home	\$ 2,953.30	Monthly take home	\$ 2,953.30

ATTACHMENT 3

May 16, 2016: Dennis Brewer, Director of Parks and Recreation, report to the Town Board

- Minutes from the Park and Recreation Committee on April 27, 2016 are enclosed.
- The Bocce Courts being given by Rotary will be installed soon. Doug and I met with Joe Delforte to discuss location.
- I have a resolution for a three door refrigerator. The one I picked is \$13 higher than the low bid but this company will delivery and set it up.
- HWA – I made a presentation to the ECB. They were interested in what we are doing about the problem at Onanda Park.
- I have a resolution for the treatment of the HWA at Onanda Park.
- I had to update my certification as an instructor for the American Red Cross. Every 3 to 5 years the Red Cross changes their programs so I also had to purchase the new materials. I teach all Day Camp staff and some of the town staff.
- I'm still working on filling all staff spots for town parks
- Ryan Wolack has resigned to take a job with DOT New York
- I went to a presentation on Autism at the ARC on April 30. The guest speaker was Jesse Saperstein the author of 2 books on Aspergers.
- I will attend the Finger Lakes Literature Exchange on May 18 at the Waterloo Outlet Mall.
- Love My Park Day: had about 40 players from the lacrosse team at Richard P. Outhouse Park and 6 volunteers at Blue Heron. They were able to mulch many of our trees.
- Next Parks/Trails committee meeting is May 25 at 5:30 at Onanda Park

DRAFT

Town of Canandaigua
Parks and Recreation Committee

Meeting Minutes
April 27, 2016
Richard P. Outhouse Park, Bldg. 100

Meeting called to order at 5:30 pm

Members Present

Ali Schenk, Chair, Jeff Graff, Stephanie Kunes

Members Not Present

Mark McNeil (Mark arrived at the end of the meeting prior to adjournment),
Elizabeth Page

Also Present

Dennis Brewer, Director of Parks and Recreation

Approval of Minutes

S. Kunes moved to approve the March 23, 2016 minutes/second by J.
Graff – 3 ayes/0 nays

Updates by D. Brewer

1. Melissa Crane submitted her resignation from this Committee to the Town. The committee wishes to thank Melissa for her service and valuable contributions and positive attitude during her tenure. She will be missed. Notices in the usual form should be put out to advertise for this open position.
2. Love My Parks Day will take place on May 7th from 9:00 a.m. to noon at Blue Heron and Outhouse Parks. M. McNeil will bring members of the boys lacrosse team(s) to Outhouse Park. The Canandaigua Rotary Club will also have members come to Outhouse Park. Other volunteers will work at Blue Heron Park. Dennis will be instructing the volunteers to NOT cone the mulch around the tree trunks.
3. Onanda Park - the Little House and Abode cabins have had new asphalt roofs put on and all cabins are being prepared to open.

4. Summer Hiring - the staff for Town/City Day Camp has been hired. Training will take place the week of June 20th; hiring for the Town Parks is taking place with much of the same staff returning, all gate attendant positions being filled and more lifeguard positions and 2 program leaders at Outhouse Park remaining unfilled as of this writing.

5. Dennis has completed a master calendar for the sports teams using Pierce Park and Outhouse Park.

6. Ryan Wolack put in 30 more cuttings (weeping willows) at Switchback Trail in the City of Canandaigua.

Review of Parks:

1. Blue Heron Park

A. Overall, the committee felt this Park looked very good and that the pavilion was in a particularly clean and well-kept condition. The committee also noted the new River Birch trees were a nice and welcome addition to the existing pine and other trees and the stone dust on the northern part of the trail was a big improvement over the larger stones that had previously formed this part of the trail. The Frisbee Golf Course was also noted as being a very nice addition to this Park and to the Town's Park system overall.

B. Litter in the ditches and elsewhere needs to be cleaned up and will be on the to-do list during Love My Parks Day next month.

C. The ruts/wet area north of the parking lot need to be fixed.

D. Broken signs need to be installed (Dennis informed the committee that they are already ordered).

2. Richard P. Outhouse Park

A. The committee noted the addition of the lights on the northern parking area as addressing a longstanding concern of the committee given Building 100's use at night. The committee did not feel additional lighting was needed further south along this parking area unless evening use of the park increases to such an extent that parking would be needed beyond the southernmost light fixture.

B. The outside pillars on Building 100 (and all town pavilions with unstained pillars) need a solid stain.

C. Extending the trail north of Building 100 would be a nice addition to the existing trail.

D. Given the interesting naming of cabins at Onanda Park, the committee again notes its preference to not have the buildings at Outhouse Park identified as "Buildings 100, 300 and 400". Also, the committee does not like identifying these Buildings as such with the bright blue signs. The committee feels the blue signs are jarring to the otherwise pleasant look of the Park.

Parks & Trails Master Plan

J. Graff moved to recommend that the Town Board hire a consultant to work on the Parks and Recreation Master Plan update (as was done in 2007 on the original Master Plan)/ second by S. Kunes – 3 ayes/0 nays

Dennis asked the committee members to review the draft Request for Proposal for such a consultant which he e-mailed on February 8th and to provide comments to him in the next week.

Next Meetings

May 25 at 5:30 at Onanda Park
***check out McJannett before meeting

June 22 at 5:30 at Butler Schoolhouse
***check out Leonard Pierce before meeting

Approval of Minutes

A. Schenk moved to adjourn/second by J. Graff – 3 ayes/0 nays

Meeting adjourned at 6:45pm

Submitted by Jeff Graff

HEMLOCK WOOLLY ADELGID

Overview

- HWA is a small aphid-like insect, about 0.8 mm in length and is oval-shaped and brownish in color. It is recognized by a covering of dry, white, woolly/cottony/waxy substance on its body and egg masses.
- Goes through two developmental stages every year. The reproductive behavior of the insect causes high and fast growth.
- There are no natural predators. As such there is nothing to keep their growth in check.
- HWA is a native to Asia.
- Introduced in Virginia in the 50's.
- Detected in New York State in the early 80's.
- Have thread-like mouthparts. The stylet bundles are more than three times the length of the HWA and can penetrate deep into the plant tissue.
- It taps directly into the tree's food storage cells. The tree responds by walling off the wound created by the insertion of the stylets. This disrupts the flow of nutrients to the needles and eventually leads to the death of needles and twigs.

Benefits of Hemlocks

- Important to forest ecosystems
- Provide habitat for native plants and animals
- Help regulate and maintain water temperatures
- In winter, provides shelter from wind for many forest species
- Provides stabilization for steep slopes – if trees die and roots fail, soil will erode and cause sediment which will get to surface water

THE DESTRUCTION OF HEMLOCKS WOULD AFFECT AND DISRUPT THE ENTIRE ECOSYSTEM!

Diagnosis

HWA can damage trees very quickly. Their rate of spread has been about 15 miles/year during the past decade. Their potential for further spread is great due to their wide environmental tolerance.

Control Methods

- Invasion can be reduced by controlling their dispersers or preventing access of dispersers
- Infested trees can be selectively removed to prevent further spread
- Can be mechanically removed by spraying with strong jets of water or clipping twigs and needles
- Resistant hemlocks can be planted
- Chemical insecticides can be applied
- Introduction of biological control methods – Several exotic insects have been identified that are natural predators
- The most significant is a type of beetle – has been the most effective predator in Japan
- Two primary insecticides used are Imidacloprid and Safari

Assessor's Report May 16, 2016

The 2016 tentative Tax Roll has been filed; a link is available on the Town website to access the digital version. BAR hearings are 5/24/2016 from 4-8 PM. Only 1 form to review in so far.

So far this year there has been 33 sales in Town with a median price of \$227,500; up from last year having 29 sales with a median of \$219,000. The Real Estate market started earlier this year, so we should see numerous sales over the next few months.

The County came and helped run the program that the state issued to identify the properties that would be receiving a letter to register with the State. Before and after totals were ran to insure that it did not inadvertently change something. The State does not have a registration portal set up, so we have no additional information. The Town website will be updated when this becomes available.

Christopher Lyon, IAO

Town of Canandaigua
Director of Development
Administrative Report
May 16, 2016

ADMINISTRATION / DEVELOPMENT OFFICE:

ADMINISTRATION: The Development Office has issued 133 building permits to date.

DRAFT LOCAL LAWS:

ONSITE WASTE WATER TREATMENT LAW: During your March 21, 2016 Town Board meeting, Paul Reck provided comment to you under privilege of the floor on the draft CLWC onsite waste water treatment law. Mr. Reck followed up with a letter where he detailed his concerns about the proposed law. Chris Nadler the Planning/Zoning Board attorney, who had been working on the law to put into a format for your consideration, responded by email to me (dated May 6, 2016 – copy attached to this report) with his response to Mr. Reck’s comments. Additionally, the CLWC Manager, Kevin Olvany had referred the workgroup model law to Jeff Graff (attorney for a number of municipalities in the CLWC) for changes.

My concern about reviewing the draft CLWC model law all along has been that it was not yet ready to be considered, as changes were still being made. The CLWC workgroup has planned another meeting for Thursday, May 12th to review the Jeff Graff version of the model law. Chris Nadler has informed me that changes will need to be made to his version (Canandaigua draft local law) after the meeting on May 12th to incorporate changes proposed by Jeff Graff.

We are not yet ready to schedule a public hearing, as changes will need to be made to the Canandaigua version of the local law. My suggestion to you is that we have Chris Nadler review the final version (once completed) of the CLWC model law, and put into a format for your consideration taking into account as many of Mr. Reck’s comments as possible. Once that version has been drafted, then we schedule a public hearing on that version for July or August.

SCR-1 ZONING: Your May 16, 2016 agenda includes a continued public hearing on a proposed local law which includes changes to the SCR-1 Zoning. The Town of Canandaigua Planning Board would like to recommend changes to the proposed local law and as of the writing of this report, has not had a chance to complete those requested changes to recommend to the Town Board. The Planning Board would like to continue to work with their attorney on their recommendation, and would respectfully request you continue your public hearing to the June 20, 2016 Town Board meeting.

Town of Canandaigua
Director of Development
Administrative Report
May 16, 2016

CHAPTER 170 & 172 / MS4: There is a public hearing scheduled for your Town Board meeting on May 16, 2016. The Planning Board would like to request that you consider increasing the penalty fines in both Chapter 170 and 172. In their October 14, 2015 letter to you, the Planning Board suggested a \$ 1,000 for the first offense; \$ 5,000 for the second offense; and \$ 50,000 for the third offense. I have not yet prepared a resolution for you to adopt Chapter 170 and 172; pending your public hearing and discussion on May 16th; I would be happy to draft a resolution for your consideration along with any amendments you wish to see for your June 20, 2016 meeting.

STEEP SLOPES: Your May 16th agenda includes a public hearing on a draft local law to regulate construction on steep slopes. I have not yet prepared a resolution for your consideration of this steep slope law, as I would recommend that after you hold the initial public hearing that we circulate the draft law for comment from the Planning Board, Zoning Board, ECB, and Ontario County Planning Board.

MS4 REPORT: During your April 18, 2016 meeting you held a public hearing on the draft MS4 report to be submitted to the DEC. I have prepared a resolution for your consideration on May 16, 2016 for your approval and submission of the 2nd annual report to the DEC.

CITIZENS IMPLEMENTATION COMMITTEE: The CIC continues to work with the project teams still in progress. The NRI team is currently working on a proposal for regulations pertaining to Ridgelines.

Additionally, the Ag Team continues to meet with LaBella to further the Ag Plan. Soil mapping is now complete, survey results are complete, the SWOT analysis is complete, and results are being tabulated. The following chart created as part of the Ag Plan shows that the majority of the 14,644 acres of active farmland in the Town of Canandaigua, (77%) the majority is suitably zoned AR-2.

Active farmland includes cropland, pasture, vineyard, nursery (flower/garden) classifications, and excludes successional shrubland and old fields no longer active.

Active Farmland by Zoning District

Town of Canandaigua
 Director of Development
 Administrative Report
 May 16, 2016

Zoning District (2011)	Active Farmland	
	# acres	% of total
AR-1 - Agricultural Rural Residential - 1 Acre Lot	899.8	6.1%
AR-2 - Agricultural Rural Residential - 2 Acre Lot	11,332.3	77.4%
CC - Community Commercial	111.2	0.8%
I - Industrial	73.9	0.5%
MH - Mobile Home	43.4	0.3%
R-1-20 - Residential - 20,000 Sq. Ft. Lot	17.3	0.1%
R-1-20 - Residential - 20,000 Sq. Ft. Lot/278	5.3	0.0%
R-1-30 - Residential - 30,000 Sq. Ft. Lot	409.5	2.8%
R-1-30 - Residential - 30,000 Sq. Ft. Lot/278	5.8	0.0%
RR-3 - Rural Residential - 3 Acre Lot	1,236.7	8.4%
SCR-1 - Southern Corridor Residential - 1 Acre Lot	509.2	3.5%
	14,644.4	100.0%

Upcoming Meetings:

Planning – The next scheduled Planning Board meeting is May 23rd at 6:30pm.

Zoning – The Zoning Board of Appeals next meets May 17th at 6:00pm.

Environmental Conservation Board – June 2nd at 4:30pm.

Citizens Implementation Committee – May 17th at 9:00am to get an update on the Ag Plan and the Summer Forum for the Ag Team.

Sincerely,



Doug Finch, Director of Development



C. Allan Reeve, Esq.
Marc S. Brown, Esq.
Christian M. Nadler, Esq.

May 6, 2016

Doug Finch
Director of Development
Town of Canandaigua
5440 Routes 5 & 20
Canandaigua, NY 14424

RE: Response to Comments by Paul Reck related to the Draft Model On-Site Wastewater Treatment Law

Dear Mr. Finch,

Per your request, I have reviewed the comment letter, dated April 2, 2016, from Paul Reck, related to the Draft Model On-Site Wastewater Treatment Law. I see no legitimate legal issues raised by Mr. Reck's comment letter as it relates to the Draft Model On-Site Wastewater Treatment Law in its current form.

I reviewed the sections of the New York Code of Rules and Regulations (NYCRR) referenced in Mr. Reck's letter. Nothing in the NYCRR prohibits local municipalities from passing local laws related to on-site wastewater treatment systems. The Draft Law contemplates regulation by various State Departments, and requires compliance with the standards imposed by the NYS Department of Environmental Conservation and the NYS Department of Health.

I believe Mr. Reck's reference to "200foot rule" has been addressed in response to the Memorandum from Jeffrey Graff, dated April 14, 2016. The revisions to the Draft have reduced the requirement to replace non-failing systems to 100 feet, in accordance with New York State Department of Health standards.

In response to Mr. Reck's statement about OTN Certification, there is no requirement for inspectors authorized to conduct the required inspections to have completed a State accredited course. I disagree with Mr. Reck's contention that "[t]he only people to legally inspect the systems are Professional Engineers." While Professional Engineers may be authorized to conduct such inspections by New York State law, that does not foreclose all others from inspecting on-site wastewater treatment systems.

Mr. Reck's question of "[w]here is the data showing how these inspections are to the Towns advantage?" should be answered by someone like Kevin Olvany, who I assume has already provided the Town with this information.

Please let me know if you have any questions, or need anything further from me.

Sincerely,

REEVE BROWN^{PLLC}

By:



Christian M. Nadler, Esq.
Direct Dial: (585) 310-1608
cnadler@reevebrownlaw.com

CNM:cem

Town Historian's Report
for April 18th, 2016

1. A Resolution has been prepared for the acceptance of a proposal received by Peter Ellison of Ellison Conservation for commencing the Town's cemetery work as approved in the 2016 Annual Budget.
2. Will be meeting with Dennis Brewer and Peter Ellison to review type of work that can be done by our Parks Group which can be considered "normal maintenance".
3. I will be attending a conference at the Ontario County Safety Training Facility on May 24th on "Organizing Your Historical Records".
4. I am preparing a presentation for Ferris Hills on May 12, 2016 titled "Interesting Sites in the Town of Canandaigua".
5. Doing Presentations on the History of the Tour of Barns to promote the October 8th tour at Canandaigua Day at the Museum on May 14th for "Canandaigua Day at the Museum" and at the Phelps Historical Society on May 25th. There may be other presentations though out the summer.
6. I am in the process of writing a short talk on the History of the Cheshire Union School to be presented at the Commemorative Celebration on June 11th.

Respectfully submitted,

Ray Henry,
Town Historian

Town Clerk Report for the May 16, 2016, Town Board Meeting

1. **Monthly Financial Report:** Revenues collected in the Town Clerk's office for the month of April 2016 totaled \$116,041.47 (see attached).
2. **Letters of Credit:** In working with Attorney Brocklebank, a sample letter of credit has been drafted to be used by applicants who are required to post a surety with the Town (see attached). Using this template for letters of credit will expedite the review process by all for an applicant wishing to post this type of surety with the Town.
3. **Records Vault Ventilation System:** The new records vault ventilation system has been installed. There is a resolution on the agenda to approve a preventative maintenance contract with Kistler to conduct three preventative maintenance inspections each year at a total cost of \$948.
4. **Other Resolutions:**
 - A. **Fee Schedule Amendment:** I am proposing an amendment to the adopted Fee Schedule to allow less than one week cabin reservations to begin to be accepted May 1 instead of after Memorial Day.
 - B. **Frontier Communications:** The resolution brought forth by the Technology Committee will approve the updating the DSL modem for three years at a cost of \$64.99 per month (a cost savings of \$40 per month).

Please let me know if you have any questions.

Submitted by,

Jean Chrisman

Jean Chrisman
Town Clerk

Account#	Account Description	Fee Description	Qty	Local Share
A.2001	Cabins / Halls / Pavillions	Onanda Halls/Lodging	22	6,215.00
	Onanda Cabin NON Residential Weekly	Onanda Cabin NON Residential Weekly	1	335.00
	Onanda Cabin Residential Daily	Onanda Cabin Residential Daily	1	335.00
	Outhouse Park Hall Full Day	Outhouse Park Hall Full Day	5	750.00
	Outhouse Park Pavilion	Outhouse Park Pavilion	4	180.00
	Park Rentals	Onanda Cabin Residential Weekly	1	225.00
		Sub-Total:		\$8,040.00
A1255	Conservation	Conservation	5	6.62
	Marriage Lic.	Marriage License Fees	1	17.50
	Misc. Fees	Copies	74	19.50
		Marriage Cert	1	10.00
	Miscellaneous	Site Design Dev. Regs.	2	245.60
	Sub-Total:		\$299.22	
A1603	Misc. Fees	Death Cert	17	170.00
	Sub-Total:		\$170.00	
A2110	Building Fee	Building Fee	3	550.00
	Plan & Zone	Site Signs	1	194.00
		Zoning Fee	5	1,465.60
	Sub-Total:		\$2,209.60	
A2120	Plan & Zone	Soil Erosion	3	450.00
	Sub-Total:		\$450.00	
A2148	Misc. Fees	Returned Check Fee	1	20.00
	Sub-Total:		\$20.00	
A2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	40	520.00
		Female, Unspayed	2	38.00
		Male, Neutered	38	494.00
		Male, Unneutered	7	133.00
	Late Fees	Late Fees	14	70.00
	Sub-Total:		\$1,255.00	
A2590	Plan & Zone	Site Development	19	2,475.20
	Sub-Total:		\$2,475.20	
A2591	Misc. Fees	Transfer Coupons	1234	2,468.00
	Sub-Total:		\$2,468.00	
CM-2001	Plan & Zone	Parks And Recreation	2	2,000.00
	Sub-Total:		\$2,000.00	
F.2140	Rents Payments	Rents Payments	61	95,802.06
	Sub-Total:		\$95,802.06	
F.2148	Penalty	Penalty	26	611.51
	Sub-Total:		\$611.51	

Account#	Account Description	Fee Description	Qty	Local Share
			Total Local Shares Remitted:	\$115,800.59
Amount paid to:	NYS Ag. & Markets for spay/neuter program			105.00
Amount paid to:	NYS Environmental Conservation			113.38
Amount paid to:	State Health Dept. For Marriage Licenses			22.50
Total State, County & Local Revenues:		\$116,041.47	Total Non-Local Revenues:	\$240.88

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jean Chrismen, Town Clerk, Town of Canadaigua during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

_____	_____	_____	_____
Supervisor	Date	Town Clerk	Date

BANK LETTERHEAD]

[Date]

IRREVOCABLE LETTER OF CREDIT NO. [NO.]

Town of Canandaigua
544o Routes 5 & 20 West
Canandaigua, NY 14424

Re: [Project (w/ Phase designation); Applicant and Owner (if applicant not the owner)]

To the Town of Canandaigua:

At the request of and for the account of [Applicant and Owner], we establish in your favor an irrevocable Letter of Credit No. [no.] in the maximum of [dollars] and authorize you to draw against it by your sight draft on this Bank no later than [date].

The draft shall state "Drawn under Letter of Credit No. [no.] of The [name of Bank] Bank dated [date]" and shall be accompanied by your written declaration that [Applicant and Owner] has failed to complete improvements in accordance with approvals issued by the Town of Canandaigua and/or failed to maintain improvements dedicated or to be dedicated to the Town of Canandaigua.

Partial drawings are permitted.

This Letter of Credit is issued subject to the terms of the New York State Uniform Commercial Code.

This Letter of Credit sets forth in full the terms thereof and no other document is incorporated by reference.

We hereby unconditionally guarantee to the holders of any draft drawn under and in compliance with the terms of this credit that it shall be duly honored on presentation.

[Bank]

By: _____
[authorized representative]

Revenue / Expense Control Report Parameters

Report ID: MON TB RPT
 Year: 2016 Include Beg. Encumbrance: Yes
 Period: 4 To: 4 Apply to Budget Columns: No
 Description: Display Apply % to Original Budget: No
 Spacing: Single Print Parent Account: No
 Acct Status: Active Grand Totals on Separate Page: No
 Suppress Zero Accts.: None Include Req: No
 Summary Only: No Use Alt Fund: No
 % Fiscal Year: 100 Exclude Rev Brackets: Yes

Account Table:

Alt. Sort Table:

Sort:	Sort	Subtotal	Page Break	Subheading
1	Fund	Yes	Yes	Yes
2	Type	Yes	Yes	Yes
3	Function	Yes	No	Yes
Subtotal/Page Break Expenses Only:		Yes		

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 4 To: 4

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund A	GENERAL FUND						
Type R	Revenue						
A.5031.V	INTERFUND TRANSFERS.DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	100.00
A.9000	APPROPRIATED FUND BALANCE FOR BUDGET	559,600.00	559,600.00	0.00	0.00	559,600.00	100.00
A.9230	TAX STABILIZATION RESERVE FOR BUDGET	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00
A.9235	NYSERS RESERVE	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
Total Type R	Revenue	3,667,572.00	3,667,572.00	38,648.25	1,579,922.05	2,087,649.95	56.92

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 4 To: 4

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund A							
Type E							
Function 1010							
A.1010.110	TOWN BOARD.ELECTED	19,472.00	19,472.00	1,498.80	6,744.60	12,727.40	65.36
A.1010.400	TOWN BOARD.CONTRACTUAL	1,020.00	1,020.00	0.00	12.60	1,007.40	98.76
Total Function 1010		20,492.00	20,492.00	1,498.80	6,757.20	13,734.80	67.03
Function 1110							
A.1110.110	JUSTICES.ELECTED	46,972.00	46,972.00	3,613.24	16,259.58	30,712.42	65.38
A.1110.120	JUSTICES.COURT CLERK, PT	15,383.00	15,383.00	1,845.14	9,031.14	6,351.86	41.29
A.1110.130	JUSTICES.COURT CLERK, SUB	0.00	0.00	0.00	0.00	0.00	100.00
A.1110.140	JUSTICES.COURT CLERK, PT	7,000.00	7,000.00	776.00	1,012.00	5,988.00	85.54
A.1110.200	JUSTICES.CAPITAL.EQUIPMEN	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
A.1110.400	JUSTICES.CONTRACTUAL	16,135.00	16,135.00	125.53	3,428.22	12,706.78	78.75
Total Function 1110		87,990.00	87,990.00	6,359.91	29,730.94	58,259.06	66.21
Function 1220							
A.1220.110	SUPERVISOR.ELECTED	56,000.00	56,000.00	4,307.70	19,384.65	36,615.35	65.38
A.1220.120	SUPERVISOR.DEPUTY	2,000.00	2,000.00	153.84	692.28	1,307.72	65.39
A.1220.121	SUPERVISOR.BOOKKEEPER	26,520.00	26,520.00	2,040.00	9,180.00	17,340.00	65.38
A.1220.131	TYPIST	0.00	0.00	0.00	0.00	0.00	100.00
A.1220.141	SUPERVISOR ACCT CLERK	0.00	0.00	0.00	0.00	0.00	100.00
A.1220.142	CONFIDENTIAL SECRETARY	0.00	0.00	0.00	0.00	0.00	100.00
A.1220.400	SUPERVISOR.CONTRACTUAL	3,100.00	3,100.00	368.06	1,152.55	1,947.45	62.82
Total Function 1220		87,620.00	87,620.00	6,869.60	30,409.48	57,210.52	65.29
Function 1310							
A.1310.141	ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1310		0.00	0.00	0.00	0.00	0.00	100.00
Function 1320							
A.1320.400	AUDITOR.CONTRACTUAL	10,000.00	10,000.00	0.00	7,000.00	3,000.00	30.00
Total Function 1320		10,000.00	10,000.00	0.00	7,000.00	3,000.00	30.00
Function 1330							

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Account Table:
 Alt. Sort Table:

Fiscal Year: 2016 Period From: 4 To: 4

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund A	GENERAL FUND						
Type E	Expense						
Function 1330							
A.1330.110	TAX COLLECTOR-ELECTED	0.00	0.00	0.00	0.00	0.00	100.00
A.1330.140	TAX COLLECTOR..	0.00	0.00	0.00	0.00	0.00	100.00
A.1330.400	TAX COLLECTOR.CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1330		0.00	0.00	0.00	0.00	0.00	100.00
Function 1340							
A.1340.120	BUDGET OFFICER.PERSONAL SERVICES	4,394.00	4,394.00	338.00	1,521.00	2,873.00	65.38
A.1340.400	BUDGET.CONTRACTUAL	31,000.00	31,000.00	2,000.00	8,000.00	23,000.00	74.19
Total Function 1340		35,394.00	35,394.00	2,338.00	9,521.00	25,873.00	73.10
Function 1345							
A.1345.400	PURCHASING.CONTRACTUAL	4,500.00	4,500.00	0.00	203.66	4,296.34	95.47
Total Function 1345		4,500.00	4,500.00	0.00	203.66	4,296.34	95.47
Function 1355							
A.1355.120	ASSESSOR.PERSONAL SERVICES	63,240.00	63,240.00	4,864.62	21,890.79	41,349.21	65.38
A.1355.131	ASSESSOR.AIDE FT	0.00	0.00	0.00	0.00	0.00	100.00
A.1355.132	ASSESSOR.REAL PROPERTY AIDE FT	42,432.00	42,432.00	3,264.00	14,688.00	27,744.00	65.38
A.1355.134	ASSEROR.OFFICE SPECIALIST	0.00	0.00	0.00	0.00	0.00	100.00
A.1355.140	ASSESSOR.DATA COLLECTORS	0.00	0.00	0.00	0.00	0.00	100.00
A.1355.150	ASSESSOR.BAR REVIEW SALARY	1,500.00	1,500.00	0.00	375.00	1,125.00	75.00
A.1355.200	ASSESSOR.CAPITAL-EQUIPME NT	500.00	500.00	0.00	0.00	500.00	100.00
A.1355.400	ASSESSOR.CONTRACTUAL	27,750.00	27,750.00	54.46	2,481.72	25,268.28	91.06
A.1355.410	ASSESSOR.VEHICLE EXPENSE	0.00	0.00	0.00	0.00	0.00	100.00
A.1355.420	ASSESSOR.BAR REVIEW CONTRACTUAL	500.00	500.00	0.00	0.00	500.00	100.00
A.1355.430	ASSESSOR	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1355		135,922.00	135,922.00	8,183.08	39,435.51	96,486.49	70.99
Function 1410							

Function 1410

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 4 To: 4

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund A	GENERAL FUND						
Type E	Expense						
Function 1410							
A.1410.110	TOWN CLERK.ELECTED	55,570.00	55,570.00	4,274.62	19,235.79	36,334.21	65.38
A.1410.131	TOWN CLERK.DEPUTY F/T	34,070.00	34,070.00	2,720.74	12,018.85	22,051.15	64.72
A.1410.141	TOWN CLERK.DEPUTY P/T	17,737.00	17,737.00	1,253.14	5,242.42	12,494.58	70.44
A.1410.200	TOWN CLERK.CAPITAL.EQUIPMENT	2,850.00	2,850.00	0.00	0.00	2,850.00	100.00
A.1410.400	TOWN CLERK.CONTRACTUAL	11,392.00	11,392.00	620.58	4,342.12	7,049.88	61.88
Total Function 1410		121,619.00	121,619.00	8,869.08	40,839.18	80,779.82	66.42
Function 1420							
A.1420.400	ATTORNEY.CONTRACTUAL	34,000.00	34,000.00	0.00	4,850.45	29,149.55	85.73
Total Function 1420		34,000.00	34,000.00	0.00	4,850.45	29,149.55	85.73
Function 1430							
A.1430.100	PERSONNEL.PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	100.00
A.1430.141	PERSONNEL.CLERK P/T	22,588.00	22,588.00	923.10	3,442.47	19,145.53	84.76
A.1430.142	PERSONNEL.CLERK P/T	0.00	0.00	0.00	0.00	0.00	100.00
A.1430.143	PERSONNEL..	0.00	0.00	0.00	0.00	0.00	100.00
A.1430.144	PERSONNEL.FINANCE CLERK II	33,280.00	33,280.00	2,407.20	11,448.40	21,831.60	65.60
A.1430.200	PERSONNEL.CAPITAL.EQUIPM ENT	500.00	500.00	0.00	31.49	468.51	93.70
A.1430.410	PERSONNEL.CONTRACTUAL	3,450.00	3,450.00	272.56	272.56	3,177.44	92.10
A.1430.420	PERSONNEL.HUMAN RESOURCE	12,000.00	12,000.00	1,200.00	2,400.00	9,600.00	80.00
Total Function 1430		71,818.00	71,818.00	4,802.86	17,594.92	54,223.08	75.50
Function 1440							
A.1440.400	ENGINEERING.CONTRACTUAL	15,000.00	15,000.00	4,399.81	10,628.68	4,371.32	29.14
Total Function 1440		15,000.00	15,000.00	4,399.81	10,628.68	4,371.32	29.14
Function 1450							
A.1450.400	ELECTIONS.CONTRACTUAL	7,200.00	7,200.00	0.00	0.00	7,200.00	100.00
Total Function 1450		7,200.00	7,200.00	0.00	0.00	7,200.00	100.00
Function 1460							

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 4 To: 4

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund A							
Type E							
Function 1460							
A.1460.200	GENERAL FUND Expense	500.00	500.00	0.00	0.00	500.00	100.00
A.1460.400	RECORDS MANAGEMENT.CAPITAL.EQUIPMENT	14,900.00	14,900.00	1,702.88	2,797.34	12,102.66	81.23
A.1460.410	RECORDS MANAGEMENT.CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	100.00
A.1460.420	RECORDS MANAGEMENT.GENERAL CODE	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1460		15,400.00	15,400.00	1,702.88	2,797.34	12,602.66	81.84
Function 1470							
A.1470.1	ASSESSMENT REVIEW	0.00	0.00	0.00	0.00	0.00	100.00
A.1470.120	BOARD.PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	100.00
A.1470.4	ASSESSMENT REVIEW	0.00	0.00	0.00	0.00	0.00	100.00
A.1470.400	BOARD.CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1470		0.00	0.00	0.00	0.00	0.00	100.00
Function 1620							
A.1620.200	BUILDINGS.CAPITAL.EQUIPMENT	6,000.00	6,000.00	0.00	535.63	5,464.37	91.07
A.1620.203	BUILDING GROUNDS.CAPITAL IMPROVEMENT	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00
A.1620.400	BUILDINGS.CONTRACTUAL	153,700.00	153,700.00	12,102.21	33,104.01	120,595.99	78.46
A.1620.410	BUILDINGS.JANITORIAL	25,500.00	25,500.00	1,425.50	5,702.00	19,798.00	77.64
Total Function 1620		225,200.00	225,200.00	13,527.71	39,341.64	185,858.36	82.53
Function 1670							
A.1670.200	CENTRAL PRINTING.CAPITAL.EQUIPMENT	0.00	0.00	0.00	0.00	0.00	100.00
A.1670.400	PRINTING & MAILING.CONTRACTUAL	48,800.00	48,800.00	5,600.55	13,405.06	35,394.94	72.53
Total Function 1670		48,800.00	48,800.00	5,600.55	13,405.06	35,394.94	72.53
Function 1680							

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 4 To: 4

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund A	GENERAL FUND						
Type E	Expense						
Function 3120							
A.3120.400	CONSTABLE.CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 3120		0.00	0.00	0.00	0.00	0.00	100.00
Function 3310							
A.3310.200	TRAFFIC.CAPITAL.EQUIPMENT	0.00	0.00	0.00	0.00	0.00	100.00
A.3310.400	TRAFFIC.CONTRACTUAL	96,903.00	96,903.00	6,575.50	12,575.53	84,327.47	87.02
Total Function 3310		96,903.00	96,903.00	6,575.50	12,575.53	84,327.47	87.02
Function 3510							
A.3510.400	DOG CONTROL.CONTRACTUAL	22,000.00	22,000.00	0.00	21,551.00	449.00	2.04
Total Function 3510		22,000.00	22,000.00	0.00	21,551.00	449.00	2.04
Function 4010							
A.4010.120	HEALTH OFFICER.PERSONAL SERVICES	1,200.00	1,200.00	0.00	300.00	900.00	75.00
Total Function 4010		1,200.00	1,200.00	0.00	300.00	900.00	75.00
Function 4020							
A.4020.100	REGISTRAR.PERSONAL SERVICES	2,050.00	2,050.00	0.00	512.50	1,537.50	75.00
A.4020.400	REGISTRAR.CONTRACTUAL	100.00	100.00	0.00	0.00	100.00	100.00
Total Function 4020		2,150.00	2,150.00	0.00	512.50	1,637.50	76.16
Function 4540							
A.4540.400	AMBULANCE CONTRACTUAL	7,500.00	7,500.00	6,500.00	6,500.00	1,000.00	13.33
Total Function 4540		7,500.00	7,500.00	6,500.00	6,500.00	1,000.00	13.33
Function 5010							
A.5010.110	HIGHWAY SUPT.ELECTED	70,380.00	70,380.00	5,413.84	24,362.28	46,017.72	65.38
A.5010.120	HIGHWAY.DEPUTY	3,008.00	3,008.00	231.40	1,041.30	1,966.70	65.38
A.5010.130	HIGHWAY.ACCOUNT CLERK	0.00	40,000.00	2,400.00	7,168.00	32,832.00	82.08
A.5010.131	HIGHWAY.FINANCE CLERK II FT	42,432.00	2,432.00	0.00	2,432.00	0.00	0.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 4 To: 4

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
GENERAL FUND Expense							
A.7110.240	PARK UPLANDS - CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	100.00
A.7110.400	PARK.CONTRACTUAL	51,900.00	51,900.00	1,555.89	4,734.45	47,165.55	90.88
A.7110.401	PARK.LUMBER & HARDWARE	0.00	0.00	0.00	0.00	0.00	100.00
A.7110.402	PARK.TREE & LANDSCAPE	34,000.00	34,000.00	533.00	10,495.00	23,505.00	69.13
A.7110.403	PARK.SUPPLIES & REPAIRS	0.00	0.00	0.00	0.00	0.00	100.00
A.7110.404	PARK.PAINT & SUPPLIES	0.00	0.00	0.00	0.00	0.00	100.00
A.7110.405	PARK.AUTO PARTS/SUPPLIES	0.00	0.00	0.00	0.00	0.00	100.00
A.7110.406	PARK.CLEANING SUPPLIES	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 7110		512,679.00	512,679.00	15,279.75	61,342.26	451,336.74	88.03
Function 7140							
A.7140.141	PLAYGROUND/RECREATION.LI FEGUARDS	38,000.00	38,000.00	0.00	0.00	38,000.00	100.00
A.7140.142	PLAYGROUND/RECREATION.S PECIALIST	18,000.00	18,000.00	0.00	0.00	18,000.00	100.00
A.7140.143	PLAYGROUND/RECREATION.R EC ASSISTANT	0.00	0.00	0.00	0.00	0.00	100.00
A.7140.200	PLAYGROUND/RECREATION.C APITAL.EQUIPMENT	16,200.00	16,200.00	778.91	778.91	15,421.09	95.19
A.7140.400	PLAYGROUND/RECREATION.C ONTRACTUAL	4,500.00	4,500.00	612.98	612.98	3,887.02	86.38
A.7140.410	PLAYGROUND/RECREATION.D AY CAMP WITH CITY	11,100.00	11,100.00	0.00	11,000.00	100.00	0.90
Total Function 7140		87,800.00	87,800.00	1,391.89	12,391.89	75,408.11	85.89
Function 7410							
A.7410.400	LIBRARY.CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 7410		0.00	0.00	0.00	0.00	0.00	100.00
Function 7450							
A.7450.410	MUSEUM.CONTRACTUAL	8,500.00	8,500.00	0.00	8,500.00	0.00	0.00
Total Function 7450		8,500.00	8,500.00	0.00	8,500.00	0.00	0.00
Function 7510							
A.7510.120	HISTORIAN.PERSONAL SERVICES	3,060.00	3,060.00	0.00	765.00	2,295.00	75.00

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Fund A							
GENERAL FUND							
Type E							
Function 7510							
A.7510.400	HISTORIAN.CONTRACTUAL	2,100.00	2,100.00	104.44	236.55	1,863.45	88.74
Total Function 7510		5,160.00	5,160.00	104.44	1,001.55	4,158.45	80.59
Function 7550							
A.7550.400	CELEBRATIONS.CONTRACTUAL	2,000.00	2,000.00	2,000.00	2,000.00	0.00	0.00
Total Function 7550		2,000.00	2,000.00	2,000.00	2,000.00	0.00	0.00
Function 7989							
A.7989.400	FLTV 12.SUPPORT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 7989		0.00	0.00	0.00	0.00	0.00	100.00
Function 8010							
A.8010.123	ZONING.DIR DEVELOPMENT	82,750.00	82,750.00	6,365.38	28,644.21	54,105.79	65.38
A.8010.141	ZONING.INSPECTOR P/T	5,000.00	5,000.00	320.00	1,270.00	3,730.00	74.60
A.8010.142	ZONING.OFFICE SPECIALIST 1	32,355.00	32,355.00	2,237.25	16,136.96	16,218.04	50.13
A.8010.143	ZONING.PLANNING AIDE	17,550.00	17,550.00	907.88	4,377.40	13,172.60	75.06
A.8010.144	ZONING.OFFICE SPECIALIST 1	29,120.00	29,120.00	0.00	0.00	29,120.00	100.00
A.8010.145	ZONING..DEPUTY ZONING INSP P/T	0.00	0.00	0.00	0.00	0.00	100.00
A.8010.200	ZONING INSPECTOR.CAPITAL.EQUIPME NT	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00
A.8010.201	CEO.EQUIPMENT	0.00	0.00	0.00	0.00	0.00	100.00
A.8010.210	VEHICLE	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
A.8010.400	ZONING INSPECTOR.CONTRACTUAL	1,500.00	1,500.00	399.00	491.84	1,008.16	67.21
A.8010.401	CEO.CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	100.00
A.8010.403	DIRECTOR OF DEVELOPMENT.CONTRACTUAL	3,850.00	3,850.00	250.29	479.57	3,370.43	87.54
A.8010.410	VEHICLE EXPENSE	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 8010		201,125.00	201,125.00	10,479.80	51,399.98	149,725.02	74.44
Function 8020							
A.8020.120	BOARD.PERSONAL SERVICES	13,000.00	13,000.00	144.00	3,210.50	9,789.50	75.30
A.8020.140	STENOGRAPHER	4,244.00	4,244.00	0.00	660.00	3,584.00	84.45

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Fund A	GENERAL FUND						
Type E	Expense						
Function 8160							
A.8160.200	EQUIPMENT	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00
A.8160.201	WASTE & RECYCLING.GRANT IMPROVEMENTS						
A.8160.400	WASTE & RECYCLING CONTRACTUAL	84,220.00	84,220.00	5,945.02	20,014.87	64,205.13	76.24
Total Function 8160		206,217.00	206,217.00	10,776.22	40,614.25	165,602.75	80.31
Function 8664							
A.8664.121	CODE ENFORCEMENT	54,363.00	54,363.00	4,181.78	18,818.01	35,544.99	65.38
A.8664.122	CODE ENFORCEMENT	15,857.00	15,857.00	1,204.48	5,420.16	10,436.84	65.82
A.8664.124	CODE ENFORCEMENT	53,040.00	53,040.00	4,080.00	18,387.07	34,652.93	65.33
A.8664.125	CODE ENFORCEMENT.. F/T	45,000.00	45,000.00	0.00	0.00	45,000.00	100.00
A.8664.200	CODE ENFORCEMENT.CAPITAL.EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
A.8664.400	CODE ENFORCEMENT.CONTRACTUAL	7,815.00	7,815.00	267.60	1,152.46	6,662.54	85.25
Total Function 8664		177,575.00	177,575.00	9,733.86	43,777.70	133,797.30	75.35
Function 8810							
A.8810.400	CEMETERIES CONTRACTUAL	6,000.00	6,000.00	0.00	2,250.00	3,750.00	62.50
Total Function 8810		6,000.00	6,000.00	0.00	2,250.00	3,750.00	62.50
Function 8989							
A.8989.400	CDGA LAKE MANAGEMENT PLAN	29,000.00	29,000.00	0.00	22,365.37	6,634.63	22.88
Total Function 8989		29,000.00	29,000.00	0.00	22,365.37	6,634.63	22.88
Function 9010							
A.9010.800	NYS RETIREMENT	147,000.00	147,000.00	0.00	0.00	147,000.00	100.00
Total Function 9010		147,000.00	147,000.00	0.00	0.00	147,000.00	100.00
Function 9030							
A.9030.800	SOCIAL SECURITY/MEDICARE	92,000.00	92,000.00	5,696.63	26,246.58	65,753.42	71.47

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund A	GENERAL FUND						
Type E	Expense						
Function 9030							
Total Function 9030		92,000.00	92,000.00	5,696.63	26,246.58	65,753.42	71.47
Function 9040							
A.9040.800	WORKERS COMPENSATION	36,000.00	36,000.00	0.00	30,800.52	5,199.48	14.44
Total Function 9040		36,000.00	36,000.00	0.00	30,800.52	5,199.48	14.44
Function 9050							
A.9050.800	UNEMPLOYMENT INSURANCE	12,000.00	12,000.00	1,380.54	4,659.79	7,340.21	61.17
Total Function 9050		12,000.00	12,000.00	1,380.54	4,659.79	7,340.21	61.17
Function 9055							
A.9055.800	DISABILITY INSURANCE	2,500.00	2,500.00	371.86	749.60	1,750.40	70.02
Total Function 9055		2,500.00	2,500.00	371.86	749.60	1,750.40	70.02
Function 9060							
A.9060.810	MEDICAL/DENTAL INSURANCE	135,797.00	135,797.00	12,008.03	58,652.95	77,144.05	56.81
A.9060.820	HOSPITAL/MEDICAL BUY-OUT	8,000.00	8,000.00	461.52	2,076.84	5,923.16	74.04
A.9060.830	HSA ACCOUNT	38,000.00	38,000.00	0.00	11,760.00	26,240.00	69.05
A.9060.840	HOSPITAL/MEDICAL RETIREE BENEFIT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9060		181,797.00	181,797.00	12,469.55	72,489.79	109,307.21	60.13
Function 9901							
A.9901.900	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9901		0.00	0.00	0.00	0.00	0.00	100.00
Function 9950							
A.9950.900	TRANSFER.HIGHWAY FUND	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00
Total Function 9950		200,000.00	200,000.00	0.00	0.00	200,000.00	100.00
Total Type E	Expense	3,667,572.00	3,667,572.00	165,228.38	773,696.82	2,893,875.18	78.90

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund A	GENERAL FUND						
Total Fund A	GENERAL FUND	0.00	0.00	(126,580.13)	806,225.23	(806,225.23)	100.00

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund CM	MISCELLANEOUS (SPECIFY)						
Type R	Revenue						
CM.2001	PARK & RECREATION FEES	60,000.00	60,000.00	9,000.00	16,000.00	44,000.00	73.33
CM.2189	HOME & COMMUNITY SERVICE INCOME	0.00	0.00	0.00	0.00	0.00	100.00
CM.2401	INTEREST & EARNINGS	0.00	0.00	55.93	229.39	(229.39)	100.00
CM.2705	GIFTS & DONATIONS	0.00	0.00	0.00	0.00	0.00	100.00
CM.2770	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	100.00
CM.5031	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	100.00
CM.9000	APPROPRIATED FUND BALANCE FOR BUDGET	132,000.00	132,000.00	0.00	0.00	132,000.00	100.00
Total Type R	Revenue	192,000.00	192,000.00	9,055.93	16,229.39	175,770.61	91.55

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund CM	MISCELLANEOUS (SPECIFY)						
Type E	Expense						
Function 7110							
CM.7110.200	PARKS AND RECREATION.CAPITAL.EQUIPM ENT/CAPITAL	0.00	0.00	0.00	0.00	0.00	100.00
CM.7110.400	PARK.CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 7110		0.00	0.00	0.00	0.00	0.00	100.00
Function 9901							
CM.9901.900	INTERFUND TRANSFER	192,000.00	192,000.00	0.00	0.00	192,000.00	100.00
Total Function 9901		192,000.00	192,000.00	0.00	0.00	192,000.00	100.00
Total Type E	Expense	192,000.00	192,000.00	0.00	0.00	192,000.00	100.00
Total Fund CM	MISCELLANEOUS (SPECIFY)	0.00	0.00	9,055.93	16,229.39	(16,229.39)	100.00

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Fund D	HIGHWAY FUND						
Type R	Revenue						
D.1001	REAL PROPERTY TAXES	826,853.00	826,853.00	0.00	826,853.00	0.00	0.00
D.1120	NON PROPERTY SALES TAX	2,585,000.00	2,589,020.90	0.00	0.00	2,589,020.90	100.00
D.2189	HOME & COMMUNITY SERVICE INCOME	0.00	0.00	0.00	0.00	0.00	100.00
D.2302	SERVICES/OTHER GOVERNMENTS	127,531.00	127,531.00	0.00	70,814.71	56,716.29	44.47
D.2303	SALE OF FUEL	0.00	0.00	0.00	0.00	0.00	100.00
D.2401	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	100.00
D.2650	SALE OF SCRAP MATERIALS	0.00	0.00	0.00	0.00	0.00	100.00
D.2665	SALE OF EQUIPMENT	102,000.00	102,000.00	0.00	9,750.00	92,250.00	90.44
D.2680	INSURANCE RECOVERIES	0.00	0.00	0.00	0.00	0.00	100.00
D.2701	REFUND PRIOR YEARS EXPENSES	0.00	0.00	0.00	1,100.00	(1,100.00)	100.00
D.3501	NYS STATE AID CHIPS	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00
D.3589	OTHER STATE AID	0.00	0.00	0.00	0.00	0.00	100.00
D.4960	FEMA - EMERGENCY DISASTER	0.00	0.00	0.00	0.00	0.00	100.00
D.5031	INTERFUND TRANSFERS	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00
D.9000	APPROPRIATED FUND BALANCE FOR BUDGET	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00
D.9230	HGWY EQUIP RESERVE FOR BUDGET	0.00	0.00	0.00	0.00	0.00	100.00
D.9231	HIGHWAY EQUIPMENT RESERVE	88,864.00	88,864.00	0.00	0.00	88,864.00	100.00
D.9232	HGWY IMPROVEMENT RESERVE FOR BUDGET	88,865.00	88,865.00	0.00	0.00	88,865.00	100.00
Total Type R	Revenue	4,519,113.00	4,523,133.90	0.00	908,517.71	3,614,616.19	79.91

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HIGHWAY FUND							
Expense							
D.1710.400	HWY.CONTRACTUAL	75,550.00	75,550.00	3,945.87	25,577.34	49,972.66	66.15
Total Function 1710		75,550.00	75,550.00	3,945.87	25,577.34	49,972.66	66.15
Function 5110							
D.5110.130	GENERAL REPAIRS.WAGES FIT	547,944.00	547,944.00	29,438.40	62,538.72	485,405.28	88.59
D.5110.200	GENERAL REPAIRS.CAPITAL.EQUIPMENT	0.00	0.00	0.00	0.00	0.00	100.00
D.5110.400	GENERAL REPAIRS.CONTRACTUAL	1,767,520.00	1,767,520.00	30,241.44	99,449.86	1,668,070.14	94.37
D.5110.410	TRAINING & MEMBERSHIP DUES	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 5110		2,315,464.00	2,315,464.00	59,679.84	161,988.58	2,153,475.42	93.00
Function 5112							
D.5112.200	IMPROVEMENTS.CAPITAL.EQUIPMENT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 5112		0.00	0.00	0.00	0.00	0.00	100.00
Function 5130							
D.5130.200	MACHINERY.CAPITAL.EQUIPMENT	418,500.00	418,500.00	5,322.40	13,983.60	404,516.40	96.66
D.5130.210	SHOP EQUIPMENT.NEW RADIOS	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400	MACHINERY.CONTRACTUAL..	253,250.00	236,569.38	5,458.43	73,782.93	162,786.45	68.81
D.5130.400.101	MACHINERY.CONTRACTUAL.C AR #1	0.00	101.76	0.00	101.76	0.00	0.00
D.5130.400.102	MACHINERY.CONTRACTUAL.C AR #2	0.00	3,535.09	0.00	3,535.09	0.00	0.00
D.5130.400.103	MACHINERY.CONTRACTUAL.C AR #3	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.104	MACHINERY.CONTRACTUAL.C AR #4	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.105	MACHINERY.CONTRACTUAL.C AR #5	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.106	MACHINERY.CONTRACTUAL.C AR #6	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.107	MACHINERY.CONTRACTUAL.C AR #7	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.201	MACHINERY.CONTRACTUAL.TRUCK #1	0.00	0.00	447.81	447.81	(447.81)	100.00

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Fund D	HIGHWAY FUND						
Type E	Expense						
Function 5130							
D.5130.400.362	MACHINERY.CONTRACTUAL.TR AILER #62	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.363	MACHINERY.CONTRACTUAL.LO ADER #63	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.364	MACHINERY.CONTRACTUAL.M OWER #64	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.365	MACHINERY.CONTRACTUAL.EX CAVATOR #65	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.366	MACHINERY.CONTRACTUAL.EX CAVATOR #66	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.367	MACHINERY.CONTRACTUAL.UT ILITY VEHICLE #67	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.368	MACHINERY.CONTRACTUAL.M OWER #68	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.401	MACHINERY.CONTRACTUAL.W ATER TRUCK #1	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.402	MACHINERY.CONTRACTUAL.W ATER TRUCK #2	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.400.403	MACHINERY.CONTRACTUAL.W ATER TRUCK #3	0.00	0.00	0.00	0.00	0.00	100.00
D.5130.410	MACHINERY.FUEL METERING	251,500.00	251,500.00	7,592.72	32,607.40	218,892.60	87.03
Total Function 5130		923,250.00	923,250.00	28,011.47	147,192.47	776,057.53	84.06
Function 5142							
D.5142.130	SNOW REMOVAL.WAGES F/T	367,000.00	367,000.00	33,013.45	250,749.81	116,250.19	31.68
D.5142.400	SNOW REMOVAL.CONTRACTUAL	400,000.00	400,000.00	0.00	209,649.47	190,350.53	47.59
Total Function 5142		767,000.00	767,000.00	33,013.45	460,399.28	306,600.72	39.97
Function 9010							
D.9010.800	NYS RETIREMENT	181,000.00	181,000.00	0.00	0.00	181,000.00	100.00
Total Function 9010		181,000.00	181,000.00	0.00	0.00	181,000.00	100.00
Function 9030							
D.9030.800	SOCIAL SECURITY/MEDICARE	78,000.00	78,000.00	4,679.56	23,257.36	54,742.64	70.18
Total Function 9030		78,000.00	78,000.00	4,679.56	23,257.36	54,742.64	70.18
Function 9040							

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Fund D	HIGHWAY FUND						
Type E	Expense						
Function 9950							
Total Type E	Expense	4,519,113.00	4,523,133.90	141,575.78	919,220.97	3,603,912.93	79.68
Total Fund D	HIGHWAY FUND	0.00	0.00	(141,575.78)	(10,703.26)	10,703.26	100.00

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Fund F	WATER FUND						
Type R	Revenue						
F.2140	WATER RENTS	500,000.00	501,044.15	2,115.32	195,513.01	305,531.14	60.98
F.2141	TRANSMISSION CHARGES	0.00	0.00	0.00	0.00	0.00	100.00
F.2142	WATER SALES	2,200.00	2,200.00	0.00	2,370.75	(170.75)	(7.76)
F.2144	WATER SERVICES/METER SALES	20,000.00	20,000.00	6,050.00	10,180.00	9,820.00	49.10
F.2146	RETURNED CHECK FEE	0.00	0.00	0.00	0.00	0.00	100.00
F.2148	PENALTY ON WATER	5,000.00	5,000.00	66.85	152.97	4,847.03	96.94
F.2401	INTEREST & EARNINGS	3,200.00	3,200.00	0.00	0.00	3,200.00	100.00
F.2680	INSURANCE RECOVERIES	0.00	0.00	0.00	0.00	0.00	100.00
F.2701	REFUND PRIOR YEARS EXPENSE	0.00	0.00	0.00	0.00	0.00	100.00
F.5031	INTERFUND TRANSFERS	365,714.00	365,714.00	0.00	0.00	365,714.00	100.00
F.9000	APPROPRIATED FUND BALANCE FOR BUDGET	348,989.00	348,989.00	0.00	0.00	348,989.00	100.00
Total Type R	Revenue	1,245,103.00	1,246,147.15	8,232.17	208,216.73	1,037,930.42	83.29

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 4 To: 4

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund F	WATER FUND						
Type E	Expense						
Function 1380							
F.1380.400	FISCAL AGENT FEES.CONTRACTUAL	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
Total Function 1380		1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
Function 1990							
F.1990.400	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1990		0.00	0.00	0.00	0.00	0.00	100.00
Function 8310							
F.8310.110	WATER ADMINISTRATOR.WAGES	0.00	0.00	0.00	0.00	0.00	100.00
F.8310.120	SUPERINTENDENT.SALARY	15,606.00	15,606.00	1,200.46	5,402.07	10,203.93	65.38
F.8310.131	MOTOR EQUIPMENT.OPERATOR	153,478.00	153,478.00	8,105.12	30,646.50	122,831.50	80.03
F.8310.132	MOTOR EQUIPMENT.OPERATOR	0.00	0.00	0.00	0.00	0.00	100.00
F.8310.133	CLERK.WAGES	0.00	0.00	0.00	0.00	0.00	100.00
F.8310.134	LABORER.WAGES	0.00	0.00	0.00	0.00	0.00	100.00
F.8310.200	EQUIPMENT	16,600.00	16,600.00	0.00	7,000.00	9,600.00	57.83
F.8310.201	PUMP STATION.CAPITAL	0.00	0.00	0.00	0.00	0.00	100.00
F.8310.400	MAINTENANCE.T/HOPEWELL	0.00	0.00	0.00	0.00	0.00	100.00
F.8310.410	LEGAL SERVICES	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
F.8310.420	METER READING.CONTRACTUAL	16,000.00	16,000.00	682.66	1,421.14	14,578.86	91.12
F.8310.422	OVERHEAD	0.00	0.00	0.00	0.00	0.00	100.00
F.8310.423	VEHICLE & REPAIR	5,000.00	5,000.00	0.00	15.29	4,984.71	99.69
F.8310.424	TRAINING & MEMBERSHIP DUES	1,500.00	2,520.57	0.00	2,565.57	(45.00)	(1.79)
F.8310.450	ENGINEERING	50,500.00	50,500.00	942.50	9,255.00	41,245.00	81.67
Total Function 8310		260,184.00	261,204.57	10,930.74	56,305.57	204,899.00	78.44
Function 8320							
F.8320.400	WATER PURCHASES	400,000.00	400,000.00	67,698.84	165,442.54	234,557.46	58.64
F.8320.420	UTILITIES	51,000.00	51,000.00	3,277.52	15,761.94	35,238.06	69.09
Total Function 8320		451,000.00	451,000.00	70,976.36	181,204.48	269,795.52	59.82
Function 8340							

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund F	WATER FUND						
Type E	Expense						
Function 8340							
F.8340.440	SERVICES & MAINTENANCE	123,400.00	123,400.00	19,038.83	91,683.12	31,716.88	25.70
F.8340.450	IMPROVEMENTS	333,000.00	333,000.00	0.00	0.00	333,000.00	100.00
Total Function 8340		456,400.00	456,400.00	19,038.83	91,683.12	364,716.88	79.91
Function 8397							
F.8397.200	WATER CAPITAL PROJECTS.EQUIP & CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 8397		0.00	0.00	0.00	0.00	0.00	100.00
Function 9010							
F.9010.800	NYS RETIREMENT	22,500.00	22,500.00	0.00	0.00	22,500.00	100.00
Total Function 9010		22,500.00	22,500.00	0.00	0.00	22,500.00	100.00
Function 9030							
F.9030.800	SOCIAL SECURITY/MEDICARE	14,000.00	14,000.00	702.52	2,971.21	11,028.79	78.78
Total Function 9030		14,000.00	14,000.00	702.52	2,971.21	11,028.79	78.78
Function 9040							
F.9040.800	WORKERS COMPENSATION	3,600.00	3,623.58	0.00	3,623.58	0.00	0.00
Total Function 9040		3,600.00	3,623.58	0.00	3,623.58	0.00	0.00
Function 9050							
F.9050.800	UNEMPLOYMENT INSURANCE	500.00	500.00	0.00	0.00	500.00	100.00
Total Function 9050		500.00	500.00	0.00	0.00	500.00	100.00
Function 9055							
F.9055.800	DISABILITY INSURANCE	100.00	100.00	14.64	29.28	70.72	70.72
Total Function 9055		100.00	100.00	14.64	29.28	70.72	70.72
Function 9060							

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund F	WATER FUND						
Type E	Expense						
Function 9060							
F.9060.810	MEDICAL/DENTAL INSURANCE	28,519.00	28,519.00	1,193.05	6,077.52	22,441.48	78.69
F.9060.820	HOSPITAL/MEDICAL BUY-OUT	0.00	0.00	153.84	384.60	(384.60)	100.00
F.9060.830	HSA ACCOUNT	6,800.00	6,800.00	0.00	1,120.00	5,680.00	83.53
F.9060.840	HOSPITAL/MEDICAL RETIREE BENEFIT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9060		35,319.00	35,319.00	1,346.89	7,582.12	27,736.88	78.53
Function 9950							
F.9950.900	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	100.00
F.9950.900.250	INTERFUND TRANSFERS...PURDY PROJECT CDBG	0.00	0.00	0.00	0.00	0.00	100.00
F.9950.900.251	INTERFUND TRANSFERS...PURDY EFC	0.00	0.00	0.00	0.00	0.00	100.00
F.9950.900.NOTT	INTERFUND TRANSFERS...NOTT ROAD CAPITAL PROJECT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9950		0.00	0.00	0.00	0.00	0.00	100.00
Total Type E	Expense	1,245,103.00	1,246,147.15	103,009.98	343,399.36	902,747.79	72.44
Total Fund F	WATER FUND	0.00	0.00	(94,777.81)	(135,182.63)	135,182.63	100.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

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Date Prepared: 05/07/2016 01:21 PM
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Account Table:
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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund H	CAPITAL PROJECTS						
Type R	Revenue						
H.2401..14	INTEREST & EARNINGS.COUNTY RD 30 EXT #36	0.00	0.00	0.00	0.00	0.00	100.00
H.2401..15	INTEREST & EARNINGS.SEWER CAPITAL PROJECT	0.00	0.00	0.00	0.00	0.00	100.00
H.2401..16	INTEREST & EARNINGS.HICKOX ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
H.2401..17	INTEREST INCOME.OUTHOUSE PARK	0.00	0.00	0.00	0.00	0.00	100.00
H.2401..4	INTEREST & EARNINGS.PARRISH STREET EXTENSION	0.00	0.00	0.00	0.00	0.00	100.00
H.2401..5	INTEREST & EARNINGS.DEVELOPMENT OF PARKS AND REC AREAS	0.00	0.00	0.00	0.00	0.00	100.00
H.2401..7	INTEREST & EARNINGS.HOPKINS-GIMBLE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
H.2401..NOTT	INTEREST & EARNINGS.NOTT ROAD CAPITAL PROJECT	0.00	(10.31)	0.00	0.00	(10.31)	100.00
H.2797..250	OTHER LOCAL GOVERNMENTS.PURDY PROJECT CDBG	0.00	(600,000.00)	0.00	0.00	(600,000.00)	100.00
H.2797..251	OTHER LOCAL GOVERNMENTS.PURDY EFC	0.00	0.00	0.00	0.00	0.00	100.00
H.2797..NOTT	OTHER LOCAL GOVERNMENTS.NOTT ROAD CAPITAL PROJECT NYSEPF GRANT.OUTHOUSE PARK	0.00	77,000.00	0.00	0.00	77,000.00	100.00
H.3989..17	INTERFUND TRANSFERS.OUTHOUSE PARK	0.00	0.00	0.00	0.00	0.00	100.00
H.5031..17	INTERFUND TRANSFERS.GENERAL FUND	0.00	0.00	0.00	0.00	0.00	100.00
H.5031.A	INTERFUND TRANSFERS.WATER.PURDY PROJECT CDBG	0.00	0.00	0.00	0.00	0.00	100.00
H.5031.F.250	INTERFUND TRANSFERS.WATER.PURDY EFC	0.00	0.00	0.00	0.00	0.00	100.00
H.5031.F.251	INTERFUND TRANSFERS.WATER.PURDY EFC	0.00	0.00	0.00	0.00	0.00	100.00
H.5031.F.NOTT	INTERFUND TRANSFERS.WATER.NOTT ROAD CAPITAL PROJECT	0.00	0.00	0.00	0.00	0.00	100.00
H.5710..251	SERIAL BONDS.PURDY EFC	0.00	(550,000.00)	0.00	0.00	(550,000.00)	100.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 4 To: 4

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund H	CAPITAL PROJECTS						
Type R	Revenue						
H.5710..NOTT	SERIAL BONDS.NOTT ROAD CAPITAL PROJECT	0.00	(77,000.00)	0.00	0.00	(77,000.00)	100.00
Total Type R	Revenue	0.00	(1,150,010.31)	0.00	0.00	(1,150,010.31)	100.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund H	CAPITAL PROJECTS						
Type E	Expense						
Function 1310							
H.1310.240.17	ADMINISTRATION.EXPENSE.OU THOUSE PARK	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1310		0.00	0.00	0.00	0.00	0.00	100.00
Function 1380							
H.1380.400.250	FISCAL AGENT FEES.CONTRACTUAL.PURDY PROJECT CDBG	0.00	0.00	0.00	0.00	0.00	100.00
H.1380.400.251	FISCAL AGENT FEES.CONTRACTUAL.PURDY EFC	0.00	(21,686.63)	0.00	0.00	(21,686.63)	100.00
H.1380.400.NOTT	FISCAL AGENT FEES.CONTRACTUAL.NOTT ROAD CAPITAL PROJECT	0.00	2,000.00	0.00	0.00	2,000.00	100.00
Total Function 1380		0.00	(19,686.63)	0.00	0.00	(19,686.63)	100.00
Function 1420							
H.1420.400.250	ATTORNEY.CONTRACTUAL.PU RDY PROJECT CDBG	0.00	0.00	0.00	0.00	0.00	100.00
H.1420.400.251	ATTORNEY.CONTRACTUAL.PU RDY EFC	0.00	(2,992.63)	0.00	0.00	(2,992.63)	100.00
H.1420.400.NOTT	ATTORNEY.CONTRACTUAL.NO TT ROAD CAPITAL PROJECT	0.00	2,873.07	0.00	0.00	2,873.07	100.00
Total Function 1420		0.00	(119.56)	0.00	0.00	(119.56)	100.00
Function 1440							
H.1440.240.17	ENGINEER.EXPENSE.OUTHOU SE PARK	0.00	0.00	0.00	0.00	0.00	100.00
H.1440.400.17	ENGINEER.EXPENSE.OUTHOU SE PARK	0.00	0.00	0.00	0.00	0.00	100.00
H.1440.400.250	ENGINEERING.CONTRACTUAL. PURDY PROJECT CDBG	0.00	0.00	0.00	0.00	0.00	100.00
H.1440.400.251	ENGINEERING.CONTRACTUAL. PURDY EFC	0.00	(189,400.00)	0.00	0.00	(189,400.00)	100.00
H.1440.400.NOTT	ENGINEERING.CONTRACTUAL. NOTT ROAD CAPITAL PROJECT	0.00	9,682.00	0.00	0.00	9,682.00	100.00
Total Function 1440		0.00	(179,718.00)	0.00	0.00	(179,718.00)	100.00
Function 1990							

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

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Account Table:
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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund H CAPITAL PROJECTS							
Type E Expense							
Function 9780							
H.9780.700.251	DEBT SERVICE FROM PUBLIC AUTHORITY.INTEREST.PURDY EFC	0.00	0.00	0.00	0.00	0.00	100.00
H.9780.700.NOTT	DEBT SERVICE FROM PUBLIC AUTHORITY.INTEREST.NOTT ROAD CAPITAL PROJECT	0.00	154.00	0.00	0.00	154.00	100.00
Total Function 9780		0.00	154.00	0.00	0.00	154.00	100.00
Function 9901							
H.9901.900.11	INTERFUND TRANSFER...MCINTYRE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
H.9901.900.12	INTERFUND TRANSFER...CDGA-BRISTOL WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
H.9901.900.14	INTERFUND TRANSFER...COUNTY RD 30 EXT #36	0.00	0.00	0.00	0.00	0.00	100.00
H.9901.900.15	INTERFUND TRANSFER...SEWER CAPITAL PROJECT	0.00	0.00	0.00	0.00	0.00	100.00
H.9901.900.16	INTERFUND TRANSFER...HICKOX ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
H.9901.900.4	INTERFUND TRANSFER...PARRISH STREET EXTENSION	0.00	0.00	0.00	0.00	0.00	100.00
H.9901.900.7	INTERFUND TRANSFER...HOPKINS-GIMBLE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9901		0.00	0.00	0.00	0.00	0.00	100.00
Function 9903							
H.9903.9.16	TRANSFER/WATER- MAINTENANCE...HICKOX ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9903		0.00	0.00	0.00	0.00	0.00	100.00
Total Type E		0.00	(1,130,487.57)	0.00	0.00	(1,130,487.57)	100.00
Total							

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

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Account Table:
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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund H	CAPITAL PROJECTS	0.00	(19,522.74)	0.00	0.00	(19,522.74)	100.00
Fund H	CAPITAL PROJECTS						

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund S	WATER DISTRICTS						
Type R	Revenue						
S.1001	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	100.00
S.1001..241	REAL PROPERTY TAXES.NOTT ROAD EXTENSION #6 WATER DISTRICT	4,536.00	4,536.00	0.00	4,536.00	0.00	0.00
S.1001..241A	REAL PROPERTY TAXES.ANDREWS - NORTH ROAD WATER DISTRICT	20,028.00	20,028.00	0.00	20,028.00	0.00	0.00
S.1001..241B	REAL PROPERTY TAXES.CANANDAIGUA - FARMINGTON WATER DISTRICT	83,309.00	83,309.00	0.00	83,309.00	0.00	0.00
S.1001..243	REAL PROPERTY TAXES.EXTENSION 8 - WEST LAKE SOUTH	94,140.00	94,140.00	0.00	94,140.00	0.00	0.00
S.1001..244	REAL PROPERTY TAXES.EXTENSION 9 - CRAMER ROAD WATER DISTRICT	3,000.00	3,000.00	0.00	3,000.00	0.00	0.00
S.1001..245	REAL PROPERTY TAXES.PARRISH STREET WATER DISTRICT	800.00	800.00	0.00	800.00	0.00	0.00
S.1001..245A	REAL PROPERTY TAXES.WEST LAKE WATER DISTRICT (BENEFIT BASIS)	22,850.00	22,850.00	0.00	22,850.00	0.00	0.00
S.1001..245B	REAL PROPERTY TAXES.MCINTYRE ROAD WATER DISTRICT	7,000.00	7,000.00	0.00	7,000.00	0.00	0.00
S.1001..246	REAL PROPERTY TAXES.EXTENSION 10 - WYFELLS ROAD	21,207.00	21,207.00	0.00	21,207.00	0.00	0.00
S.1001..246A	REAL PROPERTY TAXES.CANANDAIGUA BRISTOL JOINT WATER DISTRICT	2,801.00	2,801.00	0.00	2,801.00	0.00	0.00
S.1001..246B	REAL PROPERTY TAXES.EMERSON ALLEN TOWNLINE RD WATER DISTRICT	15,156.00	15,156.00	0.00	15,156.00	0.00	0.00
S.1001..247	REAL PROPERTY TAXES.CANANDAIGUA CONSOLIDATED WATER DISTRICT	264,167.00	264,167.00	0.00	264,167.00	0.00	0.00
S.1001..247A	REAL PROPERTY TAXES.EXTENSION 11 - ADAMS ROAD WATER DISTRICT	13,000.00	13,000.00	0.00	13,000.00	0.00	0.00
S.1001..247B	REAL PROPERTY TAXES.EX 36 - COUNTY ROAD #30 WATER	16,811.00	16,811.00	0.00	16,811.00	0.00	0.00

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund S	WATER DISTRICTS						
Type R	Revenue						
S.2401..248C	HOPEWELL WATER						
S.2401..249	INTEREST & EARNINGS.PARRISH ROAD EXTENSION WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.2770..246A	MISCELLANEOUS INCOME.CANANDAIGUA BRISTOL JOINT WATER DISTRICT	46,784.00	46,784.00	0.00	48,410.41	(1,626.41)	(3.48)
S.2770..249A	MISCELLANEOUS INCOME.NOTT RD EXT 40	0.00	0.00	0.00	0.00	0.00	100.00
S.5031..245	INTERFUND TRANSFERS.PARRISH STREET WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.5031..245B	INTERFUND TRANSFERS.MCINTYRE ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.5031..246A	INTERFUND TRANSFERS.CANANDAIGUA BRISTOL JOINT WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.5031..247	INTERFUND TRANSFERS.CANANDAIGUA CONSOLIDATED WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.5031..247B	INTERFUND TRANSFERS.EX 36 - COUNTY ROAD #30 WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.5031..248A	INTERFUND TRANSFERS.HOPKINS GRIMBLE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.5031..249	INTERFUND TRANSFERS.PARRISH ROAD EXTENSION WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.5031.V.245B	INTERFUND TRANSFERS.DEBT SERVICE.MCINTYRE ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.9000..241	APPROPRIATED FUND BALANCE FOR BUDGET.NOTT ROAD EXTENSION #6 WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.9000..243	APPROPRIATED FUND BALANCE FOR BUDGET.EXTENSION 8 - WEST LAKE SOUTH	5,147.00	5,147.00	0.00	0.00	5,147.00	100.00
S.9000..244	APPROPRIATED FUND BALANCE FOR	684.00	684.00	0.00	0.00	684.00	100.00

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund S	WATER DISTRICTS						
Type R	Revenue						
S.9231..249A	HIGHWAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	100.00
S.9232..249A	RESERVE.NOTT RD EXT 40	0.00	0.00	0.00	0.00	0.00	100.00
S.9235..249A	IMPROVEMENT RESERVE FOR BUDGET.NOTT RD EXT 40 NYSERS RESERVE.NOTT RD EXT 40	0.00	0.00	0.00	0.00	0.00	100.00
Total Type R	Revenue	763,194.00	763,194.00	0.00	745,627.41	17,566.59	2.30

TOWN OF CANANDAIGUA

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund S	WATER DISTRICTS						
Type E	Expense						
Function 1930							
S.1930.400.247	JUDGEMENTS & CLAIMS.CONTRACTUAL.CANAN DAIGUA CONSOLIDATED WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1930		0.00	0.00	0.00	0.00	0.00	100.00
Function 1990							
S.1990.400.247B	CONTINGENCY..EX 36 - COUNTY ROAD #30 WATER DISRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.1990.400.248A	CONTINGENCY..HOPKINS GRIMBLE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1990		0.00	0.00	0.00	0.00	0.00	100.00
Function 5110							
S.5110.400.247B	ADMINISTRATIVE..EX 36 - COUNTY ROAD #30 WATER DISRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.5110.400.248A	ADMINISTRATIVE..HOPKINS GRIMBLE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 5110		0.00	0.00	0.00	0.00	0.00	100.00
Function 8310							
S.8310.400.246A	LEGAL EXPENSE..CANANDAIGUA BRISTOL JOINT WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.8310.400.247B	LEGAL EXPENSE..EX 36 - COUNTY ROAD #30 WATER DISRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.8310.400.248A	LEGAL EXPENSE..HOPKINS GRIMBLE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.8310.410.241	LEGAL SERVICES..NOTT ROAD EXTENSION #6 WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.8310.410.245	LEGAL EXPENSES..PARRISH STREET WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 8310		0.00	0.00	0.00	0.00	0.00	100.00
Function 8350							

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
WATER DISTRICTS							
Expense							
S.8350.400.241A	COMMON WATER.CONTRACTUAL.ANDRE WS - NORTH ROAD WATER DISTRICT	2,907.00	2,907.00	0.00	2,925.00	(18.00)	(0.62)
S.8350.400.241B	COMMON WATER.CONTRACTUAL.CANAN DAIGUA - FARMINGTON WATER DISTRICT	83,309.00	83,309.00	0.00	83,839.00	(530.00)	(0.64)
S.8350.400.246A	COMMON WATER.CONTRACTUAL.CANAN DAIGUA BRISTOL JOINT WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.8350.400.246B	COMMON WATER.CONTRACTUAL.EMERS ON ALLEN TOWNLINE RD WATER DISTRICT	2,249.00	2,249.00	0.00	10,041.58	(7,792.58)	(346.49)
S.8350.400.248	COMMON WATER.CONTRACTUAL.RISSE R ROAD WATER DISTRICT	2,254.00	2,254.00	0.00	2,343.72	(89.72)	(3.98)
S.8350.400.248C	COMMON WATER.CONTRACTUAL.CANAN DAIGUA - HOPEWELL WATER	64,526.00	64,526.00	0.00	70,706.03	(6,180.03)	(9.58)
Total Function 8350		155,245.00	155,245.00	0.00	169,855.33	(14,610.33)	(9.41)
Function 8389							
S.8389.400.241A	COMMON WATER.CONTRACTUAL.ANDRE WS - NORTH ROAD WATER DISTRICT	0.00	0.00	0.00	369.15	(369.15)	100.00
S.8389.400.241B	COMMON WATER.CONTRACTUAL.CANAN DAIGUA - FARMINGTON WATER DISTRICT	0.00	0.00	0.00	9,315.48	(9,315.48)	100.00
S.8389.400.246B	COMMON WATER.CONTRACTUAL.EMERS ON ALLEN TOWNLINE RD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.8389.400.248	COMMON WATER.CONTRACTUAL.RISSE R ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.8389.400.248C	COMMON WATER.CONTRACTUAL.CANAN DAIGUA - HOPEWELL WATER	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 8389		0.00	0.00	0.00	9,684.63	(9,684.63)	100.00

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund S	WATER DISTRICTS						
Type E	Expense						
Function 8389							
Function 8397							
S.8397.200.246A	WATER CAPITAL	0.00	0.00	0.00	0.00	0.00	100.00
	PROJECTS.CAPITAL.EQUIPME						
	NT.CANANDAIGUA BRISTOL						
	JOINT WATER DISTRICT						
S.8397.200.247	WATER CAPITAL	0.00	0.00	0.00	0.00	0.00	100.00
	PROJECTS.CAPITAL.EQUIPME						
	NT.CANANDAIGUA						
	CONSOLIDATED WATER						
	DISTRICT						
S.8397.200.247B	WATER CAPITAL	0.00	0.00	0.00	0.00	0.00	100.00
	PROJECTS.CAPITAL.EQUIPME						
	NT.EXT 36 - COUNTY ROAD #30						
	WATER DISTRICT						
S.8397.201.248D	WATER CAPITAL	0.00	0.00	0.00	0.00	0.00	100.00
	PROJECTS...HICKOX ROAD						
	WATER DISTRICT						
Total Function 8397		0.00	0.00	0.00	0.00	0.00	100.00
Function 9701							
S.9701.600.246A	SERIAL BONDS	0.00	0.00	0.00	0.00	0.00	100.00
	CDGA.PRINCIPAL.CANANDAIGUA						
	A BRISTOL JOINT WATER						
	DISTRICT						
S.9701.700.246A	SERIAL BONDS	0.00	0.00	0.00	0.00	0.00	100.00
	CDGA.INTEREST.CANANDAIGUA						
	A BRISTOL JOINT WATER						
	DISTRICT						
Total Function 9701		0.00	0.00	0.00	0.00	0.00	100.00
Function 9710							
S.9710.600.241	SERIAL BONDS.PRINCIPAL.NOTT ROAD	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00
	EXTENSION #6 WATER						
	DISTRICT						
S.9710.600.241A	SERIAL BONDS.PRINCIPAL.ANDREWS -	15,000.00	15,000.00	0.00	15,000.00	0.00	0.00
	NORTH ROAD WATER						
	DISTRICT						
S.9710.600.243	SERIAL BONDS.PRINCIPAL.EXTENSION	45,000.00	45,000.00	0.00	0.00	45,000.00	100.00
	8 - WEST LAKE SOUTH						

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund S	WATER DISTRICTS						
Type E	Expense						
Function 9710							
S.9710.600.244	SERIAL BONDS.PRINCIPAL.EXTENSION 9 - CRAMER ROAD WATER DISTRICT	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00
S.9710.600.245	SERIAL BONDS.PRINCIPAL.PARRISH STREET WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.9710.600.245A	SERIAL BONDS.PRINCIPAL.WEST LAKE WATER DISTRICT (BENEFIT BASIS)	23,000.00	23,000.00	0.00	0.00	23,000.00	100.00
S.9710.600.245B	SERIAL BONDS.PRINCIPAL.MCINTYRE ROAD WATER DISTRICT	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00
S.9710.600.246	SERIAL BONDS.PRINCIPAL.EXTENSION 10 - WYFELLS ROAD	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00
S.9710.600.246A	SERIAL BONDS BRISTOL.PRINCIPAL.CANANDAIGUA BRISTOL JOINT WATER DISTRICT	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00
S.9710.600.246B	SERIAL BONDS.PRINCIPAL.EMERSON ALLEN TOWNLINE RD WATER DISTRICT	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00
S.9710.600.247A	SERIAL BONDS.PRINCIPAL.EXTENSION 11 - ADAMS ROAD WATER DISTRICT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00
S.9710.600.247B	SERIAL BONDS.PRINCIPAL.EX 36 - COUNTY ROAD #30 WATER DISTRICT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00
S.9710.600.248	SERIAL BONDS.PRINCIPAL.RISSER ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.9710.600.248A	SERIAL BONDS.PRINCIPAL.HOPKINS GRIMBLE WATER DISTRICT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00
S.9710.600.248C	SERIAL BONDS.PRINCIPAL.CANANDAIGUA - HOPEWELL WATER	0.00	0.00	0.00	0.00	0.00	100.00
S.9710.600.249	SERIAL BONDS.PRINCIPAL.PARRISH ROAD EXTENSION WATER DISTRICT	3,600.00	3,600.00	0.00	0.00	3,600.00	100.00
S.9710.600.249A	SERIAL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund S	WATER DISTRICTS						
Type E	Expense						
Function 9710							
S.9710.700.248	BONDS.INTEREST.RISSER ROAD WATER DISTRICT	6,238.00	6,238.00	0.00	0.00	6,238.00	100.00
S.9710.700.248A	SERIAL BONDS.INTEREST.HOPKINS GRIMBLE WATER DISTRICT						
S.9710.700.248C	SERIAL BONDS.INTEREST.CANANDAIGUA - HOPEWELL WATER	0.00	0.00	0.00	0.00	0.00	100.00
S.9710.700.249	SERIAL BONDS.INTEREST.PARRISH ROAD EXTENSION WATER DISTRICT	315.00	315.00	0.00	0.00	315.00	100.00
S.9710.700.249A	SERIAL BONDS.INTEREST.NOTT RD EXT 40	2,294.00	2,294.00	0.00	0.00	2,294.00	100.00
Total Function 9710		228,328.00	228,328.00	0.00	33,778.00	194,550.00	85.21
Function 9730							
S.9730.700.247B	BOND ANTICIPATION NOTES.INTEREST.EX 36 - COUNTY ROAD #30 WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9730		0.00	0.00	0.00	0.00	0.00	100.00
Function 9903							
S.9903.400.248A	TRANSFER/WATER- MAINTENANCE.CONTRACTUAL.HOPKINS GRIMBLE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
S.9903.900.241	TRANSFER/WATER- MAINTENANCE...NOTT ROAD EXTENSION #6 WATER DISTRICT	1,386.00	1,386.00	0.00	0.00	1,386.00	100.00
S.9903.900.243	TRANSFER/WATER- MAINTENANCE...EXTENSION 8 - WEST LAKE SOUTH	49,987.00	49,987.00	0.00	0.00	49,987.00	100.00
S.9903.900.244	TRANSFER/WATER- MAINTENANCE...EXTENSION 9 - CRAMER ROAD WATER DISTRICT	1,484.00	1,484.00	0.00	0.00	1,484.00	100.00
S.9903.900.245	TRANSFER/WATER- MAINTENANCE...PARRISH STREET WATER DISTRICT	1,203.00	1,203.00	0.00	0.00	1,203.00	100.00

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund S	WATER DISTRICTS						
Type E	Expense						
Function 9903							
S.9903.900.245A	TRANSFER/WATER- MAINTENANCE...WEST LAKE WATER DISTRICT (BENEFIT BASIS)	23,476.00	23,476.00	0.00	0.00	23,476.00	100.00
S.9903.900.245B	TRANSFER/WATER- MAINTENANCE...MCINTYRE ROAD WATER DISTRICT	1,203.00	1,203.00	0.00	0.00	1,203.00	100.00
S.9903.900.246	TRANSFER/WATER- MAINTENANCE...EXTENSION 10 - WYFELLS ROAD	8,007.00	8,007.00	0.00	0.00	8,007.00	100.00
S.9903.900.246A	TRANSFER/WATER- MAINTENANCE...CANANDAIGU A BRISTOL JOINT WD- CANANDAIGUA	8,229.00	8,229.00	0.00	0.00	8,229.00	100.00
S.9903.900.247	TRANSFER/WATER- MAINTENANCE...CANANDAIGU A CONSOLIDATED WATER DISTRICT	264,167.00	264,167.00	0.00	0.00	264,167.00	100.00
S.9903.900.247A	TRANSFER/WATER- MAINTENANCE...EXTENSION 11 - ADAMS ROAD WATER DISTRICT	8,744.00	8,744.00	0.00	0.00	8,744.00	100.00
S.9903.900.247B	TRANSFER/WATER- MAINTENANCE...EX 36- COUNTY ROAD #30 WATER DISTRICT	1,736.00	1,736.00	0.00	0.00	1,736.00	100.00
S.9903.900.248A	TRANSFER/WATER- MAINTENANCE...HOPKINS GRIMBLE WATER DISTRICT	3,393.00	3,393.00	0.00	0.00	3,393.00	100.00
S.9903.900.248D	TRANSFER/WATER- MAINTENANCE...HICKOX ROAD WATER DISTRICT	3,942.00	3,942.00	0.00	0.00	3,942.00	100.00
S.9903.900.249	TRANSFER/WATER- MAINTENANCE...PARRISH ROAD EXTENSION WATER DISTRICT	1,670.00	1,670.00	0.00	0.00	1,670.00	100.00
S.9903.900.249A	TRANSFER/WATER- MAINTENANCE...NOTT RD EXT 40	994.00	994.00	0.00	0.00	994.00	100.00
S.9903.901.246A	TRANSFER/WATER- MAINTENANCE...CANANDAIGU A BRISTOL JOINT WD-BRISTOL SHARE	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9903		379,621.00	379,621.00	0.00	0.00	379,621.00	100.00
Function 9950							

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Fund S	WATER DISTRICTS						
Type E	Expense						
Function 9950							
S.9950.900.248D	INTERFUND TRANSFERS...HICKOX ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9950		0.00	0.00	0.00	0.00	0.00	100.00
Total Type E	Expense	763,194.00	763,194.00	0.00	213,317.96	549,876.04	72.05
Total Fund S	WATER DISTRICTS	0.00	0.00	0.00	532,309.45	(532,309.45)	100.00

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SD	DRAINAGE DISTRICTS						
Type R	Revenue						
SD.1001..241	REAL PROPERTY TAXES.RT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..241A	332 DRAINAGE DISTRICT						
	REAL PROPERTY TAXES.LAKEWOOD MEADOWS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..243	REAL PROPERTY TAXES.ASHTON DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..244	REAL PROPERTY TAXES.FOX RIDGE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..245	REAL PROPERTY TAXES.LANDINGS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..246	REAL PROPERTY TAXES.OLD BROOKSIDE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..247	REAL PROPERTY TAXES.LAKESIDE ESTATES DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..248	REAL PROPERTY TAXES.WATERFORD POINT DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..249	REAL PROPERTY TAXES.STABLEGATE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..250	REAL PROPERTY TAXES.PURDY PROJECT CDBG	0.00	0.00	0.00	0.00	0.00	100.00
SD.1001..251	REAL PROPERTY TAXES.PURDY EFC	0.00	0.00	0.00	0.00	0.00	100.00
SD.1030..241	SPECIAL ASSESSMENT.RT 332 DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1030..241A	SPECIAL ASSESSMENT.LAKEWOOD MEADOWS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1030..243	SPECIAL ASSESSMENT.ASHTON DRAINAGE DISTRICT	2,993.00	2,993.00	0.00	2,993.00	0.00	0.00
SD.1030..244	SPECIAL ASSESSMENT.FOX RIDGE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1030..245	SPECIAL ASSESSMENT.LANDINGS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1030..246	SPECIAL ASSESSMENT.OLD BROOKSIDE DRAINAGE DISTRICT	4,230.00	4,230.00	0.00	4,230.00	0.00	0.00

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SD	DRAINAGE DISTRICTS						
Type R	Revenue						
SD.1030..247	SPECIAL ASSESSMENT.LAKESIDE ESTATES DRAINAGE DISTRICT	2,508.00	2,508.00	0.00	2,508.00	0.00	0.00
SD.1030..248	SPECIAL ASSESSMENT.WATERFORD POINT DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1030..249	SPECIAL ASSESSMENT.STABLEGATE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1030..250	SPECIAL ASSESSMENT.PURDY PROJECT CDBG	0.00	0.00	0.00	0.00	0.00	100.00
SD.1030..251	SPECIAL ASSESSMENT.PURDY EFC	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..241	INTEREST & EARNINGS.RT 332 DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..241A	INTEREST & EARNINGS.LAKEWOOD MEADOWS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..243	INTEREST & EARNINGS.ASHTON DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..244	INTEREST & EARNINGS.FOX RIDGE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..245	INTEREST & EARNINGS.LANDINGS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..246	INTEREST & EARNINGS.OLD BROOKSIDE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..247	INTEREST & EARNINGS.LAKESIDE ESTATES DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..248	INTEREST & EARNINGS.WATERFORD POINT DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..249	INTEREST & EARNINGS.STABLEGATE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..250	INTEREST & EARNINGS.PURDY PROJECT CDBG	0.00	0.00	0.00	0.00	0.00	100.00
SD.2401..251	INTEREST & EARNINGS.PURDY EFC	0.00	0.00	0.00	0.00	0.00	100.00
SD.5031..241	INTERFUND TRANSFERS.RT 332 DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.9000..243	APPROPRIATED FUND	3,007.00	3,007.00	0.00	0.00	3,007.00	100.00

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SD	DRAINAGE DISTRICTS						
Type R	Revenue						
SD.9000..243	BALANCE FOR BUDGET ASHTON DRAINAGE DISTRICT						
SD.9000..244	APPROPRIATED FUND BALANCE FOR BUDGET.FOX RIDGE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Type R	Revenue	12,738.00	12,738.00	0.00	9,731.00	3,007.00	23.61

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Fund SD	DRAINAGE DISTRICTS						
Type E	Expense						
Function 1440							
SD.1440.400.241	ENGINEERING..RT 332 DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1440.400.243	ENGINEERING..ASHTON DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1440.400.244	ENGINEERING..FOX RIDGE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1440.400.245	ENGINEERING..LANDINGS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1440		0.00	0.00	0.00	0.00	0.00	100.00
Function 1990							
SD.1990.400.241	CONTINGENCY..RT 332 DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1990.400.243	CONTINGENCY..ASHTON DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1990.400.244	CONTINGENCY..FOX RIDGE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.1990.400.245	CONTINGENCY..LANDINGS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1990		0.00	0.00	0.00	0.00	0.00	100.00
Function 8310							
SD.8310.410.241	LEGAL...RT 332 DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 8310		0.00	0.00	0.00	0.00	0.00	100.00
Function 8510							
SD.8510.400.241	ADMINISTRATIVE..RT 332 DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.8510.400.243	ADMINISTRATIVE..ASHTON DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.8510.400.244	ADMINISTRATIVE..FOX RIDGE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.8510.400.245	ADMINISTRATIVE..LANDINGS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 8510		0.00	0.00	0.00	0.00	0.00	100.00
Function 8520							

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 4 To: 4

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SD	DRAINAGE DISTRICTS						
Type E	Expense						
Function 8520							
SD.8520.400.241	MAINTENANCE..RT 332 DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.8520.400.241A	MAINTENANCE..LAKEWOOD MEADOWS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.8520.400.243	MAINTENANCE..ASHTON DRAINAGE DISTRICT	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00
SD.8520.400.244	MAINTENANCE..FOX RIDGE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.8520.400.245	MAINTENANCE..LANDINGS DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.8520.400.246	MAINTENANCE..OLD BROOKSIDE DRAINAGE DISTRICT	4,230.00	4,230.00	0.00	0.00	4,230.00	100.00
SD.8520.400.247	MAINTENANCE..LAKESIDE ESTATES DRAINAGE DISTRICT	2,508.00	2,508.00	0.00	0.00	2,508.00	100.00
SD.8520.400.248	MAINTENANCE..WATERFORD POINT DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.8520.400.249	MAINTENANCE..STABLEGATE DRAINAGE DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SD.8520.400.250	MAINTENANCE..PURDY PROJECT CDBG	0.00	0.00	0.00	0.00	0.00	100.00
SD.8520.400.251	MAINTENANCE..PURDY EFC	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 8520		12,738.00	12,738.00	0.00	0.00	12,738.00	100.00
Total Type E	Expense	12,738.00	12,738.00	0.00	0.00	12,738.00	100.00
Total Fund SD	DRAINAGE DISTRICTS	0.00	0.00	0.00	9,731.00	(9,731.00)	100.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 4 To: 4

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
FIRE PROTECTION DISTRICTS							
Revenue							
SF.1001..241	REAL PROPERTY TAXES.FIRE PROTECTION DISTRICT	909,514.00	909,514.00	0.00	909,514.00	0.00	0.00
SF.2401..241	INTEREST & EARNINGS.FIRE PROTECTION DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SF.9000..241	APPROPRIATED FUND BALANCE FOR BUDGET.FIRE PROTECTION DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Type R		909,514.00	909,514.00	0.00	909,514.00	0.00	0.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 4 To: 4

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SL	LIGHTING DISTRICTS						
Type R	Revenue						
SL.1001..241	REAL PROPERTY TAXES.CENTERPOINT LIGHTING DISTRICT	1,800.00	1,800.00	0.00	1,800.00	0.00	0.00
SL.1001..242	REAL PROPERTY TAXES.FOX RIDGE LIGHTING DISTRICT	7,000.00	7,000.00	0.00	7,000.00	0.00	0.00
SL.1001..243	REAL PROPERTY TAXES.LANDINGS LIGHTING DISTRICT	393.00	393.00	0.00	393.00	0.00	0.00
SL.1001..244	REAL PROPERTY TAXES.LAKEWOOD MEADOWS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.1001..245	REAL PROPERTY TAXES.FALLBROOK PARK LIGHTING DISTRICT	400.00	400.00	0.00	400.00	0.00	0.00
SL.1030..244	SPECIAL ASSESSMENT.LAKEWOOD MEADOWS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.2401..241	INTEREST & EARNINGS.CENTERPOINT LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.2401..242	INTEREST & EARNINGS.FOX RIDGE LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.2401..243	INTEREST & EARNINGS.LANDINGS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.2401..244	INTEREST & EARNINGS.LAKEWOOD MEADOWS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.2401..245	INTEREST & EARNINGS.FALLBROOK PARK LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.2701..241	REFUND PRIOR YEARS EXP.CENTERPOINT LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.2701..242	REFUND PRIOR YEARS EXP.FOX RIDGE LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.2701..245	REFUND PRIOR YEARS EXP.FALLBROOK PARK LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.2705..244	GIFTS & DONATIONS.LAKEWOOD MEADOWS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.9000..241	APPROPRIATED FUND BALANCE FOR BUDGET.CENTERPOINT	2,100.00	2,100.00	0.00	0.00	2,100.00	100.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 4 To: 4

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SL	LIGHTING DISTRICTS						
Type R	Revenue						
SL.9000..241	LIGHTING DISTRICT						
SL.9000..242	APPROPRIATED FUND BALANCE FOR BUDGET.FOX RIDGE LIGHTING DISTRICT	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
SL.9000..243	APPROPRIATED FUND BALANCE FOR BUDGET.LANDINGS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.9000..244	APPROPRIATED FUND BALANCE FOR BUDGET.LAKEWOOD MEADOWS LIGHTING DISTRICT	350.00	350.00	0.00	0.00	350.00	100.00
SL.9000..245	APPROPRIATED FUND BALANCE FOR BUDGET.FALLBROOK PARK LIGHTING DISTRICT	950.00	950.00	0.00	0.00	950.00	100.00
SL.9230..241	TAX STABILIZATION RESERVE FOR.CENTERPOINT LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.9230..242	TAX STABILIZATION RESERVE FOR.FOX RIDGE LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Type R	Revenue	15,493.00	15,493.00	0.00	9,593.00	5,900.00	38.08

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 4 To: 4

Date Prepared: 05/07/2016 01:21 PM
Report Date: 05/07/2016
Account Table:
Alt. Sort Table:

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SL							
Type E							
Function 1990							
SL.1990.400.241	CONTINGENCY..CENTERPOINT LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.1990.400.242	CONTINGENCY..FOX RIDGE LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.1990.400.243	CONTINGENCY..LANDINGS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.1990.400.244	CONTINGENCY..LAKEWOOD MEADOWS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.1990.400.245	CONTINGENCY..FALLBROOK PARK LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 1990		0.00	0.00	0.00	0.00	0.00	100.00
Function 5110							
SL.5110.400.241	ADMINISTRATIVE..CENTERPOINT LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.5110.400.242	ADMINISTRATIVE..FOX RIDGE LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.5110.400.243	ADMINISTRATIVE..LANDINGS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.5110.400.244	ADMINISTRATIVE..LAKEWOOD MEADOWS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.5110.400.245	ADMINISTRATIVE..FALLBROOK PARK LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 5110		0.00	0.00	0.00	0.00	0.00	100.00
Function 5182							
SL.5182.200.242	EQUIPMENT..FOX RIDGE LIGHTING DISTRICT	0.00	0.00	0.00	223.18	(223.18)	100.00
SL.5182.240.244	UTILITIES - EQUIPMENT...LAKEWOOD MEADOWS LIGHTING DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
SL.5182.400.241	UTILITIES ELECTRIC..CENTERPOINT LIGHTING DISTRICT	3,900.00	3,900.00	140.45	678.09	3,221.91	82.61
SL.5182.400.242	UTILITIES ELECTRIC..FOX RIDGE LIGHTING DISTRICT	9,500.00	9,500.00	781.75	3,187.24	6,312.76	66.45
SL.5182.400.243	UTILITIES ELECTRIC..LANDINGS LIGHTING DISTRICT	393.00	393.00	0.00	0.00	393.00	100.00
SL.5182.400.244	UTILITIES ELECTRIC..LAKEWOOD MEADOWS LIGHTING DISTRICT	350.00	350.00	24.15	115.97	234.03	66.87

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 4 To: 4

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SL	LIGHTING DISTRICTS						
Type E	Expense						
Function 5182							
SL.5182.400.245	UTILITIES ELECTRIC..FALLBROOK PARK LIGHTING DISTRICT	1,350.00	1,350.00	111.30	465.46	884.54	65.52
SL.5182.401.242	STREET LIGHTING...FOX RIDGE LIGHTING DISTRICT- MAINTENANCE	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 5182		15,493.00	15,493.00	1,057.65	4,669.94	10,823.06	69.86
Total Type E	Expense	15,493.00	15,493.00	1,057.65	4,669.94	10,823.06	69.86
Total Fund SL	LIGHTING DISTRICTS	0.00	0.00	(1,057.65)	4,923.06	(4,923.06)	100.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 4 To: 4

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SS	SANITARY SEWER						
Type R	Revenue						
SS.1030..241	SPECIAL ASSESSMENTS..PURDY/MOBIL E ROAD	18,210.00	18,210.00	0.00	18,210.00	0.00	0.00
Total Type R	Revenue	18,210.00	18,210.00	0.00	18,210.00	0.00	0.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 4 To: 4

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund SS	SANITARY SEWER						
Type E	Expense						
Function 9710							
SS.9710.600.241	SERIAL BONDS.PRINCIPAL.PURDY/MO BILE RD SEWER PROJECT	18,210.00	18,210.00	0.00	0.00	18,210.00	100.00
SS.9710.700.241	SERIAL BONDS.INTEREST.PURDY/MOBI LE RD SEWER PROJECT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9710		18,210.00	18,210.00	0.00	0.00	18,210.00	100.00
Total Type E	Expense	18,210.00	18,210.00	0.00	0.00	18,210.00	100.00
Total Fund SS	SANITARY SEWER	0.00	0.00	0.00	18,210.00	(18,210.00)	100.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 4 To: 4

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rem. Balance
Fund V	DEBT SERVICE						
Type E	Expense						
Function 9901							
V.9901.900.10	INTERFUND TRANSFER...ROUTE 332	0.00	0.00	0.00	0.00	0.00	100.00
V.9901.900.11	INTERFUND TRANSFER...MCINTYRE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
V.9901.900.12	INTERFUND TRANSFER...CDGA-BRISTOL WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
V.9901.900.14	INTERFUND TRANSFER...COUNTY RD 30 EXT #36	0.00	0.00	0.00	0.00	0.00	100.00
V.9901.900.16	INTERFUND TRANSFER...HICKOX ROAD WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
V.9901.900.20	INTERFUND TRANSFER...SALT STORAGE BLDG	0.00	0.00	0.00	0.00	0.00	100.00
V.9901.900.3	INTERFUND TRANSFER...EXTENSION #13	0.00	0.00	0.00	0.00	0.00	100.00
V.9901.900.4	INTERFUND TRANSFER...PARRISH STREET EXTENSION	0.00	0.00	0.00	0.00	0.00	100.00
V.9901.900.7	INTERFUND TRANSFER...HOPKINS-GIMBLE WATER DISTRICT	0.00	0.00	0.00	0.00	0.00	100.00
Total Function 9901		0.00	0.00	0.00	0.00	0.00	100.00
Total Type E	Expense	0.00	0.00	0.00	0.00	0.00	100.00
Total Fund V	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	100.00
Grand Total		0.00	(19,522.74)	(354,935.44)	1,241,742.24	(1,261,264.98)	(6,260.49)



CLIENT MEMO

To: Canandaigua Town Board Date: May 10, 2016

Client: Town of Canandaigua

From: Bob Fox and Tina DeNigro

April 2016 Revenue/Expense Control Report for Board

We are providing you with the April 2016 Revenue/Expense Control Reports as of May 10, 2016.

EXECUTIVE SUMMARY

BALANCE SHEET

- Bank statements have been reviewed and reconciled as of April 30, 2016

REVENUES

- Receipts recorded on the Daily cash sheet totaled \$84,156.66 and included the following receipts:
 - Town Clerk - \$31,420.63, including \$8,323.97 in water revenues, \$7,635 in Park rent, \$9,054.60 in Site Development and several other normal revenues
 - Town Justice receipts of \$36,170
 - Development Office - \$3,122.40 applied against accounts receivable.
 - Other - \$13,443.63

EXPENDITURES

- We would expect the available balances in each fund to be about 65% at the end of April
 - General Fund – Expenditures to date are \$773,696.82 against a budget of \$3,667,672 which leaves 78.9% available. The Engineering Acct 1440.4 has a remaining balance of 29.14% which is related to the preliminary work being done for the Transfer and Highway Garage project.
 - Highway Fund – Expenditures to date are \$919,221 against a budget of \$4,523,134 which leaves 79.68% available.
 - Water Fund – Expenditures to date are \$343,399.36 against a budget of \$1,246,147 which leaves 72.44% available. The Water Purchases account is up (Acct 8320.4) with 58.64% remaining but that will be recaptured through water sales.

TOWN OF CANANDAIGUA
CASH SUMMARY
April 30, 2016

FUND #	No.	FUND ACCOUNT	4/30/2016		CNB #4328	CNB #4476	CNB #4670	CNB #0130	CNB #4425
			BALANCES	PETTY CASH	DIST. ACCT.	INVEST ACCT.	PARKS FUND	PURDY ROAD	TRUST & AGENCY
A	200	CASH - CHECKING	6,691.68		6,691.68				
A	202	CASH - INVESTMENTS	3,066,201.50			3,066,201.50			
A	210	PETTY CASH	250.00	250.00					
A	230	CASH - C/T RESERVE - INVESTMENT	-						
A	231	CASH - CONTINGENT/TAX RESERVE	535,000.00			535,000.00			
A	232	CASH - REPAIR RESERVE - INVESTMENT	155,000.00			155,000.00			
A	233	CASH - TECHNOLOGY RESERVE- INVESTMENT	57,402.97			57,402.97			
A	234	CASH - OPEN SPACE RESERVE - INVESTMENT	600,000.00			600,000.00			
A	235	CASH - NYS EMPLOYEE SYST RES. - INVESTMENT	225,000.00			225,000.00			
CM	201	CASH	709,960.48				709,960.48		
D	200	CASH - CHECKING	-						
D	202	CASH - INVESTMENTS	1,044,664.65			1,044,664.65			
D	230	CASH - HIGHWAY EQUIP. RESERVE - INVESTMENTS	375,000.00			375,000.00			
D	231	CASH - HIGHWAY EQUIP. RESERVE	-						
D	232	CASH - HIGHWAY IMP. RES. - INVESTMENTS	375,000.00			375,000.00			
D	233	CASH - HIGHWAY IMP. RES.	-						
D	235	CASH - SNOW/ICE RM/RD REPAIR RESERVE	200,000.00			200,000.00			
F	200	CASH - CHECKING	45.00		45.00				
F	202	CASH - INVESTMENTS	935,280.66			935,280.66			
H	200	CASH - CHECKING	-						
H	201.251	CASH - PURDY EFC	116,106.65					116,106.65	
H	202.17	CASH - OUTHOUSE PARK	-						
H	202.NOTT	CASH - NOTT ROAD CAPIAL PROJECT	38,066.05			38,066.05			
S	200	CASH - CHECKING	-						
S	202.241	CASH - INVESTMENTS - NOTT RD. EXT. #6 WATER	6,195.37			6,195.37			
S	202.241A	CASH - INVESTMENTS - ANDREWS-NORTH RD WATER	(380.34)			(380.34)			
S	202.241B	CASH - INVESTMENTS - CANADAIGUA-FARMINGTON WATER	(9,782.60)			(9,782.60)			
S	202.243	CASH - INVESTMENTS - EXT. 8 WEST LAKE SOUTH	103,952.33			103,952.33			
S	202.244	CASH - INVESTMENTS - EXT. 9 CRAMER RD. WATER	4,073.34			4,073.34			
S	202.245	CASH - INVESTMENTS - PARRISH STREET WATER	107.00			107.00			
S	202.245A	CASH - INVESTMENTS - WEST LAKE WATER (BENEFIT BASIS)	66,242.25			66,242.25			
S	202.245.B	CASH - INVESTMENTS - MCINTYRE RD. WATER	9,961.19			9,961.19			
S	202.246	CASH - INVESTMENTS - EXT. 10 WYFELLS RD.	12,222.76			12,222.76			
S	202.246A	CASH - INVESTMENTS - CANADAIGUA-BRISTOL JOINT WATER	121,692.66			121,692.66			
S	202.246B	CASH - INVESTMENTS - EMERSON ALLEN TL RD. WATER	(7,784.05)			(7,784.05)			
S	202.247	CASH - INVESTMENTS - CANADAIGUA CONSOLIDATED	278,433.63			278,433.63			
S	202.247A	CASH - INVESTMENTS - EXT. 11 ADAMS RD. WATER	9,113.01			9,113.01			
S	202.247.B	CASH - INVESTMENTS - EXT. 36 COUNTY RD. #30 WATER	99,077.78			99,077.78			
S	202.248	CASH - INVESTMENTS - RISSER RD. WATER	289.95			289.95			
S	202.248A	CASH - INVESTMENTS - HOPKINS-GRIMBLE WATER	26,406.34			26,406.34			
S	202.248C	CASH - INVESTMENTS - CANANDAIGAU HOPEWELL WATER	(2,693.31)			(2,693.31)			
S	202.249	CASH - INVESTMENTS - PARRISH RD. EXT. WATER	20,096.46			20,096.46			
S	202.249A	CASH - INVESTMENTS - NOTT RD. EXT. #40 WATER	5,338.46			5,338.46			
SD	200	CASH - CHECKING	-						
SD	202.241	CASH - INVESTMENTS - RT. 332 DRAINAGE	163,290.12			163,290.12			
SD	202.241A	CASH - INVESTMENTS - LAKEWOOD MEADOWS DRAINAGE	24,759.56			24,759.56			
SD	202.243	CASH - INVESTMENTS - ASHTON DRAINAGE	17,191.71			17,191.71			
SD	202.244	CASH - INVESTMENTS - FOX RIDGE DRAINAGE	29,130.06			29,130.06			
SD	202.245	CASH - INVESTMENTS - LANDINGS DRAINAGE	9,423.87			9,423.87			
SD	202.246	CASH - INVESTMENTS - OLD BROOKSIDE DRAINAGE	12,991.08			12,991.08			
SD	202.247	CASH - INVESTMENTS - LAKESIDE ESTATES DRAINAGE	6,490.54			6,490.54			
SD	202.248	CASH - INVESTMENTS - WATERFRD POINT DRAINAGE	13,347.57			13,347.57			
SD	202.249	CASH - INVESTMENTS - STABLEGATE DRAINAGE	18,073.73			18,073.73			
SF	200	CASH - CHECKING	-						
SF	202.241	CASH - INVESTMENTS - FIRE PROTECTION DISTRICT	106,763.71			106,763.71			
SL	200	CASH - CHECKING	-						
SL	202.241	CASH - INVESTMENTS - CENTERPOINT LIGHTING	4,594.25			4,594.25			
SL	202.242	CASH - INVESTMENTS - FOX RIDGE LIGHTING	11,553.86			11,553.86			
SL	202.243	CASH - INVESTMENTS - LANDINGS LIGHTING	5,369.18			5,369.18			
SL	202.244	CASH - INVESTMENTS - LAKEMEADOW LIGHTING	9,404.16			9,404.16			
SL	202.245	CASH - INVESTMENTS - FALLBROOK PARK LIGHTING	8,845.90			8,845.90			
SS	202.241	CASH - INVESTMENTS - PURDY ROAD SEWER	18,210.00			18,210.00			
TA	200	CASH	83,036.15						83,036.15
TE	202	CASH - INVESTMENTS	75,586.69			75,586.69			
V	202.3	CASH - INVESTMENTS - Parrish Rd. Ext. #13	3,100.39			3,100.39			
			9,803,394.40	250.00	6,736.68	8,887,304.44	709,960.48	116,106.65	83,036.15
BANK STATEMENT BALANCES			9,812,908.34	250.00	12,511.42	8,887,304.44	709,960.48	116,106.65	86,775.35
DEPOSITS IN TRANSIT			-						
OUTSTANDING CHECKS (Schedule attached)			(9,513.94)		(5,774.74)				(3,739.20)
IDENTIFIED DIFFERENCES TO BE ADJUSTED			-						
OUTSTANDING TRANSFER			-						
BALANCE ON KVS BOOK:			9,803,394.40	250.00	6,736.68	8,887,304.44	709,960.48	116,106.65	83,036.15
DIFFERENCE			0.00		0.00				

Bank reconciliation prepared by EFPR Solutions, reviewed by Tina DeNigro & Bob Fox



Town of Canandaigua
Investment Account
5440 State Route 5 And 20
Canandaigua NY 14424-9327

FINANCIAL SUMMARY AS OF 04-29-16		
xxxxxxxx4476	Municipal Choice Savings	\$ 8,887,304.44

CNB Community Shred Days! Visit CNBank.com/ShredDays or your Bank Office for more information.

Municipal Choice Savings

ACCOUNT: xxxxxxxx4476

STATEMENT PERIOD FROM 04-01-16 THROUGH 04-29-16

STARTING BALANCE		9,254,528.83
DEPOSITS	+	72,543.66
WITHDRAWALS	-	439,768.05
MAINTENANCE FEES	-	.00
ENDING BALANCE	=	8,887,304.44

DEPOSITS

DATE	DESCRIPTION	AMOUNT
04-14	Descriptive Deposit	31,420.63
04-14	Descriptive Deposit	22,597.00
04-14	Descriptive Deposit	13,568.00
04-14	Descriptive Deposit	2,742.40
04-14	Descriptive Deposit	5.00
04-19	Deposit Correction of Water abstract transfer	.04
04-21	Descriptive Deposit	285.00
04-26	Descriptive Deposit	760.00
04-26	Descriptive Deposit	347.86
04-28	Descriptive Deposit	95.00
04-29	Credit Interest	722.73

WITHDRAWALS

DATE	DESCRIPTION	AMOUNT
04-07	Withdrawal April 7 Utility Abstract General	8,823.29
04-07	Withdrawal April 7 Utility Abstract Highway	46.37
04-07	Withdrawal April 7 Utility Abstract Water	1,324.02
04-07	Withdrawal April 7 Utility Abstract Lighting	1,057.65
04-12	Withdrawal PR 8 General	40,194.96
04-12	Withdrawal PR 8 Hwy	35,720.68
04-12	Withdrawal PR 8 Water	5,334.68
04-19	Withdrawal April 18 General	103,610.88
04-19	Withdrawal April 18 Highway	73,936.48
04-19	Withdrawal April 18 Water	91,660.86
04-26	Withdrawal PR 9 General	41,358.67
04-26	Withdrawal PR 9 Highway	31,872.25
04-26	Withdrawal PR 9 Water	4,827.26

ACCOUNT / INTEREST INFORMATION

INTEREST PAID THIS YEAR 3,161.90

ANNUAL PERCENTAGE YIELD EARNED DISCLOSURE FROM 04-01-16 THROUGH 04-29-16

ANNUAL PERCENTAGE YIELD EARNED	.10%
AVERAGE DAILY COLLECTED BALANCE	9,121,346.27
INTEREST EARNED	722.73



Town of Canandaigua
Reserves
5440 State Route 5 And 20
Canandaigua NY 14424-9327

FINANCIAL SUMMARY AS OF 04-29-16		
xxxxxxxx4670	Municipal Choice Savings	\$ 709,960.48

CNB Community Shred Days! Visit CNBank.com/ShredDays or your Bank Office for more information.

Municipal Choice Savings

ACCOUNT: xxxxxxxx4670

STATEMENT PERIOD FROM 04-01-16 THROUGH 04-29-16

STARTING BALANCE		700,904.55
DEPOSITS	+	9,055.93
WITHDRAWALS	-	.00
MAINTENANCE FEES	-	.00
ENDING BALANCE	=	709,960.48

DEPOSITS

DATE	DESCRIPTION	AMOUNT
04-14	Descriptive Deposit	9,000.00
04-29	Credit Interest	55.93

ACCOUNT / INTEREST INFORMATION

INTEREST PAID THIS YEAR 229.39

ANNUAL PERCENTAGE YIELD EARNED DISCLOSURE FROM 04-01-16 THROUGH 04-29-16

ANNUAL PERCENTAGE YIELD EARNED	.10%
AVERAGE DAILY COLLECTED BALANCE	705,870.07
INTEREST EARNED	55.93



Town of Canandaigua
Disbursements Account
5440 State Route 5 And 20
Canandaigua NY 14424-9327

FINANCIAL SUMMARY AS OF 04-29-16		
xxxxxxx4328	Municipal Choice Checking	\$ 12,511.42

CNB Community Shred Days! Visit CNBank.com/ShredDays or your Bank Office for more information.

Municipal Choice Checking

ACCOUNT: xxxxxxxx4328

STATEMENT PERIOD FROM 04-01-16 THROUGH 04-29-16

STARTING BALANCE		15,663.80
DEPOSITS	+	280,459.55
CHECKS & WITHDRAWALS	-	283,611.93
MAINTENANCE FEES	-	.00
ENDING BALANCE	=	12,511.42

DAILY BALANCE/TRANSACTIONS

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
04-01	Starting Balance			15,663.80
04-01	Check - Memo Post 7280	15.00		15,648.80
04-05	Check 7279	2,775.85		12,872.95
04-06	Check-Inclearings 7282	77.00		12,795.95
04-06	Check-Inclearings 7339	600.00		12,195.95
04-07	Check 7331	25.00		12,170.95
04-07	Deposit April 7 Utility Abstract General		8,823.29	20,994.24
04-07	Deposit April 7 Utility Abstract Highway		46.37	21,040.61
04-07	Deposit April 7 Utility Abstract Water		1,324.02	22,364.63
04-07	Deposit April 7 Utility Abstract Lighting		1,057.65	23,422.28
04-08	Check-Inclearings 7298	445.00		22,977.28
04-08	Check 7283	100.00		22,877.28
04-11	Check-Inclearings 7365	180.00		22,697.28
04-12	Check-Inclearings 7337	2,250.00		20,447.28
04-12	Check 7335	29.98		20,417.30

DAILY BALANCE/TRANSACTIONS (cont.)

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
04-13	Check-Inclearings 7367	3,324.52		17,092.78
04-13	Check-Inclearings 7368	7,378.67		9,714.11
04-13	Check 7318	1,551.25		8,162.86
04-14	Check-Inclearings 7322	488.05		7,674.81
04-14	Check-Inclearings 7369	548.14		7,126.67
04-19	Deposit April 18 General		103,610.88	110,737.55
04-19	Deposit April 18 Highway		73,936.48	184,674.03
04-19	Deposit April 18 Water		91,660.86	276,334.89
04-19	Withdrawal Correction of Water abstract transfer	.04		276,334.85
04-22	Check-Inclearings 7377	75.00		276,259.85
04-22	Check-Inclearings 7124	90.00		276,169.85
04-22	Check-Inclearings 7481	272.56		275,897.29
04-22	Check-Inclearings 7387	12,891.25		263,006.04
04-22	Check 7469	63.00		262,943.04
04-22	Check 7463	288.00		262,655.04
04-22	Check 7413	2,420.00		260,235.04
04-22	Check 7428	234.00		260,001.04
04-22	Check - Memo Post 7477	276.51		259,724.53
04-22	Check - Memo Post 7412	288.71		259,435.82
04-22	Check - Memo Post 7388	526.12		258,909.70
04-25	Check-Inclearings 7371	4.37		258,905.33
04-25	Check-Inclearings 7327	45.00		258,860.33
04-25	Check-Inclearings 7398	51.50		258,808.83
04-25	Check-Inclearings 7421	69.52		258,739.31
04-25	Check-Inclearings 7415	79.00		258,660.31
04-25	Check-Inclearings 7442	92.60		258,567.71
04-25	Check-Inclearings 7449	114.00		258,453.71
04-25	Check-Inclearings 7393	169.85		258,283.86
04-25	Check-Inclearings 7408	221.10		258,062.76
04-25	Check-Inclearings 7422	266.27		257,796.49
04-25	Check-Inclearings 7389	276.40		257,520.09
04-25	Check-Inclearings 7472	425.98		257,094.11
04-25	Check-Inclearings 7420	464.06		256,630.05
04-25	Check-Inclearings 7450	465.90		256,164.15
04-25	Check-Inclearings 7416	479.00		255,685.15
04-25	Check-Inclearings 7370	586.50		255,098.65
04-25	Check-Inclearings 7456	726.49		254,372.16
04-25	Check-Inclearings 7454	787.85		253,584.31
04-25	Check-Inclearings 7443	992.50		252,591.81
04-25	Check-Inclearings 7439	1,380.54		251,211.27
04-25	Check-Inclearings 7435	1,416.53		249,794.74
04-25	Check-Inclearings 7407	1,604.23		248,190.51
04-25	Check-Inclearings 7410	1,907.50		246,283.01
04-25	Check-Inclearings 7373	1,949.40		244,333.61
04-25	Check-Inclearings 7397	2,000.00		242,333.61
04-25	Check-Inclearings 7424	2,154.71		240,178.90
04-25	Check-Inclearings 7418	2,661.20		237,517.70
04-25	Check-Inclearings 7426	3,500.00		234,017.70
04-25	Check-Inclearings 7378	4,620.28		229,397.42
04-25	Check-Inclearings 7457	5,000.00		224,397.42
04-25	Check-Inclearings 7392	5,000.00		219,397.42
04-25	Check-Inclearings 7375	5,355.00		214,042.42
04-25	Check-Inclearings 7376	5,515.70		208,526.72
04-25	Check-Inclearings 7409	6,113.19		202,413.53
04-25	Check-Inclearings 7436	6,775.50		195,638.03
04-25	Check-Inclearings 7430	14,182.82		181,455.21
04-25	Check-Inclearings 7411	18,711.86		162,743.35

DAILY BALANCE/TRANSACTIONS (cont.)

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
04-25	Check-Inclearings 7468	22,819.00		139,924.35
04-25	Check 7379	68.76		139,855.59
04-25	Check 7466	37.68		139,817.91
04-25	Check 7475	162.50		139,655.41
04-25	Check 7382	3,000.00		136,655.41
04-25	Check 7451	2,918.53		133,736.88
04-25	Check-Inclearings 7465	32.97		133,703.91
04-25	Check-Inclearings 7480	71.60		133,632.31
04-25	Check-Inclearings 7372	171.41		133,460.90
04-25	Check-Inclearings 7432	466.18		132,994.72
04-25	Check-Inclearings 7385	1,616.39		131,378.33
04-25	Check-Inclearings 7401	22,647.78		108,730.55
04-25	Check - Memo Post 7423	91.80		108,638.75
04-25	Check - Memo Post 7396	190.00		108,448.75
04-26	Check-Inclearings 7482	36.50		108,412.25
04-26	Check-Inclearings 7445	50.00		108,362.25
04-26	Check-Inclearings 7429	55.93		108,306.32
04-26	Check-Inclearings 7390	120.00		108,186.32
04-26	Check-Inclearings 7452	225.11		107,961.21
04-26	Check-Inclearings 7383	252.55		107,708.66
04-26	Check-Inclearings 7478	309.00		107,399.66
04-26	Check-Inclearings 7460	326.03		107,073.63
04-26	Check-Inclearings 7403	398.66		106,674.97
04-26	Check-Inclearings 7448	460.51		106,214.46
04-26	Check-Inclearings 7461	494.61		105,719.85
04-26	Check-Inclearings 7464	496.30		105,223.55
04-26	Check-Inclearings 7483	524.10		104,699.45
04-26	Check-Inclearings 7479	778.91		103,920.54
04-26	Check-Inclearings 7455	1,000.00		102,920.54
04-26	Check-Inclearings 7391	1,495.22		101,425.32
04-26	Check-Inclearings 7459	1,781.48		99,643.84
04-26	Check-Inclearings 7400	2,152.57		97,491.27
04-26	Check-Inclearings 7434	5,224.02		92,267.25
04-26	Check 7404	54.00		92,213.25
04-26	Check 7447	1,425.50		90,787.75
04-26	Check 7402	26.51		90,761.24
04-26	Check-Inclearings 7473	297.90		90,463.34
04-26	Check 7414	232.60		90,230.74
04-26	Check - Memo Post 7446	20.00		90,210.74
04-26	Check - Memo Post 7444	904.98		89,305.76
04-26	Check - Memo Post 7470	1,825.95		87,479.81
04-26	Check - Memo Post 7386	69,698.84		17,780.97
04-27	Check 7380	84.44		17,696.53
04-27	Check-Inclearings 7485	25.00		17,671.53
04-27	Check-Inclearings 7227	40.00		17,631.53
04-27	Check-Inclearings 7425	54.00		17,577.53
04-27	Check-Inclearings 7474	79.20		17,498.33
04-27	Check-Inclearings 7441	142.65		17,355.68
04-27	Check-Inclearings 7440	174.49		17,181.19
04-27	Check-Inclearings 7384	369.30		16,811.89
04-27	Check-Inclearings 7471	576.30		16,235.59
04-27	Check-Inclearings 7458	721.00		15,514.59
04-27	Check-Inclearings 7453	1,200.00		14,314.59
04-27	Check 7381	15.00		14,299.59
04-27	Check - Memo Post 7484	28.41		14,271.18
04-27	Check - Memo Post 7427	527.28		13,743.90
04-28	Check-Inclearings 7394	42.48		13,701.42

DAILY BALANCE/TRANSACTIONS (cont.)

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
04-29	Check-Inclearings 7395	30.00		13,671.42
04-29	Check-Inclearings 7374	110.00		13,561.42
04-29	Check 7417	1,050.00		12,511.42

CHECKS

(* INDICATES A BREAK IN CHECK NUMBER SEQUENCE, (E) INDICATES AN ELECTRONIC CHECK)

DATE	NUMBER	AMOUNT	DATE	NUMBER	AMOUNT	DATE	NUMBER	AMOUNT
04-22	7124 *	90.00	04-25	7393	169.85	04-25	7442	92.60
04-27	7227 *	40.00	04-28	7394	42.48	04-25	7443	992.50
04-05	7279	2,775.85	04-29	7395	30.00	04-26	7444	904.98
04-01	7280 *	15.00	04-25	7396	190.00	04-26	7445	50.00
04-06	7282	77.00	04-25	7397	2,000.00	04-26	7446	20.00
04-08	7283 *	100.00	04-25	7398 *	51.50	04-26	7447	1,425.50
04-08	7298 *	445.00	04-26	7400	2,152.57	04-26	7448	460.51
04-13	7318 *	1,551.25	04-25	7401	22,647.78	04-25	7449	114.00
04-14	7322 *	488.05	04-26	7402	26.51	04-25	7450	465.90
04-25	7327 *	45.00	04-26	7403	398.66	04-25	7451	2,918.53
04-07	7331 *	25.00	04-26	7404 *	54.00	04-26	7452	225.11
04-12	7335 *	29.98	04-25	7407	1,604.23	04-27	7453	1,200.00
04-12	7337 *	2,250.00	04-25	7408	221.10	04-25	7454	787.85
04-06	7339 *	600.00	04-25	7409	6,113.19	04-26	7455	1,000.00
04-11	7365 *	180.00	04-25	7410	1,907.50	04-25	7456	726.49
04-13	7367	3,324.52	04-25	7411	18,711.86	04-25	7457	5,000.00
04-13	7368	7,378.67	04-22	7412	288.71	04-27	7458	721.00
04-14	7369	548.14	04-22	7413	2,420.00	04-26	7459	1,781.48
04-25	7370	586.50	04-26	7414	232.60	04-26	7460	326.03
04-25	7371	4.37	04-25	7415	79.00	04-26	7461 *	494.61
04-25	7372	171.41	04-25	7416	479.00	04-22	7463	288.00
04-25	7373	1,949.40	04-29	7417	1,050.00	04-26	7464	496.30
04-29	7374	110.00	04-25	7418 *	2,661.20	04-25	7465	32.97
04-25	7375	5,355.00	04-25	7420	464.06	04-25	7466 *	37.68
04-25	7376	5,515.70	04-25	7421	69.52	04-25	7468	22,819.00
04-22	7377	75.00	04-25	7422	266.27	04-22	7469	63.00
04-25	7378	4,620.28	04-25	7423	91.80	04-26	7470	1,825.95
04-25	7379	68.76	04-25	7424	2,154.71	04-27	7471	576.30
04-27	7380	84.44	04-27	7425	54.00	04-25	7472	425.98
04-27	7381	15.00	04-25	7426	3,500.00	04-26	7473	297.90
04-25	7382	3,000.00	04-27	7427	527.28	04-27	7474	79.20
04-26	7383	252.55	04-22	7428	234.00	04-25	7475 *	162.50
04-27	7384	369.30	04-26	7429	55.93	04-22	7477	276.51
04-25	7385	1,616.39	04-25	7430 *	14,182.82	04-26	7478	309.00
04-26	7386	69,698.84	04-25	7432 *	466.18	04-26	7479	778.91
04-22	7387	12,891.25	04-26	7434	5,224.02	04-25	7480	71.60
04-22	7388	526.12	04-25	7435	1,416.53	04-22	7481	272.56
04-25	7389	276.40	04-25	7436 *	6,775.50	04-26	7482	36.50
04-26	7390	120.00	04-25	7439	1,380.54	04-26	7483	524.10
04-26	7391	1,495.22	04-27	7440	174.49	04-27	7484	28.41
04-25	7392	5,000.00	04-27	7441	142.65	04-27	7485	25.00



Town of Canandaigua
Trust and Agency
5440 State Route 5 And 20
Canandaigua NY 14424-9327

FINANCIAL SUMMARY AS OF 04-29-16		
xxxxxxxx4425	Municipal Choice Checking	\$ 86,775.35

CNB Community Shred Days! Visit CNB.com/ShredDays or your Bank Office for more information.

Municipal Choice Checking

ACCOUNT: xxxxxxxx4425

STATEMENT PERIOD FROM 04-01-16 THROUGH 04-29-16

STARTING BALANCE		88,628.78
DEPOSITS	+	162,644.27
CHECKS & WITHDRAWALS	-	164,497.70
MAINTENANCE FEES	-	.00
ENDING BALANCE	=	86,775.35

DAILY BALANCE/TRANSACTIONS

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
04-01	Starting Balance			88,628.78
04-01	Electronic Withdrawal 9102716322 - CONS COLL	16.46		88,612.32
04-01	Electronic Withdrawal 9102716322 - CONS COLL	4,184.80		84,427.52
04-01	Eff. 03-31 Electronic Withdrawal BENEFIT RESOURCE - BRI XFER 166002197	1.13		84,426.39
04-01	Check-Inclearings 16039	300.00		84,126.39
04-04	Check-Inclearings 16035	50.00		84,076.39
04-04	Check-Inclearings 16064	316.00		83,760.39
04-05	Check-Inclearings 16067	172.42		83,587.97
04-05	Check-Inclearings 16066	406.00		83,181.97
04-05	Check-Inclearings 16062	1,537.09		81,644.88
04-05	Check 16058	69.26		81,575.62
04-05	Check 16051	57.71		81,517.91
04-05	Check - Memo Post 16048	173.01		81,344.90
04-06	Check 16061	69.26		81,275.64

DAILY BALANCE/TRANSACTIONS (cont.)

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
04-08	Eff. 04-07 Electronic Withdrawal BENEFIT RESOURCE - BRI XFER 166002197	13.32		81,262.32
04-08	Check-Inclearings 16060	69.26		81,193.06
04-08	Check-Inclearings 16057	188.39		81,004.67
04-08	Check 16030	300.00		80,704.67
04-08	Check - Memo Post 16059	92.35		80,612.32
04-11	Check 16027	25.00		80,587.32
04-11	Check-Inclearings 16054	490.08		80,097.24
04-12	Check-Inclearings 16063	66.50		80,030.74
04-12	Check-Inclearings 16043	70.50		79,960.24
04-12	Check-Inclearings 16012	70.50		79,889.74
04-12	Check 16050	57.71		79,832.03
04-12	Electronic Withdrawal BENEFIT RESOURCE - BRI XFER 166002197	.40		79,831.63
04-12	Deposit PR 8 General		40,194.96	120,026.59
04-12	Deposit PR 8 Hwy		35,720.68	155,747.27
04-12	Deposit PR 8 Water		5,334.68	161,081.95
04-13	Electronic Withdrawal TOWN OF CANANDAIGUA 2570 *0688251574 - TAX	22,879.08		138,202.87
04-13	Electronic Withdrawal TOWN OF CANANDAIGUA 2570 *0689919276 - NET=PAY	52,230.41		85,972.46
04-13	Check-Inclearings 16045	96.85		85,875.61
04-13	Check-Inclearings 16065	96.85		85,778.76
04-13	Check-Inclearings 16056	415.80		85,362.96
04-13	Check 16069	724.68		84,638.28
04-14	Descriptive Deposit		382.91	85,021.19
04-14	Descriptive Deposit		190.23	85,211.42
04-15	Check-Inclearings 16055	188.39		85,023.03
04-15	Eff. 04-14 Electronic Withdrawal BENEFIT RESOURCE - BRI XFER 166002197	25.96		84,997.07
04-18	Check-Inclearings 16075	186.19		84,810.88
04-18	Check-Inclearings 16072	316.00		84,494.88
04-18	Check-Inclearings 16074	406.00		84,088.88
04-19	Check-Inclearings 16070	1,551.59		82,537.29
04-21	Electronic Withdrawal BENEFIT RESOURCE - BRI XFER 166002197	155.62		82,381.67
04-21	Descriptive Deposit		2,475.00	84,856.67
04-25	Check-Inclearings 2386	3,361.58		81,495.09
04-26	Check-Inclearings 2385	555.62		80,939.47
04-26	Deposit PR 9 General		41,358.67	122,298.14
04-26	Deposit PR 9 Highway		31,872.25	154,170.39
04-26	Deposit PR 9 Water		4,827.26	158,997.65
04-26	Descriptive Deposit		65.03	159,062.68
04-27	Electronic Withdrawal TOWN OF CANANDAIGUA 2570 *1089514529 - TAX	21,573.79		137,488.89
04-27	Electronic Withdrawal TOWN OF CANANDAIGUA 2570 *0455229902 - NET=PAY	50,211.46		87,277.43
04-27	Check 16077	724.68		86,552.75
04-28	Descriptive Deposit		222.60	86,775.35

CHECKS

(* INDICATES A BREAK IN CHECK NUMBER SEQUENCE, (E) INDICATES AN ELECTRONIC CHECK)

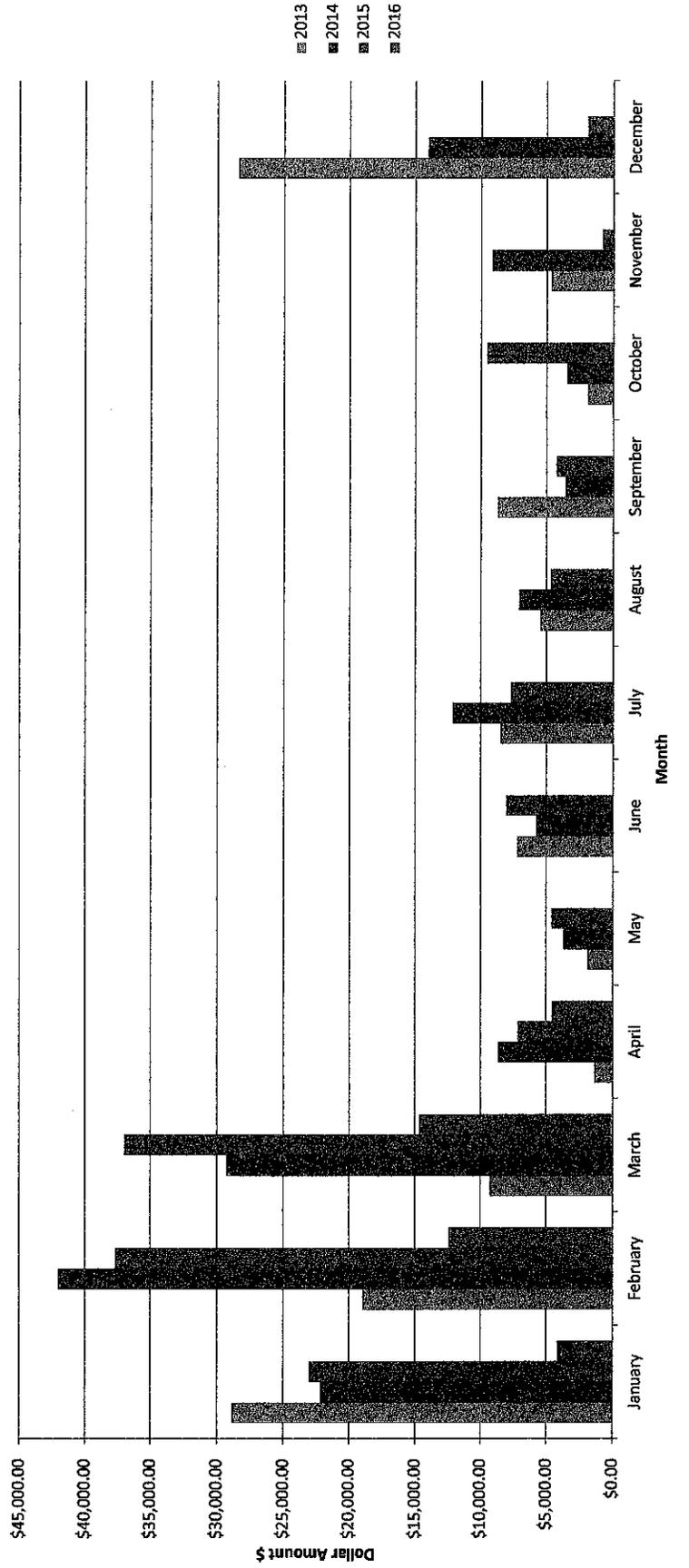
DATE	NUMBER	AMOUNT	DATE	NUMBER	AMOUNT	DATE	NUMBER	AMOUNT
04-26	2385	555.62	04-12	16012 *	70.50	04-08	16030 *	300.00
04-25	2386 *	3,361.58	04-11	16027 *	25.00	04-04	16035 *	50.00

CHECKS (cont.)

DATE	NUMBER	AMOUNT	DATE	NUMBER	AMOUNT	DATE	NUMBER	AMOUNT
04-01	16039 *	300.00	04-08	16057	188.39	04-05	16066	406.00
04-12	16043 *	70.50	04-05	16058	69.26	04-05	16067 *	172.42
04-13	16045 *	96.85	04-08	16059	92.35	04-13	16069	724.68
04-05	16048 *	173.01	04-08	16060	69.26	04-19	16070 *	1,551.59
04-12	16050	57.71	04-06	16061	69.26	04-18	16072 *	316.00
04-05	16051 *	57.71	04-05	16062	1,537.09	04-18	16074	406.00
04-11	16054	490.08	04-12	16063	66.50	04-18	16075 *	186.19
04-15	16055	188.39	04-04	16064	316.00	04-27	16077	724.68
04-13	16056	415.80	04-13	16065	96.85			

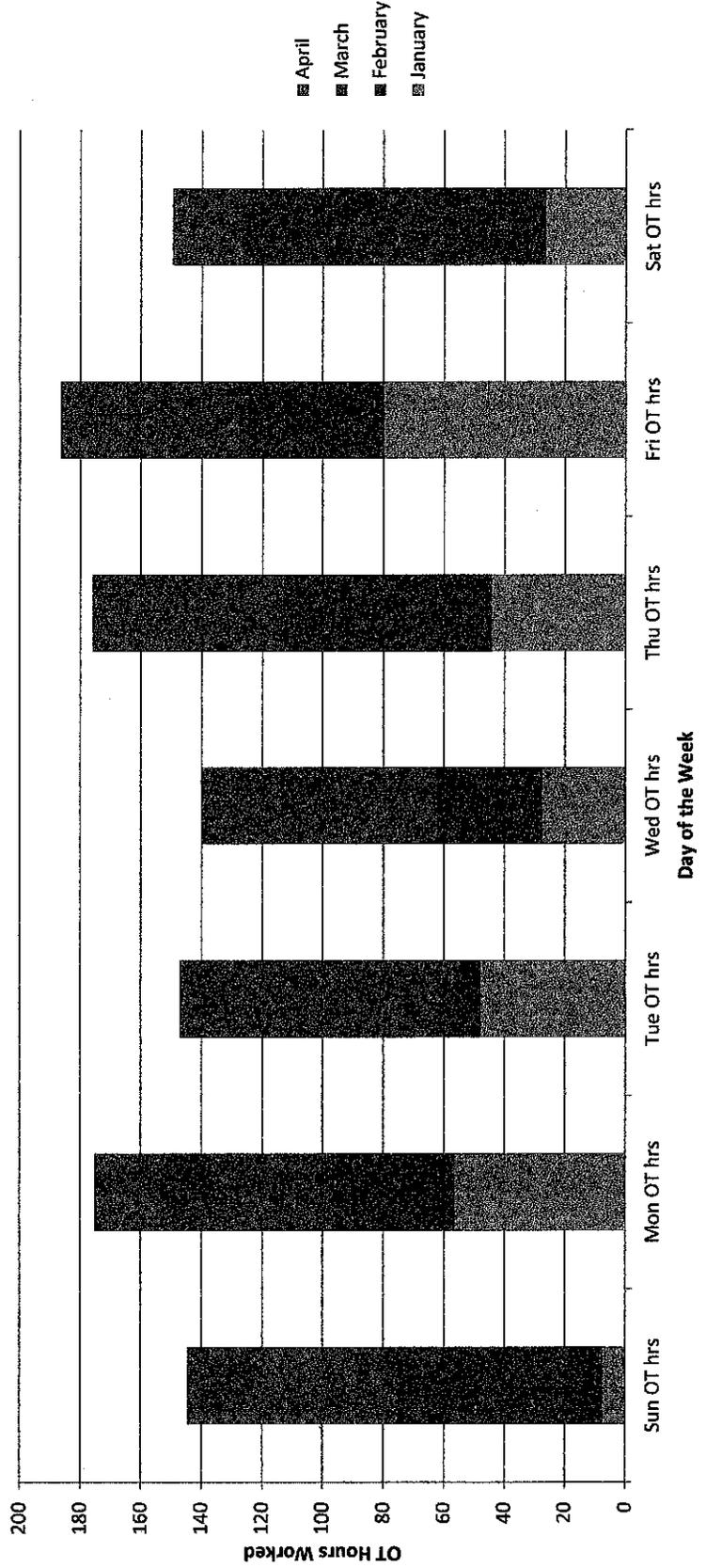
	2013	2014	2015	2016
January	\$28,862.28	\$22,155.51	\$23,046.67	\$4,183.58
February	\$18,935.61	\$42,035.88	\$37,674.78	\$12,418.13
March	\$9,287.84	\$29,302.83	\$36,977.77	\$14,682.85
April	\$1,401.60	\$8,649.62	\$7,173.22	\$4,584.14
May	\$1,914.73	\$3,707.54	\$4,618.01	
June	\$7,188.71	\$5,730.26	\$8,040.67	
July	\$8,475.63	\$12,116.04	\$7,718.19	
August	\$5,479.85	\$7,085.96	\$4,720.03	
September	\$8,704.27	\$3,575.99	\$4,299.72	
October	\$1,948.35	\$3,476.09	\$9,558.24	
November	\$4,708.75	\$9,158.92	\$844.76	
December	\$28,423.96	\$14,038.96	\$1,957.16	

Overtime Amounts for All Employees 2013-2016



	Sun OT hrs	Mon OT hrs	Tue OT hrs	Wed OT hrs	Thu OT hrs	Fri OT hrs	Sat OT hrs
January	7.5	56.5	48	27.5	44.25	80	26.5
February	10	38.75	8.5	34.5	68.5	47.5	100
March	57.5	58	90.75	78	63.25	37	17.25
April	69.5	22	0	0	0	22	6
May							
June							
July							
August							
September							
October							
November							
December							
	144.50	175.25	147.25	140.00	176.00	186.50	149.75

Highway Overtime Hours



ATTACHMENT 4

Samantha Pierce

From: Jim Fletcher [jfletcher@townofcanandaigua.org]
Sent: Tuesday, April 05, 2016 1:59 PM
To: 'Rick J. Gerger'; 'Kellogg, Nancy B'; 'Chris Jensen'
Cc: 'Doug Finch'
Subject: RE: Ferris Hills Road

Rick
Our board meeting is the 18th of April. I will have a resolution on it for the board to approve.
James Fletcher
Town of Canandaigua
Highway and Water Superintendent
585-394-3300

From: Rick J. Gerger [mailto:Rick.Gerger@thompsonhealth.org]
Sent: Tuesday, April 05, 2016 1:21 PM
To: 'Jim Fletcher' <jfletcher@townofcanandaigua.org>; 'Kellogg, Nancy B' <Nancy.Kellogg@co.ontario.ny.us>; 'Chris Jensen' <cjensen@townofcanandaigua.org>
Cc: 'Doug Finch' <dod@townofcanandaigua.org>
Subject: RE: Ferris Hills Road

Jim,
Any update on this ??
Rick

From: Jim Fletcher [mailto:jfletcher@townofcanandaigua.org]
Sent: Friday, March 18, 2016 6:22 AM
To: 'Kellogg, Nancy B'; 'Chris Jensen'
Cc: 'Doug Finch'; Rick J. Gerger
Subject: RE: Ferris Hills Road

Hi Nancy

Thanks for the help. I will take the direction of a resolution to the board in April for the discussion of changing the name on the private drive.

James Fletcher
Town of Canandaigua
Highway and Water Superintendent
585-394-3300

From: Kellogg, Nancy B [mailto:Nancy.Kellogg@co.ontario.ny.us]
Sent: Thursday, March 17, 2016 4:00 PM
To: Chris Jensen <cjensen@townofcanandaigua.org>
Cc: 'Jim Fletcher' <jfletcher@townofcanandaigua.org>; 'Doug Finch' <dod@townofcanandaigua.org>
Subject: RE: Ferris Hills Road

Could someone please contact Rick Gerger at Thompson Health? His phone number is 396-6771 and email is:
Rick.Gerger@thompsonhealth.org

I did explain to him that it really is up to the municipality.

From: Chris Jensen [<mailto:cjensen@townofcanandaigua.org>]
Sent: Thursday, March 17, 2016 3:49 PM
To: Kellogg, Nancy B
Cc: 'Jim Fletcher'; 'Doug Finch'
Subject: RE: Ferris Hills Road

It is a private roadway within the town...
Town Code requires it to be named " ____ Drive"

I have copied Doug and Jim in on this email... The Town Board may need to approve it..

-Chris

From: Kellogg, Nancy B [<mailto:Nancy.Kellogg@co.ontario.ny.us>]
Sent: Thursday, March 17, 2016 12:27 PM
To: Chris Jensen (cjensen@townofcanandaigua.org)
Subject: Ferris Hills Road

Hi Chris,
Not sure who I should direct this to. I received a call from Rick Gerger at Thompson Health and they want to change Peg Rayburn Drive to Ferris Hills Rd. He told me had spoken to Jim Fletcher and he is on board with it.
I am not sure what the town requires to change the name. Here at 911 we will need a ROW naming form. Thompson Health is willing to do signage.
Please let me know how to proceed.
Thank you.
Nancy

*Nancy B. Kellogg/Ontario County Office of Sheriff and 911
Ontario County Addressing Official
74 Ontario Street
Canandaigua, NY 14424
585-393-2990 (P) 585-394-3245 (F)
Nancy.Kellogg@co.ontario.ny.us*

"This message may contain confidential, sensitive and/or proprietary information and is intended for the person/entity to whom it was originally addressed. Any use by others is strictly prohibited."

Samantha Pierce

From: Rick J. Gerger [Rick.Gerger@thompsonhealth.org]
Sent: Wednesday, March 09, 2016 1:39 PM
To: jfletcher@townofcanandaigua.org
Subject: Ferris Hills

Jim,
The residents of Ferris Hills are asking if the name of the road (it is private) can be changed so that the entire road is named Ferris Hills Road? The road is currently called Clark Meadows Way off of Middle Cheshire Rd and Peg Rayburn Dr. off of West Lake Rd. They see this as confusing when trying to give other directions to the building.
Is there a process to have this done?
Thanks for your help.
Rick

Richard Gerger, MSHA, CHFM
Director, Facility Services
Safety Officer



350 Parrish Street
Canandaigua, NY 14424
(585) 396-6771 Fax (585)396-6405
rick.gerger@thompsonhealth.com

CONFIDENTIALITY NOTICE

This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain information that is proprietary, confidential, and exempt from disclosure under applicable law. Any unauthorized review, use, disclosure, or distribution is prohibited. If you are not the intended recipient or agent responsible for delivering the message to the intended recipient, or if you have received this communication in error, please notify the sender by return e-mail and destroy all copies of the original message.

ATTACHMENT 5

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

County City Town Village
(Select one:)

of CANANDAIGUA

Local Law No. _____ of the year 20 16

A local law TO AMEND TOWN CODE § 220-64 AND § 165-7
(Insert Title)

Be it enacted by the TOWN BOARD of the _____
(Name of Legislative Body)

County City Town Village
(Select one:)

of CANANDAIGUA

as follows:

SEE ATTACHED

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 16 of the (County)(City)(Town)(Village) of CANANDAIGUA was duly passed by the _____ on _____ 20 16, in accordance with the applicable provisions of law.

(Name of Legislative Body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 _____, and was (approved)(not approved) (repassed after disapproval) by the _____ and was deemed duly adopted on _____ 20 , in accordance with the applicable provisions of law.

(Name of Legislative Body)

(Elective Chief Executive Officer*)

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 _____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20 _____.

(Name of Legislative Body)

(Elective Chief Executive Officer*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20 _____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 _____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20 _____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20 _____, in accordance with the applicable provisions of law.

(Name of Legislative Body)

(Elective Chief Executive Officer*)

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

(Seal)

Date: _____

Section One. Legislative Intent. The legislative intent of this local law is to require Planning Board review for development of single-family homes inside and outside the RLD Zoning District, and to clarify the thresholds for site development permits.

Section Two. Town of Canandaigua Town Code § 220-64 is hereby replaced in its entirety with the following:

§ 220-64 Authority; approval required.

- A. The Planning Board of the Town of Canandaigua is hereby authorized to grant site plan approval pursuant to Town Law §§ 274-a and 278, as amended from time to time.
- B. The following actions are exempt from the requirement for site plan review pursuant to this article, unless site plan is otherwise required as a condition of a separate Town approval:
- (1) Except in the Residential Lake District, expansion of a single-family dwelling, with or without an accessory apartment and/or accessory building/structure(s) for same. This includes placement of manufactured dwelling units in an approved manufactured home park.
 - (2) Single-family dwelling units that have received final approval as part of a final subdivision plat approval by the Planning Board in accordance with the provisions of Chapter 174 of the Town Code, unless such individual site plan approval was required by the Planning Board at the time of final subdivision plat approval.
 - (3) Agricultural uses and agricultural structures.
 - (4) Other development that does not exceed the thresholds established in § 220-64C.
- C. Except as exempted in § 220-64B, site plan review is required for:
- (1) Uses allowed by a use variance.
 - (2) Development which exceeds 1,000 square feet in each of the following districts: MR, NC, CC, RB-1, LI, I, MH, PUD, CDO, and AUO.
 - (3) New development for all specially permitted uses in all districts.
 - (4) Development in the Residential Lake District which exceeds 1,000 square feet or such thresholds as would require a permit to be issued pursuant to Chapter 165, Soil Erosion and Sedimentation Control.
 - (5) Development of a new single-family dwelling, with or without an accessory apartment, on an undeveloped or vacant parcel.

Section Three. Town of Canandaigua Town Code § 165-7 is hereby replaced in its entirety with the following:

§ 165-7 Activities requiring a permit.

None of the following activities shall be commenced until a permit has been issued under the provisions of this chapter.

- A. Any site preparation, regardless of location within the Town, which in the aggregate exceeds either of the following thresholds:
 - (1) Stripping or grading which affects more than 10,000 square feet of ground surface.
 - (2) Excavation or filling of more than 100 cubic yards of material.
- B. Any site preparation which in the aggregate exceeds 500 square feet of striping or grading, or the excavation or filling of more than five cubic yards of material within any of the following environmentally sensitive regions of the Town:
 - (1) Areas within NYSDEC freshwater wetlands;
 - (2) Within the Canandaigua Lake Watershed, areas of greater than 10% slope. Outside of the Canandaigua Lake Watershed, areas of greater than 15% slope.
 - (3) Areas within the one-hundred-year floodplain and/or floodways of any watercourse or lake as regulated under Chapter 115 of the Town of Canandaigua Code; or
 - (4) Areas within 500 feet of Canandaigua Lake or a recognized Canandaigua Lake tributary as indicated in the most recent USGS 7.5 minute series topographical maps for the Canandaigua and Canandaigua Lake quadrangles.

Section Four. Severability. The provisions of this local law are declared to be severable, and if any section, subsection, sentence, clause or part thereof is, for any reason, held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of any remaining sections, subsections, sentences, clauses or part of this local law.

Section Five. This local law shall take effect immediately upon filing with the Secretary of State.

ATTACHMENT 6

Western Surety Company

SITE IMPROVEMENT Performance Bond

Bond # 71782704

KNOW ALL PERSONS BY THESE PRESENTS: That we _____

Sarah B. Tuttle
Principal, and WESTERN SURETY COMPANY, a corporation authorized to do surety business in the
State of New York as Surety, are held and firmly bound unto
Town of Canandaigua

as Obligee, in the sum of Two Thousand Six Hundred Fifty-Six and 00/100
Dollars (\$ \$2,656.00) lawful money of the United States of America, for which
payment well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors,
and assigns firmly by these presents.

WHEREAS, the Principal has entered into an agreement with the Obligee, guaranteeing only that the
Principal will complete site improvements as per estimate prepared by: _____

_____ attached to and made a part hereof at certain land known as
Erosion Control 3779 Cheshire Rd. Canandaigua

_____ all of which improvements shall be completed on or before the date
set forth in the agreement or any extension thereof, and the Principal provides this bond as security for
such agreement.

NOW, THEREFORE, the condition of this obligation is such, that if the Principal shall carry out all the
terms of said agreement relating to the site improvements only and perform all such work as set forth
in the attached agreement, then this obligation shall be null and void; otherwise, to remain in full force
and effect.

No party other than the Obligee shall have any rights hereunder as against the Surety.
The aggregate liability of the Surety on this bond obligation shall not exceed the sum stated above for
any reason whatsoever.

SIGNED, SEALED AND DATED THIS 5th DAY OF May, 2016.

PRINCIPAL:

Sarah B. Tuttle

By: Sarah B. Tuttle

SURETY:

WESTERN SURETY COMPANY

By: Sandra J. Reynolds Attorney-in-fact
SANDRA J. REYNOLDS, Attorney-in-Fact



Western Surety Company

POWER OF ATTORNEY - CERTIFIED COPY

Bond No. 71782704

Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make, constitute and appoint SANDRA J. REYNOLDS

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and on its behalf as Surety, bonds for:

Principal: Sarah B. Tuttle

Obligee: Town of Canandaigua

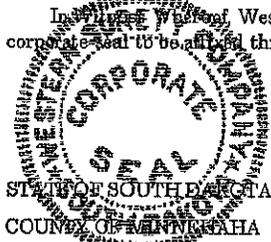
Amount: \$500,000.00

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Senior Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-in-fact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.

"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

All authority hereby conferred shall expire and terminate, without notice, unless used before midnight of May 5, 2017, but until such time shall be irrevocable and in full force and effect.

In three years of Western Surety Company has caused these presents to be signed by its Vice President, Paul T. Bruflat, and its corporate seal to be affixed this 5th day of May, 2016.

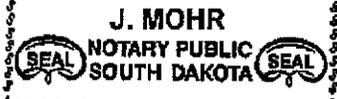


WESTERN SURETY COMPANY

Paul T. Bruflat

Paul T. Bruflat, Vice President

On this 5th day of May, in the year 2016, before me, a notary public, personally appeared Paul T. Bruflat, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation.



My Commission Expires June 23, 2021

I the undersigned officer of Western Surety Company, a stock corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore, that Section 7 of the bylaws of the Company as set forth in the Power of Attorney is now in force.

In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this 5th day of May, 2016.

WESTERN SURETY COMPANY

Paul T. Bruflat

Paul T. Bruflat, Vice President

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.

May 3, 2016

Mrs. Jean Chrisman, Town Clerk
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

**RE: TUTTLE HOUSE – NYS ROUTE 21S – LOT 1
EROSION CONTROL MEASURES ESTIMATE REVIEW
TAX MAP NO. 112.01-1-11.100
CPN No. 116-15
MRB PROJECT No.: 0300.12001.000 – PHASE 071**

Dear Mrs. Chrisman,

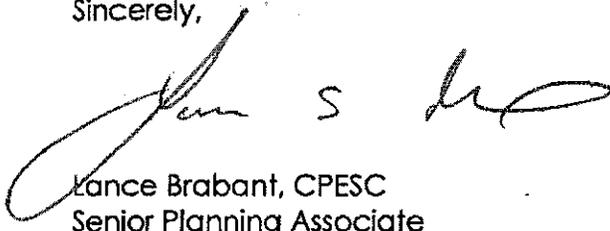
Please be advised that MRB Group has completed a review of the submitted Erosion Control Measures Estimate dated March 29, 2016, last revised May 2, 2016 for the above referenced project.

Based on our review of the submitted estimate, we recommend that an Erosion Control Measures Surety be approved in the amount of **\$2,656.00** for the above referenced project. The breakdown of the estimate amount is attached.

Please note that the original surety documentation regarding the establishment of the Erosion Control and Stabilization Surety is required to be submitted to the Town Clerk for processing. Once the original is received by the Town Clerk, all information will be forwarded to the Town Attorney for review prior to being placed onto the Town Board agenda.

Any questions and/or comments you may have in this regard, please feel free to contact us at your earliest convenience.

Sincerely,



Lance Brabant, CPESC
Senior Planning Associate

n:\0300.12001.000\corres\072-tuttle site plan\lsb-esest-rev3.doc

MRB *group*

Town of Canandaigua

RE: TUTTLE HOUSE

May 3, 2016

Page 2 of 2

Enclosures:

- Erosion Control Measures Surety Estimate last revised May 2, 2016

c: Pamela Helming, Supervisor
Kristine Singer, Town Bookkeeper
Doug Finch, Director of Development
Jim Fletcher, Highway and Water Superintendent
Chris Jensen, P.E., Code Enforcement Officer
Daniel R. Long, RA – D.R. Long Architect & Associates



Residential-Commercial
Historic Preservation & Adaptive Reuse
498 ½ Castle Street, Geneva, NY 14456
(315)781-2835

Erosion Control Measures Estimate (Surety)

March 29, 2016 (expanded April 6, 2016, Revised May 2, 2016)

Mr. Doug Finch, Director of Development- Town of Canandaigua
5440 Routes 5 & 20 West - Canandaigua, NY 14424

RE: Tuttle House – NYS Route 21S – Lot 1 (Site Plan Review CPN 116-15).

Dear Mr. Finch,

The following is the expanded estimate for the site erosion control measures for the noted project based upon information provided by Glen Warner for site work as requested by Sarah Tuttle. The costing and unit pricing requested by Mr. Brabant in his April 11th letter has been provided where we were able to receive such information. Warners has provided a cost for this scope but did not provide the extensive detail requested. Warners is under contract with Sarah Tuttle to perform this work. Our office has taken the costing and provided the requested unit costing resulting from their pricing.

The total gross area of disturbance for all areas including a perimeter buffer for equipment and traffic is 34,080 s.f. The net area of disturbance, the area requiring re-establishment of vegetative growth (grass) is 22,409 s.f.

Based upon the proposed silt fencing and straw bale sediment filters shown on drawings to be submitted to MRB for final review it is estimated that the total labor and materials needed to perform and maintain the required measures amount is \$2,656.00.

The following detailed line items are as follows. Warners have already performed some of the scope of work listed herein.

Silt Fencing: Fencing is estimated at approximately 303' with additional material for soil stockpile area noted on site plans.
\$606.00 unit cost: \$2/ lin. ft.

Temporary Stabilization: (mulching with straw) in areas needed:
Areas shall include disturbed areas on edge of driveway, perimeter of proposed excavation of foundation and walk-out. This reflects the actual area of disturbance in the revised drawings.
\$970.00 unit cost: approx. net. 22,409 s.f Area (minus house footprint, driveway and parking area) unit cost: 2,490 s.y. area (\$2.57/ s.y.)

Permanent Stabilization: (seeding in conjunction with aforementioned temporary measures): \$750.00. (\$3.32/ s.y.)

Check Dams:

Check dams have not been specified nor have they been recommended as part of the soil and erosion control measures required.

Stabilized Construction Entrance:

This portion of the work will be an adder to the original driveway contract for material costs for the larger stone and removal at end of project. The cost is for approx. 6 yards of larger stone cover. . \$330.00. (\$55/yard)

If you have any questions regarding this estimate, please feel free to contact my office at (315) 781-2835.

Respectfully,

Daniel R. Long, RANCARB



ATTACHMENT 7

May 5, 2016

Mrs. Jean Chrisman, Town Clerk
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

**RE: PATRICK McALPIN – 3990 STATE ROUTE 21
EROSION AND SEDIMENT CONTROL SURETY ESTIMATE REVIEW
TAX MAP No. 111.00-1-20.411
CPN No. 075-15 & 076-15
MRB PROJECT No.: 0300.12001.000 PHASE 001**

Dear Mrs. Chrisman,

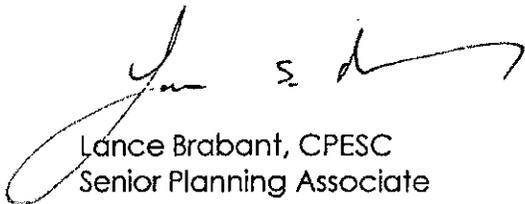
Please be advised that MRB Group has completed a review of the submitted Erosion and Sediment Control Surety Estimate dated April 25, 2016 and received by MRB on April 27, 2016 for the above referenced project prepared by MAS Engineering.

Based on our review of the submitted estimate, we recommend that an Erosion and Sediment Control Surety be approved in the amount of **\$2,000.00** for the above referenced project. The breakdown of the estimate amount is attached.

Please note that the original surety documentation regarding the establishment of the Erosion and Sediment Control Surety is required to be submitted to the Town Clerk for processing. Once the original is received by the Town Clerk, all information will be forwarded to the Town Attorney for review prior to being placed onto the Town Board agenda.

Any questions and/or comments you may have in this regard, please feel free to contact us at your earliest convenience.

Sincerely,



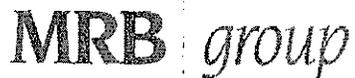
Lance Brabant, CPESC
Senior Planning Associate

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SOLUTIONS YOU CAN TRUST

The Culver Road Armory - 145 Culver Road, Suite 160, Rochester, NY 14620 - 585-381-9250; FAX 585-381-1008

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Enclosures:

- Erosion and Sediment Control Surety Estimate dated April 25, 2016

cc: Pamela Helming, Supervisor
Kristine Singer, Town Bookkeeper
Doug Finch, Director of Development
Jim Fletcher, Highway and Water Superintendent
Chris Jensen, P.E., Code Enforcement Officer
Michael Sinniger, P.E. – MAS Engineering
Patrick McAlpin - Applicant

MAS Engineering

55 Ashley Street
Lyons, New York 14489

Phone 315 573 0765

Fax 315 946 9552

April 25, 2016

Patrick McAlpin
3090 State Route 21
Canandaigua NY

Re: estimate for cost of installing silt fence at the above property.

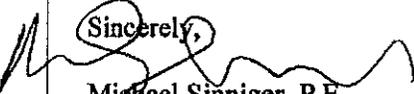
The estimate cost for the installation of the silt fence as shown on the septic design plans dated September 19th 2015 is approximately 2,000.00 dollars. This includes final grading and seeding of the area around the silt fence.

-400.00 dollars for grading and seeding.

-1600.0 dollars for the silt fence.

If you have any questions please contact me.

Sincerely,


Michael Sinniger, P.E.



ATTACHMENT 8



300 Mile Crossing Blvd • Rochester New York 14624 • 585-464-8780 • Fax 585-464-6321

April 14, 2016

Jean Chrisman
Town Clerk/Receiver of Taxes
Town of Canandaigua

**RE: PLANNED MAINTENANCE FOR ONE LIEBERT AIR CONDITIONING UNIT
Model- MMD18A-PHE70, Serial- Y16CBI0434**

CONTRACT PERIOD- 06/01/2016 – 05/31/2017

Dear Jean,

Robert L. Kistler Service Corp. is pleased to quote the planned maintenance for the above stated Liebert Units. Kistler Service would perform the following.

- Check Air Filters and change as needed.
- Check Blower Shaft Bearings, Lubricate as required.
- Check Blower Wheel for Balance and Cleanliness.
- Check Humidifier operation, clean Serviceable Components as required (Canister replacement not included)
- Check Electric Reheats for proper operation.
- Check all Operating Safeties for proper operation.
- Check Controls for proper operation. Calibrate Temperature and Humidity Sensors as required.
- Check Contactors for wear and pitting.
- Check and re-torque Electrical connections as required.
- Check Voltage and Amperage draw for all loads.
- Check Chilled Water Valve stroke and Packing for Leaks
- Check Temperature split across Chilled Water Coils.
- Check Condensate Pump for proper operation. (If applicable)
- Fill out a maintenance checklist form, and advise customer of any system deficiencies. Inspection Sheet will be E-mailed to customer.

Total Cost for Three Inspections per/year.....\$948.00 (plus any tax)

Total Cost for Four Inspections per/year.....\$1,264.00 (plus any tax)

" The pain of poor quality and service is remembered long after the joy of low price is forgotten "

April 15, 2016

*Note: Three Inspections per/year-you would be billed in Three installments of \$316.00 after each Inspection is completed.
Note: Four Inspections per/year-you would be billed in Four installments of \$316.00 after each Inspection is completed.*

Note: Filters are included in the above Price. Any other Parts and Labor will be Extra. Our Preferred Labor Rate to ACM Medical Lab for Repairs and Service Calls between Inspections will be \$92.00/hr. for Regular Time and \$130.00 for Premium Time, compared to \$97.00 Regular Time and \$146.00 for Premium Time for Non-Contract Customers. All Liebert Parts will be sold at Contractor Pricing.

Misc. Charges:

- \$35.00 Fuel Surcharges for Service Calls.

We hope this quotation meets your needs and look forward to working with you. Please call with any questions or concerns.

Sincerely,

Robert L. Kistler Service Corp.

David K Bouquin
Kistler Service
Service Manager
585-464-6325
dbouquin@kistlerservice.com

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120
Fax: (585) 394-9476

Established 1789

INDEPENDENT CONTRACTOR SUPPLEMENTAL TERMS AND CONDITIONS

These Supplemental Terms and Conditions ("Terms and Conditions") are required to be incorporated into any agreement between the Town of Canandaigua ("Town") and any Independent Contractor ("IC") providing services and/or work to the Town (collectively, "Services"). The Terms and Conditions herein shall supersede any other inconsistent terms between the Town and the IC.

1. Payment Terms

- A. Any and all requests for payments for Services shall be submitted to the Town Clerk in writing and shall be certified as true and correct. Payment is subject to approval by the Town at its next regular Town Board meeting and no late charges, penalties, and/or interest may be assessed by the IC against the Town until the Town has approved payment to the IC.
- B. The maximum liability of the Town shall in no case exceed the maximum amount appropriated by the Town for the Services.

2. Ownership of Work Product

All work product, including records in any medium, compiled and/or prepared by the IC in the delivery of Services to the Town (collectively, "Work Product"), shall become and remain the property of the Town. IC shall not, by virtue of the Services to the Town have or obtain any right, title or interest in or to such Work Product, and shall have no right to disclose, use, and/or exploit such Work Product, except that IC may maintain a copy of the Work Product for purposes of maintaining its business records.

3. Assignment and/or Subcontract

IC is prohibited from assigning any and/or all of its rights under any agreement with the Town without the prior express written consent of the Town. IC is prohibited from subcontracting any part of the Services without the prior written consent of the Town. In the event that the Town consents to an assignment and/or subcontract, all Services received by

the Town shall be deemed performed by the IC and IC shall remain primarily responsible for the Services provided to the Town.

4. Absence of Conflicts of Interest

IC agrees that I has no interest and will not acquire any interest, direct or indirect, that would conflict in any manner or degree with the Services provided to the Town.

5. Status as Independent Contractor

IC expressly understands and agrees that it is and shall in all respects be considered an independent contractor, and IC, its employees, partners, associates, subcontractors, sub-consultants, and any others employed by it, are not and shall not hold themselves out nor claim to be an officer or employee of the Town, nor make claim to any rights accruing thereto, including but not limited to Workers Compensation, Unemployment Benefits, Social Security or retirement plan membership or credit. IC shall comply, at its own expense, with the requirements of all federal, state, and local laws, rules and regulations applicable to it as an employer of labor or otherwise. IC shall further comply with all rules, regulations and licensing requirements pertaining to its professional status, if any, and that of its employees, partners, associates, and subcontractors.

6. Non-Discrimination

IC represents that in the hiring of employees for the Services, neither IC, nor any contractor, subcontractor, nor any person acting on behalf of IC, shall be reason of race, creed, color, sex, age, physical disability or national origin discriminate against any citizen of the State of New York who is qualified and available to perform the Services. IC further represents that neither IC, nor any contractor, subcontractor, nor any person on its behalf shall, in any manner, discriminate against or intimidate any employee hired for the Services on account of race, creed, color, sex, age, physical disability or national origin.

7. Indemnification / Hold Harmless

IC agrees to the fullest extent of the law, that except for the amount, if any, of damage contributed to, caused by or resulting from the negligence of the Town, IC shall indemnify and hold harmless the Town, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments fees, attorneys' fees or loss arising directly or indirectly out of the negligent acts or omissions hereunder by IC or third parties under the direction or control of the IC. IC further agrees to provide defense for and defend, at is sole expense, any and all claims, demands or causes of action directly or indirectly arising out of the acts or omissions of the IC and to bear all other costs and expenses related thereto.

8. Notices

All notices of any nature shall be in writing and sent by registered or certified mail postage pre-paid to each party as follows:

Town of Canandaigua

Canandaigua Town Clerk
Canandaigua Town Hall
5440 Routes 5 & 20 West
Canandaigua NY 14424

Independent Contractor

ROBERT L. KISTLER SERVICE CORP.
300 MILE CROSSING BLVD.
ROCHESTER, NY 14624

9. Termination

The Town reserves the absolute right to terminate the Services upon thirty (30) days written notice to the IC.

10. Insurance

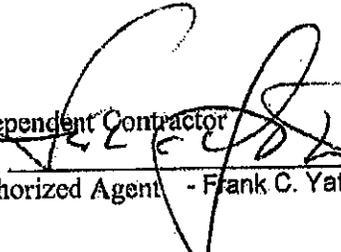
The IC shall deliver a certificate of general liability insurance, errors and omissions insurance, or professional liability insurance, as the case may be, ("Liability Insurance"), with a limit amount no less than \$1,000,000.00 per occurrence, and naming the Town as the Certificate Holder. IC agrees to maintain the Liability Insurance in full force and effect until the completion of the Services.

N/A Liability Insurance requirement waived (Consent from the Town's insurance carrier must be obtained prior to granting a waiver absent an emergency).

N/A Modification of limit amount to \$ _____ (Consent from the Town's insurance carrier must be obtained prior to a modification absent an emergency).

IC shall also deliver to the Town proof that IC maintains Worker's Compensation Coverage.

Dated: APRIL 15, 2016

Independent Contractor
By: 
Authorized Agent - Frank C. Yatteau, President

ATTACHMENT 9

Town of Canandaigua
2016 Fee Schedule
(Effective January 1, 2016)

No permit or certificate shall be issued, no approval shall be granted, no application shall be considered complete, no park reservation shall be confirmed, and no public hearing shall be scheduled or held until the fees, as established by the Town Board, have been paid in full. Accepted forms of payment are: cash, check, or credit card (Visa, Mastercard, Discover, and American Express).

CABIN / PAVILION / LODGE / HALL RENTALS:		
<ul style="list-style-type: none"> All cabins will be rented weekly when reservations are made prior to Memorial Day May 1. There is a two night minimum for all cabin rentals made after Memorial Day through October 31. All rentals must be paid in full within 1 week of the request. To qualify for Town resident rates, a Town resident must make the reservation and be the primary user. Cancellations made a minimum of 2 weeks prior to the arrival date will be eligible for a refund minus a \$50 processing fee. There are no refunds for pavilion cancellations. 		
Onanda Park Cabins: Weekly Rentals Saturday 3pm to Saturday 10am (2 weeks max)	Town Resident	Non-Resident
<u>Upland Cabins:</u> Litahni, Oawensa, Chowat, Gowana, Chule, Kiniks, Adsila	\$175	\$285
<u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2)	\$200	\$360
Abode (3)	\$225	\$410
Hayowentha (12)	\$425	\$660
Onanda Park Cabins: Daily Rentals (3pm to 10am)		
<u>Upland Cabins:</u> Litahni, Oawensa, Chowat, Gowana, Chule Kiniks, Adsila	\$55	\$90
<u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2)	\$70	\$100
Abode (3)	\$75	\$115
Hayowentha (12)	\$100	\$165
Onanda Park Cabins: Off-Season Weekly Rates (Lakeside Cabins Only – April 1 to Thursday before Memorial Day Weekend and Tuesday after Labor Day to October 31)		
<u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2)	\$150	\$310
Abode (3)	\$175	\$360
Hayowentha (12)	\$375	\$610

ATTACHMENT 10



This Frontier Services Agreement ("FSA") is effective as of March 24, 2016 ("Effective Date"), by and between Frontier Communications of America, Inc. on behalf of itself and its affiliates which provide Equipment and Services identified in the Schedules ("Frontier"), and Town of Canandaigua, whose primary address is 5440 State Route 5 and 20 Canandaigua, New York, 14424 ("Customer").

This document incorporates the complete Frontier Services Agreement terms and conditions at http://www.Frontier.com/FSA as an integral part of the agreement (collectively, the "FSA").

Provision of Services and Equipment

Frontier will provide and the Customer agrees to pay for the communications, installation and maintenance services (collectively "Service"), and/or purchase or lease equipment ("Equipment"), described in this FSA and Schedules issued by Frontier and executed by Customer.

Customer acknowledges that certain Services may be governed by tariff or price schedule filed with the Federal Communications Commission and/or the state public utilities commission. In the event of any inconsistencies between this FSA and an applicable tariff, the tariff shall control except with respect to pricing, early termination charges or cancellation charges for which this FSA shall control.

Term

The term of this FSA will commence as of the date identified in the introductory paragraph above or the date the FSA is executed by both Parties, whichever is later (the "Effective Date") and will continue through the Service Term with respect to any Service or Equipment provided pursuant to this FSA. Customer will purchase the Services, or lease Equipment, identified in each Schedule for the period of time stated in the Schedule (the "Service Term"). If neither party provides the other with written notice of its intent to terminate a Service at least sixty (60) days prior to expiration, the Service Term of each Service will automatically renew for additional one-year periods, subject to the terms and conditions of this FSA and at the then applicable one-year term rate, excluding promotional rates. If the parties agree to negotiated renewal terms, such terms will not be effective unless and until documented in writing and executed by both parties.

Payment

Customer shall pay all charges set forth in the Schedules and in applicable tariffs during the Service Term. Frontier will invoice Customer any non-recurring charges ("NRC"), monthly recurring charges ("MRC"), and usage based charges.

In addition to the applicable charges set forth in the tariffs and Schedules, Customer shall pay all applicable federal, state or local sales, use, privilege, gross receipts, utility, value added, excise or other taxes (excluding taxes based on Frontier's net income), or any charges in lieu thereof, and any applicable surcharges or fees, whether government mandated or Frontier initiated in the amounts applicable at the time of billing. Customer shall also be responsible for third party charges and penalties incurred as a result of Customer's use of the Services or Equipment.

Cancellation and Early Termination Charges

If Customer cancels any Service or Equipment prior to delivery of any Equipment or installation of the Service or Equipment, Customer shall pay a cancellation charge equal to the NRC and one (1) month of MRC for the Service, plus the total costs and expenditures of Frontier in connection with establishing the Service prior to Frontier's receipt of notice of cancellation, including but not limited to any Equipment restocking fees.

Following installation, Customer may terminate a Service or Equipment by providing at least thirty (30) days prior written notice to Frontier. All unpaid amounts shall be due upon termination of any Service identified in a Schedule for any reason. In addition, and unless otherwise specifically provided in the applicable Schedule, if any Service or Equipment is terminated by Customer for any reason other than breach by Frontier or by Frontier due to Customer's breach, then Customer shall pay Frontier a termination charge equal to the applicable MRC and all related taxes and surcharges multiplied by the number of months remaining in the Service Term. Partial months shall be prorated.

Customer agrees that Frontier's damages in the event of early termination will be difficult or impossible to ascertain, and that the charges identified in this FSA are intended to establish liquidated damages in the event of termination and are not intended as a penalty.

Dispute Resolution

Except as otherwise specifically provided in or permitted by this FSA, all disputes arising in connection with this FSA shall first be resolved through good faith negotiation. If, after negotiating in good faith for a period of ninety (90) calendar days, or any agreed further period, the parties are unable to resolve the dispute, then each party may seek resolution by exercising any rights or remedies available at law or in equity. Customer and Frontier agree that each may only bring claims against the other in an individual capacity and not as a plaintiff or class member in any purported class, representative, or private attorney general proceeding.

Authorization and Entire Agreement

Each party represents that the person executing this FSA is authorized to enter into this FSA on its behalf. This FSA, the terms and conditions, including the Limitation of liability, warranty, indemnification, breach and other terms and conditions, at http://www.Frontier.com/FSA, and any Schedules executed by the parties constitute the entire agreement between the parties pertaining to the subject matter herein and supersedes all prior oral and written proposals, correspondence and memoranda with respect thereto. This FSA may not be modified, amended or supplemented except by written agreement signed by an authorized representative of each party.

Frontier Communications of America, Inc.		Town of Canandaigua	
Frontier's Signature:		Customer's Signature:	
Printed Name:		Printed Name:	
Title:		Title:	
Date:		Date:	
Contractual Notice:	Frontier Communications 111 Field Street Rochester, NY 14620 Attn: Legal Department	Contractual Notice:	Attn:



**BHSI and OneVoice SCHEDULE
Business
Frontier Confidential**

This is Schedule Number S-0000079932 to the Frontier Services Agreement dated 3/24/2016 ("FSA") by and between Town of Canandaigua ("Customer") and Frontier Communications of America, Inc. on behalf of itself and its affiliates ("Frontier"). Customer orders and Frontier agrees to provide the Services and Equipment identified in the Schedule below.

Service Location:

Street Address: 5440 STATE ROUTE 5 AND 20
City, State, Zip: CANANDAIGUA, New York, 14424

Schedule Date: 3/24/2016
Service Term: 36 Months

Broadband High Speed Internet ("BHSI")		Qty	Self-Install*	NRC (x Qty)	MRC (x Qty)
BHSI Lite 3M/512k	<input type="checkbox"/> Simply	0	<input type="checkbox"/>	\$	\$
BHSI Max 7M/1m	<input type="checkbox"/> Simply	0	<input type="checkbox"/>	\$	\$
BHSI Ultra 15M/1m	<input checked="" type="checkbox"/> Simply	1		\$ 0.00	\$ 39.99
BHSI Ultra Plus 15M/2m	<input type="checkbox"/> Simply	0		\$	\$
BHSI Ultimate 20M/1m	<input type="checkbox"/> Simply	0		\$	\$
BHSI Ultimate Plus 20M/3m	<input type="checkbox"/> Simply	0		\$	\$
BHSI Extreme 30M/1m	<input type="checkbox"/> Simply	0		\$	\$
BHSI Extreme Plus 40M/10m	<input type="checkbox"/> Simply	0		\$	\$
* BHSI Static IP Option add \$10.00 each		0		\$ 0.00	\$
* BHSI Static IP Block (5 usable IPs)		0		\$ 0.00	\$
* BHSI Static IP Block (13 usable IPs)		0		\$ 0.00	\$
* Self-Install: Not available if BHSI Static IP Option is added.					
OneVoice Service			Qty	NRC (x Qty)	MRC (x Qty)
OneVoice Nationwide <input type="checkbox"/> PFL eligible (only if ordered as an additional line to Double Play)			0	\$	\$
OneVoice 100			0	\$	\$
OneVoice Local			0	\$	\$
Double Play: OneVoice Nationwide + BHSI		Qty	Self-Install*	NRC (x Qty)	MRC (x Qty)
OneVoice Nationwide + BHSI Lite 3M/512k <input type="checkbox"/> PFL eligible		0	<input type="checkbox"/>	\$	\$
OneVoice Nationwide + BHSI Max 7M/1m <input type="checkbox"/> PFL eligible		0	<input type="checkbox"/>	\$	\$
OneVoice Nationwide + BHSI Ultra 15M/1m <input type="checkbox"/> PFL eligible		0		\$	\$
OneVoice Nationwide + BHSI Ultra Plus 15M/2m <input type="checkbox"/> PFL eligible		0		\$	\$
OneVoice Nationwide + BHSI Ultimate 20M/1m <input type="checkbox"/> PFL eligible		0		\$	\$
OneVoice Nationwide + BHSI Ultimate Plus 20M/3m <input type="checkbox"/> PFL eligible		0		\$	\$
OneVoice Nationwide + BHSI Extreme 30M/1m <input type="checkbox"/> PFL eligible		0		\$	\$
OneVoice Nationwide + BHSI Extreme Plus 40M/10m <input type="checkbox"/> PFL eligible		0		\$	\$
* BHSI Static IP Option add \$10.00 each		0		\$ 0.00	\$
* BHSI Static IP Block (5 usable IPs)		0		\$ 0.00	\$
* BHSI Static IP Block (13 usable Ips)		0		\$ 0.00	\$
* Self-Install: Not available if BHSI Static IP Option is added.					
OneVoice Features:					MRC
Basic Features: Included in MRC (check all that apply)					Included
<input checked="" type="checkbox"/> One Flat Rate Business Access Line (Includes Extended Community Calling, Extended Area Service and Touch Tone) <input type="checkbox"/> Anonymous Call Rejection <input type="checkbox"/> Caller ID Name and Number <input type="checkbox"/> Basic Call Forward All Calls Variable <input type="checkbox"/> Hunting <input type="checkbox"/> Call Forward Busy Fixed <input type="checkbox"/> Call Forward No Answer Fixed <input type="checkbox"/> Voicemail - Basic <input type="checkbox"/> Call Waiting / Cancel Call Waiting <input type="checkbox"/> Call Transfer/3 way					
Optional Features: Check individual requested additional features, or "All In" <input type="checkbox"/>					\$9.99 If 1 or more features are checked subject to feature availability.
<input type="checkbox"/> Automatic Busy Redial <input type="checkbox"/> Automatic Call Return <input type="checkbox"/> Distinctive Ring <input type="checkbox"/> Selective Call Acceptance <input type="checkbox"/> Selective Call Forwarding <input type="checkbox"/> Selective Call Rejection <input type="checkbox"/> Speed Dial 30 <input type="checkbox"/> VIP Alert / Priority Call <input type="checkbox"/> Voicemail - Deluxe					
Schedule Total:				\$ 0.00	\$ 39.99

All rates are subject to the following:

- (1) All product speeds referenced above are "up to" available speeds. Actual speeds may vary and are dependent on various issues such as network requirements, customer location and equipment.
- (2) Prices do not include government or Frontier surcharges or taxes.
- (3) Applies to telephone and internet services.
- (4) A \$9.99 processing fee will apply upon disconnection of HSI Service.
- (5) **PFL eligible:** "PFL" = Price For Life. To qualify for PFL, Frontier must receive a valid order prior to 7/1/2016. For PFL eligible Services, upon completion of the initial Service Term the Service will continue at the same rate for as long as the original Service is in place. Conflicting auto-renew terms will not apply to PFL Services. Service upgrades are eligible for PFL at the upgraded rate if received prior to 7/1/2016. Service downgrades will disqualify the PFL status of the Service.



OneVoice SERVICE DESCRIPTION:

- o **Main Line** – business line with the following features:
 - Nationwide Unlimited- Unlimited domestic LD plus unlimited local (voice traffic only), Acceptable Use Policy applies. No call detail record provided for OneVoice Nationwide.
 - 100- Includes 100 minutes of Domestic LD (per month, overage rate is \$0.05 per minute, billing at 30 second minimum and 6 second increments, plus unlimited local (voice traffic only) Unused LD minutes do not roll over to the next month
 - Local Only – Unlimited local calling (voice traffic only)
- o **Optional All in Feature Package:** Customer may choose any or all from the available feature list for an additional fee
- o **Usage:**
 - The following usage types **WILL BE** included in the plan:
 - ✓ Domestic outbound Interstate, Intrastate and IntraLATA long distance usage
 - ✓ Certain offshore outbound usage to U.S. Territories
 - The following usage types **WILL NOT BE** included in the plan:
 - ✓ Domestic and Canadian inbound (toll free) long distance usage
 - ✓ International usage
 - ✓ Directory Assistance
 - ✓ Information service calls (900)
 - ✓ Dial-up Internet calls (will be billed at \$0.10 per minute)
 - ✓ Telesales and telemarketing applications using auto dialers

OTHER TERMS AND CONDITIONS.

Availability. OneVoice is available only for customers with a maximum of twenty-five (25) business lines. OneVoice is not available with Centrex lines, foreign exchange central office services or public telephone services and analog to digital conversion, digital PBX services or the equivalents of any such services.

Acceptable Use Policy applicable on OneVoice Nationwide: OneVoice long distance minutes are only available on line(s) for commercial domestic outbound long distance voice usage. Customers with usage inconsistent with normal commercial applications and usage patterns may be converted to an alternative voice service with charges for local and long distance calling.

Auto-Renew: Notwithstanding anything otherwise stated in the FSA, if neither party provides the other with written notice of its intent to terminate at least sixty (60) days prior to expiration of the Service Term, this Schedule will **automatically renew for the same period of time as the original Service Term, at the same rate.** Early Termination Fees apply (per the FSA) for any Service terminated prior to completion of the Service Term.

Internet Acceptable Use Policy and Security.

- o Customer shall comply, and shall cause all Service users to comply, with Frontier's Acceptable Use Policy ("AUP"), which Frontier may modify at any time. The current AUP is available for review at the following address, subject to change: http://www.frontier.com/policies/commercial_aup/
- o Customer is responsible for maintaining awareness of the current AUP and adhering to the AUP as it may be amended from time to time. Failure to comply with the AUP is grounds for immediate suspension or termination of Frontier Internet Service, notwithstanding any notice requirement provisions of the FSA.
- o Customer is responsible for the security of its own networks, equipment, hardware, software and software applications. Abuse that occurs as a result of Customer's systems or account being compromised or as a result of activities of third parties permitted by Customer may result in suspension of Customer's accounts or Internet access by Frontier. Customer will defend and indemnify Frontier and its affiliates with respect to claims arising from Customer's or third parties' usage of Frontier Internet access through Customer's hardware or software.

This Schedule is not effective and pricing, dates and terms are subject to change until signed by both parties, and may not be effective until approved by the FCC and/or applicable State Commission. This Schedule and any of the provisions hereof may not be modified in any manner except by mutual written agreement. The above rates do not include any taxes, fees or surcharges applicable to the Service. This Schedule, and all terms and conditions of the FSA, is the entire agreement between the parties with respect to the Services described herein, and supersedes any and all prior or contemporaneous agreements, representations, statements, negotiations, and undertakings written or oral with respect to the subject matter hereof.

Frontier Communications of America, Inc.	Town of Canandaigua
Frontier's Signature:	Customer's Signature:
Printed Name:	Printed Name:
Title:	Title:
Date:	Date:



This is Schedule Number S-0000079832 to the Frontier Services Agreement dated 3/24/2016 ("FSA") by and between Town of Canandaigua ("Customer") and Frontier Communications of America, Inc. on behalf of itself and its affiliates ("Frontier"). Customer orders and Frontier agree to provide the Services and Equipment Identified in the Schedule below.

Service Location:

Street Address: 5440 STATE ROUTE 5 AND 20
City, State, Zip: CANANDAIGUA, New York, 14424

Schedule Date: 3/24/2016
Service Term: 36 Months

Local Service	Quantity	NRC	MRC
Business Lines Measured	19	\$0.00	\$345.61
Centrex		\$	\$
DIDs		\$	\$
ISDN PRI		\$	\$
ISDN BRI		\$	\$
Digital Channel Service (DCS)		\$	\$
Local Measured Service (LMS) Plan		\$	\$
Foreign Exchange Service (FXS)		\$	\$
PBX Trunks - Analog		\$	\$
Features:		\$	\$
Other Local Service:		\$	\$
Long Distance Service	Quantity	Rate	MRC
One Plus - Intrastate		\$	\$
One Plus - Interstate		\$	\$
Toll Free - Intrastate		\$	\$
Toll Free - Interstate		\$	\$
IntraLATA		\$	\$
International		\$	\$
Dedicated - OnePlus		\$	\$
Dedicated - Toll Free		\$	\$
EAS/EMS		\$	\$
Audio Conferencing		\$	\$
Web Conferencing		\$	\$
Other LD Service:		\$	\$
Domestic Block Of Time Plans:	Minutes / MRC / Overage Rate		
1+ outbound for T1 / PRI / Centrex / B1s	Select		
Toll Free for T1 / PRI / Centrex / B1s	Select		

This Schedule is not effective and pricing, dates and terms are subject to change until signed by both parties, and may not be effective until approved by the FCC and/or applicable State Commission. This Schedule and any of the provisions hereof may not be modified in any manner except by mutual written agreement. The above rates do not include any taxes, fees or surcharges applicable to the Service. This Schedule, and all terms and conditions of the FSA, is the entire agreement between the parties with respect to the Services described herein, and supersedes any and all prior or contemporaneous agreements, representations, statements, negotiations, and undertakings written or oral with respect to the subject matter hereof.

Frontier Communications of America, Inc.	Town of Canandaigua
Frontier's Signature:	Customer's Signature:
Printed Name:	Printed Name:
Title:	Title:
Date:	Date:

VIP+ "Promotional" CALLING PLAN – 3 YEAR

This is Schedule Number S-0000079932 to the Frontier Services Agreement dated March 24, 2016 between Town of Canandaigua and FRONTIER. This Schedule is dated March 24, 2016. Customer orders and Frontier agrees to provide the Services listed below initiated by Customer.

To be eligible for the Frontier VIP+ Promotional Calling Plan product, Customer must be a current or new Frontier customer for local line and local toll service (where available) and for long distance service. The local line services that are eligible for this plan are only those lines that fall within the Frontier Telephone of Rochester operating territory. Effective pricing levels for domestic long distance service (excluding calling card calls and long distance directory assistance) shall vary each month during the Service term dependent upon the total of Customer's monthly invoice for Frontier Services, including, but not limited to, local services, long distance services, data services, internet services, and directory advertising, but excluding taxes, applicable surcharges, one-time billing adjustments and pay-per-use services. The result is a volume discount on Frontier usage services.

Volume discounts, indicated on the Effective Rates grid set forth below for the applicable term, apply to monthly usage based on the following levels: Less than \$100, \$100, \$300, \$500, \$1,000, \$2,500, \$5,000 or \$10,000.

Term Commitment: 3 Years

Terms and Conditions: Customer agrees to maintain its local and long distance service with Frontier for the full term agreed to above, if any, in order to receive the pricing for long distance service as shown on the Effective Rates grid below at the discounts reflected in the Discount Schedule. Customer understands that by terminating either its local or long distance service, or both, prior to the expiration of its term commitment, if any, in lieu of termination charges as set forth in Section 3 of the Agreement, it shall pay a termination charge equal to (i) the number of lines cancelled, times (ii) the number of full unbilled months remaining in the term commitment, times (iii) \$25.00. For a dedicated Service "number of lines" equals the number of channels (i.e., a T1 loop would constitute 24 lines).

This termination charge shall also apply in the event that Customer retains long distance service on some lines, but the number of such lines falls below ninety percent (90%) of the original number of lines covered by the VIP+ Promotional Calling Plan. In such event, Customer shall pay the termination charge for each line on which long distance service was cancelled. Any termination charge payable hereunder shall be in addition to any termination charges associated with a termination or reduction in local service.

VIP+ "PROMOTION" LONG DISTANCE

**NYS – Lines within Frontier Telephone of Rochester Operating Territory
Switched 1+ and Toll Free
Effective Rates (Net of "Super Volume" Credits)**

3 YEAR TERM

Effective Rates at Billing Levels (Net of "Super-Volume" Discounts)								
Super Volume Billing Level	< \$100	\$100	\$300	\$500	\$1,000	\$2,500	\$5,000	\$10,000
Interstate 1+	\$0.0450	\$0.0440	\$0.0430	\$0.0420	\$0.0390	\$0.0380	\$0.0370	\$0.0360
Intrastate / IntraLATA 1+	\$0.0450	\$0.0440	\$0.0430	\$0.0420	\$0.0390	\$0.0380	\$0.0370	\$0.0360

NOTE: The above are "net effective rates" which reflect monthly usage credits. Individual calls are rated using "base rates" associated with each call type. The "base rate" for all interstate calls shall be \$0.0750 per minute. The base rate for intrastate /intraLATA 1+ calls will be \$0.0750 per minute.

Minimum long distance call duration: 18 second increments / Call rounding: 6 second increments

VIP+ "PROMOTION" LONG DISTANCE

**Switched 1+ and Toll Free
Discount Schedule**

Discounts (at "Super-Volume" Billing Levels)								
Super Volume Billing Level	< \$100	\$100	\$300	\$500	\$1,000	\$2,500	\$5,000	\$10,000
Interstate 1+	40.00%	41.33%	42.67%	44.00%	48.00%	49.33%	50.67%	52.00%
Intrastate / IntraLATA 1+	40.00%	41.33%	42.67%	44.00%	48.00%	49.33%	50.67%	52.00%

NOTE: Super-volume discount credits are applied each month and reflect the Customer's TOTAL monthly invoice (for all usage services, excluding taxes, surcharges, one-time billing adjustments, and pay-per-use services.)

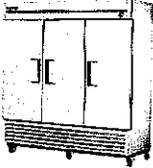
ATTACHMENT 11

04/22/2016

Quote

Project: Town of Canandaigua
Onanda Park
4965 Co Rd 16
Canandaigua, NY 14424
dbrewer@townofcanandaigua.org

From: BHS Foodservice Solutions- Rochester
Julio Torres
Project Manager
900 Jefferson Rd Suite 2
Henrietta NY 14623
Office: (585)398-3270 x3132
Mobile: (585)683-0203

Item	Qty	Description	Sell	Sell Total
1	1 ea	REACH-IN REFRIGERATOR	\$4,543.00	\$4,543.00
		 <p>True Food Service Equipment T-72 Refrigerator, Reach-in, three-section, stainless steel doors, stainless steel front, aluminum sides, aluminum interior with stainless steel floor, (9) adjustable PVC-coated wire shelves, interior lighting, 4" castors, 1/2 HP, 115v/60/1, 9.6 amps, 9' cord, NEMA 5-15P, cULus, NSF, CE, MADE IN USA</p>		
	1 ea	Self-contained refrigeration standard		
	1 ea	Warranty - 5 year compressor (self-contained only), please visit www.Truemfg.com for specifics		
	1 ea	4" Swivel castors, standard (adds 5" to OA height)		
	1 ea	Warranty - 3 year parts and labor, please visit www.Truemfg.com for specifics		
	1 ea	Left door hinged left, center & right doors hinged right, standard		

*Second
page*

Item	Qty	Description	Sell	Sell Total
2	1 ea	REACH-IN REFRIGERATOR Turbo Air TSR-72SD Super Deluxe Refrigerator, reach-in, three-section, 72 cu. ft., self-contained, 304 stainless steel front & side, galvanized back & top of the cabinet, stainless steel interior, hinged solid doors with recessed handles, (9) adjustable stainless steel wire shelves, exterior LED digital thermometer, 4" dia. swivel casters, bottom mount compressor, 1/2 HP, 115v/60/1, 11.3 amps, NEMA 5-15P, cETLus, cULus, NSF, ENERGY STAR®	\$4,203.00	\$4,203.00
	1 ea	3 year parts & labor warranty, standard (self-contained only)		
	1 ea	Additional 2 year compressor warranty (5 year total), standard (self-contained only)		
	1 ea	Self-contained refrigeration, standard		
	1 ea	Self-cleaning condenser device equipped, standard		
	1 ea	Left door hinged left, center & right door hinged right, standard		
	1 ea	LED lighting, standard		
	1 ea	4" Swivel casters set, locks on the front, 5" height, standard		
3	1 ea	REACH-IN REFRIGERATOR Turbo Air M3R72-3 M3 Refrigerator, reach-in, three-section, 72 cu. ft., exterior LED digital thermometer, (3) hinged solid door with recessed handle & lock, (3) PE coated wire shelves per section, stainless steel front & sides, aluminum interior with stainless steel floor, 4" swivel casters, top mount self-contained compressor, 1/2 HP, 115v/60/1, 11.3 amps, NEMA 5-15P, NSF 7, ETL, cETL, ENERGY STAR®	\$3,713.00	\$3,713.00
	1 ea	3 year parts & labor warranty, standard		
	1 ea	Additional 2 year compressor warranty (5 year total), standard		
	1 ea	Self-contained refrigeration, standard		
	1 ea	Self-cleaning condenser device equipped, standard		
	1 ea	Left door hinged left, center & right door hinged right, standard		
	1 ea	LED lighting, standard		
	1 ea	4" Swivel casters set, locks on the front, 5" height, standard		
4	1 ea	INSTALLATION BHS SERVICES DELIVERY AND SET IN PLACE	\$150.00	\$150.00
Total				\$12,609.00

REFRIGERATOR MANUFACTURER  more durable, efficient, beautiful	4184 E. Conant St. Long Beach, CA 90808 Tel. 310-900-1000 Fax. 310-900-1077 www.turboairinc.com	Project :
		Model # :
		Item # : Qty :
		Available W/H :
		Approval :

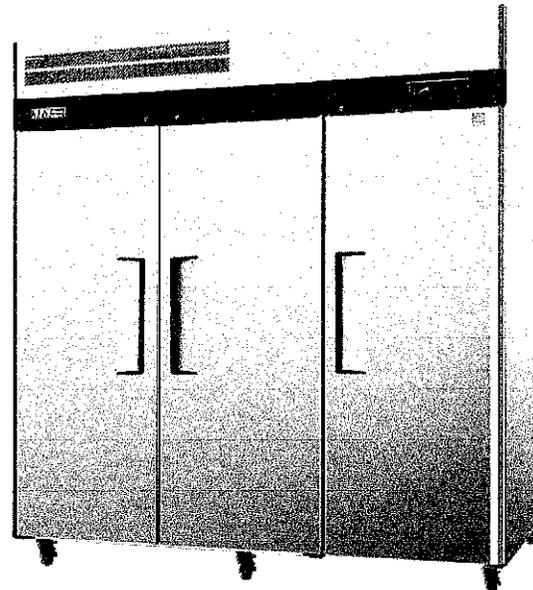
Solid Door Refrigerator *Reach-In Top Mount M3 Series*

Model : M3R72-3

FEATURES & BENEFITS

- **Self-cleaning condenser device** *Only at Turbo Air*
 The accumulation of dust in the condenser causes the failure or breakdown of refrigerators. Refrigerators run normally until they reach a certain level of accumulation. At some point, when they are over the limit, their performance drops quickly resulting in damage to, or disposal of the stored products in refrigerators. The self-cleaning condenser device keeps the condenser clean and prevents system failure by automatically brushing daily.
- **Digital temperature control & monitor system**

 - Keep food products safe by maintaining constant temperatures.
 - Alarms that sound when doors are not sealed shut; protect against food spoilage that originate from cold air leaks.
 - Digital display allows for easy monitoring.
 - Programs interpret the condition of refrigeration systems by self-diagnosis.
 - Automatic evaporator fan motor delays.
- **Hot gas condensate system** *Only Turbo Air models*
 Through Turbo Air's creative innovation, the condensate system surfaces have been specially treated to resist corrosion. This not only increases efficiency without the risk of refrigerant leakage from corrosion, but also prevents the overflow of condensate water.
- **Stainless steel cabinet construction**
 The Turbo Air M3 refrigerator model boasts a stainless steel exterior (galvanized steel top, bottom and back) and stainless steel interior with AL inside walls and door liners. It guarantees the utmost in cleanliness and long product life. The sharp corners and edges have been rounded to reduce the risk of injury. The M3 can add a touch of style to the most refined setting.
- **Door pressure release device** *Only Turbo Air models*
 Pressure relief doors are designed to eliminates vacuum pressure and allows easy, instant door opening.
- **Efficient refrigeration system**
 M3's solid door refrigerators are designed with oversized and balanced (CFC Free R-134A) refrigeration systems. These include efficient evaporators and condensers for faster cooling and greater efficiency.
- **LED interior lighting**
- **Adjustable, heavy duty, PE(polyethylene) coated wire shelves**
- **High-density polyurethane insulation**
 The entire cabinet structure and solid doors are foamed-in-place using high density, CFC free polyurethane insulation.
- **Top mount compressor**



Self-Cleaning Condenser 
NO MAINTENANCE REQUIRED

Refrigerator holds 33°F ~ 38°F for the best in food preservation



Model	Swing Door	CU./FT.	#of Shelves	HP	AMPS	Crated Weight (lbs.)	L x D [*] x H [†] (inches)
M3R72-3	3	72	9	1/2	11.3	559	77 ³ / ₄ x 30 ³ / ₄ x 78

Ver.201601

* Depth does not include 2" for rear condensate enclosure. † Height does not include 5" for caster height.

Solid Door Refrigerator

Reach-In Top Mount
M3 Series

Model : M3R72-3

ELECTRICAL DATA	
Voltage	115/60/1
Plug Type	① NEMA 5-15P
Full Load Amperes	11.3
Compressor HP	1/2
Feed Wires with Ground	3
Cord Length (ft.)	9
Refrigerant	R-134A
DIMENSIONAL DATA	
# of Doors	3
# of Racks Accepted	3
Net Capacity (cu. ft.)	72
Ext. Length Overall (in.)	77 3/4 (1975mm)
Ext. Depth Overall (in.)*	30 3/4 (780mm)
Ext. Height Overall (in.) †	78 (1981mm)
Int. Length Overall (in.)	73 7/8 (1877mm)
Int. Depth Overall (in.)	26 1/2 (675mm)
Int. Height Overall (in.)	60 5/8 (1539mm)
Gross Weight (lbs.)	559
# of Shelves	9
Shelf Size (L x D) (in.)	23 x 23 1/2 (Left/Right)
	25 1/4 x 23 1/2 (Middle)

Design and specifications subject to change without notice.
Actual shipping weight may differ due to extra packing materials for product protection.
* Depth does not include 2" for rear condensate enclosure.
† Height does not include 5" for caster height.

■ **WARRANTY :** 3 Year Parts and Labor Warranty
Additional 2 Year Warranty on Compressor

- Self-contained system
- Standard 4" dia. swivel casters with locks on the front set
- Door locks standard
- Magnetic door gaskets
- Solid and sturdy grille design
- Legs available (optional)
- Full size and half pan racks available (optional)

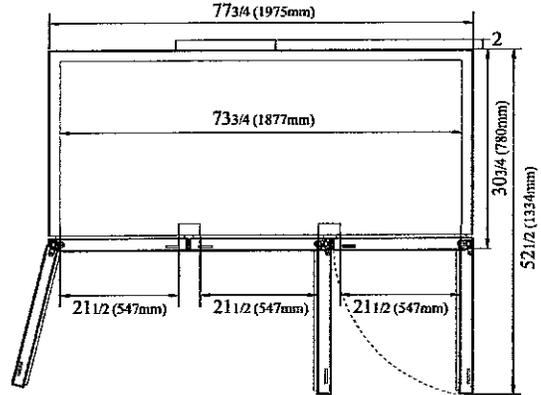
■ **OPTIONAL ACCESSORIES :**

- 5" caster, 1/2" diameter & 13 TPI: M726500100 (non-brake), M726500200 (w/ brake)
- 6" stainless steel leg: 30221M0600
- Additional PE coated wire shelf: G8F1800101 (Left/Right), G8F1800201 (Middle)
- Half door bun tray rack: TSP-2224 (each holds up to six 18" x 26"D sheet pans)
- Full door bun tray rack: TSP-2250 (each holds up to fifteen 18" x 26"D sheet pans)

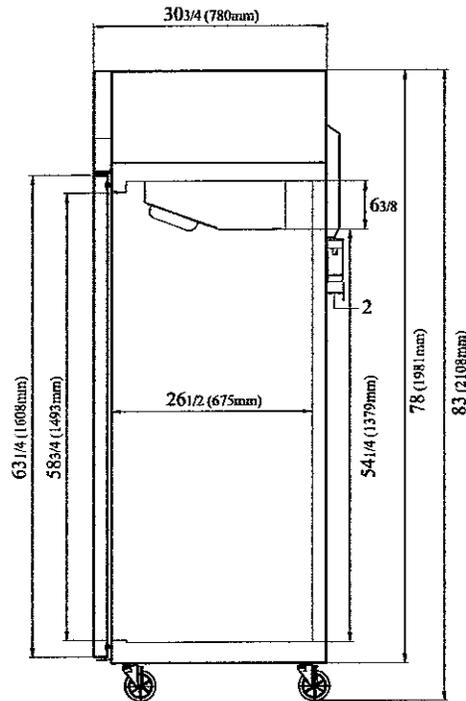
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PLAN VIEW

(unit : inch)



PLAN VIEW



SIDE VIEW

Intertek ISO9001:2008 QUALITY ASSURANCE SYSTEM

■ Turbo Air : 800-627-0032 ■ GK : 800-500-3519
■ Warranty : 800-381-7770 ■ AC : 888-900-1002



Sales Quote

Sales Quote Number: 72337

Page: 1

KaTom Restaurant Supply, Inc.
305 Katom Dr.
KODAK, TN 37764

Sales Quote Date: 5/3/2016	Due Date 5/3/2016	Ship Date 5/3/2016
Customer ID 691405	Contact Dennis Brewer	SalesPerson Tiffany Smuk
Cust. Phone (585) 394-1120	Cust. Fax	
dbrewer@townofcanandaigua.org		

Sell
To: Dennis Brewer
 Dennis Brewer
 Na
 CANANDAIGUA, NY 14424
 USA

Ship
To: Dennis Brewer
 Dennis Brewer
 CANANDAIGUA, NY 14424
 USA

Terms CREDIT CARD	Ext Doc No.	Your Reference	Ship Via	Loc Code KODAK	Loc Phone	Loc Fax
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Blueprint No.	Number	Description	Quantity	Unit	Unit Price	Total Price
	083-TSR72SD	REFRIG 3 DOOR 72 CU FT Free Shipping to Customer	1	EA	3,990.55	3,990.55
	598-T49	REFRIGERATOR REACHIN SS-DOORS Free Shipping to Customer SALES QUOTE GOOD FOR 15 BUSINESS DAYS FREE SHIPPING, LIFT GATE \$75 IF NEEDED LEAD TIMES TO BE DETERMINED	1	EA	2,766.87	2,766.87

Website: katom.com **Phone:** (800) 541-8683 **Fax:** (800) 821-9130

This office will follow up with you within 24 hours to ensure you received this quotation. Quotation must be signed below to be official.

Submitted by: _____ **Accepted by:** _____

Amount Subject to Sales Tax	0.00	Amount Exempt from Sales Tax	6,757.42	Subtotal:	6,757.42
				S, H, & I:	0.00
				Total Sales Tax:	0.00
				Total:	6,757.42

Print

Date: Monday, April 25, 2016 2:09 PM
From: Van Ernst Sales <sales@vanernst.net>
To: dbrewer6@rochester.rr.com <dbrewer6@rochester.rr.com>
Subject: RE: Reach in Cooler Quote

Dennis,
This price is for an SR-75, as described in the attachment.
Cooler: \$3,550
Freight: \$300
Please add tax if applicable. In stock currently.

Thanks
Chris Harland | Sales Engineer
Van Ernst Refrigeration, Inc.
Cell: 585-303-5928
Office: 585-586-6780
Fax: 585-586-0116
Email: charland@vanernst.net
A-1 Country Club Road, Suite 130 | East Rochester, NY 14445

-----Original Message-----
From: dbrewer6@rochester.rr.com [dbrewer6@rochester.rr.com]
Sent: Friday, April 22, 2016 6:27 PM
To: Chris Harland
Subject: Re: Reach in Cooler Quote

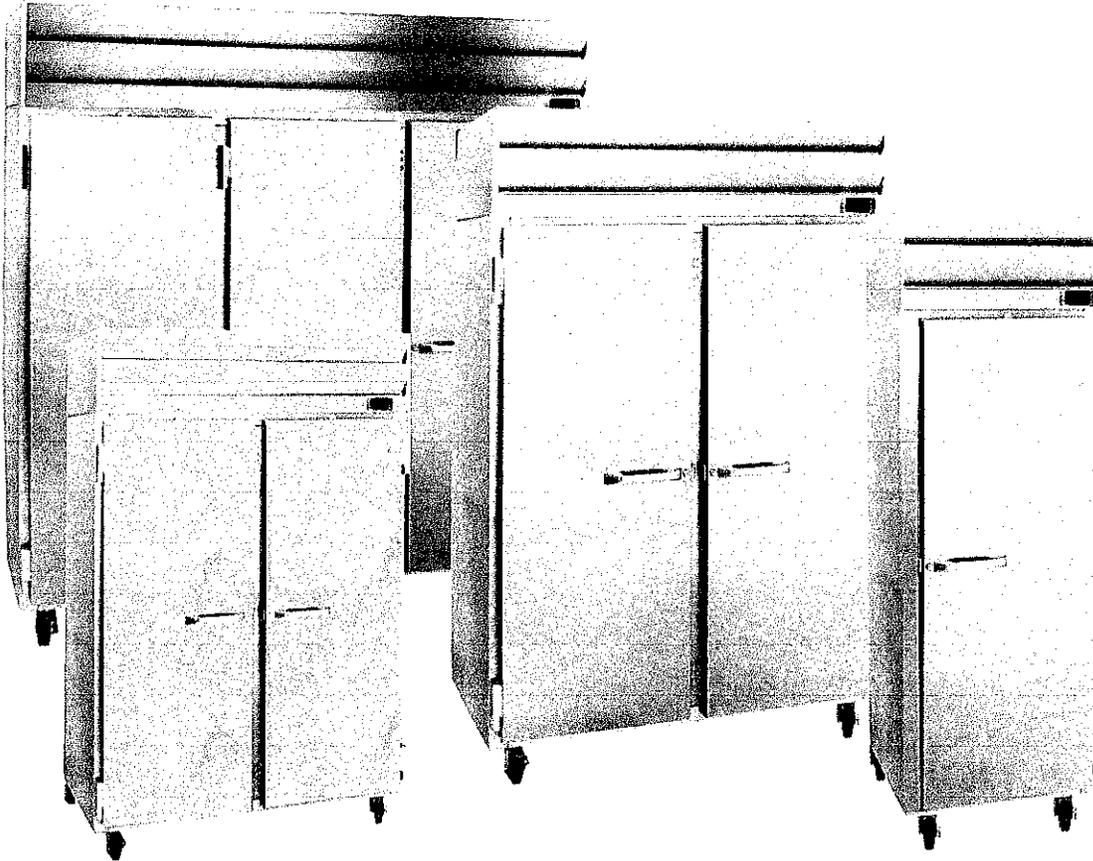
Solid door.

thanks

---- Chris Harland <charland@vanernst.net> wrote:
> Dennis,
> Are you looking for a solid door or glass door cooler?
>
> Thanks
> Chris Harland | Sales Engineer
> Van Ernst Refrigeration, Inc.
> Cell: 585-303-5928
> Office: 585-586-6780
> Fax: 585-586-0116
> Email: charland@vanernst.net<charland@vanernst.net>
> A-1 Country Club Road, Suite 130 | East Rochester, NY 14445 [Logo]

*3850.00 includes freight
warranty?*

Product Specification Sheet



Model No.	Description	Length	Depth	Height W/Casters	Voltage	Amps	HP/BTUs	Power Cord	Est. Ship Weight
Refrigerators									
SR22	One Door	26.50"	36.84"	83.00"	115	6.8	1/4	5-15P	328
SR48	Two Door	52.25"	36.84"	83.00"	115	9.6	1/3	5-15P	516
SR75	Three Door	78.00"	36.84"	83.00"	115	12.1	1/2	5-20P	720
R-SR22	One Door	26.50"	36.84"	83.00"	115	1.1	1000 BTUs	NO	228
R-SR48	Two Door	52.25"	36.84"	83.00"	115	2.0	1900 BTUs	NO	401
R-SR75	Three Door	78.00"	36.84"	83.00"	115	2.3	2300 BTUs	NO	595
Freezers / Frozen Food									
SF22	One Door	26.50"	36.84"	83.00"	115	12.0	1/2	5-15P	373
SF48	Two Door	52.25"	36.84"	83.00"	115	16.0	1/2	5-20P	710
SF75	Three Door	78.00"	36.84"	83.00"	115/208-230	12.0	3/4	L14-20P	790
R-SF22	One Door	26.50"	36.84"	83.00"	115	9.6	1556 BTUs	NO	328
R-SF48	Two Door	52.25"	36.84"	83.00"	115	14.0	2100 BTUs	NO	516
R-SF75	Three Door	78.00"	36.84"	83.00"	115	8.6	3400 BTUs	NO	720
Freezers / Ice Cream									
SF22-IC	One Door	26.50"	36.84"	83.00"	115	12.0	1/2	5-15P	373
SF48-IC	Two Door	52.25"	36.84"	83.00"	115	16.0	3/4	5-20P	710
SF75-IC	Three Door	78.00"	36.84"	83.00"	115/208-230	13.0	1	L14-20P	790
R-SF22-IC	One Door	26.50"	36.84"	83.00"	115	9.6	1694 BTUs	NO	328
R-SF48-IC	Two Door	52.25"	36.84"	83.00"	115	14.0	2400 BTUs	NO	516
R-SF75-IC	Three Door	78.00"	36.84"	83.00"	115	8.6	2900 BTUs	NO	720

*3850.00
in cludes
freight*

• Specification subject to change without notice

A Division of HMC Enterprises LLC • 831 East Cayuga St • Philadelphia, PA 19124 USA



Standard Specification and Optional Features

CONSTRUCTION

- UL Classified to ANSI/NSF 7
- Top mounted condensing unit
- 5" heavy duty casters
- Foamed in place CFC free foam
- Externally mounted digital display
- Heavy duty edge mount hinges
- Self closing doors

INTERIOR

- 3 epoxy coated shelves per door
- Aluminum interior

EXTERIOR

- Stainless front and doors
- Aluminum end panels
- Heavy duty door locks
- Horizontal mounted handle
- Frame heater minimizes moisture around door

REFRIGERATORS

- R134a
- Capillary tube system
- Electronic control regulates even temperature
- Automatic air defrost
- 115V
- Cord and plug included
- UL/CUL listed

FREEZER

- R404A Condensing unit
- Capillary tube system
- Electronically controlled with audio alarm
- Automatic air defrost
- Electric evaporator pan - (115V separate plug)
- 115V
- 3 Door units 115V/208-230
- Cord and plug included
- UL/CUL listed

LIGHTING

- Automatic interior light activates when door is opened

OPTIONS

- Stainless steel outside ends
- Stainless steel interior
- Laminated door, grill, sides
- Door swing change
- 6" legs top mount units only
- Pan slides
- Extra shelf
- Half-door or glass doors
- Cantilever shelves

Technical Data

Model No.	SR22-SF22 R-SR22-SF22	SR48-SF48 R-SR48-SF48	SR75-SF75 R-SR75-SF75
Length	26.5"	52.25"	78"
Height with casters	83"	83"	83"
Depth w/drain line & handle	36.84"	36.84"	36.84"
(Dimensions are +/- 1/4")			
Cubic capacity	22	48	75
Door size	21.125" x 62.25" (1)	21.125" x 62.25" (2)	21.125" x 62.25" (3)
Shelf size	20.75" x 26.188" (3)	23" x 26.188" (3)	25.25" x 26.188" (3) 23" x 26.188" (6)
Shipping Info			
Height	82"	82"	82"
Depth	44"	44"	44"
Length	31"	58"	84"
Gross weight Refrigerators SC/R	328/228	516/401	720/595
Gross weight Freezers SC/R	373/243	550/400	790/615
Cubic feet	73	118	171



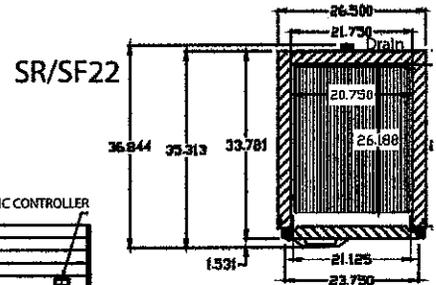
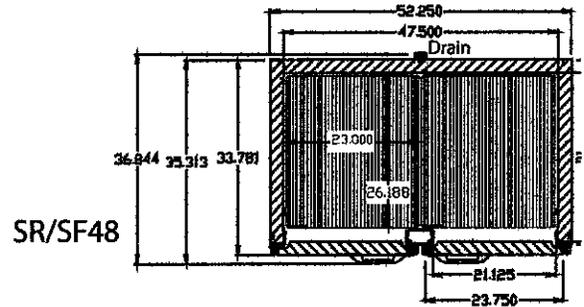
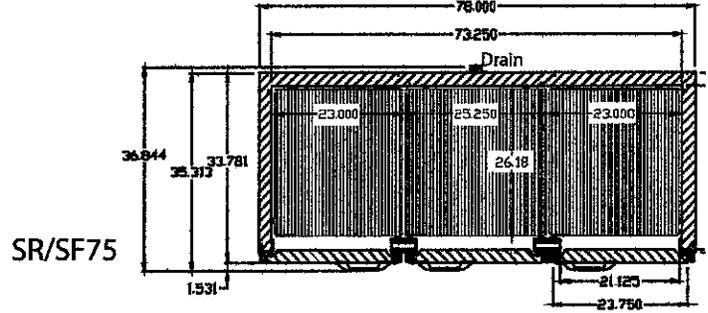
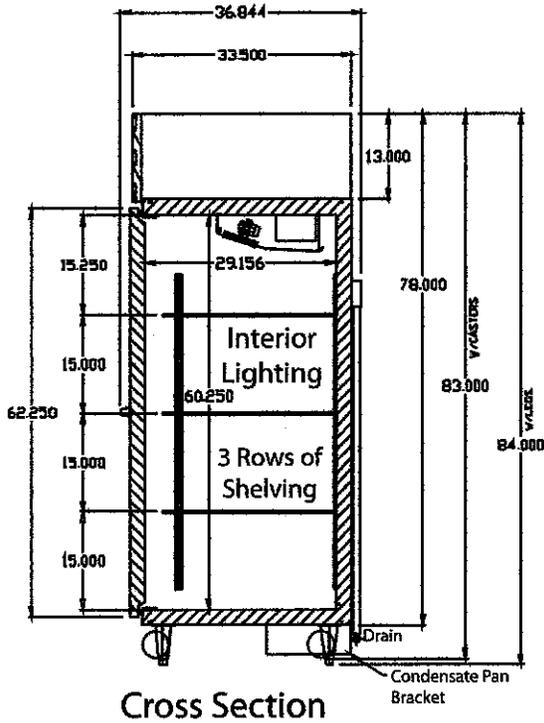
Technical Data

Model No. REFRIGERATORS	SC R	SR22 R-SR22	SR48 R-SR48	SR75 R-SR75
Operating temperature		36°F to 40°F	36°F to 40°F	36°F to 40°F
Refrigerant	SC	R134a	R134a	R134a
Expansion Valve	R	404A	404A	404A
Compressor size HP	SC	1/4	1/3	1/2
Refrigeration system		Electronic controlled	Electronic controlled	Electronic controlled
Air defrost		Self defrost	Self defrost	Self defrost
BTU's at +20°F Evap. Temp.	R	1000	1900	2300
Voltage	SC	115	115	115
Voltage	R	115	115	115
Amperage	SC	6.8	9.6	12.1
Amperage, lights, fans	R	1.1	2.0	2.3
Cord and plug	SC	5-15P	5-15P	5-20P
Model No. FREEZERS- FROZEN FOODS	SC R	SF22 R-SF22	SF48 R-SF48	SF75 R-SF75
Operating temperature		-5°F to 5°F	-5°F to 5°F	-5°F to 5°F
Refrigerant	SC	R404A	R404A	R404A
Expansion Valve	R	R404A	R404A	R404A
Compressor size HP	SC	1/2	1/2	3/4
Refrigeration system		Electronic controlled	Electronic controlled	Electronic controlled
Defrost per day (24hrs)	Electric	3 per day	3 per day	3 per day
BTU's at -15°F Evap. Temp.	R	1556	2100	3400
Voltage	SC	115	115	115/208-230
Voltage, lights, fans, defrost heaters	R	115	115	115
Amperage	SC	12.0	16.0	12.0
Voltage, lights, fans, defrost heaters	R	9.6	14.0	8.6
Cord and plug	SC R	5-15P NO	5-20P NO	L14-20P NO
Model No. FREEZERS- ICE CREAM	SC R	SF22-IC R-SF22-IC	SF48-IC R-SF48-IC	SF75-IC R-SF75-IC
Operating temperature		-15°F to -5°F	-15°F to -5°F	-15°F to -5°F
Refrigerant	SC	R404A	R404A	R404A
Expansion Valve	R	R404A	R404A	R404A
Compressor size HP	SC	1/2	3/4	1
Refrigeration system		Electronic controlled	Electronic controlled	Electronic controlled
Defrost per day (24hrs)	Electric	3 per day	3 per day	3 per day
BTU's at -25°F Evap. Temp.	R	1694	2400	2900
Voltage	SC	115	115	115/208-230
Voltage, lights, fans, defrost heaters	R	115	115	115
Amperage	SC	12.0	16.0	13.0
Voltage, lights, fans, defrost heaters	R	9.6	14.0	8.6
Cord and plug	SC R	5-15P NO	5-20P NO	L14-20P NO

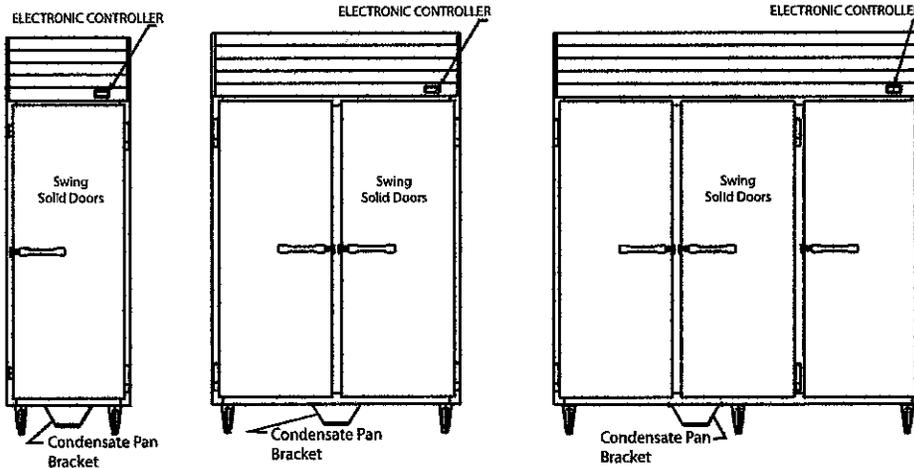
Specification subject to change without notice



Technical Data • Side View • Plan View



Plan View:



Front View



ATTACHMENT 12



April 20, 2016

Town of Canandaigua
Attn: Aleta Woodard
5440 Route 5 & 20 West
Canandaigua, NY 14424



Dear Ms. Woodard:

Benefit Resource, Inc. has worked hard over the years to establish a reputation for delivering administrative services that are innovative, comprehensive and cost effective. We are committed to developing technologically advanced services, such as Beniversal® and Brilliant cards, the BRiMobile app and BRiAlerts which allow us to optimize service while minimizing fees.

Your current BRI Service Agreement will renew on July 1, 2016. Our renewal process guarantees your rate schedule for the next 24 months. This extended term agreement will provide you with price protection for the next 24 months at your current rates. *(Please refer to the Terms and Conditions on the reverse side of this letter.)*

As of July 1, 2016 the following fee schedule will continue:

Per Participant Rate.....\$4.10 per month (\$75.00 monthly minimum)

We greatly appreciate the opportunity to provide plan administration for your FSA and HRA. Please keep in mind that we also offer administration for health savings accounts (HSA) and commuter benefit plans (CBP).

If we can be of any service to you, or you have any questions regarding this change, please contact Fareeha Khan at (866) 996-5200 ext. 253 or by email at fkhan@benefitresource.com.

Regards,

Bryan Coon
Account Executive Manager



BENEFIT RESOURCE SERVICE AGREEMENT TERMS AND CONDITIONS

A. General

- 1. Warranty.** Benefit Resource, Inc. (BRI) represents and warrants to Employer that all services hereunder (a) shall be performed by experienced, qualified personnel, (b) shall reflect and adhere to generally accepted and reasonable industry standards and (c) shall, in each instance, be performed on a "best efforts" basis. In addition, with respect to remote support and other remote access services to be provided, if any, BRI agrees to take all reasonably necessary steps to ensure the integrity, security and confidentiality of all remote access connections, whether for purposes of diagnosis and/or correction or for any other purpose arising in connection with any services to be provided.
- 2. Confidential Information.** "Employer Confidential Information" means any information (without regard to the medium on which such information may be recorded, whether written, visual, audio, graphic, electronic or otherwise) concerning or relating to the property, business, customers, systems, personnel and/or affairs of Employer. Unless such Employer Confidential Information was previously known to BRI free of any obligation to keep it confidential, or is subsequently made public by Employer or by a third party having a legal right to make such disclosure, it shall be held in confidence by BRI and shall be used only for the purposes provided for in this Agreement. BRI shall use the same degree of care to safeguard the Employer Confidential Information as it utilizes to safeguard its own Confidential Information.

BRI agrees to abide by the Standards for the Protection of Personal Information of Residents of the Commonwealth of Massachusetts, 201 CMR 17.00, as outlined in Section D of this Agreement.

This Section shall survive any termination of this Agreement.

- 3. Termination.** Upon expiration of the initial term or any extension term, this Agreement will automatically renew for an additional term of 24 months unless either party shall have given at least ninety (90) days advance written notice before expiration of its intent not to renew. In the event this Agreement is prematurely terminated by the Employer, Employer shall pay BRI an amount equal to the sum of twenty-five percent (25%) of the average monthly on-going fees for each full or partial month the services are terminated prior to the end of the expected term of this Agreement; provided that if Employer terminates the Agreement when there is more than twelve (12) months remaining in the term, the fee shall be calculated as if only twelve (12) months remain. The average monthly on-going fees will be determined using the twelve (12) months immediately preceding the effective date of such termination or the actual number of months the services have been in effect if less than twelve (12) months. Further conditions pertaining to each card is listed below.
- 4. Amendment.** This Agreement constitutes the entire understanding between the Employer and BRI and may be modified only in writing signed by both parties.
- 5. Miscellaneous.**
 - 5.1 Non-Waiver.** The failure or delay by either party to enforce the terms of this Agreement shall not be deemed a waiver of such terms.
 - 5.2 Assignment and Subcontracting.** This Agreement may not be assigned by either party without the prior written consent of the other party, except that BRI shall have the right to assign its rights to payment hereunder. BRI may not subcontract the services required of BRI without the Employer's express prior written consent, which consent may not be unreasonably withheld. Employer's consent, if granted at all, shall not diminish or limit BRI's obligations hereunder and will not create a direct contractual relationship between Employer and any subcontractor.
 - 5.3 Force Majeure.** Neither party shall have any liability for delayed or deficient performance to the extent that such delay or failure is due to causes beyond the party's reasonable control.
- 6. Governing Law.** This Agreement shall be governed and interpreted under the laws of the State of New York.

B. IRC Plan Administration

- 1. Fee Schedule.** BRI agrees to provide the services described in this Agreement in accordance with the stated fees for the period of 24 months from the date Administration begins. BRI reserves the right to change these fees after the initial annual renewal of this Agreement, with not less than sixty (60) days advance written notice of the change before the change becomes effective. In addition to the fees set forth on the Fee Schedule, BRI may receive interest, compensating balance credits and/or similar fees on funds administered through BRI. Employer expressly authorizes BRI to keep such amounts as an additional fee in consideration for the services BRI provides hereunder.
- 2. Payment.** BRI shall invoice Employer monthly, in arrears, for all services rendered. Employer shall pay such invoices within fifteen (15) days of the invoice date. In the event of any dispute, Employer shall pay the undisputed portion in accordance with the foregoing and the parties shall seek to resolve the disputed amount as soon as reasonably practicable. Invoice payments received later than thirty (30) days after the invoice date will be subject to a two percent (2%) late fee. Any forfeiture payments under the Plan may be used to offset Plan expenses and shall be retained by BRI to reduce the amount of past due invoices and other unpaid amounts (including, without limitation, unpaid late fees, attorney fees and collection fees) at the time of the forfeiture payment. Non-payment of invoices may result in suspension of services. Beniversal Card replacement and/or expedited card service fees and FSA/HRA non-standard documentation request fees will be charged directly to the Beniversal cardholder. Employer is responsible for and shall reimburse BRI for all expenses BRI incurs to collect fees that are not timely paid to BRI under this Agreement (including, without limitation, attorney fees, court costs and collection fees).
- 3. Payment of Benefits.** BRI will process claims in accordance with the Plan documentation and applicable regulations. The ultimate decision to pay a particular claim will be made by the Employer. The Employer is solely responsible for providing funds for the payment of any and all claims and BRI is not responsible for providing funds to pay any benefit claim. Processing of claims will be suspended and a late fee may be assessed if funds or payroll information from the Employer are not received by BRI in a timely fashion.
- 4. Indemnification.** (a) BRI shall indemnify and hold Employer harmless from and against all claims, expenses (including reasonable attorneys' fees) and liabilities arising from the acts or omissions of BRI, including without limitation failure to adhere to the Plan documentation and/or relevant federal and state laws and regulations in performing services hereunder or violation of the confidentiality provision, provided that BRI shall have no indemnity obligation to the extent any such claim is attributable to Employer's negligence or willful misconduct or breach of its obligations under this Agreement. BRI assumes no responsibility for establishment or operation of the Plan other than those responsibilities specifically identified in this Agreement. (b) The Employer shall indemnify and hold BRI harmless against all claims, expenses (including reasonable attorneys' fees), or liabilities arising from the acts or omissions of the Employer, including improper denial of eligibility or benefits, improper payment of invalid or taxable claims, or inability to pay claims due to insufficient funds, provided that Employer shall have no indemnity obligation to the extent any such claim is attributable to BRI's negligence or willful misconduct or breach of its obligations under this Agreement.
- 5. Termination.** Notwithstanding A.3, BRI shall have the right to terminate this Agreement at anytime and without advance notice if the Employer fails to provide sufficient funds to pay benefit claims or fees due hereunder. Additionally, this Agreement shall automatically terminate in the event that a petition is filed by or with respect to the Employer under federal bankruptcy law or any state insolvency law. Any amounts due BRI under this Agreement shall survive termination of this Agreement. Termination of this Agreement requires deactivation of Beniversal Cards and will result in a \$10 fee per card.
- 6. Miscellaneous.**
 - 6.1 Notices.** All notices permitted or required under this Agreement shall be in writing, delivered by hand or mailed by certified United States mail, return receipt requested, or by a nationally recognized overnight courier, addressed as follows:
 - (1) To Employer:** Per records on file with Benefit Resource
 - (2) To BRI:** Attention: Accounting Department
Benefit Resource, Inc.
245 Kenneth Drive
Rochester NY 14623-4277

245 Kenneth Drive ◊ Rochester NY 14623-4277

Phone: (800) 473-9595 or (866) 996-5200 or (585) 424-5200 ◊ Fax: 585-424-7273 ◊ Web: www.BenefitResource.com

All notices shall be effective upon receipt or upon attempted delivery where delivery is refused or mail is unclaimed.

C. Brilliant Card Program

1. Company's Agreement

- 1.1 Employer agrees to allow BRI to offer and market the Brilliant Card program to Individuals.
 - 1.2 Employer agrees to directly deposit a portion or the Individual's entire net payroll to the card, as directed by the Individual, using deposit instructions provided by BRI. This may include direct deposit to a card issued to a family member of the Individual, as authorized and directed by the Individual.
 - 1.3 Employer agrees that BRI may satisfy its reimbursement obligation by direct deposit to the Brilliant Card of the Individual entitled to reimbursement, rather than through issuance of a check or other means of reimbursement.
2. **License Agreement.** BRI hereby grants Employer a limited, non-exclusive, non-transferable, royalty free right to use the service mark "Brilliant Prepaid MasterCard", "Beniversal Prepaid MasterCard and "Benefit Resource, Inc." (collectively, the "Marks") solely in connection with the activities to market the Brilliant Prepaid MasterCard to Individuals having an affiliation with Employer. Employer agrees not to use the Marks or any content containing the Marks in any way that might result in confusion as to the separate and distinct identities of BRI and Employer. Employer acknowledges and agrees that all patent, copyright, trademark and other Intellectual property and proprietary rights of BRI, including, but not limited to, the Marks, are and shall remain the sole and exclusive property of BRI. Upon the expiration or earlier termination of this Agreement, the license granted to Employer in the Marks shall immediately terminate.
 3. **Termination.** Notwithstanding A.3, termination of this Agreement will not affect the validity of, or use of, cards issued and funded prior to termination. Employer understands that the Brilliant Card is owned by the Individual. The Brilliant Card Terms and Conditions, including any applicable fees, are between BRI and Individual.

D. MASSACHUSETTS STANDARDS FOR THE PROTECTION OF PERSONAL INFORMATION (201 CMR 17.00)

Benefit Resource, in order to comply with the Standards for the Protection of Personal Information of Residents of the Commonwealth of Massachusetts, 201 CMR 17.00, agrees to: (i) Implement and maintain appropriate technical security measures for personal information as required by 201 CMR 17.00; including, but not limited to: (a) Encrypting all transmitted records and files containing personal information that will travel across public networks, and encryption of all data containing personal information to be transmitted wirelessly; and (b) Prohibiting the transfer of personal information to any portable device unless such transfer has been approved in advance by Employer; provided further that any such personal information to be transferred to a portable device must be encrypted; and (ii) Implement and maintain a Written Information Security Program as required by 201 CMR 17.00.

Benefit Resource agrees that the compliance shall apply equally to confidential and "personal information". For purposes of 201 CMR 17, "personal information" means a Massachusetts resident's first name and last name or first initial and last name in combination with any one or more of the following data elements that relate to such resident: (a) Social Security number; (b) Driver's license number or state-issued identification card number; or (c) Financial account number, or credit or debit card number, with or without any required security code, access code, personal identification number or password, that would permit access to a resident's financial account; provided, however, that "personal information" shall not include information that is lawfully obtained from publicly available information, or from federal, state or local government records lawfully made available to the general public.

ATTACHMENT 13

Dennis Brewer Parks and Recreation Director

From: dbrewer6 <dbrewer6@rochester.rr.com>
Sent: Monday, May 09, 2016 10:20 AM
To: dbrewer@townofcanandaigua.org
Subject: Fwd: Onanda Park HWA Proposal 2016
Attachments: Onanda Park HWA No Map.docx

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: Gary Raffel <dynamictreesystems@gmail.com>
Date: 05/09/2016 9:28 AM (GMT-05:00)
To: dbrewer6@rochester.rr.com
Subject: Fwd: Onanda Park HWA Proposal 2016

Dennis,

Attached is a more detailed description of the proposed management plan. I spent more time this weekend hiking and getting diameters of trees in infested areas. These diameters in the specific infested areas, as well as extrapolations from them, are what was used to come up with the proposed plan of action. I will be sending along the one other attachment which as annotated map depicting the areas of confirmed infestation; however, it is a large file and may bounce back from your inbox. If so please let me know. I really hope that these trees are saved whether it is by my company or any other. Particularly the hard to reach trees on the slopes which help hold the bank and really contribute to the allure of the property.

Best,

Gary Raffel
Certified Arborist NY-5245A
Dynamic Tree Systems
Genesee Tree Service, Inc.
(585)478-6277
www.dynamictreesystems.com
www.geneseetreeservice.com

Genesee Tree Service Inc.

Onanda Park Hemlock Woolly Adelgid Proposal 2016:

- Total Estimated Cost \$4,585.
 - Suggest budget range of \$4500-\$5500 to allow for potential new findings and labor complexities arising as a result of steep slopes and time delays to safely descend with chemicals and spray equipment. Treatment will provide control for 5-7 years for treated trees. Product moves through bark and up stem systemically. No soil injections or drenches will occur as runoff into watershed is a concern and must be avoided.
- Applications handled by Certified Climbing Arborists and Licensed Pesticide Applicator
 - Many treatments involve a two person team to safely descend and ascend slopes with saddles and climbing gear wearing heavy backpack spray equipment and PPE
- Trees that are treated will be tagged, numbered(Aluminum tags), and recorded on an Excel based inventory
- Three areas confirmed with HWA after two days hiking and evaluating property. Areas of infestation may exist that are undocumented due to the difficulty of seeing the upper crown of mature trees. Incorporated into bid is a day spent conducting more thorough investigation with binoculars and climbing equipment.
- Some trees treated may be currently uninfested but exist in critical trail areas, slopes, or in buffer zones between infested trees and a population of important uninfested trees.
- Suggest budgeting \$3500 annually to monitor the stand and document the advancement of the pest as well as treat new areas of infestation. All activities should be documented. All treated trees should continue to be recorded in the Excel based inventory.
- See proposal, map, and Excel spreadsheet attached which is color coded to signify infestation areas and budgetary categories that correspond to Excel spreadsheet.

Dennis Brewer Parks and Recreation Director

From: Paul Swartz <pswartz@tedcollinst-l.com>
Sent: Monday, May 09, 2016 8:47 AM
To: Dennis Brewer
Subject: Fwd: Hemlocks at Onanda Park.

Dennis, sent to your roadrunner account and did not go through.
Let me know if you need any more info

Paul

Sent from my iPhone

Begin forwarded message:

From: "Paul Swartz" <pswartz@tedcollinst-l.com>
Date: May 5, 2016 at 6:20:06 PM EDT
To: <Dbrewer6@rochester.rr.com>
Subject: Hemlocks at Onanda Park.
Reply-To: "Paul Swartz" <pswartz@tedcollinst-l.com>

Dennis,

I have looked at the Hemlock trees along Barnes Creek at both sides of West Lake rd.
I have decided to not bid on the treatment of these trees as a blanket coverage, the great majority of these trees are close to the water therefore requiring a trunk injection.

I did not see much sign of a adelgid problem or any damage to these trees and feel it is not necessary at this time, the level of difficulty to get to the trees on the bank at the south side of the stream west of the road is very high and to be honest a bit risky, this would add a considerable amount to the cost.

I do suggest continuous monitoring of the trees and treatment when required.

Trunk injection would be the best for control when needed, Dormant oil could be added in early spring as a extra but this is not as effective.

Paul

Paul Swartz
Ted Collins Tree and Landscape
Cell 585-314-8489
Office 585-381-9000 ext 248

Print

Date: Tuesday, February 16, 2016 1:47 PM
From: Jim Engel <jengel53@rochester.rr.com>
To: dbrewer6@rochester.rr.com
Subject: Re: HWA in Onanda gully

Hi Dennis
I haven't come up with an estimate. That would require measuring and counting the hemlock trees and I don't have time for that and it really isn't necessary and adds more expense.
There are also numerous variables and unknowns at this point. Will both treatments be used and on which trees etc.
As a ball park budgeting figure you could use \$5000 That would treat a couple hundred trees.

For reference \$5000 would treat
250 10" diameter trees using both Safari and Imidacloprid
or
500 10" diameter trees using just Imidacloprid
or
a number of trees in-between treating some trees with both materials and some with just Imidacloprid.
Number of trees actually treated also depends on diameter, some trees would be larger and some smaller than 10"
I think this will give you a ball park figure to start with.
Note that only labor and materials used would be billed as needed.
I know you might want more concrete numbers but I can't provide those without knowing the number and diameter of the trees.

I hope this helps.
Jim

On Feb 12, 2016, at 5:08 PM, dbrewer6@rochester.rr.com wrote:

Hi Jim,

Where you able to come up with a cost for the project or at least some of it? I would like to share it with the town board on the 22.

Thanks,
Dennis
---- Jim Engel <jengel53@rochester.rr.com> wrote:
Dennis

Emily Staychock informed me you wanted me to provide a plan and estimate for treating the Hemlocks at Onanda park.

I have attached a sheet which describes the treatment, insecticides used and the criteria for when each is used. That will explain a lot.

My cost to treat is based on time and materials. My fee is \$60 per hour to treat and then the cost of the materials applied.

A reliable estimate of cost to treat 100" of trunk diameter is listed below

When only using Imidacloprid it will cost \$80 to treat 100" DBH (Diameter at breast height) if using both Imidacloprid and Safari in a tank mix it will cost \$200 to treat 100" DBH

Another way to look at the costs is 100" DBH is equivalent to 10, 10" diameter trees or 7, 14" diameter trees
A 14" diameter tree treated with just Imidacloprid would cost \$11 to treat. Treated with both materials the cost to treat will be \$28

My understanding is that the most heavily infested trees are closer to the lake shore.

One strategy to use is to use both treatments on trees that are heavily infested and or in decline.

Using both treatments will give quick control of HWA, help to save those tree from further decline and serve to reduce the spread of HWA

Then treat trees that are only slightly infested or high value trees with Imidacloprid which will be more cost effective and help to safeguard those trees for the long term.

If there are areas of the park with Hemlocks that are uninfested then it can make sense to treat trees along the boundary of the infested and uninfested trees to limit the spread of HWA into the infested areas.

The treatments can also be spread out over a couple of years to have less of an impact on your budget. Treat the heavily infested and high risk trees first and then treat lightly infested trees and lower risk trees later.

I hope this gives you some information to begin developing a treatment plan.
let me know if you have more questions or we can set up a meeting if you wish.

Thanks

Jim

James Engel
White Oak Nursery
801 W. Washington St.
Geneva, NY 14456



Lake
Understory
Trees

ATTACHMENT 14

AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS

AGREEMENT between the Highway Superintendent of the Town of Canandaigua, Ontario County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of **Section 284** of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

GENERAL REPAIRS / PERMANENT IMPROVEMENTS

The sum of ~~\$1,767,520.00~~ shall be set aside to be expended for primary work and general repairs upon 102.60 miles of town highways, including sluices, culverts and bridges having a span of less than twenty feet and boardwalks or the renewals thereof.

The following is a list for the permanent improvement of Town highways:

1. Remove concrete gutters from Laura Lane and replace with new concrete gutters, catch basins, underdrain, resurface road and repair driveways. \$ 341,000.00
2. Install new concrete sidewalks on Parrish Street Ext. and restore lawns, driveways and landscaping \$ 82,000.
3. Overlay with blacktop the following road.
 - a. Parrish St. Ext from 21 to 5 & 20. \$ 81,000.
 - b. Labrador Lane from 21 to dead end \$ 8,000.00.
 - c. Thomas Road from State route 332 to Brickyard road. \$ 85,000.00
 - d. Brickyard road from Thomas rd. to Yerkes rd. \$ 173,000.00
4. Surface treating with micro paving
 - a. Goodale road \$ 52,000
 - b. McCann Road \$ 23,000
 - c. Andrews Rd \$ 20,900
5. Rebuild Middle Cheshire road 2.2 miles \$ 528,000.00
6. Complete Deuel road paving and drainage \$ 125,000
7. Replacing cross culverts on various roads. \$ 50,000.00
8. Seneca Point road recycle road and cross culvert from state route 21 to Barns road \$ 145,000
9. Purdy Road recycle and chip seal \$ 53,000

Total Estimated Expenditure \$ 1,767,520.00

Executed in duplicate this _____ day of May _____ 2016

Pamela Helming
Town Superintendent

Kevin Reynolds
Councilmember

Greg Westbrook
Councilmember

Keith Cutri
Councilmember

Terry Fennelly
Councilmember

James Fletcher
Highway and Water Superintendent

NOTE: This Agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. *COPIES DO NOT HAVE TO BE FILED IN ALBANY.*

ATTACHMENT 15

Town of Canandaigua Transfer and Recycling Facility Hours

Wednesday: 4:00 PM to 8:00 PM
Saturday: 8:00 AM to 12:00 PM
Sunday: 8:00 AM to 12:00 PM

Permits: Transfer and recycling is available by permit only for Town of Canandaigua residents. Permits are available from the Town Clerk's office in Town Hall with proof of residency. Registration is needed for any vehicle using the facility.

Coupons: Some items require the purchase of coupons for disposal or recycling. Coupons are available to Town residents at the transfer center (cash only), or from the Town Clerk weekdays from 8:00 AM to 4:00 PM and with extended hours on Wednesdays to 7:00 PM.

A detailed list of fees and materials is available from the Clerks' office or online at:

www.townofcanandaigua.org

Recycling:

- Conserves natural resources
- Prevents pollution
- Saves energy
- Reduces air & greenhouse gas emissions
- Sustains the environment for the future
- Reduces waste sent to landfills
- Creates jobs
- And saves your tax money!

Special collection areas accept:

(See attendant for locations)

- Wearable Clothing
- Appliances
- Scrap Metal
- Tires*
- Furniture, mattresses, carpet*
- Construction and demolition debris*
- Batteries: Car, truck, boat, motorcycle, tractor, lawn tractor
- Used oil
- Radiators

* Coupon(s) required.

Compost area accepts:

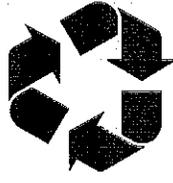
- Leaves
- Brush
- Christmas trees
- Yard debris

We can not accept hazardous wastes including the following:

- Propane tanks with valve in place
- Liquid Paint
- Fuel
- Medical waste such as syringes.

Watch for an Ontario County Hazardous Waste Collection Day.

Your Guide To Town of Canandaigua Waste & Recycling



Transfer Station Address:
5440 Route 5 & 20 West
Canandaigua, NY 14424

Single-Sort Commingled Recycling

is recycling made easy!

Just remove caps and lids, empty and rinse containers, then deposit all of these items together in the Single-Sort Recycling compactor.

Recycle these paper products:

- Newspapers and inserts
- Office or school paper, file folders
- Phone books, magazines, catalogs
- Soft cover books
- Cardboard (flattened)
- Brown bags or wrap
- Boxboard (e.g. cereal boxes)
- Milk cartons, drink boxes
- Pizza boxes (no food)

Recycle these glass products:

- Glass food jars
- Beverage bottles

Recycle these metal products:

- Food cans (steel and aluminum)
- Caps and lids
- Aluminum pie pans
- Aluminum beverage cans
- Aluminum foil

Recycle these plastic products:

- Plastic containers #1 - #7
(look on the item for the number) 
- Large rigid plastics (laundry baskets, pails)

Consumer Electronics Recycling

Deposit These items in the electronics recycling area.

- All Fluorescent bulbs including Compact (CFL)
- Batteries other than Alkaline or Lithium
- Stereos
- TV's and computer monitors
(Anything with a Cathode Ray Tube requires coupons)

Items that are NOT Single-Sort:

- Aerosol cans
- Automotive fluid containers
- Lithium or alkaline batteries
- Ceramics
- Drinking glasses
- Hard cover books
- Light bulbs (other than Fluorescent)
- Paper towels or facial tissue
- Picture frame glass
- Plastic bags*
- Plastic film wrap*
- Notebooks with metal or plastic binding attached
- Styrofoam
- Tempered glassware (Pyrex)
- VCR tapes, CDs, DVDs
- Window glass
- Windshield or vehicle window glass

* Plastic Bags and films are accepted for recycling at most supermarkets.

If it's really garbage....

It can be bagged in plastic, or emptied from open containers, and dumped into the trash compactor. Kitchen trash-compactor bags are acceptable.

Latex Paint may be disposed of in trash when dry or mixed with kitty litter.

ATTACHMENT 16

4/11/16

TO: Town Board
FR: Environmental Conservation Board
RE: **Environmental Conservation Board 2016 Projects Plan**

The following programs, and descriptions, are intended to keep the Town Board aware of the work of the ECB. These are the projects that the ECB has discussed and feel we would like to undertake during this year. We appreciate the Town Board's support in moving forward with these projects by approving our Plan as presented.

Aquatic and Terrestrial Invasives

- **Hemlock Woolly Adelgid Forum** – This forum was completed on 2/20/16. The program, given at the Cooperative Extension, was well received by its 22 participants.
- **Aquatic Plant Invasives Workshop** – This workshop has been previously approved by the Town Board and will be held at Crouch Hall, Onanda Park, on June 16th at 6-8 PM. Further information on the program has been provided in our monthly report.
- **Terrestrial Invasives Training for Highway Employees** - Jim Fletcher has approved a one hour training for town highway employees. Edith Davy will conduct a training on the identification of invasive species and dangerous plants, some of which can be spread to other areas on boots and equipment. Jim and Edith will coordinate a suitable date and time, probably in late May or early June. Members of other Boards will be invited.

Food Recycling Program Referral

- Presentation by Al Kraus in February.
- Discussion among the board regarding pros and cons and review of pertinent documents in February and March.
- Invitation to Jim Fletcher to discuss prospects of such a program in March.
- Contacted Rich Russell, Chair, Environmental Quality Committee with questions regarding the County's future plans for food recycling. The County's Solid Waste Management Plan does not specifically address food recycling or composting. There is no formal plan for the City of Canandaigua at this time. Wants to do some more research and will get back to me. Waiting for further information.
- Contacted Scott Foti, DEC Region 8, Albany encouraging the program but expects local municipal/county development with possible other partnerships.
- Full report to the Town Board in May.

Comprehensive Plan Update Action Steps **Request from the CIC**

At the last CIC meeting it was noted that in a Memo to the Town Board, which the Board accepted in December 1, 2015, the Conservation Easement Team recommended that in order to achieve the objectives of Goal #7 of the Comprehensive Plan Update the ECB would take an active role in two

areas:

- The idea that an update to the Lands of Conservation Interest Map would be timely for Planning and other Boards as they review the spatial relationships between our existing open spaces, conservation easements, new Padelford Greenway, trails – current and proposed, parks, habitat corridors, agricultural lands, natural buffers in subdivision developments, and natural resources protection areas; such as riparian forests, wetlands, steep slopes, etc. Many things have changed in our town since the adoption of the Map in 2004. Not only have parks, conservation easements and a new greenway been added to the town's inventory but mapping technology has changed dramatically. With On-Cor and our new Smartboard capacity town boards are able to see the multiple layers of any parcel. But there are holes in this technology as new information from the last few years needs to be added to it. With help from County's On-Cor System Coordinator and our own town resources we should be able to bring our conservation map up to date. Expected development through the end of 2016.
- Working with the Finger Lakes Land Trust to identify willing property owners to explore voluntary conservation easement programs. As we complete the update to the Lands of Conservation Map and get a better idea of what lands the town would like to target for preservation, our partnership with FLLT would be more directed. We look forward to working with FLLT to develop a public forum that encourages residents to consider the possibility of conserving their land. Possible program in the late Fall/Winter.

MS 4

- Continue to be an active partner in the MS4 Program by finding ways to further our public information and outreach capacity.

Public Outreach Opportunities

- The ECB continually supports other partners by posting information and flyers on sensitive environmental topics to our webpage and when appropriate to the town website. For example, we have recently posted information regarding a presentation on Healthy Land, Clean Water: Best Practices for Lake Friendly Living, sponsored by OCSWCD, CLWA and the Cooperative Extension on April 21st at FLCC. We look forward in doing our part to nurture a cooperative relationship with community partners.

Keeping Ourselves Informed

- It is important that the ECB have a working knowledge of many aspects of other committees and boards. At our last meeting we discussed inviting Dennis Brewer to give us an overview of the hemlock woolly adelgid abatement project that the town is now undertaking. We will also be talking to him about the conservation map project and how we can work with the Parks and Trails Committees. We may from time to time invite other department heads to our meeting in order to keep ourselves acquainted with town operations that may be pertinent to our own deliberations and understanding of particular issues.

Other Initiatives

- Budget request to the town in August.
- Annual Report due to Town Board in November/December.
- Other pursuits as they may arise.

Respectfully submitted,

Joyce Marthaller, Chair
Environmental Conservation Committees

cc: Doug Finch
ECB Members
Dev. Clerk

ATTACHMENT 17



May 2, 2016

Melanie Dyroff
Library Media Specialist
Canandaigua Middle School Library
215 Granger Street
Canandaigua, New York 14424

Dear Melanie:

On behalf of the Board of Trustees, members and staff of the Rochester Regional Library Council, it is my pleasure to inform you that the library at Canandaigua Middle School has been chosen as the 2016 RRLC School Library of the Year! Congratulations to you, your staff, and your students!

In two brief weeks, RRLC received 1,443 nominations from library users across the region as to why they loved their library. The Canandaigua Middle School Library received six really heartfelt nominations that made it a clear winner in the school library category. Copies of all the nominations are enclosed, but let me quote from just one:

"Best support staff! They will help you at the drop of a dime, and in a pinch. ... They go above and beyond to look outside of their resources to find what is needed...and do this without asking and on their personal time! They are always friendly with faculty and students. They offer many services throughout the day for students in classes and study halls, including coding workshops. They think of new, creative, high tech. ways to improve the library for students (i.e. makerspace). They are often our faculty gurus/leaders in training workshops and stay up to date with training/committee work themselves. I use the library often, as a Technology teacher :, for teaching resources/support, and student project work.... We have an amazing library in many ways, and students/faculty/staff truly enjoy visiting! "

Our panel of judges – Debby Emerson, President of the New York Library Association (NYLA), Barbara Stripling, President-Elect, NYLA, Marion French, Assistant Vice-President of Education for WXXI, and Todd Butler, President and CEO of Causewave Community Partners – said about your library:

"They went way beyond simply providing access to resources, e.g. March Madness competition for books - the kids rated the books and the winner was based on student reviews. We like that they work with a public library. There seems to be a huge emphasis on reading for pleasure, not just for students but teachers also. They know each child by name; that's impressive."

In recognition of your achievement, your library will receive a \$100 gift card, an engraved plaque honoring your library, and a six foot banner to hang in your library. There will be a public announcement and your library will be featured on the RRLC website. We will be taking a video of you and your library which will debut at the RRLC Annual Meeting, to be held Thursday, June 2, 2016, from 11:30 AM to 2:30 PM at Casa Larga. You will be a guest of honor and a table of 10 will be reserved for you and your guests at the event.

The Rochester Regional Library Council knows that libraries are anchors in our communities – whether our "community" is a school, a college, or a town. The Library at Canandaigua Middle School and its staff are cherished –by its community. You are a model for all libraries!

Congratulations!

Best regards,

Kathleen M. Miller
Executive Director

**RRLC 2016 School Library of the Year
Canandaigua Middle School Library**

Library Name	Nominator	Nomination
Canandaigua Middle School	Joelle Reynolds	<p>Our library is such an asset to our middle school. They are continually finding current selections for our young readers that appeal to a wide variety of interests. The staff is kind and helpful. They also look for ways to get the school involved in our library. Recently, the our library staff put together a "March Madness" competition for books! Students filled out brackets pinning current books against each other and the kids voted. Students voted towards sweet 16, elite 8, and final four. Students were exposed to book titles they may not have been familiar with. Great fun and great involvement by our middle school students and staff.</p>
Canandaigua Middle School	Mike Santee	<p>I may be partial as I am the library teaching assistant at our library. However, our librarian Melanie Dyroff and our clerk Sue Perkins are both amazing professionals. They both work to ensure that our students and teachers have the materials they need to be successful. We pride ourselves in knowing our students by name and helping them to become regular users of our school library. Our library is inviting, friendly, and accessible to all our students and staff. In addition, Melanie works with the Wood Teen Librarian to offer a teen book club that culminates with a yearly visit to the Teen Book Festival at Nazareth College. We are currently in the process of adding a Makerspace and are now offering a student coding club through google. It is with great honor that I nominate the CMS Library as RRLC library of the year. Sincerely, Michael K. Santee CMS, TA</p>
Canandaigua Middle School	Celeste Trickler	<p>Our library has swarms of students involved in reading for pleasure. It offers March Madness great reads, book clubs, theme weeks, our students read constantly based on our selection and the warm comfortable surroundings. Our staff know each and every student (850) well including the genre they prefer and often recommend books. As a staff member, our library staff provide me with tons of social/emotional topic books that have inspired me to offer bibliotherapy groups for students. My personal favorite was the book "Three Small Words" that follows a girl through Child Protective, multiple foster care placements, and a successful adoption. Four girls struggling in various stages of this difficult system benefited greatly from this book and the support bibliotherapy can offer. Please consider CMS library as Library of the Year!!!! We LOVE our library--staff & students alike!!!</p>

RRLC 2016 School Library of the Year
Canandaigua Middle School Library

Library Name	Nominator	Nomination
Canandaigua Middle School	Nicole Santillo	Melanie Dyroff is a tremendous asset to the school as our librarian. First, she makes every attempt to accommodate any teacher and student needing to use the library. She is always available for book talks in and out of the library, and does her best to find room for classes and students that need to use the library. She and her library staff also go to great lengths to locate books that students are interested in reading when we don't have them in our CMS library, giving students every opportunity to become lovers of books. Melanie also excels at choosing stories for each individual reader and continually makes great recommendations. She is knowledgeable about the book preferences of staff members, and I frequently find new books to read in my mailbox put there because Melanie thought I'd like them. Melanie and her staff are accommodating to students and go to every effort to help them find a book. She offers a book club and is continually coming up with ways for students and staff to love the library even more.

Canandaigua Middle School	Edith Findeis	Our library is a meeting place in our school. It is centrally located by design and designed to be a haven for reading, computing, engaging with others and gathering for clubs after school. It's a place where an individual student may find a carpeted step to laze upon while reading or maybe a sit in one of the contemporary chairs next to a friend while reading, or maybe even sit in a corner on the carpeted floor or by the large wraparound window shielding one from the outside world while allowing a bit of it in as you enter the world of your book. The library is staffed by three of the most knowledgeable librarians who love invite students to check out a coding folder to further their skills or who will guide a student to a new genre that they learn to love. And then there's the March Madness of Books where the most checked out books are arranged in brackets for students to vote on for four weeks until one book stands alone as the champion. Our library is a second home where we gather and learn and delight in being community with one another.
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**RRLC 2016 School Library of the Year
Canandaigua Middle School Library**

Library Name

Canandaigua Middle School

Nominator

Rachel

Nomination

Best support staff! They will help you at the drop of a dime, and in a pinch. They are thorough and detailed with their searches and assistance when needed. They go above and beyond to look outside of their resources to find what is needed...and do this without asking and on their personal time! They are always friendly with faculty and students. They offer many services through out the day for students in classes and study halls, including coding workshops. They think of new, creative, high tech. ways to improve the library for students (i.e. makerspace). They are often our faculty gurus/leaders in training workshops and stay up to date with training/committee work themselves. I use the library often, as a Technology teacher.;), for teaching resources/support, and student project work. When I have asked to purchase new books/resources, they have always been provided for me. We have an amazing library in many ways, and students/faculty/staff truly enjoy visiting!

ATTACHMENT 18

Memo

TOWN OF CANANDAIGUA
5440 RTES 5 & 20 WEST
CANANDAIGUA, NY 14424
(716) 394-1120
FAX (716) 394-9476

DATE: May 12, 2016 PAGES: 1
TO: Pamela Helming – Town Supervisor
FROM: Kristine Singer
SUBJECT: Budget Transfers 2016

The following budget transfers are required for expenses paid through April 30, 2016.

Account #	Description	To	From
	GENERAL		
A.6410.410	Publicity, Contractual	54.00	
A.6410.420	Publicity, Park		54.00
	HIGHWAY		
D.5130.400.201	Machinery.Cont.Truck #1	447.81	
D.5130.400.202	Machinery.Cont.Truck #2	110.07	
D.5130.400.203	Machinery.Cont.Truck #3	69.52	
D.5130.400.204	Machinery.Cont.Truck #4	3480.40	
D.5130.400.205	Machinery.Cont.Truck #5	33.25	
D.5130.400.207	Machinery.Cont.Truck #7	2871.32	
D.5130.400.214	Machinery.Cont.Truck #14	1299.60	
D.5130.400.217	Machinery.Cont.Truck #17	38.08	
D.5130.400.219	Machinery.Cont.Truck #19	1825.95	
D.5130.400.0	Machinery.Contratual		10,176.00
	WATER		
F.8310.400	Maintenance/Hopewell	2000.00	
F.8310.424	Training & Membership	545.00	
F.8340.450	Improvements		2545.00
F.9060.820	Hospital/Medical Buyout	2069.60	
F.9060.810	Hospital/Medical Insurance		2069.60

REQUEST FOR BUDGET TRANSFER

Date: 5/12/16

Department: Highway

Requested By: Jim Fletcher

Please provide a detailed explanation outlining the reason for this request:

*New Employee Certification Training wasn't budgeted
Hopewell maintenance of \$500/gtr NOT budgeted.
Dist.*

Fund/Type	Account Description	From Line	Amount	To Line	Amount
Example:					
General/Expense	Town Board Elected	A.1010.110	\$100.00	A.1110.400	\$100.00
Water Exp	maintenance/Hopewell	F8340.450	2000.00	F8340.400	2000.00
Water/Exp	TRAINING/membership	F8340.450	45.00	F8340.404	545.00

Approved By:

Bookkeeper: Date & Signature: *[Signature]*
 _____ Budget Officer: Date & Signature: _____
 _____ Town Board: Date & Resolution #: _____

ATTACHMENT 19

Town of Canandaigua

5440 Routes 5 & 20 West

Canandaigua, NY 14424

Phone: (585)394-1120 / Fax: (585) 394-9476

www.townofcanandaigua.org

Established 1789

TO: Supervisor Pam Helming
RE: A380 Chargeback Review
DATE: May 11, 2016
FROM: Samantha Pierce

Supervisor Helming:

A380 charges on MRB Group Invoice 21455 for review at the 5/16/2016 meeting include the following:

Villas	\$237.50
Lakewood Meadows	\$237.50
Fox Ridge	\$190.00
RSM	\$47.50
Dan Wegman.....	\$142.50
Hoffend	\$380.00
German Bros	\$169.50
Tuttle	\$332.50
Joy Wegman.....	\$454.50
Twombly	\$105.80
Farnsworth	\$225.00
Schwartz.....	\$272.50
Westbrook.....	\$190.00
Total A380 charges on MRB Invoice 21455.....	<u>\$2,984.80</u>

A380 charges on Reeve Brown Invoice 2682 for review at the 5/16/2016 meeting include the following:

Norris	\$65.00
Brewer.....	\$26.00
Kolupski.....	\$65.00
Maslyn.....	\$65.00
McWilliams.....	\$65.00
Schottland.....	\$65.00
Reiser	\$78.00
Sands	\$260.00
Parkside.....	\$78.00
Casey.....	\$39.00

Total A380 charges on Reeve Brown Invoice 2682.... \$806.00

A380 charges on Reeve Brown Invoice 2671 for review at the 5/16/2016 meeting include the following:
Fox Ridge..... \$26.00

Total A380 charges on Reeve Brown Invoice 2671 \$26.00

A380 charges on Reeve Brown Invoice 2722 for review at the 5/16/2016 meeting include the following:
RSM \$312.00

Total A380 charges on Reeve Brown Invoice 2722.... \$312.00

A380 charges on Reeve Brown Invoice 2723 for review at the 5/16/2016 meeting include the following:
Sarah Genecco..... \$65.00

Total A380 charges on Reeve Brown Invoice 2723 \$65.00

A380 charges on Reeve Brown Invoice 2726 for review at the 5/16/2016 meeting include the following:
Hribar \$91.00

Total A380 charges on Reeve Brown Invoice 2726.... \$91.00

A380 charges on Reeve Brown Invoice 2725 for review at the 5/16/2016 meeting include the following:
Brewer..... \$65.00

Total A380 charges on Reeve Brown Invoice 2725 \$65.00

A380 charges on Reeve Brown Invoice 2727 for review at the 5/16/2016 meeting include the following:
Sands \$117.00

Total A380 charges on Reeve Brown Invoice 2727 \$117.00

A380 charges on Reeve Brown Invoice 2721 for review at the 5/16/2016 meeting include the following:
Lakewood Meadows \$52.00

Total A380 charges on Reeve Brown Invoice 2721 \$52.00

Total A380 charges \$4,518.80